

Application for Plan of Subdivision Approval (Planning Regulation 2017 - Schedule 18)

This form is a formal statement to be lodged with Council for the request for signing and sealing of plans of subdivision. All mandatory fields and requirements must be completed unless otherwise identified on this form. This form must be submitted to Council and must be accompanied by any fees required and the Plan of Subdivision Approval Checklist.

Attach extra pages if there is insufficient space on this form.

Council Development Approval Reference:

Mandatory requirements

Details of person making request

Applicant's Name/s (individual or company name in full)

For companies – contact name

Postal address

<input type="text"/>			
<input type="text"/>			
Suburb	<input type="text"/>		
State	<input type="text"/>	Postcode	<input type="text"/>
Country	<input type="text"/>		

Contact telephone number

Mobile number (non-mandatory requirement)

Email address

By providing your email address, you consent to receiving all correspondence in relation to this application, electronically.

What is the nature of the request for Plan Sealing Certificate?

<input type="checkbox"/>	Request for approval of electronic image of survey plan The image of the survey plan(s) must be a 300 dpi copy of the original that has been signed by all registered owners. This will have been undertaken by either signing the hard copy of the original survey plan <u>or</u> a Form 18A Registered Owner/Lessee's Consent to Survey Plan, if a Form 21B Version 2 of the survey plan is utilised. Council's consent to the survey plan will be provided by electronically signing a Form 18B Planning Body Approval of Survey Plan.
<input type="checkbox"/>	Request for approval of hard copy of original survey plan The survey plan(s) must be signed by all registered owners before it will be accepted by Council. Consent to the original survey plan will be given in Item 2 Planning Body Approval of Form 21B Version 1.
Important Note - A True Copy Certification Letter that has been signed by the surveyor who prepared the survey plan <u>must</u> be uploaded with the application. Refer to Council's website Forms for Planning & Development. <u>Note:</u> This will not be required if the hard copy of the original survey plan is lodged with Council.	
Application Type	Survey Plan Number/Document Type
Standard Format Plan	<input type="checkbox"/>
Volumetric Format Plan	<input type="checkbox"/>
Building Format Plan	<input type="checkbox"/>
Community Management Statement	<input type="checkbox"/>
Grant of Easement	<input type="checkbox"/>
Document Signing	<input type="checkbox"/>

Is the person making this request the owner of the land, the subject of this request?

<input type="checkbox"/>	No - Complete the tables below as applicable and continue to the next section
<input type="checkbox"/>	Yes - Continue to next section

Table 1	
Name of owner/s of the land	
I/We, the above-mentioned owner/s of the land, consent to the making of this application.	
Signature of owner/s of the land	
Date	

Table 2	
Name of owner/s of the land	
<input type="checkbox"/> The owner's written consent is attached or will be provided separately to the application assessor.	

Table 3

Name of owner/s of the land

 By making this application, I, the applicant, declare that the owner has given written consent to the making of this application.

Please provide details of any related development approvals

Development Approval		Development Approval Number	Date Development Approval was Given
Material Change of Use (QMCU)	<input type="checkbox"/>		
Reconfiguring a Lot (QRAL)	<input type="checkbox"/>		
Operational Works - Civil (QOPW)	<input type="checkbox"/>		
Operational Works - Landscaping (QOPW)	<input type="checkbox"/>		
Operational Works – Electrical	<input type="checkbox"/>		
Generally In Accordance	<input type="checkbox"/>		
Concurrence Agency	<input type="checkbox"/>		
Plumbing and Drainage Works	<input type="checkbox"/>		

Property details to which the request relates

Street address **and** lot on plan (all lots must be listed)

Street Address					Lot on Plan Description	
Lot	Unit no.	Street no.	Street name & suburb	Postcode	Lot no.	Plan type & plan no.
i)						
ii)						
iii)						
Total area of land to which the request relates (indicate m2 or hectares)						
Number of proposed lots		Total area of proposed lots		Number of park lots		Area of park lots

New roads area		New roads length	
Current use of the land (e.g. vacant land, dwelling house, multiple dwellings, etc)			
Existing structure remaining on proposed lot number/s			
Structure to be demolished on existing lot number/s			

Are there any existing easements on the premises? (e.g. for vehicular access, electricity, water, etc.)

<input type="checkbox"/> No	<input type="checkbox"/> Yes - please advise of details below (e.g. type, description, location)

Is there a requirement within the development approval to provide easements?

<input type="checkbox"/> No	<input type="checkbox"/> Yes - please select from type below
<input type="checkbox"/> Private easement (attach a signed and complete copy of all easement documentation) <input type="checkbox"/> Council easement (include signed original Form 9 Easement referencing Council's Standard Terms Document for Council's execution)	

Declaration by person making this request

<input type="checkbox"/> By making this request, I declare that all information in this request is true and correct (note: it is unlawful to provide false or misleading information).			
Name:		Date:	
Company name:			

Submit

- Electronically using Council's Online Lodgement System (OLS)
- by email to rcc@redland.qld.gov.au
- in person at Council's Cleveland Customer Service Centre
- by mail, PO Box 21, Cleveland Qld 4163

Information Privacy Act 2009 – Redland City Council is collecting your personal information in order to process this application. The information will only be used by authorised Council Officers for the purpose of this application and ensuring our records are accurate. Your information will not be given to any other person or agency unless you have given us permission or we are required by law to do so.
