

Tribute Tree Planting Application



Application Requirements

Application for a Tree will be accepted provided the following information is supplied:

- ☐ The park or open space in question has space, that there is an established need and is aesthetically acceptable for a tree to be installed in the chosen location.
- ☐ Park standards and specifications will establish the type and style of tree provided.
- ☐ No plaques will be installed or be allowed to be installed by the applicant.
- ☐ Payment in full is received for the tribute tree planting, on the basis that the tree will be maintained for a minimum of 10 years (*but not exceeding 15 years*) in original location. A new application and further payment of a charge will be required after this time should another tree be requested.
- ☐ The terms and conditions in the Council's "Tribute Park Seat, Tribute Plaque and Tribute Tree Guidelines GL-3004-004" will specify the terms and conditions for planting a Tribute Tree.

Applicant Details

Title: ☐ Mr ☐ Mrs ☐ Ms ☐ Miss

Given name(s)

Surname

Company/business name

Contact person

Residential address

Suburb

Postcode

Postal address

Phone – ☐ (W) ☐ (H)

Mobile

Email address

Signature of applicant

Date

Description of Park

Park where Tribute Tree to be located, subject to approval. Because of park requirements or demand for such trees, there may be a waiting list for some parks. Provide three preferences for the location of the tree.

1st Park preference (*park or suburb*)

2nd Park preference (*park or suburb*)

3rd Park preference (*park or suburb*)

Tribute Tree Planting \$74.50

The charge covers the cost of supplying, planting and establishment of the tree. The charge also includes maintaining and repairing the tree for a period of 10 years. Should the tree, in the opinion of the Parks and Conservation Service Manager require complete replacement due to damage or vandalism during this time, an additional fee may be applied following consultation with the applicant.

Once the location of the tree has been finalised and full payment received, the tree will be installed and confirmation provided that the installation has been completed. Direct payment can be made via the phone or in person at one of Council's Customer Service Centres after approval has been received.

Office Use Only

CSC initials

Date

Application Endorsed By

Service Manager – Parks and Conservation

Manager – Operations and Maintenance

Date letter sent

Date letter received

FCSCSM003 – 01/07/2025

Information Privacy Act 2009 - Redland City Council is collecting your personal information in order to process your application. The information will only be used by authorised Council Officers for the purpose of this tribute tree and ensuring our records are accurate. Your information will not be given to any other person or agency unless you have given us permission or we are required by law to do so.

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