

# Application Form Placement of Cremation or for Memorial Purchase (Form E)



Of the Late:

Deceased Full name

Date of Birth

Date of Death

## Applicant Details

Title: ☐ Mr ☐ Mrs ☐ Ms ☐ Miss

Given name(s)

Surname

Postal address

Suburb

Postcode

Email address

Phone ☐ (W) ☐ (H)

Mobile

## Cemetery Details

Cemetery

Section

Division/ Wall / Row

Allotment No

## Memorial Purchase Details

Memorial Wall Niche		\$
Memorial Rock/ Block/ Pillar/ Tree		\$
Interment of Ashes		\$
Plaque Enhancements		\$
Ceramic Photo Colour/Black & White		\$
Memorial Vase		\$
Other		\$
TOTAL inc GST		\$

Plaque Inscription: (additional charges are applicable for more than 5 lines)

Line 1 -

Line 2 -

Line 3 -

Line 4 -

Line 5 -


We / I will be attending with the presence of Council to inter the ashes. (MON-FRI 8:30–16:30) ☐ Yes ☐ No ☐ N / A

We / I would like to carry out the interment of ashes without the assistance of Council ☐ Yes ☐ No ☐ N / A

Cemetery & Interment Services to inter ashes on my behalf ☐ Yes ☐ No ☐ N / A

Are the ashes being delivered to Redland City Council prior to interment? ☐ Yes ☐ No ☐ N / A

If yes, when? \_\_\_\_\_

# General Conditions of Sale

## PLEASE READ ALL TERMS AND CONDITIONS BEFORE SIGNING

1. Interments of cremations (ashes) in niche walls, gardens or other memorial sites shall be in accordance with the cemetery policies, plans and requirements in place from time to time. This is not an exhaustive list.
2. Cemetery & Interment Services Manager may give consent to the placement of ashes in a memorial after this form is completed and full payment is received.
3. A Future Reservation certificate or equivalent will be given to all pre-need purchasers and will be required to be presented for memorialisation to occur. The certificate permits but does not provide for the placement of ashes, the plaque for the memorial, or the inscription of that plaque.
4. Placement of cremated remains (ashes) at a memorial or the installation of a "memorial only" commemorative plaque shall be not be placed until the Cemetery & Interment Services Manager have given consent for the placement.
5. A plaque and placement/installation fee must be paid by the applicant (or authorised agents) for a memorial to be placed.
6. Memorials may be purchased by instalment at the discretion of the Cemetery & Interment Services Manager. Only RCC approved and authorised craft persons and/or tradespersons may place or affix Memorial Plaques. RCC is not a trade qualified stonemason, and installation is as per manufacturers provided instruction or at the discretion of the authorised trade persons.
7. The following in any Memorial Garden, Niche Walls, Monumental and Lawn Cemetery areas will be removed.  
*Wreaths or sprays, statues, kerbs, copings, walls, concrete urns, trellis, glass jars or bottles, boxes, shells, toys, cards, wire screens, arbours, and any article of similar description and any article that is deemed by the Cemetery & Interment Services Manager to detract from the ordered beauty of the grounds or is in conflict with their surroundings.*
8. Upon the written request of the Applicant for the Placement of Cremation/Plaque, their authorised representative, or the next of kin of the deceased and upon payment of the prescribed charge, a memorial or memorialised ashes may be relocated within the Cemetery grounds or removed from the Cemetery grounds as the case may be, If the person applying is not the Applicant for the Placement of Ashes, the Cemetery Management shall be entitled to refuse consent to such removal or relocation and the decision of the Cemetery & Interment Services Manager shall be final.
9. Once the cremation is removed a new Future Reservation, Certificate or Licence can be issued by Council.
10. Cemetery Management reserves the right upon the notification to the Applicant for Placement of cremation/plaque of its intentions to do so, to relocate, realign or alter the position or type of memorial and the walls and gardens and buildings of the Cemetery for the purpose of repairing, maintaining or improving the Cemetery's niche walls, gardens and buildings or realigning the roads, gardens or buildings inside the Cemetery grounds but Cemetery Management will always try to ensure that memorials in family groups or memorials purchased and/or reserved together remain next to each other and that any substituted memorial is of a comparative or better nature and value, taking into consideration all the circumstances.
11. Future Reservations are not transferable without approval from Cemetery & Interment Services Management.
12. Upon cancellation of any Reservation only the amount paid in respect thereof will be refundable.

## Authorisation and Applicants Obligations (must be signed in presence of a witness)

I have read, understood and agree to the terms and conditions above, including any other relevant cemetery rules, regulations and/or Local Laws. I agree and accept that RCC, its servants, and agents, from any claims, actions, suits, or demands and is not responsible or liable for any dispute arising from the placement of ashes and/or the supply or installation of the Memorial.

**Applicant's Name** (print)

**Applicant's Signature**

**Date**

**Witness:** I certify that I witnessed the Applicant signing this application form.

**Witness' Name** (print)

**Witness' Signature**

**Date**

## Office Use Only

Date Received		Site ID		CEM application #	
Amount Paid	\$	Date:		Receipt no.	

**Information Privacy Act 2009** - Redland City Council is collecting your personal information in order to process this application. The information will only be used by authorised Council Officers for the purpose of a cemetery booking and ensuring our records are accurate. Your information will not be given to any other person or agency unless you have given us permission, or we are required by law to do so.

**Cemetery & Interment Services | Ph: (07) 3829 8570 | E: [cemetery@redland.qld.gov.au](mailto:cemetery@redland.qld.gov.au)**

**Redland City Council PO Box 21 Cleveland QLD 4163 | T 07 3829 8999 | E [rcc@redland.qld.gov.au](mailto:rcc@redland.qld.gov.au) | W [www.redland.qld.gov](http://www.redland.qld.gov)**