



Redland
CITY COUNCIL

MINUTES

GENERAL MEETING

Wednesday 30 May 2012

The Council Chambers
35 Bloomfield Street
CLEVELAND QLD

Table of Contents

Item	Subject	Page No
1	DECLARATION OF OPENING	1
2	DEVOTIONAL SEGMENT.....	1
3	RECOGNITION OF ACHIEVEMENT.....	1
4	RECORD OF ATTENDANCE AND LEAVE OF ABSENCE.....	2
5	RECEIPT AND CONFIRMATION OF MINUTES.....	3
5.1	GENERAL MEETING MINUTES 18 APRIL 2012.....	3
5.2	POST ELECTION MINUTES 17 MAY 2012.....	3
6	MATTERS OUTSTANDING FROM PREVIOUS COUNCIL MEETING MINUTES.....	3
6.1	PETITION (DIVISION 10) REQUEST FOR A NEW FOOTPATH ON COLLINGWOOD ROAD	3
6.2	APPEAL TO RAISE FUNDS TO PURCHASE A PIANO FOR RPAC	3
6.3	PETITION (DIVISION 4) REQUEST FOR COUNCIL TO PUT CONTRACT WITH SCAPE SHAPE ON HOLD IMMEDIATELY UNTIL FURTHER DISCUSSION TAKES PLACE REGARDING CURRENT POSITION OF STEPS AND RAMP AT ORANA ESPLANADE	4
6.4	PARKING RESTRICTIONS IN CLEVELAND	4
6.5	PETITION (DIVISION 8) REQUESTING THE COMPLETION OF THE FOOTPATH BETWEEN SHERWOOD COURT AND EUSTON COURT, WELLINGTON POINT (ALEXANDRA HILLS) FOR THE SAFETY OF PEDESTRIANS	4
7	PUBLIC PARTICIPATION.....	4
8	PETITIONS AND PRESENTATIONS.....	5
8.1	PETITION	5
8.1.1	PETITION (DIVISION 5) REQUEST FOR BITUMEN ON EASTBOURNE TERRACE, MACLEAY ISLAND	5
9	MOTION TO ALTER THE ORDER OF BUSINESS	5
10	DECLARATION OF MATERIAL PERSONAL INTEREST OR CONFLICT OF INTEREST ON ANY ITEMS OF BUSINESS	5

11	MAYORAL MINUTES.....	6
11.1	WEINAM CREEK CARPARKING.....	6
11.2	BACK TO BASICS PROGRAM.....	7
11.3	ABOLISH WASTE TRANSFER STATION DOMESTIC GATE FEES.....	9
12	REPORTS DIRECT TO COUNCIL.....	10
12.1	GOVERNANCE.....	10
12.1.1	AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - NATIONAL GENERAL ASSEMBLY.....	10
12.1.2	ELECTION PERIOD DELEGATIONS 2012.....	13
12.1.3	EXPENSES REIMBURSEMENT AND PROVISION OF FACILITIES FOR COUNCILLORS POLICY.....	15
12.1.4	NOMINATION FOR ELECTION FOR DISTRICT REPRESENTATION ON THE LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND POLICY EXECUTIVE.....	19
12.2	CORPORATE SERVICES.....	22
12.2.1	APRIL 2012 MONTHLY FINANCIAL REPORTS.....	22
12.2.2	2011/12 QUARTER 3 BUDGET REVIEW.....	25
12.2.3	REDLAND WATER POLICIES.....	28
13	NOTICE OF MOTION.....	31
13.1	NOTICE OF MOTION – CR OGILVIE (DIVISION 2).....	31
13.1.1	FORMER CSIRO PROPERTY TOONDAH HARBOUR.....	31
14	CORPORATE SERVICES.....	32
14.1.1	REQUEST FOR COUNCIL TO AWARD DELEGATED AUTHORITY TO THE CHIEF EXECUTIVE OFFICER.....	32
15	URGENT BUSINESS – CR OGILVIE.....	33
	<i>AUDITED 10 YEAR FINANCIAL PLAN.....</i>	<i>33</i>
16	MEETING CLOSURE.....	33

1 DECLARATION OF OPENING

The Mayor declared the meeting open at 10.00am and acknowledged the Quandamooka people, who are the traditional custodians of the land on which Council meets.

The Mayor also paid Council's respect to their elders, past and present, and extended that respect to other indigenous Australians who are present.

2 DEVOTIONAL SEGMENT

Pastor Jason Fiddes, a member of the Ministers' Fellowship led Council in a brief devotional segment.

3 RECOGNITION OF ACHIEVEMENT

- Luke Wallace, Council's Manager of Corporate Governance, was recognised at the Local Government Managers Australia (Queensland) Annual Awards for Excellence last month. Luke had been nominated in the category of 'Above and Beyond' for his unwavering commitment and excellent work over the last 18 months. Luke was presented with a certificate for his achievements as a finalist in this category. Luke's work has included the implementation of an enterprise wide approach to risk management enhancements to Council's reporting of its performance; and providing high levels of service to this community under the Right to Information Privacy access arrangements. Luke has worked very effectively with colleagues in other councils to share knowledge and resources, thereby reducing duplication of effort. He is highly regarded by his staff for his strong, engaging and compassionate leadership skills.
- The Planning Institute of Australia National Award for 'Best Planning Ideas' category was awarded to Redland City Council and our project partners, for ground-breaking planning tools developed to create a child and youth friendly city. Council's project partners, Geoff Woolcock from Griffith University, Laurel Johnson, and Play Environment Consulting worked alongside Council staff members Stephanie Wyeth, Emma Baker (both no longer with Council) and Noreen Ortico, under the leadership of Roberta Bonnin. The project team also consulted with and were inspired by young people's ideas and input. The "tools" now being used by Council and adapted by other local governments include a policy, a research report, a design guide and indicators.

The Project was recognised as ground-breaking because of the unique way the tools were developed and the integration of the tools into the practical, day-to-day workings across Council rather than simply creating new youth service areas. One of the key factors in developing a child and youth friendly city planning policy was the increasing challenge of modern-day childhood in western society. The designs of Redlands shopping precincts, streets, parks, marine infrastructure and residential areas, whether traditional low density or medium density, need to ensure that children can have active, safe and healthy lives in the Redlands. Council also wants to ensure that we have planning tools that respect the needs and the voice of young people in our community.

- Council's Waste team was a finalist in the 'Excellence in Sustainability' category for its work on the '10 bin option' and the Waste Disposal Strategy. In July 2011 Redland City Council's waste management team, RedWaste, introduced a new 'bin menu' allowing residents to mix'n'match their recycling and waste bin sizes to suit their household needs. The bin menu includes a new greenwaste service, which has seen a strong take up with over 12% of the City's residents now diverting their greenwaste from the general waste stream. As part of the roll-out, Council's waste management vehicles were progressively rebranded to raise the profile of Council's commitment to waste minimisation. This pro-active approach to introduce new systems to manage the City's rubbish allows residents to work with Council to minimise the impact of the rising costs of waste. The success of the project is a testament to RedWaste's passion and professionalism in providing effective waste management across the City.
- A local business 'Uncle Bob's Bakery' of Redland Bay, were recognised by the National Baking Industry Awards when Brett Noy's first year apprentice, Mr Elliott Paranihi-Doyle's Lamb and Rosemary Pie was chosen from over 1100 entries nationally to win 'Australian Best Lamb Pie'. Another of Mr Noy's bakers, Allan Watts won a gold medal for his chunky beef pie.

4 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

MEMBERS PRESENT:

Cr K Williams	Mayor
Cr W Boglary	Councillor Division 1
Cr C Ogilvie	Councillor Division 2
Cr K Hardman	Councillor Division 3
Cr L Hewlett	Councillor Division 4
Cr M Edwards	Councillor Division 5
Cr J Talty	Councillor Division 6
Cr M Elliott	Councillor Division 7
Cr A Beard	Deputy Mayor & Councillor Division 8
Cr P Gleeson	Councillor Division 9
Cr P Bishop	Councillor Division 10

EXECUTIVE LEADERSHIP GROUP:

Mr G Stevenson PSM	Chief Executive Officer
Mr N Clarke	General Manager Governance
Mr M Drydale	General Manager Corporate Services
Mrs T Averay	General Manager Environment Planning & Development
Mrs L Rusan	General Manager City Services

MINUTES:

Mrs E Striplin	Acting Corporate Meetings & Registers Team Leader
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5 RECEIPT AND CONFIRMATION OF MINUTES

5.1 GENERAL MEETING MINUTES 18 APRIL 2012

Moved by: Cr A Beard

Seconded by: Cr J Talty

That the minutes of the General Meeting of Council held on 18 April 2012 be confirmed.

[General Meeting Minutes 18 April 2012](#)

CARRIED

5.2 POST ELECTION MINUTES 17 MAY 2012

Moved by: Cr P Bishop

Seconded by: Cr M Edwards

That the minutes of the Post-Election Meeting of Council held on 17 May 2012 be confirmed.

[Post-Election Minutes 17 May 2012](#)

CARRIED

6 MATTERS OUTSTANDING FROM PREVIOUS COUNCIL MEETING MINUTES

The Chief Executive Officer presented the following items for noting:

6.1 PETITION (DIVISION 10) REQUEST FOR A NEW FOOTPATH ON COLLINGWOOD ROAD

At the General Meeting on 26 October 2011 Council resolved that the petition, which reads as follows, be received and referred to a committee or officer for a report back to Council:

"We the undersigned residents of Redland City, hereby petition Redland City Council to provide a new pathway along the southern side of Collingwood Road between Spoonbill Street and Hardy Road, to where a 'school-safe' crossing can be installed across Collingwood Road."

A report addressing this matter was due to be presented to the Planning & Policy Committee meeting on 7.3.2012. At the General Meeting 29.2.2012, the Chief Executive Officer advised the meeting that the above report would be presented at a subsequent meeting, due to further research being required on this matter.

6.2 APPEAL TO RAISE FUNDS TO PURCHASE A PIANO FOR RPAC

At the General Meeting on 14 December 2011 Council resolved that a report be prepared and presented to Council on how to establish such an appeal.

A report addressing this matter will be presented at a future Corporate Services & Governance Committee.

6.3 PETITION (DIVISION 4) REQUEST FOR COUNCIL TO PUT CONTRACT WITH SCAPE SHAPE ON HOLD IMMEDIATELY UNTIL FURTHER DISCUSSION TAKES PLACE REGARDING CURRENT POSITION OF STEPS AND RAMP AT ORANA ESPLANADE

At the General Meeting on 25 January 2012 Council resolved that the petition, which reads as follows, be received and referred to a Committee or officer for consideration and a report to the local government and that the current works be suspended and deferred pending the outcome of the report and decision of Council:

“Petition from residents requesting that Council put the contract with Scape Shape on hold immediately until further discussion takes place regarding correct position of steps and ramp. Correct position of steps at GPS co-ordination – 27.34.204 and 153.18.455.

A report addressing this matter will be presented to a future Committee meeting.

6.4 PARKING RESTRICTIONS IN CLEVELAND

At the General Meeting on 29 February 2012 Council resolved that a report be prepared and presented to Council regarding parking restrictions in Cleveland with the view of easing those restrictions.

A report addressing this matter will be presented at a future Committee meeting.

6.5 PETITION (DIVISION 8) REQUESTING THE COMPLETION OF THE FOOTPATH BETWEEN SHERWOOD COURT AND EUSTON COURT, WELLINGTON POINT (ALEXANDRA HILLS) FOR THE SAFETY OF PEDESTRIANS

At the General Meeting of 28 March 2012 Council resolved that the petition, which reads as follows, be received and referred to City Services to review/investigate and prepare a report to a future Customer Services Committee; and that the principal petitioner be advised in writing accordingly:

“Petition from ratepayers of Redland City requesting that Council complete the footpath between Sherwood Court and Euston Court, Wellington Point (Alexandra Hills) for the safety of pedestrians.”

A report addressing this matter will be presented to an ensuing Committee meeting.

7 PUBLIC PARTICIPATION

MOTION TO ADJOURN MEETING

Moved by: Cr A Beard
Seconded by: Cr P Gleeson

That Council adjourn the meeting for a 15 minute public participation segment.

CARRIED

1. Ms G Nemeth of Macleay Island welcomed the new Council.

MOTION TO RESUME MEETING

Moved by: Cr M Elliott

Seconded by: Cr J Talty

That the meeting proceedings resume.

CARRIED

8 PETITIONS AND PRESENTATIONS**8.1 PETITION****8.1.1 PETITION (DIVISION 5) REQUEST FOR BITUMEN ON EASTBOURNE TERRACE, MACLEAY ISLAND**

Moved by: Cr M Edwards

Seconded by: Cr L Hewlett

That Council resolve as follows:

1. That the petition be received and referred to a Committee or officer for consideration and a report to the local government; and
2. That the principle petitioner be advised in writing accordingly.

“Petition from residents requesting that bitumen on Eastbourne Terrace, Macleay Island is desperately needed”.

CARRIED

9 MOTION TO ALTER THE ORDER OF BUSINESS

Nil.

10 DECLARATION OF MATERIAL PERSONAL INTEREST OR CONFLICT OF INTEREST ON ANY ITEMS OF BUSINESS

Nil.

11 MAYORAL MINUTES**11.1 WEINAM CREEK CARPARKING****COUNCIL RESOLUTION**

Moved by: Cr K Williams

That Council resolve as follows:

1. That Council acknowledges that recent, and imminent, interim improvements to car-parking at Weinam Creek have adequately alleviated problems for car-park users and local residents for the short-term;
2. That Council directs the Chief Executive Officer to cease negotiation or acquisition of land required for the proposed offsite car park;
3. That Council acknowledges strong and persistent public opinion which is not supportive of the direction that Council had previously proposed;
4. That the Chief Executive Officer present a report to Council, as soon as possible regarding the current status and outlook for the previously adopted initiatives for Weinam Creek car-parking, with a view to Council rescinding the previous resolutions; particularly abandoning the proposed charging and the proposed remote secure car-park;
5. That the Chief Executive Officer present a report to Council in due course regarding the current status and outlook for longer term opportunities, with a view to focusing attention on the development of partnerships with State Government and private sector relating to public transport integration, alternative transport routes and development of marine infrastructure and associated facilities at Weinam Creek; and
6. That the Chief Executive Officer present a communications plan that will ensure that the changes to Council's direction are adequately conveyed to, and understood by, those affected by the decision.

CARRIED

DIVISION:

FOR: Crs Bishop, Gleeson, Beard, Talty, Edwards, Hewlett, Hardman, Ogilvie, Boglary and Williams

AGAINST: Cr Elliott

11.2 BACK TO BASICS PROGRAM

COUNCIL RESOLUTION

Moved by: Cr K Williams

That Council resolve as follows:

1. That Council acknowledges that it has an obligation to continually review its services to ensure that it meets community expectations to provide fundamental local government services as its priority and that it does not compromise the quality of the services by diverting resources to lower priority needs, as espoused in Council's Core Business and Service Level Review Policy (POL-3089);
2. That, to this end the Chief Executive Officer be requested to present a report to Council as a matter of priority which identifies options and recommendations for initiation of a "Back to Basics" program, including but not necessarily limited to the following:
 - identification of lower priority services that might be subject to early low-impact reform (eg service level or service delivery mode);
 - Identification and recognition of ongoing operational "Back to Basics" initiatives (eg service level or process improvements) when appropriate in reports to Council;
 - Systematic and progressive review of high cost/low value services that might be subject to more significant reform (eg service level or service delivery mode) over a longer period (2 years), noting that this will supersede the existing Core Business and Service Level Review Program; and
 - Application of a "Back to Basics" policy imperative as an overlay to routine and periodic strategy and policy review, and annual budget development and adoption, and quarterly budget review.
3. That in addition, the Chief Executive Officer be requested to present a report to Council as a matter of priority which identifies options and recommendations for initiation of a "Red Tape Reduction" program, including but not necessarily limited to the following:
 - Establishment of a task-force (possibly constituted as a statutory Advisory Committee) comprising Councillors, community representatives (skills and knowledge based appointments) and relevant senior officers to advise Council on potential reform opportunities to improve efficiency in Council services, with an initial focus on regulatory services; and
 - Application of a "Red Tape Reduction" policy imperative as an overlay to the imminent review of Council's Local Laws.
4. That the intention of initiating these reforms is not to achieve radical, unsustainable reform, but rather to ensure that the allocation of resources is efficiently applied to the highest and most fundamental priorities for the community in a considered, effective and sustainable manner; and

5. That in embarking on these reforms, Council reaffirms its policy commitment to meaningful engagement with affected parties (including customers, employees and contractors) prior to implementing any significant reform (as espoused in Council's Core Business and Service Level Review Policy (POL-3089).

CARRIED (unanimously)

**11.3 ABOLISH WASTE TRANSFER STATION DOMESTIC GATE FEES
COUNCIL RESOLUTION**

Moved by: Cr K Williams

That Council resolve to:

1. Abolish waste transfer station domestic gate fees from 1 July, 2012, subject to contracts being satisfactorily negotiated;
2. Direct the CEO to immediately deal with any contractual obligations as a priority; and
3. Review the waste management policy in relation with a view to encourage waste reduction through innovative methods rather than regulated practices and better empower businesses and residents to participate in waste minimisation.

CARRIED

DIVISION:

FOR: Crs Beard, Talty, Edwards, Hewlett, Hardman and Williams

AGAINST: Crs Bishop, Gleeson, Elliott, Ogilvie and Boglary

12 REPORTS DIRECT TO COUNCIL

12.1 GOVERNANCE

12.1.1 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - NATIONAL GENERAL ASSEMBLY

Dataworks Filename:	GOV Australian Local Government Association – Constitutional Recognition
Responsible Officer:	Luke Wallace Manager Corporate Governance
Author:	Trevor Green Senior Advisor Environmental Health

EXECUTIVE SUMMARY

The 2012 Australian Local Government Association (ALGA) National General Assembly will be held in Canberra from June 17 to June 20. The theme for this year's Assembly is 'National Voice, Local Choice – Infrastructure, Planning, Services'.

A number of key political speakers have been invited to address the Assembly and delegates will debate and vote on a series of motions relating to the theme.

Council is a member of ALGA and has a strong record of contributing motions and supporting ALGA in its advocacy efforts for local government across Australia.

PURPOSE

The purpose of this report is to seek Council's endorsement for attendance by the Mayor and one other Councillor at the 2012 ALGA National General Assembly.

BACKGROUND

Each year the ALGA National General Assembly draws delegates from across local government in Australia to debate and vote on significant motions and to listen to the key political and business leaders who address the forum. Council is a member of ALGA and has a strong record of contributing to debate and supporting key ALGA initiatives such as local government constitutional recognition. As a member of ALGA, Council has full voting rights on the motions that will be debated by delegates

ISSUES

The 2012 National General Assembly will be held in Canberra from Sunday 17 June to Wednesday 20 June. The theme for the 2012 NGA is 'National Voice, Local Choice – Infrastructure, Planning, Services'.

The three elements of the theme allow for an exploration of the key priorities and challenges facing governments and local communities:

- Infrastructure allows delegates to focus on the local and community infrastructure provided by local government and seeks to develop innovative ideas for the provision of this infrastructure now as well as into the future;

- Planning recognises the important role local government plays in planning for local communities. It asks delegates to consider how best to provide this critical role and the impact it has on shaping the future of communities in Australia; and
- Services refers to the wide range of services provided by local government and the need to ensure the delivery of these services caters to the needs and opportunities in Australia's diverse communities.

Relevant motions will be submitted against these themes and Council's membership of ALGA entitles Council to contribute to debate and to vote on each motion after it is debated.

As well as the formal voting process, delegates will be provided with an update on the push for local government constitutional recognition and the opportunity to listen to a number of key speakers. Invited speakers include:

- The Prime Minister;
- The Leader of the Opposition;
- The Minister for Regional Australia, Regional Development and Local Government;
- The Minister for Health;
- The Shadow Minister for Regional Development, Local Government and Water; and
- The Leader of the Greens.

RELATIONSHIP TO CORPORATE PLAN

8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

- 8.3 Establish and maintain effective partnerships with local, regional and national organisations and governments to deliver the visions and goals of the community

FINANCIAL IMPLICATIONS

This recommendation does not require any change to the current year's budget as funds have already been allocated.

PLANNING SCHEME IMPLICATIONS

There are no City Planning and Environment implications associated with this report.

CONSULTATION

No formal consultation has taken place in preparing this report. This is an annual local government forum that Council has traditionally been represented at. Attendance at the Assembly will provide the Mayor the opportunity to consult with peers from throughout Australia.

OPTIONS**Preferred**

That Council resolve to approve attendance by the Mayor and interested Councillors at the 2012 Australian Local Government Association National General Assembly as mandatory professional development in accordance with Council's "Expenses Reimbursement and Provision of Facilities for Councillors" Policy and Guidelines.

Alternative

That Council only sends the Mayor and one other Councillor to this year's Australian Local Government National General Assembly.

That Council does not send any delegates to this year's Australian Local Government National General Assembly.

OFFICER'S RECOMMENDATION

That Council resolve to approve attendance by the Mayor and interested Councillors at the 2012 Australian Local Government Association National General Assembly as mandatory professional development in accordance with Council's "Expenses Reimbursement and Provision of Facilities for Councillors" Policy and Guidelines.

COUNCIL RESOLUTION

Moved by: Cr A Beard

Seconded by: Cr P Gleeson

That Council resolve to approve attendance by the Mayor, Councillor Julie Talty and Councillor Paul Bishop at the 2012 Australian Local Government Association National General Assembly as mandatory professional development in accordance with Council's "Expenses Reimbursement and Provision of Facilities for Councillors" Policy and Guidelines.

CARRIED

DIVISION:

FOR: Crs Bishop, Gleeson, Beard, Talty, Elliott, Edwards, Hardman, Ogilvie, Boglary and Williams

AGAINST: Cr Hewlett

12.1.2 ELECTION PERIOD DELEGATIONS 2012

Dataworks Filename: GOV Delegations LGA s.472

Responsible Officer: Nick Clarke
General Manager Governance

Author: Trevor Green
Senior Advisor Environmental Health

EXECUTIVE SUMMARY

At Council's General Meeting 28 March 2012 (Item 15.2.5) Council resolved to provide the Chief Executive Officer delegated authority on a number of matters, for the period from the conclusion of the election until the Post-Election meeting. The resolution also specified that all matters determined under these delegations be reported to the first General Meeting of the new Council.

No matters were determined by the Chief Executive Officer under these delegations.

PURPOSE

To report to Council regarding matters determined by the Chief Executive Officer, under delegations provided at Council's General Meeting 28 March 2012 (Item 15.2.5).

BACKGROUND

At Council's General Meeting 28 March 2012 (Item 15.2.5) Council resolved:

That for the period from the conclusion of the election until the Post-Election meeting, the Chief Executive Officer be delegated, under s.257(1)(a) of the *Local Government Act 2009*:

- 1.1. The existing powers of the Development and Community Standards Committee to:
 - 1.1.1. Decide development applications under the Sustainable Planning Act 2009 and the Integrated Planning Act 1997; and
 - 1.1.2. Provide instructions to legal counsel for appeal matters actioned under Chapter 6 of the Sustainable Planning Act 2009 and Chapter 4 of the Integrated Planning Act 1997.
- 1.2. To make, vary and discharge contracts with a value in excess of \$500,000.

During this period, the Chief Executive Officer would consult with the "Mayor elect" in the event that he has to make a decision under delegated authority. Should the matter relate to deciding a development application, the Chief Executive Officer would also consult with the "Councillor elect" for that division.

That all matters determined under the above delegations be reported to the first General Meeting of the new Council.

ISSUES

During the period from the conclusion of the election until the Post-Election meeting no matters were determined by the Chief Executive Officer, under the above delegations.

RELATIONSHIP TO CORPORATE PLAN

8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals.

- 8.5 Be transparent and consistent in the way we manage the organisation, its risks and obligations and ensure we are delivering against our priorities.

FINANCIAL IMPLICATIONS

There are no financial implications impacting Council as a result of this report.

PLANNING SCHEME IMPLICATIONS

There are no City Planning & Environment implications associated with this report.

CONSULTATION

The Chief Executive Officer was consulted in the preparation of this report.

OPTIONS

Preferred

That Council resolve to note that during the period from the conclusion of the election until the Post-Election meeting, no matters were determined by the Chief Executive Officer, under delegation, as per Council's resolution of Council's General Meeting 28 March 2012 (Item 15.2.5).

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr M Elliott
Seconded by: Cr C Ogilvie

That Council resolve to note that during the period from the conclusion of the election until the Post-Election meeting, no matters were determined by the Chief Executive Officer under delegation, as per Council's resolution of Council's General Meeting 28 March 2012 (Item 15.2.5).

CARRIED

12.1.3 EXPENSES REIMBURSEMENT AND PROVISION OF FACILITIES FOR COUNCILLORS POLICY

Dataworks Filename: GOV Councillors – Expenses Reimbursement Policy
POL-3076
GL-3076-001

Attachment: [Expenses Reimbursement and Provision of Facilities for Councillors](#)

Responsible Officer: Nick Clarke
General Manager Governance

Author: Nick Clarke
General Manager Governance

EXECUTIVE SUMMARY

Council is required to adopt an *expenses reimbursement policy* to define reasonable expenses that may be reimbursed to Councillors and the facilities that may be provided to Councillors. This report recommends some changes to the existing policy.

PURPOSE

The purpose of this report is to seek Council's adoption of a revised Expenses Reimbursement and Provision of Facilities for Councillors Policy and Guidelines ("the Policy" and "the Guidelines").

BACKGROUND

Section 45 *Local Government (Operations) Regulation 2010* requires Council to adopt, by resolution, an *expenses reimbursement policy* or an amendment to its *expenses reimbursement policy*. Council's current Policy was last amended on 29 June 2011, at which time a minor addition was made to the facilities entitlements, providing Councillors with access to corporate social media sites.

It is timely, given the election of a new Council, that Councillors review the current Policy and consider re-approving it with amendments.

The changes proposed for Council consideration are summarised as follows:

- a) Updating of the document to provide references to current legislation;
- b) Introduction of an amended process for Councillors to reimburse Council for private use of their mobile telephones (this is an efficiency improvement);
- c) A new procedure for defining 'mandatory training' is to be introduced, with a list being prepared for submission to Council for approval at its meeting in June 2012 (this will provide more effective use of the training budget and process efficiencies);

- d) The current 'attachments' to the Policy are to become Guidelines. The Guidelines contain much of the detail of the entitlements. The Guidelines will also require Council adoption;
- e) The option to claim daily meal allowances whilst travelling will be removed, with the reimbursement of actual expenses incurred being the only option (efficiency improvement);
- f) Inclusion of an option to have home ADSL Broadband costs reimbursed when required for business use in the absence of a wireless connection;
- g) Clarification of persons authorised to approve expenditure under the Policy (provides flexibility and efficient approval process);
- h) Removal of cash advances for domestic travel (efficiency improvement - simplifies the process);
- i) Increased daily cash advance for international travel is to be provided (benchmarked against other local governments to reflect actual costs of such travel). This advance is subsequently reconciled against the actual costs incurred. An option to use a corporate credit card (for legitimate business-related use) is provided as the preferred option;
- j) An amendment to the frequency of Councillor's newsletters from four to three per year (reflects aim to avoid budget increases and acknowledges operational practicalities); and
- k) Elimination of Councillor Jacket.

ISSUES

There are several statutory requirements relating to the consideration and adoption of an *expenses reimbursement policy*.

Any policy adopted for this purpose must be consistent with the *local government principles* and the *financial sustainability criteria*.

The *local government principles* are found in section 4 *Local Government Act 2009*:

"(2) The local government principles are—

(a) transparent and effective processes, and decision-making in the public interest; and

(b) sustainable development and management of assets and infrastructure, and delivery of effective services; and

(c) democratic representation, social inclusion and meaningful community engagement; and

(d) good governance of, and by, local government; and

(e) ethical and legal behaviour of councillors and local government employees."

The financial sustainability criteria are found in section 102 *Local Government Act 2009*:

“(1) To ensure that local governments are financially sustainable, each local government must implement systems to meet the following financial sustainability criteria—

(a) financial risks are to be managed prudently;

(b) financial policies are to be formulated—

(i) to ensure a reasonable degree of equity, stability and predictability; and

(ii) so that current services, facilities and activities are financed by the current users of the services, facilities and activities; and

(iii) having regard to the effect of the policies on the future users of services, facilities and activities;

(c) full, accurate and timely information about the local government’s finances and infrastructure (including a report mentioned in section 104(7), for example) is to be made available to the public on the local government’s website.”

Section 46 *Local Government (Operations) Regulation 2010* requires Council to publish a notice of the adoption of an *expenses reimbursement policy* in a local newspaper and on the Council’s website as soon as practicable after the resolution is made.

Any decision about its *expenses reimbursement policy* must be made by Council at a meeting that is open to the public (section 47 *Local Government (Operations) Regulation 2010*).

Section 114(1)(d) *Local Government (Finance, Plans and Reporting) Regulation 2010* requires Council to include a copy of its *expenses reimbursement policy* in its Annual Report.

The recommendation in this report is consistent with the requirements above. The publication requirements will be actioned by the Governance Department following a resolution to adopt the Policy.

RELATIONSHIP TO CORPORATE PLAN

8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents’ participation in local decision making to achieve the community’s Redlands 2030 vision and goals

8.5 Be transparent and consistent in the way we manage the organisation, its risks and obligations and ensure we are delivering against our priorities

FINANCIAL IMPLICATIONS

This recommendation does not require any change to the current year’s budget as funds have already been allocated.

PLANNING SCHEME IMPLICATIONS

There are no implications for the Redlands Planning Scheme.

CONSULTATION

The Mayor, all councillors and the Chief Executive Officer were consulted in this review.

OPTIONS**Preferred**

That Council resolve to adopt the attached Draft Expenses Reimbursement and Provision of Facilities for Councillors Policy (POL-3076) and Guidelines (GL-3076-001 Parts A and B).

Alternative

That Council adopt the Policy and Guidelines with further amendments.

OFFICER'S RECOMMENDATION

That Council resolve to adopt the attached Draft Expenses Reimbursement and Provision of Facilities for Councillors Policy (POL-3076) and Guidelines (GL-3076-001 Parts A and B).

COUNCIL RESOLUTION

Moved by: Cr W Boglary

Seconded by: Cr P Gleeson

That Council resolve to adopt the attached Draft Expenses Reimbursement and Provision of Facilities for Councillors Policy (POL-3076) and Guidelines (GL-3076-001 Parts A and B) as amended.

CARRIED

12.1.4 NOMINATION FOR ELECTION FOR DISTRICT REPRESENTATION ON THE LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND POLICY EXECUTIVE

Datworks Filename: GOV Statutory Council Resolutions

Responsible Officer: Nick Clarke
General Manager Governance

Author: Trevor Green
Principal Advisor Corporate and Democratic
Governance

EXECUTIVE SUMMARY

The Local Government Association of Queensland (LGAQ) is the peak body for local government in Queensland. All Queensland councils are members of the LGAQ.

Redland City Council can nominate an elected member for the election of District Representative to the LGAQ Policy Executive for the SROC area of the South-East electoral district.

PURPOSE

The purpose of this report is for Council to nominate an elected member for the election of District Representative to the LGAQ Policy Executive for the SROC area of the South-East electoral district.

BACKGROUND

The Local Government Association of Queensland (LGAQ) is the peak body representing local government in Queensland. It is a not-for-profit association setup for the purpose to serve Queensland's 73 councils and their individual needs. All Queensland councils are members of the LGAQ.

The LGAQ is administered by a Policy Executive consisting of a group of Mayors and Councillors, who are elected by their peers to represent all regions of Queensland. The Association's Policy Executive is responsible for the determination of the Association's policy on behalf of member councils. The Policy Executive consists of 13 electoral district representatives and the President. The Policy Executive appoints three Directors to join the LGAQ President in forming the LGAQ Board.

ISSUES

Councils within a district are entitled to nominate candidates for election from amongst elected members of the Councils within their district, or in the South-East electoral district, one representative per sub ROC (Regional Organisation of Councils) area. Redland City Council is in the SROC area consisting of the Gold Coast, Logan and Redland cities. In relation to voting between the three councils, Gold Coast is allocated 10 votes, Logan 10 votes and Redland 6 votes.

The nomination by a council can be for of an elected member of another council in their area. The aim is to have representation by an elected member who will provide the optimum input for the area into the decision making of the administration of the LGAQ.

Nomination of an elected member from a council must be by resolution of the Council and be received by the LGAQ on the nomination form by 5.00pm, Friday 1 June.

It is recommended that Council nominate a representative from the elected members of Gold Coast, Logan and Redland City Councils, who is considered the most appropriate person to represent the area, for the election of District Representative to the LGAQ Policy Executive for the SROC area of the South-East electoral district.

RELATIONSHIP TO CORPORATE PLAN

8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals.

FINANCIAL IMPLICATIONS

There are no financial implications impacting Council as a result of this report.

PLANNING SCHEME IMPLICATIONS

There are no City Planning & Environment implications associated with this report.

CONSULTATION

Consultation has occurred with the Local Government Association of Queensland in the preparation of this report.

OPTIONS

Preferred

That Council resolve to nominate a representative from the elected members of Gold Coast, Logan and Redland City Councils, who is considered the most appropriate person to represent the area, for the election of District Representative to the LGAQ Policy Executive for the SROC area of the South-East electoral district.

Alternative

That Council not nominate an elected member from Gold Coast, Logan and Redland City Councils for the election of District Representative to the LGAQ Policy Executive for the SROC area of the South-East electoral district.

OFFICER'S RECOMMENDATION

That Council resolve to nominate a representative from the elected members of Gold Coast, Logan and Redland City Councils, who is considered the most appropriate person to represent the area, for the election of District Representative to the Local Government Association of Queensland Policy Executive for the SROC area of the South-East electoral district.

COUNCIL RESOLUTION

Moved by: Cr W Boglary
Seconded by: Cr M Edwards

That Council resolve not to nominate a Councillor from Redland City Council for election of District Representative to the Local Government Association of Queensland Policy Executive for the SROC area of the South-East electoral district.

CARRIED

12.2 CORPORATE SERVICES

12.2.1 APRIL 2012 MONTHLY FINANCIAL REPORTS

Dataworks Filename: FM Monthly Financial Reports to Council

Attachment: [April 2012 Monthly Financial Report](#)

Responsible Officer: Martin Drydale
General Manager Corporate Services

Author: Sandra Bridgeman
Financial Reporting Manager

EXECUTIVE SUMMARY

Section 152(2) of the *Local Government (Finance Plans & Reporting) Regulation 2010* requires the Chief Executive Officer to present the financial report to a monthly meeting.

The financial statements for April 2012 demonstrate that Council exceeded targets set in the 2011-2012 budget for five of the seven Financial Stability Key Financial Performance Indicators. These are:

- ability to pay our bills – current ratio;
- ability to repay our debt – debt servicing ratio;
- cash balance;
- cash balances – cash capacity in months; and
- long term financial stability – debt to assets ratio.

The following Financial Stability Ratio Key Financial Performance Indicators are unfavourable and outside of Council's target range:

- level of dependence on general rate revenue; and
- operating performance

With respect to the five measures of sustainability adopted as part of the 2011-2012 budget Council is currently meeting four of the five targets. The measures currently being met are:

- net financial liabilities ratio;
- interest cover ratio;
- asset consumption ratio; and
- operating surplus ratio

Council's system is currently being structured to measure its' asset sustainability ratio.

PURPOSE

The purpose is to present the April 2012 financial report to Council and explain the content and analysis of the report. Section 152(2) of the *Local Government*

(Finance, Plans & Reporting) Regulation 2010 requires the Chief Executive Officer of a local government to present statements of its accounts to the local government.

BACKGROUND

The Corporate Plan contains a strategic priority to support the organisation's capacity to deliver services to the community by building a skilled, motivated and continually learning workforce, ensuring assets and finances are well managed, corporate knowledge is captured and used to best advantage, and that services are marketed and communicated effectively.

ISSUES

Please refer to the attached Monthly Financial Performance Report.

RELATIONSHIP TO CORPORATE PLAN

8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

8.7 Ensure Council resource allocation is sustainable and delivers on Council and community priorities

8.8 Provide clear information to citizens about how rates, fees and charges are set and how Council intends to finance the delivery of the Community Plan and Corporate Plan

FINANCIAL IMPLICATIONS

Please refer to the attached Monthly Financial Performance Report.

Council has been given confirmation by Queensland Treasury Corporation (QTC) to borrow up to \$13M for 2011/12 financial year. At this stage it is expected that Council will borrow \$5.5M for the Phase 3 – Judy Holt Eastern Batter remediation and associated works. Further borrowing requirements will be determined as part of the Q3 budget review, however Council is not expecting to draw down the full \$13M. Council anticipates that forecast borrowings for the end of 2011/12 will be in the range of \$62M-\$65M instead of the original forecast balance of \$68M.

PLANNING SCHEME IMPLICATIONS

The City Planning & Environment Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has taken place amongst Council departmental officers, Financial Reporting and Capital Management Team and the Executive Leadership Group.

OPTIONS**Preferred**

That Council resolve to note the End of Month Financial Reports for April 2012 and explanations as presented in the Monthly Financial Performance Report.

Alternative

That Council requests additional information.

**OFFICER'S RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr M Elliott

Seconded by: Cr A Beard

That Council resolve to note the End of Month Financial Reports for April 2012 and explanations as presented in the attached Monthly Financial Performance Report.

CARRIED

12.2.2 2011/12 QUARTER 3 BUDGET REVIEW**Dataworks Filename:** FM Budget Review Committee Reports**Attachment:** [Quarter 3 Budget Return Submissions](#)**Responsible Officer:** Martin Drydale
General Manager Corporate Services**Author:** Sandra Bridgeman
Financial Reporting Manager

EXECUTIVE SUMMARY

This report highlights Council's budgeted financial position forecast to 30 June 2012 based upon budget submissions made as part of Council's third quarter budget (Q3) review process at 31 March 2012.

Attached to this report are the following details:

- Revised Key Performance Indicators (KPIs) for 2011-12
- Revised 2011-12 Statement of Cash Flows
- Revised 2011-12 Statement of Financial Position (Balance Sheet)
- Revised 2011-12 Operating Statements, Capital Funding and Other Items
- Summary and Detailed listing of Budget Review Submissions

It is proposed that Council resolve to adopt the revised budget for 2011/12 at Redland City Council (RCC) consolidated level. In addition to this and in accordance with the Local Government Act 2009 (Qld), it is proposed that Council resolve to adopt the Redland Waste financial statements that are presented in the attached documentation.

PURPOSE

This report and the accompanying attachments addresses known budget expectations, significant forecast variances and proposes budget review submissions for the 2011/12 revised budget.

BACKGROUND

This report presents a review of the 2011/12 revised budget as at 31 March 2011. As part of Council's financial management framework, comprehensive quarterly budget reviews are undertaken by all departments. The Q3 budget review usually focuses on making any final corrections to adopted budget figures and incorporating any final new or changed programmes or priorities for the financial year.

ISSUES

This proposed budget review results in the majority of key performance indicators (KPIs) being favourable against their respective targets, however, four ratios remain outside a desired favourable targeted range.

The ratios that do not meet their targets are:

- Level of dependence on general rate revenue – marginally outside the targeted range of no greater than 45%. Note, under this proposed budget this ratio has improved from the previous revised budgeted position of 47.6% to 47.1%.
- Operating performance KPI currently forecast to be 7.9%, however, this still exceeds original budgeted position of 5.4%.
- Operating surplus ratio – currently forecast at -11.67%, however, this exceeds the original budgeted position of -13.44%, thus indicating the savings and efficiencies found throughout the revised budget reviews year to date. Continued financial analysis and forecasting anticipates a move from deficit to surplus in 2013/14; and
- Asset sustainability ratio – the ratio illustrates the need to renew assets, however, the targeted range of greater than 90% is not an RCC specific target. This proposed budget review strengthens this ratio by 2.5% and RCC continues to work towards identifying a threshold for this metric that better reflects the needs of the organisation.

Even though this proposed review has the above indicators unfavourable to their respective desired targets, the adoption of the proposed review items into Council's 2011/12 budget will not impact Council's ability to meet its financial obligations as they fall due.

RELATIONSHIP TO CORPORATE PLAN

9. An efficient and effective organisation

Council is well respected and seen as an excellent organisation which manages resources in an efficient and effective way

- 9.5 Ensure robust long term financial planning is in place to protect the financial sustainability of Council.
- 9.7 Develop our procurement practices to increase value for money within an effective governance framework.
- 9.8 Work 'smarter' across departments, in multi-disciplinary teams to achieve continuous improvement and effective co-ordination.

FINANCIAL IMPLICATIONS

This recommendation requires a change to the current year's revised budget and the accompanying attachments outline in detail the individual budget submissions as well as the projected financial statements forecast to 30th June 2012.

This proposed budget review forecasts that Council will increase its cash holding position for year ending 30th June 2012 by \$4.1m. The favourable cash movements primarily influencing this movement include;

- \$1.06m favourable movement in operational costs (\$189k in employee costs and \$871k in materials and services)
 - \$2.69m net favourable movement in cash outlay for capital/investment activities for the current year. Included within this overall movement Council is expected
-

to receive \$211k in additional proceeds from sale whilst the proposed capital expenditure for 2011/12 is forecast to decrease by \$3.89m, however, this is offset by accompanying capital funding sources to projects of \$1.41m. A number of projects have been identified within this proposed budget review to be deferred from 2011/12 and these can be identified within the attached reports from page 11 to 34.

CONSULTATION

Consultation for the preparation of this budget review has occurred amongst relevant officers and management across Council over the period of April to early May 2012. Officers presented the proposed budget review and detailed submissions to ELG on 16th May 2012.

OPTIONS

Preferred

That Council resolve to:

1. Adopt the Revised Budget for 2011-12 at Redland City Council consolidated level which refers to the following;
 - a) RCC Statement of Cash flows;
 - b) RCC Statement of Financial Position (Balance Sheet) and
 - c) RCC Operating and Capital Funding Statement.
2. Meet the requirements of the *Local Government Act 2009* (Qld) and adopt the Redland Waste Operating and Capital Funding Statements.

Alternative

That Council resolve to not adopt the revised budget for 2011-12.

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr M Elliott
Seconded by: Cr A Beard

That Council resolve as follows:

1. **Adopt the Revised Budget for 2011-12 at Redland City Council consolidated level which refers to the following;**
 - a) **RCC Statement of Cash flows;**
 - b) **RCC Statement of Financial Position (Balance Sheet) and**
 - c) **RCC Operating and Capital Funding Statement.**
2. **Meet the requirements of the *Local Government Act 2009* (Qld) and adopt the Redland Waste Operating and Capital Funding Statements.**

CARRIED

12.2.3 REDLAND WATER POLICIES

Dataworks Filename: GOV WRAD – RCC Business Readiness
GOV Administrative/Corporate/Statutory Policy
Documentation
L&E Local Law No 31 - Water Supply

Attachments: [POL-3059 Wastewater Main Extensions Request from Resident](#)
[POL-0027 Water Charge Remissions for Home Dialysis Machine Users](#)
[POL-1234 Trade Waste 2012](#)
[POL-2592 Water Charge Remissions for Concealed Leaks](#)
[POL-3027 Application of Wastewater Charges](#)
[POL-3028 Application of Water Charges](#)
[POL-3054 Water Main Extensions Request from Resident](#)
[POL-3055 Provision of Wastewater House Sewer Connection](#)
[POL-3058 Wastewater Main Extensions for Commercial Props](#)

Responsible Officer: Martin Drydale
General Manager Corporate Services

Author: Gary Soutar
General Manager (Elect), Redland Water

EXECUTIVE SUMMARY

As a result of the State government's water reform in South-East Queensland (SEQ), a number of Redland City Council's policies were declared obsolete effective midnight on 30 June 2010.

Now that the State government has passed legislation disbanding Allconnex Water and handing control of its water business back to Redland City Council, and to allow Redland Water to commence business on 1 July 2012, a number of Redland Water policies need to be re-adopted by Council.

PURPOSE

The purpose of this report is to request that Council adopt the following policies:

- POL0027 – Water Charge Remissions for Home Dialysis Machine Users
 - POL1234 – Trade Waste
 - POL2592 – Water Charge Remissions for Concealed Leaks
 - POL3027 – Application of Wastewater Charges
 - POL3028 – Application of Water Charges
 - POL3054 - Water Main Extensions – Request from a Resident
 - POL3055 – Provision of Wastewater House Connections
-

- POL3058 – Wastewater Main Extensions for Commercial Properties and Multi-Unit Dwellings at Pt Lookout
- POL3059 – Wastewater Main Extensions – Request from a Resident

BACKGROUND

With the transition of Redland Water from Allconnex Water to Redland City Council on 1 July 2012, the policies attached to this report will form part of Council's operations as a water service provider. As these policies were declared obsolete at its General Meeting on 30 June 2010, they now need to be re-adopted by Council in order that they can be administered by Redland Water.

ISSUES

The affected policies are:

- POL0027 – Water Charge Remissions for Home Dialysis Machine Users;
- POL1234 – trade waste;
- POL2592 – water charge remissions for concealed leaks;
- POL3027 – application of wastewater charges;
- POL3028 – application of water charges;
- POL3054 – water main extensions – request from a resident;
- POL3055 – provision of wastewater house connections;
- POL3058 – wastewater main extensions for commercial properties and multi-unit dwellings at Pt Lookout;
- POL3059 – wastewater main extensions – request from a resident.

As part of this process, a review of applicable legislation relevant to each policy was undertaken which constitute the only changes at this time.

Adopting the policies at this time is a first step and priority will be given by Redland Water to review each policy within the first twelve months of operation.

RELATIONSHIP TO CORPORATE PLAN

5. Wise planning and design

We will carefully manage population pressures and use land sustainably while advocating and taking steps to determine limits of growth and carrying capacity on a local and national basis, recognising environmental sensitivities and the distinctive character, heritage and atmosphere of local communities. A well planned network of urban, rural and bushland areas and responsive infrastructure and transport systems will support strong healthy communities.

- 5.12 Plan, provide and advocate for essential physical and social infrastructure that supports community well-being and manage council's existing infrastructure assets to ensure current service standards are maintained or improved.

FINANCIAL IMPLICATIONS

- If Council does not adopt POL3027 – wastewater services – application of charges and POL3028 – water services – application of charges, there will be no head of power to make any utility charges; and
- If Council does not adopt POL0027 – water charge remissions for home dialysis machine users and POL2592 – water charge remissions for concealed leaks, Council will not be able to provide concessions.

The adoption of these policies will result in no additional costs to Redland Water or concessions to customers than are currently being incurred or provided.

CONSULTATION

Consultation has taken place with:

- Chief Executive Officer Redland City Council;
- General Manager, Corporate Services, Redland City Council
- Water Programme Manager;
- General Manager (Elect), Redland Water;
- Group Manager – Customer & Retail Services (Elect), Redland Water;
- Group Manager – Distribution & Treatment Services (Elect), Redland Water
- PA to General Manager (Elect), Redland Water

**OFFICER'S RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr M Elliott
Seconded by: Cr P Gleeson

That Council resolve as follows:

1. To adopt the following policies effective 1 July 2012;
 - a) POL0027 – water charge remissions for home dialysis machine users;
 - b) POL1234 – trade waste;
 - c) POL2592 – water charge remissions for concealed leaks;
 - d) POL3027 – application of wastewater charges;
 - e) POL3028 – application of water charges;
 - f) POL3054 – water main extensions request from resident;
 - g) POL3055 – provision of wastewater house connections;
 - h) POL3058 – sewer main extensions for commercial properties and multi-unit dwellings at Pt Lookout;
 - i) POL3059 – sewer main extensions – request from a resident; and
2. That Redland Water review these policies by 30 June 2013.

CARRIED

13 NOTICE OF MOTION**13.1 NOTICE OF MOTION – CR OGILVIE (DIVISION 2)****13.1.1 FORMER CSIRO PROPERTY TOONDAH HARBOUR**

In accordance with notice given on 22 May 2012, Cr Ogilvie moved as follows:

COUNCIL RESOLUTION

Moved by: Cr C Ogilvie
Seconded by: Cr W Boglary

That Council resolve as follows:

1. That Council officers be asked to bring a report to Council to advise on actions taken, and provide advice on further options, regarding the short-to-medium term utilisation of the newly purchased (former CSIRO) property at Toondah Harbour;
2. That the report consider the following uses:
 - a) Commercial letting of office space;
 - b) A business incubator;
 - c) Community group office space and meeting rooms;
 - d) Commercial letting to an aquaculture venture; and
 - e) Commercial letting to the UQ Moreton Bay Marine Research Station for research purposes.
3. That the report be made available prior to the 1st Qtr budget review of the 12/13 FY so that any possible budget implications might also be considered in a timely fashion.

CARRIED

14 CORPORATE SERVICES**14.1.1 REQUEST FOR COUNCIL TO AWARD DELEGATED AUTHORITY TO THE CHIEF EXECUTIVE OFFICER**

Dataworks Filename: CP Maintenance - Council Buildings
T-1562-11/12-RCC

Responsible Officer: Jillian Jones
Facilities Services Manager

Author: Gail Widrose
Manager Procurement Operations

EXECUTIVE SUMMARY

A confidential report from General Manager Corporate Services was moved in open session.

**OFFICER'S RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr M Elliot
Seconded by: Cr P Gleeson

That Council resolve as follows:

- 1. To delegate authority to the Chief Executive Officer, under section 257 (1)(b) of the *Local Government Act 2009* to:
 - a) Award the contract(s) under delegation to the successful contractor/s;**
 - b) Make, vary and discharge the contract in accordance with the agreed contract terms for any changes; and**
 - c) Sign all relevant documentation.****
- 2. That the report remains confidential.**

CARRIED

15 URGENT BUSINESS – CR OGILVIE

Cr Ogilvie sought permission from the meeting to bring forward the following item of Urgent Business:

AUDITED 10 YEAR FINANCIAL PLAN

That the Mayor circulate to all Councillors and ELG members, a copy of the audited 10 year financial plan on which she based her promise to deliver rates at CPI or less.

The Mayor asked whether the meeting wished to grant permission, when being put to the vote the request was declined.

DIVISION

FOR: Crs Bishop, Gleeson, Elliott, Ogilvie and Boglary

AGAINST: Crs Beard, Talty, Edwards, Hewlett, Hardman and Williams

16 MEETING CLOSURE

There being no further business, the Mayor declared the meeting closed at 11.43am.

Signature of Chairperson: _____

Confirmation date: _____