

**Redland**  
CITY COUNCIL

# **MINUTES**

## **GENERAL MEETING**

**Wednesday, 23 February 2011**

**Council Chambers  
1st floor Administration Building  
Bloomfield Street Cleveland. Qld 4163**

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## 1 DECLARATION OF OPENING

The Mayor declared the meeting open at 4.01pm and acknowledged the Quandamooka people, who are the traditional custodians of the land on which Council meets. The Mayor also paid Council's respect to their elders, past and present, and extend that respect to other indigenous Australians who are present.

## 2 DEVOTIONAL SEGMENT

Pastor Bruce Warren, Member of the Ministers' Fellowship led Council in a brief devotional segment.

## 3 RECOGNITION OF ACHIEVEMENT

- The Mayor acknowledged the achievement of Council officer Mr Warren Mortlock, Principal Advisor Environmental Protection, who has been selected as one of three delegates nationally to undertake a Climate Change Fellowship, including travel the United States for 4 weeks in April 2011. The Fellowship is offered by Local Government Managers Australia in partnership with the International City/County Management Association.

## 4 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

### MEMBERS PRESENT:

Cr M Hobson PSM	Mayor
Cr M Elliott	Deputy Mayor and Councillor Division 7 – entered at 4.02pm
Cr W Boglary	Councillor Division 1
Cr C Ogilvie	Councillor Division 2
Cr D Henry	Councillor Division 3
Cr J Burns	Councillor Division 4 – left at 5.31pm
Cr B Townsend	Councillor Division 5
Cr T Bowler	Councillor Division 6
Cr K Reimers	Councillor Division 8
Cr K Williams	Councillor Division 9
Cr H Murray	Councillor Division 10

### EXECUTIVE LEADERSHIP GROUP:

Mr G Stevenson PSM	Chief Executive Officer
Mr N Clarke	General Manager Governance
Mr G Underwood	General Manager Planning & Policy
Mrs L Rusan	General Manager Customer Services
Mr M Drydale	General Manager Corporate Services
Mrs T Averay	General Manager Development & Community Standards

### MINUTES:

Mrs J Parfitt	Corporate Meetings & Registers Team Leader
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## 5 RECEIPT AND CONFIRMATION OF MINUTES

### 5.1 GENERAL MEETING MINUTES 27 JANUARY 2011

Moved by: Cr Bowler  
Seconded by: Cr Townsend

That the minutes of the General Meeting held on 27 January 2011 be confirmed.

CARRIED

### 5.2 SPECIAL MEETING MINUTES 18 FEBRUARY 2011

Moved by: Cr Townsend  
Seconded by: Cr Reimers

That the minutes of the Special Meeting held on 18 February 2011 be confirmed.

CARRIED

### 5.3 GENERAL MEETING MINUTES 15 DECEMBER 2010 - CORRECTION

Moved by: Cr Elliott  
Seconded by: Cr Bowler

That the Minutes of the meeting of 15 December 2010 be amended to correct the mover and seconder for item 14.1.1 – *Construction of Pedestrian Fence Orana Esplanade, Victoria Point* to;

“Moved by: Cr Elliott  
Seconded by: Cr Bowler”

CARRIED



**6 MATTERS OUTSTANDING FROM PREVIOUS GENERAL MEETING MINUTES****6.1 REPORT FROM CHIEF EXECUTIVE OFFICER**

The following items were presented to Council for noting.

**6.1.1 PETITION (DIVISION 9) MANAGEMENT OF SAFETY ISSUES – CROTONA ROAD EAST, ALEXANDRA HILLS AND CROTONA ROAD, CAPALABA**

**Dataworks Filename:** GOV Petitions  
**Responsible Officer Name:** Gary Stevenson  
Chief Executive Officer  
**Author Name:** Greg Underwood  
General Manager Planning & Policy

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**EXECUTIVE SUMMARY**

At the General Meeting on 25 August 2010 Council resolved that the petition requesting that Council undertake precinct traffic planning to assist with the management of safety issues rat running and dangerous intersections along and around Crotona Road East, Alexandra Hills and Crotona Road, Capalaba be received and referred to the Planning & Policy department for investigation and a report back to Council.

**OFFICER'S RECOMMENDATION**

A report addressing this matter will be presented to the 6 April 2011 Planning & Policy Committee meeting.

**6.1.2 PETITION (DIVISION 4) STEPS AT 36 ORANA ESPLANADE**

**Dataworks Filename:** GOV Petitions  
**Responsible Officer Name:** Gary Stevenson  
Chief Executive Officer  
**Author Name:** Greg Underwood  
General Manager Planning & Policy

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**EXECUTIVE SUMMARY**

At the General Meeting on 20 October 2010 Council resolved that the petition requesting that the steps budgeted for in this years budget be put in place in front of No. 36 Orana Esplanade and that the old steps in front of No. 38 Orana Esplanade be made into a ramp, be received and referred to the appropriate area of Council for consideration and a report back to Council.

**OFFICER'S RECOMMENDATION**

That it be noted that a report addressing this matter will be presented to the 2 March 2011 Planning & Policy Committee meeting.

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**6.1.3 PETITION (DIVISION 1) SAFETY CONCERNS ON BAINBRIDGE STREET, ORMISTON**

**Dataworks Filename:** GOV Petitions  
**Responsible Officer Name:** Gary Stevenson  
Chief Executive Officer  
**Author Name:** Greg Underwood  
General Manager Planning & Policy

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**EXECUTIVE SUMMARY**

At the General Meeting on 20 October 2010 Council resolved that the petition requesting that Council:

1. repair the road on Bainbridge Street at Ormiston;
2. provide/install traffic islands on Bainbridge Street to slow down the continuous speeders up and down our street; and
3. provide better street lighting for security issues of residences but also driving visibility;

be received and referred to the appropriate area of Council for consideration and a report back to Council.

**OFFICER'S RECOMMENDATION**

That it be noted that a report addressing this matter will be presented to the 2 March 2011 Planning & Policy Committee meeting.

**6.1.4 STREET RENAMING – FACCILO LANE, RAYMOND STREET AND LORAIN STREET, CAPALABA**

**Dataworks Filename:** RTT Naming - Roads  
**Responsible Officer Name:** Gary Stevenson  
Chief Executive Officer  
**Author Name:** Greg Underwood  
General Manager Planning & Policy

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**EXECUTIVE SUMMARY**

At the General Meeting on 20 October 2010 this item was noted as 'lying on the table' and in accordance with part 3, Division 5, Section 29(7) of Subordinate Local Law No. 5 (Meetings) a procedural motion is required, *'that the item be taken from the table'* before the matter can be considered and concluded.

**OFFICER'S RECOMMENDATION**

That it be noted that this matter will be presented to the 2 March 2011 Planning & Policy Committee meeting for consideration.

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**6.1.5 DREDGING AT VICTORIA POINT JETTY**

**Dataworks Filename:** GOV Notice of Business/Urgent Business to General Meetings

**Responsible Officer Name:** Gary Stevenson  
Chief Executive Officer

**Author Name:** Greg Underwood  
General Manager Planning & Policy

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**EXECUTIVE SUMMARY**

At the General Meeting on 20 October 2010 resolved that a report be prepared on the dredging at Victoria Point jetty affecting the landing of the Coochiemudlo Island ferries as this is affecting more than passenger ferries, it has to do with school children having to get home in a certain time and meet the school's duty of care.

**OFFICER'S RECOMMENDATION**

That it be noted that a report addressing this matter will be presented to the 6 April 2011 Planning & Policy Committee meeting.

**6.1.6 PETITION (DIVISION 5) CHANGE OF STREET NAME – CUPHEA STREET, RUSSELL ISLAND TO ANZAC MEMORIAL DRIVE, RUSSELL ISLAND**

**Dataworks Filename:** GOV Petitions

**Responsible Officer Name:** Gary Stevenson  
Chief Executive Officer

**Author Name:** Greg Underwood  
General Manager Planning & Policy

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**EXECUTIVE SUMMARY**

At the General Meeting on 17 November 2010 Council resolved that the petition, requesting that Council give due consideration to and undertake to change the name of Cuphea Street, Russell Island to Anzac Memorial Drive, be received and referred to the appropriate area of Council for consideration and a report back to Council.

**OFFICER'S RECOMMENDATION**

A report addressing this matter will be presented to the 6 April 2011 Planning & Policy Committee meeting.

**6.1.7 STATUS REPORT ON CLOSURE OF REDLAND BAY ROAD, CAPALABA**

At the General Meeting on 15 December 2010 Council resolved that the General Manager Planning & Policy bring forward a status report on the closure of Redland Bay Road, Capalaba to include information from discussions with Translink and Department of Main Roads, in relation to major intersections in this area.

**OFFICER'S RECOMMENDATION**

**A report addressing this matter will be presented to the 6 April 2011 Planning & Policy Committee meeting.**

**6.1.8 PROVISION OF PATHWAYS/FOOTPATHS IN THE REDLAND BAY AREA**

At the General Meeting on 15 December 2010, Council resolved that Council officers prepare a report with regard to the provision of funding for pathways/footpaths in the Redland Bay area.

**OFFICER'S RECOMMENDATION**

**A report addressing this matter will be presented to the 6 April 2011 Planning & Policy Committee meeting.**

**6.1.9 PETITION (DIVISION 6) STORM WATER DRAINAGE PROBLEM AT PEAR STREET, REDLAND BAY**

At the General Meeting on 27 January 2011, Council resolved that the petition regarding storm water drainage issues at Pear Street, Redland Bay be received and referred to the appropriate area of Council for consideration and a report back to Council.

**OFFICER'S RECOMMENDATION**

**A report addressing this matter will be presented to an ensuing Planning & Policy Committee meeting.**

## 7 PUBLIC PARTICIPATION

### MOTION TO ADJOURN MEETING at 4.15pm

Moved by: Cr Elliott  
Seconded by: Cr Bowler

That Council adjourn the meeting for a 15 minute public participation segment.

CARRIED

1. Ms K Murphy of Thornlands, addressed Council in relation to the trapping of feral animals and the placing of traps without notifying the local residents.
2. Mr D Burrows of Redland Bay, addressed Council in relation to the dog off-leash area on the foreshore at Point Talburpin.

### MOTION TO RESUME MEETING at 4.24pm

Moved by: Cr Reimers  
Seconded by: Cr Murray

That the meeting proceedings resume.

CARRIED

## 8 PETITIONS/PRESENTATIONS

### 8.1 PETITION

#### 8.1.1 PETITION (DIVISION 7) REMOVAL OF GUM TREES FROM WINCHESTER ROAD, ALEXANDRA HILLS

Moved by: Cr Elliott  
Seconded by: Cr Murray

That the petition, which reads as follows, be received and referred to a Committee or officer for consideration/actioning and a report back to Council:

*"Petition from residents of Winchester Road, Alexandra Hills in reference to the gum trees planted in our Street.*

*They should be removed because of:*

- *the amount of garbage they create in our street*
- *the future threat they will create to our houses during storms*
- *the roots of the gum trees crack and lift cement sidewalk at close intervals."*

CARRIED

## 9 MOTION TO ALTER THE ORDER OF BUSINESS

Nil.

## 10 DECLARATION OF MATERIAL PERSONAL INTEREST ON ANY ITEMS OF BUSINESS

### 10.1 CONFLICT OF INTEREST

- **Item 14.1.7 – Community Grants Program – Capital Infrastructure Grants – Approval of Funds**  
Crs Boglary, Henry, Townsend, Bowler, Reimers and Hobson declared a conflict of interest in this item – see item for details.

### 10.2 MATERIAL PERSONAL INTEREST

- **Item 14.1.8 – North Stradbroke Island Historical Museum Additional Funding**  
Cr Ogilvie declared a Material Personal Interest in this item – see item for details.

## ITEMS MOVED ‘EN BLOC’

The following items were moved ‘en bloc’ in accordance with the recommendations before Council:

### Planning & Policy

- Item 13.1.1 Amendments to Fees and Charges Schedule 2010/2011
- Item 13.1.2 Child and Youth Friendly Redlands Policy
- Item 13.2.1 Support for Victims of Natural Disaster - Sister City Relationship
- Item 13.3.3 Minjerriba Knowledge Centre
- Item 13.3.4 Draft Corporate Carbon Audit 2010 for Adoption
- Item 13.4.1 Property Acquisition – 5 Outridge Street, Redland Bay

### Customer Services

- Item 14.1.1 Monthly Report for Customer and Community Services Group – December 2010
- Item 14.1.2 Monthly Report for Project Delivery Group
- Item 14.1.3 Monthly report for Operations and Maintenance Group
- Item 14.1.4 Redwaste Business Unit Report – December Quarter 2010
- Item 14.1.6 Redland Art Gallery Commissions and Donations

### Corporate Services & Governance

- Item 15.1.3 Exceptional Circumstance Waiver Policy
- Item 15.1.4 Corporate Balanced Scorecard Report – January 2011
- Item 15.1.5 Quarterly Operational Plan Report – December 2010
- Item 15.1.6 Sponsorship Application – RACQ Careflight
- Item 15.1.7 Advertising Expenditure Policy – POL-3044
- Item 15.2.1 Equity and Diversity Management
- Item 15.2.2 January 2011 – Monthly Financial Reports

- Item 15.2.3 Quarterly Projects and Business Unity Activity Reports
- Item 15.2.4 2010/2011 Second Quarter Budget Review
- Item 15.3.1 Allconnex Water Pricing
- Item 15.4.1 General Business – Emergency Stakeholders Meeting
- Item 15.5.2 Draft Participation Returns Policy

### **COUNCILLOR ABSENCES DURING MEETING**

Cr Elliott entered the meeting at 4.02pm.

Cr Elliott left the meeting at 5.03pm and returned at 5.05pm during discussion on Item 15.1.1.

Cr Ogilvie left the meeting at 5.20pm and returned at 5.21pm during discussion on Item 17.1.1.

Cr Burns left the meeting at 5.31pm during Urgent Business, Item 18.2.

**11 DEVELOPMENT AND COMMUNITY STANDARDS COMMITTEE  
1 FEBRUARY 2011****11.1 DEVELOPMENT & COMMUNITY STANDARDS**

[Development & Community Standards Committee Minutes 1/2/2011](#)

Moved by: Cr Townsend  
Seconded by: Cr Bowler

**That the Development & Community Standards Committee Minutes of 1 February 2011 be received and resolutions noted on items resolved under delegated authority.**

**CARRIED**

**ITEMS RESOLVED UNDER DELEGATED AUTHORITY AT COMMITTEE:**

- 11.1.1 CATEGORY 1 – MINOR COMPLYING CODE ASSESSMENT & HOUSEKEEPING**  
*(This matter was resolved under delegated authority at Committee)*
- 11.1.2 CATEGORY 2 – COMPLYING CODE ASSESSMENTS AND MINOR IMPACT ASSESSMENTS**  
*(This matter was resolved under delegated authority at Committee)*
- 11.1.3 CATEGORY 3 – MODERATELY COMPLEX CODE AND IMPACT ASSESSMENTS**  
*(This matter was resolved under delegated authority at Committee)*
- 11.1.4 CURRENT APPEALS LIST AS AT 14 JANUARY 2011**  
*(This matter was resolved under delegated authority at Committee)*
- 11.2.1 CLOSED SESSION - APPEAL 2565 OF 2010 – MCU & RECONFIGURATION AT 184, 190 & 192 BOUNDARY ROAD, THORNLANDS**  
*(This matter was resolved under delegated authority at Committee)*



**12 DEVELOPMENT AND COMMUNITY STANDARDS COMMITTEE  
15 FEBRUARY 2011****12.1 DEVELOPMENT & COMMUNITY STANDARDS**

[Development & Community Standards Committee Minutes 15/2/2011](#)

Moved by: Cr Townsend  
Seconded by: Cr Reimers

**That the Development & Community Standards Committee Minutes of 15 February 2011 be received and resolutions noted on items resolved under delegated authority.**

**CARRIED**

**ITEMS RESOLVED UNDER DELEGATED AUTHORITY AT COMMITTEE:**

**12.1.1 EXTENSION TO RELEVANT PERIOD FOR AN APARTMENT BUILDING  
AT 52 SHORE STREET EAST, CLEVELAND**  
*(This matter was resolved under delegated authority at Committee)*

**12.1.2 CATEGORY 1 – MINOR COMPLYING CODE ASSESSMENT &  
HOUSEKEEPING**  
*(This matter was resolved under delegated authority at Committee)*

**12.1.3 CATEGORY 2 – COMPLYING CODE ASSESSMENTS AND MINOR  
IMPACT ASSESSMENTS**  
*(This matter was resolved under delegated authority at Committee)*

**12.1.4 CURRENT APPEALS LIST AS AT 28 JANUARY 2011**  
*(This matter was resolved under delegated authority at Committee)*

**ITEM FOR NOTING:****12.2 GENERAL BUSINESS**

Permission was granted for the following item of general business to be raised:-

- Cr Elliott raised the issue of liability with respect to a development at 401 Redland Bay Road, Capalaba where there is a massive unfenced water retention pit on site.
- General Manager Development & Community Standards advised that Council's senior engineer has been closely monitoring the site and she will request that he look into this particular issue.

**COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Townsend  
Seconded by: Cr Bowler

**That the General Business item be noted.**

**CARRIED**

### 13 PLANNING & POLICY COMMITTEE 2/2/2011

Moved by: Cr Bowler  
Seconded by: Cr Elliott

That the Planning & Policy Committee Minutes of 2 February 2011 be received.

CARRIED

[Planning & Policy Committee Minutes 2/2/2011](#)

#### 13.1 PLANNING & POLICY

##### 13.1.1 AMENDMENTS TO FEES AND CHARGES SCHEDULE 2010/2011

**Dataworks Filename:** GOV Fees and Charges Documentation  
**Attachments:** [Annexure A - 2010-11 Fees and Charges](#)  
**Responsible Officer Name:** Murray Erbs  
Manager, Infrastructure Planning  
**Author Name:** Giles Tyler  
Senior Advisor, Infrastructure Projects

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#### EXECUTIVE SUMMARY

Council adopted the 2010/2011 Fees and Charges Schedule at its Special meeting of 25 June 2010.

It has been subsequently identified that the schedules for infrastructure charges does not specify the units against which the base charges are to be applied. Accordingly this report seeks approval for the 2010/11 Fees and Charges Schedule to be amended to include unit descriptors.

There are no new fees proposed as part of this recommendation or any change to the value of fees listed in the schedule.

#### PURPOSE

The purpose of this report is to seek Council approval to amend the 2010/201 Fees and Charges Schedules as detailed in Annexure A.

#### BACKGROUND

Infrastructure charges are part of a development approval and are payable to Council. They are payable when a subdivision (reconfiguration of a lot) or a material change of use occurs. Infrastructure contribution charges are levied on developers in order to finance necessary additional infrastructure, such as roads, cycleways, stormwater, parks and land for community facilities, which must be provided to meet the needs of the growing community.

The amount of charge payable by a developer is determined by the demand the proposal will place on the infrastructure networks that need to be provided by Council to appropriately service development. The value of infrastructure charges is adjusted annually in accordance with Council's Planning Scheme Policies. The amounts payable are set out in Council's Fees and Charges Schedule (with the exception of the parks charge) and Allconnex Fees and Charges Register.

Following Council's adoption of the 2010/2011 Fees and Charges Schedule, the Internal Audit Report-on-a-Page: 'Review of the Calculation and Payment of Developer Contributions', identified that the Schedule doesn't specify the units against which the base charges are to be applied.

In order to ensure consistency of calculation and payment in line with development approvals and Council policy, it is necessary to amend the Schedule to include these rates.

## **ISSUES**

The adoption of the proposed amendments to the 2010/2011 Fees and Charges Schedule provides an opportunity for improvement in relation to the calculation and payment of developer contributions by ensuring consistency of development approvals with Council policy.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority:

9.6 - Implement long term asset management planning that supports innovation and sustainability of service delivery, taking into account the community's aspirations and capacity to pay for desired service levels.

## **FINANCIAL IMPLICATIONS**

The proposed changes will not impact on the Department's budget bottom line.

## **CONSULTATION**

The Development & Community Standards Department and relevant areas of the Policy & Planning Department were consulted. The Internal Audit Group of the Governance Department requested the amendments.

## **OPTIONS**

### **PREFERRED**

That Council amends the 2010/2011 Fees and Charges Schedule be amended pursuant to the changes identified in Annexure A.

### **ALTERNATIVE**

None proposed

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Bowler  
Seconded by: Cr Reimers

**That Council resolve to amend the 2010/2011 Fees and Charges Schedule pursuant to the changes identified in Annexure A.**

**CARRIED** (en bloc)

**13.1.2 CHILD AND YOUTH FRIENDLY REDLANDS POLICY**

**Dataworks Filename:** Child Friendly Cities Project  
**Attachment:** [POL-3013 Child Friendly Policy Redland City Council Child and Youth Friendly City Draft Report](#)  
**Responsible Officer Name:** Roberta Bonnin  
Manager, Community & Social Planning  
**Author Name:** Stephanie Wyeth  
Senior Advisor, Community Development

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**EXECUTIVE SUMMARY**

The Draft Child and Youth Friendly Redlands Policy is a key outcome of the Redlands Child and Youth Friendly Cities Project which was completed in August 2010. The project was managed by Community and Social Planning and the Environmental Management Group with input and support from other policy and operational areas of Council. Griffith University led a consultancy team which developed the accompanying *Child and Youth Friendly Cities Report*. Consultation for the project included design workshops with children, officer workshops and activities held during the Redlands 2030 Speakouts.

The project resulted in three policy tools:

- Draft Child and Youth Friendly Redlands Policy
- Draft Planning and Design Guide for Council (With potential for further adaption as part of the Redlands Planning scheme review and other initiatives)
- Draft Child and Youth Friendly City Indicators

The Policy articulates Council's commitment to ensuring the Redlands is a city where children and young people are valued, supported, respected, provided for and actively included. The policy will guide continuous improvement in the development and delivery of Council policies, programs and practices to ensure they are child and youth friendly.

**PURPOSE**

The purpose of this report is:

1. To recommend Council adoption of the Child and Youth Friendly Redlands Policy
2. To recommend Council endorsement of the Child and Youth Friendly City Report for planning purposes.

## BACKGROUND

Council's strategic intent for the inclusion of children and young people is contained in various policy documents including the *Redlands 2030 Community Plan*, the *Redlands Social Infrastructure Strategy 2009*, and *Redlands Youth Forum POL 3021*.

The *Redlands 2030 Community Plans* focuses on children and young people in the Redlands in the following goals:

### Strong and Connected Communities Outcome

#### Goal 5 "A great place to grow up"

*Accessible and affordable community facilities, services, programs, activities and events, designed by, with, and for children and young people, encourage them to feel included, display their culture and interact in a safe environment,*  
and

### Inclusive and Ethical Governance

#### Goal 6 "Youth representation in decision-making"

*Local young people are encouraged to take an active part in leadership and decision-making processes and play a primary role in designing, implementing and running programs, services and facilities for their peers.*

The *Redlands Social Infrastructure Strategy 2009*, highlights the new approach to social infrastructure of building child-friendly communities where children and young people have access to the full range of opportunities to participate in community life, and which value young people through partnerships, ongoing dialogue and engagement, and supportive environments.

*Redlands Youth Forum POL 3021* was developed in 2005 following a review of the Redlands Junior Council. Its objective is to provide opportunities for young people to become involved in decision-making processes which are formally linked to Council's elected representatives and staff.

## ISSUES

The Child and Youth Friendly Redlands Policy (Attachment 1) is an outcome of the Child and Youth Friendly City Project which was undertaken between December 2009 and August 2010. The purpose of the project was to identify how principles, policies and practices associated with the successful implementation of established Child Friendly Cities models could be most effectively applied to Redland City to meet both Corporate and community goals for the inclusion and participation of children and young people in the City.

### **Taking an whole of organisation approach**

The initial project sought to impact on *existing* Council practices and policies rather than expand into new areas of service delivery. This differs from other Australian local government approaches to child-friendly cities where the emphasis on achieving specific accreditation (through the UN Child-Friendly Cities initiative) requirements

has tended to stimulate a range of new activities and under-emphasised the necessity to work with all parts of Council.

The project has had a strong whole of organisation practical approach, built on an understanding of the Queensland local government operating context and the need to ensure the results could be easily built into day-to-day practices. It was informed by detailed research and expert advice provided by Griffith University (consultant researchers - Associate Professor Geoff Woolcock, Laurel Johnson, Prue Walsh of Play Environment Consulting Pty Ltd) who were commissioned to produce the following key outputs:

- Development of a Corporate Policy *Redland City Council Child and Youth Friendly Redlands Policy* to cover all areas of Council operation (See Attachment 1);
- The *Redlands Child and Youth Friendly Design Guide* applying to public and private development and open space/public space/parks improvement strategies (See Attachment 2); and,
- The *Child and Youth Friendly Redlands Community Indicators* to monitor progress on actions to improve children and young people's participation, health and well-being (See Attachment 2).

### **What is a child friendly city?**

The Australian Research Alliance for Children and Youth (ARACY)<sup>1</sup> has defined a child friendly community<sup>2</sup> as follows:

- A community where children are valued, supported, respected, provided for and actively included, play a part, reach their potential, live well, and are free from harm.
- Based on the United Nations Children's Fund (UNICEF) charter, informed by the United Nations Convention on the Rights of a Child, which guarantees the right of every young citizen to:
  - influence decisions about their city
  - express their opinion on the city they want
  - participate in family, community and social life
  - receive basic services such as health care, education and shelter
  - drink safe water and have access to proper sanitation
  - be protected from exploitation, violence and abuse
  - walk safely in the streets on their own
  - meet friends and play

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<sup>1</sup> Australian Research Alliance for Children and Youth (2006) *What Constitutes Child Friendly Communities and How are they Built? Evidence into Action Topical Paper – Child Friendly Communities* .p3-4

<sup>2</sup> The term 'child friendly city/community' can be applied to the age co-horts included in the definition of children and young people outlined above in section 1.4.

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- have green spaces for plants and animals
- live in an unpolluted environment
- participate in cultural and social events, and
- be an equal citizen of their city with access to every service, regardless of ethnic origin, religion, income, gender or disability.

Australian local governments play an important role in the provision of facilities, services and programs for families, children and young people. Local governments will commonly produce a youth services plan, and sometimes a child and youth strategy to inform the targeted delivery of their initiatives. Some local governments have explicitly incorporated children and young peoples' issues into their major strategic plans.

The main drivers of more concentrated attention on child-friendly built and natural environments are concerns about the increasing challenges confronting contemporary childhood in western societies, especially the incidence of childhood obesity, risk anxiety, security concerns and the associated decrease in children's physical activity – in sum, amounting to genuine fears that this might be the first generation of children who live shorter lives than their parents.

ARACY research has found that creating child-friendly places and spaces requires a policy platform and the support of elected representatives and community leaders. The major platform for policy development at a local government level has been the UNICEF's Child-Friendly Cities (CFC) initiative. In addition specific children's, youth and community issues and government funding such as the Federal Government's Communities for Children (C4C) initiative has stimulated policy and strategy responses.

### **Planning and Urban Design Focus**

A key component of the Redlands Child and Youth Friendly Cities Project involved assessing the 'child and youth friendliness' of two areas in the Redlands where masterplanning was in progress: ie the Capalaba Activity Centre Master Plan (draft master plan) and the Weinam Creek Wetlands District Park. The project also reviewed planning and project documentation.

The case-studies highlighted a number of opportunities to improve the design and planning of these areas to increase their access and use by children and young people. Land Use Planning Group incorporated key findings of the case studies in the finalisation of the master plans for both Cleveland and Capalaba.

The intent of the resulting *Child and Youth Friendly Design Guide* is to assist Council to include child and youth friendly principles and design strategies when undertaking planning and design projects, and when working with other governments or private and community organisations to give practical guidance on how to achieve good outcomes for children and young people in the Redlands.

## Targeted engagement with children and young people

Engagement with children and young people in the development of this project, policy and design guide involved targeted activities (see below), interviews with key informants who work on a regular basis with children and young people, and a review of feedback from the recently completed *Redlands 2030 Community Plan* community participation activities.

Engagement activities included:

- facilitated arts-based consultations with children where participants were asked to describe and develop designs to enhance key places in Redland City Council
- creative engagement activities at the Redlands 2030 SpeakOut and Soapbox events
- review of survey results from the Young People and Public Space Survey 2010, as well as consultations with young people completed as part of The Cage Youth Space commissioning and design.

Further community engagement activities are planned during the development of a Council Youth Strategy and the review of Redlands Youth Forum POL-3021. Principles supporting giving a voice to children and young people in Council's planning and decision-making have also been incorporated into Council's new Community Engagement Policy and guidelines.

## PERFORMANCE MEASURES

Much of the work on children's indicators falls within the broader umbrella of sustainability, health, quality of life, and children's well-being. The three key themes around children's well-being are 'agency', 'safety and security', and 'positive sense of self'.

The outcome of this work for the Redlands is an integrated indicator framework for child and youth friendly communities which incorporates the physical environment and the broader agenda of sustainability. A summary of the integrated framework is in Table 1 below.

**Table 1. Child and Youth Friendly Redlands Community Indicators (Summary)**

Redland City Child and Youth Friendly City Principles	Local Government Indicators
Children and young people influence decisions about the City	Ability to engage in community participation processes*
Children and young people feel included and connected to their communities	Availability of gathering places that foster a sense of connection for children within the community
	Presence of facilities that convey a sense of welcome and support*
Children and young people live well and feel safe and are protected from, abuse, neglect and violence	Presence of traffic restrictions and mitigation measures

Redland City Child and Youth Friendly City Principles	Local Government Indicators
	Freedom from physical danger*
Children and young people have local opportunities for learning, play, employment and creative expression	Availability of a range of learning opportunities for children and young people of all abilities
	Availability of creative and active play spaces*
Children and young people have access to green open space and natural areas for contemplation, exploration and play	Availability of a range of green open space and natural areas
	Accessibility to a range of green open space and natural areas
Children and young people have safe circulation paths connecting them to where they want to go	Freedom of movement within the community*

\*Note: The complete indicator framework can be found at Attachment 4 of the Child and Youth Friendly City Report.

## RELATIONSHIP TO CORPORATE PLAN

The recommendation supports all Corporate Plan outcome areas but is especially linked to Wise Planning and Design, Strong and Connected Communities, and Inclusive and Ethical Governance.

## FINANCIAL IMPLICATIONS

There are no immediate financial implications of this report. Some resources will be required in the short term for the development of a youth strategy for the city (planned for 2011/12) and the review of the Redlands Planning Scheme (planned to commence in 2012/13), and in the longer-term to support the development of a children's strategy for the Redlands.

Having an endorsed policy framework for the inclusion and wellbeing of children and young people should position Council well when seeking to secure strategic partnerships and external funding.

## PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will be considered as part of the Redlands Planning Scheme Review planned to commence in 2012/13

## CONSULTATION

External consultation was outlined earlier in this report.

Internal stakeholders who participated in the key informant interviews, officers workshop and provided feedback on the draft policy and the project report include:

- Manager, Community and Social Planning
- Manager, Land Use Planning
- Community and Social Planning Group

- Marketing and Communications Group
- Land Use Planning Group
- Environment Management Group
- Community Development and Human Services
- Cultural Development and Library Services

The Report reflects a broad consensus on strategic directions and core principles across key program areas of Council.

## **OPTIONS**

### **PREFERRED**

1. That Council adopt the Child and Youth Friendly Redlands Policy; and
2. That Council endorse the Child and Youth Friendly City Report for planning purposes.

### **ALTERNATIVE**

That further research be undertaken and be presented at a subsequent Council meeting

## **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr Bowler  
Seconded by: Cr Reimers

### **That Council resolve to:**

1. **Adopt the Child and Youth Friendly Redlands Policy POL-3113; and**
2. **Endorse the Child and Youth Friendly City Report for planning purposes.**

**CARRIED** (en bloc)

## **13.2 ITEM DELEGATED TO COMMITTEE FROM COUNCIL**

This item was resolved at the Planning & Policy Committee meeting of 2/2/2011. The Committee's resolution is now presented to Council for noting only.

### **13.2.1 SUPPORT FOR VICTIMS OF NATURAL DISASTER - DISTRIBUTION OF FUNDS**

**Dataworks Filename:** G&S Sponsorships and Donations

**Responsible Officer Name:** Gary Stevenson  
Chief Executive Officer

**Author Name:** Nick Clarke  
General Manager Governance

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## **EXECUTIVE SUMMARY**

Council made a decision at its ordinary meeting of 27 January 2011 to delegate its decision about the allocation of \$20,000 for flood relief to the Planning & Policy Committee.

The officer's original recommendation was for Council to donate \$20,000 to the Premier's Flood Relief Appeal, now referred to as the Premier's Disaster Relief Appeal. Other localised flood relief appeals have since been created to target donations to individual towns or local government areas.

This report provides some additional information about local appeals in South-east Queensland (SEQ) and elsewhere to assist councillors determine how Council's donation will be allocated.

## **PURPOSE**

The purpose of this report is to provide options and a recommendation to the Committee to exercise the delegation from Council to allocate \$20,000 in donations to flood relief.

## **BACKGROUND**

At the General Meeting of 27 January 2011 Council resolved to:

1. Donate \$20,000 to flood relief;
  2. Delegate authority to the Planning and Policy Committee, under s.257(1)(c) of the Local Government Act 2009, to make a decision on recipients of these funds in order to maximise the benefits to communities; and
  3. Endorse the actions of the Chief Executive Officer in deploying staff and equipment to flood response and recovery in other areas and refer to quarterly budget review.
-

Following the onset of the floods in Queensland, the Premier established the Premier's Flood (Disaster) Relief Appeal (Premier's Appeal). Subsequent to that, other appeal funds have been created to seek donations specifically for local communities rather than the large pool of funding in the Premier's Appeal which will be allocated across the flood affected parts of the state.

A brief summary of the relevant appeals follows. This information is collated from official websites:

1. Premier's Appeal

On 29 December 2010, the Queensland Government launched a disaster relief appeal to help those affected by wide spread flooding throughout the state.

The Australian public, business community and all levels of government have given generously to the appeal, which will initially focus on helping individuals and families who are experiencing hardship from the impacts of this natural disaster.

A Distribution Committee has been established to manage the disbursement of the donated funds.

Eligibility includes residents (owners or tenants) whose home was flooded internally above the level of the floor in the living areas making the home uninhabitable and who will find it hard to recover without financial assistance. Adults are eligible to receive \$2,000 and dependent children under 18 years of age \$1,000.

2. Ipswich Flood Appeal:

Ipswich City Council has established its own appeal fund.

The Ipswich Mayor's Community Fund is an unincorporated association which was established in 2006. It operates in accordance with its constitution which allows the City to make a quick response during emergency and tragic situations.

Eligibility criteria and application procedures have not yet been published and the Council's website states that these will be made available over the coming weeks.

3. Lockyer Valley Appeals:

There are two separate appeals in the Lockyer Valley.

a. The Lockyer Valley Appeal. This is promoted on the website of the Lockyer Valley Regional Council. Eligibility for access to funds has yet to be published. The appeal is aimed to assist those affected by the flood in the Lockyer Valley region.

b. Grantham Flood Support. This is a separate appeal also established within the Lockyer Valley region and is also promoted on that council's website. Much of the town of Grantham was destroyed on 10 January 2011 due to the flash flooding.

All funds raised will go directly to the Grantham community, helping to rebuild and help this community on the long road to recovery. Eligibility for access to funds has yet to be published.

#### 4. Toowoomba Disaster Appeal:

The Toowoomba Chamber of Commerce has established an appeal fund to assist flood victims in the Toowoomba region. This appeal is featured on the local council's website.

The disbursement of donated funds will be managed by a bi-partisan distribution committee, which will include a representative from the Toowoomba Chamber of Commerce, a community organisation (e.g. Lifeline) and the Toowoomba Regional Council.

The published aims of the appeal are to: assist families with expenses incurred as a result of the tragic loss of life (e.g. unexpected funeral expenses); to assist people within the Toowoomba region recover from the affects of the unprecedented weather event; and to assist businesses within the Toowoomba region recover from the affects of the weather event. Any funds remaining after disbursement are to be passed to the Premier's Appeal.

#### 5. Outside South-east Queensland:

There are several other appeal funds that have been established either by local councils, chambers of commerce or other organisations targeting funding toward particular parts of the community. Research has not been undertaken to identify every one, however, examples of these include:

- a) Rockhampton Regional Council (restoring community, charitable and sporting facilities);
- b) Chinchilla Flood Relief Appeal (targeted at the local community);
- c) Theodore Recovery Appeal Trust (established by the community to assist the returning evacuees);
- d) Bundaberg Chamber of Commerce (assisting local businesses); and
- e) The Variety Queensland Flood Appeal (focused on assisting children in flood affected areas).

## **ISSUES**

Most public appeals for donations are now seeking financial contributions only. Whilst the donation of goods has been helpful in the early days of the disaster response, most charities and appeal funds are asking people not to donate goods, but cash instead.

The Premier's Appeal funds are to be allocated across the state. The other appeals listed above have been established to allocate funds to those in their own communities. Unlike the Premier's Appeal, these have generally yet to publish how the money will be allocated.

Councillors may wish to show strong support to individual communities affected by the floods.

### **RELATIONSHIP TO CORPORATE PLAN**

The proposal is consistent with the values and principles of Outcome 7 – Strong and Connected Communities. It is also consistent with Council's objective 'that the organisation and its people are caring.'

### **FINANCIAL IMPLICATIONS**

The financial donation will be subject to a budget revision at the next quarterly review.

### **PLANNING SCHEME IMPLICATIONS**

There are no planning scheme implications.

### **CONSULTATION**

Councillors were originally consulted prior to the report to Council's ordinary meeting in January 2011.

### **OPTIONS**

#### **PREFERRED**

That Council donate \$20,000 to the Premier's Disaster Relief Appeal.

#### **ALTERNATIVE**

That Council donate \$20,000 either to one, or split between more than one, appeal fund from those listed in this report.

### **OFFICER'S RECOMMENDATION**

That Council resolve to donate \$20,000 to the Premier's Disaster Relief Appeal.

### **COMMITTEE RESOLUTION**

Moved by: Cr Hobson

Seconded by: Cr Elliott

**That Committee, under delegated authority, resolve to donate:**

- **\$10,000 to the Premier's Disaster Relief Appeal;**
- **\$5,000 to the Toowoomba Disaster Appeal; and**



- **\$5,000 to the Lockyer Valley Appeal.**

**CARRIED** (unanimously)

During discussion on this item, the Mayor indicated that she would like to investigate the concept of developing a sister city relationship with one of the flood affected areas. The Mayor put the motion below.

**COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Bowler  
Seconded by: Cr Reimers

**That Council resolve to investigate the concept of developing a “sister” city relationship with one of the flood affected areas in conjunction with the community**

**CARRIED** (en bloc)

### 13.3 PLANNING & POLICY

#### 13.3.1 STRADBROKE FERRIES - NORTHERN LEASE AT REDLAND BAY VEHICLE FERRY TERMINAL

**Datworks Filename:** RTT: Marine Landing Facilities Redland Bay  
(Weinam Creek)

**Attachments:** [Attachment A: Stradbroke Ferries – Northern Lease at Redland Bay Vehicle Ferry Terminal](#)  
[Attachment B: Stradbroke Ferries – Northern Lease at Redland Bay Vehicle Ferry Terminal](#)

**Responsible Officer Name:** Murray Erbs  
Manager, Infrastructure Planning

**Author Name:** Rodney Powell  
Senior Advisor Infrastructure Investigations

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#### EXECUTIVE SUMMARY

The public boat ramps adjacent to Redland Bay Barge Terminal are now closed and under control of the Department of Environment and Resource Management (DERM). The Redland Bay Master Plan has identified this site for an expanded facility accommodating an additional car barge operator. It is anticipated that this competition will lead to cheaper barge fares for travellers to and from the Southern Moreton Bay Islands. The first step in this process is to rationalise the infrastructure at the site. DERM has recommended the establishment of an investigation lease over the now vacant boat ramp areas to allow Stradbroke Ferries to assess the development potential of the site and to identify any environmental or planning constraints.

#### PURPOSE

To propose that council supports an application by Stradbroke Ferries to establish an Investigation Lease over Lot 514 on CP85304, Lot 515 on CP893159 and Lot 516 on CP 893159 (refer to Attachment B).

#### BACKGROUND

The Redland Bay public ramps are situated between the private barge facility of Stradbroke Ferries and the public jetty at Redland Bay. The Northern Ramp was owned by Department of Environment and Resource Management (DERM) and the southern ramp by Port of Brisbane. Port of Brisbane has now handed over their lease to DERM. All of the property under consideration is now controlled by the DERM. The public barge ramp was previously leased to Islands Transport and has a raised top, the adjoining Public Ramp has a conventional profile. Both ramps are now closed.

Stradbroke Ferries has previously requested an expansion of their lease area at Redland Bay to make improvements to the facility. Council objected to this proposal.

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Stradbroke Ferries has now indicated that they would like to consider taking over the vacant facilities to the North of their current lease. This proposal has been discussed with DERM and they have recommended that an Investigation Lease be established over the Northern section to investigate the feasibility of development on this site.

## **ISSUES**

The establishment of the investigation Lease will delay development of the site by a further 3 years while the investigation takes place.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority:

5.8 - Plan and advocate to connect the city's communities with improved public transport including a road, ferry, cycling and walking network that provides safe and efficient movement within the city and the region and supports physical activity; and promote efficient and environmentally responsible private transport

The Redland Bay Master Plan also supports the ongoing development of this site as a vehicular barge transport site.

## **FINANCIAL IMPLICATIONS**

None.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

Manager Land Use Planning RCC; Manager Marine Investigation; Queensland Transport; Harbour Master Brisbane Region.

## **OPTIONS**

That the leases shown in Attachment B be amalgamated into two separate leases.

These leases should be of approximate equal size and provide sufficient area for land side facilities including but not limited to a ticket office, staff parking and queuing area for passengers waiting for barge transport. In addition, two sea lease areas adjacent to the landside leases sufficient to allow for construction of landing ramp, area to allow for barge docking and a separate area for barge storage when not in use. Furthermore a swing basin area beyond these two areas for manoeuvring vessels entering and leaving the site, this area will be the shared responsibility of the lease holders.

The road reserve (The Esplanade) should be closed off and allocated as open space in trust of RCC. The area of The Esplanade currently formed as a car-park to be allocated as access and car-parking in trust to RCC.

These arrangements have been discussed and agreed to in principle by: Principle Lands Officer DERM Beenleigh Office; David Thompson General Manager Stradbroke Ferries,



Proposed Upgrades for Ferry Terminal at Weinam Creek



IPG 24/10/2008



**PREFERRED**

That Council support the establishment of an Investigation Lease over Lot 514 on CP85304, Lot 515 on CP893159 and Lot 516 on CP 893159 Refer to Attachment B.

**ALTERNATIVE**

That the amalgamation proceeds as per Diagram 1 and that the amalgamated lease area be made available immediately for use by a second operator.

**OFFICER'S/COMMITTEE RECOMMENDATION**

That Council resolve to support the establishment of an Investigation Lease over Lot 514 on CP85304, Lot 515 on CP893159 and Lot 516 on CP 893159 Refer to Attachment B.

**COUNCIL RESOLUTION**

Moved by: Cr Townsend  
Seconded by: Cr Bowler

**That Council request DERM to amalgamate Lot 514 on CP85304, Lot 515 on CP893159 and Lot 516 on CP893159 and call public tenders to lease the new allotment for the purpose of use as a vehicular barge terminal.**

**CARRIED**

A division was called for.

Crs Reimers, Murray, Elliott, Bowler, Williams, Townsend, Henry, Ogilvie, Boglary and Hobson voted in the affirmative.

Cr Burns voted in the negative.

The motion was declared by the Mayor as **CARRIED**.

### 13.3.2 RUSSELL ISLAND SPORT AND RECREATION PARK MASTER PLAN

**Dataworks Filename:** Russell Island Sport and Recreation Park Master Plan

**Attachments:** [Attach 1 - Russell Island Sport and Recreation Park Draft Masterplan](#)  
[Attach 2 - Concept Landscape Master Plan Consultation Report](#)

**Responsible Officer Name:** Roberta Bonnin  
Manager, Community & Social Planning

**Author Name:** Kristina Dickman  
Senior Advisor, Sport & Recreation

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#### EXECUTIVE SUMMARY

The draft master plan for the Russell Island Sport and Recreation Park (also known as Kennedy's Farm) has been completed and features a large sportsfield, four multi-purpose courts, a community facility, a community garden, walking paths and recreational and playspace areas.

Community consultation was undertaken at various stages in the development of the master plan. Community feedback was incorporated where possible into the final plan or identified for further action at officer level.

The completed master plan will guide a ten year program of infrastructure development and capital works funded where possible through external grants, internal revenue and community partnerships.

#### PURPOSE

To seek Council endorsement of the draft Master Plan and naming of Russell Island Sport & Recreation Park and to seek approval to apply for State Government funding to construct the sports field, tennis courts and pathways and other infrastructure that supports sport and recreation on this site.

#### BACKGROUND

Council undertook a research project in 2008 to investigate community needs and develop a strategy for sport and recreation on the Southern Moreton Bay Islands (SMBI). The SMBI Sport and Recreation Strategy report was adopted by Council in February 2009.

The strategy identified a lack of structured activities and organised sport opportunities for children and young people. Club development and capacity building opportunities were also identified as a priority of the strategy along with walking and cycling paths and water-based recreation access points.

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The land at Lot 1 RP 848591, 2-50 Union St and Lot 2 RP 848591 23 Nicholas St and Union Street Russell Island was identified as the preferred location for the sport and recreation park on Russell Island and a concept plan was drawn up as part of the study.

The identified land was previously a working avocado farm and the site has remnant avocado and other fruit trees. It is zoned 'Rural Non Urban' under the Redland Planning Scheme and is currently part of the 2A Amendment process to be rezoned to 'Open Space'.

Significant works have been required to be undertaken to convert this land from a farm to usable public open space. The project to date has involved:

- Purchase of the land (Lot 1 RP 848591, 2-50 Union St, Lot 2 RP 848591, 23 Nicholas St, Russell Island)
- Acquiring funding from the Federal Government to upgrade the access and security to the farm house to gain compliance for this building to be used by the public as an Australian Standards compliant community facility. Capital works are now completed on Kennedy's Farmhouse)
- Working with the community to establish a voluntary community management structure for Kennedy's Farmhouse to manage and maintain the facility.
- A full Environmental Site Assessment that identified hazards to be dealt with as well as necessary works including the removal of several unsafe buildings from the site.
- Works to remove asbestos and other contaminants was completed in November 2010
- Ongoing site establishment and maintenance is continuing, with the local Parks and Conservation team removing overgrown trees and weeds and regularly mowing the site.
- All the trees have been surveyed and identified with trees of high value for conservation to be retained where possible and environmental weed species marked for removal. This work will be progressively undertaken across the site.

## ISSUES

In keeping with the intended sport and recreation purposes of this site, the main features of the draft master plan for the Russell Island Sport and Recreation Park are:

- Large sportsfield on the western side of the site that can cater to a range of football codes as well as other events and activities
- Four multi-purpose courts that can provide for tennis, netball, volleyball and basketball
- Recreation and playspaces
- Community gardens

- Walking tracks through the site with connections to the school and streets
- Car parks and service access points
- The old farmhouse is used as community space with the intension of building a new clubhouse/amenities/storage facility between the tennis courts and field in the future.

See attachment 1: **Russell Island Sport and Recreation Park Draft Master Plan**

It is proposed that Council name the site identified as Lot 1 RP 848591, 2-50 Union St, Lot 2 RP 848591, 23 Nicholas St, Russell Island as the Russell Island Sport and Recreation Park in alignment with Council's Corporate POL-3068.

Following finalization of the master plan Council's Project Delivery Group (PDG) will undertake further concept and detailed design of the site. PDG have been consulted and a functional scope for detailed design is programmed for 2011/12 financial year and construction in 2012/13 based on priorities and delivery timeframes of Council projects currently with PDG.

## **BENEFITS**

The draft master plan provides a sport and recreation activities focus for the Southern Moreton bay islands and prioritises opportunities for children and young people. The construction of four multi-courts and a large sports field will provide much needed sporting facilities for the Island residents. The proposed establishment of the community gardens and open access to the community facility will allow further programming options to include people from a wide spectrum of community groups across the islands.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's 'Strong and connected communities' outcome, Strategy 7.5 - *Increase the physical activity participation of residents and deliver programs and incentives that strengthen opportunities for sport and recreation*; and 'Embracing the Bay' outcome, Strategy 3.1 *Address the social, cultural and economic needs of island communities by partnering with residents and other tiers of government to deliver infrastructure, facilities and services*.

## **FINANCIAL IMPLICATIONS**

In the 2010 Ten Year Capital Works Program (CAPEX) endorsed by Council in April 2010, \$150,000 is designated for detailed design in 2011/12 and \$700,000 for construction in 2012/13. PDG will provide a more detailed design and cost estimate for Community & Social Planning to actively seek grant funding for the implementation of the master plan. It is envisaged that State Government Major Sport and Recreation grants will open in March 2011 and that Council would apply for up to 50% of the eligible project costs. If Council is unsuccessful in this round of funding, it may be necessary to stage elements of the construction.



Infrastructure Planning Group (IPG) has advised that road and pathway works external to the Park will be necessary to provide appropriate lead-in and access facilities. Nicholas, Robert, High (from Primary School to Robert Street) and Union Streets will require various road seal, pathway, street lighting and formalised carparking treatments. A pre-design estimate of \$1.2M has been approximated for those external works, excluding any allowance for significant road drainage costs encountered during a detailed design stage.

The 10 Year Capital Works Program (as at 7<sup>th</sup> Dec 2010) does not currently list these works under the Seal Gravel Road or Paths & Trails SMBI Programs. However, it is being proposed that a partial sealing of Union Street, turnaround facility and formalised parking bays at Kennedy's Farm (anticipated budget required \$200K) be undertaken in 2012/13 between Cavendish and Miriam Streets to complete the road network between Judith Street and Cavendish Street. This is consistent with the final construction stage of Judith Street programmed for 2011/12 and in partial response to the Park master planning. However, all other necessary external road and pathway works would need to be programmed to integrate seamlessly with the proposed Park construction in 2012/13 or its equivalent stages. This is currently being reviewed by IPG in terms of SMBI project priorities and capital budgets available under the applicable reserves.

## **PLANNING SCHEME IMPLICATIONS**

Land Use Planning was consulted and a zoning amendment is required to change from rural non-urban to open space under the Redland Planning Scheme. This is currently in process and is awaiting State Government approval. This amendment was presented to Council as part of a package of amendments in July 2010 and has now progressed to the next stage.

## **CONSULTATION**

### **External Consultation**

Further to the extensive engagement undertaken in the development of the SMBI Sport and Recreation Strategy, Council engaged directly with the community through public invitations to site meetings as well as individual meetings with community groups to further develop the master plan for the site. Targeted engagement of relevant internal staff also provided input to the functionality and primary aspects of the design.

The draft master plan was developed with this feedback and was opened to public comment for a period of three weeks.

Comments received from the public consultation phase were incorporated into the draft master plan where possible. Requests that could not be accommodated, such as the development of non sporting facilities, were noted by Council Officers for an alternative course of action. The Concept Landscape Master Plan Consultation Report (see Attachment 2) was sent to all respondents to the draft master plan.

**Internal Consultation**

- Elected Council Representative Division Five;
- Leisure & Recreation Services Manager;
- Recreation Officer (Leisure & Recreation Services);
- Service Manager - Survey Services;
- Principal Adviser - Land Use Planning;
- Principal Adviser – Open Space Planning
- Senior Advisers – Natural Environment Team;
- Community and Social Planning Senior Officers
- Manager Infrastructure Planning
- Services Manager - Parks and Conservation

**OPTIONS****PREFERRED**

That Council resolve to:

1. Name the site identified as Lot 1 RP 848591, 2-50 Union St, Lot 2 RP 848591, 23 Nicholas St, Russell Island as the Russell Island Sport and Recreation Park;
2. Endorse the draft Russell Island Sport and Recreation Park Master plan for planning purposes; and
3. Submit an application to State Government for grant funding for the construction of Russell Island Sport and Recreation Park infrastructure.

**ALTERNATIVE**

That Council does not support the endorsement of the draft Russell Island Sports and Recreation Park Master Plan and naming the matter be deferred to subsequent meeting of Council pending additional information is provided as directed by Council.

**OFFICER'S/COMMITTEE RECOMMENDATION  
COUNCIL RESOLUTION**

Moved by: Cr Townsend  
Seconded by: Cr Boglary

That Council resolve to:

1. **Name the site identified as Lot 1 RP 848591, 2-50 Union St, Lot 2 RP 848591, 23 Nicholas St, Russell Island as the Russell Island Sport and Recreation Park;**
2. **Endorse the draft master plan of Russell Island Sport and Recreation Park for planning purposes; and**
3. **Submit an application to State Government for grant funding for the construction of Russell Island Sport and Recreation Park infrastructure.**

**CARRIED**

A division was called for.

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Crs Reimers, Murray, Elliott, Bowler, Williams, Townsend, Henry, Ogilvie, Boglary and Hobson voted in the affirmative.

Cr Burns voted in the negative.

The motion was declared by the Mayor as **CARRIED**.

### 13.3.3 MINJERRIBA KNOWLEDGE CENTRE

**Datworks Filename:** Minjerriba Knowledge Centre  
**Attachment:** [Indigenous Knowledge Centre Feasibility Study 22 October 2010](#)  
**Responsible Officer Name:** Roberta Bonnin  
Manager Community & Social Planning  
**Author Name:** Judy Spokes  
Senior Advisor Cultural Services

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#### EXECUTIVE SUMMARY

This report presents a model for phased development of an Indigenous Knowledge Centre for North Stradbroke Island that has the support of the community and prospective partners.

#### PURPOSE

The purpose of this report is to present to Council the *Feasibility Study for the establishment of an Indigenous Knowledge Centre* and to seek endorsement for planning and budgeting purposes.

#### BACKGROUND

The 'Minjerriba Knowledge Centre' project is identified as a priority in the following strategic and policy documents:

- Redland Shire Library Service – A Ten Year Plan 2007
- Our City Our Culture: A Cultural Plan for the Redlands 2008 -2018
- Indigenous Community Policy POL 3081 and Action Plan 2008
- Building Strong Communities: Redlands Social Infrastructure Strategy 2009
- Redlands 2030 Creating Our Future Community Plan
- The Corporate Plan 2010-2015
- Quandamooka Aboriginal Community Plan 2007

The Feasibility Study was co-funded by the Commonwealth Government through its TQUAL grants program administered by the Department of Resources, Energy and Tourism.

IM Murren Trust Consultants, Anne Dunn, Jackie Huggins and Peter Kelleher, were commissioned in November 2009 to prepare a Feasibility Study for a Minjerriba Knowledge Centre. Extensive external and internal consultation conducted in formal and informal settings in the intervening period has informed the proposals contained in the Feasibility Study.

Council's Policy and Planning Committee on 29 September 2010 considered a draft version of the attached *Feasibility Study for the establishment of an Indigenous Knowledge Centre*. At that meeting, under authority delegated to it by Council at the September 22 General Meeting, the Committee resolved to:

Endorse the directions and recommendations of the Draft Feasibility Study for the establishment of an Indigenous Knowledge Centre.

The Draft Study recommended that Council:

1. Provides in-principle approval to play a leadership role in the development of an Indigenous Knowledge and Cultural Centre on North Stradbroke Island (NSI)
2. Authorises continued consultation and negotiation with the Indigenous community to that end
3. Commences negotiations with the State Library of Queensland towards an MOU or other agreement integrating a future NSI Indigenous Knowledge and Cultural Centre into the state-wide Indigenous Knowledge Centre Network
4. Plan the development of a 'virtual' Knowledge Centre with the Indigenous community featuring a website and application of (and training in) the 'Ara Irititja' software
5. Include the development of an NSI Indigenous Knowledge and Cultural Centre in negotiations towards an Indigenous Land Use Agreement as part of the current native title process
6. Advocate to the Queensland Government the value of an NSI Indigenous Knowledge and Cultural Centre to the future of NSI and the wider regional economy
7. Request all areas of Council Departments dealing with NSI to consider the implications of their work and the potential for this proposal, and to coordinate planning and reporting with this project, especially in relation to:
  - Dunwich Local Area Planning
  - Minjerriba Camping lease negotiations
  - Planning and delivery of arts and cultural projects on NSI
  - Hand-over of crown reserves and management of the proposed National Park

Following this support from Council, the final community consultation meeting to consider the draft Feasibility Study was convened at Dunwich on 18 October to confirm community support for the proposed model and directions for the project. The final Feasibility Study (attached) incorporates amendments made by the consultants to reflect community views. However, given that no substantial new information was received at the meeting, much of the report is unchanged.

## ISSUES

### **Indigenous Knowledge, Indigenous Knowledge Centres and Cultural Rights**

The Feasibility Report describes Indigenous knowledge centres as follows:

“a focus in a community for the preservation of cultural and historical knowledge about that community, the land, the people who live within it and / or come from that place. These centres are owned and managed by Indigenous people as an essential component of their establishment and cultural sustainability”

Following extensive community consultation, the consultants who prepared this report considered several options and proposed a model for the development of an Indigenous Knowledge Centre at Dunwich that is consistent with the aspirations of the Indigenous community and aligned with the objectives of significant local and State community and education organisations.

The model proposes phased development of an autonomous Indigenous knowledge / culture centre, controlled and managed by Traditional Owners (as owners of ‘knowledge’). This reflects the Quandamooka peoples’ fundamental requirement that any development should protect their cultural and intellectual property rights and maximise opportunities to translate these into business and employment opportunities.

Intellectual property rights of the owners of Indigenous (Quandamooka) knowledge, are understood to exist within artefacts, archives, artworks, stories, memories, sites, landscapes, ceremonies, protocols and other tangible and intangible expressions of the Traditional and living culture of Quandamooka country. These are held and managed by families, organisations and institutions.

While the Native Title Act does not specify intellectual property rights among the bundle of rights it upholds for Traditional Owners, these rights are interpreted by some, including eminent legal experts such as Justice Michael Kirby as being implicit in native rights given the indivisibility of Aboriginal culture and identity from land or ‘country’ which Aboriginal people regard as the source of all their sovereign rights and responsibilities. Regardless of the legal status of this question, there is an opportunity for Council to incorporate recognition of Quandamooka people’s intellectual property rights in the Indigenous Land Use Agreement currently being negotiated. The commitment to work with Quandamooka people to establish the Minjerriba Knowledge Centre would be a practical expression of this acknowledgement.

#### **A three sided model allows for phased development**

The Indigenous Knowledge Centre model proposed in the Feasibility Report features three inter-related elements:

1. **A Minjerriba (Aboriginal Community) Knowledge Centre** to support the cultural preservation needs of the local Indigenous community. Conceived as a community access and support centre, it would be staffed and equipped to provide specialist conservation, digitization, curating and tour-guiding advice and training services and secure climate controlled storage facilities to meet community requirements. The Dunwich Secondary School is proposed as a possible site. This will require further planning in conjunction with Traditional Owners and external partners.
2. **A public cultural centre/precinct in a prominent position at the entrance to Dunwich** designed to support the whole island community as well as presenting Quandamooka culture and knowledge to visitors. It is envisaged that the facility would involve the co-location of a number of related services including: gallery and performance space for temporary Indigenous exhibitions and events; Minjerriba Camping bookings office; tourist information point and Quandamooka welcome facility; RCC library services, RCC customer services access point; meeting and function rooms; and ultimately, an environmental interpretive centre. This element will require considerable long term planning in conjunction with Traditional Owners and external partners.
3. **An on-line web-based catalogue** to protect and organise Indigenous knowledge material in various formats according to the needs and specifications of the owners of material. The application of 'Ara Irititja' (a tested software package widely used by Traditional Aboriginal communities across QLD and NT) is proposed to enable Indigenous people to manage their own material and establish a secure and growing archive. It is recommended the software package be demonstrated and trialled (along with other possible alternatives) to ensure community is satisfied with its security and other functions. The development and administration of the website is proposed as a key function of the self-managed community knowledge centre (item 1 above).

The third 'on-line' option presents a mechanism to progress the project immediately without the significant investments required from project partners in each of the two 'on-country' options.

Quandamooka Family representatives and organisations are currently involved in time consuming negotiations and planning in relation to native title, national park and Straddie Holiday parks management matters. Despite the strength, ingenuity and resilience of the community and its leaders, for a small and relatively under-resourced community the demands are considerable. It is anticipated that these major issues will continue to consume considerable community energy for the next year or two. It is sensible therefore to progress the Knowledge Centre in the first instance through the on-line facility project.

### **The wider context**

The evolving State Government plan for a post-mining future for North Stradbroke Island, and emerging land and economic development opportunities it seeks to create for Traditional Owners provide an important context for this project. Just as an

extensive Island national park will create opportunities for Quandamooka people to care for the natural resources of their 'country' and generate training and employment opportunities at the same time; the Minjerriba Knowledge Centre model presents similar long term economic opportunities for Quandamooka people in cultural resource management.

Importantly, it also provides a platform for development of community education and eco-tourism facilities into the future that are consistent with a number of the outcomes and goals identified in the Redlands 2030 Community Plan. With careful planning, effective partnerships between Quandamooka people, Council and other government and private partners, the Knowledge Centre model proposed could generate considerable long term benefits in the interests of the cultural, social, economic and environmental sustainability of the region.

It makes sense that the cultural development and natural resource management agendas inherent in the next phase of North Stradbroke Island's development are integrated. The Minjerriba Knowledge Centre model recommended in this Report has the capacity to provide a mechanism for this integration.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation supports Council's Corporate Plan 2010-2015 Quandamooka Country outcome, specifically strategy 4.9: to "work with Traditional Owners of North Stradbroke Island / Minjerriba to establish an Indigenous-focussed knowledge centre in Dunwich to encourage local cultural and economic development opportunities and educate the wider community".

## **FINANCIAL IMPLICATIONS**

Funding for capital and operational aspects of the Minjerriba Knowledge Centre will be sought from other levels of Government and community foundations / partnerships.

Recommendation 4 of the Feasibility Study report reads:

"Appoint development staff (one man and one woman) to develop and implement the virtual knowledge centre (in the interim to be employed under the aegis of the Council Library Service Manager, and transferred to the appropriate corporate body upon its establishment).

At this time no new Council positions are supported. Scope for reallocation of Library Services staff to work with the community will be investigated.

Financial implications of options for facilities to support a knowledge and cultural centre will be included in future reports to Council.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme. Following clarification from the Department of Planning and

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Infrastructure regarding the wider planning context for North Stradbroke Island, the forthcoming Dunwich local area planning process will provide an opportunity to address longer term facility development options outlined in this Report.

## **CONSULTATION**

The Report reflects a broad consensus on strategic directions and core principles within the diverse local Indigenous community. Local Indigenous families and organisations along with wider community and educational institutions were consulted in formal and informal meetings. Strong representations were made in the final stage of the consultation about the essential requirement for the project to respect and give effect to Aboriginal sovereignty, autonomy and self management – especially in relation to intellectual property rights.

Governance arrangements to facilitate and support Traditional Owners' management will therefore need to be established as an early priority. The Report reflects the strong support of senior managers, key staff and Councillors for a renewed commitment to a practical partnership with Indigenous community stakeholders in the Redlands.

## **OPTIONS**

### **PREFERRED**

That Council endorse the attached Minjerriba Knowledge Centre Feasibility Study for the establishment of an Indigenous Knowledge Centre for planning and budgeting purposes.

### **ALTERNATIVE**

That Council note the attached Minjerriba Knowledge Centre Feasibility Study for the establishment of an Indigenous Knowledge Centre and seek further information before endorsing for planning purposes.

## **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr Bowler  
Seconded by: Cr Reimers

**That Council resolve to endorse the attached Minjerriba Knowledge Centre Feasibility Study for the establishment of an Indigenous Knowledge Centre for planning and budgeting purposes.**

**CARRIED** (en bloc)

### 13.3.4 DRAFT CORPORATE CARBON AUDIT 2010 FOR ADOPTION

**Dataworks Filename:** EM Project Carbon Audit  
**Attachments:** [Final Draft Corporate Carbon Footprint 2010](#)  
**Responsible Officer Name:** Gary Photinos  
Manager, Environmental Management  
**Author Name:** Elizabeth Giles  
Adviser Environmental Protection

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#### EXECUTIVE SUMMARY

An audit of Council's corporate greenhouse gas (GHG) emissions over the 08/09 and 09/10 financial years was completed by Council officers. The draft report 'Carbon Footprint 2010: A Profile of Council's Greenhouse Gas Emissions' is presented to Council for adoption and publishing at Council's website. This is the fourth in a series of voluntary biannual carbon audits conducted by Council on its entire corporate operations.

Council has reduced its GHG emissions by 14.3% since 2008 and is progressing well towards the goal of a 25% reduction on 1998 levels by 2020. The audit indicates that the 'Efficiencies for GHG Reduction Strategy and Action Plan' adopted by Council following the 2008 carbon audit has been successful in halting the Council's escalating GHG emissions and reversing that trend to achieve substantial reductions.

No changes are recommended to Council's current policy or approach to GHG reduction. The draft report makes minor recommendations about future audits.

#### PURPOSE

The purpose of this report is:

1. to present the findings and recommendations of the Carbon Footprint 2010 report;
2. for Council to adopt the Carbon Footprint 2010 report and its recommendations.

#### BACKGROUND

- Council completed biannual audits in 2004, 2006, 2008 and 2010.
- In March 2009, Council adopted the report, recommendations and action plan prepared by ARUP consultants covering the period 2006 to 2008. The ARUP report concluded that GHG emissions were steadily increasing despite Council's (considerable) efforts on efficiencies, and that Council would be unable to reach its GHG targets under the *Local Greenhouse Action Plan 2004 to 2010* (LGAP). Council resolved to increase investment in corporate GHG emissions reductions under the ARUP Plan.

- The LGAP concluded and in February 2010, Council set its corporate greenhouse gas reduction target at a 25% reduction on 1998 levels by 2020 as well as the long term overall goal of a 75% reduction on 1998 levels by 2050.
- In August 2010, Council adopted the *Climate and Energy Action Plan* as part of its strategy on climate change '*Confronting our Climate Future*'. Regular carbon audits of corporate buildings and facilities were identified as an important action under this plan.

## ISSUES

Managing and reporting on GHG emissions by Redland City Council remains voluntary. The national and state legislation and policy on carbon tax, emissions management, renewable energy and emissions reduction remains complex and provides little direction to Council.

The 'Carbon Footprint 2010' report is the most accurate carbon audit on Council assets to date. This is the first corporate wide carbon audit to be prepared entirely in-house, but it closely follows the approach used by ARUP for the last audit. It was undertaken in accordance with the National Greenhouse and Energy Reporting Act 2007 (NGERS), with the notable exception of emissions from waste.

Council's increasing capacity to complete these audits in-house provides Council with the opportunity to move to annual auditing, which will provide a more accurate indication of Council's progression towards its greenhouse gas reduction targets.

Peer review of the 'Carbon Audit 2010' report was commissioned from two external consultants, ARUP and AECOM. These reviews verified the methods used and calculations presented, and provided comments and improvements.

### FINDINGS OF THE 'CARBON FOOTPRINT 2010'

Emissions were divided into three categories or 'scopes' based on their source. Scope 1 emissions are direct emissions such as those from Council's vehicle fleet, Scope 2 emissions are those associated with the use of electricity by Council and Scope 3 emissions are those from sources not owned or controlled by Council but which arise due to Council's activities, for example; air travel.

The 2010 carbon footprint finds that Council's greenhouse gas emissions for the 09/10 financial year totalled 8,306 tonnes of CO<sub>2</sub>-e. Direct Scope 1 emissions account for 22.3%, Scope 2 emissions associated with the use of electricity account for 65.9% and indirect Scope 3 emissions account for 11.8% of total emissions. Within these categories, the most significant sources of emissions were found to be Council's corporate buildings and fleet, accounting for 42.8% and 23.1% of total emissions each respectively. Table 1 provides a comparison of emission audit data from 1998, 2006, 2008 and 2010 – for the main sectors of Council operation: buildings, fleet and streetlights.

Table 1: Overall emissions by category from 1998 to 2010

Category	Emissions (t CO <sub>2</sub> -e)				Change from 1998 to 2008		Change from 2008 to 2010	
	1998	2006	2008	2010	t CO <sub>2</sub> -e	%	t CO <sub>2</sub> -e	%
Buildings	5317	5740	6687	5725	+1370	+25.8%	-935	-14.0%
Fleet	1472	2010	2279	1933	+807	+54.8%	-346	-15.2%
Street Lighting	4073	5707	5585	6070	+1,512	+37.1%	+485	+8.5%
Total	10,862	13,457	14,551	13,755	+3,689	+34%	-796	-5.5%

**AUDITING ISSUES:**

Several issues with the quality and availability of data impacted upon the calculation of Council's Carbon Footprint. The most significant data constraints were encountered in the categories of streetlights, waste and ferry, barge and taxi travel.

**STREETLIGHTS**

The NGER Act methodology specifies that Council must report all emissions over which it has operational control. Council pays electricity costs for all types of street lighting, however lacks operational control over the majority of these assets. Consequently, emissions from streetlights outside Council's operational control should not be included in Council's carbon footprint. For the 09/10 financial year, however, these emissions were calculated for the purposes of analysis and comparison with carbon audits previously undertaken by Council.

**WASTE**

Due to resource, time and data constraints, emissions arising from waste disposal have not been measured in the 2010 audit. The NGER Act methodology includes emissions from Council owned and operated landfills - although the majority of waste and thus emissions at these sites are as a result of the waste generated in the past by the community. Landfill emissions will be calculated and reported in the next audit in 2011.

**FERRY, BARGE AND TAXI TRAVEL**

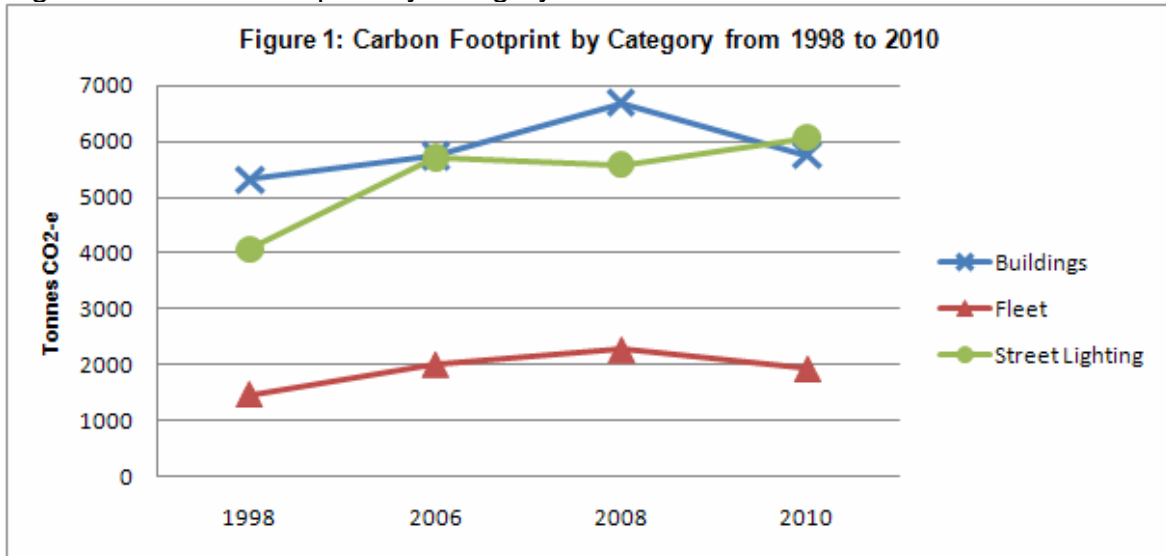
Emissions resulting from ferry and barge travel by staff could not be reliably calculated and reported in the 2010 carbon footprint. Ferry, barge and taxi transport information is not well recorded. These data are not critical as they are minor emissions, but should be included in the next carbon audit.

**IMPLICATIONS OF AUDIT**

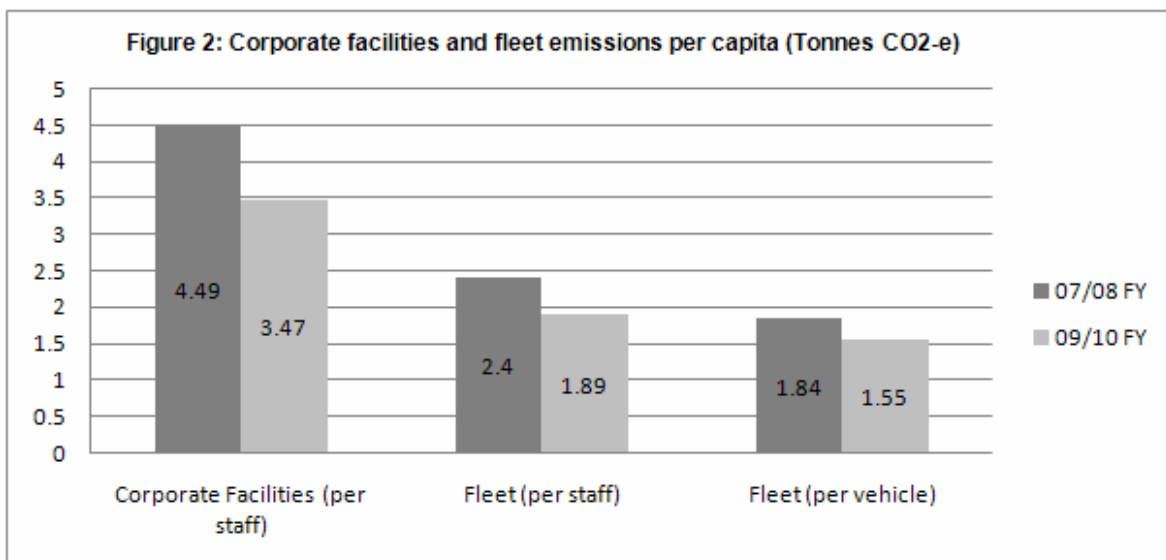
The 2010 carbon footprint calculated that Council's greenhouse gas emissions for the 09/10 financial year totalled 8,306 tonnes of CO<sub>2</sub>-e, which is 13.2% higher than 1998 emissions. Emissions have decreased by 14.3% between 2008 and 2010, or by

7.15% per year. This has been achieved through a reduction of 14.0% since 2008 for Council’s buildings and a reduction of 15.2% since 2008 for Council’s fleet (Figure 1).

Figure 1: Carbon Footprint by category from 1998 to 2010



Greater reductions in emissions were achieved on a per capita basis. Based on tonnes of CO2-e per staff member, corporate facility emissions have reduced by 11.35% per year over the last two years. Similarly, fleet emissions have reduced by 10.65% per year over the last two years. Emissions from community facilities, measured in kilograms of CO2-e per Redland City resident, have also decreased by 6.1% per year over the last two years (Figure 2).



## RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to:

- 2.6 Conserve energy and water, improve efficiency and reduce greenhouse gas emissions resulting from Council's energy consumption
- 5.4 Review Council's and the community's climate change preparedness, ensuring all risks are understood and plans are activated to deal with expected outcomes

## FINANCIAL IMPLICATIONS

There are no direct financial implications.

## PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## CONSULTATION

Environmental Management has consulted with ARUP and AECOM to verify the accuracy of the data presented in the Carbon Footprint 2010 report. Within Council, Environmental Management has undertaken consultation with Facilities Services, Community and Social Planning, Corporate Acquisitions, Fleet & Facilities Group, Infrastructure Planning Group, Customer & Community Group, Land Use Planning and Operations & Maintenance Group.

## OPTIONS

### PREFERRED

That Council endorses the Redland City Council 'Carbon Footprint 2010' for publication and release in February 2011, and that Council continues its current policy and approach to further GHG reductions.

### ALTERNATIVE

No alternative recommendation is made.

## OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Bowler  
Seconded by: Cr Reimers

**That Council resolve to endorse the Redland City Council Carbon Footprint 2010 for public release in February 2011, and that Council continues its current policy and approach to further GHG reductions.**

**CARRIED** (en bloc)

### 13.4 CLOSED SESSION AT COMMITTEE

The Committee meeting was closed to the public under section 72(1) of the *Local Government (Operations) Regulation 2010* to discuss the following item, and following deliberation on these matters, the Committee meeting was again opened to the public.

#### 13.4.1 PROPERTY ACQUISITION – 5 OUTRIDGE STREET, REDLAND BAY

**Datworks Filename:** Redland Bay Centre and Foreshore Master Plan  
L.142411

**Responsible Officer Name:** Wayne Dawson  
Manager, Land Use Planning Group

**Author Name:** Martin Hunt  
Principal Planner, City Wide Planning

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### EXECUTIVE SUMMARY

A confidential report from Manager, Land Use Planning dated 22 December 2010 was discussed in closed session at the Planning & Policy Committee of 2 February 2011, with the Committee Recommendation presented at today's General Meeting for consideration.

### COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Bowler  
Seconded by: Cr Reimers

**That Council resolve as follows:**

1. To consider in the Q2 budget review, the total cost of the property acquisition;
2. To acquire, by agreement, the property at Lot 27 on RP 80201, subject to budgetary processes and the preparation of a due diligence report, in order to facilitate actions under the approved Redland Bay Centre and Foreshore Master Plan;
3. To delegate authority to the Chief Executive Officer to sign all necessary documentation associated with the acquisition and use of the property; and
4. That this report remain confidential until negotiations for acquisition are finalised.

**CARRIED** (en bloc)

**13.5 GENERAL BUSINESS**

1. Cr Elliott requested that the Relatives Apartments Code be reviewed in respect to the allowable size of the relatives apartment. General Manager, Planning & Policy responded.
2. Cr Henry sought advice as to the progress of our investigations into the planning and acquisition of lands for our Southern Redlands Sporting Facility. General Manager Planning & Policy responded.
3. Cr Townsend enquired as to whether the amendments to the Planning Scheme, in particular Weinam Creek & Redland Bay Centre, had progressed. Manager, Land Use Planning responded.

**COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Bowler  
Seconded by: Cr Reimers

**That the General Business items be noted.**

**CARRIED** (en bloc)



**14 CUSTOMER SERVICES COMMITTEE 16/2/2011**

Moved by: Cr Boglary  
Seconded by: Cr Townsend

That the Customer Services Committee Minutes of 16 February 2011 be received.

CARRIED

[Customer Service Committee Minutes 16/2/2011](#)

**14.1 CUSTOMER SERVICES****14.1.1 MONTHLY REPORT FOR CUSTOMER AND COMMUNITY SERVICES GROUP - DECEMBER 2010**

**Dataworks Filename:** GOV Reports to Committee - Customer & Community Services (CCS)  
**Attachment:** [Customer & Community Service Performance Reporting – December 2010](#)  
**Responsible Officer Name:** Greg Jensen  
Manager Customer & Community Services  
**Author Name:** Jodi Marchant  
Group Business Services Coordinator

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**EXECUTIVE SUMMARY**

This report outlines the key monthly activities for the Customer & Community Services Group including:

- Human Services Unit;
- Cultural Services Unit;
- Leisure and Recreation Unit;
- Customer Service Unit;
- Redland Performing Arts Centre.

**PURPOSE**

To provide information to Council on current performance levels and significant issues affecting service delivery.

**BACKGROUND**

The Customer & Community Services (C&CS) Group delivers a wide range of services at multiple locations throughout the City. The Group comprises five Units;

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these being Human Services, Cultural Services, Leisure and Recreation Services, Customer Service and Redland Performing Arts Centre.

While the group has its predominant focus on community services delivery, a number of the services are operational under the Code of Competitive Conduct (Type 3 Businesses) under the Local Government Act. These include the Redland Performing Arts Centre, Straddie Holiday Parks and School Age Care Services.

Each of the teams in the Group reports monthly against a set of performance indicators. Variations from performance expectations are highlighted in the attached annexure. Achievements are also reported on, as well as significant future events. Program deliverables and key projects are reported in tables. Each Service Manager summarises the most significant of these each month within the report to the Customer Services Committee. The annexure is provided for Councillors for reference to more detailed reporting if required.

## **ISSUES**

### **Human Services Unit:**

*Refer attachment 1*

- School Age Care;
- Respite;
- Home Assist Secure;
- Community Grants Program;
- Community Development.

### **Summary of Activities**

- Redland City Council won a Highly Commended Award at the National Attorney General Safer Communities Awards in Canberra for the Seniors Emergency Preparedness Project.
- As part of the Mount Cotton Community Development initiatives, a community survey has been developed for local residents and was distributed at the Mount Cotton community Christmas Carols. The results are currently being collated.
- School Age Care will come under the National Quality Framework which will put in place a new National Quality Standard for Early Childhood Education and Care and School Age Care. This is to ensure that high quality and consistent practices are implemented across child care services. The Framework is currently in draft and expected to be finalised by the first quarter of 2011.
- Community Grants Program Small and Major Capital applications will be discussed and reviewed with Councillors in January and presented to the Customer Services Committee. The successful applications will be adopted at the February General Meeting. Round 2 of the Community Grants Program will open in February and close on 1 April 2011.

**Cultural Services Unit:**

*Refer attachment 2*

- Libraries;
- Redland Art Gallery;
- Museums.

**Summary of Activities**

*Libraries:*

- Libraries continue to offer a wide range of programs and activities for all sectors of the community. The ROAR summer reading program attracted a record number of registrations (4,500).

*Art Gallery:*

- The Botanical Artists' Society of Queensland Inc. provided excellent feedback on the partnership with the Redland Art Gallery to mount their exhibition "*Brushstrokes from the Bush*";
- During the closed period after Christmas restoration work was carried out on the front deck of the Art Gallery.

*Museum:*

- New contracts between Redland City Council and the 2 museums are being developed by the Cultural Services Unit.

**Leisure & Recreation Unit:**

*Refer attachment 3*

- Major Venues (Showgrounds, Aquatic Centre and Russell Island Pool);
- Community Halls;
- Recreation (Lifeguard Services);
- Cemeteries;
- Camping Grounds (Straddie Holiday Parks).

**Summary of Activities**

- Redlands PCYC was engaged to conduct three fun in the parks activities while a review of compliance and program delivery is being undertaken. Of the two programs that were conducted, 90 participants engaged in the various activities. One program was cancelled due to wet weather.
- Redlands Baseball located at Duncan Road was closed due to electrical safety. Training has been moved to the Cleveland Showgrounds while repair works are being undertaken and this is expected to be completed by January 2011. PDG are working with electrical contractors to install overhead cabling to ensure that the field is safe with regular games and training expected to resume in early February.
- Main Beach at Point Lookout was closed 5 times during the period due to shark sightings. Life guard services have reported an increase in rescues and preventative measures during this period due to the weather.

**Customer Service Unit:**

*Refer attachment 4*

**Summary of Activities**

- No significant major activities to be reported for this month.

**Redland Performing Arts Centre:**

*Refer attachment 5*

**Summary of Activities**

- December at RPAC continued with a number of end of year concerts by four local dance schools. In total, eleven dance concerts were held during November and December at RPAC. Audiences at these concerts have grown steadily over the years through the support of parents and the local community.
- At the end of December through to the beginning of January, the RPAC technical department carried out a yearly cleaning and maintenance of all technical equipment, tested and tagged all technical electrical equipment and completed a stock take of all equipment and consumables within RPAC.
- Urgent structural works were carried out at the RCCC on a steel structure connection at ground level. The main truss was propped to reduce the load on the corner vertical steel post and the footing was exposed so repairs could be carried out to the rusted sections of the truss. This incurred an unforeseen major expense of \$32,238.

**RELATIONSHIP TO CORPORATE PLAN**

The activities undertaken within this report primarily support Council's following outcomes:

Outcome 7 - '**Strong and connected communities**' – Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs. Strategies in this outcome supporting are: 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8 & 7.9

Outcome 8 - '**Inclusive and ethical governance**' – Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals: Strategy 8.5 – Be transparent and consistent in the way we manage the organisation, its risks and obligations and ensure we are delivering against our priorities.

Outcome 9 - '**An efficient and effective organisation**' – Council is well respected and seen as an excellent organisation which manages resources in an efficient and effective way.

Strategy 9.1 – Deliver excellent leadership throughout the organisation for the benefit of the community.

### **FINANCIAL IMPLICATIONS**

The Customer & Community Services Group is within budget expectations.

### **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

### **CONSULTATION**

Consultation has occurred with all Customer & Community Service Managers and the General Manager Customer Services.

### **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr Boglary  
Seconded by: Cr Townsend

**That Council resolve to note the report and annexure.**

**CARRIED** (en bloc)

**14.1.2 MONTHLY REPORT FOR PROJECT DELIVERY GROUP**

**Datworks Filename:** GOV Reports to Committee – Project Delivery Group (PDG)

**Attachment:** [Project Delivery Group as at 28 January 2011](#)  
[Attachment 2 a](#)  
[Attachment 2 b](#)  
[Attachment 3](#)

**Responsible Officer Name:** Bradley Salton  
Group Manager, Project Delivery Group

**Author Name:** Delia Dowthwaite  
Project Administrator

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**EXECUTIVE SUMMARY**

The Project Delivery Group Monthly Report is presented to Council for noting.

**PURPOSE**

The report provides a project status as at 28 January 2011 and an overall financial summary as at 31 December 2010, for projects undertaken by the Project Delivery Group.

**BACKGROUND**

The Project Delivery Group (PDG) is responsible for the delivery of capital and major operating projects. This involves developing detailed designs and costing for each project, coordinating the quotation or tendering process and the project delivery and/or construction of the work program.

**ISSUES**

PDG is currently reviewing its program of works in light of the recent weather conditions and the emergency support provided by PDG staff. More detail will be provided in future reports.

Listed below are projects that reached practical completion between 19 November and 31 December 2010. (Refer Attachment 1 for more detail)

- 45212 – Intrepid Drive/Ondine Court Victoria Point;
  - 40048 – Wellington & Bainbridge Streets Intersection, Ormiston;
  - 41773.– Capalaba Regional Park Upgrade Stage 3b – Playground Recreational Park;
  - 40142 – Raby Bay Foreshore Park Pathway;
  - 45799 – Physical Activity Station, Yeo Park, Victoria Point;
  - 45800 – Physical Activity Station, Sel Outridge Park Redland Bay;
-

- 46206 – Kalmia Drive, Redland Bay;
- 46217 – Wilson Esplanade, Victoria Point;
- 40042 – Judith Street, Russell Island;
- 46231 – Borrow Street, Russell Island;
- 45631 – Orange Grove Road, Coochiemudlo Island;
- 45787 – Pats Park Stage 1, Beelong Street, Macleay Island;
- 45881 – Kennedy Farm Site Remediation, Russell Island;
- 12 Reseal Projects throughout City.

## **RELATIONSHIP TO CORPORATE PLAN**

Outcome 8: **‘Inclusive and Ethical Governance’** – Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents’ participation in local decision-making to achieve the community’s Redlands 2030 vision and goals.

8.5 Be transparent and consistent in the way we manage the organisation, its risks and obligations and ensure we are delivering against our priorities.

## **FINANCIAL IMPLICATIONS**

No direct financial implications arise from this report.

## **PLANNING SCHEME IMPLICATIONS**

There are no implications for the Planning Scheme arising from this report.

## **CONSULTATION**

The Survey Services Manager; Design Services Manager; Project Management Services Manager and Construction Projects Services Manager have been consulted in the preparation of this report and are supportive of the recommendation.

## **OFFICER’S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr Boglary  
Seconded by: Cr Townsend

**That Council resolve to note the report.**

**CARRIED** (en bloc)

**14.1.3 MONTHLY REPORT FOR OPERATIONS AND MAINTENANCE GROUP**

**Dataworks Filename:** Gov Reports to Committee - Operations and Maintenance (OPM)

**Attachment:** [Operations and Maintenance – December 2010](#)

**Responsible Officer Name:** Lex Smith  
Manager Operations and Maintenance

**Author Name:** Tracy Carrick  
Group Administration Coordinator

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**EXECUTIVE SUMMARY**

The core activities of the Operations and Maintenance Group are contained within this report and cover the period 1 December to 31 December 2010, with reference also made to any significant November activities applicable.

- The Roads and Drainage Maintenance Unit;
- Parks and Conservation Unit;
- Environmental Education Unit; and
- Waste Unit

have all contributed to this report.

The Waste Management Unit is a type 2 business unit and this report will provide Council with a monthly update and on a quarterly basis the unit will report its performance against the key performance indicators in the business performance plan.

**PURPOSE**

To provide information to Council on the activities undertaken by the Operations and Maintenance Group and on a quarterly basis report on the performance of the Waste Business Unit against key performance indicators.

**BACKGROUND**

The Operations and Maintenance Group undertakes the day to day operational activities of environmental education and environmental extension programs, the maintenance and operation of Council's waste collection and disposal facilities, the maintenance of roads, drains, marine and quarry facilities and the maintenance of Council's parks reserves and assets. This range of activities is undertaken by Council's day labour and contractor workforce.

The group generally operates between the hours of 7am to 4.45 pm weekdays with an on call service for after hours, however the environmental education operates 6 days per week and many evenings, with the waste facilities operating 7 days per week.



**ISSUES****ROADS AND DRAINAGE UNIT – Unscheduled Activities and Significant Events – December 2010**

Owing to significant rain, crews were recalled from leave to attend to drainage issues and pothole repairs.

**Graffiti**

23 instances rectified for a cost of \$1,277.

**Vandalism**

28 instances rectified for a cost of \$2,800.

**Illegally Dumped Refuse**

17.9m<sup>3</sup>/\$39.09 tonne cost to dispose - \$3,324.

**Activities Status**

Nil comments – All Activities on target.

**Unscheduled Activities and Significant Events – November 2010**

Nil events to Report

**PARKS AND CONSERVATION UNIT– Unscheduled Activities and Significant Events - December 2010****Graffiti**

118 instances of graffiti rectified – Cost to clean \$13,328.

**Vandalism**

2 instances of vandalism rectified - Cost to clean \$1,384.

**Illegally Dumped Refuse**

.7m<sup>3</sup>/.4 tonne - Cost to dispose - \$17.20.

**Activities Status**

Nil comments – All Activities on target.

**Unscheduled Activities and Significant Events – November 2010**

Nil events to report

**ENVIRONMENTAL EDUCATION UNIT– Unscheduled Activities and Significant – December 2010****Extension Programs**

- A new Bushcare Group at Allan Day Drive, Wellington Point and two more new applications currently being processed.
- Eight new Koala Conservation Agreement Programs registrations.

- Two new Rural Support properties covering the significant area of 14.5ha. These are properties that do not necessarily have high conservation value at the moment but are working with Council to improve the habitat on their properties.
- Generally a quiet time for most activities as our participants are occupied with Christmas.

**IndigiScapes**

- An artist's walk by local artist Nicola Moss. The artworks are distributed along the walking tracks and guided tours were held by the artist, discussing the artwork.
- Our annual wildlife photographic competition attracted 395 entries of very high quality. They were judged by professional photographers from Steve Parish publishing.

**Activities Status**

Nil comments – All Activities on target.

**Unscheduled Activities and Significant Events – November 2010**

Nil events to report

**Waste Unit**

December was characterised by heavy rainfall, 515mm of rain was recorded at Birkdale Landfill and 597mm was recorded at Redland Bay Waste Transfer Station. Rainfall of this quantity has major impacts on landfills, leachate generation, stormwater management and other operations across all sites.

**Complaints**

There were 5 complaints about the odour from Birkdale Landfill.

Waste Operations have been concentrating on a cleanup and management of impacts from the excessive rainfall experienced over the last 6 to 8 weeks. Unfortunately in this type of weather, the chemical processes and excessive water causes a number of issues on putrescible landfills such as Birkdale.

The site has experienced leachate outbreaks which require excavations into previously filled waste to protect the surrounding environment from leachate impacts, i.e. stop the leachate from reaching stormwater ponds and ultimately the Tarradarrapin Creek. This excavation of previously filled waste, in combination with the continuing rainfall, has created a situation where the chemical and bacterial processes increase in activity and cause the odours. Compounding this is the need to keep these excavations open until it can be certain that the leachate is draining into lower levels of waste and into the leachate collection system and ensure protection of the environment.

Actions implemented include:

- The extension of the use of the 'odour fence';

- The increase in the vacuum on the landfill gas collection system to draw more landfill gas from the landfill, reducing odorous gas emissions;
- The extensive use of the odour suppressant in spray bars mounted on quad bikes and mixed in with the water cart water used for dust suppression and sprayed across all active areas of the landfill;
- The focus on filling in the excavated waste and reinstatement of cover material to these areas;
- The planned extension of odour fence following the recent completion of the northern end of the landfill.

## **Site Reports**

### ***Birkdale Landfill and Transfer Station***

As above, the rainfall has meant that actions have been focused on the management of the impacts and potential impacts from such large amounts of rainfall. The Department of Environment and Resource Management were notified of a potential stormwater contamination incident where it is believed leachate did enter the stormwater management system and overflow into Tarradarrapin Creek. The notification was completed in accordance with the sites Development Approval (Licence) and GHD consulting engineers were engaged to take emergency samples from the affected pond and upstream and downstream of the site to determine whether the leachate has actually impacted upon the creek. The results of this investigation and testing have been delayed due to the recent floods in Brisbane.

The operations contractor concluded and a new contract for the operation commenced on 1 January 2011. All of the previous contractor's plant and equipment has been removed from site.

Apart from the rainfall, December saw an increase in the number of residential transactions at Birkdale, on those days where the weather was fine.

### ***Redland Bay Waste Transfer Station***

Along with Birkdale Landfill, the operations contract concluded on 31 December 2010 and a new contract commenced 1 January 2011.

Redland Bay WTS also experienced a small increase in the number of transactions in December 2010.

### ***Giles Rd Hardfill site***

All operations have been continuing, however, the amount of waste material received in December was down due to the weather.

### ***North Stradbroke Island Waste Transfer Stations***

All operations have been continuing as normal.

### ***SMBIs and Coochiemudlo Island Waste Transfer Stations***

All operations have been continuing as normal.

### **Closed Landfill Operations**

Due to the significant amounts of rainfall experienced in December, the amounts of leachate needing to be collected and disposed of from Judy Holt Closed Landfill and the Redland Bay Closed Landfill were enormous. For the Judy Holt Closed Landfill, comparison with previous years' disposal and rainfall shows that for December 2009 5,400L of leachate was disposed of and 43.5mm of rain was experienced. For December 2010, 1,815,560L was collected and disposed and 515mm of rain fell, significantly higher than the previous year. At the Redland Bay Closed Landfill the comparison with previous years' disposal and rainfall shows that for December 2009 5,800L of leachate was disposed of and 101mm of rain was experienced. For December 2010, 603,050L was collected and disposed and 597mm of rain fell, again significantly higher than the previous year.

### **Waste Education Activities**

#### **December 2010**

##### Highlights of the month

- Since Redland City Council's new Education Officer (Resources and Waste), Claire Boyce, joined Council in late 2009 she has set about revamping the waste minimisation programs and events on offer in the Redlands. These new programs and initiatives has seen a 319% increase in the number of education visits in 2010 as well as a 389% increase in the number of people reached with key messages on waste minimisation in the Redlands. Council can expect an even larger increase in the number of visits for 2011 (based on past statistics a 43% increase in the number of visits is expected in 2011).  
58 visits in 2009, reaching over 1,800 people;  
185 visits in 2010 reaching over 7,000 people.
- Redland City Council successfully secured a second grant from the Packaging Stewardship Forum's 'Do the right thing' Signage Support Program (round four). This grant will focus on the Bay Islands and will feature numerous anti-littering street signs that encourage tourists and residents to 'Do the right thing, keep the Bay Islands clean'. The grant will also provide Council with bin stickers and posters to distribute to schools and community groups who want to sign their bins more effectively.
- Redland City Council conducted two presentations at the Waste Management Association of Australia (WMAA) 'Sundowner' seminar this month. Council Education Officer (Resources and Waste), Claire Boyce, represented the Queensland Waste Educators Group (QWEG) for one of the presentations, outlining their aims and objectives of the group as well as future directions. She then went on to deliver a second presentation to highlight the new education programs and excursions on offer in the Redlands to schools and community groups. The feedback from the evening was extremely positive and saw Redlands as being one of the leaders in waste education in Queensland.

Locations of visits

- Bay View State School (3).

**RELATIONSHIP TO CORPORATE PLAN**

The activities undertaken within this report primarily support Council's following outcomes:

Outcome 1: “**Healthy natural environment**” - A diverse and healthy natural environment, with an abundance of native flora and fauna and rich ecosystems will thrive through our awareness, commitment and action in caring for the environment.

Outcome 2: “**Green Living**” – Our green living choices will improve our quality of life and our children’s lives, through our sustainable and energy efficient use of resources, transport and infrastructure, and our well informed responses to risks such as climate change.

Outcome 3 “**Embracing the Bay**” – The benefits of the unique ecosystems, visual beauty, spiritual nourishment and coastal lifestyle provided by the islands, beaches, foreshores and water catchments of Moreton Bay will be valued, protected and celebrated.

**FINANCIAL IMPLICATIONS**

The Operation and Maintenance Group is within budget.

**CONSULTATION**

This report was prepared in consultation with Unit Service Mangers and numerous staff within the Operations and Maintenance group.

**OFFICER’S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Boglary  
Seconded by: Cr Townsend

**That Council resolve to note the report.**

**CARRIED** (en bloc)

**14.1.4 REDWASTE BUSINESS UNIT REPORT - DECEMBER QUARTER 2010**

**Datworks Filename:** WM Waste Monthly Reports to Committee  
**Attachments:** [RedWaste BUR Dec 2010](#)  
**Responsible Officer Name:** Lex Smith  
Manager Operations & Maintenance  
**Author Name:** Patrick Navin  
Service Manager - Waste Operations

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**EXECUTIVE SUMMARY**

The RedWaste Business Unit Report is presented to Council on a quarterly basis for noting. The report provides details relating to the business unit's performance for the quarter from 1 October 2010 to 31 December 2010 and covers financial and non-financial indicators for waste, as outlined in the Annual Performance Plan 2010/11. The Annual Performance Plan for 2010/11 was adopted by Council in September 2010, and as such the business unit's performance for this quarter has been compared against the Annual Performance Plan 2010/11.

It is expected that, most of the time the report findings will be "business as usual". Where exceptions occur, these will be highlighted.

The report provides a regular opportunity for Council to consider the performance of RedWaste and to respond to any exceptional reporting.

Council is provided with the option to accept the report, or accept it and request additional information or a review of performance.

**PURPOSE**

To report on the performance of the RedWaste business unit against key performance indicators (KPIs) outlined in the Business Unit's Annual Performance Plan for 2010/11 for the quarter from 1 October 2010 to 31 December 2010.

**BACKGROUND**

The RedWaste Business Unit Annual Performance Plan identifies KPIs for which performance targets have been agreed with Council. Reporting is prepared each quarter through Council's Customer Services Committee.

**ISSUES**

The report is provided to Council as a means of monitoring the performance of business unit's activities.

The first part of the attached report comprises a "snapshot" of the business unit's achievement in meeting KPIs (year-to-date) and financial report card.

The report then provides a specific financial report and commentary, capital expenditure (graphically) and a detailed customer overview.

The main body of the report focuses on actual levels of achievement against the KPIs for each of the months, year to date. Where exceptions have occurred and targets not met, an explanation is given as well as action taken to improve performance.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's Vision Outcome:

Outcome 5 - **“Wise Planning and Design”** – We will carefully manage population pressures and use land sustainably while advocating and taking steps to determine limits of growth and carrying capacity on a local and national basis, recognising environmental sensitivities and distinctive character, heritage and atmosphere of local communities. A well-planned network of urban, rural and bushland areas and responsive infrastructure and transport systems will support strong, healthy communities.

## **FINANCIAL IMPLICATIONS**

There are no direct financial implications resulting from this report. Financial implications may result where Council requests a performance review or requests an increase in performance standards.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was not consulted as it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

Consultation has occurred with:

- Service Manager – Waste Operations;
- Senior Advisor Financial Management – Customer Services; and
- Business Support Officer – Waste Operations.

## **OPTIONS**

### **PREFERRED**

That Council resolve to note the RedWaste Business Unit Report for the quarter ending 31 December 2010, as presented in the attachment.

### **ALTERNATIVE**

That Council notes the report and requests additional information or a review of performance.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Boglary  
Seconded by: Cr Townsend

**That Council resolve to note the RedWaste Business Unit Report for the quarter ending 31 December 2010, as presented in the attachment.**

**CARRIED** (en bloc)



### 14.1.5 GARAGE SALE TRAIL - COUNCIL PARTICIPATION

**Dataworks Filename:** WM Garage Sale Trail  
**Responsible Officer Name:** Lex Smith  
Manager Operations & Maintenance  
**Author Name:** Claire Boyce  
Strategic Communications Officer Resources and Waste

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#### EXECUTIVE SUMMARY

Redland City Council has the opportunity to participate in a new national initiative on waste minimisation called '*Garage Sale Trail*.' After the first ever Garage Sale Trail (pilot event), held in Bondi Beach during May 2010, the Garage Sale Trail has decided to take the concept national for which the Australia-wide debut will be in April 2011 and is seeking Council's support.

#### PURPOSE

That Council resolve to participate in a new national initiative (which is supported by Keep Australia Beautiful and Oxfam) called '*Garage Sale Trail*'.

#### BACKGROUND

The first ever Garage Sale Trail (pilot event) was held in Bondi Beach during May 2010. This was a great success with 126 registered garage sales on the day.

Since this time the Garage Sale Trail has received accolades in a wide variety of media and has also won a Green Globe Award for best in media and sustainability communication, including being awarded 'Community Contribution of the Year' at the recent 'Business Achiever Awards'. At its heart the Garage Sale Trail is powered by four forces - technology (social media), collaboration, community & sustainability.

Since the Bondi event Garage Sale Trail has received a lot of interest from other Councils, community groups and sustainability enthusiasts seeking to activate the Garage Sale Trail within their local neighbourhoods. As a result Garage Sale Trail decided to take the concept national for which the Australia-wide debut will be in April 2011.

The purpose in supporting Garage Sale Trail is to help promote and facilitate:

- A community approach to reducing waste and reusing items in the Redlands;
- Recycling and sustainability in the Redlands;
- Increased awareness about living sustainably.

This is in accordance with Council's Waste Minimisation Marketing Campaign and Communications Plan as well as Council's 'Sustainable Resources from Waste Plan'.

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## ISSUES

Council has been approached by the Garage Sale Trail organisers to participate in this initiative and requires a Council resolution to participate.

## RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's Vision Outcome 2 - "**Green Living**" Our green living choices will improve our quality of life and our children's lives, through our sustainable and energy efficient use of resources, transport and infrastructure, and our well informed responses to risks such as climate change.

## FINANCIAL IMPLICATIONS

Participating Councils are required to provide a contribution comprised of cash investment of \$10,000 and contra resources. Waste operations will fund the initiative through savings in the current goods and services budget.

## PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was not consulted and it is considered that the outcome of recommendations in this report will not result in amendments to the Redlands Planning Scheme.

## CONSULTATION

The following Redland City Council staff members have been consulted:

- Strategic Communications Officer Resources and Waste
- Project Officer RedWaste
- Service Manager – Waste Operations
- Senior Advisor – Waste Planning
- Principle Advisor – Media and Marketing
- Snr Communication Advisor – Environment
- Advisor – Environmental Performance

## OPTIONS

### PREFERRED

That Council resolve to support the Garage Sale Trail initiative and provide a contribution of \$10,000 for registration and a further amount of \$10,000 for the promotion and contra resources for the initiative, to be funded from savings within the Waste Operations Goods and Services budget.

### ALTERNATIVE

That Council does not support Garage Sale Trail initiative.

**OFFICER'S/COMMITTEE RECOMMENDATION**

That Council resolve to support the Garage Sale Trail initiative and provide a contribution of \$10,000 for registration and a further amount of \$10,000 for the promotion and contra resources for the initiative, to be funded from savings within the Waste Operations Goods and Services budget.

**COUNCIL RESOLUTION**

Moved by: Cr Williams

Seconded by: Cr Burns

- 1. That Council not accept the Committee Recommendation; and**
- 2. That Council does not support Garage Sale Trail initiative.**

**CARRIED**

A division was called for.

Crs Burns, Murray, Elliott, Bowler, Williams, Townsend, Henry, Ogilvie and Boglary voted in the affirmative.

Crs Reimers and Hobson voted in the negative.

The motion was declared by the Mayor as **CARRIED**.

**14.1.6 REDLAND ART GALLERY COMMISSIONS AND DONATIONS**

**Datworks Filename:** GOV Reports to Committee - Customer & Community Services (CCS)

**Responsible Officer Name:** Glenys Ismail  
Cultural Services Manager

**Author Name:** Glenys Ismail  
Cultural Services Manager

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**EXECUTIVE SUMMARY**

Collection acquisitions are funded from an annual allocation from the Redland Art Gallery budget and from donations and commission on the sale of artworks. The Senior Adviser Financial Management, Customer Services has recommended a reserve account be created for the Redland Art Gallery to capture commissions and donations received.

**PURPOSE**

The purpose of this report is to seek Council approval for the establishment of two new reserves in Council's operating fund in accordance with Section 148 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* (Creating a reserve).

It is proposed that the Redland Art Gallery Commissions Reserve be established to hold revenue received in the form of commissions on the sale of exhibitors' art works in line with GL-3047-001 Redland Art Gallery Collection Guideline. In 2009/2010 financial year the total revenue received in commissions was \$8,590.

It is also proposed that the Redland Art Gallery Donations Reserve be established to hold revenue received in the form of cash donations from the general public in line with GL-3047-001 Redland Art Gallery Collection Guideline. In 2009/2010 financial year the total revenue received in donations was \$415.

The funds held in both of these reserves will be used to fund future purchases of art work for the Redland City Council collection in line with GL-3047-001 Redland Art Gallery Collection Guideline.

**BACKGROUND**

Currently commissions from the sale of artworks are receipted to Redland Art Gallery Sales and Commissions (Natural Account 313010) and donations are receipted to Redland Art Gallery Miscellaneous Income (Natural Account 691007). In the past, this revenue has been very difficult to keep track of and has not been consistently carried over to the next financial year.

With the creation of two reserve accounts, one for commissions and one for donations, it would be possible to capture all the commissions and donations that are received and this money would accrue over time until there is enough to purchase art

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work for the Redland City Council Art Gallery collection. By keeping donations and commission separate, the art gallery would be able to identify sources of revenue and also record the source of income that has enabled the purchase of particular art works. This information would be recorded on the Redland Art Gallery Asset Register.

## ISSUES

Guideline document GL-3047-001 Redland Art Gallery Collection Section 7 *Acquisitions funding and registration for Cultural Gifts and bequests* states:

*“Collection acquisitions are funded from an annual allocation from the Redland Art Gallery budget and from donations and commission on the sale of artworks.”*

To date, this income has not been consistently carried over each financial year and therefore has not been used for the specific purpose as per the Redland Art Gallery Collection Guideline.

The creation of a reserve account will enable Council to easily audit donations and commissions received specifically for the Redland Art Gallery to purchase artworks for Council’s collection. This will clarify for Redland Art Gallery procedures, where commissions and donations are to be receipted to, and balances can be monitored on a regular basis.

## RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's Outcome 7 - **‘Strong and connected communities’** – Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs.

## FINANCIAL IMPLICATIONS

Revenue will no longer be absorbed into general revenue but will be reserved for expenditure on art works in the future.

## PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## CONSULTATION

Consultation has occurred with the Group Manager Customer & Community Service, Cultural Services Manager, Director Redland Art Gallery and the Senior Financial Advisor Customer Services.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Boglary  
Seconded by: Cr Townsend

**That Council resolve to:-**

- 1. Approve the establishment of a reserve account called *Redland Art Gallery Commissions Reserve* to hold revenue received in the form of commissions on the sale of exhibitors' art works in line with GL-3047-001 Redland Art Gallery Collection Guideline, with these reserves to be used to fund future purchases of art work for the Redland City Council collection; and**
- 2. Approve the establishment of a reserve account called *Redland Art Gallery Donations Reserve* to hold revenue received in the form of donations from the general public in line with GL-3047-001 Redland Art Gallery Collection Guideline, with these reserves to be used to fund future purchases of art work for the Redland City Council collection.**

**CARRIED** (en bloc)

The following Councillors declared a conflict of interest in the following item, as members of the organisations listed below, and as they formed more than half the members present remained in the room:

- Cr Boglary      Member of Lions Club, Redlands Museum, Bay FM
- Cr Henry        Member of the Redlands Museum, Bay FM.
- Cr Townsend    Member of Lions Club.
- Cr Bowler       Member of Redlands PCYC Management Committee
- Cr Reimers     Council's Representative for the Redlands Museum, Member of the Redlands Museum, Bay FM.
- Cr Hobson      Patron Redlands PCYC, Patron Cleveland District State High School P&C, Member of Cleveland Uniting Church associated with the Uniting Church in Australia one of which is Capalaba Uniting Church, Bay FM.

Crs Boglary, Henry, Townsend, Bowler, Reimers and Hobson voted in the affirmative.

#### **14.1.7 COMMUNITY GRANTS PROGRAM - CAPITAL INFRASTRUCTURE GRANTS - APPROVAL OF FUNDS**

- Datworks Filename:**        **G&S Community Grants Program - 2010/11  
Round 1**
- Attachment**                [Grants and Sponsorship guide](#)  
[GL-3082-001 Financial Assistance to the](#)  
[Community Sector](#)  
[Successful Applicant List](#)
- Responsible Officer Name:**    **Sue Collins**  
**Acting Human Services Manager**
- Author Name:**                **Kim Sims**  
**Acting Community Grants Program Coordinator**
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#### **EXECUTIVE SUMMARY**

The Community Grants Program provides financial assistance through grants to local community organisations and individuals to undertake projects for the benefit of the Redlands community.

The grants available are:

- Mayor's Small Grants up to \$500 with a total pool of \$50,000;
  - Organisation Support Grants up to \$3,000 with a total pool of \$90,000;
  - Project Support Grants up to \$10,000 with a total pool of \$200,000;
  - Koala Conservation Grants up to \$8,000 with a total pool of \$70,000;
-

- Capital Infrastructure Grants up to \$50,000 with a total pool of \$250,000; and
- Regional Arts Development Fund (RADF) with a total pool of \$100,000.

Applications under the Mayor's Small Grants can be submitted throughout the financial year. There are two funding rounds each financial year for Organisation Support, Project Support, Koala Conservation and RADF. The rounds close in September and April of each year. There is one funding round each financial year for Capital Infrastructure with the round closing in October.

The Capital Infrastructure grants are to assist organisations build, renovate or refurbish community facilities. There are two categories available under this grant – Small Capital where applicants can seek funding up to \$10,000 and Major Capital where applicants can seek funding between \$10,000 and \$50,000.

The round for Small and Major Capital Infrastructure grants opened on 13 September and closed on 29 October 2010.

- To seek funding for small capital, applicants are required to submit a full application.
- To seek funding for major capital, applicants are required to firstly submit an Expression of Interest (EOI) which is assessed, with the successful applicants from this process being invited to submit a formal application.

For this round, a total of 22 applications were received requesting \$528,100.70. A total pool of \$250,000 is allocated to Capital Infrastructure.

- Small Capital – 12 applications were received requesting \$78,185.70 in funding.
- Expression of Interests (EOIs) – Major Capital – 10 applications were received requesting \$449,915 in funding.

The assessment process for Capital Infrastructure applications began on 3 November 2010 with an eligibility check of Small Capital applications and an assessment of the EOIs being conducted by Council officers from the Grants Team and Community and Social Planning.

Successful applicants from the assessment of EOIs for Major Capital Infrastructure were invited to submit a full application. Letters to these applicants were sent out on 5 November requesting they submit a full application by 3 December 2010.

- Letters were sent out to unsuccessful applicants on 5 November providing feedback on their application and providing advice on other funding programs they could consider applying to.

The assessment on both Small and Major Capital Infrastructure applications was carried out on 9 December by the Assessment Team that consisted of staff from the Grants Team, the Community Development Team, Community and Social Planning and Leisure and Recreation Team.

- Each application is assessed against the criteria as stated in the Grants and Sponsorship guide and in the Corporate Guidelines. Each criterion is given a



weighting to determine a score out of 100%. Each application is assessed three times giving a total score out of 300%.

The recommendations of the Assessment Team were discussed and reviewed by the Grants Panel at a meeting on 10 December, with recommendations for funding being finalised.

The recommended applications were then discussed and reviewed at the Councillor Workshop on 28 January 2011, with one recommended application not being endorsed due to the possibility of a commercial impact on other organisations. Funding was then available for five more applications that were not recommended due only to funding not being available.

Seven applications under Small Capital Infrastructure are recommended for funding requesting \$44,567.35. Four applications under Major Capital Infrastructure are recommended for funding requesting \$188,000. A total of 11 applications are recommended for funding for the amount of \$232,567.35.

This report seeks approval from Council to fund the recommended applications under Small and Major Capital Infrastructure. Total funding of \$232,567.35 is sought to fund eleven applications.

Successful and unsuccessful applicants under Capital Infrastructure will be informed of the outcome of their application after the General Meeting on 23 February 2011. Feedback will be provided to unsuccessful groups to increase their chance of success in future grant rounds.

## **PURPOSE**

In accordance with Corporate Policy *POL-3082 Financial Assistance to the Community Sector* and Corporate Guideline *GL-3082-001 Financial Assistance to the Community Sector*, this report seeks approval from Council to fund the successful applications under Capital Infrastructure of the Community Grants Program in 2010/11.

## **BACKGROUND**

The Community Grants Program was established on 1 July 2009. There are a range of grants available to the community under the Community Grants Program which are:

- Mayor's Small Grants – up to \$500 for individuals demonstrating excellence at a high level and to organisations for unexpected costs and grant writing assistance;
- Organisation Support Grants – up to \$3,000 to provide assistance to organisations to support management, administration and planning costs;
- Project Support Grants – up to \$10,000 to provide assistance to organisations to provide specific projects that deliver long term positive outcomes to the community. The projects can create improvements for people in a particular community or locality in the Redlands;

- Community Garden Projects – up to \$10,000 to support organisations in growing or supporting access to locally grown food.
- Koala Conservation Grants with the following categories:
  - Koala Conservation Support Grants – up to \$8,000 to assist with direct conservation projects as well as education and awareness related to koalas and their habitat; and
  - Koala Arts Support Grants – up to \$8,000 to assist professional artists, emerging professional artists or organisations to develop art projects with a koala conservation theme;
- Capital Infrastructure Grants – up to \$50,000 to assists organisations to build, renovate or refurbish facilities, including hard-wired technology upgrades; and
- Regional Arts Development Fund (existing grant) – this grant supports professional artists and arts workers to practice their art, for and with communities. This fund is a partnership between Arts Queensland and the Redland City Council.

Applications for Mayor's Small Grants are accepted continuously throughout the year. The Organisation Support, Project Support, Koala Conservation grants and RADF have two rounds each year and the Capital Infrastructure Support grants has one round each year.

After Round 2 of the 2009/10 funding year, a meeting was held on 24 June with the Mayor and Councillors to review the Community Grants Program's guidelines – 'Information for Applicants'. Amendments were made to this document and was replaced with the 'Grants and Sponsorship Program' guide (refer to **Attachment 1**). Following are the major amendments:

- Sporting organisations with over 20 gaming machines are ineligible;
- Maximum amount of funding available for major capital applications is capped at \$50,000 rather than \$75,000;
- Only one round available for Capital Infrastructure grants each financial year;
- A financial contribution from organisations was set – 20% contribution from organisations seeking funding up to \$10,000 and 50% contribution from organisations seeking funding between \$10,000 and \$50,000;
- New ineligible activity – 'Events or activities that have the same or similar outcome that have been funded under other programs including sponsorship'; and
- New category included under Project Support – 'Community Garden Projects' which supports organisations in growing or supporting access to locally grown food.

The Grants and Sponsorship Program guide includes the objectives of the program, the strategic priorities from the Council's Corporate Plan and the criteria in which applications are assessed against. The guide directly relates to the Corporate Policy POL-3082 *Financial Assistance to the Community Sector* and Corporate Guideline GL-3082-001 *Financial Assistance to the Community Sector* at **Attachment 2**.

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The round for Capital Infrastructure grants opened on 13 September and closed on 29 October. There are two categories available under Capital Infrastructure – Small Capital and Major Capital. Funding under Small Capital is up to \$10,000 and funding for Major Capital is between \$10,000 and \$50,000.

Funding for Major Capital projects were by the submission of an Expression of Interest (EOI). The EOIs were assessed by council officers from the Community Grants Team and Community and Social Planning. From this process, successful applicants were invited to submit a formal application by 3 December in which these applications, as well as the applications for Small Capital, were assessed by the Community Grants Team and Community and Social Planning with final recommendations being endorsed by the Grants Panel. Councillors reviewed these recommendations before being considered by the Customer Services Committee on 16 February 2011.

The request for funding for recommended applications under Capital Infrastructure are submitted to Council for approval. This process ensures a consistent, fair, open process without bias.

## **ISSUES**

The applications to which this report is seeking funding for have been assessed in line with the Corporate Guideline GL-3082-001 – Financial Assistance to the Community Sector.

Under Capital Infrastructure of the Community Grants Program, 22 applications were assessed requesting total funding of \$528,100.70. Of these applications eleven have been recommended for funding totalling \$232,567.35.

The allocated funding for Capital Infrastructure each financial year is \$250,000. However, the budget currently available for Capital Infrastructure in 2010/11 is \$164,051.30. This is due to milestone payments for four of the applications approved in 2009/10 not being completed in the financial year and being paid out of the 2010/11 budget.

- The milestones payments had conditions placed on them by Council which had to be met before funding would be provided.
- The Council requested that two of the organisations apply to the Department of Communities, Sport and Recreation for a grant to assist in funding the project. Notifications on the outcomes of their applications were not received in 2009/10.
- The other two applications were required to submit copies of Development Approvals from the appropriate authorities but were not received in 2009/10.

The milestone payments for these projects were requested to be carried over into 2010/011 through the budget process, however the Executive Leadership Group did not support this request and these payments will now come out of this year's budget.

So far, payments for three of the projects have been paid out of 2010/11 reducing the Capital Infrastructure funding to \$164,051.30.

- The milestone payment for the fourth project is still to be processed as the organisation is still waiting for notification on the outcome of their application.

To compensate for this reduction, surplus funds from the allocation for Organisation and Project Support in Round 1 of 2010/11 will be used to increase the funding available for Capital Infrastructure.

- Organisation Support – Total pool of \$90,000 – allocation of \$45,000 each round.
- Project Support – Total pool of \$200,000 – allocation of \$100,000 each round.

In Round 1 of the Community Grants Program in 2010/11, only \$21,550 out of the allocated \$45,000 for Organisation Support was spent leaving \$23,450 in surplus funds. Under Project Support, only \$44,386 of the allocated \$100,000 was spent leaving \$55,614 in surplus funds. Together, the total surplus funds available under these categories is \$79,064.

- As part of the Corporate Guidelines *GL-3082-001 – Financial Assistance to the Community Sector*, funds are able to be moved from one category to another to ensure that maximum expenditure occurs.

With the addition of these surplus funds, the available funding for Capital Infrastructure increases to \$243,115.30. There is still an amount of \$6,884.70 outstanding to reach the allocated amount of \$250,000 however the difference could be sought from Organisation and Project Support in Round 2, if required, which is due to open on 21 February 2011.

## RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic outcome 7 – **‘Strong and Connected Communities’**. Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs.

## FINANCIAL IMPLICATIONS

Eleven applications under Capital Infrastructure have been recommended for funding for the amount of \$232,567.35. **Approval is sought for \$232,567.35 to be allocated to the eleven recommended applications.**

Surplus funds of \$79,064 from Round 1 of the Organisation and Project support categories under the Community Grants Program to be used to increase the funding available for Capital Infrastructure.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

Information on the Community Grants Program was provided to the community through seven Grants Presentation workshops that were held throughout the Redlands including North Stradbroke Island and Russell Island. Approximately 50 people attended these sessions seeking information on how to apply for funding. One-on-one meetings with organisations were also held to provide advice on their draft applications.

In the assessment of the applications, consultation occurred with Council staff and Senior Management from Customer and Community Services and Community and Social Planning.

Briefing on the Capital Infrastructure applications and a copy of all the applications received and recommended were provided to the Mayor and Councillors on 15 December 2010 and were reviewed and discussed at a workshop on 28 January 2011.

## **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr Boglary  
Seconded by: Cr Bowler

**That Council resolve as follows:**

- 1. To approve funding for 11 applications totalling \$232,567.35 for Capital Infrastructure Grants – Community Grants Program;**
- 2. That the full listing of applicants for Capital Infrastructure, which includes unsuccessful and ineligible, remains confidential; and**
- 3. That the listing containing only successful Capital Infrastructure applicants remains confidential until adoption at the General Meeting.**

**CARRIED** (unanimously)

Cr Ogilvie declared a Material Personal Interest in the following item and left the Chamber at 4.37pm prior to discussion and decision on this item.

#### **14.1.8 NORTH STRADBROKE ISLAND HISTORICAL MUSEUM ADDITIONAL FUNDING**

**Datworks Filename:** R&C North Stradbroke Island (NSI) Historical Museum  
**Responsible Officer Name:** Greg Jensen  
Group Manager Customer & Community Services  
**Author Name:** Glenys Ismail  
Cultural Services Manager

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#### **EXECUTIVE SUMMARY**

As a result of winning awards and recognition on various levels over the past two years, the North Stradbroke Island Historical Museum Association (NSIHMA) has experienced a large increase in activity and community expectations.

The museum is responsibly managed by its President and Management Committee, but this increased activity has resulted in a shortfall of \$15,000 in operational funding for the current financial year.

This shortfall is placing the museum's service delivery in jeopardy. Funds can be allocated by reprioritising Local History activities in the Cultural Services Unit budget. It is recommended this allocation of funds to the NSIHMA be approved in the Quarterly Budget Review.

#### **PURPOSE**

The purpose of this report is to seek Council approval to grant the NSIHMA \$15,000 in the Quarterly Budget Review, to cover a funding shortfall this financial year.

#### **BACKGROUND**

The last two years have been very successful for the NSIHMA. It has won one National Award and one State Award, been the subject of an ABC Radio National program, completed several significant projects, and made substantial progress on the highly significant Oodgeroo Collection. This collection is of national significance and comprises the personal papers of Oodgeroo Noonuccal (Kath Walker), the internationally renowned Aboriginal writer and activist from North Stradbroke Island.

NSHIMA also successfully applied for more than \$44,000 in project grant funding from organisations excluding the Council. Visitations increased 40% to 5,189 in 2009/2010 and have increased even more so far in 2010/2011. However all this has placed unprecedented demands on the museum, the contracted employees and the volunteers.

In order to meet this demand in the medium and long term, the Cultural Services Unit has requested an ongoing increase in the base museum's annual grant from the 2011/2012 budget of \$40,000 per annum in addition to the current \$18,395 per annum (plus CPI). The \$15,000 sought in this report would be a one-off payment to alleviate the short term operational funding shortfall for the remainder of this financial year.

While the Council provides annual operational funding and has contributed to the direct costs of preserving the Oodgeroo Collection (\$173,960 over 3 years from 2009-2012), the NSIHMA has incurred many additional costs associated with managing and supervising its increasing workload. For example, the museum sought and secured a training grant for a trainee to work on the Oodgeroo Collection, but this has also required direct time and money in supervision and servicing.

As a result of its work with the Oodgeroo Collection, well known indigenous elder Dr Bob Anderson has expressed interest in depositing his personal collection at the museum under an agreement similar to the deed with the Walker family for the Oodgeroo Collection. However this will add to the cost of maintaining the museum activities.

Without extra funds the museum will find it necessary in March or April to reduce contracted staff. This would be disruptive for staff and threaten the continuity of work programs, and the ability to apply for and acquit grants would be limited. While the preservation of the Oodgeroo Collection would not be threatened, there would be discontinuity of supervision for cataloguing the collection, and supervision of the local indigenous trainee working on the collection.

The museum could cut back on maintenance and other operating costs, but this would not be a significant cost saving, and would severely reduce its ability to continue to provide many of the services outlined in the draft contract currently being negotiated with Redland City Council (RCC). Having contract staff members allows the museum to open six days a week.

## ISSUES

The Customer and Community Services Group manage annual budget allocations to a number of community organisations. During 2010/2011 these included:

Redland Museum	\$181,010
NSIHMA	\$18,395 plus Oodgeroo project funding of \$50,000
Macleay Island Community Library	\$12,340
Donald Simpson Centre	\$62,961 + \$28,115 (Rates & Charges) + \$96,492 (Building Maintenance) = \$187,568
Point Lookout Surf Life Saving Club	\$17,473

Some of these organisations already have Memoranda of Understanding or Agreements with Council, but the Grants Review in 2008/9 identified the need to tighten up these contracts with detailed, consistent contractual arrangements,

services and appropriate levels of funding. The agreement with the NSIHMA is currently being finalised and the negotiations on the agreement have highlighted the need for an extra \$40,000 per annum in base funding starting next financial year. The Cultural Services Unit has included this as a request in its budget for 2011/2012.

The Donald Simpson Over 50 Leisure Centre Ltd has also written to Council for an increase of \$40,000 per annum to support their operations. The Leisure and Recreation Services Unit has included this as a request for consideration as part of the budget development for 2011/2012.

The requests from both the Donald Simpson Centre and NSIHMA for additional operating funds will need to be considered by Council in the context of the forthcoming 2011/2012 budget deliberations and ongoing commitments in the ten year Operational Expenditure Budget.

### **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's Strategic Priority 7: **Strong and Connected Communities** and its strategy 7.4 *Increase the participation of people from all age groups and backgrounds in local heritage, the arts and cultural expression.*

It also supports Strategic Priority 6: **Supportive and Vibrant Economy** and its strategy 6.6 *Promote Redlands as a high quality tourism destination and encourage the development of sustainable nature-based, heritage and eco-tourism.*

### **FINANCIAL IMPLICATIONS**

The Local History program is responsible for supporting cultural heritage activities in the Redlands. The funds sought are available by reprioritising activities in that program and savings from a project that went under budget. There are no additional financial implications.

### **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

### **CONSULTATION**

Consultation has occurred with the President of NSIHMA, General Manager Customer Services, Manager Customer & Community Service, Cultural Services Manager, Local Historian and the Senior Advisor Financial Management.



**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Boglary  
Seconded by: Cr Bowler

**That Council resolve to grant the North Stradbroke Island Historical Museum Association (NSIHMA) an amount of \$15,000 in the Quarterly Budget Review to cover a funding shortfall in this financial year.**

**CARRIED**

Cr Ogilvie returned to the meeting at 4.39pm.

**15 CORPORATE SERVICES & GOVERNANCE COMMITTEE 16/2/2011**

Moved by: Cr Ogilvie  
Seconded by: Cr Boglary

That the Corporate Services & Governance Committee Minutes of 16 February 2011 be received.

CARRIED

[Corporate Services & Governance Committee Minutes 16/2/2011](#)

**15.1 GOVERNANCE****15.1.1 COUNCILLOR REMUNERATION 2011**

**Datworks Filename:** GOV Councillors' - Remuneration  
**Responsible Officer Name:** Nick Clarke  
General Manager, Governance  
**Author Name:** Trevor Green  
Senior Advisor, Environmental Health

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**EXECUTIVE SUMMARY**

Councillors in each local government are required to vote on what remuneration they are to be paid, within 90 days the Local Government Remuneration and Discipline Tribunal's annual determination of the maximum and minimum amount of remuneration to be paid to Mayors, Deputy Mayors and Councillors in each Queensland Local Government category.

This report recommends remuneration levels for the Mayor, Deputy Mayor and Councillors for 2011, based on the Redland City Council elected representatives 2010 remuneration levels and the December 2010 decision of the Local Government Remuneration and Discipline Tribunal.

**PURPOSE**

The purpose of this report is to set the 2011 base remuneration levels for the Mayor, Deputy Mayor and Councillors; in accordance with section 42 of the *Local Government (Operations) Regulation 2010*.

**BACKGROUND****Requirement for Council to Make a Resolution on Remuneration**

Pursuant to Chapter 5, Part 1, Division 1 of the *Local Government (Operations) Regulation 2010* (the Regulation), the Local Government Remuneration and Discipline Tribunal determines annually the maximum and minimum range for

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remuneration to be paid to Mayors, Deputy Mayors and Councillors (remuneration schedule), in each Queensland local government category. There are ten categories (Special and 1-9). Redland City Council is in category 6.

Within 90 days of the schedule being gazetted, a local government must by resolution, adopt the remuneration schedule (vote on what remuneration within their category range they are to be paid). The remuneration range is determined as a percentage of the rate payable to a member of the Queensland Legislative Assembly (MLA).

#### Prior to 2008

Prior to 2008 (current electoral term), there were no legislative criteria for the determination of the remuneration provided to Councillors, other than the generic requirement under section 237 of the *Local Government Act 1993*, that a local government may by resolution authorise remuneration to a Councillor and record the principles on which the remuneration system was based.

In the previous electoral term the Councillors' remuneration included a base salary and additional benefits (including a Council vehicle and an electoral allowance).

#### 2008

Amendments to *the Local Government Act 1993* introduced in the second half of 2007 led to the current system for determining Councillors' remuneration and removed the inclusion of any additional benefits as part of a remuneration package.

At the 2008 Post Election Meeting, Council resolved to be remunerated at the maximum of the category to provide parity with the previous remuneration packages which included the additional benefits.

#### 2009

As there was no increase in the base salary rate applicable to a MLA, the Tribunal did not increase the rate for elected representatives for 2009, apart from a slight increase to the remuneration range for Mayors.

Council again resolved to be remunerated at the maximum of the category. As such, while the Mayor's gross wage increased by 5%, the Deputy Mayor and Councillors' gross wages remained the same.

#### 2010

The Tribunal increased the remuneration levels which may be paid to elected representatives by 3.15%.

Council resolved that the gross wage for the Mayor, Deputy Mayor and Councillors were to remain unchanged. To do this, the elected representatives resolved to accept reduced percentages of the rate payable to a MLA.

## ISSUES

In December 2010 the Local Government Remuneration and Discipline Tribunal determined the remuneration that is payable to Councillors in each category and decided to increase remuneration levels by 2.5% from 1 January 2011 (<http://www.dip.qld.gov.au/remuneration-and-discipline-tribunal/tribunal-report.html>). In making this decision the Tribunal had regard to the responsibilities of Councillors and community expectations, communicated to the Tribunal during its 2010 consultation process.

As a result, it adjusted the minimum and maximum levels in the remuneration ranges for Mayors, Deputy Mayors and Councillors in each of the ten categories of Council previously determined.

2011		
Category 6 - remuneration range determined (% of "Reference Rate" of \$133,800*)		Remuneration range (p.a.) (in \$ rounded to nearest \$10)
Mayor	102.5% - 115%	\$137,150 - \$153,870
Deputy Mayor	70% - 77.5%	\$93,660 - \$103,700
Councillor	62.5% - 70%	\$83,630 - \$93,660

\* The Reference Rate of \$133,800 is a rate determined by the Tribunal and is the annual base salary payable to Members of the Queensland Legislative Assembly on and from 1 January 2010 plus 2.5% (rounded to the nearest \$10).

In accordance with the Local Government Remuneration and Discipline Tribunal decision to increase the remuneration that is payable to Councillors in each category by 2.5% from 1 January 2011, the recommendations of this report are to set the remuneration levels (gross wage) from 1 January 2011 – 31 December 2011, for the Mayor, Deputy Mayor and Councillors at 2.5% above the Redland City Council 2010 remuneration levels.

## RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide effective organisational leadership through strategic planning and accountable and ethical standards of practice.

## FINANCIAL IMPLICATIONS

That the Mayor, Deputy Mayor and Councillors be remunerated in accordance with the recommendations of this report.

## PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was not required to be consulted in the preparation of this report.

## CONSULTATION

The Local Government Remuneration and Discipline Tribunal and Local Government Association of Queensland were consulted in the preparation of this report.

## OFFICER'S RECOMMENDATION

That Council resolve as follows:

1. That the 2011 remuneration levels for the Mayor, Deputy Mayor and Councillors, be set at:
  - a) Mayor - 111% of "Reference Rate" of \$133,800 (\$148,520)
  - b) Deputy Mayor - 75% of "Reference Rate" of \$133,800 (\$100,350)
  - c) Councillors - 68% of "Reference Rate" of \$133,800 (\$90,980)
2. That these remuneration levels apply from 1 January 2011 to 31 December 2011 and until a further resolution is made in accordance with the *Local Government Act 2009*.

## COMMITTEE RECOMMENDATION

That Council not accept the Officer's Recommendation and resolve as follows:

1. That the 2011 remuneration levels for the Mayor, Deputy Mayor and Councillors, be set at:
  - a) Mayor – \$145,544 (108.8% of "Reference Rate" of \$133,800)
  - b) Deputy Mayor - \$98,080 (73.3% of "Reference Rate" of \$133,800)
  - c) Councillors – \$88,590 (66.2% of "Reference Rate" of \$133,800)

These salaries remain unchanged from 2010 levels.
2. That these remuneration levels apply from 1 January 2011 to 31 December 2011 and until a further resolution is made in accordance with the *Local Government Act 2009*.
3. That Council continue to advocate to State Government, the need for an independent process for determining Councillor remuneration.

## COUNCIL RESOLUTION

Moved by: Cr Ogilvie  
Seconded by: Cr Henry

**That Council not accept the Officer's Recommendation and resolve as follows:**

1. **That the 2011 remuneration levels for the Mayor, Deputy Mayor and Councillors, be set at:**
  - a) Mayor – \$145,544 (108.8% of "Reference Rate" of \$133,800)**

b) Deputy Mayor - \$98,080 (73.3% of "Reference Rate" of \$133,800)

c) Councillors – \$88,590 (66.2% of "Reference Rate" of \$133,800)

These salaries remain unchanged from 2010 levels.

2. That these remuneration levels apply from 1 January 2011 to 31 December 2011 and until a further resolution is made in accordance with the *Local Government Act 2009*;
3. That Council continue to advocate to State Government, the need for an independent process for determining Councillor remuneration; and
4. That Council notes and incorporates into the minutes the table referred as Table 1 and dated 23 February 2011.

#### AMENDMENT MOTION 1

Moved by: Cr Hobson  
Seconded by: Cr Williams

That an additional column headed 'Hospitality' be included in the table for Mayor, Deputy Mayor and Councillors showing the amount to be claimed against with figures from the Annual Report on figures claimed.

On being put to the vote the amendment was **CARRIED**.

#### AMENDMENT MOTION 2

Moved by: Cr Murray  
Seconded by: Cr Reimers

That it be noted that Councillors remuneration has remained largely unchanged since 2008 with the exception of the Mayor.

On being put to the vote the amendment was **CARRIED**.

The motion, with the amendments, became the motion and was put as follows:

**That Council not accept the Officer's Recommendation and resolve as follows:**

1. That the 2011 remuneration levels for the Mayor, Deputy Mayor and Councillors, be set at:
  - a) Mayor – \$145,544 (108.8% of "Reference Rate" of \$133,800)
  - b) Deputy Mayor - \$98,080 (73.3% of "Reference Rate" of \$133,800)
  - c) Councillors – \$88,590 (66.2% of "Reference Rate" of \$133,800)

These salaries remain unchanged from 2010 levels;

2. That these remuneration levels apply from 1 January 2011 to 31 December 2011 and until a further resolution is made in accordance with the *Local Government Act 2009*;
3. That Council continue to advocate to State Government, the need for an independent process for determining Councillor remuneration;
4. That Council notes and incorporates into the minutes the table referred as [Table 1](#) and dated 23 February 2011;
5. That an additional column headed 'Hospitality' be included in the table for Mayor, Deputy Mayor and Councillors showing the amount to be claimed against with figures from the Annual Report on figures claimed; and
6. That it be noted that Councillors remuneration has remained largely unchanged since 2008, with the exception of the Mayor.

**CARRIED**

### 15.1.2 REVIEW OF REDLAND CITY DIVISIONAL BOUNDARIES

**Dataworks Filename:** GOV - Electoral

**Attachments:** [Attachment 1 – Projected Elector Numbers](#)  
[Attachment 2 – Recommended Council Divisions \(Maps\)](#)  
[Attachment 3 – Minimalist Approach to Council Divisions \(Maps\)](#)

**Responsible Officer Name:** Nick Clarke  
General Manager Governance

**Author Name:** Trevor Green  
Senior Advisor Environmental Health

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#### EXECUTIVE SUMMARY

The *Local Government Act 2009* (the Act) requires Council to review its divisional boundaries to determine if all divisions have a reasonable proportion of electors. Written notice of the results of the review must then be given to the Electoral Commissioner and the **Minister for Local Government** and **Aboriginal and Torres Strait Islander Partnerships prior to 1 March 2011**.

Section 15 (3) of the Act requires that the reasonable proportion of electors must be worked out as near as practicable to the time when the change is to happen. The review that has been undertaken indicates that at the time of the next local government elections (March 2012), there will not be a reasonable proportion of electors throughout the Redland City divisions, based on current growth trends and future growth predictions.

Therefore, this report recommends amendments to the Redland City divisional boundaries. The amendments are based on a number of parameters outlined in the report.

#### PURPOSE

That Council resolve to make a submission to the Electoral Commissioner and the **Minister for Local Government** and **Aboriginal and Torres Strait Islander Partnerships** to amend the existing divisional boundaries in accordance with the attached maps.

#### BACKGROUND

*Local Government Act 2009 - Divisions of Local Government Areas*

Chapter 2, Parts 2 & 3 of the Act provides the parameters for local government divisions and the process for reviewing divisions.



In summary, the Act requires that:

- Council must, no later than 1 March in the year before the year of the quadrennial elections - (a) review whether each of its divisions has a reasonable proportion of electors; and (b) give the Electoral Commissioner and the **Minister for Local Government** and **Aboriginal and Torres Strait Islander Partnerships** (the Minister) written notice of the results of the review.
- Council makes a submission to the Electoral Commissioner and the Minister who will assess if the change/s should be made (i.e. Council only makes a recommendation on proposed changes and the decision is subsequently made by the change commission).
- Each division of a local government area must have a reasonable proportion of electors. A reasonable proportion of electors is the number of electors that is worked out by dividing the total number of electors in the local government area by the number of Councillors (other than the Mayor), plus or minus 10%.
- When changing the divisions of a local government area, the reasonable proportion of electors must be worked out as near as practicable to the time when the change is to happen (i.e. March 2012).

A review of elector numbers provided by the Electoral Commission of Queensland for 31 January 2011 established that while each division still had a reasonable proportion of electors:

- There is a 15.99% variance between the divisions with the highest number of electors (Division 3) the division with the lowest number of electors (Division 4).
- Division 3 has an 8.05% deviation above the average number of electors per division with a 15.46% growth in electors since 6 August 2007.
- Division 6 has a 7.59% deviation above the average number of electors per division, with a 22.2% growth in electors since 6 August 2007.
- In comparison Division 9 has a -4.68% deviation below the average number of electors per division, with a 0.72% growth in electors since 6 August 2007.

(See Attachment 1 for full details)

The figures indicate that at the time of the next local government elections (March 2012) there will not be a reasonable proportion of electors throughout the Redland City divisions based on current growth trends and future growth predictions.

The result of a survey of Councillors in December 2010 was that a majority of Councillors supported a review of the divisional boundaries. As required by the Department of Infrastructure and Planning, correspondence was forwarded to the

Department advising of Council's preliminary intention to request internal boundary changes.

Council's formal submission must be forwarded to the Minister and change commission by 1 March 2011.

## **ISSUES**

### Review Parameters / Principles

Under Section 66 of the Commonwealth Electoral Act 1918 federal electoral boundaries are reviewed under the following principles:

1. The number of electors enrolled in each Electoral Division in the State or Territory would not, at the projection time determined under section 63A, be less than 96.5% or more than 103.5% of the average divisional enrolment of that State or Territory at that time; and
2. Subject to (1) shall give due consideration, in relation to each proposed Electoral Division, to:
  - (i) community of interests within the proposed Electoral Division, including economic, social and regional interests;
  - (ii) means of communication and travel within the proposed Electoral Division;
  - (iii) the physical features and area of the proposed Electoral Division; and
  - (iv) the boundaries of existing Divisions in the State or Territory;

The Queensland Redistribution Commission conducts reviews of the State's electoral boundaries:

1. When the number of electoral districts for the state changes;
2. When the number of enrolled electors, for more than one third of the 89 electoral districts, is over or under the average number of enrolled electors (quota) for an electoral district by  $\pm 10\%$ , and has been so for two consecutive months;
3. One year after the third general election which was held after the last electoral redistribution; and
4. 7.5 years after the last electoral redistribution was finalised. (The last redistribution became final on 20 August 2008).

The Commissioner considers the following criteria in determining electoral boundaries:

1. The extent to which there is a community of economic, social, regional or other interests within each proposed electoral district;
2. The methods of communication and travel within each proposed electoral district;

3. The physical features of each proposed electoral district;
4. The boundaries of existing electoral districts; and
5. Demographic trends in the state.

A review of the Redland City divisional boundaries has been conducted using the following parameters:

### **1. Number of Divisions and Councillors for Redland City**

The Local Government (Operations) Regulation 2010 fixes the number of divisions and Councillors for Redland City Council as 10 divisions and one Councillor to each division, with a total of 11 Councillors (including the Mayor).

### **2. Democratic Representation**

The main aim of the Act in relation to divisional areas is to ensure democratic representation (parity in elector numbers, so that the electors are represented reasonably equally throughout the local government area).

### **3. Proportional Workloads for Councillors**

Another major aim is to ensure reasonable parity in workloads for all Councillors based on elector numbers.

### **4. Census Collection Districts**

Census Collection Districts (CCDs) are the smallest geographic area defined in the Australian Standard Geographical Classification (ASGC). They are used for the aggregation of statistics to larger census geographic areas. CCDs are defined for each census. Where necessary, CCDs are created or boundaries adjusted to conform with changes to local government boundaries. Reliable statistical information is available for CCDs including eligible elector numbers.

Best practice for determining divisional boundaries is based on the use of CCDs.

### **5. Population Density and Demographic Trends**

The elector growth rates per division have been factored into the review process to provide a reasonable proportion of electors, in particular as near as practicable to the time when the change is to happen (March 2012), but also at least up to the midterm of the 2012 – 2016 electoral term (March 2014). Numbers, based on future growth predictions are also maintained reasonably evenly throughout the next electoral term.

(See Attachment 1 for full details)

## **6. Development Trends**

Council's Land Use Planning (LUP) Group have been consulted to provide direction where approval has been granted for development and such development is expected to progress in the next one to five years.

## **7. Other Matters**

Other matters considered in the review of divisional boundaries include:

- community and diversity of interest;
- ways of communication;
- physical features: and
- making the minimum number of CCD movements as possible to meet the desired outcome (i.e. the boundaries of existing divisions)

### Limitations

In conducting the review, a number of limitations are acknowledged:

#### **1. Existing Divisions**

The process does not start with a blank canvas. There are 10 existing divisions, with current geographical boundaries. The review involves moving peripheral CCDs from some divisions to other divisions to realign divisional boundaries to result in a reasonable proportion of electors throughout the City.

#### **2. Census Collection Districts**

As best practice uses CCDs for statistical data and associated realignments, final divisional sizes, boundaries and elector numbers are then largely directed by the specific CCD geographical areas and elector numbers.

#### **3. Population and Development Trends**

Population and development trends are indicators only. They provide guidance based on history, but there are no guarantees that these trends will continue or that proposed developments will actually be completed. Whilst it is anticipated that growth trends in future years will remain similar, there are a number of factors which can affect these trends, including completion of current development projects, downturns in the local, national and global economy and building industry, costing of some approved developments, new applications, local and regional events (such as the recent floods), etc.

#### **4. Differences in Geographical Size of Divisions**

As the overarching parameter under the Act is for parity in elector numbers, sizes of divisions are predominantly based on population densities.

### Recommended Divisions for the 2012 Quadrennial Elections

The recommended divisions for the next electoral term 2012 – 2016 are detailed in Attachment 2. Attachment 1 (table 1) includes the statistical data analysis used to determine the projected elector numbers and associated divisional changes for the next term.

The major challenge in reviewing the divisional boundaries to achieve a reasonable proportion of electors in each division is the population growth rates in the southern half of the City, with the highest growth rates per annum in divisions, 3 (4.43%), 5 (2.54%) and 6 (6.36%). Contrary to this, are the lower annual growth rates in the other (mostly northern) divisions, 1 (2.06%), 2 (0.54%), 4 (1.07%), 7 (0.18%), 8 (0.33%), 9 (0.21%) and 10 (1.44%). As such, the major proposed amendments relate to extending northern divisions toward the south.

Currently there are four CCDs which have been distributed across two divisions. Under the proposed divisions there would be no splitting of CCDs across divisions.

### 2016 and Beyond

While this report only recommends relatively minor amendments to the existing divisions for the 2012 quadrennial elections, a major finding of the review is that this approach may not be sustainable in the future. As the Act dictates 10 divisions and 10 Councillors for Redland City, the continued strong growth in the southern parts of the City and the virtual static population numbers in divisions 7, 8 and 9 in particular, may mean that a more significant redistribution of divisional boundaries will be necessary in the future, possibly prior to the 2016 quadrennial elections, to ensure a reasonable proportion of electors in each division and community of interest principles.

It is recommended therefore, that elector numbers in each division be monitored closely in the years between 2012 and 2015, so that, if necessary, a full review of the Redland City Council divisional boundaries can be conducted in accordance with legislative provisions by March 2015. Such a review would endeavour to reposition the Redland City divisions to provide sustainability over the next 3 – 5 electoral terms, on a solid community of interest basis.

### Proposed Divisional Amendments

A review of the current status and proposed changes to each division is detailed below and in the Maps provided in attachment 2.

Division 1

<b>Division 1</b>						
Electors (31/1/2011)	Deviation from Average (9239)	Current Growth Per Annum	Census Collector Districts Added (Electors)	Census Collector Districts Removed (Electors)	Electors (31/1/2011) Includes Proposed Boundary Changes	Projected Electors (March 2012) Includes Proposed Boundary Changes
9433	+194 (+2.10%)	2.06%	Nil	3202205 (425)	9008	9172

With 2.10% deviation above the average number of electors and 2.06% growth per annum; to provide parity, one CCD (425 electors) has been removed from Division 1 and added to Division 8. The area proposed for transfer to Division 8 is bordered by Main Road on the western side, Plumer Street on the northern side, Starkey Street on the eastern side and Old Cleveland Road East on the southern side.

Council's LUP Group advise that steady ongoing growth, in line with recent trends, is likely over the next two to three years due to ongoing infill and greenfield development. This is likely to slow to some extent over the last two years of the next electoral cycle (2012-2016).

Division 2

<b>Division 2</b>						
Electors (31/1/2011)	Deviation from Average (9239)	Current Growth Per Annum	Census Collector Districts Added (Electors)	Census Collector Districts Removed (Electors)	Electors (31/1/2011) Includes Proposed Boundary Changes	Projected Electors (March 2012) Includes Proposed Boundary Changes
8779	-460 (-4.98%)	0.54%	3202411 (646)	Nil	9425	9512

With -4.98% deviation below the average number of electors and 0.54% growth per annum; to provide parity, one CCD (646 electors) has been added to Division 2 and removed from Division 3. The area proposed for transfer from Division 3 is bordered by Long Street on the northern side, Bloomfield Street on the western side, Bay Street and part of Ocean Street on the southern side extending eastwards under Henry Ziegenfusz Park to Moreton Bay on the eastern side.

Council's LUP Group advise that continued slow growth is likely in the short term (2-3 years), in line with recent trends. There is potential for this growth rate to pick up though in the last two years of the 2012-2016 council cycle.

Division 3

Division 3						
Electors (31/1/2011)	Deviation from Average (9239)	Current Growth Per Annum	Census Collector Districts Added (Electors)	Census Collector Districts Removed (Electors)	Electors (31/1/2011) Includes Proposed Boundary Changes	Projected Electors (March 2012) Includes Proposed Boundary Changes
9983	+744 (+8.05%)	4.43%	Nil	3202411 (646), 3202705 (396), 3203309 (3), 3202703 (137)	8801	9214

With 8.05% deviation above the average number of electors and 4.43% growth per annum; to provide parity, four CCDs (1182 electors) have been removed from Division 3, with one CCD added to Division 2, one added to Division 4 and two added to Division 7 (one previously split CCD has been reunited). Details of the changes are as follows;

- The area proposed for transfer to Division 2 is bordered by Long Street on the northern side, Bloomfield Street on the western side, Bay Street and part of Ocean Street on the southern side extending along eastwards under Henry Ziegenfusz Park to Moreton Bay on the eastern side.
- The area proposed for transfer to Division 4 is bordered by Dinwoodie Road on the western side, Boundary Road on the southern side and Redland Bay Road on the eastern and northern sides
- The two areas proposed for transfer to Division 7 are bordered by Hilliards Creek on the western side, South Street on the northern side, Wellington Street on the eastern side down to Goddard Road and then along to Kinross Road until it joins up with Boundary Road on the southern side

Council's LUP Group advise that continued strong growth is likely over the period of the next electoral cycle (2012-2016). The transfer of some CCD's to other divisions is likely to reduce the overall growth to some extent.

Division 4

Division 4						
Electors (31/1/2011)	Deviation from Average (9239)	Current Growth Per Annum	Census Collector Districts Added (Electors)	Census Collector Districts Removed (Electors)	Electors (31/1/2011) Includes Proposed Boundary Changes	Projected Electors (March 2012) Includes Proposed Boundary Changes
8607	-632 (-6.84%)	1.07%	3202703 (137), 3202803 (502)	Nil	9246	9405

With -6.84% deviation below the average number of electors and 1.07% growth per annum; to provide parity, two CCDs (639 electors) have been added to Division 4, with one CCD removed from Division 3 and one removed from Division 5 as follows;

- The area proposed for transfer from Division 3 is bordered by Dinwoodie Road on the western side, Boundary Road on the southern side and Redland Bay Road on the eastern and northern sides
- The area proposed for transfer from Division 5 is bordered by Moogurrapum Creek on the northern and eastern sides, Redland Bay Road on the western side and Boundary Street on the southern side

Council's LUP Group advise that growth should continue at a similar rate over the first two to three years of the next electoral cycle (2012-2016). Growth should pick up during the latter part of the electoral cycle however, as South East Thornlands potentially starts to come online.

#### Division 5

<b>Division 5</b>						
<b>Electors (31/1/2011)</b>	<b>Deviation from Average (9239)</b>	<b>Current Growth Per Annum</b>	<b>Census Collector Districts Added (Electors)</b>	<b>Census Collector Districts Removed (Electors)</b>	<b>Electors (31/1/2011) Includes Proposed Boundary Changes</b>	<b>Projected Electors (March 2012) Includes Proposed Boundary Changes</b>
9673	+434 (+4.70%)	2.54%	3202804 (103)	3202803 (502)	9274	9530

With 4.70% deviation above the average number of electors and 2.54% growth per annum; to provide parity, one CCD (103 electors) has been added to Division 5 and one removed (502 electors). The CCD removed has been added to Division 4 and the CCD added has been removed from Division 6 (reuniting a previously split CCD) as follows;

- The area proposed for transfer to Division 4 is bordered by Moogurrapum Creek on the northern and eastern sides, Redland Bay Road on the western side and Boundary Street on the southern side
- The area proposed for transfer from Division 6 is bordered by Serpentine Creek Road on the western side, Oakland Avenue on the northern side and Moreton Bay on the eastern side

Council's LUP Group advise that growth should continue at a similar rate over the period of the next electoral cycle (2012-2016).



Division 6

Division 6						
Electors (31/1/2011)	Deviation from Average (9239)	Current Growth Per Annum	Census Collector Districts Added (Electors)	Census Collector Districts Removed (Electors)	Electors (31/1/2011) Includes Proposed Boundary Changes	Projected Electors (March 2012) Includes Proposed Boundary Changes
9940	+701 (+7.59%)	6.36%	Nil	3202804 (103), 3203102 (143), 3203210 (223), 3203209 (94), 3203211 (750)	8627	9234

With 7.59% deviation above the average number of electors and 6.36% growth per annum; to provide parity, five CCDs (1313 electors) have been removed from Division 6, with two CCDs added to Division 9 (including reuniting a previously split CCD), two CCDs added to Division 7 and one CCD added to Division 5 (reuniting a previously split CCD) as follows:

- The area proposed for transfer to Division 5 is bordered by Serpentine Creek Road on the western side, Oakland Avenue on the northern side and Moreton Bay on the eastern side.
- The first area proposed for transfer to Division 7 is bordered by Firtree Street on the southern side, Greenfield Road and Elton Crescent on the western side, Korawal Street on the northern side and Lyndon Road on the eastern side
- The second area proposed for transfer to Division 7 is bordered by Mount Cotton Road on the western side, Woodland Drive, as far as Taylor Road, on the eastern side and then along Taylor Road to Duncan Road on the northern side
- The areas proposed for transfer to Division 9 are bordered by Leslie Harrison Dam on the western side, Mount Cotton Road on the southern side extending to Lyndon Road on the eastern side, then up to Firtree Street, Greenfield Road and Korawal Street on the northern side

Council's LUP Group advise that continued strong growth is likely over the period of the next electoral cycle (2012-2016). The transfer of some CCD's to other divisions is likely to reduce the overall growth marginally.

Division 7

<b>Division 7</b>						
Electors (31/1/2011)	Deviation from Average (9239)	Current Growth Per Annum	Census Collector Districts Added (Electors)	Census Collector Districts Removed (Electors)	Electors (31/1/2011) Includes Proposed Boundary Changes	Projected Electors (March 2012) Includes Proposed Boundary Changes
8814	-425 (-4.60%)	0.18%	3202705 (396), 3203309 (3), 3203102 (143), 3203210 (223)	Nil	9579	9689

With -4.60% deviation below the average number of electors and 0.18% growth per annum; to provide parity, four CCDs (765 electors) have been added to Division 7, with two CCDs removed from Division 6 and two removed from Division 3 (with one reuniting a previously split CCD). As follows;

- The two areas proposed for transfer from Division 3 are bordered by Hilliards Creek on the western side, South Street on the northern side, Wellington Street on the eastern side down to Goddard Road and then along to Kinross Road until it joins up with Boundary Road on the southern side
- The first area proposed for transfer from Division 6 is bordered by Firtree Street on the southern side, Greenfield Road and Elton Crescent on the western side, Korawal Street on the northern side and Lyndon Road on the eastern side
- The second area proposed for transfer from Division 6 is bordered by Mount Cotton Road on the western side, Woodland Drive, as far as Taylor Road, on the eastern side and then along Taylor Road to Duncan Road on the northern side

It is acknowledged that CCD 3202705 (bounded by Hilliards Creek, Boundary Rd, South St, Wellington St and Kinross Rd) is physically separated by Hilliards Creek from the majority of Division 7. The requirement however, to reduce Division 3 and increase Division 7, combined with the requirements for surrounding divisions, results in the recommended addition of this CCD to Division 7.

Council's LUP Group advise that growth in this division will start to pick up over the course of the next electoral cycle (2012-2016), particularly with the addition of the Kinross Road area.

Division 8

<b>Division 8</b>						
Electors (31/1/2011)	Deviation from Average (9239)	Current Growth Per Annum	Census Collector Districts Added (Electors)	Census Collector Districts Removed (Electors)	Electors (31/1/2011) Includes Proposed Boundary Changes	Projected Electors (March 2012) Includes Proposed Boundary Changes
9183	-56 (-0.06%)	0.33%	3202205 (425)	Nil	9608	9648

With -0.06% deviation below the average number of electors and 0.33% growth per annum; to provide parity, one CCD (425 electors) has been removed from Division 1 and added to Division 8. The area proposed for transfer from Division 1 is bordered by Main Road on the western side, Plumer Street on the northern side, Starkey Street on the eastern side and Old Cleveland Road East on the southern side.

Council's LUP Group advise that growth in this division should continue to be slow over the period of the next electoral cycle (2012-2016).

Division 9

<b>Division 9</b>						
Electors (31/1/2011)	Deviation from Average (9239)	Current Growth Per Annum	Census Collector Districts Added (Electors)	Census Collector Districts Removed (Electors)	Electors (31/1/2011) Includes Proposed Boundary Changes	Projected Electors (March 2012) Includes Proposed Boundary Changes
8807	-432 (-4.68%)	0.21%	3203209 (94), 3203211 (750)	Nil	9651	9753

With -4.68% deviation below the average number of electors and 0.21% growth per annum; to provide parity, two CCDs (850 electors) have been removed from Division 6 and added to Division 9 as follows;

- The areas proposed for transfer from Division 6 are bordered by Leslie Harrison Dam on the western side, Mount Cotton Road on the southern side extending to Lyndon Road on the eastern side, then up to Firtree Street, Greenfield Road and Korawal Street on the northern side

Council's LUP Group advise that this division has the potential to slowly pick up in terms of growth over the next electoral cycle (2012-2016). This will largely be achieved through infill development.

Division 10

Division 10						
Electors (31/1/2011)	Deviation from Average (9239)	Current Growth Per Annum	Census Collector Districts Added (Electors)	Census Collector Districts Removed (Electors)	Electors (31/1/2011) Includes Proposed Boundary Changes	Projected Electors (March 2012) Includes Proposed Boundary Changes
9166	-73 (-0.08%)	1.44%	Nil	Nil	9166	9271

With 0.08% deviation below the average number of electors and 1.44% growth per annum; no amendments to Division 10 are proposed.

Council's LUP Group advise that steady ongoing growth, in line with recent trends, is likely over the next two to three years due to ongoing infill and greenfield development. This is likely to slow over the last two years of the next electoral cycle (2012-2016).

Alternatives to the Officer's Recommendation

As outlined in the review parameters and principles, the changes proposed above are considered the most reasonable compromise to ensure equitable representation and fair and consistent workloads for councillors whilst maintaining community of interest principles and limiting changes to a reasonable level. There are other alternatives that Council may wish to consider however as briefly outlined below.

1. Maintain the existing divisional boundaries

Should Council resolve not to progress the process for realigning the divisional boundaries for the 2012 – 2016 electoral term (maintain the existing divisional boundaries), the predicted impacts are detailed in Attachment 1. The figures clearly indicate that under this approach, the variances in divisional elector numbers will continue to widen, with divisions such as 3 and 6 likely to have 50% or more electors by 2016 than some other divisions (almost 5000 extra voters in some cases). Disparity such as this is not desirable in terms of equitable community representation or Councillor workload.

2. Further alter the proposed divisional boundaries

Should Council resolve to further alter the proposed divisional boundaries (attached) and makes a submission to the change commission to amend the existing divisional boundaries in accordance with the altered mapping, it may be difficult to obtain agreement on the amendments within the legislated timeframe. To ensure a reasonable proportion of electors in each division, each amendment to the proposed divisional boundaries may require further changes to other divisional boundaries.

The removal or addition of a CCD from one division would be expected to require a subsequent addition or removal of another CCD to that division, which is then

expected to have flow on effect on other divisions. As such, one amendment has the potential to require a number of further amendments to a number of divisions. This is further complicated by the variances in the number of electors in each division, variances in growth rates in each division and variances in the number of electors in each CCD. The projected impacts of this approach are outlined in Attachment 1 (table 2).

### 3. Make the minimal amendments necessary to comply with the Act

A further option is to resolve to make only the minimal amendments necessary to the existing boundaries to ensure a reasonable proportion of electors as near as practicable to the time when the change is to happen (i.e. March 2012). This could be achieved by making as few as four changes – transferring three CCDs from Division 6 (one to Division 7 and 2 to Division 9) and transferring one CCD from Division 3 to Division 2 as follows;

- CCD 3202411 (646 electors) transferred from Division 3 to Division 2
- CCD 3203210 (223 electors) transferred from Division 6 to Division 7
- CCD's 3203209 (94 electors) and 3203211 (750 electors) transferred from Division 6 to Division 9

Should Council resolve to take such a minimalist approach to reviewing divisional boundaries (rather than the strategic approach proposed), whilst there will be a reasonable proportion of electors in March 2012, the variances in divisional elector numbers will continue to widen, with divisions such as 3 and 6 likely to still have many more electors by 2016 than some other divisions. Disparity such as this is not desirable in terms of equitable community representation or Councillor workload. The projected impacts of this approach are outlined in Attachment 1 (table 3).

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to provide inclusive and ethical governance by ensuring transparent and accountable democratic processes.

## **FINANCIAL IMPLICATIONS**

Other than the administrative process for amending Council records, mapping and website information, there are no specific financial implications identified.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## CONSULTATION

The Chief Executive Officer, General Manager Governance, Land Use Planning Group and Spatial Information Services Team were consulted in conducting the review and preparing this report.

## OPTIONS

### PREFERRED

That Council makes a submission to the Electoral Commissioner and the Minister for Local Government and Aboriginal and Torres Strait Islander Partnerships to amend the existing divisional boundaries in accordance with the attached maps.

### ALTERNATIVES

1. That Council not progress the process for realigning the divisional boundaries for the 2012 – 2016 electoral term.
2. That Council further alters the proposed divisional boundaries (attached) and makes a submission to the Electoral Commissioner and the Minister for Local Government and Aboriginal and Torres Strait Islander Partnerships to amend the existing divisional boundaries in accordance with the altered mapping.
3. That Council only proposes minimal amendments to the divisional boundaries to ensure a reasonable proportion of electors as near as practicable to the time when the change is to happen (i.e. March 2012).

## OFFICER'S RECOMMENDATION

That Council resolve to make a submission to Electoral Commissioner and the *Minister for Local Government and Aboriginal and Torres Strait Islander Partnerships* to amend the existing divisional boundaries in accordance with the attached maps.

## COMMITTEE RECOMMENDATION

That Council resolve as follows:

1. That officers prepare maps based on the alternative proposal discussed in committee, to present to Council as an alternative to the Officer's Recommendation;
2. That Council make a submission to Electoral Commissioner and the *Minister for Local Government and Aboriginal and Torres Strait Islander Partnerships* to amend the existing divisional boundaries in accordance with the endorsed maps; and
3. That Council also enter into dialogue with the Electoral Commission to further discuss the need to consider alternate electoral arrangements for the Moreton Bay Islands based on their community of interest, their physical features and the need to provide proportional workloads across the city.

**COUNCIL RESOLUTION**

Moved by: Cr Elliott  
Seconded by: Cr Townsend

**That Council resolve as follows:**

1. That Council make a submission to Electoral Commissioner and the *Deputy Premier and Attorney-General, Minister for Local Government and Special Minister of State* to amend the existing divisional boundaries in accordance with the maps as recommended by the Corporate Services and Governance Committee 16 February 2011 (attached) and amended by the inclusion of Henry Ziegenfusz Park wholly within Division 3.
2. That Council also enter into dialogue with the Electoral Commission to further discuss the need to consider alternate electoral arrangements for the Moreton Bay Islands based on their community of interest, their physical features and the need to provide proportional workloads across the city.

**CARRIED**

A division was called for.

Crs Burns, Reimers, Elliott, Bowler, Williams, Townsend, Henry, Ogilvie, Boglary and Hobson voted in the affirmative.

Cr Murray voted in the negative.

The motion was declared by the Mayor as **CARRIED**.

### 15.1.3 EXCEPTIONAL CIRCUMSTANCE WAIVER POLICY

**Datworks Filename:** GOV Special Meeting of Council – Org Dev Plan, SEQ Regional Plan & Election Matters

**Attachment:** [Draft Exceptional Circumstance Waiver Policy](#)  
[Draft Exceptional Circumstance Waiver Guideline](#)

**Responsible Officer Name:** Nick Clarke  
General Manager Governance

**Author Name:** Trevor Green  
Senior Advisor Environmental Health

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### EXECUTIVE SUMMARY

Issue 43 – Exceptional Circumstance Waiver Policy, of the Redland City Council Organisational Development Plan 2009, presented at the Special Meeting 10 March 2009 (Item 5.1), proposed that Council adopt an exceptional circumstance waiver policy.

The Exceptional Circumstance Waiver policy and guideline have been developed to provide a framework to facilitate waivers of orders, fees, charges and fines in cases of demonstrated hardship or in other exceptional circumstances.

### PURPOSE

The purpose of this report is to:

1. Present an Exceptional Circumstance Waiver Policy for Council consideration and approval; and
2. For Council to note the Exceptional Circumstance Waiver Guideline which has been prepared to support the policy.

### BACKGROUND

The Redland City Council Mission Statement is *“To be a sustainable and effective organisation with clever and caring people”*. Council’s Corporate Plan 2010 – 2015 also incorporates eight values which include:

- deliver excellent customer service;
- be an ethical and transparent organisation;
- treat people with respect and value diversity; and
- listen to our community and engage effectively with them.

At the Special Meeting 10 March 2009 (Item 5.1), the Chief Executive Officer (CEO) presented the Redland City Council Organisational Development Plan 2009. Issue

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43 of the plan proposed that Council adopt an exceptional circumstance waiver policy to facilitate waivers of orders, fees, charges and fines, in cases of demonstrated hardship or in other exceptional circumstances.

## **ISSUES**

The attached policy and guideline have been developed to provide a framework to facilitate waivers of orders, fees, charges, fines, policies and procedures, in cases of demonstrated hardship, or in other exceptional circumstances (Issue 43 Redland City Council Organisational Development Plan 2009).

Council has adopted practices that allow the CEO or other officers with delegated authority to approve waivers of some obligations in certain circumstances. However the general policy position of Council is one that is driven by consistent application of the rules, not by the subjective assessment of the circumstances. Our system of government is based on persons being treated fairly and consistently with the same set of rules and processes applying uniformly to all. This makes all persons equal in their dealings with the people and processes of government. Occasionally however, there are situations which are well outside of normal circumstances, where the standard application of processes by Council might be seen to be rigid and coldly un-caring. It is in such circumstances that the policy and guideline may apply.

The policy and guideline are underpinned by a number of principles designed to:

- foster ethical behaviour, transparency and customer service;
- treat people fairly, with respect, value diversity and have proper regard for their rights;
- make decisions lawfully, fairly, impartially, and in the public interest;
- ensure honesty, trustworthiness and reliability in dealings;
- allow requests to be initiated both internally and externally;
- provide input from officers involved;
- allow consultation and discussion;
- provide appropriate record keeping; and
- openness and transparency.

As titled, the policy, guideline and associated processes only relate to exceptional circumstances, where through the adoption of a more flexible policy based on empathy, reasonableness and standards that the community would support, the CEO may waiver orders, fees, charges, fines policies or procedures. It is expected that reviews under the policy and guideline will be infrequent.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to provide inclusive and ethical governance by ensuring transparent and accountable democratic processes.

## **FINANCIAL IMPLICATIONS**

There are no direct financial implications relating to the Exceptional Circumstance Waiver policy and guideline. Decisions made under the policy and guideline will have financial implications, but these are expected to be small and infrequent.

## **PLANNING SCHEME IMPLICATIONS**

There are no planning scheme implications associated with this report.

## **CONSULTATION**

The Chief Executive Officer was consulted in the preparation of the policy, guideline and report.

## **OPTIONS**

### **PREFERRED**

That Council resolve to:

1. Adopt the attached Exceptional Circumstance Waiver Policy (POL-3114) with immediate effect; and
2. Note the attached Exceptional Circumstance Waiver Guideline (GL-3114-001).

### **ALTERNATIVE**

That Council approves the attached Exceptional Circumstance Waiver Policy and notes the Guideline subject to change.

## **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr Ogilvie  
Seconded by: Cr Boglary

**That Council resolve to:**

1. **Adopt the attached Exceptional Circumstance Waiver Policy (POL-3114) with immediate effect; and**
2. **Note the attached Exceptional Circumstance Waiver Guideline (GL-3114-001).**

**CARRIED** (en bloc)

**15.1.4 CORPORATE BALANCED SCORECARD REPORT - JANUARY 2011**

**Dataworks Filename:** GOV Corporate BSC Monthly Reporting to Committee

**Attachment:** [January 2011 Corporate Balanced Scorecard](#)

**Responsible Officer Name:** Luke Wallace  
Manager, Corporate Planning, Performance & Risk

**Author Name:** Jo Jones  
Service Manager, Corporate Planning & Performance

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**EXECUTIVE SUMMARY**

The monthly Corporate Balanced Scorecard report attached provides a high level overview of Council's performance in areas of our business using the four balanced scorecard perspectives – Financial, Customer, Internal/Business Processes and People & Learning.

This report forms part of Council's performance management framework. The other main report provided to Council and the community is the quarterly Operational Plan report that focuses on performance against each of the programs in the Corporate Plan 2010-2015.

The overall rating for January 2011 is satisfactory with a weighted score of 2.48.

**PURPOSE**

To provide Council with the Corporate Balanced Scorecard report to January 2011.

**BACKGROUND**

The report shows results against each key performance indicator (KPI) for the current month and the previous twelve months. Longer term trends and comparisons incorporating the same month last year are included to provide a better understanding of performance levels.

A summary of the results is provided on page one of the attached report and shows the overall score for Redland City Council, including the rating (the small coloured indicator at the right hand side). An outstanding result is shown as green, above standard and satisfactory is shown as yellow and an unsatisfactory result is shown as red. The overall rating for Council for each perspective is determined by the relative weightings of the performance measures.

Explanation of results is provided by the responsible manager in the commentary each month. Where a significant issue arises from the data that require further explanation, this is provided in the report.

## **ISSUES**

Three of the indicators in the attached report are unsatisfactory. Six out of seven internal audit recommendations had been completed, with one requiring an extension. Progress with implementation of the Workplace Health and Safety Action Plan is slightly behind target and the Lost Time Injury Frequency Rate is above target. Explanations are included in the attached report.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's commitment to Inclusive and Ethical Governance. Strategy 8.5 within the Corporate Plan states that Council will be transparent and consistent in the way we manage the organisation, its risks and obligations and ensure we are delivering against our priorities.

As part of the Organisational Development Plan, Council is currently reviewing its corporate performance management arrangements and the results of this project will be presented to Council during 2010/11.

## **FINANCIAL IMPLICATIONS**

There are no financial implications arising from this report.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

The data in this report was provided by responsible managers and has been compiled by the Corporate Planning, Performance and Risk Group.

## **OPTIONS**

### **PREFERRED**

That Council resolve to note the Corporate Balanced Scorecard for January 2011 as attached.

### **ALTERNATIVE**

That Council resolve to note the Corporate Balanced Scorecard for January 2011 as attached and request additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Ogilvie  
Seconded by: Cr Boglary

**That Council resolve to note the Corporate Balanced Scorecard for January 2011, as attached.**

**CARRIED** (en bloc)

**15.1.5 QUARTERLY OPERATIONAL PLAN REPORT - DECEMBER 2010**

**Datworks Filename:** GOV Corporate Performance Reporting Quarterly  
**Attachment:** [Quarterly Operational Plan Report December 2010](#)  
**Responsible Officer Name:** Luke Wallace  
Manager, Corporate Planning, Performance & Risk  
**Author Name:** Jo Jones  
Service Manager, Corporate Planning & Performance

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**EXECUTIVE SUMMARY**

The 2010/11 Operational Plan sets out the most significant projects and initiatives that Council planned to deliver in this financial year. The Operational Plan contributes to the delivery of the Corporate Plan 2010-2015. Council approved the current Operational Plan on 25 June 2010, prior to the approval of the 2010/11 budget.

Regular monitoring of progress against the Operational Plan is an important element of Council's governance and is also a requirement under the *Local Government Act 2009*.

The attached report shows the status of all projects, together with a comment about progress.

**PURPOSE**

To report performance against the Council's approved Operational Plan 2010/11.

**BACKGROUND**

The Operational Plan 2010/11 sets out Council's planned activities which will contribute to the Corporate Plan 2010-2015. The attached report includes comments against each project and provides a summary of progress with the project.

**ISSUES**

Of the 139 projects in the Operational Plan, 9 have been completed, 112 are on track for completion by the end of the financial year, 6 have not commenced, and 12 are delayed. Overall Council is making good progress with the delivery of the Operational Plan at the end of December 2010.

**RELATIONSHIP TO CORPORATE PLAN**

The 2010/11 Operational Plan will contribute to the delivery of outcomes contained in the Corporate Plan 2010-15.

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**FINANCIAL IMPLICATIONS**

No direct financial implications arise from this report. The report does contain information about projects which have a direct or indirect impact on financial performance.

**PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

**CONSULTATION**

The attached report contains information and comments from the managers and officers responsible for the projects and initiatives. The report was compiled by the Corporate Planning, Performance and Risk Group.

**OPTIONS****PREFERRED**

That Council resolve to note the Operational Plan report for the December quarter as attached.

**ALTERNATIVE**

That Council resolve to note the Operational Plan report for the December quarter as attached. However, Councillors may wish to request additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Ogilvie  
Seconded by: Cr Boglary

**That Council resolve to note the Operational Plan report for December quarter as attached.**

**CARRIED** (en bloc)

**15.1.6 SPONSORSHIP APPLICATION - RACQ CAREFLIGHT**

**Datworks Filename:** GOV Sponsorships & Donations  
**Responsible Officer Name:** Nick Clarke  
General Manager, Governance  
**Author Name:** Kathy Petrik  
Manager, Marketing & Communications

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**EXECUTIVE SUMMARY**

Council's Corporate Sponsorship policy was adopted in October 2009, with the policy objective of *"seeking to support and promote a strong and involved community through the sponsorship of events, projects, services or other activities in an equitable and accountable way.* This policy came into force on 1 January 2010.

The definition of sponsorship is defined as *"a business transaction in which a sponsor provides a financial contribution or value in kind to support an event, project, service or activity in return for negotiated commercial and other benefits. It is a business transaction because it involves an exchange that has measurable value to each party in commercial, communication or philanthropic terms"*.

In accordance with the policy and guidelines, all sponsorships over \$5,000 are to be determined by Council. This report provides a recommendation from the internal assessment panel for the sponsorship of the RACQ CareFlight medical equipment upgrade project in the amount of \$5,500 (including GST).

**PURPOSE**

This report provides background and recommendations to Council for the sponsorship application of RACQ CareFlight medical upgrade project.

**BACKGROUND**

RACQ CareFlight has provided free, life-saving, rapid response medical care to southern Queensland communities for 30 years. Its helicopters regularly attend serious accidents and emergencies where early medical intervention can often be the difference between life and death.

Redland City sits at the centre of RACQ CareFlight's flight region. Regularly, the RACQ CareFlight is tasked to North Stradbroke, Russell, Macleay and Coochiemudlo Islands, where the rescue helicopter provides an essential lifeline to critically sick and injured patients in urgent need of medical attention.

In the past year, a number of seriously ill Redland island residents received such care and were subsequently airlifted to mainland hospitals. These include a young boy on Russell Island run down by a car, a man who had fallen down a rock face at Pt Lookout, and several heart attack victims on North Stradbroke and Macleay Islands.



RACQ CareFlight is undertaking a \$190,000 medical equipment upgrade over the next year. As necessary funding is obtained, medical equipment items will be upgraded progressively.

Sponsorship support for this project is being sought from local councils in its operating area, philanthropic foundations and corporate sponsors. It has achieved \$50,000 of its goal to date.

The internal assessment panel representing the areas of community and social planning; customer and community services; economic development, marketing and communications and environmental management have assessed the value of this sponsorship to Council as \$5,000.

Among the benefits Council will receive will be acknowledgement through Careflight's ongoing promotional campaign through local media channels and in its quarterly newsletter distributed to 30,000 households. There will be an opportunity for Council representatives to visit the RACQ CareFlight hangar to view the equipment and participate in a photo opportunity for media distribution. Council's logo will also be placed on CareFlight's website and recognised as a contributor.

## **ISSUES**

Redland City Council's Marketing and Communications group will liaise with the sponsored organisation to ensure all benefits agreed to in the sponsorship agreement are delivered satisfactorily.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's 'Strong and Connected Communities' Outcome 7 – Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs.

## **FINANCIAL IMPLICATIONS**

Sponsorship funding is available in the amount of \$5,500 (inc. GST).

## **PLANNING SCHEME IMPLICATIONS**

There are no planning scheme implications associated with this recommendation.

## **CONSULTATION**

Mayor Melva Hobson; internal assessment committee made up of representatives of Community and Social Planning, Customer and Community Services, Economic Development, Environmental Management and Marketing and Communications groups.

**OPTIONS****PREFERRED**

That Council approve the payment of \$5,500 (including GST) in sponsorship funding to CareFlight Rescue.

**ALTERNATIVE**

1. Decline approval of sponsorship funding to CareFlight Rescue
2. Vary the amount of sponsorship funding to CareFlight Rescue

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Ogilvie  
Seconded by: Cr Boglary

**That Council approve the payment of \$5,500 (including GST) in sponsorship funding to CareFlight Rescue.**

**CARRIED** (en bloc)

**15.1.7 ADVERTISING EXPENDITURE POLICY - POL-3044**

**Dataworks Filename:** CR Advertising  
**Attachment:** [POL-3044 Advertising Expenditure Policy](#)  
**Responsible Officer Name:** Nick Clarke  
General Manager Governance  
**Author Name:** Kathy Petrik  
Manager Marketing & Communications

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**EXECUTIVE SUMMARY**

The new Local Government (Finance, Plans and Reporting) Regulation 2010 section 142(1) and (2) requires the updating of Council's existing policy on advertising expenditure.

This policy as defined in the Regulation applies to advertising "promoting an idea, goods or services to the public for which a fee is paid".

Providing direction for managing advertising expenditure, this policy must include type, appropriate use of funds and conditions on expenditure during the three months before a local government election and advertising approval process.

**PURPOSE**

This report provides an updated advertising expenditure policy and recommendations to Council for consideration.

**BACKGROUND**

The policy states Council may incur expenditure for advertising only if:

- The advertising is for providing information or education to the public;
- The information or education is provided in the public interest; and
- It is provided in a way that is consistent with the advertising.

The advertising expenditure policy must state:

- The types of advertising the local government considers provide information or education to the public;
- The types of information or education the local government considers are in the public interest to provide;
- Conditions limiting the level of spending on advertising in the three month period immediately before an election for the local government; and
- The procedure for approving spending on advertising.

This policy describes the following nine different types of acceptable advertising:

- promoting achievement of council's plans, goals and objectives;
- maximising compliance with new or amended laws;
- raising awareness of an initiative or activity;
- ensuring public safety, personal security or encouraging responsible behaviour;
- helping to preserve order in a crisis or emergency;
- promoting awareness of rights, responsibilities, duties or entitlements;
- encouraging use or awareness of Council products, services or facilities;
- reporting on Council's performance; and
- encouraging public engagement, social cohesion and civic pride.

Exclusions remain the same as from the earlier policy and are:

- a reasonable person could misinterpret the message as being on behalf of a political party or other grouping;
- a political party or other grouping or individual is being disparaged or held up to ridicule;
- members of Council are named, depicted or otherwise promoted in a manner that a reasonable person would regard as excessive or gratuitous; and
- the method or medium of advertising is manifestly excessive or extravagant in relation to the objective being pursued.

The policy also specifies that Council must not during the period of three months preceding an election of the local government other than a by-election; or during the period after the date of a by-election is advertised until the day of the election:

- place advertisements relating to future plans unless, and only to the extent that, those plans have been formally adopted by the council;
- advertise the activities of the council otherwise than in the manner and form it is customary for the council to advertise its activities;
- place advertisements which seek to influence support for particular candidates, groups of candidates or potential candidates in the election; and
- must not bear the cost of advertisements featuring one or more councillors or containing quotations attributed to individual councillors.

This policy does not preclude councillors appearing in unpaid publicity or other publicity where the cost is not borne by council.

**ISSUES**

There are no issues identified relating to this policy.

**RELATIONSHIP TO CORPORATE PLAN**

This policy relates to the corporate priority of “Inclusive and Ethical Governance”.

**FINANCIAL IMPLICATIONS**

There are no financial implications to this policy.

**PLANNING SCHEME IMPLICATIONS**

There are no implications relating to the Redlands Planning Scheme.

**CONSULTATION**

General Manager Governance, Group Manager Internal Audit.

**OFFICER’S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Ogilvie  
Seconded by: Cr Boglary

**That Council resolve to adopt the Advertising Expenditure Policy – POL-3044.**

**CARRIED** (en bloc)

## 15.2 CORPORATE SERVICES

### 15.2.1 EQUITY AND DIVERSITY MANAGEMENT

**Dataworks Filename:** HRM - Equal Employment Opportunity (EEO)

**Attachment:** [Equity and Diversity Management Plan 2010 / 2011](#)

**Responsible Officer Name:** Eleanor Noonan  
Service Manager, Organisational Capacity & Performance

**Author Name:** Beatrice Andrews  
Senior Adviser, Learning and Development

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### EXECUTIVE SUMMARY

This is a proposal is to adopt the updated, formal EEO Management Plan 2010 – 2015 (“Redland City Council Equity and Diversity Management Plan”), in line with legislative requirements.

### PURPOSE

The purpose of the Plan is to promote equality of employment opportunity within Redland City Council. It will also help position and promote Redland City Council as an ‘employer of choice’ thus enhancing the Council’s ability to attract and retain suitably talented and motivated employees. In addition, the Plan will ensure compliance with Part 6 of the Local Government (Operations) Regulation 2010.

### BACKGROUND

Redland City Council has a clear legislative responsibility to ensure equality in employment and a workplace free from discrimination and harassment, as well as to have a respective EEO Plan in place which is updated on a yearly basis.

The purpose of the EEO Management Plan 2010 – 2015 is to demonstrate both legislative compliance and a proactive corporate approach that goes beyond minimal legislative requirements.

### ISSUES

Although Redland City Council is a progressive and contemporary organisation we currently have no current EEO Management Plan. The last Plan (developed in 1996) expired in July 1999.

Adoption of the EEO Management Plan 2010 – 2015 will enable the Council to better co-ordinate and monitor the outcomes of current and ongoing individual equity and diversity initiatives. It will also enable the Council to gain broader recognition of its EEO and diversity performance through national award programs such as ‘50/50 Vision – Councils for Gender Equity’.

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## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to ensure the development of an organisational culture and capability through effective people management programs.

## **FINANCIAL IMPLICATIONS**

There are no known financial implications for the adoption of the Plan. Most activities outlined in the plan have already been budgeted for, form part of other initiatives and projects (e.g. ODP projects), or are being conducted in-house within current resources.

## **CONSULTATION**

Wide consultation with employees in respect of required and desired initiatives within RCC has taken place as part of the mandatory Diversity Challenge project, which was successfully carried out in 2010.

Consultation with trade unions has already occurred, who have endorsed this Plan.

In accordance with normal project management principles it is anticipated that the individual component initiatives of the Plan would contain their own consultation/communication plans and strategies.

The EEO Management Plan 2010 – 2015 will be made available on Redland City Council's website.

## **OPTIONS**

### **PREFERRED**

That Council resolve to formally adopt the Equal Employment Opportunity Management Plan 2010-2015.

### **ALTERNATIVE**

To continue to operate without a formal Equal Employment Opportunity Management Plan and be in breach of relevant legislation.

## **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr Ogilvie  
Seconded by: Cr Boglary

**That Council resolve to formally adopt the Equal Employment Opportunity Management Plan 2010–2015.**

**CARRIED** (en bloc)

**15.2.2 JANUARY 2011 - MONTHLY FINANCIAL REPORTS**

**Dataworks Filename:** FM Monthly Financial Reports to Committee  
**Attachment:** [RCC EOM January 2011.pdf](#)  
**Responsible Officer Name:** Martin Drydale  
General Manager, Corporate Services  
**Author Name:** Kevin Lamb  
Service Manager, Financial Reporting

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**EXECUTIVE SUMMARY**

Section 152(2) of the Local Government (Finance Plans & Reporting) Regulation 2010 requires the Chief Executive Officer to present the financial report to a monthly meeting.

The attachments to this report present the January 2011 financial statement of accounts to Council and provide detailed analytical commentary. Millions are displayed by an M, and thousands are displayed by a K. It should be noted that the property plant & equipment transferred to Allconnex remains in our balance sheet at 31/1/2011. Accounting treatment/entries will be posted to transfer these balances out when negotiations regarding Council's interest in Allconnex are finalised.

The financial statements demonstrate that five of the seven Financial Stability Ratios Key Financial Performance Indicators exceed targets set in the 2010-2011 budget. These are:

- ability to pay our bills – current ratio;
- ability to repay our debt – debt servicing ratio;
- cash balance;
- cash balances – cash capacity in months; and
- longer term financial stability – debt to assets ratio

The following Financial Stability Ratio Key Financial Performance Indicators are outside of Council's target range:

- level of dependence on general rate revenue
- operating performance

With respect to the five measures of sustainability adopted as part of the 2010-2011 budget, Council is currently meeting four of the five targets. These are:

- operating surplus ratio;
- net financial liabilities ratio;
- interest cover ratio; and
- asset consumption ratio



Council's system is currently being structured to measure its' asset sustainability ratio.

Council's end of month operating financial result (Earnings Before Interest, Tax and Depreciation – EBITD) is ahead of revised budget by \$2.0M, with operating revenue below budget by \$536K & operating expenditure below budget by \$2.5M. Council's operating surplus after depreciation and interest charges was \$9.2M, a favourable variance of \$2.2M on budget.

Cash held at the end of January 2011 is \$67.6M, equal to 5.5 months cash capacity against an original target of three to four months. Underspends in capital expenditure have contributed to the favourable variance and cash balances are expected to increase due to the Quarter 3 rates levy.

## **PURPOSE**

The purpose is to present the January 2011 financial report to Council and explain the content and analysis of the report. Section 152(2) of the *Local Government (Finance, Plans & Reporting) Regulation 2010* requires the Chief Executive Officer of a local government to present statements of its accounts to the local government.

## **BACKGROUND**

The Corporate Plan contains a strategic priority to support the organisation's capacity to deliver services to the community by building a skilled, motivated and continually learning workforce, ensuring assets and finances are well managed, corporate knowledge is captured and used to best advantage, and that services are marketed and communicated effectively.

## **ISSUES**

The following elements, shown in the attachments, comprise the End of Month Financial Reports for January 2011:

### **Dashboard and Key Performance Indicators (A)**

- Operating Revenue compared with Budget;
- Operating Expenditure compared with Budget;
- Employee Costs compared with Budget;
- Capital Expenditure compared with Budget;
- Key Performance Indicators – Actuals compared with Budget and Targets.

### **Operating Statement with headline commentary (B)**

This shows the percentage variance of year to date actual results compared with year to date budget by colour indicators. Tolerance levels for the variances differ between operational and capital amounts.

Additionally, a **Cash Flow Statement (C)**; **Statement of Financial Position (D)**; and an **Investment Summary and Graphs (E)** have been included to provide the complete picture of Council's finances.

### **RELATIONSHIP TO CORPORATE PLAN**

The recommendation in this report primarily supports the following outcomes:

#### **8. Inclusive and ethical governance**

- 8.7 Ensure Council resource allocation is sustainable and delivers on Council and community priorities
- 8.8 Provide clear information to citizens about how rates, fees and charges are set and how Council intends to finance the delivery of the Community Plan and Corporate Plan.

### **FINANCIAL IMPLICATIONS**

The overall financial result for the period ending January 2011 remains strong with EBITD of \$28.0M (\$2.0M ahead of budget) primarily influenced by operational expenditure being \$2.5M below budget offset by operating revenue being \$536K under budget YTD.

#### Operating Revenue

Rates Charges are below budget by \$900K primarily due to Credits Held of \$577K and Other Rates & Utility Charges are below budget by \$355K primarily due to refuse collection charges being \$236K below budget.

Pensioner Remissions are \$138K above budget and Fees and Charges are below budget by \$308K with camping and cabin fees \$216K, domestic inspection fees \$135K and child care benefits \$125K below budget offset by general fees & charges \$261K above budget.

Operating Grants and Subsidies are above budget by \$1.3M. External interest is favourable by \$595K due to higher than expected investment balances and interest rates.

Other revenue is below budget by \$347K with Allconnex SLA recovery revenue being below budget by \$936K offset by miscellaneous income \$230K and insurance proceeds \$218K above budget. Additionally, Council is awaiting the revenue reimbursement of establishment costs incurred during the course of establishing Allconnex Water, thus, also contributing to the unfavourable variance in this area.

Operating Expenditure

Operational Employee Costs are below budget by \$163K with Development & Community Standards \$664K under budget and Customer Service \$299K over budget.

Operational Goods and Services are under budget year to date budget by \$2.1M primarily due to underspends in Customer Services \$923K and Planning and Policy of \$1.3M.

Capital Revenue

Contributions and Donations are \$53K below budget in total with developers cash contributions \$212K above budget offset by other capital contributions \$265K below budget.

Capital Expenditure

The Capital Expenditure program is 11.9% or \$3.3M below year to date revised budget with the main areas below budget being Fleet & Facilities \$1.2M, Project Delivery Group \$911K, Infrastructure Planning Group \$333K, Operations & Maintenance \$277K and Information Management \$257K.

Cash and Investments

The investment of surplus funds for the month returned a weighted average rate of return of 5.53%, which is ahead of the UBS Aust Bank Bill Index of 5.16%. The cumulative position for the year is a favourable return of 5.43% against the UBS Aust Bank Bill Index of 4.97%. These returns are reported on a monthly weighted average return and Council benchmarks the funds against the UBS Australian Bank Bill Index. Interest return is reported on both an annual effective and nominal rate of return. RBA cash rate remains at 4.75% as at the end of January 2011.

Overdue Rates

\$2.9M of rates, or 3.2% is overdue, with \$1.2M less than 90 days overdue and \$1.7M more than 90 days overdue.

**CONSULTATION**

Consultation has taken place amongst the Executive Leadership Group.

**OPTIONS****PREFERRED**

That Council resolve to note the preliminary End of Month Financial Reports for January 2011 and explanations as presented in the following attachments:

1. Dashboard and Key Performance Indicators (A);
2. Operating Statement with headline commentary (B);
3. Cash Flow Statement (C);
4. Statement of Financial Position (D) ; and

5. Investment Summary and Graphs (E).

**ALTERNATIVE**

That Council requests additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Ogilvie  
Seconded by: Cr Boglary

**That Council resolve to note the preliminary End of Month Financial Reports for January 2011 and explanations as presented in the following attachments:**

- 1. Dashboard and Key Performance Indicators (A);**
- 2. Operating Statement with headline commentary (B);**
- 3. Cash Flow Statement (C);**
- 4. Statement of Financial Position (D) ; and**
- 5. Investment Summary and Graphs (E).**

**CARRIED** (en bloc)

**15.2.3 QUARTERLY PROJECTS AND BUSINESS UNIT ACTIVITY REPORTS**

**Dataworks Filename:** Quarterly Projects and Business Unit Activity Reports

**Attachment:** [Quarterly Project Reports 31 December 2010](#)

**Responsible Officer Name:** Martin Drydale  
General Manager Corporate Services

**Author Name:** Karen Bahr  
Acting Service Manager Financial Reporting

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**EXECUTIVE SUMMARY**

The attached reports include:

- the business activity statements for Council's business activities subject to the Code of Competitive Conduct; and
- selected operational and capital project expenditure across individual groups and departments of Council for the cumulative position as at the end of December 2010.

**PURPOSE**

Council resolved to apply the Code of Competitive Conduct to 10 business units as part of its 2010/11 adopted budget. This report highlights actual to budget results for revenue and expenditure and provides commentary on major variations.

This report also presents year to date expenditure against revised and original budgets for selected operational and capital projects across the groups and departments of Council.

**BACKGROUND**

The suite of strategic financial reports containing Council's operating statement, balance sheet, cash flows and results against key financial performance indicators is presented as a separate report to Council.

This report presents the operational results for 9 of the 10 business activities Council adopted as part of its 2010/11 budget process in addition to selected operational and capital project expenditure across individual groups and departments of Council.

**ISSUES**

Nil.

**RELATIONSHIP TO CORPORATE PLAN**

The recommendation in this report primarily supports the following outcomes:

**8. Inclusive and ethical governance**

- 8.7 Ensure Council resource allocation is sustainable and delivers on Council and community priorities
- 8.8 Provide clear information to citizens about how rates, fees and charges are set and how Council intends to finance the delivery of the Community Plan and Corporate Plan.

**FINANCIAL IMPLICATIONS**

Financial reports for 9 of the 10 business activities that Council has resolved to apply the Code of Competitive Conduct to are in the attached report. Reporting for the Wharves and Jetties business activity is still under development.

Redland Art Gallery

Redland Art Gallery had operating revenue of \$3,152, \$6,356 below revised budget and operating expenses of \$276,188, \$42,447 below budget. The main driving factors in this result were employee costs \$14,164 below budget and Internal Expenditure \$30,334 below budget.

School Age Care

School Age Care had operating revenue of \$1,589,215, \$31,996 below revised budget and operating expenses \$1,618,599, \$23,346 above budget. The main driving factors in this result were employee costs \$23,216 above budget, goods & services \$13,430 below budget and internal expenditure \$13,549 above.

Cemetery Development & Maintenance

Cemetery Development & Maintenance had operating revenue of \$129,359, \$19,109 below revised budget and operating expenses of \$152,510, \$14,606 below budget. The main driving factor in this result was goods & services \$19,612 below budget.

Fleet Leasing and Operations

Fleet Leasing and Operations had operating revenue of \$210,658, \$116,324 below revised budget and operating expenses \$2,679,261, \$641,624 above budget. The main driving factors in this result were internal expenditure \$343,261 above budget, depreciation \$289,662 above budget and goods & services \$9,523 above budget.

Quarry Operations

Quarry Operations had operating revenue of \$16,481, \$8,579 above revised budget and operating expenses of \$236,954, \$20,421 below budget. The main driving factors in this result were internal revenue \$110,822 below budget and employee costs \$21,717 below budget.

Caravan Parks and Camping

Caravan Parks and Camping had operating revenue of \$1,549,758, \$258,450 below revised budget and operating expenses \$1,519,533, \$122,301 above budget. The other driving factor in this result was depreciation \$108,690 above budget.

Building Certification

Building Certification had operating revenue of \$233,416, \$122,324 below revised budget and operating expenses of \$608,751, \$33,230 below budget. The other driving factors in this result were internal expenditure \$45,429 below budget and employee costs \$11,882 above budget.

Redland Performing Arts Centre

Redland Performing Arts Centre had operating revenue of \$191,938, \$4,358 above revised budget and operating expenses of \$984,887, \$27,325 above budget. The other driving factors in this result were employee costs \$28,389 above budget and internal expenditure \$7,296 above budget.

Tourism Development

Tourism Development had operating revenue of \$9,627, \$9,627 above revised budget and operating expenses of \$279,855, \$24,522 below budget. The other driving factors in this result were goods and services \$14,154 below budget, employee costs \$10,569 below budget.

Selected Operational Projects

Expenditure on operational goods and services was under revised budget by \$5.4 million at 31/12/10 implying significant delays in the commencement and completion of 2010/11 operational projects and issues relating to the phasing of the revised budget. Major areas that are behind in operational expenditure include, Operations & Maintenance (\$1,274K), Infrastructure Planning Group (\$2,820K), Environmental Management Group (\$535K), Community & Social Planning Group (\$305K), and Land Use Group (\$303K).

Significant individual projects or departmental groups behind budget include:-

Redland Bay Former Landfill Management Plan	\$385K
Parks & Conservation	\$483K
Raby Bay Eastern Channel Dredging	\$1.47M
Operations & Maintenance Contractor Costs	\$505K
Raby Canal Planning	\$300K
Waste Operations	\$638K

The attached report provides commentary on the progress of an extensive list of other selected projects.

Selected Capital Projects

The capital expenditure program is behind year to date revised budget by 25.5% or \$7.65M at 31/12/10. Main areas behind budget are Planning & Policy \$7.0M and Customer Service \$1.6M.

Large capital projects behind schedule include:

Purchase of Southeast Thornlands Parks	\$5.2M
Conservation Land Acquisition	\$906K
Dinwoodie Rd & Cleveland Redland Bay Rd Intersection	\$300K

Rickertt/Quarry Rd Widening	\$488K
Giles/Gordon Roads	\$72K
Intrepid/Ondine Drive Court Stage 1	\$355K

## **CONSULTATION**

Consultation has taken place amongst the Executive Leadership Group.

## **OPTIONS**

### **PREFERRED**

That Council resolve to note the quarterly operational and capital project reports in addition to the Business Unit reports to which the Code of Competitive Conduct applies for December 2010, as presented in the following attachments:

1. Business activity statements; and
2. Selected Operational and Capital Projects expenditure reports.

### **ALTERNATIVE**

That Council requests additional information.

## **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr Ogilvie  
Seconded by: Cr Boglary

**That Council resolve to note the quarterly operational and capital project reports in addition to the Business Unit reports to which the Code of Competitive Conduct applies for December 2010, as presented in the following attachments:**

- 1. Business activity statements; and**
- 2. Selected Operational and Capital Projects expenditure reports.**

**CARRIED** (en bloc)



**15.2.4 2010/2011 SECOND QUARTER BUDGET REVIEW**

**Datworks Filename:** FM Budget Review Committee Reports  
**Attachment:** [2010-2011 Second Quarter Budget Review](#)  
**Responsible Officer Name:** Terry Steinberger  
Group Manager, Decision Support  
**Author Name:** Deborah Corbett-Hall  
Acting Service Manager, Budgeting and  
Forecasting

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**EXECUTIVE SUMMARY**

This report outlines the budgeted financial position as at 31 December 2010 and provides a review of required and/or requested budget funds to Council's 2010/11 revised budget.

Attached to this report are the following details:

- Revised Key Performance Indicators (KPIs) for 2010/11,
- Revised 2010/11 Budgeted Statement of Cash Flows,
- Revised 2010/11 Budgeted Statement of Financial Position (Balance Sheet),
- Summary and Detailed listing of Budget Review Submissions, and
- Revised 2010/11 Operating Statements, Capital Funding and Other Items.

It is proposed that Council resolve to adopt the revised budget for 2010/11 at Redland City Council (RCC) consolidated level. In addition to this and in accordance with the *Local Government Act 2009 (Qld)*, it is proposed that Council resolve to adopt the RedWaste financial statements that are presented in the attached documentation. The relevant pages are outlined within the Officer's Recommendation in this report.

**PURPOSE**

To address known budget expectations, significant forecast variances and consider budget review submissions.

**BACKGROUND**

This report presents a review of the 2010/11 revised budget as at 31 December 2010. As part of Council's financial management framework, comprehensive quarterly budget reviews are undertaken by all departments. The second quarter budget review usually focuses on making any corrections to adopted budget figures and incorporating any new/changed programmes or priorities for the financial year. Council previously revised the 2010/11 budget in November 2010 to include any first quarter (Q1) submissions (General Committee Meeting held 17 November 2010).

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## ISSUES

Budget review submissions included in this review have been categorised as:

- **New Projects** - Projects and initiatives proposed by officers that have not previously been approved by Council for any level of expenditure;
- **New Projects** - Councillor/Committee – Projects and initiatives that have been referred by Councillors or Council/Committee meetings that have not received previous approval for any level of expenditure;
- **New Submissions** - Adjustments and variations to existing projects or services and revenue estimates that would affect Council's surplus/deficit or cash position;
- **Transfers** - Adjustments and variations to existing projects or services and revenue estimates that would not affect Council's surplus/deficit or cash position.

A total of 115 submissions have been included within this budget review and a summary of these budget review submissions is provided in the attachments to this report.

## RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports the following outcome:

**Outcome 9 An efficient and effective organisation.**

Strategy 9.1 Ensure robust long term financial planning is in place to protect the financial sustainability of Council.

## FINANCIAL IMPLICATIONS

Overall the proposed budget review decreases the forecast cash ending balance for the 2010/11 financial year by \$5.195m from \$62.871m to \$57.675m. This favourable movement in forecast is primarily made up of the following:

**Operational Revenue – Decrease of \$1.009m (unfavourable)**

Primarily attributable to:

- decrease in grants and subsidies \$1.456m; slightly offset by an
- increase in caravan parks fees and charges \$142k; and an
- increase in interest revenue of \$300k (higher cash balance and interest rates).

Operational Expenditure – Decrease of \$2.176m (favourable)

The major contributors to this unfavourable movement are:

- decrease in materials and services \$2.506m; offset in part by an
- increase in employee costs \$727k (in the main due to caravan parks extension to budget prior to handover of business activity).

Capital Expenditure – Decrease of \$5.076m (favourable)

This favourable movement is primarily attributable to a decrease in materials and services \$5.116m made up of several capital jobs. Of particular note Weinam Creek car park upgrade \$1.6m and a correction to an overstated PDG recovery of \$2.5m.

**Capital Revenue – Decrease of \$2.985m (unfavourable)**

This movement is primarily due to a reduction in forecast infrastructure charges \$3m based on current trends.

The above are only the major items contributing to the cash movement. A more detailed listing can be found in the budget review submissions listing (pages 8 – 16) contained within the attachment.

With the exception of three key performance indicators (KPIs), this budget review still results in the majority of KPIs being favourable against their respective targets.

The ratios that do not meet their targets are:

- operating performance KPI – still below target although has increased due to a net increase in operating cash flows;
- operating surplus ratio – financial analysis and forecasting is anticipating a move from deficit to surplus in 2013/14; and
- asset sustainability ratio – the ratio illustrates that Council needs to concentrate on renewing its assets as a greater proportion of depreciation – the assets are wearing out quicker than Council is replacing them. This budget review illustrates a decline in the ratio due to the increase in depreciation expense.

Even though this proposed review has three indicators below their desired targets, the adoption of the proposed review items into Council's 2010/11 budget will not impact Council's ability to make payments as they fall due.

**PLANNING SCHEME IMPLICATIONS**

It is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## CONSULTATION

All group managers in consultation with the Executive Leadership Group (ELG) undertook the development of this budget review. Councillors reviewed the budget submissions with ELG in a workshop held on Wednesday 9 February 2011.

## OPTIONS

### PREFERRED

That Council resolve to:

1. Adopt the Revised Budget for 2010/11 at Redland City Council consolidated level which refers to the following:
  - a) RCC Budgeted Statement of Cash flows – page 5 of attachment,
  - b) RCC Statement of Financial Position (Balance Sheet) – page 6 of attachment,
  - c) RCC Operating and Capital Funding Statement – page 17 of attachment
2. Meet the requirements of the *Local Government Act 2009(Qld)*, adopt the RedWaste Operating and Capital Funding Statement – page 20 of the attachment.

### ALTERNATIVE

That Council resolve not to adopt the revised budget for 2010/11 as presented in the Officer's Recommendation below.

## OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Ogilvie  
Seconded by: Cr Boglary

That Council resolve to:

1. **Adopt the Revised Budget for 2010/11 at Redland City Council consolidated level which refers to the following:**
  - a) **RCC Budgeted Statement of Cash flows – page 5 of attachment;**
  - b) **RCC Statement of Financial Position (Balance Sheet) – page 6 of attachment;**
  - c) **RCC Operating and Capital Funding Statement – page 17 of attachment; and**
2. **Meet the requirements of the *Local Government Act 2009(Qld)*, adopt the RedWaste Operating and Capital Funding Statement – page 20 of the attachment.**

**CARRIED** (en bloc)

### 15.3 OFFICE OF CEO

#### 15.3.1 ALLCONNEX WATER PRICING

**Dataworks Filename:** GOV WRAD - Allconnex Water Pricing

**Attachments:** [Gold Coast City Council Resolution Policy Statement on the Impacts of State Government Water Reforms - February 2011](#)  
[Redland City Council Policy Statement Regarding Allconnex Water Pricing](#)

**Responsible Officer Name:** Gary Stevenson  
Chief Executive Officer

**Author Name:** Gary Stevenson  
Chief Executive Officer

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#### EXECUTIVE SUMMARY

Gold Coast City Council has resolved to convene a meeting of the three Councils (Gold Coast, Logan, Redland City Councils) to discuss Allconnex Water pricing issues following media and community calls for Councils to direct Allconnex Water in relation to pricing. This report recommends adoption of a formal position and response to the proposed meeting.

#### PURPOSE

Council is requested to adopt a formal position in relation to water pricing and to determine an appropriate response to the proposal by Gold Coast City Council.

#### BACKGROUND

Following weeks of intensive media and public interest in Allconnex Water pricing, on 7 February 2011, Gold Coast City Council resolved to convene an "emergency stakeholders meeting" to determine consensus on pricing and other related issues. A copy of the resolution is attached.

On 14 February 2011 Gold Coast City Council adopted a "Policy Statement on the Impacts of State Government Water Reform" which is referenced in Item 2 of its previous resolution. A copy of this Policy Statement is also attached.

In the interim a joint statement was endorsed by the Mayors and CEOs of Gold Coast, Logan and Redland City Councils on 10 February 2011 as follows:

*"Following discussions between the three Council Mayors this week a joint position has been conveyed to Allconnex Water.*

*The Mayors acknowledged influences like bulk water prices that drive prices upwards but have categorically state the previously forecast increases of up to 23% are not acceptable.*

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*Allconnex Water has advised that it will write to Councils within the next two weeks with a proposed price increase as part of the formal consultation process that is due to be finalised by end March 2011.*

*All three Mayors are confident that Allconnex Water will be proposing a lower increase as a result of their discussions, however given the complexity and scale of issues to weight up, a precise forecast of future prices is not practical or appropriate at this early stage.”*

Gold Coast City Council Mayor has scheduled the Stakeholders meeting for Saturday 19 February 2011. Logan City Council resolved on 15 February 2011 that it endorsed the Mayors’ joint statement and that just its Mayor, CEO and Chair of its Water Committee would meet with counterparts to discuss Allconnex Water budgeting and pricing issues. Attendance of Logan City Councillors at the “emergency stakeholders meeting” therefore appears unlikely.

## **ISSUES**

Council is requested to reaffirm its policy position in relation to Allconnex Water Pricing noting significant differences between Redland City Council and its partners as follows:

1. Redland City Council water pricing was already close to Maximum Allowable Revenue but was still lowest of the three Council's indicating efficiency in its prior management of Redland Water.
2. Redland City Council will suffer reduced levels of financial returns from Allconnex Water whereas other Councils will enjoy increased returns which has had and will continue to have substantial impact on Council’s financial position and outlook.
3. Redland Community enjoyed very low water price increases by Allconnex Water compared to other Councils (2.95% compared to 20%)
4. Redland City Council’s equity in Allconnex Water is arbitrarily diminished due to flaws in the determination of the value of its assets. This has resulted in significant and unfair financial detriment to the Redland Community.
5. Redland City Council continues to issue Allconnex Water bills with its rates notices which has kept billing costs down whereas other Councils have elected to separate bills at higher cost.
6. Redland City Council has a lower bulk water cost which is absorbed into Allconnex Water’s overall expenses and enjoyed therefore by all customers of Allconnex Water.

Redland City Council has taken a responsible approach to implementation of State Government imposed water reform but unfortunately has not enjoyed financial windfall and is unlikely to do so for several years.

The issues are very different for Gold Coast City Council where its media and community is reacting to significant price increases.

A draft policy statement is attached therefore describing Redland City Council's position on water pricing and related issues.

In relation to the "emergency stakeholder meeting" while the intent has merit it appears that the method may be problematic.

No agenda, meeting format or decision making process has been provided to date.

The likelihood that on such complex and contentious issues, 39 Councillors (and CEOs or other support officers) will be able to reach consensus is considered to be low.

It is also questionable whether such a meeting will be able to ensure that prudence, due diligence and care is taken to reach decisions that might cross over regulatory and other important considerations.

The alternative as proposed by Logan City Council is that the Mayor, CEO and one Councillor meet with counterparts to discuss the issues and report back to their respective councils.

This approach is sound and is more likely to yield a constructive properly considered outcome.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to provide inclusive and ethical governance by ensuring transparent and accountable democratic processes.

## **FINANCIAL IMPLICATIONS**

The Allconnex Water ultimate pricing decisions will have both immediate and sustained impact on Council's financial position and for any decision on this matter it is essential that financial implications be properly considered. As this report relates to primary policy input into this important matter, it is strongly recommended that Council act with caution and due diligence and not leave such issues to be determined in an unstructured or adhoc manner.

## **PLANNING SCHEME IMPLICATIONS**

Nil.

**CONSULTATION**

The Mayor, Councillors and relevant senior officers have been informed and consulted on numerous occasions.

**OFFICER'S RECOMMENDATION**

That Council resolve as follows:

1. That Council adopts the Policy Statement (attached) and endorses the joint Mayors' statement of 10 February 2011.
2. That the Mayor advise her counterparts that Council prefers to participate in a structured discussion involving Mayor, CEO and one Councillor following receipt of Allconnex Water's imminent advice on pricing prospects.

**COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Ogilvie  
Seconded by: Cr Boglary

**That Council resolve as follows:**

1. That Council adopts the Position Statement (attached) and endorses the joint Mayors' statement of 10 February 2011; and
2. That the Mayor advise her counterparts that Council prefers to participate in a structured discussion involving Mayor, CEO and one Councillor following receipt of Allconnex Water's imminent advice on pricing prospects.

**CARRIED** (en bloc)



## 15.4 COMMITTEE GENERAL BUSINESS

Moved by: Cr Williams  
Seconded by: Cr Ogilvie

That Cr Williams be granted permission to bring forward an Item of General Business at Committee.

CARRIED

### 15.4.1 EMERGENCY STAKEHOLDERS MEETING

#### PROPOSED MOTION AT COMMITTEE

Moved by: Cr Williams  
Seconded by: Cr Ogilvie

That Council agree to attend an emergency stakeholders meeting with all Mayors and all Councillors of Gold Coast, Logan and Redland City Councils as shareholders in Allconnex to:

1. Contribute to discussions as outlined in Council resolution Gold Coast City Council 7<sup>th</sup> February 2011 – Allconnex Water Charges;
2. Seek State Government intervention with SEQ Water to reduce the Bulk Water charges; and
3. Support the initiation of a quarterly reporting process from Allconnex outlining operational budgets including employee costs and capital works budgets.

On being put to the vote the motion was LOST at Committee.

#### COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Ogilvie  
Seconded by: Cr Boglary

**That Council agree that a delegation will attend an emergency stakeholders meeting with Mayors and Councillors of Gold Coast, Logan and Redland City Councils as shareholders in Allconnex to:**

- 1. Contribute to discussions as outlined in Gold Coast City Council's resolution of 7<sup>th</sup> February 2011 – Allconnex Water Charges, recognising that the meeting does not have statutory authority to make decisions and bind Council. Council's representations will be on the basis of Redland City Council's Position Statement; and**
- 2. Continue to seek State Government intervention with SEQ Water to reduce the Bulk Water charges.**

CARRIED (en bloc)

**15.4.2 GREENWASTE FEES**

Moved by: Cr Williams

Seconded by: Cr Reimers

That Cr Williams be granted permission to bring forward an Item of General Business at Committee.

CARRIED

**PROPOSED MOTION AT COMMITTEE**

Moved by: Cr Williams

Seconded by: Cr Reimers

That Council remove the Greenwaste fee from our Fees & Charges as at March 1st and adjust the budget accordingly through our pending quarterly budget review.

On being put to the vote the motion was LOST at Committee.

Moved by: Cr Hobson

Seconded by: Cr Reimers

That Cr Hobson be granted permission to bring forward an Item of General Business.

CARRIED

**15.4.3 IMPLICATIONS OF REDUCING OR REMOVING GREENWASTE FEE****PROPOSED MOTION AT COMMITTEE**

Moved by: Cr Hobson

Seconded by: Cr Reimers

That Council call for a report that looks at the implications of reducing or removing Greenwaste fee.

On being put to the vote the motion was LOST at Committee.

## 15.5 CLOSED SESSION AT COMMITTEE

The Committee meeting was closed to the public under section 72(1) of the *Local Government (Operations) Regulation 2010* to discuss the following items, and following deliberation on these matters, the Committee meeting was again opened to the public.

### 15.5.1 ALLCONNEX WATER OWNERS FORUM

Council's Chief Executive Officer was to provide a verbal update to Committee following the recent Allconnex Water Owners Forums held on 30 November 2010 and 9 February 2011.

This item was deferred to a later date.

### 15.5.2 DRAFT PARTICIPATION RETURNS POLICY

**Datworks Filename:** WS Planning  
**Responsible Officer Name:** Martin Drydale  
General Manager, Corporate Services  
**Author Name:** Vicki Lewis  
Business Support, Manager

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## EXECUTIVE SUMMARY

A confidential report from General Manager Corporate Services dated 15 February 2011 was discussed in closed session at the Corporate Services & Governance Committee of 16 February 2011, with the Committee Recommendation presented at today's General Meeting for consideration.

## COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Ogilvie  
Seconded by: Cr Boglary

**That Council supports the identified changes to the Participation Returns Policy which has been agreed in principle by the three Participating Councils ie Gold Coast, Logan and Redland Councils, and the Executive Management Team of Allconnex Water.**

**CARRIED** (en bloc)

**16 MAYORAL MINUTES**

Nil.

## **17 DIRECT TO COUNCIL REPORTS**

### **17.1 PLANNING & POLICY**

#### **17.1.1 FLOOD RECOVERY SUPPORT THROUGH SISTER CITY INITIATIVES**

**Datworks Filename:** Community Services - Liaison - Disaster Management  
**Responsible Officer Name:** Judy Spokes  
Acting Manager Community & Social Planning  
**Author Name:** Vicki Godfrey  
Project Officer Community & Social Planning

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#### **EXECUTIVE SUMMARY**

This report is the result of a Planning and Policy committee resolution on 2 February 2011 that: "Council investigate the concept of a sister city relationship with one of the flood-affected areas in conjunction with the community".

An investigation has been undertaken which focussed on local government disaster-related city to city activities and community sector opportunities. Three options to progress the concept are presented as a result of the investigation which was conducted through desktop analysis of post-flood community support activities and discussions with key stakeholders (council officers, service and community organisations).

Proposals being developed by a coalition of district Rotary clubs have been considered, and are recommended as the basis for development of an effective partnership with Council.

#### **PURPOSE**

To respond to a resolution of Council's Planning & Policy committee on 2 February 2011 to investigate the concept of developing a 'sister' city relationship with one of the flood affected areas in conjunction with the community.

To present options for Council action based on an analysis of local government and community responses to high needs-towns following the immediate crisis period post-floods in Queensland.

#### **BACKGROUND**

Council's Planning and Policy Committee resolved on 2 February 2011 to donate \$10,000 to the Premier's Disaster Relief Appeal, \$5,000 to the Toowoomba Disaster Appeal and \$5,000 to the Lockyer Valley Appeal.

Following representations from the Mayor, the Committee also resolved to investigate the concept of developing a “sister” city relationship with one of the flood affected areas in conjunction with the community.

Officers have consulted external local government officers and community service organisations and conducted a desktop analysis of existing sister city programs / partnership focussing on disaster support. Redland City Council officers have also been consulted. The results of this investigation are set out below.

## **ISSUES**

Investigations into the Sister Cities Australia program identified a range of projects undertaken by towns, cities, ports or State Government agencies which provide assistance to towns or cities in Australia and beyond. These projects support cultural, civic, technical, professional and economic development. Most are designed to promote trade and other benefits to cities which identify with each other in some way. Others are established as compassionate responses to communities facing severe disadvantage or challenges. Council led sister city relationships have, for example, been sustained between Australia and East Timor for several years and have sought to support the nation during its fledging development as a nation.

Generally local government sister city relationships have been developed with a view to building supportive citizen to citizen and Council to Council partnerships over the long term to achieve mutual benefits. Disasters, in the nature of the Queensland floods, have triggered many supportive local government actions in response to immediate post crisis needs. Medium term recovery efforts though have generally not been developed through local government sister-city relationships. Sydney’s Willoughby Council is an exception

### **Willoughby: A Global Friendship Committee**

Willoughby Council has developed a number of sister city relationship within Australia and internationally. Within Australia it formed a sister city relationship 15 years ago with a rural town Bingara (Gwydir Shire) which was suffering from the effects of drought. Initial projects included donation of trees for soil stabilisation and provision of GIS mapping expertise. To formalise the Council’s sister city relationships the Council established a Global Friendship committee five years ago, with an annual budget of \$16,000. This Committee is made up of Willoughby community members, Councillors and Council staff. Through the Committee, the Council established a sister city relationship with the Chinese City of Jinni, which was affected by the 2008 earthquakes. The ‘1000 Cranes Project’ was an initiative of the Willoughby – Jinni relationship and was implemented under the Council’s Humanitarian Policy and supported by its Global Friendship Committee.

### **Adopt a Town**

The local district Rotary Clubs including Capalaba and Cleveland are in the process of planning an “Adopt-a-Town” initiative which aims to provide medium to long term project support to a rural town affected by the Queensland floods. The Clubs have

proposed that Council provide a supporting agency role by participating in their “Adopt-a-Town” project. While the Clubs’ plans are not yet fully developed, there is scope for Council to enter into a partnership to provide a supporting role in the “Adopt-a-Town” project once it is established by Rotary.

### **Community support agencies**

Through a desktop analysis of key support agency websites, it was difficult to find evidence of projects that supported flood affected communities beyond the initial emergency response phase (food hampers, clean up, emergency accommodation etc). ‘Blazeaid’ is an exception.

Blazeaid was established after the 2009 Black Saturday bush fires in Victoria. It is a community support agency that is applying its successful recovery model (engaging volunteers to rebuild farmland fences) to rural towns in Queensland affected by the recent floods. Blazeaid has formed a coalition of key agencies (Queensland Murray Darling Committee and Australian Volunteers) to support rural communities by engaging volunteers in the clean up of farm properties and or the rebuilding of fences.

### **Options for Council Participation**

1. Council to support the “Adopt-a-Town” initiative as being developed by the Capalaba and Cleveland Rotary Clubs by:
  - inviting the Capalaba and Cleveland Rotary Clubs to apply for support under Council’s sponsorship program (Corporate POL: 3084). The sponsorship program has the capacity to provide cash and or in-kind support through Council branding, promotion and advertising.
  - Supporting the Rotary Clubs’ “Adopt-a-Town” committee once established through the nomination of a Councillor to sit on the committee as an advisor

This option would be a support role for Council.

2. Establish a Friendship Committee based on the Willoughby model in partnership with District Rotary Clubs through the Cleveland and Capalaba Rotary Clubs. This option would be a lead role for Council.
3. Establish a Council Workers Care program as identified in the Organisational Development Plan (ODP - Issue 44) to encourage and facilitate staff wishing to offer their skills and labour to the Blazeaid program being implemented in Queensland for flood affected rural properties. This option would be a lead role for Council.

### **Alignment with Organisational Development Plan objectives**

Two of the three options outlined above are in line with Council’s Organisational Development Plan (ODP) objectives relating to developing clever and caring people in a clever and caring organisation. Option 2 is consistent with Issue 36 of the ODP which proposes to “establish a range of initiatives that encourage optimal Councillor

and employee networking with their counterparts and with other Councils and local government related organisations". Option 3 is consistent with Issue 44 of the ODP which proposes to: "establish a Council Workers Care program, which could endorse community support activities, targeted charity projects, and support for employees undertaking volunteer community work during ordinary hours".

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to provide effective organisational leadership through strategic planning and accountable and ethical standards of practice.

## **FINANCIAL IMPLICATIONS**

No budget allocations have been recommended. Options 2 and 3 in which Council would play a lead, rather than support role, will have resource implications through either staff time or contractor services.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

### **Council stakeholders involved in conversations to date include:**

Manager Marketing and Communications  
Manager Customer & Community Services  
General Manager Governance  
Manager Community & Social Planning

### **External Stakeholders consulted to date include:**

Mr. Terry Ryan – President (Rotary Club of Capalaba)  
Mr. Colin Sutcliffe – Director (Rotary Club of Capalaba) and Assistant to District Governor  
Ms. Dee Beleo - Coordinator (Blazeaid)  
Mr. Geoff Penton – CEO (Queensland Murray Darling Committee)  
Mr. Ron Loney – CEO Ausbuild Group  
Mr Steve Haughty – President Rotary Cleveland  
Mr Norman Fry – Emergency Management (Toowoomba City Council)  
Ms Tatjan Fromm – Campaign Manager (Clean Up Australia Day)  
Ms Meredith Harrison (Policy & Planning) Willoughby

## **OPTIONS**

### **PREFERRED**

Support the "Adopt-a-Town" concept by inviting local Rotary Clubs to apply for support through Council's sponsorship program (Corporate POL-3084) and nominate

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a Councillor to the Rotary Clubs' project committee once established in an advisory role.

**ALTERNATIVE**

Support the "Adopt-a-Town" concept by inviting local Rotary Clubs to apply for support through Council's sponsorship program (Corporate POL: 3084)

**OFFICER'S RECOMMENDATION**

That Council resolve to support the "Adopt-a-Town" concept by inviting local Rotary Clubs to apply for support through Council's sponsorship program (Corporate POL-3084) and nominate a Councillor to the Rotary Clubs' project committee once established in an advisory role.

**PROPOSED MOTION**

Moved by: Cr Bowler  
Seconded by: Cr Townsend

That Council not accept the Officer's Recommendation and resolve to support the "Adopt-a-Town" concept by inviting local Rotary Clubs to apply for support through Council's sponsorship program (Corporate POL: 3084).

**PROCEDURAL MOTION**

Moved by: Cr Williams

That the motion be deferred and referred to the Planning & Policy Committee meeting on 2 March 2011.

CARRIED

## 17.2 GOVERNANCE

### 17.2.1 ALGA NATIONAL GENERAL ASSEMBLY - CALL FOR MOTIONS

**Dataworks Filename:** GOV – External Conferences  
**Attachments:** [ALGA Discussion Paper 2011](#)  
**Responsible Officer Name:** Nick Clarke  
General Manager Governance  
**Author Name:** Jo Jones  
Service Manager Corporate Planning & Performance

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### EXECUTIVE SUMMARY

The Australian Local Government Association (ALGA) provides an opportunity each year for councils to submit motions for consideration at the National General Assembly. This year, the National General Assembly will be held in June and the theme for the event is 'Growing with our Community – Partnership, Place and Position. ALGA has recently invited motions to be submitted for the Assembly by 22 April.

To allow maximum time for Councillors to consider potential motions, and because the General Meeting in April falls on 27 April, (after the deadline), this report recommends that authority be delegated to the Corporate Services and Governance Committee to approve any motion that Council should wish to submit to ALGA.

### PURPOSE

The purpose of this report is to recommend that a delegation be established for the Corporate Services and Governance Committee to approve Council's motion/s for submission to the Australian Local Government Association National General Assembly.

### BACKGROUND

ALGA hosts a meeting of the National General Assembly each year and invites Councils to submit motions on issues relevant to the theme of the event to assist in promoting the aims and objectives of the local government sector.

To assist councils in preparing the motions ALGA has published a discussion paper, a copy of which is attached to this report. Motions should outline credible ideas and policy initiatives which strengthen local government's capacity to respond to social, environmental and economic challenges in Australia. The discussion paper outlines the topics in detail but the three topics are briefly summarised below:

- 'Places' is about the very different places that people live and work and how services need to be tailored to meet these different needs. How can we better plan and co-ordinate to respond to the circumstances of particular 'places'?

- 'Position' is about how to ensure local government is recognised in all government structures and also to explore how local government can be involved in shaping commonwealth and state service delivery to better meet local needs
- 'Partnership' relates to the need for local government to work with others and build effective partnerships. What are the opportunities and challenges to development of partnerships to improve delivery of services and infrastructure at a local and regional level.

To be eligible for inclusion in the NGA Business Papers motions must follow the principles:

1. Fall under one of the themes - Partnership, Place, and Position;
2. Be relevant to the work of local government nationally; and
3. Complement or build on the policy objectives of state and territory associations.

## **ISSUES**

Redland City Council has a strong track record of raising issues at these kinds of forums. It provides an opportunity for Councillors to put forward ideas to a wide audience and gain support for particular proposals. In order to provide sufficient time to research potential motions and prepare supporting material, it is suggested that a delegation be approved to allow the Corporate Services and Governance Committee to endorse any motion/s Council should wish to submit to the ALGA National General Assembly.

Any proposed motions will be coordinated by the Governance Department and circulated for comment to Councillors and relevant staff. Any final motion/s will then be brought to the April meeting of the Corporate Services and Governance Committee for approval under the auspices of this delegation.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports strategy 8.3 in the Corporate Plan within Inclusive and Ethical Governance: 'establish and maintain effective partnerships with local, regional and national organisations and governments to deliver the visions and goals of the community.

## **FINANCIAL IMPLICATIONS**

There are no financial implications from this recommendation

## **PLANNING SCHEME IMPLICATIONS**

It is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

The motions will be developed in consultation with Councillors, the Executive Leadership Group and relevant senior officers.

**OPTIONS****PREFERRED**

That Council delegate authority to the Corporate Services and Governance Committee, under s.257(1)(c) of the *Local Government Act 2009*, to approve any proposed motions to the 2011 ALGA National General Assembly.

**ALTERNATIVE**

Council may prefer not to authorise a delegation meaning that any motions would need to be approved at the General Meeting on 30 March. However, this will limit the time available to consider potential motions and develop supportive information.

**OFFICER'S RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Henry  
Seconded by: Cr Boglary

**That Council resolve to delegate authority to the Corporate Services and Governance Committee, under s.257(1)(c) of the *Local Government Act 2009*, to approve any proposed motions to the 2011 ALGA National General Assembly.**

**CARRIED**

**18 URGENT BUSINESS WITHOUT NOTICE****MOTION TO ACCEPT URGENT BUSINESS ITEM**

Moved by: Cr Boglary  
Seconded by: Cr Ogilvie

That Cr Henry be granted permission to bring forward the following item of urgent business.

CARRIED

**18.1 CAPPING OF INFRASTRUCTURE CHARGING****COUNCIL RESOLUTION**

Moved by: Cr Henry  
Seconded by: Cr Boglary

**That Council resolve to reiterate to the State Government and the media its opposition (as per Council resolution of 15 December 2010) to the proposed capping of Infrastructure Charges currently being deliberated on by the State Government.**

CARRIED (unanimously)

**MOTION TO ACCEPT URGENT BUSINESS ITEM**

Moved by: Cr Elliott  
Seconded by: Cr Henry

That Cr Elliott be granted permission to bring forward the following item of urgent business.

CARRIED

A division was called for.

Crs Reimers, Murray, Elliott, Bowler, Townsend, Henry, Ogilvie, Boglary and Hobson voted in the affirmative.

Crs Burns and Williams voted in the negative.

The motion was declared by the Mayor as **CARRIED**.

**18.2 STATEMENTS ATTRIBUTED TO CR WILLIAMS IN BAYSIDE BULLETIN  
ARTICLE OF 15 FEBRUARY 2011****COUNCIL RESOLUTION**

Moved by: Cr Elliott  
Seconded by: Cr Bowler

1. **That comments made by Cr. Williams in the article from the Bayside Bulletin 15 February 2011 has brought the Council into disrepute and that she justify the following statements:**
  - a. **Statement 1 - *“Under the current administration, I have stood against poor decisions that I believe have negatively impacted on the future of our city and created, real financial stresses on ordinary Redlanders.”***

**That the Councillor presents a report to this forum from Council documents listing all decisions Council has made this term at General and Development & Community Standards meetings and how she voted. That the Councillor clearly demonstrate with hard evidence those decisions she voted against and how they *“negatively impacted on the future of our city and created, real financial stresses on ordinary Redlanders.”***

- b. **Statement 2 - *“there has been little to no investment made on basics such as safe footpaths, street lighting and infrastructure for children.”***

**That the councillor presents a report to this forum from Council documents clearly demonstrating that during the term of this Council *“there has been little to no investment made on basics such as safe footpaths, street lighting and infrastructure for children”***

- c. **Statement 3 - “*there has been little or no resistance to the takeover of our water and over its regulation.*”**

That the Councillor presents a report to this forum from Council documents clearly demonstrating “there has been little or no resistance to the takeover of our water and over its regulation” and how she voted on those decisions.

- d. **Statement 4 - “*the current administration had wasted money on projects of no benefit to residents including the \$195,000 Koala Strategy Officer*”**

That the Councillor presents a report to this forum from Council documents clearly demonstrating “the current administration had wasted money on projects of no benefit to residents including the \$195,000 Koala Strategy Officer” and how she voted on those projects.

2. **That these reports be presented for discussion at the next General Meeting scheduled for 30 March 2011.**

**CARRIED**

A division was called for.

Crs Murray, Elliott, Bowler, Townsend, Henry and Boglary voted in the affirmative.

Crs Reimers, Williams, Ogilvie and Hobson voted in the negative.

Cr Burns was not present when this motion was put.

The motion was declared by the Mayor as **CARRIED**.

**19 MEETING CLOSURE**

There being no further business, the Mayor declared the meeting closed at 5.49pm.

Signature of Chairperson: \_\_\_\_\_

Confirmation date: \_\_\_\_\_