

REDLANDS COAST KOALA WATCH

How to submit a koala sighting

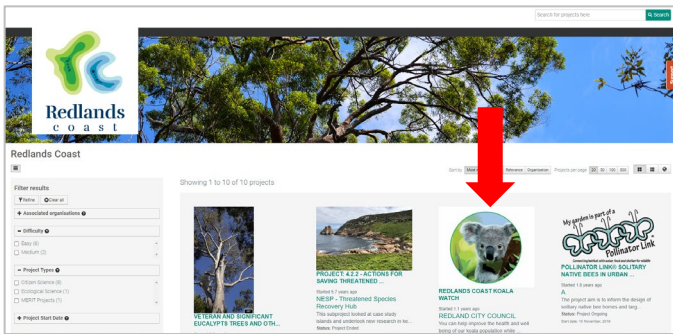
Now that you're a member of our koala watching community, you can submit a sighting anytime. Just follow the simple steps below.

Open the survey on a PC

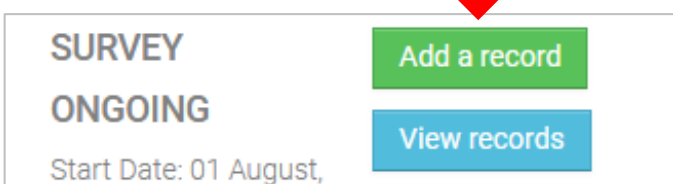
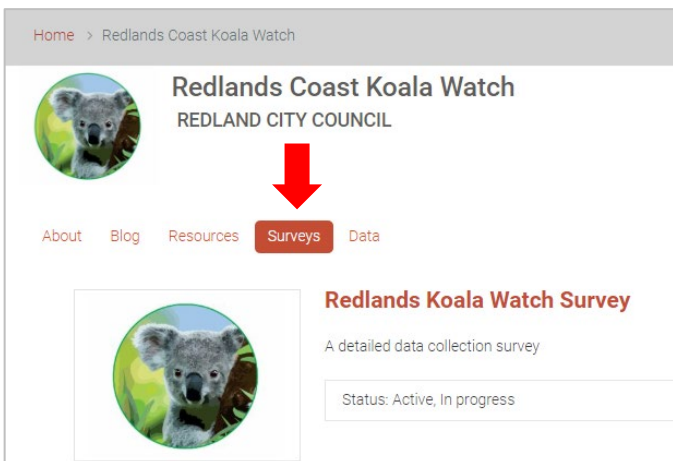
The survey is available on the ALA's BioCollect website.

On a PC or laptop, you can access the Redlands Coast Koala Watch page from the Redlands Coast hub at:

<https://biocollect.ala.org.au/redlands-coast>



After you have opened the Redlands Coast Koala Watch page, go to the survey tab and click on the green 'Add a record' button on the far right.

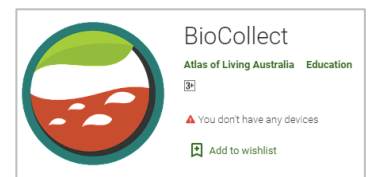


Open the survey on a mobile device

If you are using a phone or iPad, you can download the BioCollect app from the [Apple App](#) store or [Google Play](#) store.



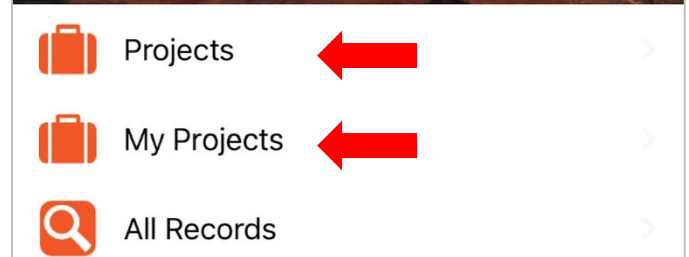
Apple



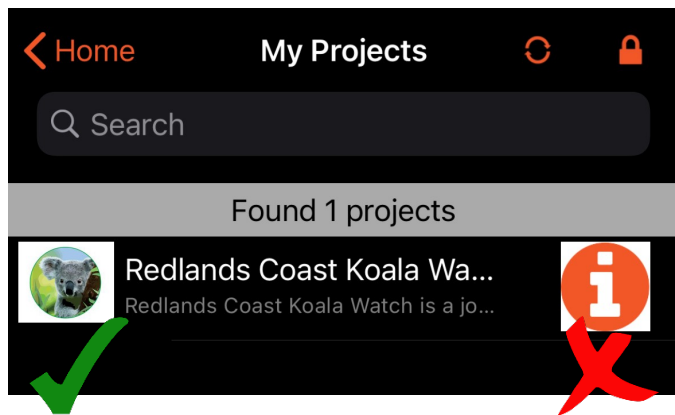
Google

Once you have download the app and logged-in using your ALA account, search for Redlands Coast Koala Watch under 'Projects'.

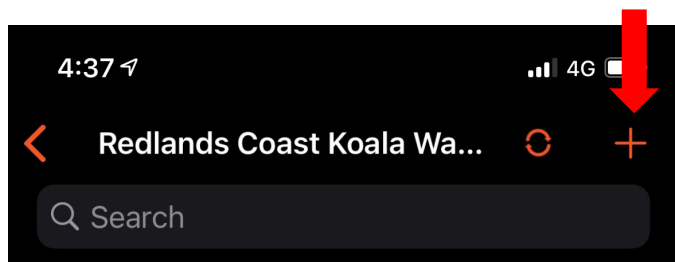
After you have used it once, it will appear in your My Projects tab.



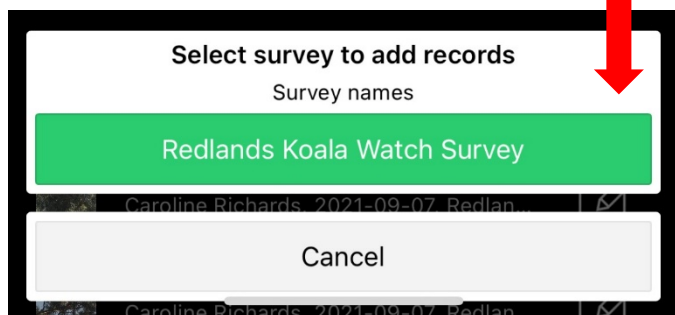
Click on the page name or project icon when it opens (not the big orange information button, this will take you to the 'about' page).



After the page opens, click on the small orange plus (+) sign on the top right.



A pop up will open that asks you to 'select survey to add records', Select Redlands Coast Koala Watch Survey from the list.



Submit a sighting

Once the sighting survey opens, you can start filling in each field.

There are seven key content areas to the survey;

- Sighting details
- Koala information
- Koala health
- Koala tracking
- Location
- Tree information
- Additional information

Mandatory questions have a red asterisk and must be completed to submit the sighting. The rest of the questions are important but not mandatory. We understand that koalas are good at hiding and aren't always fully visible, so some questions won't always be possible to answer but please fill in as many as you can.

If you are unsure and need help with any fields, check the ? icon by hovering over it with your mouse or selecting it.

Sighting details

Most of the fields in this section are mandatory and have an asterisk including:

- Date
- Time
- Recorder
- Did you see a koala
- Have you seen this koala before
- How long were you out spotting

Click on the green add images button to upload your photo, or drag your photos onto the 'drop images here' button'.

Uploading a photo is strongly recommended so the record can be validated and used in scientific work.

Koala information

There are no mandatory fields in this section, but please fill in any information you can, particularly if there is a joey present.

See our information sheet on 'Identifying the age and gender of a koala' for help. It's available in the Resources section on the website.

Koala health

Please do not try to wake or move a koala to check its health. If part of the koala is not visible, skip that question. If possible, come back later and check to see if the koala has moved.

See our information sheet on 'How to spot an ill or injured koala' for help. It's available on the Resources section on the website.

If the koala appears ill or injured, please **call the Redlands 24hr Wildlife Rescue Service immediately on 3833 4031** and they will assess the situation.

While we need to collect this information for research, the survey data is not monitored regularly. So noting ill health or an injury on the survey form will not get help for the koala.

Koala tracking

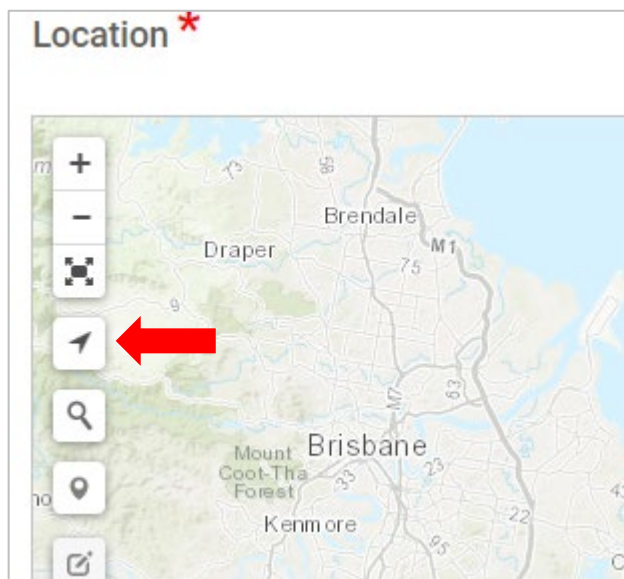
Only fill in these fields if you see a visible collar or tag.

Location

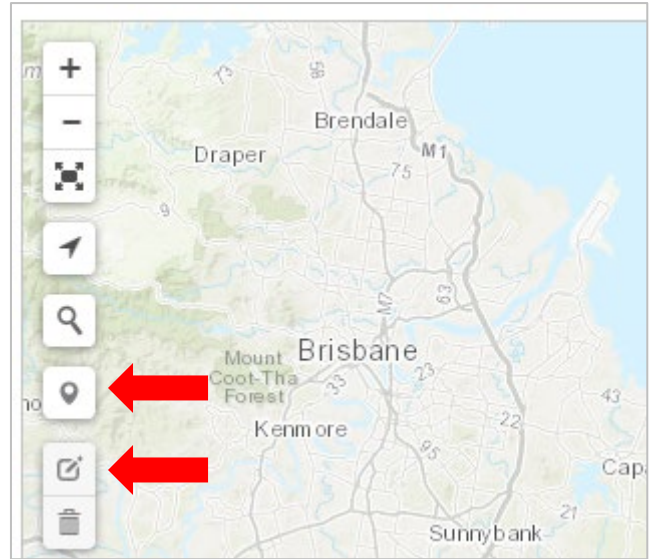
There are two ways to record the location of the sighting, this is a mandatory field.

Use the map

The easiest way if you are in the field is to click the 'use my location' arrow button and it will automatically insert your coordinates (you can adjust accuracy if you are more than 10 metres away from the koala).

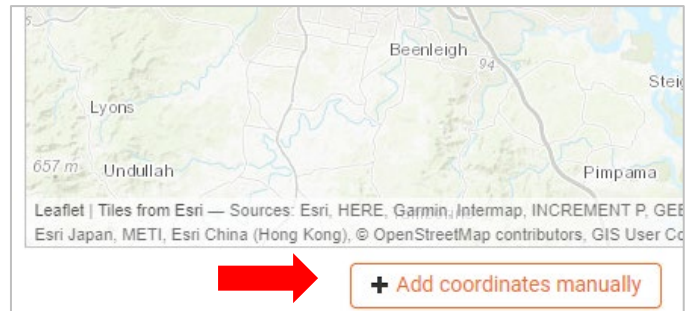


You can also click on the 'draw a marker' button and drop it on the map (click on the edit layers button to adjust the marker).



Add manual coordinates

Click on the 'Add coordinates manually' button then type the latitude and longitude into the fields that open up. You can use google maps or a GPS app to find your coordinates. Take a screenshot of them if you want to add them in later.



Tree information

These are optional but are important information for our researchers. The tree height is an approximate measurement in five or ten metre intervals. So if you are able to estimate, please do so.

Additional information

Please put any details in here you think are important and aren't able to be entered anywhere else in the survey.

Note: If you would like to take a printed version of the survey out koala watching and enter the data online later, there is a hardcopy version available in the Resources section on the website.