



Redland
CITY COUNCIL

MINUTES

GENERAL MEETING

Wednesday, 17 April 2013

The Council Chambers
35 Bloomfield Street
CLEVELAND QLD

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1 DECLARATION OF OPENING

The Mayor declared the meeting open at 10.30am and acknowledged the Quandamooka people, who are the traditional custodians of the land on which Council meets.

The Mayor also paid Council's respect to their elders, past and present, and extended that respect to other indigenous Australians who are present.

2 DEVOTIONAL SEGMENT

Pastor Steve Kennedy from the Redland City Church led Council in a brief devotional segment.

3 IN RECOGNITION

- Cr Talty spoke in recognition of Mrs Edna Holzapfel, a long-standing community member who passed away recently at the age of 90. Cr J Talty acknowledged the role Mrs Holzapfel played in the local community, and as a member of the generation of pioneers who settled Mount Cotton. Mrs Holzapfel will be missed.
- The Mayor acknowledged a great achiever Reid Anderton, from Thornlands, having just cycled 14,100km around Australia in just over 37 days, to raise money for a very worthy cause 'Eagle's Wings'. He has clearly created a wonderful role model for our community, exemplifying what our community spirit is here in Redland City. The Mayor expressed how proud the Redlands are of Reid Anderton.
- The Mayor also acknowledged the many great young achievers in our City, who are seizing their opportunities and putting Redland City on the map.

4 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

MEMBERS PRESENT:

Cr K Williams	Mayor
Cr A Beard	Deputy Mayor & Councillor Division 8
Cr W Boglary	Councillor Division 1
Cr C Ogilvie	Councillor Division 2
Cr K Hardman	Councillor Division 3
Cr L Hewlett	Councillor Division 4
Cr M Edwards	Councillor Division 5
Cr J Talty	Councillor Division 6
Cr M Elliott	Councillor Division 7
Cr P Gleeson	Councillor Division 9
Cr P Bishop	Councillor Division 10

EXECUTIVE LEADERSHIP GROUP:

Mr B Lyon	Chief Executive Officer
Mr L Wallace	Acting General Manager Organisational Services
Mrs L Rusan	General Manager Community & Customer Services
Mr G Soutar	General Manager Infrastructure & Operations
Mr G Holdway	Chief Financial Officer

MINUTES:

Mrs E Striplin Acting Team Leader Corporate Meetings & Registers

5 RECEIPT AND CONFIRMATION OF MINUTES**5.1 GENERAL MEETING MINUTES 27 MARCH 2013**

Moved by: Cr M Edwards

Seconded by: Cr M Elliott

That the minutes of the General Meeting of Council held on 27 March 2013 be confirmed

[General Meeting Minutes 27 March 2013](#)

CARRIED 11/0

6 MATTERS OUTSTANDING FROM PREVIOUS COUNCIL MEETING MINUTES

There were no matters outstanding from previous meetings.

7 PUBLIC PARTICIPATION**MOTION TO ADJOURN MEETING**

Moved by: Cr P Bishop

Seconded by: Cr M Elliott

That Council adjourn the meeting for a 15 minute public participation segment.

CARRIED 11/0

Mr G Wood, resident of Cleveland and a fisherman, addressed Council regarding DA Approval for Home Based Business.

MOTION TO RESUME MEETING

Moved by: Cr M Elliott

Seconded by: Cr M Edwards

That the meeting proceedings resume.

CARRIED 11/0

8 PETITIONS AND PRESENTATIONS

- 8.1 PETITION (DIVISION 2) PETITION FROM RESIDENTS REQUESTING REMOVAL OF A 2M SECTION OF CONCRETE FOOTPATH LEADING TO THE EDGAR HARLEY PAVILION AND INSERT DRAINAGE/INFILL BEFORE RECONSTRUCTING A LEVEL SURFACE THAT RESISTS WATERLOGGING**

COUNCIL RESOLUTION

Moved by: Cr C Ogilvie

Seconded by: Cr J Talty

That Council resolve as follows:

1. That the petition be acknowledged and that Council take no further action as the matter has been dealt with recently; and
2. That the principal petitioner be advised by letter of the outcome.

CARRIED 11/0

- 8.2 PETITION (DIVISION 2) PETITION FROM RESIDENTS REGARDING THE LACK OF PARKING FACILITIES AT ONE MILE BOAT HARBOUR, DUNWICH, NORTH STRADBROKE ISLAND**

COUNCIL RESOLUTION

Moved by: Cr C Ogilvie

Seconded by: Cr P Gleeson

That Council resolve as follows:

1. That the petition be acknowledged and that Council will take no further action as the matter is already under consideration in future capital works; and
2. That the principal petitioner be advised in writing.

CARRIED 11/0

8.3 PETITION (DIVISION 5) PETITION FROM RESIDENTS REQUESTING THAT COUNCIL EXTEND THE OPERATING SEASON OF THE BAY ISLANDS SWIMMING POOL**COUNCIL RESOLUTION**

Moved by: Cr M Edwards

Seconded by: Cr J Talty

That Council resolve as follows:

1. That the petition be received and referred to a committee or officer for consideration and a report to the local government; and
2. That the principal petitioner be advised in writing.

CARRIED 11/0

9 MOTION TO ALTER THE ORDER OF BUSINESS**COUNCIL RESOLUTION**

Moved by: Cr M Edwards

Seconded by: Cr L Hewlett

That the order of business be altered to accept a late item from the Chief Financial Officer, to be discussed as Item 17.1.1.

CARRIED 11/0

10 DECLARATION OF MATERIAL PERSONAL INTEREST OR CONFLICT OF INTEREST ON ANY ITEMS OF BUSINESS

Nil

11 MOTION TO ADJOURN GENERAL MEETING FOR THE CONDUCT OF THE COORDINATION COMMITTEE MEETING AT 10.55AM**COUNCIL RESOLUTION**

Moved by: Cr P Bishop

Seconded by: Cr W Boglary

That the meeting be adjourned to enable the conduct of the Coordination Committee meeting.

CARRIED 11/0

12 MOTION TO RECONVENE GENERAL MEETING AT 11.03AM**COUNCIL RESOLUTION**

Moved by: Cr M Elliott

Seconded by: Cr J Talty

That the General Meeting be reconvened.

CARRIED 11/0

13 ADOPTION OF COMMITTEE MEETING MINUTES & RECOMMENDATIONS**13.1 COORDINATION COMMITTEE MEETING – 17 APRIL 2013****COUNCIL RESOLUTION**

Moved by: Cr P Gleeson

Seconded by: Cr M Edwards

That the Report and Recommendations of the Coordination Committee meeting held 17 April 2013 be adopted.

[Minutes Coordination Committee 17 April 2013](#)

CARRIED 11/0

14 MAYORAL MINUTES

There were no Mayoral Minutes.

15 NOTICES OF MOTION TO REPEAL OR AMEND RESOLUTIONS

There were no Notices of Motion.

16 NOTICES OF MOTION**16.1 NOTICE OF MOTION – CR HEWLETT****16.1.1 COUNCILLORS' SMALL GRANTS PROGRAM**

In accordance with notice given on 9 April 2013, Cr Hewlett moved as follows:

1. That the current guidelines for the Councillors' Small Grants Program be amended to allow Councillors to support a program that provides a community benefit across more than one Division;
2. That the current \$3000 maximum per program/initiative be increased to a maximum of \$3000 per benefiting Division to support organisations/initiatives/projects; and
3. That such arrangements apply when two or more Councillors recommend the application, based on emergent need.

COUNCIL RESOLUTION

Moved by: Cr L Hewlett

Seconded by: Cr J Talty

1. That the current guidelines for the Councillors' Small Grants Program be amended to allow Councillors to support a program that provides a community benefit across more than one Division;
2. That the current \$3000 maximum per program/initiative be increased to a maximum of \$3000 per benefiting Division to support organisations/initiatives/projects; and
3. That such arrangements apply when two or more Councillors recommend the application, based on emergent need and needs to be endorsed by Council.

CARRIED 10/1

Cr P Bishop voted against the Council resolution.

17 LATE ITEM**17.1 OFFICE OF CEO****17.1.1 MARCH 2013 MONTHLY FINANCIAL REPORT****Datworks Filename:** FM Monthly Financial Reports to Council**Attachment:** [Monthly Financial Report March 2013](#)**Responsible Officer:** Gavin Holdway
Chief Financial Officer**Author:** Deborah Corbett-Hall
Service Manager Business and Commercial
Finance

PURPOSE

The purpose is to present the March 2013 Monthly Financial Performance Report to Council and explain the content and analysis of the report. Section 204(2) of the *Local Government Regulation 2012* requires the Chief Executive Officer of a local government to present statements of its accounts to the local government.

The financial information also provides Council with regular analysis of performance against budget and variances can then be identified on a monthly basis and subsequently addressed if required via budget submissions through the quarterly budget review process.

BACKGROUND

The Corporate Plan contains a strategic priority to support the organisation's capacity to deliver services to the community by building a skilled, motivated and continually learning workforce, ensuring assets and finances are well managed, corporate knowledge is captured and used to best advantage, and that services are marketed and communicated effectively.

ISSUES

Please refer to the attached Monthly Financial Performance Report and associated commentary. Of particular note, a new organisational structure commenced on 8th April 2013 and Financial Services will work closely with the organisation to update the structure in the financial management system for commencement of the reporting to the new structure formally as of 1 July 2013.

It is proposed that the current report for March 2013 and the following financial reports to Council up until 30th June 2013 will still provide departmental breakdown information as per the departmental structure adopted by Council from 1st July 2012.

Additionally, Financial Services are preparing a set of interim/shell statements for the 2012/2013 financial year as at 31st March 2013 and these will be viewed by Council's external auditors during their interim visit commencing in May 2013. The intent of these interim/shell statements is to seek confirmation from the external auditors that Council's current accounting policies and treatments are acceptable in readiness for the final statements that will be incorporated into Council's 2012/2013 Annual Report.

STRATEGIC IMPLICATIONS

Council annually adopts key financial stability and sustainability ratios as part of its annual operation plan and budget.

The following adopted 2012/2013 Key Financial Stability and Sustainability Ratios were either achieved or favourably exceeded by Council as at the end of March 2013:

- Level of dependence on general rate revenue;
- Ability to pay our bills – current ratio;
- Ability to repay our debt – debt servicing ratio;
- Cash balance;
- Cash balances – cash capacity in months;
- Longer term financial stability – debt to asset ratio;
- Net financial liabilities;
- Interest cover ratio; and
- Asset Consumption ratio.

However, the following indicator was unfavourable and therefore outside of Council's target range:

- Operating surplus ratio;
- Operating performance.

As advised in the adopted 2012/2013 Operational Plan and Budget, the operating performance ratio will generally be unfavourable until 2013/2014 when Council is expected to regain its operating surplus position. However, because the operating performance ratio calculation incorporates net cash flow and cash operating revenue, the target can at times be achieved in the month which the rates levy falls due; noting that this has not occurred for March 2013.

Legislative Requirements

Section 204(2) of the *Local Government Regulation 2012* requires the Chief Executive Officer to present the financial report to a monthly meeting.

Risk Management

Trends have been noted by the Executive Leadership Group and relevant officers who can provide further clarification and advise around actual to budget variances.

Financial

There are no direct financial impacts to Council resulting from this report; however it provides an indication of financial outcomes at the end of March 2013. March 2013 marks the close of the third quarter of the 2012/2013 financial year and triggers the compilation of the third quarter budget submissions. There is an organisation-wide expectation that significant variances will be addressed during the third quarter budget review process as per previous years.

People

Nil impact expected as the purpose of the attached report is to provide financial information to Council based upon actual versus budgeted financial activity.

Environmental

Nil impact expected as the purpose of the attached report is to provide financial information to Council based upon actual versus budgeted financial activity.

Social

Nil impact expected as the purpose of the attached report is to provide financial information to Council based upon actual versus budgeted financial activity.

Alignment with Council's Policy and Plans

This report has a relationship with the following items of the Corporate Plan:

8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

8.7 Ensure Council resource allocation is sustainable and delivers on Council and community priorities

8.8 Provide clear information to citizens about how rates, fees and charges are set and how Council intends to finance the delivery of the Community Plan and Corporate Plan

CONSULTATION

Consultation has taken place amongst Council departmental officers, Financial Services Group Officers and the Executive Leadership Group.

OPTIONS

1. Council resolves to note the End of Month Financial Reports for March 2013 and explanations as presented in the attached Monthly Financial Performance Report.
2. Council request additional information.

COUNCIL RESOLUTION

Moved by: Cr M Elliott
Seconded by: Cr P Gleeson

That Council resolve to note the End of Month Financial Reports for March 2013 and explanations as presented in the attached Monthly Financial Performance Report.

CARRIED 11/0

18 MEETING CLOSURE

There being no further business, the Mayor declared the meeting closed at 11.15am.

Signature of Chairperson: _____

Confirmation date: _____