

# Councillor Representative Portfolios Policy

Policy Identifier: GOV-020-P  
 Approved by: Council  
 Date of Approval: 16 April 2025  
 Effective Date: 16 April 2025  
 Review Date: 16 April 2028  
 Version: 1

## Head of Power

Corporate Plan Our Future Redlands – A Corporate Plan to 2026 and Beyond  
*Local Government Act 2009*  
*Local Government Regulation 2012*

## Policy Objective

To provide a governance framework for Councillor Representative Portfolios that will assist the organisation to facilitate engagement with the community and to advance the delivery of Council's strategic priorities.

## Policy Statement

Redland City Council, through its Corporate Plan, is committed to providing services that deliver our community's shared vision and collective aspirations: *Naturally wonderful lifestyle. Connected community. Embracing opportunities.* We are a values led organisation and our organisational values encapsulate what we care about, influence how we operate and support our mission: Make a difference, make it count.

Council is committed to establishing an effective portfolio system that will:

- Lead the strategic direction of the organisation and contribute to the delivery of Council's Corporate Plan.
- Strengthen Council's decision-making process by ensuring Councillors have in-depth knowledge of portfolio matters.
- Provide strategic leadership opportunities for Councillors and enhance knowledge on strategic matters.
- Enhance Councillor engagement with the community.
- Strengthen Councillors and Executive Leadership Team engagement on strategic matters.
- Facilitate effective communication and information sharing between all Councillors on strategic matters of relevance to the portfolio.

## Definitions

Term	Definition
Corporate Plan	Council's 5-year outline of the strategic direction of the local government as required pursuant to the <i>Local Government Regulation 2012</i> .
Portfolio	Specific areas of responsibilities relative to the delivery of key functions and services to the community.

# Councillor Representative Portfolios Policy

## Associated Documents

Our Future Redlands – A Corporate Plan to 2026 and Beyond

GOV-020-0010-G Councillor Representative Portfolios Guideline ([A11551347](#))

GOV-017-002-G Councillor Briefing Sessions and Workshops Guideline ([A2841316](#))

GOV-004-004-G-Acceptable Requests Priority Guideline ([A316496](#))

## Document Control

Only Council can approve amendments to this document by resolution of a Council Meeting, with the exception of administrative amendments which can be approved by the relevant ELT member. Refer to *Policy Instrument Development Manual* for an explanation on administrative amendments ([A4063988](#)).

Any requests to change the content of this document must be forwarded to relevant Service Manager(s).

Reviewed documents must be submitted to the Corporate Meetings and Registers Team to progress for final approval, publish and register.

## Version Control

Version number	Date	Key Changes
1	April 2025	New policy