



Redland
CITY COUNCIL

MINUTES

GENERAL MEETING

Wednesday, 28 November 2012

The Council Chambers
35 Bloomfield Street
CLEVELAND QLD

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1 DECLARATION OF OPENING

The Mayor declared the meeting open at 10.02am and acknowledged the Quandamooka people, who are the traditional custodians of the land on which Council meets.

The Mayor also paid Council's respect to their elders, past and present, and extended that respect to other indigenous Australians who are present.

2 DEVOTIONAL SEGMENT

Fr Nicholas Whereat, Anglican Waterloo Parish and member of the Ministers' Fellowship, led Council in a brief devotional segment.

3 RECOGNITION OF ACHIEVEMENT

3.1 LOCAL GOVERNMENT AWARD FOR TOURISM

Redland City Council's support for the local tourism industry was recognised on Friday, 23 November 2012, with Council winning the inaugural Local Government Award for Tourism at the Queensland Tourism Awards held at the Brisbane Entertainment and Convention Centre.

While the awards have been running for more than 25 years, this is the first year a local government category has been included. The new category was open to all local government authorities in Queensland and recognises excellence in tourism planning, the provision of tourism facilities and services, marketing, event development and management, and the overall contribution made both locally and to Queensland's tourism industry.

Council's tourism focus has been to deliver the vision in its tourism strategy for the Redlands to be 'the most accessible, diverse and protected nature playground within Brisbane's Moreton Bay and Islands'.

The Redlands was well represented, with other local award submissions from IndigiScapes, Big Red Cat, Stradbroke Island Events, Fishes on the Point (Point Lookout).

The Minister for Tourism, Major Events, Small Business and the Commonwealth Games, Jann Stuckey, said the awards provide recognition for the outstanding contribution the tourism industry makes to the State.

Ms Stuckey said the State was committed to reinvigorating tourism in Queensland and congratulated all of the award winners for their dedication to the State's tourism.

3.2 REDLANDS SES UNIT WINS TOP ACCOLADE

Redland City's SES unit won the best Regional Unit of the Year for their outstanding response, coordination, work and efforts over the past year at a ceremony held on November 17, 2012.

The Redland SES Unit is to be commended for its continued excellence in providing community support to the Redlands as well as other communities across Queensland.

In addition, Redland SES member Gersualdo Lo Presti, known as Aldo, was recognised as Regional Member of the Year for his exceptional service and commitment.

Volunteer Daniel Tuckwood, also from the Redland Unit, was presented with a certificate of excellence.

4 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

MEMBERS PRESENT:

Cr K Williams	Mayor
Cr A Beard	Deputy Mayor & Councillor Division 8
Cr W Boglary	Councillor Division 1
Cr K Hardman	Councillor Division 3
Cr L Hewlett	Councillor Division 4
Cr M Edwards	Councillor Division 5
Cr J Talty	Councillor Division 6
Cr M Elliott	Councillor Division 7
Cr P Gleeson	Councillor Division 9
Cr P Bishop	Councillor Division 10

EXECUTIVE LEADERSHIP GROUP:

Mr B Lyon	Chief Executive Officer
Mr N Clarke	General Manager Governance
Mrs T Averay	General Manager Environment Planning & Development
Mr M Drydale	General Manager Corporate Services
Mrs L Rusan	General Manager City Services
Mr G Soutar	General Manager Redland Water and RedWaste

MINUTES:

Mrs J Parfitt	Team Leader Corporate Meetings & Registers
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LEAVE OF ABSENCE

Moved by: Cr M Elliott
Seconded by: Cr A Beard

That a leave of absence be granted for Cr C Ogilvie, Councillor Division 2, who is overseas participating in a trade show (The Kani City Industrial Fair) and speaking at the Nippon University of Veterinary and Life Science Annual Conference.

CARRIED

5 RECEIPT AND CONFIRMATION OF MINUTES

5.1 GENERAL MEETING MINUTES 31 OCTOBER 2012

Moved by: Cr P Bishop
Seconded by: Cr P Gleeson

That the minutes of the General Meeting of Council held on 31 October 2012 be confirmed

[General Meeting Minutes 31 October 2012](#)

CARRIED

6 MATTERS OUTSTANDING FROM PREVIOUS COUNCIL MEETING MINUTES

The Chief Executive Officer presented the following items for noting:

6.1. APPEAL TO RAISE FUNDS TO PURCHASE A PIANO FOR RPAC

At the General Meeting on 14 December 2011 Council resolved that a report be prepared and presented to Council on how to establish such an appeal.

A report addressing this matter will be presented at an ensuing Corporate Services & Governance Committee.

6.2. PETITION (DIVISION 4) REQUEST FOR COUNCIL TO PUT CONTRACT WITH SCAPE SHAPE ON HOLD IMMEDIATELY UNTIL FURTHER DISCUSSION TAKES PLACE REGARDING CURRENT POSITION OF STEPS AND RAMP AT ORANA ESPLANADE

At the General Meeting on 25 January 2012 Council resolved that the petition, which reads as follows, be received and referred to a Committee or officer for consideration and a report to the local government and that the current works be suspended and deferred pending the outcome of the report and decision of Council:

“Petition from residents requesting that Council put the contract with Scape Shape on hold immediately until further discussion takes place regarding correct position of steps and ramp. Correct position of steps at GPS co-ordination – 27.34.204 and 153.18.455.

A report addressing this matter will be presented to the 4 December 2012 City Services Committee meeting.

6.3. PETITION (DIVISION 3) REQUEST THAT COUNCIL UPGRADE WILLIAM STUART PARK IN THORNLANDS

At the General Meeting on 29 August 2012 Council resolved that the petition, which reads as follows, be received and referred to a Committee or officer for consideration and a report to the local government and that the principal petitioner be advised in writing accordingly.

“Petition from residents requesting that Council upgrade William Stuart Park in Thornlands by adding a family recreational area with some BBQ’s, more tables and chairs, better and younger play equipment for littler

children, for example slides, merry-go-round, a better and safer see-saw and swings. Upgrade could also include a full-time surveillance camera.”

A report addressing this matter will be presented to the 4 December 2012 City Services Committee meeting.

6.4. PETITION (DIVISION 5) REQUEST FOR REMOVAL OF TREES IN HASLINGDEN DRIVE, REDLAND BAY

At the General Meeting on 31 October 2012 Council resolved that the petition, which reads as follows,

1. Be received and referred to a Committee or officer for consideration and a report to the local government; and
2. That the Principal Petitioner be advised in writing.

“Petition from residents regarding trees planted on foreshore in Haslingden Drive, Redland Bay.”

A report addressing this matter will be presented to an ensuing City Services Committee meeting.

7 PUBLIC PARTICIPATION

Nil

8 PETITIONS AND PRESENTATIONS

Nil

9 MOTION TO ALTER THE ORDER OF BUSINESS

Nil

10 DECLARATION OF MATERIAL PERSONAL INTEREST OR CONFLICT OF INTEREST ON ANY ITEMS OF BUSINESS

Nil

11 CITY SERVICES COMMITTEE 6 NOVEMBER 2012

Moved by: Cr W Boglary
Seconded by: Cr P Bishop

That the City Services Committee Minutes of 6 November 2012 be received.

[City Services Committee Minutes 6 November 2012](#)

CARRIED

11.1 CITY SERVICES**11.1.1 PETITION (DIV 4) - INTRODUCTION OF A 40KM SPEED LIMIT ON COOCHIEMUDLO ISLAND TO FACILITATE ELECTRIC VEHICLES**

Dataworks Filename: RTT: Local Area Traffic Management

Attachment: [Attachment 1: Traffic Survey Data – Sept 2012](#)

Responsible Officer: Murray Erbs
Group Manager City Infrastructure

Author: Wal Lloyd
Advisor Traffic Investigations

EXECUTIVE SUMMARY

At the General Meeting of 30 November 2011, it was resolved that the petition submitted by the Coochiemudlo Island Progress Association, which reads as below, be acknowledged and that Council investigate options to allow alternative vehicles to be used on Coochiemudlo Island public roads under a Local Area Traffic Management Plan (LATMP) and that the principal petitioner be advised accordingly in writing:

“We the undersigned, request that Council support and take all necessary actions to introduce a 40km/h speed limit on Coochiemudlo Island to facilitate the introduction of electric vehicles, similar to golf carts, as an alternative means of transport on the Island.”

Council officers have carried out traffic surveys on roads across the island, have researched the State legislated provisions and requirements pertaining to special speed zones and the use of any vehicles on public roads, and have discussed the issues with officers of the Department of Transport and Main Roads (TMR) and Queensland Police Service (QPS) and sought their formal support for relevant proposals at the September combined meeting of the local Traffic Advisory Committee and Speed Management Committee (TAC/SMAC).

This report recommends that Council implement a 40km/h speed limit on all roads across Coochiemudlo Island, and that the principal petitioner be advised that all matters relating to registration of vehicles for use on any public roads must be referred to the Queensland Department of Transport and Main Roads as Council does not have statutory authority to permit the use of vehicles on public roads.

PURPOSE

The purpose of this report is to address the petition submitted to Council by the Coochiemudlo Island Progress Association, and responds to a Council Resolution from 30 November 2011.

BACKGROUND

On 8 November 2011, a petition was received from the Coochiemudlo Island Progress Association Inc requesting the introduction of a 40km/h speed limit on the island to facilitate the use of alternative means of transport such as golf carts on the island.

The petition was presented to the General Meeting of 30 November 2011 when it was resolved that Council investigate options as requested in the petition. It contains 489 signatories of which 406 indicated Coochiemudlo Island addresses and 83 listed addresses not on the island. According to the latest Census data, Coochiemudlo Island has a population of about 700.

Council records indicate that the island has approximately 11.8km total length of streets, of which 5.3km (45%) are sealed and 6.5km (55%) are unsealed. The longest street, Elizabeth Street, is only 1.0km in length. The island is less than 5 square kilometres in area.

All of the island's streets are classed as Local Street in Council's road hierarchy, and all carry much less than 1000 average vehicles per day which is consistent with the maximum average daily traffic (ADT) for the classification, as shown in Attachment 1 – Sept. 2012 Traffic Survey Data.

ISSUES

The petition requests that a 40km/h speed limit be introduced "to facilitate" the use of alternative vehicles on the island's streets, but it must be noted that this speed limit would have no influence on whether a vehicle would be permitted to use the island's streets.

Therefore, for the purposes of this report, the petition request has been separated into two distinct issues to be considered and addressed, namely:

- (1) Implementation of an area wide (whole of island) speed limit of 40km/h;
- (2) Options to allow the use of alternative vehicles such as golf carts on the island's streets.

(1) Implementation of an area wide speed limit of 40km/h:

There are specific legislated provisions relating to the implementation of a 40km/h speed limit on any roads including those under Council control. These formal legislated provisions are detailed in the State Government's (TMR) Manual of Uniform Traffic Control Devices (MUTCD). Part 4 of the MUTCD, titled "Speed Controls", details the provisions relating to speed limits and special speed zones or special area limits.

- (i) In Part 4, Section 2.2.4, an Area Speed Zone is defined as being "applied to a network of roads within a defined area with appropriate speed limit signing at each entry to and exit from the area".

Coochiemudlo Island is a totally constrained area with a small network of roads which has only one vehicular entry/exit point, being the single barge ramp servicing the barge to and from the mainland.

- (ii) In Part 4, Appendix B, Table B1, note 2, the following specific provision applies to the use of 40km/h speed limits in special speed zoning applications such as a zoning for a local traffic area:
“40km/h speed limit to be applied where the road geometry (horizontal and vertical) or traffic calming measures support an upper limit of the 15km/h pace<49km/h”.

This provision pertains to, and is satisfied by, the traffic survey data across the island generally indicating V85 speeds less than 49km/h, as indicated in Attachment 1. Mean speeds are generally less than 40km/h. Clearly, the general road geometry and constrained road environments of the island’s streets generate a distribution of prevailing vehicle speeds that is consistent with that expected for a 40km/h speed limit rather than the existing 50km/h limit.

- (iii) The *Transport Operations (Road Use Management) Act 1995* provides that Official Traffic Signs (which includes all speed limit signs on Local Government roads) shall be installed in accordance with the methods, standards and procedures prescribed in the MUTCD. Part 4, Appendix H, states that “A speed zone shall only be established after the [local] Speed Management Advisory Committee [or SMAC] endorses the recommendation of the road authority”.

This requirement was endorsed at the local SMAC meeting held on 25 September 2012 Agenda Item 3(7 :-

Outcome: (1) SMAC supports the introduction of reduced speed of 40kph and relevant speed management signage on Coochiemudlo Island only (not other bay islands) – Unanimously Supported

(2) Use of alternative vehicles such as golf carts on the island’s streets

Council does not have statutory authority to determine the eligibility of vehicles for use on public roads. At locations such as Sanctuary Cove and Hamilton Island that are mentioned in the petition’s covering letter to Council, the roads are private roads and not under the jurisdiction of the local road authority. Coochiemudlo Island’s roads are public roads.

The Transport Operations (Road Use Management – Vehicle Registration) Regulation is the relevant legislation applicable to the registration of motor vehicles for use on public roads in Queensland. To use a vehicle on a road it must be a registered vehicle unless it is specifically designated under legislation as an exempt vehicle, classification of which is defined in the legislation. An example of an exempt vehicle has been given as a motorised golf buggy being used for directly crossing a road dividing a golf course.

The Transport Operations (Road Use Management – Vehicle Standards and Safety) Regulation allows both Queensland Transport and the Queensland Police Service to issue guidelines and permits in relation to safe movement of particular vehicles.

Conditional registration guidelines issued by Queensland Transport allow for vehicles such as golf buggies to be conditionally registered for use in limited circumstances and locations only. The guideline specifically allows for the use of the vehicles on public roadways within designated areas such as carparks, parklands, resorts, hospital grounds, and any area designated by the Chief Executive Queensland Transport. Public roads outside those designated areas are not eligible for inclusion under existing guidelines.

Council has no jurisdiction or authority to determine or proclaim the eligibility of a vehicle for registration or conditional registration for use on public roads. This authority rests primarily with Queensland Transport. Any individual or organisation wishing to use any vehicle on a public road should contact Queensland Transport for information regarding relevant requirements and approval procedures.

This issue was referred to the September meeting of the **Traffic Advisory Committee, and Speed Management Advisory Committee** (TAC/SMAC). The minutes of that meeting state:

Outcome (2) The registration requirements applicable to LSEVs [or electric vehicles such as golf buggy type vehicles] falls outside the jurisdiction of the SMAC and the committee offers no decision or resolution on this issue. RCC members advised that DTMR is the relevant legislative authority to make determination on vehicle registration requirements for motor vehicles and LSEVs.

Conclusions

In regard to the request for implementation of a 40km/h speed limit for the island, it is proposed that the introduction of this speed limit meets required criteria under the relevant legislation and that it be implemented as an area wide local traffic area speed limit to include all roads on Coochiemudlo Island.

In regard to the use of alternative vehicles on the island's streets, it is proposed that the following advice be forwarded to the Coochiemudlo Island Progress Association: Council has no jurisdiction or authority to determine or proclaim the eligibility of a vehicle for registration or conditional registration for use on public roads. This authority rests primarily with Queensland Transport. Any individual or organisation wishing to use any vehicle on a public road should contact Queensland Transport for information regarding relevant requirements and approval procedures.

RELATIONSHIP TO CORPORATE PLAN

5. Wise planning and design

We will carefully manage population pressures and use land sustainably while advocating and taking steps to determine limits of growth and carrying capacity on a local and national basis, recognising environmental sensitivities and the distinctive character, heritage and atmosphere of local communities. A well-planned network of

urban, rural and bushland areas and responsive infrastructure and transport systems will support strong, healthy communities.

- 5.6 Manage the built environment in a way that creates accessible and user friendly spaces and maintains our local character and identity, ensuring all new developments use high quality design that reflects our sub-tropical climate, promotes health, community harmony and wellbeing

FINANCIAL IMPLICATIONS

Costs associated with the proposed installation of new speed restriction signage has been estimated at \$600.00 and funds are available in job no: 30115.208.6005.824012.

PLANNING SCHEME IMPLICATIONS

It is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has been undertaken with officers from:

- Queensland Transport,
- Queensland Police Service,
- Gold Coast City Council,
- Whitsunday Regional Council
- Traffic Advisory Committee, and Speed Management Advisory Committee (TAC/SMAC).
- The Councillor for Division 4, Cr Lance Hewlett, has been consulted on the content of this report.

OPTIONS

PREFERRED

That Council resolve as follows:

1. To approve the implementation of a 40km/h speed limit as a special local traffic area speed limit for all roads on Coochiemudlo Island;
2. That the Coochiemudlo Island Progress Association be advised in writing that: Council has no jurisdiction or authority to determine or proclaim the eligibility of a vehicle for registration or conditional registration for use on public roads. This authority rests primarily with Queensland Transport. Any individual or organisation wishing to use any vehicle on a public road should contact Queensland Transport for information regarding relevant requirements, approvals and registration procedures; and
3. That the principal petitioner be advised in writing of Council's resolution in this matter and be requested to advise signatories to the petition of Council's decision.

ALTERNATIVE

No change to the existing conditions.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr W Boglary
Seconded by: Cr P Bishop

That Council resolve as follows:

- 1. To approve the implementation of a 40km/h speed limit as a special local traffic area speed limit for all roads on Coochiemudlo Island;**
- 2. That the Coochiemudlo Island Progress Association be advised in writing that Council has no jurisdiction or authority to determine or proclaim the eligibility of a vehicle for registration or conditional registration for use on public roads. This authority rests primarily with Queensland Transport. Any individual or organisation wishing to use any vehicle on a public road should contact Queensland Transport for information regarding relevant requirements, approvals and registration procedures; and**
- 3. That the principal petitioner be advised in writing of Council's resolution in this matter and be requested to advise signatories to the petition of Council's decision.**

CARRIED (en-bloc)

11.2 CLOSED SESSION AT COMMITTEE

The Committee meeting was closed to the public under section 72(1) of the *Local Government (Operations) Regulation 2010* to discuss the following items, and following deliberation on these matters, the Committee meeting was again opened to the public.

11.2.1 REQUEST FOR COUNCIL TO AWARD CONTRACT FOR LANDSCAPE MAINTENANCE

Dataworks Filename: FM Tendering

Responsible Officer: Lex Smith
Group Manager City Spaces

Author: Gail Widrose
Manager Procurement Operations

EXECUTIVE SUMMARY

A confidential report from Group Manager City Spaces was discussed in closed session.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr W Boglary
Seconded by: Cr P Bishop

That Council resolve as follows:

1. To award the contract for the provision of Landscape Maintenance commencing on 01 December 2012 for a period of two (2) years with the option to extend for a further three (3) one (1) year periods not exceeding a maximum term of five (5) years;
2. To delegate authority to the Chief Executive Officer under Section 257 (1)(b) of the *Local Government Act 2009* to:
 - (a) make, vary and discharge the contract in accordance with the agreed contract terms for any changes;
 - (b) Sign all relevant documentation; and
3. That this report remains confidential.

CARRIED (en-bloc)

11.2.2 HOME ASSIST SECURE SERVICE REVIEW**Dataworks Filename: CS Aged Care Home Assist Secure (HAC)****Responsible Officer: Greg Jensen
Manager Community & Cultural Services****Author: Leanne Tu'ipulotu
Manager Strengthening Communities**

EXECUTIVE SUMMARY

A confidential report from Manager Community & Cultural Services was discussed in closed session.

**COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION****Moved by: Cr W Boglary****Seconded by: Cr P Bishop****That Council resolve as follows:**

- 1. To retain the delivery of Home Assist Secure Service and undertake service enhancements as detailed and amended in Option A in this report; and**
- 2. That this report and attachment remain confidential.**

CARRIED (en-bloc)

11.2.3 COMMUNITY CARE SERVICES REVIEW**Dataworks Filename: External Funding - HACC****Responsible Officer: Greg Jensen
Manager Community & Cultural Services****Author: Leanne Tu'ipulotu
Manager Strengthening Communities**

EXECUTIVE SUMMARY

A confidential report from Manager Community & Cultural Services was discussed in closed session.

**COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION****Moved by: Cr W Boglary****Seconded by: Cr P Bishop****That Council resolve as follows:**

- 1. To enter into discussions with the State Government Department of Communities, Child Safety and Disability Services and the Federal Government Department of Health and Ageing regarding the future of community care services as detailed in Option A; and**
- 2. That this report and attachments remain confidential.**

CARRIED (en-bloc)

12 ENVIRONMENT & PLANNING COMMITTEE – 7 NOVEMBER 2012

Moved by: Cr J Talty
Seconded by: Cr A Beard

That the Environment & Planning Committee Minutes of 7 November 2012 be received.

[Environment & Planning Minutes 7 November 2012](#)

CARRIED

12.1 CITY PLANNING & ENVIRONMENT**12.1.1 REDLANDS PLANNING SCHEME - AMENDMENT PACKAGE 3A**

Datworks Filename: LUP Redlands Planning Scheme Amendment 3A

Attachment: [Draft 3A Amendment Package](#)

Responsible Officer: Gary Photinos
Manager City Planning & Environment

Author: Martin Hunt
Principal Adviser City Wide Planning

EXECUTIVE SUMMARY

In accordance with the requirements of the *Sustainable Planning Act 2009*, as amended (SPA), the proposed amendments to the Redlands Planning Scheme (RPS) are presented to Council for adoption and approval to forward to the Deputy Premier and Minister for State Development, Infrastructure and Planning.

Under the current *Statutory Guideline 01/12 – Making or amending local planning instruments* (Statutory Guideline 01/12) instituted through section 117 of SPA, amendments to Planning Schemes are categorised into three categories, being:

- Administrative amendments
- Minor amendments
- Major amendments

Each type of amendment has its own definition and process for amending the planning scheme. The 3A amendment package contains both minor and major amendments.

It is recommended that Council propose to amend the Redlands Planning Scheme and adopt amendment 3(A) for referral to the Deputy Premier and Minister for State Development, Infrastructure and Planning to undertake a first State Interest Review.

PURPOSE

To prepare an amendment to the Redlands Planning Scheme in accordance with Section 117 of SPA and Statutory Guideline 01/12 and forward to the Deputy Premier and Minister for State Development, Infrastructure and Planning for consideration of State interests.

BACKGROUND

The Redlands Planning Scheme (the scheme) commenced and took effect from 30 March 2006. Since this time, specific matters have been identified as an amendment priority to improve the effectiveness and efficiency of the scheme as a planning instrument. The latest version of the planning scheme, version 5 (RPS V.5.0) and took effect on the 31st August 2012. Another package of amendments (2A) is currently with the Deputy Premier and Minister for State Development, Infrastructure and Planning awaiting approval for public notification.

ISSUES

This package of amendments has been prepared to address operational issues identified within the RPS. The purpose of the majority of these amendments is therefore to increase efficiencies and reduce unnecessary regulation.

Current amendments to the planning scheme in the package to be considered by Council include:

1) Queensland Development Code (QDC) changes:

- i. RPS is progressively becoming compliant with QDC as part of working towards a standardised planning scheme for the Redlands*
- ii. Defer to QDC triggers for assessment (for example for dwellings built to boundary)*
- iii. Defer to QDC requirements for building setbacks and building heights where relevant*
- iv. Realignment of lot sizes to match up with the Building Code of Australia (BCA). Small lots move from 400m² to 500m² to between 350m² and 449m² and standard lots move from a minimum of 500m² to 450m²*
- v. Introduction of Self-assessable criteria for small lot houses in the Urban Residential and Medium Density Residential zones where compliant with the QDC*
- vi. Remove any provisions that duplicate/conflict with the QDC*

2) Implementing the policy directives of Council by:

- i. Dwelling Houses and Small Lot Houses proposed to be self-assessable instead of Code Assessable on the Southern Moreton Bay Islands in the SMBI Residential Code*
- ii. Amending the Bushfire Hazard Overlay Code in line with the recommendations of the North Stradbroke Island Bushfire Report and including notation on Bushfire Hazard Overlay maps to indicate that areas identified as medium bushfire hazard areas are 'designated bushfire prone areas'*

3) Implementing the Redland Bay Foreshore Master Plan

- i. Amending relevant zoning maps to upgrade of the Redland Bay Neighbourhood Centre to a District Centre in line with the recommendations of the Redland Bay Centres and Foreshore Masterplan*

4) Modification of various provisions by:

-
- i. Making the scheme increasingly consistent with other Queensland Planning Schemes – for example by aligning definitions and assessment criteria*
 - ii. Rationalising a number of domestic activity codes (e.g. small lot house, domestic outbuilding, private swimming pools)*
 - iii. Reduction or removal of planning assessment criteria in the Domestic Outbuildings and Domestic Additions Codes.*
 - iv. Domestic Additions and Domestic Outbuildings are now exempt from planning requirements in the Urban Residential and Medium Density Residential zones.*
 - v. Upgrading ‘notes’ to Specific Outcome or Acceptable Solution (where appropriate) to give greater legislative affect*
 - vi. Removal of requirement for Code assessment where simply replacing a building within the Poultry Protection Overlay or Bushland Habitat Overlay*
 - vii. Private Swimming Pools are now exempt from planning requirements in all zones and the Private Swimming Pool Code to be deleted from the scheme.*
 - viii. Changes to the Major Centres zone code to make more uses Self-Assessable and to increased height limits in certain circumstances*
 - ix. Changes to Major Centres zone code to make changes of tenancies within the major centres self assessable for eligible uses*
 - x. Introduction of a Private Waterfront Structures Overlay to assess development within 9 metres of a canal revetment wall – Potential to save Council and the community tens of millions of dollars in canal wall repairs*
 - xi. Amendments to a number of codes to ensure that development is able to provide for storm water management through a regional stormwater solution identified in the Priority Infrastructure Plan (PIP)*
 - xii. Amendments to parking standards and commercial parking rates in the Centre Activities Zone when tenancy changes. This will allow greater flexibility for tenancy changes in Centres and will result in less need to meet higher parking requirements for simple change of commercial tenancies*
 - xiii. Updating the Street Trees List schedule*
 - xiv. Clarifying the position on gated communities in the scheme*
- 5) Inclusion or amendment of definitions for improved clarity and meaning in the application of the RPS
- i. Where relevant, administrative and use definitions have been amended to ensure correct use. Generally, the definitions used are in accordance with the Queensland Planning Provisions v3.0 (draft).*
 - ii. New definitions have also been included where required, and are also generally in accordance with the Queensland Planning Provisions v3.0 (draft)*

These matters are detailed in Attachment 1 – Redlands Planning Scheme – Summary of Amendments 3(A).

Reporting protocol to the Department of State Development, Infrastructure and Planning requires presentation of all amendments. This requirement results in substantial documentation as one amendment may occur across all 24 zone codes, for example.

The detailed amendments are contained in the Models in Attachment 2 – Redlands Planning Scheme – Amendment 3(A).

RELATIONSHIP TO CORPORATE PLAN

5. Wise planning and design

We will carefully manage population pressures and use land sustainably while advocating and taking steps to determine limits of growth and carrying capacity on a local and national basis, recognising environmental sensitivities and the distinctive character, heritage and atmosphere of local communities. A well-planned network of urban, rural and bushland areas and responsive infrastructure and transport systems will support strong, healthy communities.

- 5.1 Prepare and put in place a new planning scheme for the Redlands that reflects the aspirations and expectations outlined in the Community Plan, state interests, recognised in the SEQ Regional Plan and the legal obligations of the Sustainable Planning Act

FINANCIAL IMPLICATIONS

This recommendation does not require any change to the current year's budget as funds have already been allocated to account number 342-11505-70603

PLANNING SCHEME IMPLICATIONS

The outcome of recommendations in this report will result in some future amendments to the Redlands Planning Scheme, as detailed in the attachments to this report.

CONSULTATION

A workshop was conducted with Councillors and Executive Officers on Monday 21st August 2012.

The amendments have been discussed with:

- Environment, Planning and Development Groups
- City Infrastructure
- Officers within the Department of State Development, Infrastructure and Planning.

OFFICER'S/COMMITTEE RECOMMENDATION

That Council resolve to:

1. Prepare a planning scheme amendment in accordance with Stage 1 of Statutory Guideline 01/12 – Making or Amending local planning instruments;
2. Adopt Amendment 3(A) as detailed in Attachments 1 and 2, in accordance with Section 117 of SPA and Statutory Guideline 01/12 – Making or Amending local planning instruments, for referral to the Minister for State Development, Infrastructure and Planning to undertake a first State interest review; and
3. Write to the Minister for State Development, Infrastructure and Planning to request a first state interest review of the planning scheme amendment and the Minister's agreement to publicly notify the planning scheme amendments.

COUNCIL RESOLUTION

Moved by: Cr J Talty
Seconded by: Cr M Elliott

That Council resolve to defer this item to the Environment and Planning Committee meeting scheduled for 5th December 2012 to allow Council time to consider amendments currently proposed to be made to the Redlands Planning Scheme and categorize them as administrative, minor or major in accordance with the new Statutory Guideline: *02/12 Making and amending local planning instruments*.

CARRIED

12.2 CLOSED SESSION AT COMMITTEE

The Committee meeting was closed to the public under section 72(1) of the *Local Government (Operations) Regulation 2010* to discuss the following item, and following deliberation on this matter, the Committee meeting was again opened to the public.

12.2.1 FUTURE ECONOMIC DEVELOPMENT INITIATIVES

Datworks Filename: LUP Planning – Cleveland CBD Project

Responsible Officer: Bill Lyon
Chief Executive Officer

Author: Toni Averay
General Manager, Environment Planning & Development

EXECUTIVE SUMMARY

A confidential report from Chief Executive Officer was discussed in closed session.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr J Talty
Seconded by: Cr A Beard

That Council resolve as follows:

1. To delegate authority to the Mayor under s.257(1)(a) of the *Local Government Act 2009* to make written representations to the Deputy Premier as discussed in this report; and
2. That this report remains confidential pending the submission of any subsequent formal proposal.

CARRIED (en-bloc)

13 CORPORATE SERVICES & GOVERNANCE COMMITTEE – 13 NOVEMBER 2012

Moved by: Cr M Edwards
Seconded by: Cr J Talty

That the Corporate Services & Governance Committee Minutes of 13 November 2012 be received.

[Corporate Services & Governance Minutes 13 November 2012](#)

CARRIED

13.1 CORPORATE SERVICES

13.1.1 INFORMATION MANAGEMENT STRATEGY 2012-2017

Datworks Filename: IM IT Strategic Planning

Attachments: [1 Information Management Strategy 2012-2017](#)
[2 Appendix - IMS - To Be](#)
[3 Appendix - IMS - Road Map](#)
[4 Appendix - IMS - Benefits Realisation](#)
[5 Appendix - IMS - Risk Register \(Corporate\)](#)
[6 Appendix - IMS - Governance Framework](#)
[7 Appendix - IMS - Service Delivery Model](#)
[8 Appendix - IMS - Service Catalogue](#)

**Responsible Officer: Martin Drydale
General Manager Corporate Services**

**Author: David Macniven
Group Manager Information Management**

EXECUTIVE SUMMARY

Redland City Council's (RCC) Information Management Strategy has been reviewed and updated in order to establish a roadmap for the provision of Information Management services to support Council business for the next five years.

The Redland City Council's Information Management Strategy 2012-2017 is guided by the 'customer centric' approach of Council's strategic objectives and more specifically by the delivery of a 'back to basics' organisation outcome.

This strategy takes an approach that will positively affect the overall direction of information management in RCC and will establish the Council's future information architecture environment.

PURPOSE

Approval is sought to adopt the RCC Information Management Strategy 2012 to 2017.

BACKGROUND

In recent years there has been a huge increase in the amount of information available to Redland City Council (RCC). This increase has largely been the result of an improvement in the information and communication technologies which have revolutionised the collection, storage, organisation and delivery of data and information, as well as providing new tools with which the information can be manipulated and reported upon.

The current ICT data centre hardware and network architecture does not adequately allow for the opportunity to exploit the revolution in ICT tools that are now available and will emerge over the next few years.

This view has been established through an information architecture blueprint which has been created and which describes the current structure of RCC's logical and physical assets and information management resources (including business methodology, rules and logic). The main outcome from the production of this blueprint is that it has confirmed that there are major components (in a best practice architecture), missing and that business data is locked within transactional software which makes the reporting and analysis very difficult and manual.

The blueprint has also identified how individual application systems currently operate and what their relationships to the core business processes of RCC are. The results indicate a suite of software that lack both integration with each other but also would not be appropriate for access through a mobile solution. There are well over 400 applications running across Council and over 600 separate corporate databases.

The results also indicate a lack of flexibility and scalability to accommodate the changes required by the business including moving towards more mobile solutions e.g. iPhone, iPad etc.

In order to address these issues, the revised strategy takes an approach that will positively shift the overall direction of information management in RCC and will establish RCC's future enterprise architecture environment. This will be accomplished through three main strategies:

Strategy One – Customer Service

The upgrade, improved governance and availability of appropriate information, information systems and information technology that deliver services to customers so that their interactions with Council meet community expectations while improving efficiency through reduced administrative overheads.

Examples:

Mobile Computing – There is an opportunity for Council to capitalise on the mobile market opportunity and improve engagement by enabling application readiness, mobile access and data protection for both mobile customers as well as employees and councillors (i.e. iphones and ipads).

Social Networks – Social Media Sites provide opportunities for Council to present a positive image of themselves into the public domain as well as offering efficient methods of sharing information, knowledge and best practice with others (i.e. Facebook and Twitter).

Strategy Two – Information Service

The implementation of improved processes for data management, business intelligence and enterprise content management will ensure that the right information is available to the right people at the right time, within the right context to make it meaningful and useful, and that it is delivered using the most appropriate medium.

Example:

Big Data – All areas of Council are increasingly in need of timely and accurate information to make critical business decisions, assess risks against benchmarks and respond quickly to both resident requirements and sector changes. Like any changing business, RCC is in need of accurate, timely and relevant information on which to base decisions, not only for long-term planning, but also to address day-to-day developments. (i.e. data warehouse and portal)

Strategy Three – Software and Hardware Service

To leverage industry best practice for software, hardware and integration.

Example:

Cloud Computing – the potential to reduce capital expenditure and improve agility, while aligning costs more closely to consumption. Cloud technology will help Information Management to confirm their value as an enabler of business rather than an installer of infrastructure.

RELATIONSHIP TO CORPORATE PLAN

9. An efficient and effective organisation

Council is well respected and seen as an excellent organisation which manages resources in an efficient and effective way

- 9.1 Deliver excellent leadership throughout the organisation for the benefit of the community
- 9.2 Recruit and retain high quality staff and promote the organisation as an employer of choice
- 9.3 Actively promote diversity in the workforce and ensure flexibility is incorporated into work practices to support staff in achieving a healthy work-life balance
- 9.4 Provide a safe place for staff to work in and support the health and wellbeing of our people.
- 9.5 Ensure robust long term financial planning is in place to protect the financial sustainability of Council
- 9.6 Implement long term asset management planning that supports innovation and sustainability of service delivery, taking into account the community's aspirations and capacity to pay for desired service levels
- 9.7 Develop our procurement practices to increase value for money within an effective governance framework
- 9.8 Work 'smarter' across departments, in multi-disciplinary teams to achieve continuous improvement and effective co-ordination

9.9 Manage security of and access to Council information

9.10 Use information management, mapping and communication technology to meet Council and community expectations

9.11 Develop and improve systems to support modern and flexible delivery of services

FINANCIAL IMPLICATIONS

This recommendation does not require any change to the current year's budget as funds have already been allocated to account number 10119 028.

Information Management has allocated sufficient annual funds in the 2012-2013 budget for the implementation of the Information Management Strategy.

Future financial years operational and capital funds will be budgeted for in accordance with the IMS – Road Map (please see IMS appendix III) and follow the normal RCC budgeting processes.

PLANNING SCHEME IMPLICATIONS

Not applicable.

CONSULTATION

The following internal consultation has occurred:

- Councillor Workshop 30th October 2012
- Executive Leadership Group June-July 2012
- Group Managers May-August 2012
- Information Management Group March-May 2012

OPTIONS

PREFERRED

That Council resolve to adopt and support implementation of the Information Management Strategy, through budget development considerations over the period of five (5) years from 2012 to 2017.

ALTERNATIVE

That council resolve not to implement of the Information Management Strategy 2012-2017.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr M Edwards

Seconded by: Cr A Beard

That Council resolve to adopt and support implementation of the Information Management Strategy, through budget development considerations over the period of five years from 2012 to 2017.

CARRIED (en-bloc)

13.1.2 MAINTENANCE RESERVE TRANSFERS FOR 2012-2013

Datworks Filename: FM Corporate Budget

Responsible Officer: Gavin Holdway
Manager Financial Control

Authors: Karen Bahr
Senior Finance Officer
Deborah Corbett-Hall
Service Manager Business & Commercial
Finance

EXECUTIVE SUMMARY

Section 148 and 149 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* governs the framework for the establishment of and transfers to and from reserves.

The purpose of this report is to provide an update of Redland City Council maintenance reserve appropriations for the 2011-2012 and 2012-2013 financial years. This report recommends that Council resolves to adopt the interest appropriations to reserve for the three maintenance reserves for Raby Bay, Aquatic Paradise and Sovereign Waters. The appropriations for 2011-2012 will be applied retrospectively in the current financial year.

PURPOSE

The purpose of this report is to provide an update of Redland City Council maintenance reserve appropriations for the 2011-2012 and 2012-2013 financial years. This is a requirement under sections 148 and 149 of the *Local Government (Finance, Plans and Reporting) Regulation 2010*.

BACKGROUND

Council's annual budget is developed each year to include the transfers to and from reserves in accordance with sections 148 and 149 of the *Local Government (Finance, Plans and Reporting) Regulation 2010*.

Three new maintenance reserves were established as part of the 2011-2012 budget deliberations and in October 2012, the General Manager Corporate Services requested the three maintenance reserves for Raby Bay, Aquatic Paradise and Sovereign Waters within the Special Projects Reserve categories have interest revenue appropriated to them for 2012-2013. Additionally, the direction was provided to retrospectively appropriate interest revenue to the three reserves for the 2011-2012 financial year.

ISSUES

A local government may establish a reserve in the operating fund by including the reserve in its annual budget or by resolution. Section 148(2) of the *Local Government (Finance, Plans and Reporting) Regulation 2010* states that the purpose of the reserve must stated in:

- a. the annual budget or an amendments of the annual budget;

- b. the resolution that adopts or amends the annual budget; or
- c. the resolution.

Transfer to and from reserves are covered in section 149 of *Local Government (Finance, Plans and Reporting) regulation 2010*. Section 149(2) states that a local government may make a transfer to or from a reserve in the operating fund only if it:

- a. resolves to make the transfer; or
- b. includes the transfer in its annual budget.

Local governments must provide transparency over transfers that are for a purpose that is not the purpose of the reserve. Additionally, subsection (4) of section 149 permits councils to close reserves where the purpose of the reserve no longer exists.

The recommendation contained in this report is to ensure consistency of approach with interest appropriation to reserves as a result of Council moving away from raising the required revenue as a Special Charge to collecting it through general rates.

RELATIONSHIP TO CORPORATE PLAN

9. An efficient and effective organisation

Council is well respected and seen as an excellent organisation which manages resources in an efficient and effective way

9.5 Ensure robust long term financial planning is in place to protect the financial sustainability of Council.

FINANCIAL IMPLICATIONS

It is anticipated that reserve balances will increase by approximately \$33,000 in 2012-2013 due to the increased appropriation to the three maintenance reserves for that year.

The appropriations are interest on reserve balances for 2012-2013 in the order of

- Raby Bay Maintenance Reserve: \$11,000;
- Aquatic Paradise Maintenance Reserve: \$20,000; and
- Sovereign Waters Maintenance Reserve: \$2,000.

These amounts are forecasted based on the anticipated interest rates and reserve balances. On a monthly basis Financial Services obtains the actual interest rate appropriate to its reserve balances and will transfer the interest revenue to the maintenance reserves.

The above approximations will change as the interest rate changes and are intended as a budget only.

With respect to the 2011-2012 year, the interest revenue appropriations will be applied retrospectively to the reserves in the current financial year.

The appropriations are interest on reserve balances for 2011-2012 in the order of

- Raby Bay Maintenance Reserve: \$6,500;
 - Aquatic Paradise Maintenance Reserve: \$11,000; and
-

- Sovereign Waters Maintenance Reserve: \$1,500.

PLANNING SCHEME IMPLICATIONS

It is considered that the outcome of recommendations in this report will not result in future amendments to the Redlands Planning Scheme.

CONSULTATION

Further to the 2012-2013 budget development process, in October 2012 the General Manager Corporate Services requested that the maintenance reserves for Raby Bay, Aquatic Paradise and Sovereign Waters have interest revenue appropriated to them in the 2012-2013 financial year.

Additionally, the direction was provided to retrospectively appropriate interest revenue to the three reserves for the 2011-2012 financial year.

OPTIONS

PREFERRED

That Council resolve to adopt, in accordance with sections 148 and 149 of the *Local Government (Finance, Plans and Reporting) Regulation 2010*, the revised budgeted transfers of interest revenue to maintenance reserves as outlined above.

ALTERNATIVE

That Council requests further information.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr M Edwards

Seconded by: Cr A Beard

That Council resolve to adopt, in accordance with sections 148 and 149 of the *Local Government (Finance, Plans and Reporting) Regulation 2010*, the revised budgeted transfers of interest revenue to maintenance reserves as outlined in this report.

CARRIED (en-bloc)

13.1.3 OCTOBER 2012 MONTHLY FINANCIAL REPORTS**Dataworks Filename:** FM Monthly Financial Reports to Committee**Attachment:** [EOM October 2012](#)**Responsible Officer:** Martin Drydale
General Manager Corporate Services**Author:** Sandra Bridgeman
Financial Reporting Manager

EXECUTIVE SUMMARY

Section 152(2) of the Local Government (Finance Plans & Reporting) Regulation 2010 requires the Chief Executive Officer to present the financial report to a monthly meeting and accordingly the October 2012 financial reports are now presented to Council for noting.

The October 2012 financial performance report provides an indication of financial outcomes as at the end of October 2012 and incorporates the first quarter budget revisions which were adopted by Council at the 31 October General Meeting. Trends will have been noted by the Executive Leadership Group and relevant officers who can provide further clarification and advice around actual to budget variances.

Financial outcomes are closely monitored by Council staff and any emerging trends or material variances will be reviewed and considered in the quarterly budget review process.

Council exceeded targets adopted for the following 2012-2013 Key Financial Stability and Sustainability Ratios:

- Ability to pay our bills – current ratio;
- Ability to repay our debt – debt servicing ratio;
- Cash balance;
- Cash balances – cash capacity in months;
- Longer term financial stability – debt to assets ratio;
- Operating surplus ratio;
- Net financial liabilities;
- Interest cover ratio; and
- Asset Consumption ratio.

The following indicators are unfavourable and outside of Council's target range:

- Level of dependence on general rate revenue; and
- Operating performance.

PURPOSE

The purpose is to present the October 2012 financial report to Council and explain the content and analysis of the report. Section 152(2) of the *Local Government*

(Finance, Plans & Reporting) Regulation 2010 requires the Chief Executive Officer of a local government to present statements of its accounts to the local government.

The financials also provide Council with regular analysis of performance against budget; variances can then be identified on a monthly basis and subsequently addressed if required via budget submissions through the quarterly budget review process.

BACKGROUND

The Corporate Plan contains a strategic priority to support the organisation's capacity to deliver services to the community by building a skilled, motivated and continually learning workforce, ensuring assets and finances are well managed, corporate knowledge is captured and used to best advantage, and that services are marketed and communicated effectively.

ISSUES

Please refer to the attached Monthly Financial Performance Report.

RELATIONSHIP TO CORPORATE PLAN

8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

- 8.7 Ensure Council resource allocation is sustainable and delivers on Council and community priorities
- 8.8 Provide clear information to citizens about how rates, fees and charges are set and how Council intends to finance the delivery of the Community Plan and Corporate Plan

FINANCIAL IMPLICATIONS

Please refer to the attached Monthly Financial Performance Report.

PLANNING SCHEME IMPLICATIONS

It is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has taken place amongst Council departmental officers, Financial Services Group officers and the Executive Leadership Group.

OPTIONS

PREFERRED

That Council resolve to note the End of Month Financial Reports for October 2012 and explanations as presented in the attached Monthly Financial Performance Report.

ALTERNATIVE

That Council requests additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr M Edwards

Seconded by: Cr A Beard

That Council resolve to note the End of Month Financial Reports for October 2012 and explanations as presented in the attached Monthly Financial Performance Report.

CARRIED (en-bloc)

13.2 GOVERNANCE

13.2.1 A REPORT ON THE AUDIT COMMITTEE MEETING

Dataworks Filename:	GOV Audit Committee
Attachment:	<u>Audit Committee Minutes 12 October 2012</u>
Responsible Officer:	Nick Clarke General Manager Governance
Author:	Suzy Hudson Acting Group Manager Internal Audit

EXECUTIVE SUMMARY

In line with the Audit Committee Charter, the Audit Committee meeting of 12 October 2012 was scheduled to enable discussion of the following:

- Receipt and Confirmation of Minutes of 23 July 2012
- Business Arising from Previous Minutes
- Update from the Interim Chief Executive Officer
- Council Financial Reports
- Change in Audit Process
- Compliance Certificates
- Internal Audit Plan
- Internal Audit Reports
- Audit Recommendations Due for Implementation
- Update from External Auditors
- Other Business

PURPOSE

The authority of the establishment of an Audit Committee is provided for under Section 105 of the *Local Government Act 2009*. It operates in accordance with Part 10, Subdivision 2, Sections 157-160 of the *Local Government (Finance, Plan and Reporting) Regulation 2010*.

The purpose of this report is to provide a summary of the issues discussed at the meeting on 12 October 2012.

BACKGROUND

The primary objective of the Audit Committee is to assist Council in fulfilling its corporate governance role and oversight of financial measurement and reporting responsibilities imposed under the *Financial Accountability Act 2009*, the *Local Government Act 2009* and other relevant legislation.

To fulfil this objective, it is necessary that a report on discussions and deliberations of the Audit Committee be submitted to Council to enhance the ability of Councillors to discharge their legal responsibility.

ISSUES

- Receipt and Confirmation of Minutes of 23 July 2012
 - Business Arising from Previous Minutes
- Update from the Interim Chief Executive Officer
- Council Financial Reports
 - Council End of Month Financial Reports
 - Council Draft Annual Financial Statements
- Change in Audit Process
- Compliance Certificates
- Internal Audit Plan
 - Audit Plan Status
- Internal Audit Reports
 - Environment, Planning and Development
 - City Services
 - Corporate Services
 - Redland Water and RedWaste
- Audit Recommendations Due for Implementation
 - Internal Audit Recommendations
 - QAO Recommendations
- Update from External Auditors
- Other Business
 - Internal Audit Plan 2012/13
 - Annual Complaints Report
 - Workplace Health and Safety

RELATIONSHIP TO CORPORATE PLAN

8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals.

- 8.5 Be transparent and consistent in the way we manage the organisation, its risks and obligations and ensure we are delivering against our priorities.

FINANCIAL IMPLICATIONS

There are no financial implications impacting Council as a result of this report.

PLANNING SCHEME IMPLICATIONS

There is no impact on the planning scheme.

OPTIONS**PREFERRED**

That Council resolve to accept this report and receive the attached Audit Committee Minutes of October 2012 which summarises the issues discussed at the Audit Committee meeting of 12 October 2012.

ALTERNATIVE

1. That Council accept this report and request additional information; or
2. That Council not accept this report and request an alternative method of reporting.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr M Edwards

Seconded by: Cr A Beard

That Council resolve to accept this report and receive the attached Audit Committee Minutes of October 2012 which summarises the issues discussed at the Audit Committee meeting of 12 October 2012.

CARRIED (en-bloc)

13.2.2 QUARTERLY CORPORATE PERFORMANCE REPORT

Dataworks Filename: GOV Corporate Performance Reporting

Attachment: [Quarterly Operational Plan September 2012](#)

Responsible Officer: Nick Clarke
General Manager Governance

Author: Jo Jones
Services Manager Corporate Planning and Performance

EXECUTIVE SUMMARY

The *Local Government Act 2009* (LG Act) requires the CEO to present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of Council at least quarterly. In June 2011, Council adopted a revised Corporate Performance Management Policy and Guideline which sets out the reporting arrangements for Council's performance information and which includes quarterly reporting against the operational plan.

This report provides a progress report against the Operational Plan 2012/13 for the first quarter, from 1 July to 30 September 2012. The report provides a status update for each project, together with a comment outlining progress for the first quarter. Seven projects from the adopted Operational Plan 2012/13 are recommended for cancellation following advice from the relevant managers within Council.

There is a requirement in the LG Act that the performance plans for any type two businesses are included in Council's operational plan. These were adopted after the Operational Plan was approved and are already available on Council's website but Council needs to formally adopt the performance plans for Redland Water and for RedWaste as part of the Operational Plan 2012/13.

PURPOSE

The purpose of this report is to present Council and the community with an update of performance across a range of organisational functions for the year to date.

BACKGROUND

The information in the attached report has been provided by the Council officers responsible for the particular project. The report aims to provide information transparently and in accordance with the LG Act and Council's Corporate Plan 2010-2015.

Alongside the statutory report against the Operational Plan 2012/13, Councillors will also be provided with an additional performance report containing key performance indicators. This report is provided in place of the corporate indicators and the City Services report.

ISSUES

The attached report provides details about the implementation of the Operational Plan 2012/13. It also provides an update on 18 projects which were carried forward

from the Operational Plan 2011/12 because they were not complete as at 30 June 2012.

Status of projects

The report includes the status of each project together with comments from the relevant area of Council. Each project is categorised as follows:

Completed	the project has been fully completed
On track	The project is progressing on time and on budget and is on track for delivery by 30 June
Monitor	There are issues with timeframes and/or budget but it is still expected that with close monitoring the project can be delivered by 30 June
Concern	There are significant delays or budget issues and it is unlikely that the project will be delivered by 30 June
Cancelled	the project has been cancelled or is recommended for cancellation

Summary

There are 86 projects in the Operational Plan 2012/13. At the end of last financial year, 18 projects from the Operational Plan 2011/12 were incomplete and continue to be monitored. A summary of the status of these projects is shown below:

Status	Operational Plan 2011/12 (carried forward)	Operational Plan 2012/13	Total
Completed	0	6	6
On track	9	58	67
Monitor	5	13	18
Concern	1	2	3
Cancelled	3	7	10
Total	18	86	104

Whilst the style of the attached report is similar in content to previous years, officers have reviewed the report and have changed the design and format with the aim of making it easier to read and more user friendly both for Councillors and the community.

Redland Water and RedWaste Performance Plan

The Redland Water Performance Plan and the RedWaste Performance Plan were considered by the Redland Water Committee on 17 July 2012 and adopted at the General Meeting on 25 July 2012.

The LG Act requires all councils include performance plans as part of the operational plan. Council adopted the Operational Plan 2012/13 on 27 June 2012. At the time when our operational plan was adopted, Redland Water had not yet rejoined Redland City Council and the RedWaste Performance Plan had not yet been adopted. Therefore, in order to ensure compliance with the LG Act, Council needs to formally adopt these two plans to form part of the Operational Plan 2012/13.

Changes to organisational structure

Since the adoption of the operational plan in June, there have been several changes to the structure of the organisation. Some of the project leads have therefore changed from the Operational Plan 2012/13 adopted in June 2012. The Corporate Governance Group has updated the attached report to reflect the new structure.

Projects to be cancelled

Officers have advised that there are seven projects in the adopted Operational Plan 2012/13 which cannot be delivered for various reasons. It is therefore recommended that these projects be cancelled. The following table details the projects which are proposed for cancellation:

	Ref	Page	Project	Reason for cancellation
Green living	7	5	Complete a carbon audit and abatement plan for Council	The project was not allocated funding in the operational budget for 2012/13.
Wise planning & design	40	12	Liaise with State Government to achieve donation of former Department of Primary Industries (DPI) poultry research centre at Alexandra Hills and commence planning for the future use of the site for the benefit of the community.	Following discussions with State Government and consideration by Council, it has been decided that this project will not progress.
Strong & connected communities	53	16	Provide coordination of youth services through the Redlands Youth Innovation and Enterprise Hub	This project has not been funded in Council's budget and the partnership with the Cage has not progressed as planned.
Strong & connected communities	55	16	Investigate a pilot program that provides a vehicle for use by service providers on the Southern Moreton Bay Islands	This project has been investigated by officers and it has been determined that it is not viable to progress further.
Inclusive & ethical governance	72	19	Adopt the Organisational Development Plan #2 (10 objectives in three years) and commence implementation	New CEO to review organisational development priorities with Council in the months ahead
An efficient & effective organisation	82	21	Carry out analysis and complete planning for strategic procurement project.	There is no budget for this project.
An efficient & effective organisation	85	20	Develop a change management program to allow for implementation of the Contact Centre project in 2013/14	Due to the full implementation approval of the Contact Centre the change management program component will now form part of the delivery process.

RELATIONSHIP TO CORPORATE PLAN

8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

- 8.5 Be transparent and consistent in the way we manage the organisation, its risks and obligations and ensure we are delivering against our priorities
- 8.1 Embed the visions and goals of the Redlands 2030 Community Plan into our planning, operations and culture and develop effective reporting and monitoring arrangements to show how we are progressing on implementation of the Community Plan and Corporate Plan

FINANCIAL IMPLICATIONS

Although the Operational Plan 2012/13 is directly linked to the annual budget, there are no financial implications impacting Council as a result of this progress report.

PLANNING SCHEME IMPLICATIONS

It is considered that the outcome of recommendations will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The Corporate Governance Group has prepared the attached report in consultation with the relevant officers and managers within Council. The status and comments have been provided by the officers involved in delivering the particular projects within the Operational Plan 2012/13.

OPTIONS

PREFERRED

1. Council approve the inclusion of the Redland Water Performance Plan and the RedWaste Performance Plan in Council's Operational Plan 2012/13; and
 2. Council note the quarterly corporate performance report and approve the cancellation of the following projects as outlined on page three of this report:
 - Complete a carbon audit and abatement plan for Council (7);
 - Liaise with State Government to achieve donation of former Department of Primary Industries (DPI) poultry research centre at Alexandra Hills and commence planning for the future use of the site for the benefit of the community (40);
 - Provide coordination of youth services through the Redlands Youth Innovation and Enterprise Hub (53);
 - Investigate a pilot program that provides a vehicle for use by service providers on the Southern Moreton Bay Islands (55);
 - Adopt the Organisational Development Plan #2 (10 objectives in three years) and commence implementation (72);
 - Carry out analysis and complete planning for strategic procurement project (82);
 - Develop a change management program to allow for implementation of the Contact Centre project in 2013/14 (85).
-

ALTERNATIVE

1. Council does not approve the inclusion of the Redland Water Performance Plan and the RedWaste Performance Plan in Council's Operational Plan 2012/13, noting that this would mean that Council was not compliant with the *LG Act*; and
2. Council does not endorse the quarterly corporate performance report and seeks further information and does not approve cancellation of the following projects as outlined on page three of this report:
 - Complete a carbon audit and abatement plan for Council (7);
 - Liaise with State Government to achieve donation of former Department of Primary Industries (DPI) poultry research centre at Alexandra Hills and commence planning for the future use of the site for the benefit of the community (40);
 - Provide coordination of youth services through the Redlands Youth Innovation and Enterprise Hub (53);
 - Investigate a pilot program that provides a vehicle for use by service providers on the Southern Moreton Bay Islands (55);
 - Adopt the Organisational Development Plan #2 (10 objectives in three years) and commence implementation (72);
 - Carry out analysis and complete planning for strategic procurement project (82);
 - Develop a change management program to allow for implementation of the Contact Centre project in 2013/14 (85).

OFFICER'S RECOMMENDATION

That Council resolve to:

1. Approve the adoption of the Redland Water Performance Plan and the RedWaste performance plan (as adopted by Council on 25 July 2012) as appendices to the Operational Plan 2012/13; and
2. Note the quarterly corporate performance report and approve the cancellation of the following projects from the Operational Plan 2012/13:
 - Complete a carbon audit and abatement plan for Council (7);
 - Liaise with State Government to achieve donation of former Department of Primary Industries (DPI) poultry research centre at Alexandra Hills and commence planning for the future use of the site for the benefit of the community (40);
 - Provide coordination of youth services through the Redlands Youth Innovation and Enterprise Hub (53);
 - Investigate a pilot program that provides a vehicle for use by service providers on the Southern Moreton Bay Islands (55);
 - Adopt the Organisational Development Plan #2 (10 objectives in three years) and commence implementation (72);
 - Carry out analysis and complete planning for strategic procurement project (82); and

- Develop a change management program to allow for implementation of the Contact Centre project in 2013/14 (85).

**COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr M Edwards

Seconded by: Cr A Beard

That Council resolve to:

- 1. Approve the adoption of the Redland Water Performance Plan and the RedWaste performance plan (as adopted by Council on 25 July 2012) as appendices to the Operational Plan 2012/13; and**
- 2. Note the quarterly corporate performance report, as amended, and approve the cancellation of the following projects from the Operational Plan 2012/13:**
 - **Complete a carbon audit and abatement plan for Council (7);**
 - **Liaise with State Government to achieve donation of former Department of Primary Industries (DPI) poultry research centre at Alexandra Hills and commence planning for the future use of the site for the benefit of the community (40);**
 - **Provide coordination of youth services through the Redlands Youth Innovation and Enterprise Hub (53);**
 - **Investigate a pilot program that provides a vehicle for use by service providers on the Southern Moreton Bay Islands (55);**
 - **Adopt the Organisational Development Plan #2 (10 objectives in three years) and commence implementation (72);**
 - **Carry out analysis and complete planning for strategic procurement project (82); and**
 - **Develop a change management program to allow for implementation of the Contact Centre project in 2013/14 (85).**

CARRIED (en-bloc)

13.2.3 COUNCILLORS' SMALL GRANTS

Datworks Filename: G&S Councillors Community Benefit Fund - General

Attachments: [Attachment 1 – Financial Assistance to the Community Sector Policy \(POL-3082\)](#)
[Attachment 2 – AMENDED Financial Assistance to the Community Sector Guidelines \(GL-3082-001\)](#)

Responsible Officer: Nick Clarke
General Manager Governance

Author: Nick Clarke
General Manager Governance

EXECUTIVE SUMMARY

Councillors have asked for more flexibility in being able to respond in a timely manner to requests from community-based organisations for grant funding. Council decided at its meeting on 31 October 2012 to amend this financial year's budget to include additional grants funding which is to be made available upon application by community groups in the Redlands.

This report provides the process for that to occur. The recommendations seek to establish a *Councillors' Small Grants Programme* to replace the current *Mayor's Small Grants Programme*, utilising the additional operating budget to do so.

Councillors are also asked to consider making a small number of other changes to the *Financial Assistance to the Community Sector Policy (POL-3082)* and *Guidelines (GL-3082-001)* to remove some restrictions in the current arrangements.

PURPOSE

The purpose of this report is to seek Council adoption of changes to improve the current arrangements for providing small grants to the community.

BACKGROUND

Councillors are seeking a means to be able to quickly and simply provide small financial grants to the community. The current grants and sponsorships programme provides opportunities for applicants to seek funding for: organisational support; project support; conservation grants; Regional Arts Development Fund; capital infrastructure, Mayor's small grants; and sponsorship.

The funding available in this financial year by Council for this programme is: \$584,000 (grants); \$39,500 (Mayor's small grants); and \$126,000 (sponsorships). On 31 October 2012, Council amended the budget for the remainder of this financial year to add \$110,000 to commence a *Councillor's Small Grants Programme*.

The additional funding will be combined with the remaining balance of the *Mayor's Small Grants Programme* to provide greater opportunities to the community to seek small grants funding.

ISSUES

The proposed changes require amendment to the following corporate documents:

- Financial Assistance to the Community Sector Policy (POL-3082)
- Financial Assistance to the Community Sector Guidelines (GL-3082-001)
- Grants and Sponsorship Program Guidelines 2012-2013

The administration and operation of the *Councillors' Small Grants Programme* will be consistent with the aforementioned revised policy and guideline documents.

The administration of and the decision-making in relation to the *Councillors' Small Grants Programme* will be undertaken by the Office of the Mayor and Councillors.

An increase to the maximum amount for a single grant is proposed, with this rising from the current \$500 to \$1,000. Current restrictions such as: limitation on three consecutive years and only one application per financial year, are amongst the recommended changes to the operation of the *Councillors' Small Grants Programme*.

Unspent funds will not be carried over into the following financial year.

The *Councillors' Small Grants Programme* will cease to operate for the period commencing six months prior to a local government election until the day after the election results have been published.

RELATIONSHIP TO CORPORATE PLAN

7. Strong and connected communities

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs

- 7.1 Promote festivals, events and activities for people to come together, developing connections and networks to improve community spirit and enhance 'sense of place'
- 7.6 Provide practical programs, support and guidance to the community sector in its delivery of highly valued support services and community projects

FINANCIAL IMPLICATIONS

There are no additional financial implications impacting Council as a result of this report. The financial implications were addressed by Council at its meeting of 31 October 2012. The balance of the Mayor's Small Grants Programme will be transferred from the Strengthening Communities Unit to the Office of the Mayor and Councillors.

PLANNING SCHEME IMPLICATIONS

There are no planning scheme implications.

CONSULTATION

The General Manager City Services, Group Manager Community & Cultural Services, the Community Grants Coordinator and the Executive Officer, Office of the Mayor & Councillors were consulted in the preparation of this report.

OPTIONS**PREFERRED**

That Council resolve to:

1. Adopt the revised version of the Financial Assistance to the Community Sector Policy (POL-3082); and
2. Adopt the revised version of the Financial Assistance to the Community Sector Guidelines (GL-3082-001).

ALTERNATIVE

That Council resolve to make further amendments to these documents.

OFFICER'S RECOMMENDATION

That Council resolve to:

1. Adopt the revised version of the Financial Assistance to the Community Sector Policy (POL-3082); and
2. Adopt the revised version of the Financial Assistance to the Community Sector Guidelines (GL-3082-001).

COMMITTEE RECOMMENDATION

That Council resolve to:

1. Adopt the revised version of the Financial Assistance to the Community Sector Policy (POL-3082); and
2. Adopt the revised, and amended, version of the Financial Assistance to the Community Sector Guidelines (GL-3082-001).

COUNCIL RESOLUTION

Moved by: Cr M Edwards

Seconded by: Cr P Bishop

That Council resolve to:

1. **Adopt the revised version of the Financial Assistance to the Community Sector Policy (POL-3082); and**
2. **Adopt the revised version of the Financial Assistance to the Community Sector Guidelines (GL-3082-001) as amended.**

CARRIED

13.3 CLOSED SESSION AT COMMITTEE

The Committee meeting was closed to the public under section 72(1) of the *Local Government (Operations) Regulation 2010* to discuss the following items, and following deliberation on these matters, the Committee meeting was again opened to the public.

13.3.1 SPONSORSHIP APPLICATION - REDLAND RETAIL AWARDS 2013

Datworks Filename: CR Sponsorship - Outgoing

Responsible Officer: Nick Clarke
General Manager Governance

Author: Tracey Walker
Group Manager Communications

EXECUTIVE SUMMARY

A confidential report from General Manager Governance was discussed in closed session.

COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr M Edwards

Seconded by: Cr A Beard

That Council resolve as follows:

- 1. That the Officer's Recommendation not be accepted;**
- 2. That Council approve an amended amount in sponsorship funding; and**
- 3. That this report remain confidential pending advice to the applicant.**

CARRIED (en-bloc)

13.3.2 RUNNYMEDE TENDER PROCESS

Dataworks Filename: P&R Indigiscapes – The Runnymede Project

Responsible Officer: Nick Clarke
General Manager Governance

Author: Frank Pearce
Principal Adviser Strong Communities

EXECUTIVE SUMMARY

A confidential report from General Manager Governance was discussed in closed session.

PROCEDURAL MOTION AT COMMITTEE

Moved by: Cr W Boglary

That this item lie on the table subject to further investigation and consultation.

CARRIED

(In accordance with Part 3, Division 5, s.29(7) of Subordinate Local Law No. 5 (Meetings), a procedural motion is required, *“That the item be taken from the table”* before the matter can be reconsidered and concluded.)

14 REDLAND WATER AND REDWASTE COMMITTEE – 13 NOVEMBER 2012

Moved by: Cr L Hewlett

Seconded by: Cr J Talty

That the Redland Water and RedWaste Committee Minutes of 13 November 2012 be received and item resolved under delegated authority be noted.

[Redland Water and RedWaste Committee Minutes 13 November 2012](#)

CARRIED

ITEM RESOLVED UNDER DELEGATED AUTHORITY

14.1.1 Accept Tender for the South-East Thornlands Sewer Project

14.1 COMMITTEE DELEGATED AUTHORITY**14.1.1 DELEGATED AUTHORITY - ACCEPT TENDER FOR THE SOUTH-EAST THORNLANDS SEWER PROJECT**

Dataworks Filename: T-1603-12/13-RDW

Responsible Officer: **Bradley Taylor**
Group Manager Infrastructure and PlanningAuthor: **Bruce Harding**
Infrastructure Project Officer

EXECUTIVE SUMMARY

An expression of interest (EOI) was issued for construction of the south-east Thornlands (SET) sewer project.

This EOI is in accordance with section 106(2) Sound Contracting Principles of the *Local Government Act 2009*.

In accordance with section 173(3), 175 and 177 of the *Local Government (Finance, Plans and Reporting) Regulation 2010*, Council invited respondents to lodge a submission for the construction of the pump station, rising main and gravity sewerage scheme to be considered in a short list and to submit a tender for the SET sewer project.

The EOI identified 3 respondents who will be asked to submit a tender for the south-east Thornlands sewer project.

PURPOSE

The purpose of this report is to seek resolution from Council to delegate authority to the Chief Executive Officer to accept the tenders and make, vary and discharge a contract with a value over \$500,000 including GST for the SET sewer project.

DELEGATED AUTHORITY REQUIREMENTS

As there will be significant benefit in Council making a formal decision (resolution) on this matter without delay, it is recommended that the Committee use delegated

authority for formal decision-making on this matter, in accordance with Section 257 of the *Local Government Act 2009*.

The significant benefit relates to

- meeting developer timeframes;
- meeting construction timeframes;
- meeting budget timeframes;
- financial benefits to all parties.

This delegation is therefore within the Committee's limits and conditions.

BACKGROUND

An EOI has been issued and 3 suitable contractors for the SET sewer project were chosen.

This EOI is in accordance with section 106(2) Sound Contracting Principles of the *Local Government Act 2009*.

In accordance with section 173(3), 175 and 177 of the *Local Government (Finance, Plans and Reporting) Regulation 2010*, Council, invited respondents to lodge a submission for the construction of the pump station, rising main and gravity sewerage scheme to be considered in a short list and to submit a tender for the SET sewer project.

The EOI was advertised and closed on Friday 28 September 2012 at 2.00pm.

At the time of closing, 15 EOIs were received. Upon evaluation, only 3 of these were deemed to be conforming.

The 3 contractors were asked to submit a tender for the SET sewer project.

FINANCIAL IMPLICATIONS

This project has been budgeted for in the 2012/2013 financial year Redland Water Capex Budget 12/13 program.

The Redland City Council approved capital works budget amount is \$5,000,000.00 (excluding GST).

CONSULTATION

The following have been consulted in the preparation of this report and all are in agreement or supportive of the recommendation:

- General Manager Redland Water & RedWaste;
- Group Manager Infrastructure & Planning, Redland Water & RedWaste;
- Project Officer Manager - Procurement Operations, Redland City Council; and
- Senior Tenders & Contracts Officer, Redland City Council.

RELATIONSHIP TO CORPORATE PLAN

9. An efficient and effective organisation

Council is well respected and seen as an excellent organisation which manages resources in an efficient and effective way

- 9.7 Develop our procurement practices to increase value for money within an effective governance framework

OPTIONS

Preferred

That Committee resolve to use Committee delegated authority for formal decision-making in accordance with Section 257 of the *Local Government Act 2009* and Council resolution of the Post Election Meeting 17 May 2012 Item 7, as follows:

1. To delegate authority to the Chief Executive Officer under s.57(1)(b) of the *Local Government Act 2009*, to accept tender (T-1603-12/13-RDW) and make, vary and discharge a contract with a value over \$500,000 including GST;
2. To delegate authority to the Chief Executive Officer under s.57(1)(b) of the *Local Government Act 2009*, to sign and amend all relevant documentation;
3. To authorise the Chief Executive Officer to delegate further the Principal's Representative role to an appropriate senior officer within Council; and
4. The use of delegated authority is justified for the purpose of meeting construction and budget timeframes.

Alternative

That Committee resolve not to accept the south-east Thornlands sewer project tender.

OFFICER'S RECOMMENDATION/ COMMITTEE RESOLUTION

Moved by: Cr M Edwards

Seconded by: Cr K Williams

That Committee resolve to use Committee delegated authority for formal decision-making in accordance with Section 257 of the *Local Government Act 2009* and Council resolution of the Post Election Meeting 17 May 2012 Item 7, as follows:

1. To delegate authority to the Chief Executive Officer under s.57(1)(b) of the *Local Government Act 2009*, to accept tender (T-1603-12/13-RDW) and make, vary and discharge a contract with a value over \$500,000 including GST;
2. To delegate authority to the Chief Executive Officer under s.57(1)(b) of the *Local Government Act 2009*, to sign and amend all relevant documentation;
3. To authorise the Chief Executive Officer to delegate further the Principal's Representative role to an appropriate senior officer within Council; and
4. The use of delegated authority is justified for the purpose of meeting construction and budget timeframes.

CARRIED (unanimously)

Cr Hardman was absent from the meeting.

COUNCIL RESOLUTION

Moved by: Cr L Hewlett

Seconded by: Cr J Talty

That the Committee Resolution be noted.

CARRIED

14.2 REDLAND WATER & REDWASTE

14.2.1 WATER CHARGE REMISSIONS FOR CONCEALED LEAKS POLICY (POL-2592)

Datworks Filename: WS Water Charge Remissions for Concealed Leaks
WS Policy Review

Attachment: [Corporate POL-2592 Water Charge Remissions for Concealed Leaks](#)

Responsible Officer: Gary Soutar
General Manager Redland Water & RedWaste

Author: Hayley Morton
Project Coordinator

EXECUTIVE SUMMARY

With the transition of the water business back to Redland City Council (RCC) on 1 July 2012, a review of Redland Water's (RW) current policy for water charge remissions for concealed leaks is required.

The *Local Government Act 2009* places the responsibility on the owner of the property for all charges for water passing through the meter and for maintenance and repairs of the internal water service.

The *Customer Water & Wastewater Code*, Section 9, Version 1.1, 1 July 2012 states:

- While a *small customer* is responsible for infrastructure located on their own premises, it is recognised that the *SEQ service provider* can have a role in assisting *small customers* to manage issues around leaks on the *small customer's* property.
- *SEQ service providers* are to have in place a 'concealed leaks policy' for this purpose.

PURPOSE

The purpose of this report is to present the revised concealed leaks policy for Council's consideration and approval.

BACKGROUND

The *Local Government Act 2009* places the responsibility on the owner of the property for all charges for water passing through the meter and for maintenance and repairs of the internal water service.

A benchmarking process has been undertaken as part of the review to compare current RW policy against its predecessor Allconnex Water (AW) along with other local government authorities and water entities across Australia.

The objective of the benchmarking process was the provision of a clearly defined policy framework for efficient application processing and assessment, and provision of better information and water education for our customers.

Prior to 1 July 2010, RCC supported the provision for remissions for concealed leaks through community service obligations (CSOs) policy at a rate of 50%.

Whilst AW was operational, between 1 July 2010 and 30 June 2012, their policy framework provided for the continuation of concealed leaks remissions with different assessment criteria. The primary variance was the scope for additional remissions for eligible pensioner applicants at a rate of 85% and 50% for all other applications.

Currently RW's concealed leaks policy provides a 50% remission on above average water use for concealed leak applications with no additional remission for pensioner applicants.

The changes proposed to the water charge remissions for concealed leaks policy (as attached) for Council's consideration are summarised as follows:

- a) Update the policy document to provide definitions;
- b) Amend the percentage rebate which applies for customers to: 80% of the distribution component of the estimated water loss due to the concealed leak of the current water consumption charge;
- c) Include a rebate for eligible pensioners to: 100% of the distribution component of the estimated water loss due to the concealed leak of the current water consumption charge;
- d) Amend the policy to remove the current minimum kilolitre excess water loss requirement;
- e) Maintain the current policy exclusion period for application of a concealed leak to allow one (1) remission only every three (3) years for any property; and
- f) Update the policy document to include the requirement that a licensed plumber must provide an invoice or report with each concealed leak application.

ISSUES

The historical data for concealed leaks since the 2009/10 financial year reflects an increase in the remissions paid to customers due to rising bulk water rates and aging water infrastructure on properties within Redland City.

The review process also identified the need to regularly communicate with the general public to provide information regarding contemporary water management strategies and the requirement to better educate residents about their responsibility to maintain and repair their internal water infrastructure.

The provision of a clearly defined policy framework will ensure consistent and efficient assessment of concealed leak applications.

RELATIONSHIP TO CORPORATE PLAN

9. An efficient and effective organisation

Council is well respected and seen as an excellent organisation which manages resources in an efficient and effective way

9.5 Ensure robust long term financial planning is in place to protect the financial sustainability of Council

9.6 Implement long term asset management planning that supports innovation and sustainability of service delivery, taking into account the community's aspirations and capacity to pay for desired service levels

FINANCIAL IMPLICATIONS

This recommendation does not require any change to the current year's budget.

The implementation of this policy will result in Council remitting the agreed percentage of the distribution component for customers making application for water charge remissions for concealed leaks.

PLANNING SCHEME IMPLICATIONS

There are no planning scheme implications impacting Council as a result of this report.

CONSULTATION

Consultation has taken place with the following:

- General Manager Redland Water & RedWaste;
- Group Manager Customer & Retail Services, Redland Water & RedWaste.

OPTIONS

PREFERRED

That Council resolve to adopt the attached Water Charge Remissions for Concealed Leaks policy (Corporate POL-2592).

ALTERNATIVE

That Council make amendments to the proposed policy.

OFFICER'S RECOMMENDATION

That Council resolve to adopt the attached Water Charge Remissions for Concealed Leaks policy (Corporate POL-2592).

COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr L Hewlett

Seconded by: Cr J Talty

That Council resolve to adopt the attached Water Charge Remissions for Concealed Leaks policy (Corporate POL-2592) as amended.

CARRIED (en-bloc)

14.2.2 REDLAND WATER BUSINESS UNIT REPORT - OCTOBER 2012

Dataworks Filename: WW Redland Water & RedWaste Committee
WS Redland Water & RedWaste Committee

Attachment: [Redland Water Business Unit Monthly Report October 2012](#)

Responsible Officer: Gary Soutar
General Manager Redland Water

Author: Shelley Thompson
PA to General Manager Redland Water

EXECUTIVE SUMMARY

The Redland Water (RW) business unit report is presented to Council for noting. The report provides the business unit's performance for the month of October 2012 and covers financial and non-financial indicators for water and wastewater.

It is expected that, most of the time the report findings will be "business as usual". Where exceptions occur, these will be highlighted.

The report provides a regular opportunity for Council to consider RW's performance and to respond to any exceptional reporting.

Council is provided with the option to accept the report or, accept it and request additional information or a review of performance.

PURPOSE

To report on the ongoing performance of the business unit against key performance indicators (KPIs).

BACKGROUND

RW's performance plan identifies KPIs for which performance targets have been agreed with Council. Reporting is done each month through the Redland Water & RedWaste committee.

ISSUES

The report is provided to Council as a means of monitoring the performance of RW for the activities of water and wastewater.

The first part of the report comprises a "snapshot" of the business unit's achievement in meeting KPIs (year-to-date) and the financial report card.

The report then provides specific financial reports and commentary, capital expenditure (graphically) and a detailed customer overview.

The main body of the report focuses on actual levels of achievement against the KPIs for the month. Where exceptions have occurred and targets not met, an explanation is given as well as action taken to improve performance.

The report closes with a summary of the major issues for each group during the month.

RELATIONSHIP TO CORPORATE PLAN

8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

8.5 Be transparent and consistent in the way we manage the organisation, its risks and obligations and ensure we are delivering against our priorities

FINANCIAL IMPLICATIONS

There are no direct financial implications impacting Council as a result of this report.

Financial implications may result where Council requests a performance review or requests an increase in performance standards.

PLANNING SCHEME IMPLICATIONS

The City Planning & Environment group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has occurred with:

- Manager Distribution & Treatment Services – Redland Water & RedWaste;
- Manager Customer & Retail Services – Redland Water & RedWaste;
- Manager Infrastructure & Planning - – Redland Water & RedWaste;
- Senior Accountant Commercial Businesses – Redland City Council.

OPTIONS

PREFERRED

That Council resolve to accept the Redland Water business unit report for October 2012 as presented in the attachment.

ALTERNATIVE

That Council resolve to accept the Redland Water business unit report for October 2012 as presented in the attachment and requests additional information or a review of performance.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr L Hewlett

Seconded by: Cr J Talty

That Council resolve to accept the Redland Water business unit report for October 2012 as presented in the attachment.

CARRIED (en-bloc)

14.2.3 REDWASTE BUSINESS UNIT REPORT - OCTOBER 2012

Dataworks Filename: WM – Waste monthly reports to committee
WM – Redland Water & RedWaste committee

Attachment: [RedWaste Business Unit Report October 2012](#)

Responsible Officer: Tony King
Group Manager Customer & Retail Services

Author: Robert Walford
Service Manager - Waste Operations

EXECUTIVE SUMMARY

The RedWaste business unit report is presented to Council for noting. This report provides details relating to the business unit's performance for October 2012 and covers financial and non-financial indicators for waste, as outlined in the 2012/13 Annual Performance Plan (APP), which was adopted by Council in July 2012.

The report provides a regular opportunity for Council to consider the performance of the RedWaste business unit and to respond to any exceptional reporting. Most of the report findings will be "business as usual". Where exceptions occur, these will be highlighted.

PURPOSE

To report on RedWaste's performance against key performance indicators (KPIs) outlined in its 2012-2013 annual performance plan for October 2012.

BACKGROUND

The RedWaste Business Unit APP identifies KPIs for which performance targets have been agreed with Council.

ISSUES

The report is provided to Council as a means of monitoring the performance of RedWaste's activities. The first part of the attached report comprises a "snapshot" of the business unit's achievement in meeting KPIs (year-to-date) and financial report card.

The report then provides a specific financial report and commentary, capital expenditure (graphically) and a detailed customer overview. The main body of the report focuses on actual levels of achievement against the KPIs for each of the months, year to date. Where exceptions have occurred and targets not met, an explanation is given as well as action taken to improve performance.

RELATIONSHIP TO CORPORATE PLAN**2. Green living**

Our green living choices will improve our quality of life and our children's lives, through our sustainable and energy efficient use of resources, transport and infrastructure, and our well informed responses to risks such as climate change.

2.2 Promote, support and encourage commitment to green living in our community by improving residents' understanding of climate change and achieving greater water, energy and waste conservation and efficiency

2.8 Implement Council's waste management strategy by applying best practice principles in pricing, public awareness, resource management, recycling and recovery.

FINANCIAL IMPLICATIONS

There are no financial implications impacting Council as a result of this report.

PLANNING SCHEME IMPLICATIONS

The City Planning & Environment Group was not consulted as it is considered that the outcome of recommendations in this report will not result in amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has occurred with:

- Manager – Redland Water & RedWaste;
- Group Manager, Customer & Retail Services – Redland Water & RedWaste;
- Service Manager – RedWaste;
- Management Accountant - Commercial Finance Unit; and
- Senior Accountant Commercial Businesses.

OPTIONS

PREFERRED

That Council resolve to note the RedWaste Business Unit Report for October 2012, as presented in the attachment.

ALTERNATIVE

That Council accepts the report and requests additional information or a review of performance.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr L Hewlett

Seconded by: Cr J Talty

That Council resolve to accept the RedWaste business unit report for October 2012, as presented in the attachment.

CARRIED (en-bloc)

**15 DEVELOPMENT ASSESSMENT & COMMUNITY STANDARDS
COMMITTEE – 14 NOVEMBER 2012**

Moved by: Cr M Elliott
Seconded by: Cr P Bishop

That the Development Assessment & Community Standards Committee Minutes of 14 November 2012 be received and item resolved under delegated authority be noted.

[Development Assessment & Community Standards Minutes 14 November 2012](#)

CARRIED

ITEM RESOLVED UNDER DELEGATED AUTHORITY

15.2.1 Commencement of Draft Coastal Protection State Planning Regulatory Provisions

15.1 ENVIRONMENT PLANNING & DEVELOPMENT**15.1.1 CATEGORY 1 - MINOR COMPLYING CODE ASSESSMENTS AND
ASSOCIATED ADMINISTRATIVE MATTERS, INCLUDING
CORRESPONDENCE ASSOCIATED WITH THE ROUTINE MANAGEMENT
OF ALL DEVELOPMENT APPLICATIONS**

**Datworks Filename: GOV - Development and Community Standards –
Delegated Items**

**Responsible Officer: Bruce Macnee
Group Manager, Sustainable Assessment**

**Author: Kerri Lee
Business Support Officer, Sustainable
Assessment**

EXECUTIVE SUMMARY

At the General Meeting of 27 July, 2011, Council resolved that development assessments be classified into the following four Categories:

Category 1 – Minor Complying Code Assessments & associated administrative matters, including correspondence associated with the routine management of all development applications;

Category 2 – Complying Code Assessments & Minor Impact Assessments;

Category 3 – Moderately Complex Code & Impact Assessments;

Category 4 – Major and Significant Assessments.

The applications detailed in this report have been assessed under Category 1 criteria - defined as complying code assessable applications, including building works assessable against the planning scheme, and other applications of a minor nature.

PURPOSE

The purpose of this report is for Council to note that the following decisions were made under delegated authority – Category 1 – Minor Complying Code Assessments

and associated administrative matters, including correspondence associated with the routine management of all development applications.

1. Development Permit issued on 12 October, 2012 for a material change of use for a dwelling house at 50 Lancaster Circuit, Redland Bay. Sutgold Pty Ltd. (MCU012951)
2. Development Permit issued on 3 October, 2012 for a material change of use for a dwelling house at 12 Dahlia Street, Russell Island. Noosa Building Certifiers. (MCU012934)
3. Development Permit issued on 12 October, 2012 for building works approval assessed against the Redlands Planning Scheme for a domestic outbuilding at 94 Treasure Island Avenue, Karragarra Island. Mr W.J.W. Geldenhuys. (BWP001556)
4. Development Permit issued on 17 October, 2012 for building works approval assessed against the Redlands Planning Scheme for a domestic outbuilding at 244 Colburn Avenue, Victoria Point. The Certifier Pty Ltd. (BWP001576)
5. Development Permit issued on 8 October, 2012 for building works approval assessed against the Redlands Planning Scheme for a domestic outbuilding at 143 Rocky Passage Road, Redland Bay. Sanadee Enterprise Pty Ltd. (BWP001564)
6. Development Permit issued on 9 October, 2012 for building works approval assessed against the Redlands Planning Scheme for domestic additions at 141 Bay Street, Cleveland. Building Certification Professionals Pty Ltd. (BWP001571)
7. Development Permit issued on 18 October, 2012 for building works approval assessed against the Redlands Planning Scheme for domestic additions at 25 John Street, Thorneside. Mr J.A. Cummins. (BWP001588)
8. Development Permit issued on 10 October, 2012 for building works approval assessed against the Redlands Planning Scheme for domestic additions at 5 Pacific Street, Lamb Island. Mr John Rider. (BW001056)
9. Development Permit issued on 9 October, 2012 for building works approval assessed against the Redlands Planning Scheme for domestic additions at 28 Hampshire Crescent, Alexandra Hills. Mr S.D. Bretherton-Gould and Mrs K.A. Bretherton-Gould. (BWP001473)
10. Development Permit issued on 25 September, 2012 for building works approval assessed against the Redlands Planning Scheme for a private swimming pool at 18 Sleath Street, Ormiston. Thomas Pools. (BWP001557)
11. Development Permit issued on 8 October, 2012 for operational works for an advertising device at 677-685 Old Cleveland Road East, Wellington Point. Coast 2 Coast Projects. (OPW001320)
12. Concurrence Agency Response issued on 9 October, 2012 for a dwelling house at 4 Silky Place, Redland Bay. Bartley Burns Certifiers and Planners. (BWP001586)
13. Concurrence Agency Response issued on 4 October, 2012 for a relatives apartment at 71 Mcmillan Road, Alexandra Hills. Terese Peters Atf Mcmillan Road Family Trust. (BWP001582)

14. Development Permit issued on 29 October, 2012 for building works approval assessed against the Redlands Planning Scheme for a domestic outbuilding at 8 Acer Place, Redland Bay. Mr J. Graham and Ms L.J. Graham. (BWP001607)
15. Development Permit issued on 29 October, 2012 for building works approval assessed against the Redlands Planning Scheme for a domestic outbuilding at 155-165 Springacre Road, Thornlands. Mr D.P. Mewett and Mrs M. Mewett. (BWP001594)
16. Development Permit issued on 29 October, 2012 for building works approval assessed against the Redlands Planning Scheme for a domestic outbuilding at 33 Makaha Drive, Birkdale. The Certifier Pty Ltd. (BWP001569)
17. Development Permit issued on 23 October, 2012 for building works approval assessed against the Redlands Planning Scheme for a domestic outbuilding at 11 Venn Parade, Thornlands. Strickland Certification Pty Ltd. (BWP001585)
18. Development Permit issued on 23 October, 2012 for building works approval assessed against the Redlands Planning Scheme for a domestic outbuilding at 27 Arlington Street, Cleveland. The Certifier Pty Ltd. (BWP001575)
19. Development Permit issued on 29 October, 2012 for building works approval assessed against the Redlands Planning Scheme for domestic additions at 23 Coorong Street, Macleay Island. Bay Island Designs. (BWP001553)
20. Development Permit issued on 23 October, 2012 for building works approval assessed against the Redlands Planning Scheme for domestic additions at 5 Maryanne Street, Karragarra Island. Ms L.R. Benson. (BWP001597)
21. Development Permit issued on 29 October, 2012 for operational works for an advertising device at 463-477 Mount Cotton Road, Sheldon. The Certifier Pty Ltd. (OPW001370)
22. Development Permit issued on 23 October, 2012 for operational works for an advertising device at Alexandra Hills Shopping Centre, 71 Cambridge Drive, Alexandra Hills. Mr P. Goodridge. (OPW001357)
23. A Notice agreeing to extend the relevant period of an existing development approval was issued on 22 October, 2012 for a material change of use for a dwelling house at 27 Piccaninny Street, Macleay Island. Mr I.S. Bucknall and Ms H.R. Hartmann. (MC008318)
24. A Notice agreeing to a change of approval was issued on 22 October, 2012 for a dwelling house at 27 Piccaninny Street, Macleay Island. Mr I.S. Bucknall and Ms H.R. Hartmann. (MC008318)

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr M Elliott
Seconded by: Cr P Gleeson

That the report be noted.

CARRIED (en-bloc)

15.1.2 CATEGORY 2 - COMPLYING CODE ASSESSMENT AND MINOR IMPACT ASSESSMENTS

Datworks Filename: GOV - Development and Community Standards – Delegated Items

Responsible Officer: Bruce Macnee
Group Manager, Sustainable Assessment

Author: Kerri Lee
Business Support Officer, Sustainable Assessment

EXECUTIVE SUMMARY

At the General Meeting of 27 July, 2011, Council resolved that development assessments be classified into the following four Categories:

Category 1 – Minor Complying Code Assessments & associated administrative matters, including correspondence associated with the routine management of all development applications;

Category 2 – Complying Code Assessments & Minor Impact Assessments;

Category 3 – Moderately Complex Code & Impact Assessments; and

Category 4 – Major and Significant Assessments.

The applications detailed in this report have been assessed under Category 2 criteria - defined as complying code assessable and compliance assessable applications, including operational works, and Impact Assessable applications without submissions of objection. Also includes a number of process related delegations, including issuing planning certificates, approval of works on and off maintenance and the release of bonds, and all other delegations not otherwise listed.

PURPOSE

The purpose of this report is for Council to note that the following decisions were made under delegated authority – Category 2 – Complying Code Assessments and Minor Impact Assessments. (Category 2 Report)

1. Development Permit issued on 11 October, 2012 for a material change of use for a dwelling house at 2 Leichhardt Terrace, Russell Island. Palew Constructions. (MCU012892)
2. Development Permit issued on 8 October, 2012 for a material change of use for a dwelling house at 6 Fisher Road, Thorneside. Suncoast Building Approvals. (MCU012928)
3. Development Permit issued on 9 October, 2012 for a material change of use for a dwelling house at 146 Kate Street, Macleay Island. David Wright Properties. (MCU012931)
4. Development Permit issued on 4 October, 2012 for a material change of use to operate a home business at 518 Old Cleveland Road East, Birkdale. Ms A. Roberts. (MCU012755)

5. Development Permit issued on 4 October, 2012 for a material change of use for the purpose of an indoor recreation facility at 66-68 Shore Street West, Ormiston. Bartley Burns Certifiers and Planners. (MCU012915)
6. A Notice agreeing to a change of approval was issued on 22 October, 2012 for multiple dwellings at Windsailor Cottages, 4/21 Waller Court, Point Lookout. Mr R.M. White. (C2390)
7. A Notice agreeing to a change of approval was issued on 22 October, 2012 for a reconfiguration of lots (one into two lots) at 29A Beckwith Street, Ormiston. Jackie Brankin. (SB005330)
8. A Notice agreeing to a change of approval was issued on 15 October, 2012 for a reconfiguration of lots (two into three lots) at 12-14 Maud Street, Birkdale. East Coast Surveys Pty Ltd. (ROL005573)
9. Development Permit issued on 30 October, 2012 for a material change of use to operate a home business at 40 Brendan Way, Victoria Point. Ms K. Baker. (MCU012956)
10. Development Permit issued on 29 October, 2012 for a material change of use for the purpose of a health care centre at 230 Finucane Road, Alexandra Hills. Baird and Hayes. (MCU012833)
11. Development Permit issued on 23 October, 2012 for a material change of use for the purpose of a veterinary surgery at 102 Birkdale Road, Birkdale. Mr L. De Wet. (MCU012917)
12. Development Permit issued on 29 October, 2012 for reconfiguration of lots (one into nine lots) at 39-41 Serpentine Creek Road, Redland Bay. Mr C.S. Lambert. (SB005419)
13. A Notice agreeing to extend the relevant period of an existing development approval was issued on 25 October, 2012 for a material change of use for a dual occupancy at 2 Constantina Close, Thornlands. A.A. Anthony Pty. (MC011130)
14. A Notice agreeing to extend the relevant period of an existing development approval was issued on 23 October, 2012 for a material change of use for a mixed use (retail and accommodation units) at 6-8 Lucas Drive, Lamb Island. Acer Architects. (MC008434)

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr M Elliott
Seconded by: Cr P Gleeson

That the report be noted.

CARRIED (en-bloc)

15.1.3 CATEGORY 3 - MODERATELY COMPLEX CODE AND IMPACT ASSESSMENTS

Dataworks Filename: GOV - Development and Community Standards – Delegated Items

Responsible Officer: Bruce Macnee
Group Manager, Sustainable Assessment

Author: Kerri Lee
Business Support Officer, Sustainable Assessment

EXECUTIVE SUMMARY

At the General Meeting of 27 July, 2011, Council resolved that development assessments be classified into the following four Categories:

Category 1 – Minor Complying Code Assessments & associated administrative matters, including correspondence associated with the routine management of all development applications;

Category 2 – Complying Code Assessments & Minor Impact Assessments;

Category 3 – Moderately Complex Code & Impact Assessments;

Category 4 – Major and Significant Assessments

The applications detailed in this report have been assessed under Category 3 criteria that are defined as applications of a moderately complex nature, generally mainstream impact assessable applications and code assessable applications of a higher level of complexity. Impact applications may involve submissions objecting to the proposal readily addressable by reasonable and relevant conditions. Both may have minor level aspects outside a stated policy position that are subject to discretionary provisions of the Planning Scheme. Applications seeking approval of a plan of survey are included in this category. Applications can be referred to Development and Community Standards Committee for a decision.

PURPOSE

The purpose of this report is for Council to note that the following decisions were made under delegated authority - Category 3 – Moderately Complex Code & Impact Assessments. ([Category 3 Report](#))

1. A Notice agreeing to extend the relevant period of an existing development approval was issued on 9 October, 2012 for a material change of use for a mixed used development (Tourist Accommodation, Apartment Building and Commercial Offices) at 136 Broadwater Terrace, Redland Bay. Ingles Group (QLD) Pty Ltd. (MC010756)
2. Development Permit issued on 23 October, 2012 for a material change of use for a vehicle repair premises (marine engine workshop) at 38-40 Scarborough Terrace, Macleay Island. Bay Island Marine. (MCU12167)
3. Development Permit issued on 26 October, 2012 for a material change of use for a shopping centre extension (shop 9113m2 and refreshment establishment

290m2) at 2-34 Bunker Road, Victoria Point. Lipoma Pty Ltd As Trustee. (MCU012617)

4. Development Permit issued on 25 October, 2012 for reconfiguration of lots (two into eleven lots) and a Preliminary Approval for associated Operational Works for bulk earthworks at 15 and 20 Albert Street, Victoria Point. Charles and Howard Pty Ltd. (SB005452 & EC005452.1)

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr M Elliott
Seconded by: Cr P Gleeson

That the report be noted.

CARRIED (en-bloc)

15.1.4 APPEALS LIST CURRENT AS AT 5 NOVEMBER, 2012

Datworks Filename: GOV - Development and Community Standards – Current Appeals

Responsible Officer: Bruce Macnee
Group Manager, Sustainable Assessment

Author: Daniel Zilli
Service Manager, Design and Co-ordination

EXECUTIVE SUMMARY

1.	File Number:	Appeal 1880 of 2008 (SB004758.1A SB004758.1B MC007588)
Applicant:		Heritage Properties P/L
Application Details:		Material Change of Use (residential development) and Reconfiguring a Lot (1 into 35 lots (1A)) and Preliminary Approval affecting a Planning Instrument 268, 278, 296, 310, 332 & 344 Cleveland-Redland Bay Road, Thornlands
Appeal Details:		Applicant appeal against deemed refusal.
Current Status:		Conditions are being reviewed by appellants and Infrastructure Agreements are being finalised.
Hearing Date:		Judgment 12 April 2011. Appeal allowed. Adjourned to 5 December 2012.

2.	File Number:	Appeal 1963 of 2009 (MC010715)
Applicant:		JT George Nominees P/L
Application Details:		Preliminary Approval for MCU for neighbourhood centre, open space and residential uses (concept master plan). Cnr Taylor Rd & Woodlands Dve, Thornlands.
Appeal Details:		Applicant Appeal against refusal.
Hearing Date:		Adjourned for further review 28 November 2012.

3.	File Number:	Appeal 2675 of 2009. (MC010624)
Applicant:		L M Wigan
Application Details:		Material Change of Use for residential development (Res A & Res B) and preliminary approval for operational works 84-122 Taylor Road, Thornlands
Appeal Details:		Applicant Appeal against refusal.
Current Status:		Directions Order 18 November 2012 sets out dates for confirming dispute issues, nomination of experts, mediation, etc.
Hearing Date:		Listed for review March 2013.

4.	File Number:	Appeal 2894 of 2011. (SB004896)
Applicant:		M & D Power
Application Details:		Reconfiguring a Lot (1 into 10 Lots) 18 Mainsail Street, Birkdale
Appeal Details:		Compensation Claim in relation to Council's refusal.
Current Status:		Further negotiations are underway.
Hearing Date:		Adjourned for further review 8 November 2012.

5.	File Number:	Appeal 3788 of 2011. (MC010623)
Applicant:		Karreman Resources P/L
Application Details:		Request to Change Development Approval for Extractive Industry 616-632 West Mt Cotton Rd, Mt Cotton
Appeal Details:		Applicant appeal against part refusal of request for Permissible Change.
Current Status:		Without prejudice negotiations underway.
Hearing Date:		Adjourned to 15 November 2012.

6.	File Number:	Appeal 4947 of 2011 (MC011057)
Applicant:		Mulder
Application Details:		Material Change of Use for a Dwelling House 8 Edgewater Place, Lamb Island
Appeal Details:		Applicant appeal against deemed refusal.
Current Status:		Without prejudice meetings held. Clarification of issues in dispute. Appellant considering alternative design options and seeking engineering report.
Hearing Date:		Adjourned to 23 November 2012.

7.	File Number:	Appeal 5192 of 2011 (MC008414)
Applicant:		Cleveland Power Pty Ltd
Application Details:		Request to Extend Relevant Period for Bio-mass Power Plant and ERA # 17 70-96 Hillview Rd, Mt Cotton
Appeal Details:		Applicant appeal against refusal.
Current Status:		Council and appellant considering their respective positions.
Hearing Date:		Adjourned to 15 November 2012.

8.	File Number:	Appeal 342 of 2012 (BWP001388)
Applicant:		Seymour
Application Details:		Building Works for Domestic Outbuilding 309 Esplanade, Redland Bay
Appeal Details:		Applicant appeal against refusal.
Current Status:		Without prejudice negotiations underway.
Hearing Date:		Adjourned to date to be fixed.

9.	File Number:	Appeal 2951 of 2012 (MCU012308)
	Applicant:	Magro
	Application Details:	Material Change of Use for Shop and Indoor Recreation Facility 51-55 Island Outlook Avenue, Thornlands
	Appeal Details:	Submitter appeal against approval.
	Current Status:	Appeal discontinued.

10.	File Number:	Appeal 4205 of 2012 (MCU012446)
	Applicant:	East Coast Surveys and Jendale
	Application Details:	Material Change of Use for Reconfiguration (1 into 8 lots) and preliminary approval varying the effect of local planning instrument. 306-308 Bloomfield Street, Cleveland
	Appeal Details:	Applicant appeal against Council's non-acceptance of representations regarding infrastructure credits.
	Current Status:	Mediation – 16 November, 2012.

Information on appeals may be found as follows:

1. Planning and Environment Court

- a) Information on current appeals and declarations with the Planning and Environment Court involving Redland City Council can be found at the District Court web site using the "Search civil files (eCourts) Party Search" service: <http://www.courts.qld.gov.au/esearching/party.asp>
- b) Judgements of the Planning and Environment Court can be viewed via the Supreme Court of Queensland Library web site under the Planning and Environment Court link: <http://www.sclqld.org.au/qjudgment/>

2. Redland City Council

The lodgement of an appeal is acknowledged with the Application details on the Councils "Planning and Development On Line - Development - Application Inquiry" site. Some Appeal documents will also be available (note: legal privilege applies to some documents). All judgements and settlements will be reflected in the Council Decision Notice documents:

<http://www.redland.qld.gov.au/PlanningandBuilding/PDOnline/Pages/default.aspx>

3. Department of State Development, Infrastructure and Planning (SDIP)

The DSDIP provides a Database of Appeals (<http://services.dip.qld.gov.au/appeals/>) that may be searched for past appeals and declarations heard by the Planning and Environment Court.

The database contains:

- A consolidated list of all appeals and declarations lodged in the Planning and Environment Courts across Queensland of which the Chief Executive has been notified.
- Information about the appeal or declaration, including the appeal number, name and year, the site address and local government.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr M Elliott
Seconded by: Cr P Gleeson

That the report be noted.

CARRIED (en-bloc)

15.1.5 MOSQUITO MANAGEMENT POLICY 2012 & MOSQUITO MANAGEMENT PLAN 2012-2017

Dataworks Filename: PH Mosquito and Biting Midge Management

Attachments: [POL-2710 Mosquito Management Mosquito Management Plan 2012-2017](#)

Responsible Officer: Brian May
Group Manager, Community Standards

Author: Jennifer Gisler
Service Manager Health and Environment

EXECUTIVE SUMMARY

Mosquito management remains an important issue affecting the health and quality of life of residents in the Redlands.

The Mosquito and Biting Midge Policy (POL-2710) was due for review in December 2010. The Mosquito and Biting Midge Management Plan 2003-2007 was also due to be renewed. This work has now been completed by the Health and Environment Unit, building on work completed by the Community and Social Planning area until 2011. This work included a strategic review conducted by a mosquito management consultant Entomologist.

Officers of the Health and Environment Unit have since built on this foundation of work, and developed a Mosquito Management Planning structure, including a reviewed policy and management plan.

PURPOSE

To present to Council POL—2710 Mosquito Management and the Mosquito Management Plan 2012-2017 for consideration for adoption.

BACKGROUND

Mosquito management is an issue affecting the health and quality of life of residents in the Redlands. Mosquitoes carry infectious diseases such as Ross River virus, Barmah Forest virus, Murray Valley Encephalitis and Dengue. Mosquitoes also present a nuisance to residents, which affect their quality of life, and enjoyment of recreation areas.

The mosquito program is a relatively large investment for Council, with the program costing approximately \$735,000 per year. It is a requirement of legislation that Council has an operational mosquito management program, and Council is a signatory to regional coordination groups such as the Contiguous Local Authority Group (CLAG) for regional mosquito management.

Given the importance of the program, and the large cost associated with it, it is vital that the program is conducted effectively, efficiently, and to best practice management standards. The program must have appropriate governance and accountability as well as be regularly monitored, evaluated and reviewed.

The Mosquito Management Policy and Mosquito Management Plan 2012-2017 provide a strategic framework to enable the achievement of coordinated, effective and best practice management of the mosquito control program.

Once adopted by Council, these documents will inform the Mosquito Management Operational Plan, which will be a working document, guiding the operation of the mosquito management program, and ensuring that the program continues to comply with Council's strategic direction.

The Mosquito Management Policy sets an overarching policy direction in relation to mosquito management, and states Council's commitment to the minimisation of disease and nuisance caused by mosquitoes.

The Mosquito Management Plan 2012-2017 is the strategic management document guiding the management of the mosquito control program. The Plan outlines an integrated mosquito management approach, considered to be the best practice method of mosquito management.

Integrated mosquito management is the implementation of a number of mosquito control techniques to collectively contribute to the management of mosquitoes in a way that may reduce reliance on chemicals to reduce numbers and disease risk, taking into account environmental impact, sustainability and cost effectiveness.

The plan focuses on outcome areas, and discusses strategies and performance indicators of them. The outcome areas are as follows:

OBJECTIVES	
Governance	To meet legislative requirements and Redland City Council commitments
Administration	To provide an administrative infrastructure that supports mosquito management.
Community Engagement and Education	The Redlands community is educated about how they as individuals can reduce their contact with mosquitoes.
Environment	To protect the community from mosquito transmitted disease and nuisance while limiting the impact on the environment.
Treatment	To apply effective and efficient treatment methods with minimal impact on the environment.
Emergency Response	To be prepared to respond to disasters
Research	To implement best practice Integrated Mosquito Management methods.

The Mosquito Management Plan 2012-2017 sets up a framework which will allow Council to ensure that the mosquito control program is run as efficiently and effectively as possible.

ISSUES

Crown Land

Council has previously noted concerns in relation to the treatment of mosquito populations on crown Land. This is not directly addressed in the Plan, as it is a strategic document, but it remains a commitment within the Terms of Reference of the CLAG Group to continue to lobby the State Government to contribute to the costs of managing mosquito populations on Crown Land.

Biting Midges

Biting Midges have presented a nuisance to residents of the Redlands. Council's Health and Environment Unit responds to customer requests in relation to biting midges, to provide advice to customers, however, Council received only 3 such requests in the 2011/12 financial year. Biting midges do not present a public health risk, as they are not capable of transmitting disease. There are no available environmentally sound and financial responsible methods of control that Council officers are currently aware of that make routine control of this insect a viable priority. As a result the Policy and Management Plan have focused on Mosquitoes rather than biting midges.

RELATIONSHIP TO CORPORATE PLAN

The Mosquito Management Plan contributes towards the achievement of Outcome 7 of the corporate Plan, Strong and Connected Communities, specifically outcome 7.3 Increase community safety health and wellbeing by planning and delivering programs, services, partnerships, regulations and education.

It also contributes to outcome 7.10, minimise the impact of disasters by improving community preparedness and our capacity to respond effectively to support the community when disasters occur.

FINANCIAL IMPLICATIONS

The development of the Mosquito Management Policy (POL-2710) and the Mosquito Management Plan 2012-2017 have had no financial implications as Council officers have developed the documents.

The operation of the Mosquito Control Program costs Council approximately \$735,000 annually.

PLANNING SCHEME IMPLICATIONS

The Mosquito Management Plan may impact the development of the new planning scheme as one of the performance indicators of the plan is consideration of current and potential future breeding sites when planning development.

CONSULTATION

This plan has been developed in consultation with the Pest Management operational team, and with input from relevant State agencies.

CONCLUSION

The Redland City Mosquito Management Policy (POL-2710) and Mosquito Management Plan 2012-2017 is presented for Council's consideration in the interests

of the continued development of a best practice mosquito control program, aimed at protecting the health and quality of life of the Redland community.

OFFICER'S RECOMMENDATION

That Council resolve to:

1. Adopt the Mosquito Management Policy (POL-2710); and
2. Adopt the Redland City Council Mosquito Management Plan 2012-2017 to provide strategic direction to Council's mosquito control program;

COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr P Gleeson

Seconded by: Cr J Talty

That Council resolve to:

1. Adopt the Mosquito Management Policy (POL-2710);
2. Adopt the Redland City Council Mosquito Management Plan 2012-2017 to provide strategic direction to Council's mosquito control program; and
3. That Council write to the State Government, to advocate for funding to support Council's efforts in mosquito control, and for this matter to be pursued by Council's representatives at the Contiguous Local Authority Group.

CARRIED

15.1.6 ENVIRONMENT, PLANNING AND DEVELOPMENT FEE DISCOUNTS AND WAIVERS FOR THE PERIOD OF JULY TO SEPTEMBER, 2012

Dataworks Filename: GOV - Development and Community Standards – Reports for Noting
GOV Fees and Charges Documentation
FM Fees and Charges 2012/2013

Attachments: [Amended Environment Planning and Development Fee Schedule Supporting Information](#)
[Amendments to Current Fees and Charges Schedule 2012-2013](#)

Responsible Officer: Bruce Macnee
Group Manager, Sustainable Assessment

Author: Kerri Lee
Business Support Officer, Sustainable Assessment

EXECUTIVE SUMMARY

The General Manager, Environment, Planning & Development and, the Group Managers of Sustainable Assessment and Community Standards, have delegated authority to approve requests to reduce the application fee when a strict application of the scheduled fee is unreasonable or inappropriate considering the work required to carry out the assessment of the application.

Other discounts include discounts for charities and not for profit organisations, as well as for Smart eDA and accelerated development applications.

All fee waivers and discounts are recorded in the Environment, Planning and Development Fee Discount Register. It is the responsibility of the relevant Group Manager and the General Manager to ensure registers are maintained.

The internal audit report recommended a quarterly management report of fee waivers and discounts should be provided to the General Manager, Environment, Planning & Development and the Chief Executive Officer.

The full list of approved fee discounts, waivers and refunds is included.

Additionally, this report seeks approval for the 2012-2013 Fees and Charges Schedule to be amended to reflect minor fee changes, as well as clarification of fee discount provisions.

BACKGROUND

On 25 November 2009, Council approved specific criteria regarding fee discounts. This was in response to Internal Audit recommendations to provide improved accountability and transparency in consideration of any discounts.

On 17 November, 2010, Council resolved to waive fees for permits for Temporary Entertainment Venues entirely when conducted by eligible bona fide charities and not for profit organisations covering the costs of these permits as a community service obligation.

On 4 October 2010, Policy Document 'Corporate POL-3094 and Guideline Document 'GL-3094-001' for 'Fee Waivers and Discounts Relating to Development and Community Standards Applications' were approved.

As of 20 October 2010, the Group Managers of Sustainable Assessment and Community Standards, received delegated authority to approve requests to reduce the application fee when a strict application of the scheduled fee is unreasonable or inappropriate considering the work required to carry out the assessment of the application.

PURPOSE

This report details fee discounts and waivers for Environment, Planning and Development for the period July to September, 2012.

Summary of Discounts, Waivers and Refunds July to September, 2012

Sustainable Assessment		
	Reductions Approved	Total Amount of Discount
Accelerated DA Applications	17	\$12,613.00
Charities and Not-for-Profit Organisations	6	\$12,171.85
Discretionary Discounts	8	\$14,571.00
Resubmission of lapsed applications	3	\$13,313.50
Smart eDA Applications	85	\$20,116.70
Withdrawn Applications	10	\$16,369.00
Sub Total	129	\$89,155.05

Community Standards		
	Reductions Approved	Total Amount of Discount
Animal Management Refunds	33	\$1,503.07
Health & Environment Unit Fee Exempt Applications	35	\$21,695.15
Discretionary Discounts	6	\$9,772.65
Sub Total	74	\$32,970.87

	Reductions Approved	Total Amount of Discount
Total for Environment Planning and Development	203	\$122,125.92

Refusals

Three (3) requests for a reduction in the development application fee were refused as they did not comply with the criteria in the 'Fee Schedule Supporting Information' for Discretionary Discounts.

ISSUES

Amendments to Current Fees and Charges Schedule

Fee Schedule Supporting Information - Resubmission of a Lapsed Application

There is some ambiguity about discretionary fee reductions for the resubmission of a lapsed application as set out in Part 4 of the Fee Schedule on page 32. The existing section refers to "planning" applications but is not appropriate for building and plumbing approvals. This section should be amended to read:

4. RESUBMISSION OF A LAPSED APPLICATION

4.1. Sustainable Assessment Group

Where a development application has lapsed (excluding a lapsed application under s266 of the *Sustainable Planning Act 2009*) and a new development application is submitted, the applicable fee will be 75% of the current scheduled fee subject to the following requirements being satisfied:

1. A new application is resubmitted within 6 months of a previous application lapsing; and
2. The proposal is generally consistent with the lapsed proposal; and
3. There have been no changes to the Planning Scheme provisions applicable to the proposal.
4. The reduced fee is only applicable on first resubmission of a lapsed application.

4.2. Community Standards Group

Building Approvals

When a building approval has lapsed and a new development application is submitted, a 25% discount on the assessment portion only of the prescribed fee will apply. This is subject to the following requirements being satisfied:

1. A new application is resubmitted within 6 months of the previous approval lapsing; and
2. The plans are consistent with the original approval.

Scheduled fees for lodgements and inspections will apply.

Plumbing and Drainage Approvals

When a plumbing approval has lapsed and a new development application is submitted, a fee will be charged at the scheduled cost for a new compliance permit and the design portion of the fee will be waived. This is subject to the following requirements being satisfied:

1. A new application is resubmitted within 6 months of the previous approval lapsing; and
2. The plans are consistent with the original approval.

Scheduled fees will apply for any required inspections.

South East Queensland Koala Conservation State Planning Regulatory Provisions

The SPP 2/10 and the South East Queensland Koala Conservation State Planning Regulatory Provisions require offsetting of koala habitat trees lost as part of a development. The Offset for Net Gain of Koala Habitat in South East Queensland Policy requires a financial contribution where koala habitat trees cannot be planted on the site or delivered through an offset broker. The rate of financial offset is set at \$920.00 per tree for each non-juvenile koala habitat tree lost.

This has triggered the requirement for this offset to be included in the Fees and Charges Schedule for 2012 / 2013.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr M Elliott
Seconded by: Cr P Gleeson

That Council resolve as follows:

1. **That the fee discounts and waivers for Environment, Planning and Development for the period July to September, 2012 are noted;**
2. **That the proposed changes to the Environment, Planning and Development Fee Schedule Supporting Information, as detailed in this report and in attachment 1, be adopted; and**
3. **That the proposed changes to the 2012/2013 Fees and Charges Schedule, as detailed in this report and in attachment 2, be adopted.**

CARRIED (en-bloc)

15.2 CLOSED SESSION AT COMMITTEE

The Committee meeting was closed to the public under section 72(1) of the *Local Government (Operations) Regulation 2010* to discuss the following item, and following deliberation on this matter, the Committee meeting was again opened to the public.

15.2.1 DELEGATED AUTHORITY TO COMMITTEE - COMMENCEMENT OF DRAFT COASTAL PROTECTION STATE PLANNING REGULATORY PROVISIONS

Dataworks Filename: LUP Planning - Queensland Coastal Plan

Attachments: [RCC Submission on the Draft Coastal Protection State Planning Regulatory Provisions](#)
[Draft Storm Tide Level Maps](#)

Responsible Officer: Gary Photinos
Manager City Planning & Environment

Author: Brett Hookway
Strategic Planner

EXECUTIVE SUMMARY

The Draft Coastal Protection State Planning Regulatory Provision (SPRP) came into effect on the 8 October 2012 and suspends the operation of the State Planning Policy (SPP) 3/11 Coastal Protection component of the Queensland Coastal Plan (QCP). The Draft SPRP will remain in place for up to 12 month from the date of commencement while a full review of the QCP is undertaken.

This report provides a summary of the Draft SPRP and seeks Council endorsement of the comments included in Attachment 1 as a formal submission to the Minister.

This report also provides for Council endorsement for public release of Council's Storm Tide Hazard mapping (Attachment 2). The mapping provides a visual representation of estimated inundation levels out to the year 2100 and incorporates factors of a 1 in 100 year storm tide level, a 10% increase in the intensity of cyclones/storm events and .8m sea level rise. These factors are required to be incorporated into storm tide hazard studies by the State Government - Coastal Hazards Guideline which is unaffected by the commencement of the Draft SPRP. The State Government has confirmed if the Cardno 2011 mapping is publically released by Council, the State will incorporate the data into their online default coastal hazards mapping which is part of the draft SPRP provisions.

PURPOSE

The purpose of this report is to:

- Inform Council on the changes arising from the commencement of the *Draft Coastal Protection SPRP* on the 8 October 2012;

- Seek Council endorsement of the attached draft submission on the *Draft Coastal SPRP* to be provided to the Minister for State Development Infrastructure and Planning by the 19 November 2012; and
- Seek Council endorsement for public access to the Cardno Storm Tide Hazard Mapping 2011.

BACKGROUND

State Government Coastal Planning and Management Policy

- In February 2012, the previous State Government commenced the QCP. Prior to this, coastal planning was managed under the *State Coastal Management Plan* and *SEQ Regional Coastal Management Plan*. The QCP consisted of (i) *State Policy for Coastal Management* and (ii) *State Planning Policy 3/11 Coastal Protection*. The SPP 3/11 component included a detailed development assessment code. The QCP was supported by a number of guidelines to assist with implementation.
- On the 8th October 2012, the Minister for State Development, Infrastructure and Planning introduced the *Draft Coastal Protection SPRP*. The Draft SPRP had immediate effect and suspended the operation of the *State Planning Policy 3/11 Coastal Protection* and parts of the *SEQ Regional Plan 2009-2031* relating to coastal management and planning.
- The Draft SPRP contains provisions relevant to plan making process and development assessment, and will remain in place for up to 12 months from the date of commencement (8 October 2012) while the State Government Department of Environment and Heritage Protection (DEHP) undertakes a complete review of the QCP.
- On 26 October 2012, Council received correspondence advising of the commencement of the Draft SPRP and inviting submissions to be made by 19 November 2012.

Redland City Council's Cardno Storm Tide Hazard Study Mapping

- In March 2009, '*Storm Tide Hazard Study – Redland and Logan City Councils*' was completed for RCC by specialist coastal engineering consultants Cardno Lawson Treloar (CLT). Two reports were produced, a *Summary Report* and an earlier *Hazard Study Report* (hereafter referred to in combination as the 'Cardno Report'). The study was based on the former Queensland DERM sea level rise projection of 0.8m by 2100. Emergency Management Australia funded the study and Emergency Management Queensland, former State Government Department of Environment and Resource Management (DERM) and SEQ coastal councils were members of a Steering Committee directing the study.
- The draft Cardno Storm Tide Hazard Study was presented to Council (GM October 2009), where Council resolved in part that:
 - Item 2: To seek endorsement from DERM that the methodology used in the Storm Tide Hazard Study Risk Assessment Summary Report satisfies the requirements of the draft Queensland Coastal Plan – "Coastal Hazards Guideline– determining storm tide inundation areas";

- In January 2010, Council received confirmation from the Director General of the former DERM on six issues, in particular noting that the methodology used by CLT satisfies the requirements of the draft Queensland Coastal Plan 2009; and that the results of the study are suitable for planning purposes with the adoption of allowance for sea level rise (SLR).
- As required by Council in October 2009, the storm tide study (model) was extended to cover the whole of Redland City, and the storm tide model re-run with greater accuracy in 2011. Council now has a high resolution (lidar based) data set that shows extent and depth of storm tide inundation in the year 2100, taking into account a 10% increase in the intensity of cyclones/storm events and sea level rise. The factors considered in the Cardno 2011 study are consistent with the requirements of the State Government Coastal Hazards Guideline which provides a detailed methodology for determining storm tide hazard areas.
- Correspondence was exchanged with the former DERM in 2011 to establish an agreement that the Cardno 2011 data would be incorporated into the former DERM coastal hazard maps published as part of the new Queensland Coastal Plan (QCP). However, the QCP commenced in February 2012 without this change in place.

ISSUES

It is recommended that Committee use delegated authority for formal decision making in accordance with Section 257 of the *Local Government Act 2009* and Council resolution of the Post Election Meeting 17 May 2012 Item 7, to make a submission as attached to the State Development, Infrastructure and Industry Committee Inquiry into the impact of land tenure on various sectors of the Queensland economy and community.

The use of delegated authority is justified to enable the submission to be made to meet the deadline requirements for the submission.

Issues arising from the commencement of the Draft Coastal Protection SPRP

Overall, the commencement of the draft SPRP has significantly reduced coastal planning requirements with the most significant changes being:

- a) Greater flexibility for development to occur within coastal zone;
- b) Local governments are no longer required to prepare coastal hazard adaptation strategies for existing urban areas projected to be affected by coastal hazards;
- c) For development assessment the draft SPRP only applies to a limited range of development within the Coastal Management District (CMD); and
- d) Reduced requirements regarding the protection of areas of high ecological significance (HES).

The SPRP is divided into two parts. Part 1 details the provisions surrounding making planning documents and Part 2 deals with provisions regarding development assessment.

Part 1 Making Planning Documents

Part 1 sets out provisions relating to coastal planning that apply for local plan making, amending planning scheme, regional plan making and designation of land for community infrastructure. Specific provisions are set out under four policy headings of (1) Land use planning (2) Coastal Hazards (3) Provisions for coastal dependent land use and (4) Areas of HES.

The key changes between the suspended SPP 3/11 and draft SPRP relevant for making planning document are:

- The draft SPRP contains fewer policy areas and requirements within each area are less prescriptive, providing greater flexibility for development to occur within the coastal zone. The suspended SPP 3/11 also included policy related to scenic amenity, public access and canals and artificial waterways which are not addressed in the draft SPRP.
- The draft SPRP requires that for new urban land use on the coast, an evaluation is to be carried out to identify level of potential risk to life and property from coastal hazards. This evaluation is to be based on DEHP's online coastal hazard mapping which sets a standard height across the City of 3.1m AHD (consists of highest astronomical tide of 1.6m AHD and additional allowance of 1.5m for storm surge and sea level rise) or a local government storm tide study incorporating the impact of increased cyclone/storm intensity and potential sea level rise as detailed in the State Government Guideline Coastal Hazards which provides a detailed methodology for determining storm tide inundation areas.
- The draft SPRP does not require local government to prepare coastal hazard adaptation strategies for existing urban areas projected to be impacted by coastal hazards. The suspended SPP 3/11 required coastal hazard adaptation strategies to be prepared within 5 years of the commencement of the QCP for existing urban areas at risk of coastal hazard.
- The draft SPRP now only requires that planning instruments allocate land for urban development outside of areas of HES in any CMD only. In addition, the draft SPRP also introduces a provision to override this requirement where it is demonstrated to the satisfaction of the Minister that there is an overriding social or economic need. Under the suspended SPP 3/11 planning instruments were required to locate land for urban development outside of, and protect, areas of HES in the coastal zone and CMD. In addition, the suspended SPP also required that areas of general ecological significance be conserved in the coastal zone.

Part 2 Development Assessment

Part 2 of the draft SPRP applies to assessment of a development application for:

- impact assessable development in a CMD by an assessment manager
- considered by the chief executive administering the *Coastal Protection and Management Act 1995* as assessment manager in accordance with the Sustainable Planning Regulation 2009

- for development in a CMD by an agency with jurisdiction under the *Coastal Protection and Management Act 1995*
- for a master plan application

Significantly, the suspended SPP 3/11 and its development assessment code no longer applies to the assessment of a development application even if the application was properly made before the Draft Coastal Protection SPRP commenced on the 8 October 2012.

The key changes between suspended SPP 3/11 and the draft SPRP for development assessment are:

- The Draft SPRP only applies to impact assessable development within a CMD. The range of development to which the draft SPRP applies is significantly reduced compared to the suspended SPP 3/11 which applied to a range of material change of use, reconfiguring a lot and operational works applications within the CMD as well as a range of applications within the broader coastal zone. As a result, far fewer development applications will require assessment for coastal protection matters under the Draft SPRP. Under the suspended SPP 3/11 the former DERM was a concurrence agency for assessable development within the CMD and local government were assessment manager for assessable development in the coastal zone. The draft SPRP does not clearly state the state government and local government assessment roles and needs to be clarified with the DEHP and DSDIP.
- For the limited range of development to which the Draft SPRP applies, the requirements have been reduced significantly compared to the suspended SPP 3/11. The detailed provisions and a development assessment code in the suspended SPP 3/11 no longer apply to development assessment.
- The Draft SPRP provides no direction on dealing with the re-development of existing urban areas within the coastal zone that are potentially affected by coastal hazards. While the final version of the suspended SPP 3/11 included an exemption on domestic dwellings from having to comply with the SPP 3/11 it did provide direction on the redevelopment of a range of other uses and it was expected that the potential impact of coastal hazards on existing urban areas (including existing dwelling houses) would be considered and addressed as part of the coastal adaptation strategy planning process required by the QCP. The Draft Coastal Protection SPRP does not provide this direction for re-development of existing development in the coastal zone or require adaptation plans be prepared for existing urban areas identified as potentially affected by coastal hazards. Accordingly it is important that as part of the current review of the QCP, Council advocates to the State Government on the need for clear direction on an appropriate approach to dealing with redevelopment in existing urban areas potentially affected by coastal hazards.
- The assessment in relation to areas of ecological significance is now limited to areas of HES in a CMD only. The suspended SPP 3/11 required urban development avoid areas of HES and minimise impact to areas of general ecological significance in CMD and the broader coastal zone.

- The draft SPRP also specifies development for particular purposes which are exempted from the requirement to have no impact on an area of HES in the CMD. Specified purposes are:
 - urban or rural residential purposes within an urban area;
 - development for tourism purposes,
 - any purpose within a maritime development area or aquaculture development area,
 - development associated with a port or airport,
 - low impact tidal water intake or discharge infrastructure for aquaculture development on land,
 - minor public marine development and associated pedestrian and vehicle access facilities, and
 - extraction purposes within a key resource area.
- The definition of areas of HES has been structured so that an area of HES can be excluded if it is determined to the satisfaction of the Department of State Development Infrastructure and Planning that the values are not present within the area.
- The changes introduced by the draft SPRP do not affect the method for determination of storm surge or sea level rise which is detailed within the State Government Coastal Hazard Guideline, which is unchanged and still in force. Nor does the draft SPRP alter the requirement to use these methods and the previously accepted advice from the State Government of 0.8m sea level rise by 2100. DEHP officers have advised informally that the review of coastal planning by the State Government is a policy review and has not called into question the approach used to determine hazard or the sea level rise forecast published by the previous DERM.

Cardno Storm Tide Hazard Mapping

The findings of the Cardno 2011 study help to define coastal hazard from storm surge. They do not set policy but will be used by Council to guide policy, planning and development decisions to cope with storm tide hazard. These development controls already exist, however the Cardno 2011 study will allow refinement of the areas to which these controls will be applied. It is important to note that the Cardno 2011 mapping incorporating an allowance of .8m sea level rise represents an estimated extent of inundation for the year 2100 and does not incorporate any work or action which may reduce the extent of inundation (further detail on the mapping is provided in Attachment 2 – Map Explanatory Note).

A decision was taken in 2011 to pursue the route of making Cardno 2011 data public through updated mapping on the former DERM website rather than separately releasing and using a different set of data on Council's website. The former DERM, now DEPH, has not updated the State's online coastal hazard mapping or CMD mapping since February 2012. Officers from DEPH have advised that DEPH can update its website now as long as Council has publicly released the Cardno information responds to enquiries from members of the public.

Early analysis of Cardno 2011 modelling predicts that, based on projections out to 100 years without any adaption works:

- the current 1 in 100 year storm tide level inundates (to some depth) 8918 land parcels;
- the 1 in 100 year storm tide with increased intensity of cyclones/storm under greenhouse conditions inundates 9974 land parcels;
- a planning level based on this storm tide but with a sea level rise of 0.8 metres and a freeboard of 0.3m will potentially touch and therefore trigger some 12,438 land parcels.

It is likely that a significant number of state and council owned properties are included in these figures, and further analysis is needed.

Officers from the DEHP have advised that once Council publically releases Cardno 2011 storm tide mapping they will be able to incorporate this data into their online coastal hazards mapping. Accordingly, to allow this to occur this report recommends that the Cardno 2011 storm tide hazard mapping be made publically available.

Current arrangement in the RPS regarding storm tide inundation and Cardno 2011 Storm Tide Mapping

Currently the Redland Planning Scheme (RPS) identifies a storm surge level of 2.4m AHD which consists of a 1 in 100 year storm tide level of 2.1m AHD and .3m allowance for sea level rise. In addition, in 2006 Council adopted a provision under the *Standard Building Regulation 1993* that required that floor levels of habitable rooms must be built 300mm above the defined flood or storm tide event level. Accordingly, habitable floor levels are required to be constructed to 2.7m AHD (2.4m + .3m).

The 1 in 100 year storm surge level in the City prior to Cardno 2011 was assessed as approximately 2.1m AHD. The RPS overlay and building provisions requiring a finished floor level of 2.7m AHD provides a buffer of approximately .6m above this level. From a development assessment perspective this is considered to provide a sufficient buffer for the near future to any sea level rise pending a more comprehensive review undertaken as part of the planning scheme review.

At its General Meeting on the 28 September 2011 Council resolved to adopt the completed Cardno 2011 study for all planning purposes. Since this time Cardno 2011 has been used in development assessment.

RELATIONSHIP TO CORPORATE PLAN

5. Wise planning and design

We will carefully manage population pressures and use land sustainably while advocating and taking steps to determine limits of growth and carrying capacity on a local and national basis, recognising environmental sensitivities and the distinctive character, heritage and atmosphere of local communities. A well-planned network of urban, rural and bushland areas and responsive infrastructure and transport systems will support strong, healthy communities.

FINANCIAL IMPLICATIONS

There are no financial implications arising from the recommendation in this report.

PLANNING SCHEME IMPLICATIONS

There are no immediate amendments required to the Redland Planning Scheme as a result of the recommendations in this report.

In accordance with the draft SPRP, Council will need to consider the Cardno Storm Tide Hazard Mapping as part of the planning scheme review.

CONSULTATION

State Government officers and officers from Council's Sustainable Assessment Group and City Protection Unit have been consulted with regarding this report.

**OFFICER'S RECOMMENDATION/
COMMITTEE RESOLUTION**

Moved by: Cr C Ogilvie
Seconded by: Cr W Boglary

That Council resolve as follows:

1. To use Committee delegated authority for formal decision making in accordance with Section 257 of the *Local Government Act 2009* and Council resolution of the Post Election Meeting 17 May 2012 Item 7;
2. To endorse the attached draft submission on the Draft Coastal Protection State Planning Regulatory Provisions to be forwarded to the Minister for State Development, Infrastructure and Planning by 19 November 2012;
3. To approve the release of the attached Cardno 2011 Storm Tide Hazard Study Maps for public access so that it can be incorporated into the Department of Environment and Heritage Protections online coastal hazards mapping;
4. To note the contents of this report and the issues arising from the commencement of the Draft Coastal Protection State Planning Regulatory Provisions;
5. The use of delegated authority is justified to enable the submission to be made to meet the deadline requirements; and
6. That this report remains confidential until Committee, under delegated authority, has endorsed the draft submission and approved the release of the Cardno 2011 Storm Tide Hazard Study Maps.

CARRIED

DIVISION

FOR: Crs Boglary, Ogilvie, Hardman, Edwards, Beard, Gleeson, Bishop and Elliott

AGAINST: Crs Hewlett and Talty

Cr Williams was absent from the meeting.

COUNCIL RESOLUTION

Moved by: Cr M Elliott

Seconded by: Cr P Bishop

That the Committee Resolution be noted.

CARRIED

16 MAYORAL MINUTE**16.1 SPORTING PRECINCTS****COUNCIL RESOLUTION**

Moved by: Cr K Williams

That Council resolve to:

- 1. Confirm its support for the development of school-based sporting precincts within Redland City;**
- 2. Continue to identify opportunities to partner with schools and sporting clubs and organisations within the City, to optimise the community use of existing sporting facilities;**
- 3. Approve an allocation of \$20,000 from the Sport and Recreation infrastructure planning operational account as Council's investment in the Victoria Point State High School community sporting precinct pilot, with the funding to be used to light the school oval;**
- 4. Advise the State Government that it has made the allocation as an investment in the \$240,000 project; and**
- 5. Continue to work through the Victoria Point Sports Reference Group with the government and school to bring the pilot project to fruition.**

CARRIED

17 DIRECT TO COUNCIL REPORTS

17.1 GOVERNANCE

17.1.1 ADOPTION OF ANNUAL REPORT 2011/12

Datworks Filename: GOV Annual Report – 2011/12

Attachment: [Annual Report 2011/12](#)

Responsible Officer: Nick Clarke
General Manager Governance

Author: Jo Jones
Service Manager Corporate Planning &
Performance

EXECUTIVE SUMMARY

Under the *Local Government Act 2009*, Redland City Council is required to adopt its annual report for 2011/12 by 30 November 2012.

An annual report must contain information on Council's financial position, an assessment of its performance in implementing its corporate and operational plans as well as a number of other issues of public interest which are specified in the legislation. A copy of the annual report must be approved by Council before being published.

PURPOSE

The purpose of this report is to recommend to the General Meeting that the Annual Report 2011/12 be adopted. This will enable Council to meet its legislative requirements under section 108 of the *Local Government (Finance, Plans and Reporting) Regulation 2010*.

BACKGROUND

The draft Annual Report 2011/12 has been prepared for consideration by Councillors. The annual report reviews in detail Council's financial and operational performance for the 2011/12 financial year against the goals set out in the Corporate Plan 2010-2015 and Council's 2011/12 budget.

The report includes Council's audited financial statements and the status of projects budgeted for the 2010-11 financial year, reflecting Council's operational plan. Other content meets Council's reporting obligations under the *Local Government Act 2009* and supporting regulations.

Once adopted, the annual report will be published on Council's website and copies will be available on request.

ISSUES

The annual report has been prepared in accordance with the *Local Government Act 2009* and includes performance information linked to Council's Corporate Plan 2010-2015.

RELATIONSHIP TO CORPORATE PLAN

8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

8.5 Be transparent and consistent in the way we manage the organisation, its risks and obligations and ensure we are delivering against our priorities

9. An efficient and effective

Council is well respected and seen as an excellent organisation which manages resources in an efficient and effective way

9.5 Ensure robust long term financial planning is in place to protect the financial sustainability of Council

FINANCIAL IMPLICATIONS

Costs relating to the preparation of the annual report have been met from council's existing budgets.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

OPTIONS

PREFERRED

That the Annual Report 2011/12 be adopted by Council.

ALTERNATIVE

That the Annual Report 2011/12 be adopted by Council subject to changes agreed at the meeting.

OFFICER'S RECOMMENDATION

COUNCIL RESOLUTION

Moved by: Cr M Edwards

Seconded by: Cr L Hewlett

That Council resolve to adopt the Redland City Council Annual Report 2011/12.

CARRIED

17.1.2 APPOINTMENT OF EXTERNAL MEMBERS TO THE AUDIT COMMITTEE

Datworks Filename: GOV Audit Committee

Responsible Officer: Nick Clarke
General Manager Governance

Author: Nick Clarke
General Manager Governance

EXECUTIVE SUMMARY

This report seeks Council's consideration to appoint two independent external members to the Audit Committee as required under Council's Audit Committee Charter (Corporate POL-3008) and the *Local Government (Finance, Plans and Reporting) Regulation 2010* (the Regulation).

PURPOSE

The purpose of this report is to request Council's appointment of Mr Virendra Dua and Mr Peter Dowling as independent external members to the Audit Committee of the Redland City Council. The appointments will be effective from 1 December 2012 for a period of four and two years respectively.

BACKGROUND

The current term of the external members of the Audit Committee expires on 30 November 2012. The Council resolved at its meeting on 17 May 2012 to seek two external members for the Audit Committee, by way of an expressions of interest process, for a four-year period commencing after the adoption of the 2011/2012 Financial Statements through to the adoption of the Financial Statements for 2015/2016. This selection process has now been concluded.

There were 29 applicants for the two positions. Five applicants were interviewed by a panel consisting of the Mayor, Karen Williams, the Chair of the Corporate Services and Governance Committee, Councillor Mark Edwards, and the General Manager Governance, Nick Clarke. Independent referee checks were made on both recommended candidates. Mr Virendra Dua and Mr Peter Dowling are considered to be the most meritorious applicants.

ISSUES

The appointment of the proposed two independent external members to the Audit Committee, after an open expressions of interest process, will ensure compliance with the Audit Committee Charter and the Regulation and will deliver good value to the Council in managing its risks.

It is proposed that the terms of the appointment of the independent external members be staggered to ensure that there is a continuity of service and to minimise the possibility of having to replace both external members at the same time. It is therefore proposed that Mr Virendra Dua be appointed for a period of four years and Mr Peter Dowling be appointed for a period of two years, both effective from 1 December 2012.

Council resolved at its meeting on 17 May 2012 to appoint Mayor Karen Williams and Councillor Mark Edwards to the Audit Committee for a period of two years. Council must now make a further decision regarding which member will chair the Audit Committee.

During the interview discussions with candidates, the issue of chairing the meetings was canvassed. The general view amongst the external candidates interviewed was that they could add more value to the subject matter being discussed at meetings if they did not chair them. Given the expertise that the external candidates bring to these meetings and the potential for the value they add to be diluted due to the processes of chairing the meetings, the selection panel formed a view that matched that of several of the candidates, i.e. that one of the Councillor members should chair the meetings.

RELATIONSHIP TO CORPORATE PLAN

8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

8.5 Be transparent and consistent in the way we manage the organisation, its risks and obligations and ensure we are delivering against our priorities

FINANCIAL IMPLICATIONS

This recommendation does not require any change to the current year's budget as funds have already been allocated to cover the payment of the external Audit Committee members. Payment is \$6,500 plus GST per external member per annum (assuming four committee meetings per year).

PLANNING SCHEME IMPLICATIONS

None.

OPTIONS

Preferred

1. That Council approves the appointment to the Audit Committee of:
 - a) Mr Virendra Dua for a period of four years;
 - b) Mr Peter Dowling for a period of two years; and
 - c) Councillor Mark Edwards as Chair of the Audit Committee for the remainder of his two year term on the committee; and
2. That these appointments are effective from 1 December 2012.

Alternative

That Council seeks further information about the subject of this report.

**OFFICER'S RECOMMENDATION
COUNCIL RESOLUTION**

Moved by: Cr A Beard
Seconded by: Cr P Bishop

1. That Council approves the appointment to the Audit Committee of:
 - a) Mr Virendra Dua for a period of four years;
 - b) Mr Peter Dowling for a period of two years; and
 - c) Councillor Mark Edwards as Chair of the Audit Committee for the remainder of his two year term on the committee; and
2. That these appointments are effective from 1 December 2012.

CARRIED

17.1.3 CUSTOMER CONTACT POLICY AND ASSOCIATED GUIDELINES

Datworks Filename: GOV Administrative/Corporate/Statutory Policy Documentation
GOV Corporate Guidelines Register

Attachments: [POL-3125 Customer Contact Policy](#)
[GL-3125-001 Customer Contact Guideline](#)
[GL-3125-002 Acceptable Requests Guidelines](#)

Responsible Officer: Nick Clarke
General Manager Governance

Author: Luke Wallace
Manager Corporate Governance

EXECUTIVE SUMMARY

Council is committed to the achievement of high standards in the provision of customer service to residents and other stakeholders. To assist in the consistent attainment of these high standards it is important that appropriate service levels and guidelines are put in place so Councillors, employees and customers can have certainty about what is expected in the provision of customer service.

This report recommends the adoption of a Customer Contact Policy and Guideline to support the provision of consistently high standards of customer service. In addition, this report recommends the adoption of the Acceptable Requests Guidelines, as required under the *Local Government Act 2009*.

The Acceptable Requests Guidelines deal with the way Councillors are able to request assistance or information from employees and provide clear standards for Councillors and employees alike in making, and dealing with, such requests.

PURPOSE

The purpose of this report is to support and enhance Council's customer service efforts through the adoption of a Customer Contact Policy and Guidelines and to ensure compliance with the *Local Government Act 2009* through the adoption of Acceptable Requests Guidelines dealing with the way in which a Councillor can ask a local government employee for advice to help them carry out their responsibilities under the Act.

BACKGROUND

Council has identified that high standards of customer service are one of the most significant priorities for the organisation moving forward. To support the achievement of this outcome, it is important that clear standards are developed that will help ensure:

- The establishment of a clear commitment to our customers of the value Council places on excellent customer service;
 - The development of a customer first culture throughout the organisation through promotion of good customer service and the provision of appropriate training;
-

- Continuous improvement of Council's customer service processes and systems;
- The development of measurable service standards for the handling of customer requests via the various customer contact portals (telephone, correspondence, face-to-face, email/Internet and social media etc);
- A high standard of support for the Mayor and Councillors to assist them to meet their responsibilities under the *Local Government Act 2009*;
- A preparedness amongst Councillors and employees to take responsibility for mistakes in an open and accountable fashion and to swiftly take remedial action to redress any such mistakes or errors; and
- Appropriate support and guidance for Councillors and employees in the event they are abused, threatened or otherwise treated in an unacceptable fashion.

A matter closely associated with good customer service is the support and assistance provided by employees to the Mayor and Councillors to help them carry out their duties.

The *Local Government Act 2009* (the Act) requires Councillors to act in the interests of residents, to ensure effective service delivery and to be accountable to the community for Council's performance.

To adequately discharge their duties under the Act, Councillors will regularly need to seek assistance and information from the CEO and other employees of Council. To support this need the Act specifically requires (Section 170A) Council to adopt *Acceptable Request Guidelines* which outline how requests by Councillors for assistance or information are to be handled.

These Guidelines (as attached) provide certainty for both Councillors and employees in their interaction on such matters by outlining;

- Clear standards for communication between Councillors and employees;
- The service levels that Councillors can expect when they make a request to employees for assistance or information;
- The importance of ensuring that operational service levels are maintained when processing Councillor requests for assistance or information; and
- The specific employees, including their contact details, that will be able to assist Councillors depending on the nature of their enquiry.

ISSUES

The significant matters dealt with in this report are as follows;

- Council is committed to achieving high standards of customer service;
- To support this outcome, a Customer Service Policy and Guidelines have been developed for Council's approval;
- The Policy and Guidelines incorporate the standards and processes that will support excellent customer service moving forward;
- The *Local Government Act 2009* requires Council to adopt Acceptable Requests Guidelines dealing with how requests by Councillors to employees for assistance and information will be managed;

- These Guidelines have been developed for Council's approval and once implemented will ensure high standards of service to Councillors and ultimately the community; and
- The Guidelines will also provide certainty for Councillors and employees in how future requests for assistance or information are to be handled.

RELATIONSHIP TO CORPORATE PLAN

9. An efficient and effective organisation

Council is well respected and seen as an excellent organisation which manages resources in an efficient and effective way

9.11 Develop and improve systems to support modern and flexible delivery of services

FINANCIAL IMPLICATIONS

There are no direct financial implications impacting Council as a result of this report.

CONSULTATION

The attached Policy and Guidelines have been developed in consultation with the Executive Leadership Group, the Mayor and Councillors.

OPTIONS

PREFERRED

1. That Council approve the Customer Contact Policy (POL-3125) and Guideline (GL-3125-001) as attached; and
2. That Council approve the Acceptable Requests Guideline – Requests by Councillors for Assistance or Information (GL-3125-002) as attached.

ALTERNATIVE

That Council approves the Customer Contact Policy and Guidelines and the Acceptable Requests Guidelines incorporating changes.

OFFICER'S RECOMMENDATION COUNCIL RESOLUTION

Moved by: Cr P Gleeson

Seconded by: Cr J Talty

That Council resolve as follows:

1. **To approve the Customer Contact Policy (POL-3125) and Guideline (GL-3125-001) as attached; and**
2. **To approve the Acceptable Requests Guideline – Requests by Councillors for Assistance or Information (GL-3125-002) as attached.**

CARRIED

17.2 CORPORATE SERVICES

17.2.1 2011/2012 REDLAND CITY COUNCIL FINANCIAL STATEMENTS

Dataworks Filename: FM Statements 11/12

Attachment: [QAO Certified Statements – Financial Statements for the Year Ended 30 June 2012](#)

Responsible Officer: Martin Drydale
General Manager Corporate Services

Author: Deborah Corbett-Hall
Service Manager Business & Commercial
Finance

EXECUTIVE SUMMARY

Section 108 of the *Local Government (Finance Plans & Reporting) Regulation 2010* requires the local government to prepare an Annual Report for each financial year and that report must be adopted by 30 November in the year after the end of the financial year. Council's 2011/12 Annual Financial Statements are an inclusion within the Annual Report and are now presented to Council.

The attached 2011/12 Annual Financial Statements are final and have been certified by the Queensland Audit Office (QAO) as at 26 November 2012 to represent a true and fair view (unqualified opinion).

In a similar fashion to the 2010/11 financial statements, an Emphasis of Matter has been placed on the 2011/12 accounts due to discontinuation of Allconnex Water. It should be noted that RCC officers are of the understanding that both GCCC and LCC also have an Emphasis of Matter placed on their accounts in relation to their investment in Allconnex Water for the year ending 30 June 2012.

As part of the finalisation of the attached financial statements, at the end of each financial year a review is carried out to determine the amount of each grant remaining unspent at 30 June with the unspent amount of each grant being transferred to the Constrained Works Reserve.

This greatly enhances the visibility and accountability of these unexpended funds which Council must spend in accordance with any terms and conditions imposed by the grantor. When the funds are actually spent in the next financial year a corresponding transfer is made from this reserve.

Under Section 149 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* (Transfers to or from an operating fund reserve), the local government may make a transfer to or from a reserve in the operating fund *only if it –*

- resolves to make the transfer; or
- includes the transfers in its annual budget.

A number of projects were identified as having unexpended grant funds at 30 June 2012 –these amounts were required to be transferred to the Constrained Works Reserves as part of the end of year accounting process.

In accordance with legislation, formal Council approval for these additional reserve transfers to and from the Constrained Works Reserve in relation to the 2011/2012 financial year is now sought.

PURPOSE

The purpose of this report is to present the final (QAO certified) 2011/12 Annual Financial Statements and accompanying notes to Council.

The report also provides transparency over the transfers to constrained reserves that were made as part of the end of year accounting process and seeks Council approval for transfers to and from the Constrained Works Reserves in the 2011/2012 financial year in accordance with Section 149 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* (Transfers to or from an operating fund reserve).

BACKGROUND

A draft/unaudited set of 2011/12 financial statements was distributed for the audit committee meeting on 12 October 2012.

The version presented at that time had not been finalised nor signed off by Council's external auditors and was subsequently signed off internally by the Mayor and Interim Chief Executive Officer on 15 October 2012 to meet the Minister's timeframes.

Following this version, Council received subsequent advice from its external auditors to finalise the 2011/12 Financial Statements for submission to the QAO. The Chief Executive Officer and Mayor signed the final set of accounts on 12 November 2012.

ISSUES

Please refer to the attached set of 2011/2012 Financial Statements.

RELATIONSHIP TO CORPORATE PLAN

8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

- 8.7 Ensure Council resource allocation is sustainable and delivers on Council and community priorities
- 8.8 Provide clear information to citizens about how rates, fees and charges are set and how Council intends to finance the delivery of the Community Plan and Corporate Plan

FINANCIAL IMPLICATIONS

With respect to the reserve movements, the transfer from reserves was actioned as part of the end of year accounting process and comprised the following grant:

Description	Expended grant
Main Road Wellington Pt Causeway Reconstruction	\$600,105.55
Total expended grant	\$600,105.55

With respect to the reserve movements, the transfers to reserves comprised the following grants and these funds are now constrained to improve transparency over their future use:

Description	Unexpended grants & contributions at 30 June 2012
HACC Minor Modifications	\$4,992.00
Allied Health Services	\$2,394.00
RADF Grants	\$605.40
Administration - Recreation	\$13,000.00
Administration - Respite Services	\$59,804.29
QLD Health - Swap It	\$7,000.00
Home Assist Secure	\$10,071.63
Home Maintenance - HACC	\$89,556.81
Koala - Habitat	\$16,050.00
Coochiemudlo Island Jetty (DDA Compliance)	\$909,090.91
Moreton Bay Cycleway Hilliards Creek Cross	\$517,789.82
Miscellaneous roadwork contribution	\$13,582.81
Water renewal & purchase contribution	\$26,126.57
Wastewater renewal & purchase contribution	\$50,274.34
Total unexpended grants & contributions	\$1,720,338.58

These reserve movements outlined above are transfers within community equity and do not impact operating surplus, net result or total community equity.

PLANNING SCHEME IMPLICATIONS

It is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

During the preparation of the 2011/2012 Financial Statements consultation had taken place with Council's Audit Committee on 12 October 2012 and subsequently between the Service Manager Business and Commercial Finance; Financial Reporting Manager, Financial Services officers, General Manager Corporate Services; Chief Executive Officer & the Mayor. Council's accounting treatments and policies for 2011/2012 have been confirmed as correct and in accordance with the Australian Accounting Standards.

OPTIONS**PREFERRED**

That Council resolve to:

1. Note the audited Financial Statements for inclusion into the 2011/2012 Annual Report; and
2. Formally approve the transfers to and from the Constrained Works Reserve in relation to the 2011/2012 financial year.

ALTERNATIVE

That Council requests additional information.

**OFFICER'S RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr W Boglary

Seconded by: Cr P Bishop

That Council resolve to:

1. Note the audited Financial Statements for inclusion into the 2011/2012 Annual Report; and
2. Formally approve the transfers to and from the Constrained Works Reserve in relation to the 2011/2012 financial year.

CARRIED

17.2.2 COMMUNITY FINANCIAL REPORT 2011/2012

Dataworks Filename: GOV Annual Report 2011/2012

Attachment: [Community Financial Report 2011/2012](#)

Responsible Officer: Martin Drydale
General Manager Corporate Services

Author: Deborah Corbett-Hall
Service Manager Business & Commercial
Finance

EXECUTIVE SUMMARY

Section 108 of the *Local Government (Finance Plans & Reporting) Regulation 2010* requires the local government to prepare an Annual Report and Section 111 of the *Local Government (Finance Plans & Reporting) Regulation 2010* requires that report to contain the Community Financial Report for the financial year.

PURPOSE

The purpose is to present the 2011/2012 Community Financial Report to Council which will then form part of the 2011/2012 Redland City Council Annual Report.

BACKGROUND

The Corporate Plan contains a strategic priority to support the organisation's capacity to deliver services to the community by building a skilled, motivated and continually learning workforce, ensuring assets and finances are well managed, corporate knowledge is captured and used to best advantage, and that services are marketed and communicated effectively. The annual Community Financial Report is a plain language document that contains a summary and analysis of Council's financial performance and position for 2011/2012.

ISSUES

Please refer to the attached Community Financial Report.

RELATIONSHIP TO CORPORATE PLAN**8. Inclusive and ethical governance**

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

- 8.7 Ensure Council resource allocation is sustainable and delivers on Council and community priorities
- 8.8 Provide clear information to citizens about how rates, fees and charges are set and how Council intends to finance the delivery of the Community Plan and Corporate Plan

FINANCIAL IMPLICATIONS

Please refer to the attached 2011/2012 Community Financial Report.

PLANNING SCHEME IMPLICATIONS

It is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has taken place amongst the Financial Services officers and GM Corporate Services.

OPTIONS**PREFERRED**

That Council resolve to note the Community Financial Report for 2011/2012 and explanations as presented in the Community Financial Report.

ALTERNATIVE

That Council requests additional information.

**OFFICER'S RECOMMENDATION\
COUNCIL RESOLUTION**

Moved by: Cr M Edwards
Seconded by: Cr W Boglary

That Council resolve to note the Community Financial Report for 2011/2012 and explanations as presented in the Community Financial Report.

CARRIED

18 MEETING CLOSURE

There being no further business, the Mayor declared the meeting closed at 10.43am.

Signature of Chairperson: _____

Confirmation date: _____