

From: [Mayor Karen Williams](#)
To: [David Smith](#)
Subject: Appointments
Date: Thursday, 12 January 2017 9:54:06 AM

Hello David

Can you please check if we can retrieve diary appointments and any associated notes for [REDACTED]
[REDACTED]

Also I would like to organise an onsite meeting with Stan Goleby at his Heinemann Road property with relevant officers from Sport and Rec and perhaps someone from RIC? I want to establish opportunity costs, commercial opportunities for buying that property for Sportsfields.

Happy to have Merv attend but Stan knows Merv's offer anyway.

Karen

Sent from my iPhone

Right to Information Release

From: [Mayor Karen Williams](#)
To: [David Smith](#)
Date: Friday, 13 January 2017 9:42:48 AM

David
Can we make sure Lex Smith is invited to our Goleby- Heinemann Rd visit?
K

Sent from my iPhone

Right to Information Release

From: [David Smith](#)
To: [Mayor Karen Williams](#)
Subject: RE:
Date: Friday, 13 January 2017 9:44:37 AM

Sure thing

David Smith
Executive Officer
Office of Mayor and Elected Members
Redland City Council
PO Box 21
Cleveland QLD 4163
david.smith@redland.qld.gov.au
Phone: 07 3829 8624 / [REDACTED]

I acknowledge the traditional custodians on the lands and seas where I work.
I pay my respects to Elders, past, present and future.

-----Original Message-----

From: Mayor Karen Williams
Sent: Friday, 13 January 2017 9:43 AM
To: David Smith
Subject:

David
Can we make sure Lex Smith is invited to our Goleby - Hememann Rd visit?
K

Sent from my iPhone

Right to Information Release

Jo Costin

From: June-Mary Davis on behalf of Mayor Karen Williams
Sent: Friday, 13 January 2017 1:53 PM
To: June-Mary Davis
Subject: Accepted: 11.00am onsite meeting with Stan Goleby at his Heinemann Road property

Categories: A_For Action

Right to Information Release

Jo Costin

Subject: 11.00am onsite meeting with Stan Goleby at his Heinemann Road property
Location: 277-293 Heinemann Road, Mount Cotton
Start: Fri 27/01/2017 11:00 AM
End: Fri 27/01/2017 12:00 PM
Show Time As: Tentative
Recurrence: (none)
Meeting Status: Not yet responded
Organizer: June-Mary Davis
Required Attendees: Mayor Karen Williams; Lex Smith; Merv Elliott; Peter Kelley
Categories: A_For Action

The Mayor has requested an on-site meeting with Stan Goleby at his Heinemann Road property. The purpose of the meeting is to establish opportunity costs, commercial opportunities for buying the property for Sportsfields.

Invited to attend meeting with the Mayor will be Lex Smith, Peter Kelley and Merv Elliott.

On arrival, Stan Goleby will meet you at the gate in his 4WD. Stan will then take you in his 4WD onto the property.

June-Mary Davis | Executive Support Officer to Mayor | Redland City Council
PO Box 21 Cleveland 4163 | **Phone:** (07) 3829 8623 | **Fax:** (07) 3829 8781
Email: june-mary.davis@redland.qld.gov.au | **Web:** www.redland.qld.gov.au

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From: [Tina Robinson](#)
To: [Amanda Daly](#); [Andrew Ross](#); [Bill Lyon](#); [Claire Lovejoy](#); [Deborah Corbett-Hall](#); [John Oberhardt](#); [Louise Rusan](#); [Peter Best](#)
Cc: [Fiona McCandless](#); [Dianne Metcalfe](#); [Lynda Clarke](#); [Michelle Richards](#); [Shelley Thompson](#); [Liz Connolly](#); [Tasmin Young](#)
Subject: Draft ELT Formal Minutes and Actions - 27 March 2017
Date: Monday, 27 March 2017 12:28:36 PM
Attachments: [20170327 Draft ELT Formal Minutes 27 March 2017.obr](#)
[_ELT Formal Action List.obr](#)

Dear ELT

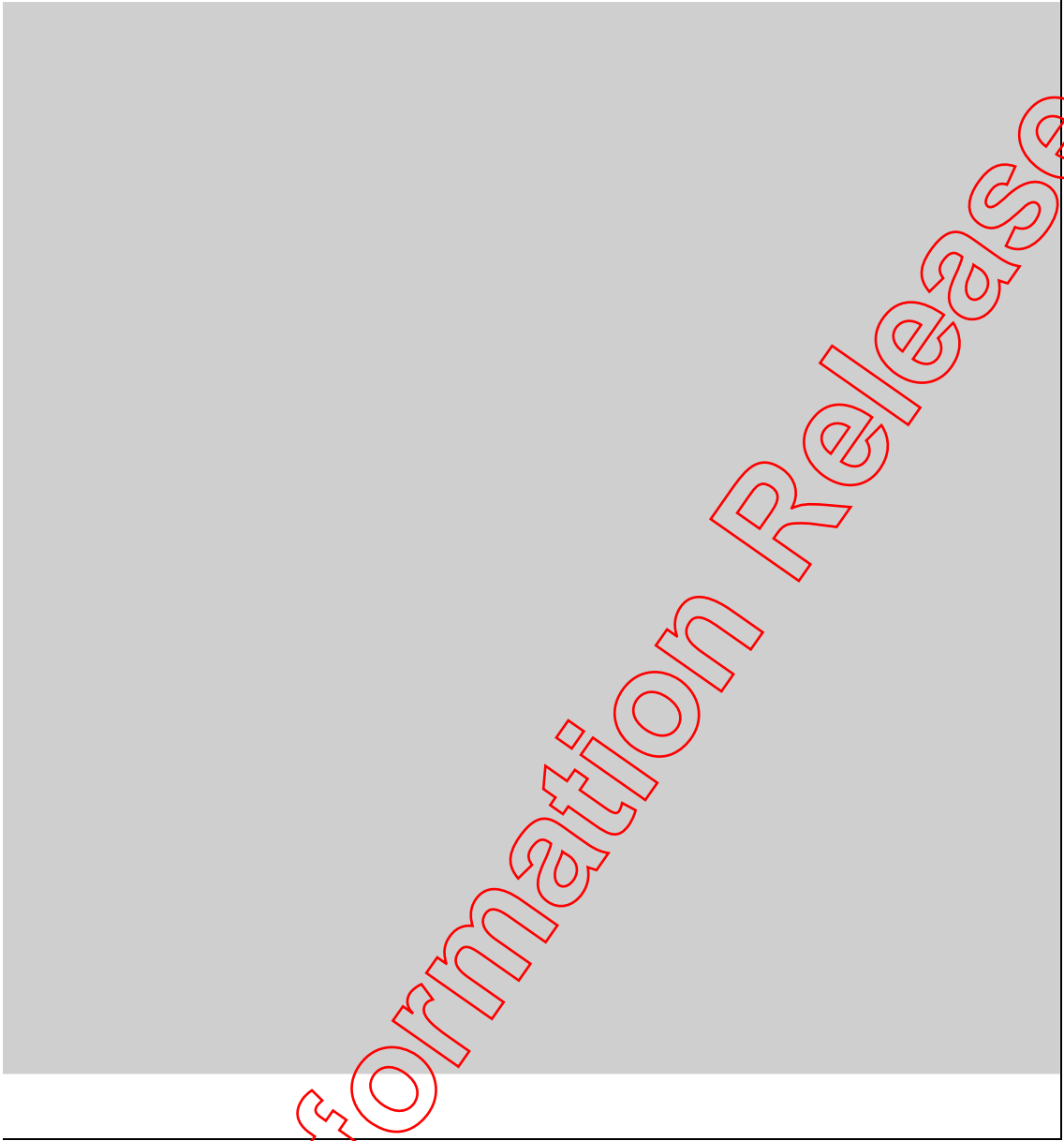
Please find attached for comment and following ELT Formal Minutes and Actions for 27 March 2017

Key Messages:



Ref:	Meeting Date	Issue/Action	Assigned to	Status/Update
27/03-4	27 March 2017	Heinemann Road <ol style="list-style-type: none">1. Establish and provided to ELT a schedule of activities and dependencies on council resources.2. Councillor Workshop followed by report to the following Council General Meeting. Timing of the workshop is to be organised in consultation with the Meetings and Register Team to allow for timely listing at next General Meeting.3. RCC support for upcoming workshop is to be provided by David Katavic.4. Council report to General Meeting to also cover environmental requirements.	Peter Kelley	For Action

Right to Information Release



Regards

**Tina Robinson | PA to Chief Executive Officer
Office of the CEO | Redland City Council |**
Cnr Middle and Bloomfield Streets, Cleveland QLD 4163
PO Box 21, Cleveland QLD 4163 Australia

T 61 7 3829 8860 | F 61 7 3829 8765
E tina.robinson@redland.qld.gov.au

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EXECUTIVE LEADERSHIP TEAM FORMAL MEETING MINUTES

Monday, 27 March 2017 – 9:00am – Chambers

PRESENT:

Bill Lyon	Chief Executive Officer
Louise Rusan	General Manager Community and Customer Services
Peter Best	General Manager Infrastructure and Operations
Andrew Ross	Acting General Manager Organisational Services
Deborah Corbett-Hall	Chief Financial Officer
Amanda Daly	Head of Human Resources

In attendance: Peter Kelley, Peter Gould, Paul Holtom

Minutes: Tina Robinson

Apologies: Claire Lovejoy

3.2. REDLAND INVESTMENT CORPORATION (RIC) UPDATE

- Update provided by Peter Kelley, CEO RIC.

Action: Heinemann Road

1. Establish and provided to ELT a schedule of activities and dependencies on council resources.
2. Councillor Workshop followed by report to the following Council General Meeting. Timing of the workshop is to be organised in consultation with the Meetings and Register Team to allow for timely listing at following General Meeting.
3. RCC support for upcoming workshop is to be provided by David Katavic.
4. Council report to General Meeting to also cover environmental requirements.

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ACTIONS ARISING FROM PREVIOUS MEETINGS



ELT Formal Actions
List.obr

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ACTIONS ARISING FROM PREVIOUS MEETINGS

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Pages 14 through 20 redacted for the following reasons:

Irrelevant Information

Right to Information Release

From: [Bill Lyon](#)
To: [Tina Robinson](#)
Subject: RE: Draft ELT Formal Minutes and Actions - 27 March 2017
Date: Monday, 27 March 2017 12:41:55 PM

ok

Regards

Bill Lyon | Chief Executive Officer || Redland City Council |

Cnr Middle and Bloomfield Streets, Cleveland QLD 4163
PO Box 21, Cleveland QLD 4163 Australia

T 61 7 3829 8860 | F 61 7 3829 8765

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From: Tina Robinson
Sent: Monday, 27 March 2017 12:29 PM
To: Amanda Daly; Andrew Ross; Bill Lyon; Claire Lovejoy; Deborah Corbett-Hall; John Oberhardt; Louise Rusan; Peter Best
Cc: Fiona McCandless; Dianne Metcalfe; Lynda Clarke; Michelle Richards; Shelley Thompson; Liz Connolly; Tasmin Young
Subject: Draft ELT Formal Minutes and Actions - 27 March 2017

Dear ELT

Please find attached for comment and following ELT Formal Minutes and Actions for 27 March 2017

Key Messages:



Ref	Meeting Date	Issue/Action	Assigned to	Status/Update
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[Redacted content]				
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27/03-4

27 March 2017

Heinemann Road

Peter Kelley

For Action

1. Establish and provided to ELT a schedule of activities and dependencies on council resources.
2. Councillor Workshop followed by report to the following Council General Meeting. Timing of the workshop is to be organised in consultation with the Meetings and Register Team to allow for timely listing at next General Meeting.
3. RCC support for upcoming workshop is to be provided by David Katavic.
4. Council report to General Meeting to also cover environmental requirements.

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Regards

Tina Robinson | PA to Chief Executive Officer
Office of the CEO | Redland City Council |
Cnr Middle and Bloomfield Streets, Cleveland QLD 4163
PO Box 21, Cleveland QLD 4163 Australia

T 61 7 3829 8860 | F 61 7 3829 8765
E tina.robinson@redland.qld.gov.au

Right to Information Release

From: [Elloise Ball](#)
To: [Mayor Karen Williams](#); [Bill Lyon](#)
Cc: [June-Mary Davis](#)
Subject: Heinemann Rd – Sporting Fields - Workshop Approval
Date: Monday, 27 March 2017 3:53:58 PM

Good afternoon Mayor Williams and Bill,

RIC would like to request approval to hold a **Heinemann Rd – Sporting Fields** workshop at the following timeslot:

Tuesday, 9 May 2017 at 3.00am – 4.00pm

Please provide written approval via email if you are happy for RIC to proceed with this workshop.

If you have any queries, please do not hesitate to call or send me an email.

Kind regards,



Elloise Ball
Personal Assistant to CEO – Redland Investment Corporation

T: (07) 3829 8539 **M:** [REDACTED]

E: elloise.ball@redlandinvestcorp.com.au

PO Box 21, Cleveland QLD 4163

From: June-Mary Davis [mailto:June-Mary.Davis@redland.qld.gov.au]
Sent: Monday, March 27, 2017 1:17 PM
To: Elloise Ball <elloise.ball@redlandinvestcorp.com.au>
Subject: RE: Workshop Timeslots

Hi Elloise

We still have 3.00pm – 4.00pm on Tuesday, 9 May 2017 available. I'll reserve this timeslot for you until you are able to put through a calendar booking.

Kind regards

June-Mary Davis | Executive Support Officer to Mayor | Redland City Council
PO Box 21 Cleveland 4163 | **Phone:** (07) 3829 8623 | **Fax:** (07) 3829 8781
Email: june-mary.davis@redland.qld.gov.au | **Web:** www.redland.qld.gov.au

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From: Elloise Ball [<mailto:elloise.ball@redlandinvestcorp.com.au>]

Sent: Monday, 27 March 2017 12:45 PM

To: June-Mary Davis

Subject: Workshop Timeslots

Hi June,

I hope you had a lovely weekend.

In previous discussions, you advised that there was availability in the Tuesday 9th May workshop – could you please advise if this is still available? We would only require 1 hour.

Kind regards,



Elloise Ball

Personal Assistant to CEO – Redland Investment Corporation

T: (07) 3829 8539 **M:** [REDACTED]

E: elloise.ball@redlandinvestcorp.com.au

PO Box 21, Cleveland QLD 4163

Right to Information Release

From: [Mayor Karen Williams](#)
To: [Elloise Ball](#)
Cc: [Bill Lyon](#); [June-Mary Davis](#)
Subject: Re: Heinemann Rd – Sporting Fields - Workshop Approval
Date: Monday, 27 March 2017 9:04:11 PM

Approved

Sent from my iPhone

On 27 Mar 2017, at 3:54 pm, Elloise Ball <elloise.ball@redlandinvestcorp.com.au> wrote:

Good afternoon Mayor Williams and Bill,

RIC would like to request approval to hold a **Heinemann Rd – Sporting Fields** workshop at the following timeslot:
Tuesday, 9 May 2017 at 3.00am – 4.00pm

Please provide written approval via email if you are happy for RIC to proceed with this workshop.

If you have any queries, please do not hesitate to call or send me an email.

Kind regards,

Elloise Ball
Personal Assistant to CEO – Redland Investment Corporation

<image001.jpg>

T: (07) 3829 8539 M [REDACTED]
E: elloise.ball@redlandinvestcorp.com.au
PO Box 21, Cleveland QLD 4163

From: June-Mary Davis [<mailto:June-Mary.Davis@redland.qld.gov.au>]
Sent: Monday, March 27, 2017 1:17 PM
To: Elloise Ball <elloise.ball@redlandinvestcorp.com.au>
Subject: RE: Workshop Timeslots

Hi Elloise

We still have 3.00pm – 4.00pm on Tuesday, 9 May 2017 available. I'll reserve this timeslot for you until you are able to put through a calendar booking.

Kind regards

June-Mary Davis | Executive Support Officer to Mayor | Redland City Council
PO Box 21 Cleveland 4163 | **Phone:** (07) 3829 8623 | **Fax:** (07) 3829 8781
Email: june-mary.davis@redland.qld.gov.au | **Web:** www.redland.qld.gov.au
<image002.jpg>

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From: Elloise Ball [<mailto:elloise.ball@redlandinvestcorp.com.au>]

Sent: Monday, 27 March 2017 12:45 PM

To: June-Mary Davis

Subject: Workshop Timeslots

Hi June,

I hope you had a lovely weekend.

In previous discussions, you advised that there was availability in the Tuesday 9th May workshop – could you please advise if this is still available? We would only require 1 hour.

Kind regards,

<image003.jpg>

Elloise Ball
Personal Assistant to CEO – Redland Investment Corporation

T: (07) 3829 8539 **M:** [REDACTED]

E: elloise.ball@redlandinvestcorp.com.au

PO Box 21, Cleveland QLD 4163

Right to Information Release

Jo Costin

From: June-Mary Davis on behalf of Mayor Karen Williams
Sent: Tuesday, 28 March 2017 10:48 AM
To: Elloise Ball
Subject: Accepted: Sporting Fields - Heinemann Rd Workshop
Categories: A_For Action

Right to Information Release

From: [Elloise Ball](#)
To: [Councillor Division 1](#); [Councillor Division 10](#); [Councillor Division 2](#); [Councillor Division 3](#); [Councillor Division 4](#); [Councillor Division 5](#); [Councillor Division 6](#); [Councillor Division 7](#); [Councillor Division 8](#); [Councillor Division 9](#); [Mayor Redland City Council](#); [Amanda Daly](#); [Andrew Ross](#); [Chief Executive Officer](#); [Claire Lovejoy](#); [Deborah Corbett-Hall](#); [John Oberhardt](#); [Louise Rusan](#); [Peter Best](#)
Subject: Sporting Fields - Heinemann Rd Workshop

Good afternoon all,

Please accept this workshop booking to discuss Sporting Fields – Heinemann Rd.

If you have any queries, please do not hesitate to call or send me an email.

Kind regards,

Elloise Ball
Personal Assistant to CEO – Redland Investment Corporation

T: (07) 3829 8539 M: [REDACTED]
E: HYPERLINK "mailto:elloise.ball@redlandinvestcorp.com.au" elloise.ball@redlandinvestcorp.com.au
PO Box 21, Cleveland QLD 4163

Right to Information Release

From: [Mayor Karen Williams](#)
To: [Elloise Ball](#)
Cc: [Councillor Division 1](#); [Councillor Division 10](#); [Councillor Division 2](#); [Councillor Division 3](#); [Councillor Division 4](#); [Councillor Division 5](#); [Councillor Division 6](#); [Councillor Division 7](#); [Councillor Division 8](#); [Councillor Division 9](#); [Mayor Redland City Council](#); [Amanda Daly](#); [Andrew Ross](#); [Chief Executive Officer](#); [Claire Lovejoy](#); [Deborah Corbett-Hall](#); [John Oberhardt](#); [Louise Rusan](#); [Peter Best](#)
Subject: Re: Sporting Fields - Heinemann Rd Workshop
Date: Tuesday, 28 March 2017 10:18:18 AM

Approved

Sent from my iPhone

> On 28 Mar 2017, at 9:06 am, Elloise Ball <Elloise.Ball@redland.qld.gov.au> wrote:
>
> Good afternoon all,
>
> Please accept this workshop booking to discuss Sporting Fields – Heinemann Rd.
>
> If you have any queries, please do not hesitate to call or send me an email.
>
> Kind regards,
>
> Elloise Ball
> Personal Assistant to CEO – Redland Investment Corporation
>
> T: (07) 3829 8539 M: [REDACTED]
> E: elloise.ball@redlandinvestcorp.com.au<<mailto:elloise.ball@redlandinvestcorp.com.au>>
> PO Box 21, Cleveland QLD 4163
>
>
> <ATT97517>
> <meeting.ics>

Right to Information Release

From: [Tina Robinson](#)
To: [Lex Smith](#); [Peter Best](#)
Cc: [June-Mary Davis](#); [Shelley Thompson](#)
Subject: DIRECTION PLEASE - Meeting request from Lex Smith re Acquisition of land Heinemann Road for Sporting Fields - with Mayor / CEO / Peter Kelley and Council officers
Date: Friday, 28 April 2017 8:55:30 AM

Peter

Can I please seek your direction, apologies for pushing back on meeting requests there is just very limited time at the moment, I am wondering if this update could be covered by a briefing note to the Mayor/CEO/Divisional Councillor as to where this project is at?

Your thoughts please , if you recommend that a meeting be scheduled I will work with June to reschedule the diaries for this meeting to occur before the 9 May workshop.

Regards

**Tina Robinson | PA to Chief Executive Officer
Office of the CEO | Redland City Council |**

Cnr Middle and Bloomfield Streets, Cleveland QLD 4163
PO Box 21, Cleveland QLD 4163 Australia

T 61 7 3829 8860 | F 61 7 3829 8765

E tina.robinson@redland.qld.gov.au

From: Lex Smith
Sent: Friday, 28 April 2017 8:46 AM
To: Tina Robinson; Peter Best
Cc: June-Mary Davis
Subject: RE: Meeting request from Lex Smith re Acquisition of land Heinemann Road for Sporting Fields

Tina,

Firstly-There is a workshop number 3 with Councillors on Tuesday may 9 re the acquisition for sports fields and it was thought that it would be a advisable to have the CEO up to speed on the matter prior to the workshop.

Secondly-There is a contract on the land which was signed by the previous CEO and we have a council report delegating the purchase (multi million dollars) to the CEO, so we thought he may like about the matter.

The contract was signed a couple of weeks ago, consultants have been engaged to undertake due diligence there report is due back 5 days before the workshop the Officer are working to ensure all the information is available for decision makein.

Lex Smith
Group Manager City Spaces
Redland City Council
Phone 07 38298514
E-mail lex.smith@redland.qld.gov.au

From: Tina Robinson
Sent: Thursday, 27 April 2017 9:16 AM
To: Peter Best; Lex Smith
Cc: June-Mary Davis
Subject: Meeting request from Lex Smith re Acquisition of land Heinemann Road for Sporting Fields

Hi Lex

Diaries are limited with time and pretty much back to back with workshops and other commitments the dates suggested below do impact on what little time the CEO does have already and I am going to assume the Mayor's diary is the same.

For this meeting to be efficient and productive can you please advise:

- Firstly - Background on the issues you wish to discuss and actual attendees
- Secondly - can you consider if this matter could be rectified at General Manager level, in which Peter Best could then feedback the issues to the Mayor and CEO and I would suggest letting the divisional councillor know the outcomes as well.

Your advice would be appreciated

Regards

Tina Robinson | PA to Chief Executive Officer
Office of the CEO | Redland City Council
Cnr Middle and Bloomfield Streets, Cleveland QLD 4163
PO Box 21, Cleveland QLD 4163 Australia

T 61 7 3829 8860 | F 61 7 3829 8765
E tina.robinson@redland.qld.gov.au

From: June-Mary Davis
Sent: Thursday, 27 April 2017 8:44 AM
To: Tina Robinson
Subject: Meeting request from Lex Smith re Acquisition of land Heinemann Road for Sporting Fields

Tina

As discussed I have been asked this morning by Lex Smith to schedule a meeting on the acquisition of Heinemann Road land for Sporting Fields before it goes to Workshop on 9 May 2017.

Lex has asked for the following to be invited:

- Mayor
- CEO
- Peter Best
- Peter Kelley
- Lex Smith (Lex will forward booking to other Officers who need to be at the meeting).

I have listed below the Mayor's availability for a ½ hr meeting:

- Thursday, 27 April 2017 at 3.30pm – 4.00pm
- Thursday, 4 May 2017 at 12.30pm – 1.00pm or 4.00pm – 4.30pm
- Monday, 8 May 2017 at 12.30pm – 1.00pm

Let me know if this meeting can be scheduled.

Kind regards

June-Mary Davis |Executive Support Officer to Mayor|Redland City Council
PO Box 21 Cleveland 4163 | **Phone:** (07) 3829 8623 | **Fax:** (07) 3829 8781
Email: june-mary.davis@redland.qld.gov.au | **Web:** www.redland.qld.gov.au

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Jo Costin

From: Redland Investment Corporation
<contact=redlandinvestcorp.com.au@mail29.us4.mcsv.net> on behalf
of Redland Investment Corporation
<contact@redlandinvestcorp.com.au>
Sent: Friday, 28 April 2017 2:26 PM
To: Mayor Karen Williams
Subject: RIC Operational Update [INTERNAL-ONLY]

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CEO UPDATE

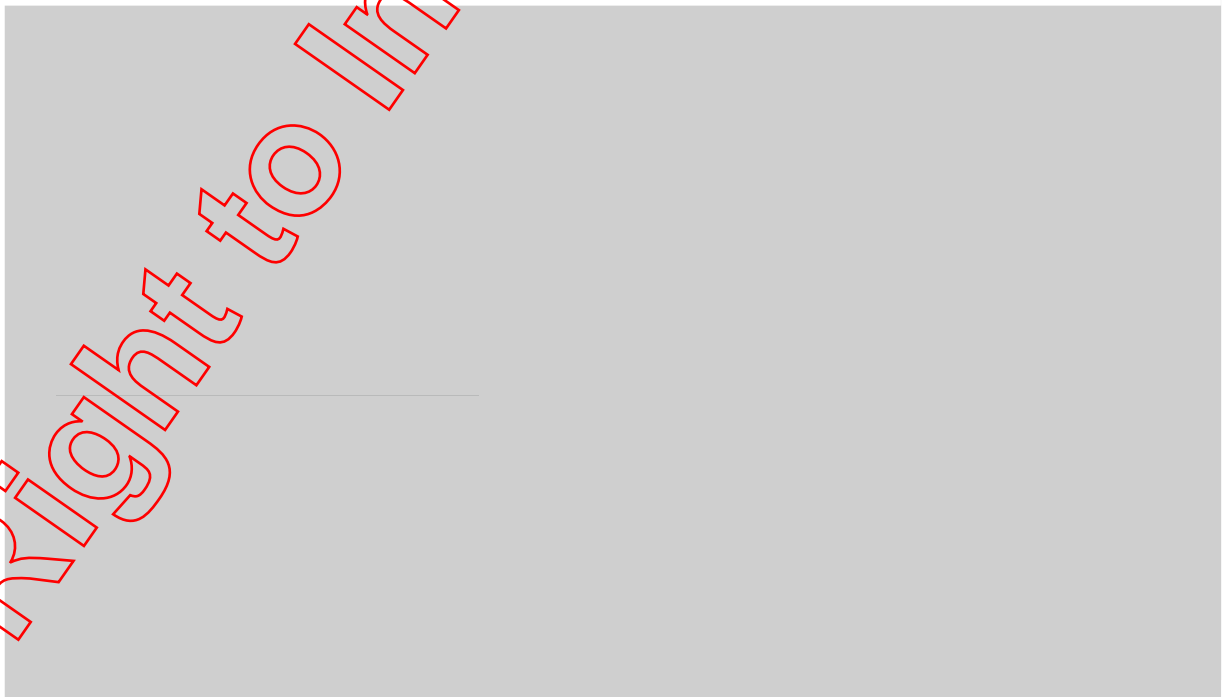
Dear Councillors and members of the RCC ELT,

I am happy to provide you with the latest operational update from Redland Investment Corporation (RIC).

Please let me know if you would like any further information, as I am more than happy to discuss it in more detail.

Kind Regards
Peter Kelley
Chief Executive Officer

CURRENT PROJECTS



Right to Information Release

Right to Information Release

Heinemann Road (sporting fields)

In partnership with RCC City Spaces, we will be presenting to Councillors the Heinemann Road sporting fields due diligence report at a workshop on 9 May. We will also be seeking approval to proceed with a contract to purchase the land.

This email was sent to karen.williams@redland.qld.gov.au

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Jo Costin

From: Redland Investment Corporation
<contact=redlandinvestcorp.com.au@mail184.wdc02.mcdlv.net> on behalf of Redland Investment Corporation
<contact@redlandinvestcorp.com.au>
Sent: Friday, 28 April 2017 11:56 PM
To: Andrew Chesterman
Subject: RIC Operational Update [INTERNAL-ONLY]

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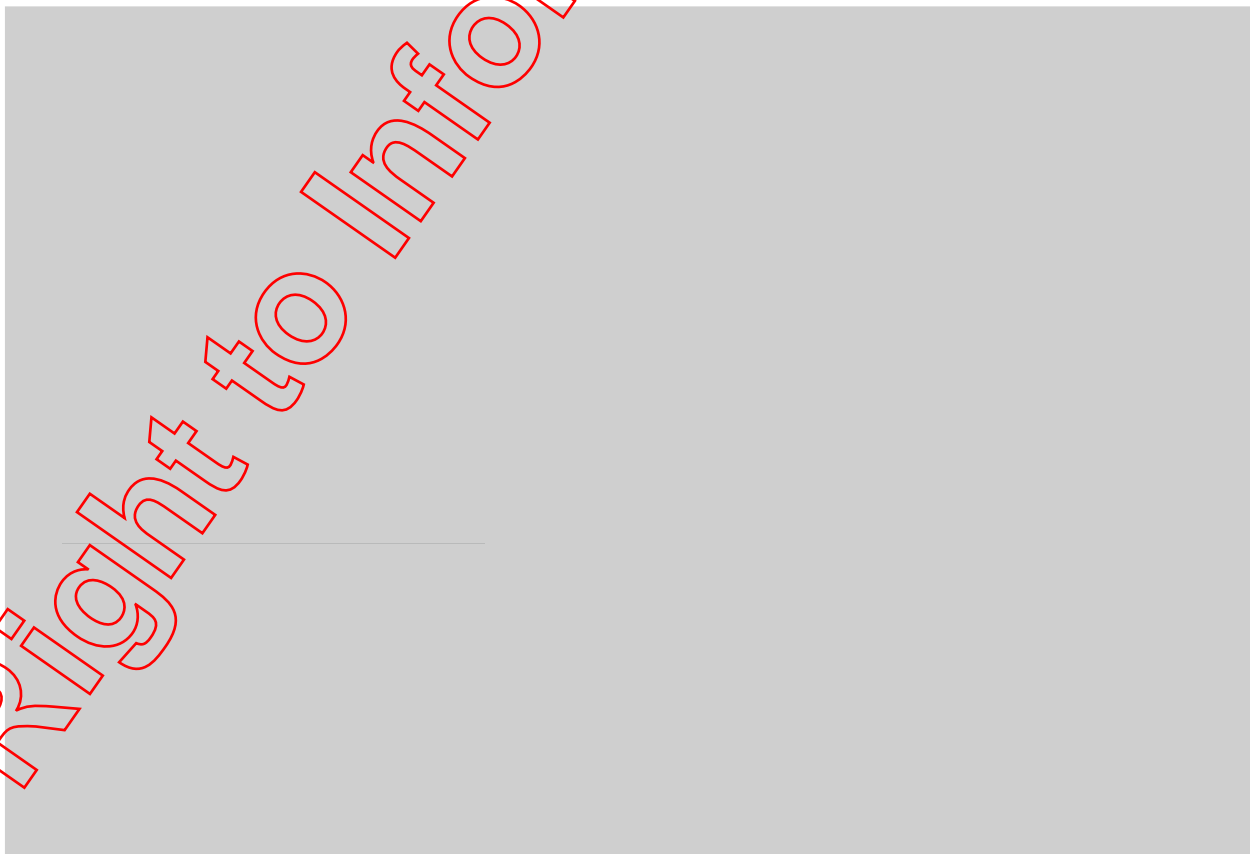
CEO UPDATE

Dear Councillors and members of the RCC ELT,

I am happy to provide you with the latest operational update from Redland Investment Corporation (RIC).

Please let me know if you would like any further information, as I am more than happy to discuss it in more detail.

Kind Regards
Peter Kelley
Chief Executive Officer



Right to Information Release

Right to Information Release

Heinemann Road (sporting fields)

In partnership with RCC City Spaces, we will be presenting to Councillors the Heinemann Road sporting fields due diligence report at a workshop on 9 May. We will also be seeking approval to proceed with a contract to purchase the land.

This email was sent to Andrew.Chesterman@redland.qld.gov.au

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