

# Notification to Commence Regulated Work Application Form and Checklist



NTCRW allows customers to select a streamlined plumbing application approval process by opting to perform their own assessment/certification of the building, sewerage and water supply services attached to the proposed class 1a(i) or 10(a) building. Customers who choose the NTCRW option will receive a notice to commence regulated work approval within 2 business days of their submission request. Customers who are not able to select the NTCRW process due to identified complicating factors will be required to lodge a formal permit submission with Council (e.g Form 1 submission).

**NOTE: All fields are mandatory**

## Section 1 – Applicant Contact Details

Company Name (if applicable)

Contact Person

Postal address

Suburb

Postcode

Phone  (W)  (H)

Mobile

Email address

## Section 2 - Site Details

Address

Suburb

Postcode

Real Property Description

Property Owner's Name

Property Owner's Address

Property Owner's Contact Number

Property Owner's Email Address

**Note: Owners details must be the property owner not the Certifier/Building/Developer, etc.**

## Section 3 – Customer Summary

The following information is mandatory and must accompany this application

- Dwelling  Additions
- Completed Application Form
- Floor Plan – to scale
- Site Plan – to scale – showing the following
  - New and existing buildings/structures, e.g.
  - Dwelling, pool, shed, etc.
  - Sewerage connection point location (if available)
  - Water services connection point location (if available)
- Fixtures
  - Sinks  Basins  Urinals
  - Showers  Baths  W.C.s
  - Laundry tubs  Other
  - Total number of fixtures**
- Redland City Council's Plumbing Services Credit Card Authority Form

[http://www.redland.qld.gov.au/credit\\_card\\_authority.pdf](http://www.redland.qld.gov.au/credit_card_authority.pdf)

**Please Note: All fields on Credit Card Authority are mandatory**

Signature of Applicant

Date

Please be advised if your application has one or more of the complication factors listed below, the application is deemed to be exempt from Council's NTCRW approval process and therefore requires lodgement of a Form 1 (Complete with associated fees and charges) with Council to allow for a compliance permit with set approval conditions to be issued.

## Complicating Factors

- The property is not going to be directly connected to Redland City Council's sewerage infrastructure (e.g. connected to an existing combined drain, required an on-site sewerage treatment system).
- The property/building required a trade waste permit from Redland City Water
- Class 1a building on a lot that is a part of a Community Titles Scheme or Group Title Development

CSBPS024 – 01/07/2018

**Information Privacy Act 2009** - Redland City Council is collecting your personal information in order to process this authority. The information will only be used by authorised Council Officers for the purpose of this credit card authority and ensuring our records are accurate. Your information will not be given to any other person or agency unless you have given us permission or we are required by law to do so.

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