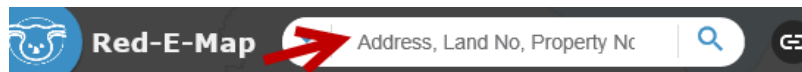


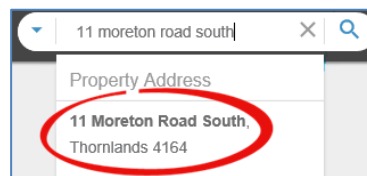
Fact Sheet

How do I locate contour information using Red-e-Map?

1. Log on to Council's website: www.redland.qld.gov.au
2. Select '**Use Red-e-Map**' from '**Online Services**' drop down next to Contact Us on the top of your screen.
3. Read the terms and conditions for the use of Red-e-Map, tick "I agree" and select OK.
4. In the search bar type the property address



5. Once you have entered your search criteria into the search box, click on option from the drop down list to display the property.



6. Using the tool bar select the **Layer List** Tool (as circled below).



7. The Layers List window will display.
8. To display the required information:

- Tick **Surface** to display contours

And

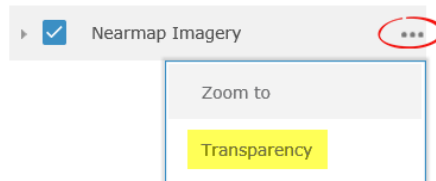
- Tick **Nearmap Imagery** to display Aerial Imagery of the property. This will show structures, roads, vegetation etc.

9. You can use the following navigation options:

- Click the left button on your mouse to allow you to click on the property and move the screen around.
- Zoom In/Zoom Out tools on the top left hand side of your screen.



10. If the contours are hard to see due to vegetation/structures on the property, click on the ... to the right of Nearmap Imagery in the Layers List, select Transparency and use the sliding scale to reduce the impact of the image on the screen.



11. To print this information:

- Select **Print** tool on the bottom of your screen
- Print Screen will appear
- In the Layout section, select **A4 Landscape** or **A3 Landscape**
- Click **Advanced** and click into **Force Scale** box.
- Type a number into the scale box to allocate a print scale (e.g. entering 200 applies a scale of 1:200, which is suitable for most properties – larger properties or areas may need a larger scale)
- Select Print to generate a PDF document
- Click on the document to open
- Hover over the bottom centre of the PDF (to display menu bar)
- Select the Print Icon to print to your preferred location.

