

Meeting Agenda & Minutes

Meeting Name:	Redlands Coast Active Travel Reference Group meeting		
Date of Meeting:	Wednesday 28 July 2021	Time:	5:30 – 7:15 pm
Meeting Chairperson:	Councillor Peter Mitchell (Division 2)	Location:	Cleveland Admin Building (Cnr Middle & Bloomfield Streets, Cleveland)

Attendees	
Name	Organisation (if applicable)
Councillor Peter Mitchell (Chairperson)	Redland City Council Division 2
Councillor Paul Bishop (Deputy Chairperson)	Redland City Council Division 10
Ben Clarke	Redland City Council, Transport Planning Unit (TPU)
Simon Honeywood	Redland City Council, TPU
Sarah Wilkinson	Department of Transport and Main Roads
Anna Campbell	Queensland Walks
Andrew Demack	Bicycle Queensland
Peter Clark Ryan	Minjerrabah and Tattersalls Cycling Clubs
Tim Mitchell	RACQ
Richard Cahill	Sharks Triathlon Club
Melinda Novley	
Mette Juel	
Gus Mandigora	
Mark Donnelly	
Natalie Hilton	
James Ho (guest)	
Apologies	
Bruce Cameron	

Meeting Agenda		
Ref#	Item	Notes and <u>actions</u> (if applicable)
1	Opening introduction <ul style="list-style-type: none"> - Housekeeping - Group terms of reference 	The Chair explained purpose of group. There was a brief outline of the Terms of Reference formulated by TPU.
2	Redland City Council background <ul style="list-style-type: none"> - Transport strategy and policy direction 	<p>Corporate Plan 2021-2026:</p> <p>This Plan is a Catalyst project for active transport investment and outlines key initiative for delivering the Redlands Coast Transport Strategy 2020</p> <p>Redlands Coast Transport Strategy:</p> <p>This Strategy prioritises Active Travel in the city. Council will start development of an Active Transport Plan later this financial year, which will involve the reference group.</p>

		<p>Action 1: Council officers to provide links to Corporate Plan and Transport Strategy in meeting minutes (see below).</p> <p>Corporate Plan: https://www.redland.qld.gov.au/info/20226/council_plans_and_financial_information/423/corporate_plan</p> <p>Transport Strategy: https://www.redland.qld.gov.au/info/20148/roads_and_marine/239/transport_planning</p>
3	Round the room introductions (up to 2 minutes each)	<p>Each member gave a short introduction, background and summary of their offering and experience.</p> <p>Action 2: Council to consider their involvement in QLD Walks Week later this year.</p>
4	Current and upcoming active transport projects for Redlands Coast	<p>Council officers noted that in the coming meetings we will get through more of the scheduled active transport infrastructure projects.</p> <p>Ride Redlands Coast cycling engagement campaign starting in mid-August 2021 (provided factsheets are not for distribution until this point). Some feedback was received and noted on the short video presented.</p>
5	End of trip facilities at transport nodes	<p>Not discussed at length due to limited time. Chair provided some background and for the group to bring their thoughts on end of trip at transport nodes and schools.</p> <p>Action 3: Group members to bring their thoughts on end of trip at transport nodes and schools to the next meeting.</p>
6	Any other business	<p>Chair recommended that Council officers collate group members' feedback following the meeting and categorise where possible, for discussion at the next meeting.</p> <p>Action 4: Group members to provide their issues and any other business to Council project manager following meeting. Please see template for inserting and returning by Tuesday 24th August 2021.</p> <p>Natalie asked what the group is able to influence and asked if some information around roles and responsibilities can be provided at the next meeting.</p> <p>Action 5: Council/Chair to provide some information about limitations and Council's roles and responsibilities.</p> <p>It was proposed that a suitable platform be utilised for ATRG members to converse and collaborate between meetings.</p> <p>Action 6: TPU to investigate and to discuss at next meeting.</p>
7	Guest Speaker: James Ho, General Manager Australia & New Zealand, BIRD BIRD E-scooter presentation and demonstration	<p>The presentation generated some discussion around micro-mobility devices following the presentation; particularly around safety concerns for pathway users.</p> <p>Action 7: Council officers to include as an agenda item for general discussion at next meeting.</p>
8	Next meeting date and meeting close	<p>Group discussed meeting frequency. Likely way forward will be meetings every two months for the first couple, and then on an 'as needs' basis with focus on Council projects moving forward from that.</p> <p>Action 8: Meeting date and time to be confirmed in the coming weeks.</p> <p>Action 9: Social distanced photo to be provided to the group with meeting notes.</p>

Photograph of Active Transport Reference Group - Socially Distanced Attendees: 28 July 2021 Meeting.

