

Road Opening Permit Application

Application for Construction Works associated with a development in a Council Road Reserve (including the verge)

All applications for road opening permits and refundable deposits are to be submitted to Council at least five (5) working days prior to the commencement of the works.

If works are not associated with an approved development, please refer to City Operations Roads and Drainage Unit's Traffic Control Permit.

Council Development Approval Reference:

Mandatory requirements

Details of person making request (this is who the permit will be issued to)

Applicant's Name/s (individual or company name in full)

For companies – contact name

Postal address

<input type="text"/>			
<input type="text"/>			
Suburb	<input type="text"/>		
State	<input type="text"/>	Postcode	<input type="text"/>
Country	<input type="text"/>		

Contact telephone number

Mobile number (non-mandatory requirement)

Email address

By providing your email address, you consent to receiving all correspondence in relation to this application, electronically.

Project Details

Council Reference	Nature of Request	Location of Project – Lot & Plan no.	Project Name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Full details of proposed work on road reserve (attach plan where relevant)

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Full details of proposed temporary signs (attached plan showing location of signs)

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Period that permit is required

From:	/	/	To:	/	/	inclusive
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Insurance Details

Public Risk Insurance Policy details	<input type="checkbox"/> Copy attached
Workers Compensations Policy details	<input type="checkbox"/> Copy attached

Refundable Deposit and Administration Fee

Refundable deposit	Non-refundable administration fee
\$	\$
<input type="checkbox"/> I certify that the above information is correct and undertake to comply with all relevant Acts and Regulations in addition to the conditions laid down pursuant to these By-laws.	

Office User Only

Minor Works Bond		Receipt no.	
Medium Works Bond		CSC Initials	
Major Works Bond		Date	
Administration Fee		<i>Check to see if fees have been raised. If not, contact Engineering & Environment to raise the charges.</i>	

Guidelines for Construction Works associated with a development in a Council Road Reserve (including the verge)

1. All applications for road opening permits and refundable deposits are to be submitted to Council at least five (5) working days prior to commencement of the work.
2. Refundable deposits are to be calculated in accordance with the Council's schedule of fees.
3. Public liability cover for a minimum of \$10 million on any one incident is required. This policy must also indemnify Redland City Council.
4. Design and submit a TGS (Traffic Guidance Scheme) drawing and site specific Traffic Consideration Notes prepared by a person suitably qualified in the preparation of such documents.
5. The TGS should document the methodology and details of management of pedestrian movement and traffic flows at all times and ensure safety of the general public and street amenity at the applicable street.
6. All traffic control devices and temporary roadworks signs are to comply with the Manual of Uniform Traffic Control Devices – Works on Roads and the Roadworks Signing Guide.
7. All traffic control devices and temporary roadworks signs are to be installed by a person suitably qualified under the Manual of Uniform Traffic Control Devices - Works on Roads and the Roadworks Signing Guide.
8. Work on trenches or holes within existing pavements are to be completed within one day. Work is to be backfilled and compacted. 300mm of lean mix concrete is then to be placed and compacted. Edges of bitumen are to be cut straight and 50mm of AC placed to achieve the finished level.
9. Road widening will require confirmation of pavement depths from the consulting engineer for the works.
10. An inspection and proof rolling of the subgrade will be required before placement of pavement material. During placement of pavement materials, safety to the public is paramount and a shoulder should be maintained against any cuttings when contractors are absent from the job including every evening.
11. A final inspection will be required prior to sealing where test results of field compaction and pavement quality will be required.
12. Roads are not to be closed unless approval is obtained from the Queensland Police Service.
13. Any work, which in the opinion of the Manager City Planning & Assessment, is not in accordance with the above guidelines, may be rectified by Council and the costs recovered from the refundable deposit. This may be carried out without notice where there is danger to the public.
14. On satisfactory completion of works/on maintenance, application should be made to Council for refund of deposit. This can be done by way of a letter accompanied by Council's "Request for Refund of Security Bond".
15. This Permit will not cover any works within the Department of Transport and Main Roads corridors. A separate approval document will be required from DTMR for any access or signage within these corridors.

Submit

- in person at Council's [Customer Service Centres](#)
- by mail, PO Box 21, Cleveland Qld 4163
- by email to rcc@redland.qld.gov.au or fax on (07) 3829 8765.

Information Privacy Act 2009 – Redland City Council is collecting your personal information in order to process this application. The information will only be used by authorised Council Officers for the purpose of this application and ensuring our records are accurate. Your information will not be given to any other person or agency unless you have given us permission or we are required by law to do so.