

Delegation of Powers and Appointment of Authorised Persons Policy

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Approved by:	General Meeting
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Head of Power

This policy supports Council's responsibilities under the *Local Government Act 2009* and the Redland City Council Corporate Plan 2018-2023 – Outcome 8 Inclusive and Ethical Governance

Policy Objective

To ensure Council meets its legislative delegation and authorisation requirements under the *Local Government Act 2009*, in the most effective and efficient way possible to support inclusive and ethical governance and administration.

Policy Statement

Redland City Council, through its Corporate Plan, is committed to enriching community lifestyles and making a positive difference in our customers' lives through the services we provide. We are forward thinking, engaged and strive to maintain the highest standards of service to ensure we are delivering real value.

Council is committed to:

- Providing an effective and efficient framework to issue, record, administer and exercise delegations, statutory authorisations and administrative authorisations.
- Promoting effective internal control and sound corporate governance practices in relation to delegations, statutory authorisations and administrative authorisations.
- Providing Council employees, committees, chairs of committees or corporatised units with the level of delegated power and authority necessary to discharge their responsibilities from a legal and sound corporate governance perspective.
- Supporting good decision making, efficiency and effectiveness in Council's administrative processes and complete corporate records.
- Eliminating legal non-compliance issues impacting upon the legal validity/enforceability of Council decisions, or Council's ability to legally enforce or litigate breaches of Local Government Act (as defined in Delegation of Powers and Appointment of Authorised Persons Guideline).

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Definitions

Term	Definition
Authorised persons	A person who has been appointed by the Chief Executive Officer, enabling them to perform certain functions and exercise particular powers under the Act.
Delegated power	The transfer of authority from one officer to another. Note – only the Chief Executive Officer has the power to delegate his powers. Officers cannot delegate.

Associated Documents

Delegation of Powers and Appointment of Authorised Persons Guideline ([A347889](#))

Statutory and Financial Delegations and Appointment of Authorised Persons Procedure ([A317657](#))

Document Control

Only Council can approve amendments to this document by resolution of a Council Meeting, with the exception of administrative amendments which can be approved by the relevant ELT member. Refer to *Policy Instrument Development Manual* for an explanation on administrative amendments ([A4063988](#)).

Any requests to change the content of this document must be forwarded to relevant Service Manager(s).

Approved documents must be submitted to the Corporate Meetings and Registers Team for registration.

Version Information

Version number	Date	Key Changes
2	Jan 2014	Change in title
3	July 2018	Reviewed with no changes
4	June 2019	Update Corporate Plan reference
5	October 2019	Administrative updates as required under policy framework review