

Redland
CITY COUNCIL

REPORT

COORDINATION COMMITTEE MEETING

Wednesday, 7 August 2013

**The Council Chambers
35 Bloomfield Street
CLEVELAND QLD**

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The Mayor is the Chair of the Coordination Committee. Coordination Committee meetings comprise of *Portfolios* chaired by Council's nominated spokesperson for that portfolio as follows:

| PORTFOLIO | SPOKESPERSON |
|--|---|
| 1. Community & Environmental Health and Wellbeing; Animal Management; Compliance & Regulatory Services | Cr Wendy Boglary |
| 2. Economic Development, Governance, Service Delivery, Regulations and Emergency Management | Mayor Karen Williams supported by the Deputy Mayor Alan Beard |
| 3. Tourism and CBD Activation | Cr Craig Ogilvie |
| 4. Commercial Enterprises (Water, Waste, RPAC, etc) | Cr Kim-Maree Hardman |
| 5. Open Space, Sport and Recreation | Cr Lance Hewlett |
| 6. Corporate Services | Cr Mark Edwards |
| 7. Planning and Development | Cr Julie Talty |
| 8. Infrastructure | Cr Murray Elliott |
| 9. Environment; Waterways and Foreshores | Cr Paul Gleeson |
| 10. Arts, Culture and Innovation | Cr Paul Bishop |

1 DECLARATION OF OPENING

The Mayor declared the meeting open at 11.06am.

2 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

MEMBERS PRESENT:

| | |
|---------------|--------------------------------------|
| Cr K Williams | Mayor |
| Cr A Beard | Deputy Mayor & Councillor Division 8 |
| Cr W Boglary | Councillor Division 1 |
| Cr C Ogilvie | Councillor Division 2 |
| Cr K Hardman | Councillor Division 3 |
| Cr L Hewlett | Councillor Division 4 |
| Cr M Edwards | Councillor Division 5 |
| Cr J Talty | Councillor Division 6 |
| Cr M Elliott | Councillor Division 7 |
| Cr P Gleeson | Councillor Division 9 |
| Cr P Bishop | Councillor Division 10 |

EXECUTIVE LEADERSHIP GROUP:

| | |
|--------------|---|
| Mr B Lyon | Chief Executive Officer |
| Mr N Clarke | General Manager Organisational Services |
| Mrs L Rusan | General Manager Community & Customer Services |
| Mr G Soutar | General Manager Infrastructure & Operations |
| Mr G Holdway | Chief Financial Officer |

MINUTES:

| | |
|---------------|--|
| Mrs J Parfitt | Team Leader Corporate Meetings & Registers |
|---------------|--|

**3 DECLARATION OF MATERIAL PERSONAL INTEREST OR CONFLICT OF
INTEREST ON ANY ITEMS OF BUSINESS**

Nil

4 MOTION TO ALTER THE ORDER OF BUSINESS

Nil

| | | |
|---|--------------------|--|
| 5 | PORTFOLIO 2 | (MAYOR KAREN WILLIAMS) (Supported by Deputy Mayor Cr Beard) |
| ECONOMIC DEVELOPMENT, GOVERNANCE, SERVICE DELIVERY, REGULATIONS AND EMERGENCY MANAGEMENT | | |

5.1 ORGANISATIONAL SERVICES**5.1.1 APPOINTMENT OF BRISBANE SHOW HOLIDAY IN REDLANDS 2014****Dataworks Filename:** HRM Gazetted Public Holidays**Responsible/Authorising Officer:****Nick Clarke**
General Manager Organisational Services**Author:****Luke Wallace**
Group Manager Corporate Governance

PURPOSE

This report is presented with the recommendation to Council to resolve to make a request to the Attorney-General and Minister for Justice under section 4 of the *Holidays Act 1983* for a 'Brisbane Show Holiday in the Redlands' for 2014 and that Council choose the Monday of the Brisbane Show week in August as the show holiday for the Redlands for each subsequent year until Council determines otherwise.

BACKGROUND

Each year Council receives a request from the Minister responsible for the administration of the *Holiday Act 1983* for Council to determine a date for a show holiday the next year.

In 2010 Council's Marketing & Communications Group conducted a community consultation and survey, with the result that Council accepted the recommendation of keeping the Monday of the week the Brisbane Show holiday is declared.

The Brisbane Show holiday is proposed to be held on Wednesday 13 August 2014. Council is required to nominate its preference for the 'Brisbane Show Holiday in the Redlands'.

It is suggested that to maintain the existing arrangements and community expectations, that Council nominates Monday 11 August 2014, and chooses the Monday of the Brisbane Show holiday week in August as the show holiday for the Redlands for each subsequent year until Council determines otherwise.

Council's application for the 2014 district holiday must be received by the Minister by Friday 30 August 2013. Council will most likely continue to receive annual requests from the Minister for its decision regarding the date of this public holiday. If Council adopts the officer's recommendation, reports of this nature to Council will no longer be required, thereby reducing unnecessary bureaucracy.

ISSUES

Business Issues:

The Brisbane Show Holiday in the Redlands has always been provided on a different day from the Brisbane Show holiday as, amongst other reasons, it provides benefits to business.

Community Issues:

Community consultation was conducted in 2010 with a survey of 500 members of Council's 'Redlands Pulse' and attendees at the Cleveland Central Business Forum. Neither process resulted in a significant desire for change to the current arrangements.

STRATEGIC IMPLICATIONS

Legislative Requirements

In accordance with the *Holidays Act 1983* the Attorney-General and Minister for Justice is empowered to appoint, upon the request of the Chief Executive Officer of the local government for the district concerned, a special holiday within a district.

Financial

This recommendation does not have any financial implications to the current budget that have not already been considered and allowed for.

People

A special holiday for an annual agricultural, horticultural or industrial show (show day) will also be a public holiday. On a public holiday industrial relations laws require that employees are given a paid day off or payment of penalty rates if work is performed on the day.

Environmental

There are no environmental implications as a result of this recommendation.

Social

The appointment of a special holiday (show day) is in keeping with the strategies to support a vibrant economy and have strong and connected communities, through opportunities for creativity, diversity and entrepreneurial activity, and for people to come together, developing connections and networks to improve community spirit.

Alignment with Council's Policy and Plans

This recommendation is supported by various strategies within council's Corporate Plan and People Strategy relating to employee and community benefits.

CONSULTATION

Community consultation was conducted in 2010 with a survey of 500 members of Council's 'Redlands Pulse' and attendees at the Cleveland Central Business Forum. Neither process resulted in a significant desire for change to the current arrangements.

OPTIONS

1. That Council resolve to give notice, prior to the deadline of 30 August 2013, in accordance with section 4 of the *Holidays Act 1983*, to the Attorney-General and Minister for Justice, that a 'Brisbane Show Holiday in the Redlands' be appointed as a special holiday in Redland City on Monday 11 August 2014 and adopt the Monday of the Brisbane Show holiday week as the 'Brisbane Show Holiday in the Redlands' each year until Council determine otherwise.
2. That Council resolve to give notice as above but specify another date for the show holiday.

OFFICER'S/COMMITTEE RECOMMENDATION

Moved by: Cr A Beard

Seconded by: Cr M Elliott

That Council resolve to:

1. Give notice, prior to the deadline of 30 August 2013, in accordance with section 4 of the *Holidays Act 1983*, to the Attorney-General and Minister for Justice, that a 'Brisbane Show Holiday in the Redlands' be appointed as a special holiday in Redland City on Monday 11 August 2014; and
2. Adopt the Monday of the Brisbane Show holiday week as the 'Show Holiday in the Redlands' each year until Council determine otherwise.

CARRIED 11/0

6 PORTFOLIO 6 (CR MARK EDWARDS)
CORPORATE SERVICES**6.1 OFFICE OF CEO****6.1.1 REGISTER OF PRE-QUALIFIED SUPPLIERS OF RETAIL ELECTRICITY SERVICES FOR STREETLIGHTS, LARGE METERED SITES AND SMALL METERED SITES BUS 237-0313****Datworks Filename: FM Tendering – Supply Services****Authorising Officer:****Bill Lyon
Chief Executive Officer****Responsible Officer:****Gavin Holdway
Chief Financial Officer****Author:****Matthew Shannon
Procurement Officer**

PURPOSE

Currently Council has three electricity supply arrangements in place for:

- Street Lighting
- Small Metered Sites
- Large Contestable Sites

Local Buy Pty Ltd has established a new arrangement that incorporates all of the above into one joint arrangement with other participating Council's – BUS 237-0313 Register of Pre-Qualified Suppliers of Retail Electricity Services for Streetlights, Large Metered Sites and Small Metered Sites; with a commencement date of 1 October 2014 for a period of two years.

The three (3) current electricity arrangements in place are currently being extended to coincide with the proposed commencement date of the Register of Pre-Qualified Suppliers of Retail Electricity Services for Streetlights, Large Metered Sites and Small Metered Sites of 1 October 2013.

The purpose of this report is to seek Council resolution to delegate the authority to the Chief Executive Officer to approve and enter in to the joint Council arrangement through Local Buy Pty Ltd for the Register of Pre-Qualified Suppliers for Supply of Retail Electricity for Streetlights and Large Metered Sites and Small Metered Sites for Redland City Council BUS 237-0313 commencing 1 October 2013 for a period of two years.

The new joint Council arrangement for the Register of Pre-Qualified Suppliers for Supply of Retail Electricity for Streetlights, and Large Metered Sites and Small Metered Site BUS 237-0313 gives Council a more cost effective solution to its energy

expenditure by combining the electricity supply with other participating Council which in turn gives Council a rebate of:

- Streetlights and Large Metered Sites – 1.5% of the monthly energy charges uplifted by the distribution and transmission charges
- Small Metered Sites – 0.5% of the energy, network and service component of the monthly/quarterly accounts (when transferred to the successful supplier in January 2014).

BACKGROUND

Local Buy Pty Ltd has undertaken the procurement process on behalf of Redland City Council and other South East Queensland Local Governments for the Supply of Retail Electricity for Small Sites, Large Site and Street lighting to obtain a more competitive rate based on aggregate demand.

ISSUES

Local Buy Pty Ltd have advised that the tender process for the new electricity supply for small sites has not been successful as QEnergy and ERM Power Retail Pty Ltd have declined to submit a tender response due to the volatility of the QLD market for small site supply at the time of tender.

To manage this issue, Council will be extending the current arrangements to ensure continuity of supply to meet Council requirements with new pricing being sought from the marketplace from 1 January 2014.

STRATEGIC IMPLICATIONS

By Council entering into the new Local Buy joint agreement this will result in a better buying power and rebate to Council.

Legislative Requirements

This procurement process is line with Council's Corporate Procurement Policy, which is governed by the *Local Government Regulation 2012*.

Local Buy Pty Ltd has undertaken the procurement process on behalf of Council. Local Buy Pty Ltd is a wholly owned entity of the Local Government Association of Queensland (LGAQ) which provides procurement services to Local Governments across Queensland in compliance with the *Local Government Act 2009*. By Council utilising Local Buy Pty Ltd's arrangement for the Register of Pre-Qualified Suppliers for Supply of Retail Electricity for Street Lighting, Small Metered Sites and Large Contestable Sites, Council is mitigating any risk elements from the Procurement process from an audit and probity perspective as Local Buy Pty Ltd must comply with the same rules and regulations as Council.

Risk Management

Not applicable.

Financial

The new joint Council arrangement for the Register of Pre-Qualified Suppliers for Supply of Retail Electricity for Streetlights and Large Metered Sites and Small Metered Site BUS 237-0313 gives Redland City Council a more cost effective

solution to its energy expenditure by combining the electricity supply resulting in Council receiving rebates of:

- Streetlights and Large Metered Sites – 1.5% of the monthly energy charges uplifted by the distribution and transmission charges
- Small Metered Sites – 0.5% of the energy, network and service component of the monthly/quarterly accounts (when transferred to successful supplier in January 2014).

The potential annual savings from bulk purchasing the energy for Council are as follows:

- Streetlights – Approximately 5% savings
- Large Contestable Sites – Approximately 5% savings
- Small Metered Sites – Approximately 8% Savings

People

Not applicable.

Environmental

Not applicable.

Social

Not applicable.

Alignment with Council's Policy and Plans

This report is in line with Council's Corporate Procurement Policy by ensuring value for money and complies with the relevant procurement legislation under the *Local Government Regulation 2012* as detailed in the Corporate Procurement Policy POL-3043.

The recommendation primarily supports Council's strategic priority to provide essential services to Redland City Council.

CONSULTATION

- Category Manager – Energy, Local Buy Pty Ltd
- Manager Procurement Operations
- Senior Procurement Officer
- Procurement Officer

OPTIONS

Option 1

That Council resolve to delegate the authority to the Chief Executive Officer, under s.257(1)(b) of the *Local Government Act 2009*, to:

1. Accept the tender from and enter into the joint Council arrangement BUS 237-0313 Register of Prequalified Supplier for Supply of Retail Electricity for Streetlighting, Large Metered Sites and Small Metered Sites for a two year period commencing 1 October 2013;

2. Make, vary and discharge the contract in accordance with the agreed contract terms for any changes;
3. Nominate an appropriate Redland City Council Officer, with the appropriate delegation, to vary the contract in accordance with the agreed terms and conditions; and
4. Sign all relevant documentation.

Option 2

Council undertakes its own procurement process resulting in higher costs and less rebates available.

OFFICER'S/COMMITTEE RECOMMENDATION

Moved by: Cr M Edwards

Seconded by: Cr P Gleeson

That Council resolve to delegate authority to the Chief Executive Officer, under s.257(1)(b) of the *Local Government Act 2009*, to:

1. Accept the joint Council arrangement with QEnergy Limited through Local Buy Pty Ltd for the Register of Pre-Qualified Supplier for Supply of Retail Electricity for Streetlights and Large Metered Sites and Small Metered Sites for Redland City Council BUS 237-0313 commencing 1 October 2013 for a two year period;
2. Make, vary and discharge the contract in accordance with the agreed contract terms for any changes;
3. Nominate an appropriate Redland City Council Officer ,with the appropriate delegation, to vary the contract in accordance with the agreed terms and conditions; and
4. Sign all relevant documentation.

CARRIED 11/0

6.2 COMMUNITY & CUSTOMER SERVICES**6.2.1 AMENDMENTS TO FEES & CHARGES SCHEDULE 2013/2014 - RPAC**

Dataworks Filename: FM Fees & Charges 2013-2014



Authorising Officer:

Louise Rusan
General Manager Community & Customer Services

Responsible Officer:

Greg Jensen
Manager Community & Cultural Services

Author:

Melanie Jonker
Creative Arts Business Administrator

PURPOSE

The purpose of this report is to seek Council approval to amend the 2013/2014 Fees and Charges Schedule as detailed.

BACKGROUND

The 2013/2014 Fees and Charges Schedule was adopted on 19 June 2013. RPAC introduced a new tier of fees and charges and during the data entry process two of these new fees were inadvertently omitted. Both fees are less commonly hired areas of the venue and will not have an immediate impact on RPAC's revenue.

ISSUES

As a result of introducing a new tier to RPAC's fees and charges, two fees were inadvertently omitted.

The new tier is a Community – Profit fee which supports local business and local for profit creative entrepreneurs and assists economic development in and around Cleveland CBD.

The two fees are outlined below:

| CONCERT HALL - Ancillary Spaces Foyer & Green Room Evenings, weekends & public holidays | Unit | Base Charge | GST | Final Charge |
|--|-----------------|------------------------|------------|-------------------------|
| (2) COMMUNITY - PROFIT | per day + costs | 265.91 | 26.59 | 292.50 |
| CONCERT HALL - Ancillary Spaces Foyer Only Evenings, weekends & public holidays | | | | |
| (2) COMMUNITY - PROFIT | per day + costs | 125.45 | 12.55 | 138.00 |

STRATEGIC IMPLICATIONS

Legislative Requirements

The amendments to the 2013/2014 Fees and Charges Schedule are in line with the *Local Government Regulation 2012* which states each local government's budget must contain a statement of income and expenditure which states amongst other things, fees and charges.

Risk Management

If the amendments are not adopted, prospective hirers will be unaware of relevant fees in certain areas of the venue.

This could have a minor negative effect on RPAC's revenue raising capacity.

Financial

Overall, there is a negligible impact on the Department's budget bottom line.

People

Council Officers need to be aware of the correct fees for any venue hire enquiries received at RPAC.

Environmental

There is no known impact to the environment.

Social

Customers need to be able to locate the correct fees and charges information in our fee schedule to save confusion and incorrect fee payments.

Alignment with Council's Policy and Plans

The recommendation primarily supports Council's Operational Plan strategy 7.4 – "Increase the participation of people from all age groups and backgrounds in local heritage, the arts and cultural expression".

CONSULTATION

The Group Manager Community and Cultural Services has been consulted on this matter and supports the recommendation of this report.

OPTIONS

1. That Council resolve to adopt the amendments to the 2013/2014 Fees and Charges Schedule to reflect the inclusion of two RPAC fees that were inadvertently omitted.
2. That Council resolve to not adopt the amendments to the 2013/2014 Fees and Charges Schedule.

OFFICER'S/COMMITTEE RECOMMENDATION

Moved by: Cr M Edwards

Seconded by: Cr L Hewlett

That Council resolve to adopt the amendments to the 2013/2014 Fees and Charges Schedule to reflect the inclusion of two RPAC fees that were inadvertently omitted:

| CONCERT HALL - Ancillary Spaces Foyer & Green Room Evenings, weekends & public holidays | Unit | Base Charge | GST | Final Charge |
|--|------------------------|------------------------|--------------|-------------------------|
| (2) COMMUNITY - PROFIT | per day + costs | 265.91 | 26.59 | 292.50 |
| | | | | |
| CONCERT HALL - Ancillary Spaces Foyer Only Evenings, weekends & public holidays | | | | |
| (2) COMMUNITY - PROFIT | per day + costs | 125.45 | 12.55 | 138.00 |

CARRIED 11/0

7 PORTFOLIO 7 (CR JULIE TALTY)
PLANNING & DEVELOPMENT**7.1 COMMUNITY & CUSTOMER SERVICES****7.1.1 THIRD PARTY VEGETATION PROTECTION ORDER REVIEW**

Datworks Filename: EM Vegetation Protection Orders (Local Law 6) LG11.67

Responsible/Authorising Officer:



Louise Rusan
General Manager Community & Customer Services

Author:

Daniel Zilli
Service Manager Operations Works

PURPOSE

This report is referred to the Coordination Committee to consider whether a resolution proposing the revocation of five Vegetation Protection Orders (VPOs) in accordance with the procedures outlined under Local Law 6 Protection of Vegetation is made.

BACKGROUND

During the period from 2001 to 2011, five VPOs were designated by Council following nomination by parties other than the owners of the land upon which the trees were located (third-party VPO). In 2013, following complaints from several residents regarding the imposition created by the third-party VPO on their property, Councillors requested that Council officers undertake a review of all third-party VPOs to determine whether or not the VPO's should be revoked.

The five third-party VPOs are:

1. VPO 03 62-64 Beachcrest Road, Wellington Point QLD 4160
2. VPO 17 12 Somerset Street, Alexandra Hills QLD 4161
3. VPO 21 10 Somerset Street, Alexandra Hills QLD 4161
4. VPO 09 49 Bates Drive, Birkdale QLD 4159
5. VPO 10 3, 5, 9, 11 Main Road, Wellington Point QLD 4160

ISSUES

A resolution of Council to revoke the VPOs is required in order to initiate the assessment process. At this time it is not a final decision on the revocation.

Part 2, Division 1(16) of Local Law 6 Protection of Vegetation provides the legislative framework for the Local Government to revoke a Vegetation Protection Order (VPO). Local Law 6 states that if, by resolution, Council proposes to revoke a VPO, the

following steps must be undertaken before a final decision is made to revoke or retain:

- A public notice must be placed in a local newspaper, inviting submissions for or against the proposal to revoke the VPOs;
- Following the minimum 21 day submission period, all submissions received must be considered by Council;
- An expert vegetation report must be obtained and assessed;
- Following consideration of the submissions and the expert report, Council may, by resolution, make the decision to revoke or retain the VPO.

Once the above process has been completed in full, a report will be brought to Council recommending the revocation or retention of the five VPOs. At that time Council must consider the expert report and any decisions made in response to the notice of the proposed revocation in making a final decision to revoke the orders.

In recommending that Council proposes to revoke the VPOs, officers have been undertaking an initial review. Council officers have undertaken a systematic assessment of all but one of the VPO trees and have been in ongoing discussions with the landowners. Of the five third-party VPOs reviewed, officers have identified that three represent an immediate and on-going concern to the owners. These three VPOs are VPO03, VPO17, and VPO21. The remaining VPO's – VPO 09 and VPO 10 do not currently represent a concern to the owners.

STRATEGIC IMPLICATIONS

Legislative Requirements

Local Law 6 Protection of Vegetation provides the legislative framework for the Local Government to revoke a Vegetation Protection Order.

Risk Management

Not applicable.

Financial

There are no financial implications associated with this proposal.

People

Not applicable.

Environmental

There are no environmental implications as the recommendation only proposes to revoke the third-party VPOs.

Social

There are no social implications associated with this proposal.

Alignment with Council's Policy and Plans

This proposal aligns with Councils resolution preventing third-party VPOs.

CONSULTATION

Consultation with the following parties has been ongoing over the course of several months. Given the sensitive nature of this issue, care has been taken to ensure that communication with the affected residents has been undertaken.

- Property owners of all five VPOs
- Arborist, City Planning and Assessment
- A/Group Manager City Planning and Assessment
- Councillors

OPTIONS

1. Propose to revoke the third-party VPOs noted in this report.
2. Do not propose to revoke the third-party VPOs noted in this report.

OFFICER'S/COMMITTEE RECOMMENDATION

Moved by: Cr J Talty
Seconded by: Cr M Edwards

That Council resolve to propose to revoke the following third-party VPOs, in accordance with the procedures mandated by Local Law 6 Protection of Vegetation, Part 2 – Division 2 – *Revocation Of Order*:

1. VPO 03 62-64 Beachcrest Road, Wellington Point QLD 4160;
2. VPO 17 12 Somerset Street, Alexandra Hills QLD 4161;
3. VPO 21 10 Somerset Street, Alexandra Hills QLD 4161;
4. VPO 09 49 Bates Drive, Birkdale QLD 4159; and
5. VPO 10 3, 5, 9, 11 Main Road, Wellington Point QLD 4160.

CARRIED 11/0

7.1.2 AMENDMENTS TO FEES & CHARGES SCHEDULE 2013/2014**Dataworks Filename:** FM Fees & Charges 2013-2014**Attachment:** [Amendments F&C Schedule 2013-2014](#)**Authorising Officer:****Louise Rusan
General Manager Community & Customer
Services****Responsible Officer:****David Jeanes
Acting Group Manager City Planning &
Assessment****Author:****Leah Moir
Group Technical Support Officer****PURPOSE**

The purpose of this report is to seek Council approval to amend the 2013/2014 Fees and Charges Schedules as detailed.

BACKGROUND

The 2013/2014 Fees and Charges Schedule was adopted on 19 June 2013. Prior to their adoption but after the submission of the Fees and Charges, the restructure brought the Building and Plumbing teams together with Sustainable Assessment (now City Planning and Assessment). The Fees and Charges throughout our group are now inconsistent and require amendments.

There has been some question around the wording of our inspections fees and therefore re-wording is required for clarification.

A recent review of the fees for the Searches team has identified some wording issues which require amendments.

The required amendments are outlined in Attachment 1.

ISSUES

A review of the 2013/2014 Fees and Charges Schedule adopted 19 June 2013 has highlighted some issues which require amendments. The required amendments are outlined in attachment 1 and summarised below.

| Fee | Change |
|--|---|
| Concurrence Agency Fees | Rounding of all Concurrence Agency Fees previously under the Community Standards Group for consistency. The increase for all fees ranges from \$0.75 to \$1.75. |
| Operational Works Assessment Associates with | Wording change. Change 'Associates' to 'Associated'. Change wording of inspections from |

| Fee | Change |
|--|--|
| Material Change of Use (and eight other fees) | 'incl. 4 inspections' to 'incl. up to 4 inspections. |
| Swimming pool/spa | Fee increase advised by Pool Safety Council 1 July 2013. Fee increase only \$0.15. |
| Community Information Services / Copies of Plans, Reports & Certificates / Copies of Plans, Reports & Certificates | Rewording to make the fees. |

STRATEGIC IMPLICATIONS

Legislative Requirements

There is no legislative requirement.

Risk Management

The only risk is with the wording of the inspections on the planning fees as customers are requesting refunds if their applications do not require four inspections. This is not the intention of the fees as they should include up to four.

Financial

Overall, there is a negligible impact on the Department's budget bottom line. The proposed changes are detailed in the attached documents:

- Amendments and Additions to Current Fees and Charges Schedule 2013-2014 (Attachment 1).

People

Rounding of fees and clear descriptions and wording will assist officers and Customer Service when quoting fees to customers.

Environmental

There is no known impact to the environment.

Social

Rounding of fees and clear descriptions and wording will assist customers with their applications.

Alignment with Council's Policy and Plans

The recommendation primarily supports Council's Operational Plan strategy 9.6 – "Implement long term asset management planning that supports innovation and sustainability of service delivery, taking into account the community's aspirations and capacity to pay for desired service levels".

CONSULTATION

The Acting Group Manager City Planning and Assessment has been consulted on this matter and supports the recommendation of this report.

OPTIONS

1. That Council resolve to adopt the amendments to the 2013/2014 Fees and Charges Schedule effective 14 August 2013.
2. That Council resolve to not adopt the amendments to the 2013/2014 Fees and Charges Schedule.

OFFICER'S/COMMITTEE RECOMMENDATION

Moved by: Cr J Talty

Seconded by: Cr M Edwards

That Council resolve to adopt the amendments to the 2013/2014 Fees and Charges Schedule effective 14 August 2013.

CARRIED 11/0

7.1.3 DECISIONS MADE UNDER DELEGATED AUTHORITY FOR CATEGORY 1, 2 AND 3 DEVELOPMENT APPLICATIONS

Dataworks Filename: Reports to Coordination Committee - Portfolio 7 Planning and Development

Responsible/Authorising Officer:



Louise Rusan
General Manager Community & Customer Services

Author:

Kerri Lee
Business Support Officer, Development Assessment

PURPOSE

The purpose of this report is for Council to note that the decisions listed below were made under delegated authority for Category 1, 2 and 3 development applications.

This information is provided for public interest.

BACKGROUND

At the General Meeting of 27 July, 2011, Council resolved that development assessments be classified into the following four Categories:

Category 1 – Minor Complying Code Assessments & associated administrative matters, including correspondence associated with the routine management of all development applications;

Category 2 – Complying Code Assessments & Minor Impact Assessments;

Category 3 – Moderately Complex Code & Impact Assessments; and

Category 4 – Major and Significant Assessments.

The applications detailed in this report have been assessed under:-

- Category 1 criteria - defined as complying code assessable applications, including building works assessable against the planning scheme, and other applications of a minor nature.
 - Category 2 criteria - defined as complying code assessable and compliance assessable applications, including operational works, and Impact Assessable applications without submissions of objection. Also includes a number of process related delegations, including issuing planning certificates, approval of works on and off maintenance and the release of bonds, and all other delegations not otherwise listed.
 - Category 3 criteria that are defined as applications of a moderately complex nature, generally mainstream impact assessable applications and code assessable applications of a higher level of complexity. Impact applications may involve submissions objecting to the proposal readily addressable by reasonable and relevant conditions. Both may have minor level aspects outside a stated policy position that are subject to discretionary provisions of the Planning Scheme. Applications seeking approval of a plan of survey are
-

included in this category. Applications can be referred to Development and Community Standards Committee for a decision.

CATEGORY 1

1. Concurrence Agency Response issued on 12 July, 2013 for design and siting for a dwelling house at 11 Margarets View, Cleveland. Bartley Burns Certifiers and Planners. (BWP001843)
2. Concurrence Agency Response issued on 11 July, 2013 for design and siting for a dwelling house at 23 Callaghan Way, Capalaba. Adept Building Approvals. (BWP001837)
3. Concurrence Agency Response issued on 9 July, 2013 for design and siting for a dwelling house at 85 Mooloomba Road, Point Lookout. Pacific BCQ. (BWP001830)
4. Concurrence Agency Response issued on 8 July, 2013 for design and siting for a dwelling house at 17 Gotha Street, Cleveland. The Certifier Pty Ltd. (BWP001816)
5. Concurrence Agency Response issued on 17 July, 2013 for design and siting for a dwelling house (secondary dwelling) at 16 Piccolo Court, Victoria Point. The Certifier Pty Ltd. (BWP001828)
6. Concurrence Agency Response issued on 15 July, 2013 for design and siting for a carport at 66 Beach Street, Cleveland. Building Code Approval Group Pty Ltd. (BWP001848)
7. Concurrence Agency Response issued on 15 July, 2013 for design and siting for a carport at 130 Delancey Street, Ormiston. DBR Building Certification. (BWP001849)
8. Concurrence Agency Response issued on 16 July, 2013 for design and siting for a carport at 11 Hampton Stret, Alexandra Hills. The Certifier Pty Ltd. (BWP001855)
9. Concurrence Agency Response issued on 12 July, 2013 for design and siting for a carport at 190 Coburg Street West, Cleveland. Redplan. (BWP001838)
10. Concurrence Agency Response issued on 11 July, 2013 for design and siting for a carport at 5 Gordonia Drive, Redland Bay. Mr Gary T. Jackson. (BWP001836)
11. Concurrence Agency Response issued on 9 July, 2013 for design and siting for a carport at 5-7 Ridge Place, Redland Bay. Mr Garry J. Whyte. (BWP001834)
12. Concurrence Agency Response issued on 10 July, 2013 for design and siting for a carport at 8 Vedson Street, Birkdale. Mr peter C. Hapuarachchi. (BWP001831)
13. Concurrence Agency Response issued on 11 July, 2013 for design and siting for a carport at 2 Belinda Court, Capalaba. The Certifier Pty Ltd. (BWP001825)
14. Concurrence Agency Response issued on 12 July, 2013 for design and siting for a shed at 6 Hampton Court, Birkdale. Mr Paul C Grandfils. (BWP001835)
15. Concurrence Agency Response issued on 15 July, 2013 for design and siting for a carport / patio / shed at 5 Frost Street, Capalaba. Mr Michael J Gresty. (BWP001850)

16. Development Permit issued on 15 July, 2013 for building works approval assessed against the Redlands Planning Scheme for a domestic outbuilding at 5 Julie Terrace, Ormiston. Mr L. Stariha. (BWP001823)
17. Development Permit issued on 15 July, 2013 for a material change of use to operate a home business at 20 Chardonnay Court, Thornlands. Mrs E.M. Bryham. (MCU013087)
18. Development Permit issued on 16 July, 2013 for operational works for reconfiguring a lot at 104 Kinross Road, Thornlands. Sheehy & Partners Pty Ltd. (OPW001373.2)
19. Development Permit issued on 11 July, 2013 for operational works for reconfiguring a lot (one into two lots) at 33 Queen Street, Redland Bay. DEQ Consulting Engineers. (OPW001493)
20. A Notice agreeing to a change of approval was issued on 10 July, 2013 for a small lot house at 13 Lancaster Circuit, Redland Bay. Building Code Approval Group Pty Ltd. (BWP001708)
21. Development Permit issued on 12 July, 2013 for a material change of use for a dwelling house at 155 Thorneside Road, Thorneside. Mr and Mrs Van Der Merwe. (MCU013064)

CATEGORY 2

1. Development Permit issued on 15 July, 2013 for reconfiguration of lots (one into two lots) at 19 Mergowie Drive, Cleveland. The Planning Place. (ROL005662)
2. A Notice agreeing to extend the relevant period of an existing development approval was issued on 15 July, 2013 for a material change of use for an apartment building at 4 Fitzroy Street and 140-142 Middle Street, Cleveland. Jexville Pty Ltd As Trustee. (MC010654)
3. A Notice agreeing to a change of approval was issued on 10 July, 2013 for operational works for a multiple dwelling (x 11) at 122-124 Mount Cotton Road, Capalaba. Lovric Projects Qld Pty Ltd. (DW000891)
4. A Notice agreeing to a change of approval was issued on 11 July, 2013 for an aged persons and special needs housing at 166 & 168 Mount Cotton Road, Capalaba. Mr R.W. Walker. (MC009631)
5. A Notice agreeing to a change of approval was issued on 17 July, 2013 for operational works for an advertising sign at Capalaba Shopping Village, 189-201 Old Cleveland Road, Capalaba. Bayside Medical Precinct, Outdoor Intelligence Pty Ltd. (OPW001315)
6. A Notice agreeing to a change of approval was issued on 17 July, 2013 for a health care centre at 230 Finucane Road, Alexandra Hills. Baird & Hayes. (MCU012833)
7. A Notice agreeing to a change of approval was issued on 15 July, 2013 for a dwelling house at 10 Coorong Street, Macleay Island. The Certifier Pty Ltd. (MC012246)
8. Development Permit issued on 12 July, 2013 for a material change of use for a dwelling house at 9 Piccaninny Street, Macleay Island. Mayhill Planning and Architecture. (MCU012989)

9. Development Permit issued on 17 July, 2013 for reconfiguration of lots (one into two lots) at 10 Myora Crescent, Capalaba. Black Watch. (ROL005658)

CATEGORY 3

Development Permit issued on 9 July, 2013 for a material change of use for a telecommunication facility at 762 Redland Bay Road, Redland Bay. Telstra Corporation Ltd. (MCU013035)

OFFICER'S/COMMITTEE RECOMMENDATION

Moved by: Cr J Talty
Seconded by: Cr M Elliott

That Council resolve to note this report.

CARRIED 11/0

7.1.4 APPEALS LIST - CURRENT AS AT 17 JULY, 2013

Datworks Filename: Reports to Coordination Committee –
Portfolio 7 Planning and Development

Responsible/Authorising Officer:



Louise Rusan
General Manager Community & Customer
Services

Author:

Daniel Zilli
Service Manager, Operations Works

PURPOSE

The purpose of this report is for Council to note the current appeals.

BACKGROUND

Information on appeals may be found as follows:

1. Planning and Environment Court

- a) Information on current appeals and declarations with the Planning and Environment Court involving Redland City Council can be found at the District Court web site using the “Search civil files (eCourts) Party Search” service: <http://www.courts.qld.gov.au/esearching/party.asp>
- b) Judgements of the Planning and Environment Court can be viewed via the Supreme Court of Queensland Library web site under the Planning and Environment Court link: <http://www.sclqld.org.au/qjudgment/>

2. Redland City Council

The lodgement of an appeal is acknowledged with the Application details on the Councils “Planning and Development On Line - Development - Application Inquiry” site. Some Appeal documents will also be available (note: legal privilege applies to some documents). All judgements and settlements will be reflected in the Council Decision Notice documents:

<http://www.redland.qld.gov.au/PlanningandBuilding/PDOnline/Pages/default.aspx>

3. Department of State Development, Infrastructure and Planning (SDIP)

The DSDIP provides a Database of Appeals (<http://services.dip.qld.gov.au/appeals/>) that may be searched for past appeals and declarations heard by the Planning and Environment Court.

The database contains:

- A consolidated list of all appeals and declarations lodged in the Planning and Environment Courts across Queensland of which the Chief Executive has been notified.
-

- Information about the appeal or declaration, including the appeal number, name and year, the site address and local government.

ISSUES

| | | |
|-----------------------------|---------------------|---|
| 1. | File Number: | Appeal 1963 of 2009 (MC010715) |
| Applicant: | | JT George Nominees P/L |
| Application Details: | | Preliminary Approval for MCU for neighbourhood centre, open space and residential uses (concept master plan). Cnr Taylor Road & Woodlands Drive, Thornlands. |
| Appeal Details: | | Applicant appeal against refusal. |
| Hearing Date: | | Adjourned for further review 7 August 2013. |

| | | |
|-----------------------------|---------------------|---|
| 2. | File Number: | Appeal 2675 of 2009. (MC010624) |
| Applicant: | | L M Wigan |
| Application Details: | | Material Change of Use for residential development (Res A & Res B) and preliminary approval for operational works 84-122 Taylor Road, Thornlands |
| Appeal Details: | | Applicant appeal against refusal. |
| Current Status: | | Directions Order 1 March 2013 sets out dates for mediation and disclosure of documents. |
| Hearing Date: | | Listed for review 7 August 2013. |

| | | |
|-----------------------------|---------------------|--|
| 3. | File Number: | Appeal 246 of 2013 (MCU012617) |
| Applicant: | | Lipoma Pty Ltd |
| Application Details: | | Material Change of Use for extension to Shopping Centre (Shop and Refreshment Establishment) 2-34 Bunker Road, Victoria Point |
| Appeal Details: | | Applicant appeal against negotiated adopted infrastructure charges notice. |
| Current Status: | | Without prejudice meeting held with appellant. |
| Hearing Date: | | Listed for review 9 October 2013. |

| | | |
|-----------------------------|---------------------|--|
| 4. | File Number: | Appeal 2335 of 2013 (MCU012421) |
| Applicant: | | Barro Group Pty Ltd |
| Application Details: | | Material Change of Use for Extractive Industry and Environmentally Relevant Activities 8, 16 & 21 1513 & 1515-1521 Mount Cotton Road and 163-177 & 195 Gramzow Road, Mount Cotton |

| | |
|------------------------|-----------------------------------|
| Appeal Details: | Applicant appeal against refusal. |
| Current Status: | No action to date. |
| Hearing Date: | Not yet listed. |

OFFICER'S/COMMITTEE RECOMMENDATION

Moved by: Cr J Talty

Seconded by: Cr K Hardman

That Council resolve to note this report.

CARRIED 11/0

8 PORTFOLIO 8 (CR MURRAY ELLIOTT)
INFRASTRUCTURE**8.1 INFRASTRUCTURE & OPERATIONS****8.1.1 REQUEST FOR STREET RENAMING - FROM TRANS ISLAND ROAD AND UNNAMED ROAD TO MARTIN WAY, NORTH STRADBROKE ISLAND****Dataworks Filename:** RTT: Naming - Roads**Attachments:** [Attachment 1 – Map1, Dunwich North Stradbroke Island](#)
[Attachment 2 – Map 2, Rainbow Crescent](#)
[Attachment 3 – Map 3, Trans Island Road North Stradbroke Island](#)**Authorising Officer:****Gary Soutar**
General Manager Infrastructure and Operations**Responsible Officer:****Murray Erbs**
Group Manager City Infrastructure**Author:****Luke Gillis**
Advisor Capital Works

PURPOSE

This report aims to rename Trans Island Road and 2 sections of unnamed road to Martin Way following a request received by Council.

This will enable Council to resolve a road land parcel discrepancy between Rainbow Crescent and the unnamed sections of road, to resolve confusion between road names.

BACKGROUND

A request to rename Trans Island Road to Martin Way was submitted to Council over a decade ago, by Rose Borey. One street sign was erected near Mallon Street; however the name change was not officially lodged with the Department of Natural Resource Management (DNRM).

The sections of road between Mallon Street and Rainbow Crescent and Rainbow Crescent to Trans Island Road are not named. This has led to confusion to people using Rainbow Crescent as there is an additional parallel road.

To resolve this issue and the request, it is intended to rename these unnamed sections and Trans Island Road to Martin Way.

ISSUES

No issues associated with this request

STRATEGIC IMPLICATIONS

No strategic implications for Council

Legislative Requirements

To support this action a request will need to be lodged with DNRM to create these new land parcels and officially rename these sections of road to Martin Way.

Risk Management

This request is considered to be a low risk.

Financial

The estimated cost for this road renaming is approximately \$2000. This includes \$1500 for road signage and \$500 for the lodgement of a road renaming request with DNRM.

These monies will be requested via a quarterly budget review process.

People

The road renaming will have an impact upon local residents, Quandamooka people and Island visitors.

The renaming and road name clarification, in particular the identification of separate road parcels, will assist North Stradbroke Island visitors navigating to several tourist attractions.

Environmental

Environmental impacts associated with this request are considered to be low risk.

Social

Social impacts associated with this request are considered to be low, but clarifies to the community the unnamed section of road.

Alignment with Council's Policy and Plans

Provide coordination and governance over implementation of Council's Indigenous Land Use Agreement in partnership with the Quandamooka people.

Support "place making" throughout the city by participation in the joint State, Quandamooka and Council investigations of the Native Title "Land Bank" as identified in the relevant Indigenous Land Use Agreements between the parties.

CONSULTATION

- Quandamooka Yoolooburrabee Aboriginal Corporation (QYAC) have been consulted about the proposed road renaming;
- The Divisional Councillor, Cr Craig Ogilvie has been consulted about road renaming;
- DNRM has been consulted.

OPTIONS

1. To name as Martin Way, the constructed road for its length from the intersection of Mitchell Crescent and Mallon Street, Dunwich through Blue Lake National Park to the causeway accessing the southern end of Main Beach. This includes renaming the section currently known as Trans Island Road.
2. That Council does not support the renaming of the road.

OFFICER'S/COMMITTEE RECOMMENDATION

Moved by: Cr M Elliott
Seconded by: Cr C Ogilvie

That Council resolve to name as Martin Way, the constructed road for its length from the intersection of Mitchell Crescent and Mallon Street, Dunwich through Blue Lake National Park to the causeway accessing the southern end of Main Beach. This includes renaming the section currently known as Trans Island Road.

CARRIED 11/0

9 PORTFOLIO 9 (CR PAUL GLEESON)
ENVIRONMENT, WATERWAYS AND FORESHORES**9.1 COMMUNITY & CUSTOMER SERVICES****9.1.1 CORPORATE CARBON AUDIT 2013 FOR ADOPTION****Dataworks Filename:** EM Project Carbon Audit**Attachments:** [Attach 1 2013 Carbon Audit Technical Report](#)
[Attach 2 2013 Audit Story](#)**Authorising Officer****Louise Rusan**
General Manager Community & Customer Services**Responsible Officer:****Gary Photinos**
Group Manager Environment and Regulation**Authors:****Helena Malawkin**
Senior Adviser Environmental
Michael Holland
Strategic Adviser Waterways Management

PURPOSE

The purpose of this report is to present the Corporate Carbon Audit 2013 for adoption and to approve for public release, the brochure "*A story of energy efficiency and smaller carbon footprints*". The report covers corporate greenhouse gas emissions from buildings, fleet and street lights for the 2010-2011 and 2011-2012 financial years. The report highlights the continuing downward trend in these emissions against adopted targets.

BACKGROUND

Council audited its carbon footprint from 1998 to 2005 and reported through the Cities for Climate Protection Program.

Audits conducted in 1998, 2004 and 2008 (by ARUP Consultants) gave the best estimates of Council's total carbon footprint: that is, including waste, and the water and wastewater businesses.

Partial carbon audits conducted internally were reported in 2006 and 2010. These audits covered only part of Council's business scope that involved fleet and facilities (buildings), and are termed 'corporate carbon audits'. However, they provide the best long term comparison of trends in emissions since 1998.

Among the many initiatives to reduce emissions at Council, a number of energy efficiency projects valued at \$704,714 were implemented during 09/10 and 10/11 financial years across Council's main building facilities.

Council adopted Corporate Greenhouse Gas (GHG) Emission Targets for the period 2010 to 2050 of, **25% reduction over 1998 emissions by 2020**, a further 25% reduction on 1998 levels by 2030, and by 2050, another 25%, totalling a 75% reduction on 1998 emissions (GM Feb 2010). These corporate targets were established for fleet and facilities emissions only.

An estimated minimum annual corporate GHG emission reduction of 5% per year for the next 10 years was considered reasonable to translate the emission targets to annual targets.

Council adopted the Corporate Climate Change Policy (POL-3090) and Climate Change Strategy - *Confronting Our Climate Future* and the Climate and Energy Action Plan 2010-2015 (GM Aug 2010). The corporate GHG emission reduction targets were included in *Confronting Our Climate Future*. The Climate and Energy Action Plan 2010 – 2015, details actions to reduce greenhouse gas emissions and a specific action to conduct carbon audits and report Council's corporate carbon emissions annually.

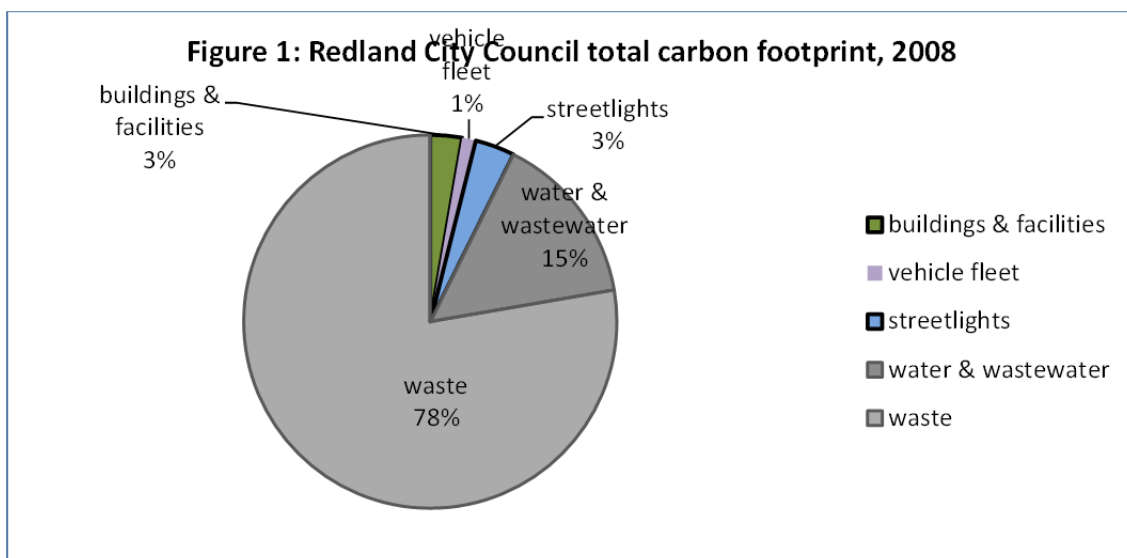
Council endorsed the 2010 Corporate Carbon Audit report for public release (GM Feb 2011). Council's corporate (partial) emissions were **8,306 tonnes of CO₂-e** (carbon dioxide equivalents). This result was encouraging, emissions had begun to reduce and corporate emissions were tracking slightly ahead of the target, needing to continue reducing by at least 4% per year to meet the 2020 target.

ISSUES

1. Total Carbon Footprint

There have been significant changes in what is considered to be Council's total greenhouse gas emissions in the last few years. Most significant is that emissions from waste exported outside the city are considered to be the responsibility of the landfill manager at those sites. Council's last operational landfill closed in 2012, so current emissions from waste in Redlands are only those legacy emissions from these closed landfills.

The last total carbon footprint audit conducted by Council (**Figure 1**) was in 2008 based on 2006/07 data



Emissions from waste dominated Council's total emissions in 2008, and those of the water and wastewater businesses are approximately 2/3 of the remaining emissions.

This profile would be expected to be very different in 2013, with waste emissions being only those from closed landfills. Emissions from closed landfills are expected to decline due to management including clay capping and methane flaring. Confidently reporting emissions from waste is a difficult and specialist area outside the capacity of in-house auditing.

It is recommended that a total carbon audit across the full scope of Council business is conducted in the near future. Water and wastewater emissions were previously separately reported by Redland Water & Waste and then Allconnex.

2. Corporate Greenhouse Gas Emissions 2011 and 2012

This report highlights the findings in the Corporate Carbon Audit Technical Report 2013 (In attachment). The Technical Report covers corporate greenhouse gas emissions from buildings, fleet and street lights for the 2010-2011 and 2011-2012 financial years. The category 'buildings', includes all electricity consumed by buildings owned and operated by Council in addition to other sources of electricity usage such as park BBQs. The category 'fleet', includes all emissions associated with the fuel burned in Council's passenger fleet (cars, utes, vans), heavy fleet (trucks), heavy plant (excavators) and equipment (chainsaws, mowers).

Figure 2(a) shows the overall trend in emissions from buildings and fleet, with and without street lights. Emissions are reducing since a peak in 2008.

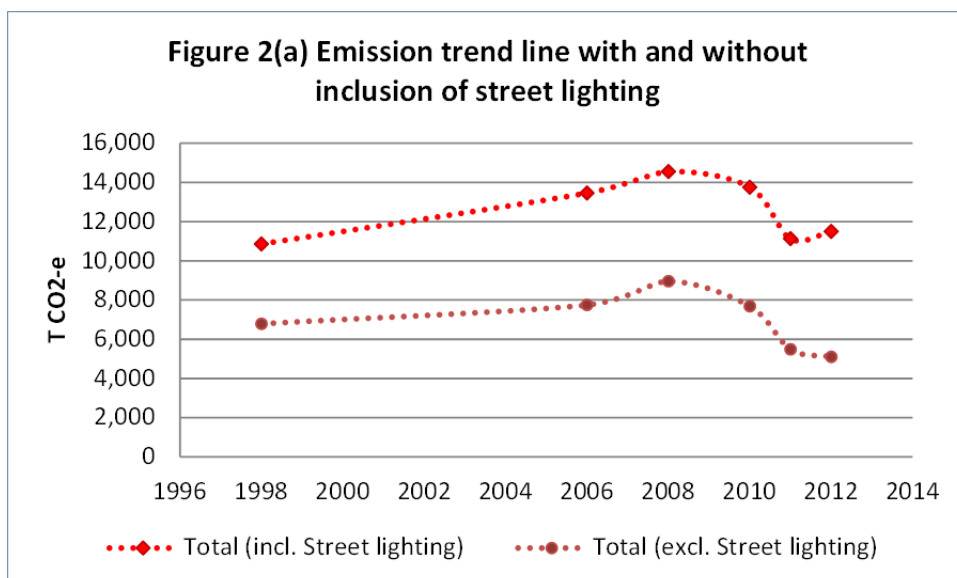


Figure 2(b) shows the percentage contribution from each source when street lights are included.

Street light emissions are routinely included in local government emissions across Australia, but in Southeast Queensland are increasingly not reported. This is because they are a service for which Councils pay Energex in SEQ and therefore not under Councils' direct operational control. They are included for comparison and to demonstrate the rate of increase in emissions from this source. The street light costs to Council have increased, \$2.1M in 2010/11, \$2.6M in 2011/12 with no opportunity to implement energy efficiency measures for 97% of lights (rate 1 and 2).

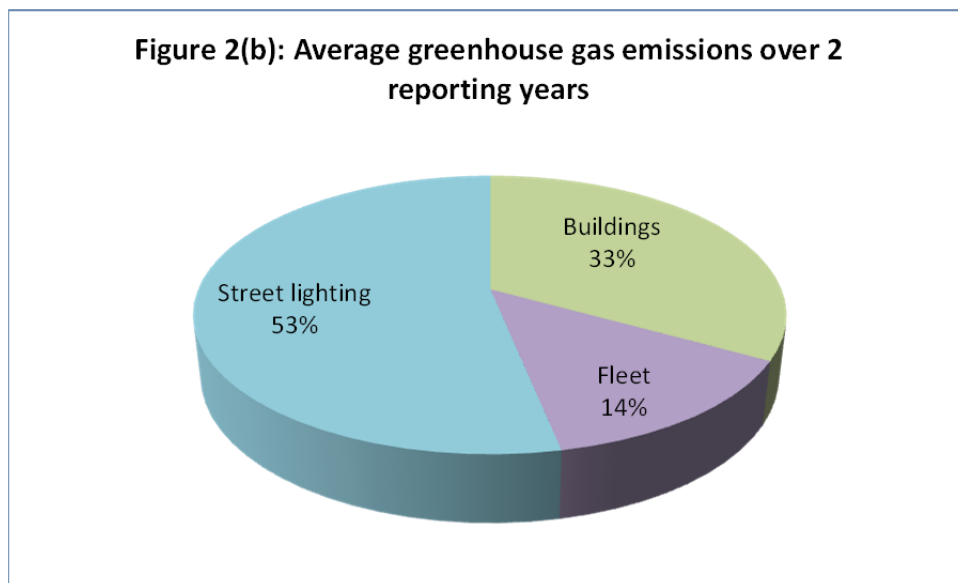
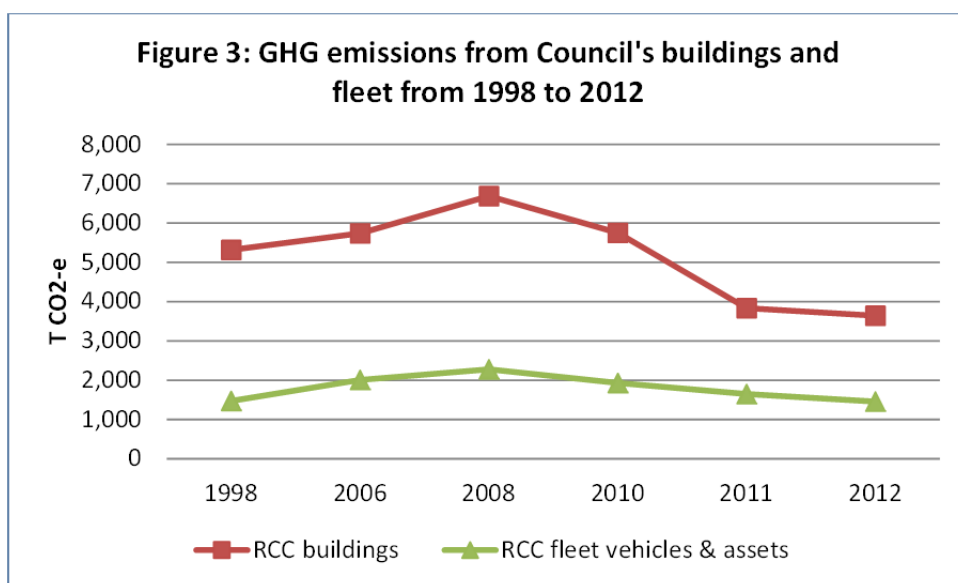


Figure 3 shows the trend in emission from all building facilities and fleet only. Emissions from buildings decreased significantly between 2010 and 2011 and fleet emissions decreased by a little.



Eco-Financial Efficiency (EFE) projects implemented by Facilities realised significant reductions in kWh consumption and subsequent dollar savings at Council’s main buildings (Cleveland Administration, Cleveland Library and Capalaba Place). The most significant savings were realised between 2010 and 2011 and reported to ELG (August 2012).

Other buildings have expanded operations, and electricity consumption (kWh) has increased (e.g. new buildings and sheds at Depots - South Street and Islands), Indigiscapes and Animal Shelter. Significant savings realised in the main buildings are currently off-setting increased consumption and costs in other facilities.

Greenhouse gas emissions from burning of fuels in fleet vehicles have decreased in the last two years. Factors contributing to the decline in fleet emissions include:

- Fuel switching from high carbon-intensity unleaded petrol to diesel fuel;
- Replacing fleet vehicles with fuel efficient models;
- Purchasing vehicles that have increased seating capacity;
- Fuel efficient driver education; and
- Recognition that some efficiency gains result from government regulation and industry improvements in fuel supply and vehicle / engine design.

3. Tracking against Targets

Corporate greenhouse gas emissions at the end of 2011-12 are 24.9% lower than 1998 emissions: all but achieving the target of 25% reduction seven years ahead of 2020. This is a significant result for Council on the back of recent investment to reduce emissions and demonstrates clear cost-benefit of that investment.

Looking ahead, the challenge will be to maintain this level of emissions and to continue reducing emissions to achieve the 2050 target through carefully selected investments in efficiencies that also deliver cost savings for Council.

Council achieved the result without purchasing off-sets (unlike other Council's in south-east Queensland) opting instead to invest in efficiencies and abatements.

Future initiatives can afford to focus mainly on measures that demonstrate clear efficiencies at reduced cost, and less of a focus on the return in GHG emissions reduction. Council is not forced to be an 'early adopter' and can afford to wait for the cost effectiveness of abatement measures to 'mature' before committing to them.

4. Future carbon auditing and reporting

Council's current audit and reporting processes and systems are manual often with gaps in records, and they are time consuming. However, carbon auditing systems are developing quickly in the marketplace and officers are currently evaluating options. A recent option developed through LGAQ is via a service provider Balance Carbon and their software as a service C3Online system. Such systems can facilitate combined auditing and reporting from previously separate areas of Council business and facilities.

It is prudent for Council to continue carbon audit and reporting of its greenhouse gas emissions, and strive for the capacity to conduct full annual audits in-house (see legislative requirements).

Legislative requirements

Currently Redland City Council operations do not trigger and Council is not required to submit mandatory annual carbon reports under Federal legislation. However, Council's greenhouse gas emissions are calculated according to the *National Greenhouse and Energy Reporting Act, 2007* (NGER), administered by the Clean Energy Regulator.

State and national legislation is constantly changing and mandatory reports may be required in the future. Under changes to the *Local Government Act 2009*, governing the re-corporatisation of Queensland councils (commenced February 2013), councils may now be classified as constitutional corporations and therefore required to commence reporting consistent with *National Greenhouse and Energy Reporting Act 2007* (NGER).

Risk Management

Council's corporate risk register, updated for 2013, includes the following risk type: 'Inadequate reduction in corporate Greenhouse gas emissions' (reference no. 16653). In the risk register the risk is rated as **high** with a control action to **reduce**. Proposed treatments include: implementation of corporate eco-efficiency measures; waste management strategy; *Climate Change & Energy Action Plan 2010 – 2015*; Council target – annual 5% reduction in energy consumption in occupied buildings; high priority for auditing emissions and taking action.

Council's climate change strategy, *Confronting Our Climate Future*, explores specific (greenhouse gas) mitigation risks to Council.

Financial

No financial impacts are identified in this report. The 2013 Corporate Carbon Audit does not include actions; it is simply a statement of Council's corporate greenhouse gas emissions performance for two financial years.

The report provides information for operational areas to consider future actions to achieve 2030 and 2050 targets. Future abatement projects and prioritisation will occur at Department / Group level, through the Project Management Office and budget bid process, for consideration and inclusion in capital and operational works programs.

People

The scope of the carbon audit process includes several operational areas within Council, including Fleet, Facilities and Property Group, Procurement Services, RedWaste Services and Information Management.

Each group contributed data, resources and time to the carbon audit process. City Planning and Environment Group coordinated and compiled the carbon audit and emission scenario analysis.

Environmental

Council's climate change strategy, *Confronting Our Climate* (August 2010) presents local environmental and social risks and consequences associated with climate change, but within the context of international and national research and response activities.

The most recent tracking of carbon dioxide concentration in the atmosphere aligns with increasing global anthropogenic greenhouse gas emissions. The next global climate change report will be delivered by the Intergovernmental Panel on Climate Change (IPCC) in 2014.

Social

The 2013 Corporate Carbon Audit is a voluntary initiative that demonstrates Council's commitment to publically reporting emissions from Council activities and tracking these against adopted greenhouse gas emission reduction targets.

Alignment with Council's Policy and Plans

The 2013 Carbon Audit and report recommendations support Council's Corporate Plan strategic priority to:

- 2.6 Conserve energy and water, improve efficiency and reduce greenhouse gas emissions resulting from Council's energy consumption.

- 5.4 Review Council's and the community's climate change preparedness, ensuring all risks are understood and plans are activated to deal with expected outcomes.

The carbon audit and report recommendations support Council's Climate Change Policy (POL-3090) objective:

'To reduce the greenhouse gases emitted by Council and the community to levels and within a time acceptable to the wider community; and to ensure that the consequences of climate change and energy transition for Redland City are understood and planning minimises the potential adverse impacts on natural ecosystems and the community.'

CONSULTATION

The City Environment Team, within City Planning and Environment Group consulted with a range of groups, teams and individuals within Council to obtain fuel, electricity and other energy data and to discuss the audit results and abatement scenarios. The internal groups and teams consulted include: Fleet and Facilities Services, Procurement Services, RedWaste, City Spaces Group and Information Management Group.

OPTIONS

1. Approve the 2013 Corporate Carbon Audit Technical Report and to approve for public release on Council's web site, the brochure "A story of energy efficiency and smaller carbon footprints".
2. Receive the 2013 Carbon Audit Technical Report and the brochure, "A story of energy efficiency and smaller carbon footprints" for consideration, but not make the information public.

OFFICER'S/COMMITTEE RECOMMENDATION

Moved by: Cr P Gleeson

Seconded by: Cr P Bishop

That Council resolve to approve the 2013 Corporate Carbon Audit Technical Report and approve for public release on Council's web site, the brochure "A story of energy efficiency and smaller carbon footprints".

CARRIED 11/0

10 MEETING CLOSURE

There being no further business, the Chair declared the meeting closed at 11.16am.

Signature of Chairperson: _____

Confirmation date: _____