

**Redland**  
CITY COUNCIL

# **MINUTES**

## **GENERAL MEETING**

**Wednesday 31 August, 2011**

The Council Chambers  
35 Bloomfield Street  
CLEVELAND QLD

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## 1 DECLARATION OF OPENING

The Mayor declared the meeting open at 4.03pm and acknowledged the Quandamooka people, who are the traditional custodians of the land on which Council meets. The Mayor also paid Council's respect to their elders, past and present, and extend that respect to other indigenous Australians who are present.

## 2 DEVOTIONAL SEGMENT

Pastor Ben Keen, member of the Ministers' Fellowship, led Council in a brief devotional segment.

## 3 RECOGNITION OF ACHIEVEMENT

### 3.1 ASSISTANT COMMISSIONER'S CERTIFICATE OF ACHIEVEMENT

Assistant Commissioner's Certificates of Achievement were awarded to Nick Clarke, General Manager Governance and Michael Morrison, Senior Consultant Emergency Management, in recognition of their professionalism and dedication to duty during the Brisbane flood event of January 2011.

Through their actions they contributed to the delivery of a professional and coordinated response to situations where there was significant risk to life and property.

## 4 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

### MEMBERS PRESENT:

Cr M Hobson PSM	Mayor
Cr M Elliott	Deputy Mayor and Councillor Division 7
Cr W Boglary	Councillor Division 1
Cr C Ogilvie	Councillor Division 2
Cr D Henry	Councillor Division 3
Cr J Burns	Councillor Division 4
Cr B Townsend	Councillor Division 5
Cr K Reimers	Councillor Division 8
Cr K Williams	Councillor Division 9
Cr H Murray	Councillor Division 10

### EXECUTIVE LEADERSHIP GROUP:

Mr M Drydale	Acting Chief Executive Officer & General Manager Corporate Services
Mr N Clarke	General Manager Governance
Mrs T Averay	General Manager Environment Planning & Development
Mrs L Rusan	General Manager City Services

### MINUTES:

Mrs J Parfitt	Corporate Meetings & Registers Team Leader
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**LEAVE OF ABSENCE:**

Moved by: Cr B Townsend  
Seconded by: Cr W Boglary

That leave of absence be granted for Cr T Bowler who is attending the Government Sustainability Conference in Melbourne.

CARRIED

**5 RECEIPT AND CONFIRMATION OF MINUTES****5.1 GENERAL MEETING MINUTES 27 JULY 2011**

Moved by: Cr C Ogilvie  
Seconded by: Cr B Townsend

That the minutes of the General Meeting held on 27 July 2011 be confirmed.

CARRIED

[General Meeting Minutes 27 July 2011](#)

**5.2 SPECIAL MEETING MINUTES 3, 5 & 8 AUGUST 2011**

Moved by: Cr B Townsend  
Seconded by: Cr C Ogilvie

That the minutes of the Special Meeting of Council held on 3, 5 & 8 August 2011 be confirmed.

CARRIED

[Special Meeting Minutes 3, 5 & 8 August 2011](#)

**6 MATTERS OUTSTANDING FROM PREVIOUS COUNCIL MEETING MINUTES**

The Chief Executive Officer presented the following items for noting:

**6.1.1 PETITION (DIVISION 10) REQUEST FOR CONCRETE PATH HENRY STREET, THORNESIDE**

At the General Meeting on 25 May 2011 Council resolved as follows:

That the petition which reads as follows, be received and referred to a Committee for consideration and a report back to Council.

*“Petition for a concrete walking path to replace the road-base walking path between 9 Henry St., Thorneside and 3 Henry St., Thorneside.*



*Existing road-base path is always washed out and is a hazard for walkers.”*

A report addressing this matter will be presented to 7 September 2011 Planning & Policy Committee meeting.

#### **6.1.2 PETITION (DIVISION 4) INSTALLATION OF PEDESTRIAN CROSSING AT ST RITA’S PRIMARY SCHOOL, BENFER ROAD, VICTORIA POINT**

At the General Meeting on 29 June 2011 Council resolved as follows:

That the petition, which reads as follows, be received and referred to the appropriate area of Council for consideration and a report back to Council:

*“Petition from residents requesting that Council support the installation of a pedestrian crossing at St Rita’s Primary School, Benfer Road, Victoria Point. This would bring St Rita’s school into line with all other primary schools in the area, i.e., crossing safety guard and zebra crossing.”*

A report addressing this matter will be presented to 2 November 2011 Planning & Policy Committee meeting.

#### **6.1.3 PETITION (DIVISION 10) SAFETY UPGRADE OF TINGALPA CREEK**

At the General Meeting on 29 June 2011 Council resolved as follows:

That the petition, which reads as follows, be received and referred to the appropriate area of Council for consideration and a report back to Council as to what works can be done in 2011-2012:

*“Petition requesting that Council prioritise a safety upgrade of the denuded and eroded foreshore area on the banks of Tingalpa Creek at the corner of the Esplanade at the end of Railway Parade, Thorneside.”*

A report addressing this matter will be presented to 2 November 2011 Planning & Policy Committee meeting.

#### **6.1.4 PETITION (DIVISION 1) NO TRAFFIC LIGHTS AT CNR BIRKDALE AND MAIN ROADS, WELLINGTON POINT**

At the General Meeting on 29 June 2011 Council resolved as follows:

That the petition, which reads as follows, be received and referred to a committee or officer for consideration and a report to the local government:

*“Petition requesting no traffic lights be installed at corner of Birkdale and Main Roads, Wellington Point. Traffic calming needed – not lights.”*

A report addressing this matter will be presented to 2 November 2011 Planning & Policy Committee meeting.

## 7 PUBLIC PARTICIPATION

### MOTION TO ADJOURN MEETING

Moved by: Cr K Reimers

Seconded by: Cr D Henry

That Council adjourn the meeting for a 15 minute public participation segment.

CARRIED

1. Ms A Penrose of Redland Bay, addressed Council in relation to Local Law 6 and the removal of a tree from her property.

### MOTION TO RESUME MEETING

Moved by: Cr M Elliott

Seconded by: Cr H Murray

That the meeting proceedings resume.

CARRIED

## 8 PETITIONS AND PRESENTATIONS

### 8.1 PETITIONS

#### 8.1.1 PETITION (DIVISION 1) – WATER RATES

Moved by: Cr W Boglary

Seconded by: Cr K Reimers

**That the petition, which reads as follows, be received and referred to the General Manager Corporate Services for consideration as part of the reintegration of Redland Water into Council effective from 1 July 2012:**

***“Petition from residents requesting that Council reduce water rates to a reasonable level.”***

CARRIED

## 8.2 PRESENTATIONS

### 8.2.1 STATEMENT – CR JOHN BURNS

Cr John Burns read the following statement regarding the findings of the Conduct Review Panel:

*“I have been advised by the Department of Local Government and Planning that my previous apology to Councils General Meeting of 27 July 2011 was not compliant; therefore please accept my revised apology as follows:*

*I advise that my statements to the journalist were found by the Conduct Review Panel to be not honest or impartial including the following:*

- a) That SMBICAC was trying to push through a \$5.5 million works before talking to private sector and before social impact studies had been completed; and*
- b) That SMBICAC was a set up.*

*I apologise to the members of SMBICAC and the Council.”*

## 9 MOTION TO ALTER THE ORDER OF BUSINESS

Moved by: Cr B Townsend  
Seconded by: Cr K Reimers

That Item 17.1.1 – Notice of Motion (as listed on the agenda) be withdrawn.

CARRIED

## 10 DECLARATION OF MATERIAL PERSONAL INTEREST OR CONFLICT OF INTEREST ON ANY ITEMS OF BUSINESS

### 10.1 MATERIAL PERSONAL INTEREST

- Cr Burns declared a Material Personal Interest in Item 12.1.5 *Permissible Change for Extractive Industry (Quarry Extension) at 616-632 West Mount Cotton Road, Sheldon* – see item for details.

### 10.2 CONFLICT OF INTEREST

- Cr Reimers declared a Conflict of Interest in Item 13.2.3 *Judy Holt Landscape Master Plan Review 2011* – see item for details.
- Cr Hobson declared a Conflict of Interest in Item 13.2.3 *Judy Holt Landscape Master Plan Review 2011* – see item for details.

- Cr Henry declared a Conflict of Interest in Item 15.2.4 *Donald Simpson Centre Board Appointments* – see item for details.
- Mr N Clarke, General Manager Governance, declared a Conflict of Interest in Item 17.1.1 *Complaint on Right to Information Decision (GC598)* – see item for details.

**11 DEVELOPMENT AND COMMUNITY STANDARDS COMMITTEE –  
2 AUGUST 2011****11.1 ENVIRONMENT PLANNING & DEVELOPMENT**

Moved by: Cr B Townsend  
Seconded by: Cr W Boglary

That the Development & Community Standards Committee Minutes of 2 August 2011 be received and resolutions noted on items resolved under delegated authority.

CARRIED

[Development & Community Standards Committee Minutes 2/8/2011](#)

**ITEMS RESOLVED UNDER DELEGATED AUTHORITY****11.1.1 CATEGORY 1 – MINOR COMPLYING CODE ASSESSMENTS &  
HOUSEKEEPING**

*(This item was resolved under delegated authority at Committee)*

**11.1.2 CATEGORY 2 – COMPLYING CODE ASSESSMENTS AND MINOR  
IMPACT ASSESSMENTS**

*(This item was resolved under delegated authority at Committee)*

**11.1.3 APPEALS LIST – CURRENT AS AT 25 JULY 2011**

*(This item was resolved under delegated authority at Committee)*

**ITEMS FOR CONSIDERATION****11.1.4 DEVELOPMENT AND COMMUNITY STANDARDS FEE DISCOUNTS AND WAIVERS**

**Datworks Filename:** GOV - Development and Community Standards - Reports for Noting

**Attachment:** [Fee Schedule Supporting Information](#)

**Responsible Officer:** Toni Averay  
General Manager Environment Planning & Development

**Author:** Kerri Lee  
Business Support Officer, Sustainable Assessment

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**EXECUTIVE SUMMARY**

On 25 November 2009, Council approved a number of fee discounts and criteria. This was in response to Internal Audit recommendations to provide improved accountability and transparency in consideration of any discounts.

On 4 October 2010, Policy Document 'Corporate POL-3094' and Guideline Document 'GL-3094-001' were approved. The General Manager, Development and Community Standards and, as of 20 October 2010, the Group Managers of Sustainable Assessment, Building and Plumbing Services, Business and Performance, and Community Standards, have delegated authority to approve requests to reduce the application fee when a strict application of the scheduled fee is unreasonable or inappropriate considering the work required to carry out the assessment of the application, or where an appropriate fee has not been set.

Other discounts include discounts for charities and not for profit organisations, as well as for Smart eDA and accelerated development applications.

All fee waivers and discounts are recorded in the Development and Community Standards Fee Discount Register. It is the responsibility of the relevant Group Manager and the General Manager to ensure registers are maintained.

The full list of approved provisions for fee discounts and waivers is attached.

On 17 November, 2010, Council resolved to waive fees for permits for Temporary Entertainment Venues entirely when conducted by eligible bona fide charities and not for profit organisations covering the costs of these permits as a community service obligation.

## PURPOSE

This report details fee discounts and waivers for Development and Community Standards for the period 1 April, 2011 to 30 June, 2011.

### Summary of Discounts and Waivers – 1 April, 2011 to 30 June, 2011

Discounts/Waivers	Discounts Approved	Total Amount of Discount
Discretionary Discounts	9	\$88868.00
Charities and Not-for-Profit Organisations	9	\$5833.56
Accelerated DA Applications	3	\$1125.00
Smart eDA Applications	66	\$17078.00
Temporary Entertainment Venues	8	\$6233.44
Combined Applications	2	\$3350.00
Multiple Discounts	0	\$0.00
Resubmission of lapsed applications	1	\$44.00
Withdrawn Applications	5	\$1917.60
<b>Total</b>	<b>103</b>	<b>\$124449.60</b>

### Refusals

One (1) request for a reduction in the development application fee was refused as they did not comply with the criteria in the 'Fee Schedule Supporting Information' for Discretionary Discounts.

- 'Scheduled fee considered appropriate';
- 'Lack of justification';
- 'Did not meet criteria for resubmission of lapsed fee';
- 'Further assessment was required to finalise the application by way of a negotiated decision and therefore the request for a fee waiver has been refused'; and
- 'No grounds under any Council policy to support reduction in infrastructure charges/contribution costs'.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr B Townsend  
Seconded by: Cr W Boglary

That the report be noted.

**CARRIED**



### 11.1.5 GREENTAPE REDUCTION - REFORMING LICENSING UNDER THE ENVIRONMENTAL PROTECTION ACT 1994

**Datworks Filename:** GOV - Development and Community Standards Reports for Noting

**Attachment:** [Submission Greentape Reduction](#)

**Responsible Officer:** Toni Averay  
General Manager Environment Planning & Development

**Author:** Jennifer Haines  
Service Manager Health & Environment

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#### EXECUTIVE SUMMARY

In May 2011 the Department of Environment and Resource Management (DERM) released a discussion paper and regulatory assessment statement titled "Greentape Reduction – Reforming Licensing under the *Environmental Protection Act 1994*." This paper states that it was developed in response to "business concerns" and claims that "environmental regulation has grown considerably in the past 15 years" resulting in "a patchwork regulatory system that is complex and difficult for all parties to navigate."

Council officers support the key aims of the project to reduce administrative costs to business and streamline administrative processes, while maintaining or improving environmental and community standards. However, Council officers do not agree with or support the way the Department of Environment and Resource Management (DERM) proposes to achieve this aim.

#### PURPOSE

The purpose of this report is to summarise and outline the potential impacts upon Redland City Council as a result of proposed changes to the *Environmental Protection Act 1994* and *Sustainable Planning Act 2009* outlined in the Greentape Reduction Discussion Paper. Although there are significant changes being proposed to the process for assessment of Environmentally Relevant Activities (ERAs) that will impact upon Council's Environmental Compliance Team, it will have minimal impact upon other areas within Council.

Council officers support the key aims of the project to reduce administrative costs to business and streamline administrative processes, while maintaining or improving environmental and community standards. However, Council officers do not agree with or support the way the Department of Environment and Resource Management (DERM) proposes to achieve this aim.

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## BACKGROUND

In May 2011 the Department of Environment and Resource Management (DERM) released a discussion paper and regulatory assessment statement titled “Greentape Reduction – Reforming Licensing under the *Environmental Protection Act 1994*.” This paper states that it was developed in response to “business concerns” and claims that “environmental regulation has grown considerably in the past 15 years” resulting in “a patchwork regulatory system that is complex and difficult for all parties to navigate.”

The proposal within the paper comprises of four broad initiatives aimed at reducing “greentape,” these include:

1. Developing a licensing model that is proportionate to the risk of the activity (ERA);
2. Providing flexible operational approvals for ERAs;
3. Streamlining the process for resources approvals; and
4. Improving the quality of information provided to both business and government in relation to the application process for ERAs.

The first initiative for developing a licensing model that is proportionate to the risk of ERAs intends to introduce ‘general conditions’ for ERAs and also have four different assessment tracks that could apply to an ERA application based upon the environmental risk of the activity. The four different assessment tracks include statutory rules, standard approvals, site specific assessments and environmental impact statements.

Statutory rules as an assessment track would apply to ERAs where the risk to the environment from the activity is well understood and relatively independent of the ERA location. ERAs within this category would require no application or annual fees, however, would be required to supply their details for a public register. Due to no licence conditions applying to these activities, the proposal intends to introduce ‘show cause notices’ similar to the *Sustainable Planning Act 2009* into the *Environmental Protection Act 1994*, so as to have an enforcement tool for these activities. DERM have predicted that 28% of ERAs will be classified within this category and therefore this would eliminate the annual registration fees from these particular ERAs that are currently paid to Councils and DERM.

Standard approvals as an assessment track would apply to ERAs with well understood risks to the environment, and also to ERAs where a risk of material or serious environmental harm exists if incorrectly managed. These ERAs would be required to go through an application process similar to a self assessment approval and have criteria for activities to be eligible for the approval, taking into account the inherent characteristics of the activity and the location. These activities will have a set of conditions that will be applied to the operation of the activity. Under this approval process there would be a ‘basic’ application fee and the annual fee would continue to apply.

Site specific assessments as an assessment track would apply to ERAs where the risks to the environment may not be well known and would vary with location. These ERAs would go through a process very similar to the current system and have application assessment and annual fees applying.

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Environmental impact statements as an assessment track would not likely apply to any Council devolved ERAs as it is intended for ERAs that require extensive public consultation and very complex assessment. Examples of ERAs identified by DERM that may require environmental impact statements could include liquid natural gas plants, nickel ore processing plants or major coal mining operations.

It is expected that as a result of the changes there will be a reduction in revenue for ERAs by around 28% from July 2012 (around \$37000 for Redland City if there is a 28% reduction). However, this percentage has been generalised across Queensland and may not be indicative of Redland City. A more definitive estimate won't be known until ERAs have been assigned by a panel to various assessment tracks, which will determine which ERAs will have fees attracted and be put through particular application processes.

It is predicted that there will be some minor time savings for assessing officers as a result of the proposed changes, however, the discussion paper recognises that there will be around a \$320,000 cost to government across Queensland as a result of the changes and reduced revenue.

In order to classify ERAs into 1 of these 4 assessment tracks DERM is proposing to form two panels—one for local government ERAs and one for DERM ERAs. Specifically, the panels will be responsible for providing advice about the most appropriate assessment track to manage the environmental risk of each type of ERA.

The second initiative for providing flexible operational approvals for ERAs will amend the classification of ERAs under the *Sustainable Planning Act 2009* so that they are no longer triggered as a material change of use. To replace the current approval system the initiative proposes to implement operator licences which will have conditions designed to apply to the operation of the activity and complement the development approval that may be required under a planning scheme. These licences are intended to be flexible so that an operator only has to have one licence that may cover multiple sites and operations. This change may in turn reduce the number of ERA approvals held with Council by operators (expected reduction by 27 ERA approvals) and therefore reduce revenue. However, it is unclear what the exact fee structure will be. It is also unclear whether Councils will be able to set their own fees etc where there are multiple activities under the one licence.

The flexibility of these licences may reduce costs for Council's own ERAs and further integrate the activities into a single licence as compared to the current four integrated registrations covering ten ERAs across Council (excluding waste).

The third initiative for streamlining the process for resource approvals will not have a direct impact upon the devolved ERAs that Council manages. The proposed changes within this section relate to Chapter 5 and 5A activities under the *Environmental Protection Act 1994* and includes mining, petroleum, geothermal and greenhouse gas storage activities. This proposed change would also not have any impact upon Council's quarry as it is classified as a Chapter 4 Activity under the *Environmental Protection Act 1994*.

The fourth initiative that aims to improve the quality of information provided to both businesses and government in relation to the application process for ERAs will reduce some of the application processing time for these applications. This initiative proposes to:

- Recognise certification by third parties in the assessment process;
- Reduce the number of applications that require supporting information;
- Reduce the information to be assessed for applications;
- Improve guidance on the information required; and
- Prioritise the information required for the application.

Third party certification for applications may reduce the number of ERA applications and revenue Council would receive. However, this number is predicted to be low, based on previous years Council expects to only receive approximately 6 to 12 new ERA applications each year. The points above within this objective would likely moderately reduce the amount of time that Council takes to assess ERA applications. It should be noted, however, that where an ERA also requires a Material Change of Use under the Planning Scheme, an application would need to be lodged through Sustainable Assessment and minimal time savings would apply for these applications.

## **DISCUSSION**

### **Concerns regarding Key Initiative 1 (Licensing model that is proportionate to the risk of the activity)**

Key Initiative 1 creates an unnecessarily complicated system that will create confusion and increase the administrative and regulatory costs of local government while reducing the ability of local government to recover the costs of administering the *Environmental Protection Act 1994* (the Act). For example Key Initiative 1 proposes three different assessment tracks for local government administered ERAs where currently there is one simple process.

The proposal will also result in four different sets of approval records. For example, current operators will retain their operating conditions on their development permit, while new operators will have conditions on a separate licence. Council will also have to maintain a public register of statutory rules ERAs.

Developing and maintaining three different assessment processes and four different sets of approval records and a public register, does not reduce greentape for local government but increases our administrative costs.

This costs brought about by Key Initiative 1 are on top of the costs brought about by the devolution of commercial nuisance on 1 January 2009, which has already put significant strain on local government by increasing the regulatory burden without any cost recovery ability.

Key Initiative 1 is also likely to result in poor outcomes for the natural environment and community, as it will introduce elements of industry self regulation and deregulation without appropriate safe guards.

Since the commencement of the Act there have been many changes to improve the performance of the Act. There is sufficient anecdotal evidence to show that some ERAs currently demonstrate a lower risk to the environment as a result of effective regulation and if they are deregulated there is the risk of a return to poor environmental performance levels (pre-1995). This would be contrary to community expectations that environmental standards be maintained or improved. For example, the statutory rules proposal in Key Initiative 1 essentially makes these ERAs quasi “non-ERAs” which undermines the ERA framework.

DERM representatives, at the Local Government Working Group meeting on 30 June 2011, indicated that industry is not expressing concern about the fee component of the licensing process. Instead industry concern is with the delays in obtaining development approvals. If this is the case, then amendment of the *Sustainable Planning Act 2009* may be appropriate.

The frequent changes to ERA definitions, thresholds and approval types, have resulted in increased administrative costs for Council due to the need to develop and implement new administrative systems each time a major change is made. The regular changes are also confusing and frustrating for industry. Effective ways to reduce the cost and administrative impacts on local government and industry include minimising the change, staging the change and having all necessary systems and support material developed before the change.

The number of changes to the ERA framework administered by local government is illustrated below in Table 1.

**Table 1: ERA Regulatory Framework History**

<b>Years</b>	<b>Types of ERA approvals</b>
<b>1995-1998</b>	Integrated authority; Level 1 licence; Provisional licence; Level 2 approval; Deemed approval (level 2 ERAs).
<b>1998-2004</b>	Integrated authority; Level 1 approval (without DA); Level 1 approval (with DA); Level 1 licence (without DA); Level 1 licence (with DA); Provisional licence; Level 2 approval (without DA); Development approval for level 2 ERA. Deemed approval (level 2 ERAs) *Note: Several ERA levels and definitions changed with the introduction of the 1998 Regulation. *Note: Chapter 4 Activities were introduced in 2001 (i.e.

Years	Types of ERA approvals
	renaming of ERA type).
<b>2004-2010</b>	DA or equivalent of DA (e.g. former licence/approval) and Registration Certificate. Deemed approval. *Note: From 1 January 2009 some ERAs were no longer regulated, thresholds and definitions for several ERAs changed, etc.
<b>2011-current</b>	DA or equivalent of DA (e.g. former licence/approval) and Registration Certificate. Deemed approval.
<b>Proposed</b>	At least 4 streams/tracks of approval. Another change for existing operators. Reverting back to a process similar to the one that existed in 1998 (i.e. conditions separated onto a licence and development approval, integrated licences for companies operating on several sites, etc).

The current ERA licensing system was introduced to overcome issues associated with multiple approval processes and conditions being split into two documents (which confused operators), amongst other issues. The model proposed in Key Initiative 1 now incorporates several characteristics that have been problematic in the past, which will create another regulatory burden for industry rather than reducing the burden.

Council officers believe that the current ERA licensing system is not broken, although it requires some fine tuning. The deletion of level 2 ERAs and deemed approvals in the last few years has helped simplify the system while the additional regulatory tools provided in the January 2009 amendments have also seen some improvement. Council officers do not want to see an unravelling of the good work that has been done to date. The problems with the licensing system articulated in the discussion paper are more behavioural than as a result of the *Environmental Protection Act 1995* itself. This has resulted from the lack of consistent and accurate guidance on implementing the legislation/ licensing system.

It would seem the primary concerns with the current ERA system are the current fees for Council operated ERAs, and the time delays associated with obtaining the various approvals (not just ERA approvals) under the Act from DERM.

## **2. Suggested Alternative Approach to Key Initiative 1**

Rather than prevent the reform process from continuing altogether, Council officers support the following alternative approach to Key Initiative 1, which will achieve DERM's aim of reducing the regulatory burden for business, while reducing complexity and administrative costs to local government. Council officers believe this is a good compromise position.

The regulatory framework for ERAs would be less administratively costly and complicated if it included only two tracks:

**Track 1: ERAs for which standard conditions apply** - operators of these ERAs would not be required to apply for a licence. They simply have to register with the administering authority prior to commencing the ERA and then operate in accordance with the standard conditions. The standard conditions should be implemented via a fine-tuning of the Codes of Environmental Compliance provisions, which already exist in the Act. This minimises the administrative burden on local government, maintains environmental standards and reduces the number of licences.

**Track 2: ERAs for which licence or development approval applications need to be made** - these ERAs are the ones where a noise, air or water assessment is required or where the risk of impact warrants an assessment to prevent impacts before they occur. Retaining the current development assessment system would be the most cost effective for Council. The cost of changing to a new licence application system would be high and unnecessarily burdensome. There is also an opportunity to fine-tune the existing provisions to improve their operation/application.

The above regulatory framework will need to be supported by developing contemporary guidance for industry and regulators in applying the legislation. For example, DERM need to resource a collaborative process with local government to develop Codes of Environmental Compliance for devolved ERAs and to develop improved applicant/operator education materials through access to contemporary and relevant information and guidance for their activities.

There is a need to refine regulator performance through education and behaviour change rather than just changing the administrative framework. One reason there are so many information requests at development application stage is because DERM have never sufficiently resourced industry guidelines and training for industry and local government. Guidelines and training would help to clarify requirements and ensure a more timely and consistent approach.

### **3. Consideration of Local Government Issues**

It is noted that the discussion paper has sections that discuss “current issues for industry”, “current issues for government” and “current issues for the community”. The section titled, “current issues for government”, is focused on the issues of the Queensland Government while noting that local government has been consulted. Local government is a key Administering Authority of the *Environmental Protection Act 1994* yet its issues and concerns are not adequately mentioned in this section of the discussion paper.

Local Government administers the vast majority of ERAs (9,000 compared to 2,500) and environmental nuisance, which warrants our proper involvement as a co-regulator in amendments to the licensing framework.

### **4. Cost Savings**

The cost saving calculations in the discussion paper are not correct. Fee savings are exaggerated, as most local governments do not charge the scheduled fee under the *Environmental Protection Regulation 2008*. The discussion paper identifies a net benefit to business of \$12 million, which is largely to be gained from devolved ERAs (i.e. \$7 million from the statutory rules track and \$5 million from the standard

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approvals track). No savings are identified from the site specific assessment track. This means the \$12 million cost savings for industry will be coming from local government. If the proposed changes are introduced, Council will be forced to use the general rate revenue to fund environmental protection programs for industry, rather than the current user/polluter pays system.

ERA fees should remain in the Act rather than in local laws. Removing scheduled fees from the Act and requiring local government to develop local laws to set fees is an expensive and time consuming process and does not support State wide consistency.

### **5. Third Party Certification and Bubble Licensing**

The discussion paper does not provide evidence to show that third party certification will provide quality, consistent and less expensive outcomes. This would only work if there were a nationally recognised certification body that trains and accredits certifiers. There is a risk of poor outcomes, and local government should not accept this risk for local communities.

## **CONCLUSION**

Based upon officers' concerns which are consistent with other SEQ Councils, a submission was made to the Department of Environment and Resource Management on 14 July 2011 (copy attached).

## **RELATIONSHIP TO CORPORATE PLAN**

The regulation of Environmentally Relevant Activities under the *Environmental Protection Act 1994* contributes to Council's green living strategic priority 2.9 to protect our community and the natural environment by managing environmental harm and nuisance caused by industry, business, development from past and present activities.

## **FINANCIAL IMPLICATIONS**

The discussion paper provides insufficient detail to accurately determine specific financial implications. Based upon the predictions within the discussion paper it is expected that as a result of the changes there will be a reduction in revenue from ERA registrations by around 28% from July 2012 (around \$37000 for Redland City if there is a 28% reduction). However this percentage has been generalised across Queensland and may not be indicative of Redland City. A more definitive estimate won't be known until ERAs have been assigned by a panel to various assessment tracks, which will determine which ERAs will have fees attracted and be put through particular application processes.

It is also predicted that there will be some minor revenue reduction as a result of the proposed changes to application costs for environmentally relevant activities. For Redland City this amount will likely be very small (up to a maximum of around \$6000) due to Council officers only predicting around 12 new ERA applications within a year's period.



**PLANNING SCHEME IMPLICATIONS**

It is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

**CONSULTATION**

Consultation has been undertaken with other South East Queensland Councils through the Environmental Protection Interest Group Meeting on 22 June 2011 and with DERM during an information session on 23 June 2011.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

**Moved by:** Cr B Townsend  
**Seconded by:** Cr W Boglary

**That the report be noted.**

**CARRIED**

**12 DEVELOPMENT AND COMMUNITY STANDARDS COMMITTEE –  
23 AUGUST 2011**

Cr Burns declared a Material Personal Interest in Item 12.1.5 – *Permissible Change for Extractive Industry (Quarry Extension) at 616-632 West Mount Cotton Road, Sheldon* – and left the meeting at 4.21pm.

**12.1 ENVIRONMENT PLANNING & DEVELOPMENT**

Moved by: Cr B Townsend  
Seconded by: Cr M Elliott

That the Development & Community Standards Committee Minutes of 23 August 2011 be received and resolutions noted on items resolved under delegated authority.

CARRIED

[Development & Community Standards Committee Minutes 23/8/2011](#)

**ITEMS RESOLVED UNDER DELEGATED AUHTORITY****12.1.1 CATEGORY 1 – MINOR COMPLYING CODE ASSESSMENTS &  
HOUSEKEEPING**

*(This item was resolved under delegated authority at Committee)*

**12.1.2 CATEGORY 2 – COMPLYING CODE ASSESSMENTS AND MINOR  
IMPACT ASSESSMENTS**

*(This item was resolved under delegated authority at Committee)*

**12.1.3 CATEGORY 3 – MODERATELY COMPLEX CODE AND IMPACT  
ASSESSMENTS**

*(This item was resolved under delegated authority at Committee)*

**12.1.4 APPEALS LIST – CURRENT AS AT 16 AUGUST 2011**

*(This item was resolved under delegated authority at Committee)*

**12.1.5 PERMISSIBLE CHANGE FOR EXTRACTIVE INDUSTRY (QUARRY  
EXTENSION) AT 616-632 WEST MOUNT COTTON ROAD, SHELDON**

*(This item was resolved under delegated authority at Committee)*

**12.2.1 APPEAL 3685 OF 2010 – APARTMENT BUILDING AT 7 TAYLOR  
CRESCENT, CLEVELAND**

*(This item was resolved under delegated authority at Committee)*

Cr Burns returned to the meeting at 4.22pm.

**ITEM FOR CONSIDERATION****12.1.6 AMENDMENT TO REPORT FOR DEVELOPMENT AND COMMUNITY STANDARDS FEE DISCOUNTS AND WAIVERS**

**Datworks Filename:** GOV - Development and Community Standards - Reports for Noting

**Attachment:** [Summary of Discretionary Discounts – April to June 2011](#)

**Responsible Officer:** Bruce Macnee  
Manager Sustainable Assessment

**Author:** Kerri Lee  
Business Support Officer, Sustainable Assessment

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**EXECUTIVE SUMMARY**

The Development and Community Standards Fee Discounts and Waivers Report was presented to the Development and Community Standards Committee on 2 August, 2011.

An error has been identified in the Report which needs to be corrected. Accordingly, this report seeks approval of the amendment, which is detailed below.

**PURPOSE**

The purpose of this report is to seek Council approval to amend the Development and Community Standards Fee Discounts and Waivers Report as detailed below.

**BACKGROUND**

Following the Development and Community Standards Committee on 2 August, 2011 an error has been identified and requires amendment. The amendment is outlined below:

Total Amount of Discretionary Discounts issued for the period 1 April, 2011 to 30 June, 2011 should read **\$46,479.00** not \$88,868.00. This error was due to an amount recorded incorrectly in the Fee Register.

The applicant had requested a total refund of \$84,778.00, which was recorded in the register, but the delegate had approved a 50% refund of this amount, being \$42,389.00. This error has since been rectified.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

**Moved by: Cr B Townsend  
Seconded by: Cr W Boglary**

**That Council resolve that the proposed changes to the Development and Community Standards Fee Discounts and Waivers Report, as detailed above, be approved.**

**CARRIED**

### 13 PLANNING AND POLICY COMMITTEE 3 AUGUST 2011

Moved by: Cr M Elliott  
Seconded by: Cr K Reimers

That the Planning & Policy Committee Minutes of 3 August 2011 be received and resolutions noted on items resolved under delegated authority.

CARRIED

[Planning & Policy Committee Minutes 3/8/2011](#)

#### 13.1 ITEMS DELEGATED TO COMMITTEE FROM COUNCIL

Items 13.1.1, 13.1.2, 13.1.3 and 13.1.4 were resolved at the Planning & Policy Committee meeting of 3 August 2011, with the Committee's resolutions presented to Council for noting only.

##### 13.1.1 SUBMISSION ON THE DRAFT SUSTAINABLE PLANNING REGULATORY PROVISION (ADOPTED CHARGES) DRAFT SPRP]

**Datworks Filename:** RTT Planning: PIPS General

**Attachments:** [RCC Submission on Draft SPRP](#)  
[Draft State Planning Regulatory Provisions July 2011](#)  
[Draft Infrastructure Charges Reform Guideline July 2011](#)

**Responsible Officer:** Murray Erbs  
Manager City Infrastructure

**Author:** Giles Tyler  
Senior Advisor Infrastructure Projects

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#### EXECUTIVE SUMMARY

The Draft State Planning Regulatory Provision (adopted charges) [Draft SPRP] was gazetted on 1 July with immediate effect pursuant to section 73 of the *Sustainable Planning Act 2009* (SPA).

The Draft SPRP is now undergoing formal public consultation until 12 August 2011. The associated draft guideline and priority infrastructure area (PIA) maps identified in the Draft SPRP for Local Governments are included in that review.

#### PURPOSE

The purpose of this report is to seek Council's endorsement of the attached submission to the State Government on the Draft SPRP and guideline. Appropriate internal consultation has been undertaken to ensure a comprehensive response to the content and application of the Draft SPRP by affected stakeholders.

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## BACKGROUND

The *Sustainable Planning (Housing Affordability and Infrastructure Charges Reform) Amendment Act 2011* (the Amending Act) introduced legislation to amend SPA to allow for the introduction of maximum standard infrastructure charges (or 'adopted infrastructure charges' as they are now known). The Amending Act provides for a State Planning Regulatory Provision (SPRP) which establishes:

- a maximum adopted charges for trunk infrastructure;
- the application of adopted infrastructure charges resolutions;
- the application of the charges to local government areas (with exemptions such as for declare MPAs);
- the triggers for levying the charge;
- the relationship to conditioning powers under SPA;
- the types of development infrastructure which can be charged for;
- the share of charges between local governments and distributor-retailers;
- discretion for local governments to provide credits ('discounts') for existing lawful uses and previous contributions paid;
- a capacity for local governments and applicants to reach agreement on charge offsets for supply of works/land in lieu of all or part of a charge;
- the indexation of charges;
- when a charges notice (ICN) must be issued;
- the record keeping requirements of a charges register; and
- the identification of local government priority infrastructure areas.

The Draft SPRP was gazetted on 1 July with immediate effect. The Draft SPRP is now undergoing formal public consultation until 12 August 2011.

## ISSUES

Given the speed with which the amending legislation and regulations have been introduced by the State Government, it is not surprising that there are a number of omissions in the instruments. Similarly, the reforms would benefit from greater clarity in the intent, detail and application of the instruments.

Council should take this opportunity to make a submission on the Draft SPRP, to ensure the new charging process can be practically, efficiently and consistently implemented.

Some critical omissions contained within the Draft SPRP and identified in the submission include:

- difficulties in capturing developments not requiring an MCU where planning scheme definitions cannot be easily categorised into the Draft SPRP use types;
- no consistent standard definition provided for 'GFA' and 'impervious area';
- no standard definition of 'bedrooms' to specify out studies/sewing rooms etc;
- unlikely there will be the consistency State is looking for in how non-residential reconfiguration charges are applied by local government;

- no provision for charge notices to identify that the charge is subject to indexation at time of payment;
- no direction given on extensions to currency periods and the applicable charge;
- no guidance on applicable charge where extensions to relevant period involve Infrastructure Agreements (IA) specifying credits for works/land in lieu;
- no guidance on the applicable charge regime where an unresolved appeal prior to 1 July does not involve infrastructure contributions;
- no guidance on whether a change to an existing approval for the size and type of development would trigger the Adopted Infrastructure Charge only for the additional development;
- no guidance on applicable charge where a request for a change of approval relates specifically to conditioned PSP charges;
- no guidance on whether representations to issued decisions and subsequent negotiated decisions will change the applicable charge (PSP or Adopted Infrastructure Charge?);
- no direction when the change is requesting to change the value of a PSP contribution in relation to the value of an offset for provision of trunk infrastructure due to a change of condition; and
- no specification of a test for inconsistency with scale and timing of development with trunk programs (is it more than a 5% variation?).

## **RELATIONSHIP TO CORPORATE PLAN**

### **5. Wise planning and design**

We will carefully manage population pressures and use land sustainably while advocating and taking steps to determine limits of growth and carrying capacity on a local and national basis, recognising environmental sensitivities and the distinctive character, heritage and atmosphere of local communities. A well-planned network of urban, rural and bushland areas and responsive infrastructure and transport systems will support strong, healthy communities.

5.12 Plan, provide and advocate for essential physical and social infrastructure that supports community well-being and manage Council's existing infrastructure assets to ensure current service standards are maintained or improved

## **FINANCIAL IMPLICATIONS**

In managing the financial risk to Council of the maximise infrastructure charges being forced upon it by the State Government, it is important Council makes a submission to ensure there is clarity around the implementation of the new charge regime, particularly in relation to it being defensible and transparent.

## **PLANNING SCHEME IMPLICATIONS**

The outcome of the recommendation in this report will not directly result in amendments to the Redlands Planning Scheme. In accordance with the Draft SPRP,

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the current *adopted infrastructure charges resolution* is attached to the Planning Scheme but not part of it.

## **CONSULTATION**

Input has been sought from internal stakeholders, with a shared register being made available on the intranet to collate and coordinate comments, suggestions and observations.

## **OPTIONS**

### **PREFERRED**

That Council resolve to endorse the submission (as attached to this report) to the State Government on the *Draft State Planning Regulatory Provision (adopted charges) (July 2011)*.

### **OFFICER'S RECOMMENDATION/ COMMITTEE RESOLUTION**

Moved by:           Cr D Henry  
Seconded by:       Cr W Boglary

**That Committee, under delegated authority, resolve to endorse the submission (as attached to this report) to the State Government on the *Draft State Planning Regulatory Provision (adopted charges) (July 2011)*.**

**CARRIED**

### **COUNCIL RESOLUTION**

Moved by:           Cr M Elliott  
Seconded by:       Cr K Reimers

**That the Committee Resolution be noted.**

**CARRIED**



### 13.1.2 RECEIPT OF THE SMBI INTEGRATED LOCAL TRANSPORT PLAN FOR PUBLIC RELEASE

<b>Datworks Filename:</b>	<b>RTT Planning: SMBI Integrated Local Transport Plan</b>
<b>Attachments:</b>	<a href="#">Final Draft SMBI Integrated Local Transport Plan Review 2011</a>
<b>Responsible Officer:</b>	<b>Murray Erbs Manager City Infrastructure</b>
<b>Author:</b>	<b>Janet Smith Adviser Transport Planning</b>

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#### EXECUTIVE SUMMARY

The completion of the *2011 Southern Moreton Bay Islands Integrated Local Transport Plan (SMBI ILTP)* is in its final stages.

At the General Meeting of 27<sup>th</sup> July 2011, Council resolved to delegate authority under section 257(1)(c) of the *Local Government Act 2009* to the Planning and Policy Committee on 3<sup>rd</sup> August 2011, to make resolution to approve the final draft of the 2011 SMBI ILTP available to the public and that following from this, six (6) weeks be allowed for comments and feedback from the community, drawing to a close on 16<sup>th</sup> September 2011.

#### PURPOSE

The purpose of this report is to request that the final draft of the *2011 SMBI ILTP* be made available to the public and that following from this, 6 weeks be allowed for and comments and feedback from the community.

#### BACKGROUND

The update of the *SMBI ILTP* commenced late 2009. The update was prompted as a result of a number of changes on the islands since the previous plan of 2002, namely strong population growth, changes to the transport network and most recently the release of the *Redland Bay Centre and Foreshore Master Plan (RBCFMP)*.

Preparation of the revised *SMBI ILTP* required the completion of a number of supporting studies, namely the *Southern Moreton Bay Islands Mobility study* (travel survey), the *SMBI Water Transport Alternative Route Study* and the *Weinam Creek Social and Economic Impact Assessment*. The supporting studies took longer to complete than anticipated leading to delays in the completion of the *SMBI ILTP*.

Extensive community consultation was undertaken for the SMBI ILTP, namely:

- Community 'Speak Out' – Macleay Island
  - 'Open House' – Russell Island
-

- Key government and stakeholder workshop

A community and stakeholder discussion paper was also released and submissions sought. Numerous submissions were received over the course of the update and the consultants Aurecon have reviewed the outcomes of this and the consultation to prepare the plan.

This plan, the final draft of the *2011 SMBI ILTP*, is now ready for public release. It is anticipated that 6 weeks would be required for any comments from the community, with the end date for this on Friday, 16 September 2011.

## **ISSUES**

The *SMBI ILTP* has been undertaken against the backdrop of the *Redland Bay Centre and Foreshore Master Plan*. Some aspects of this plan, in particular the proposed Weinam Creek car park charging were controversial. As a result, there has been a keen interest from the SMBI community about this plan throughout the process.

## **RELATIONSHIP TO CORPORATE PLAN**

### **5. Wise planning and design**

We will carefully manage population pressures and use land sustainably while advocating and taking steps to determine limits of growth and carrying capacity on a local and national basis, recognising environmental sensitivities and the distinctive character, heritage and atmosphere of local communities. A well-planned network of urban, rural and bushland areas and responsive infrastructure and transport systems will support strong, healthy communities.

- 5.8 Plan and advocate to connect the city's communities with improved public transport including a road, ferry, cycling and walking network that provides safe and efficient movement within the city and the region and supports physical activity; and promote efficient and environmentally responsible private transport

## **FINANCIAL IMPLICATIONS**

There are no financial implications.

## **PLANNING SCHEME IMPLICATIONS**

There are no planning scheme implications.

## **CONSULTATION**

If the community wishes to provide comments, they will be advised to submit via email or through a written submission.

**OPTIONS****PREFERRED**

That Committee, under delegated authority, make resolution to approve the final draft of the 2011 SMBI ILTP available to the public and that following from this, six (6) weeks be allowed for comments and feedback from the community, drawing to a close on 16th September 2011.

**OFFICER'S RECOMMENDATION**

That Committee, under delegated authority, make resolution to approve the final draft of the 2011 SMBI ILTP available to the public and that following from this, six (6) weeks be allowed for comments and feedback from the community, drawing to a close on 16<sup>th</sup> September 2011.

**COMMITTEE RESOLUTION**

Moved by:                   Cr B Townsend  
Seconded by:               Cr M Hobson

**That Committee, under delegated authority, make resolution to receive the final draft of the SMBI Integrated Local Transport Plan, and make the document available to the public immediately to allow comment to be completed by 31<sup>st</sup> of August 2011 for finalisation of the subsequent report to Council and to align with the completion of the consultation relating to the SMBI 2030.**

**CARRIED**

**COUNCIL RESOLUTION**

Moved by:                   Cr M Elliott  
Seconded by:               Cr K Reimers

**That the Committee Resolution be noted.**

**CARRIED**

### 13.1.3 EGW WOOD SPORTSFIELD AND SEL OUTRIDGE PARK LANDSCAPE MASTER PLAN

<b>Datworks Filename:</b>	<b>P&amp;R Sports Parks - EGW Wood Masterplan 2010 P&amp;R Sports Parks - Sel Outridge Park Masterplan 2010</b>
<b>Attachments:</b>	<a href="#"><u>EGW Wood Sportsfields Draft Landscape Master Plan</u></a> <a href="#"><u>Sel Outridge Park Draft Landscape Master Plan</u></a>
<b>Responsible Officer:</b>	<b>Roberta Bonnin Manager Community Futures</b>
<b>Author:</b>	<b>Kristina Dickman Senior Adviser Sport &amp; Recreation</b>

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#### EXECUTIVE SUMMARY

At the General Meeting of Council on the 27<sup>th</sup> July 2011 Council resolved to refer approval for the release of the draft EGW Wood Sportsfield Landscape Master Plan and Sel Outridge Park Landscape Master Plan for the purposes of seeking public comments; to the Planning and Policy Committee of the 3<sup>rd</sup> August 2011 and to delegate authority to the Committee to deal with these matters through resolution.

Community and Social Planning (C&SP) and Environmental Management (EM) have developed draft Landscape Master Plans for EGW Wood Sportsfield and Sel Outridge Park.

Both sites currently function as high use sporting grounds and recreational areas. There are multiple stakeholder interests and environmental considerations at both sites.

Stage 1 of the master planning process is now completed with the development of two draft landscape masterplans. Subject to Council approval, the drafts will be released to the public to conduct further community consultation prior to their finalisation

#### PURPOSE

The purpose of this report is to present to Council the EGW Wood Sportsfield and Sel Outridge Park draft landscape master plans and seek approval for the release of the draft plans to the community for further public consultation and feedback.

#### BACKGROUND

At the General Meeting of Council on the 27<sup>th</sup> July 2011 Council resolved to delegate authority under Section 257 (1)(c) of the *Local Government Act 2009* to the Planning and Policy Committee on the 3<sup>rd</sup> August 2011 to resolve the following matters:

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- 1 To approve the release of the draft EGW Wood Sportsfield Landscape Master Plan and Sel Outridge Park Landscape Master Plan for the purposes of seeking public comments; and
- 2 That the consultation period remain open for public comment until 2<sup>nd</sup> September 2011.

In accordance with the Operational Budget 2010/11 and the Operational Plan 2010/11 Council has undertaken landscape master planning for EGW Wood Sportsfield, Wellington Point, and Sel Outridge Park, Redland Bay.

## ISSUES

Landscape master plans (LMPs) provide a planning guide for the community and Council over a ten year period, along with strategic and operational advice. Stage 1 of the masterplanning process is now complete with the development of the two draft landscape masterplans which are ready for further community consultation. Once finalised the landscape masterplans will guide the following:

- Operations and maintenance schedules
- Equipment and facility replacement and renewal
- Grant and subsidy applications from other levels of government that can be sought to implement small or large components of the LMP
- Scheduling capital works projects through Council's 10 year Capital Works Program.

The endorsement of a LMP does not mean that the park will be upgraded in its entirety within a set timeframe. The implementation may be in stages and as funding is made available.

In delivering on the visions and goals of Redlands 2030 Community Plan and Council Corporate Plan 2010-2015, Council endorsed the 2010/11 Operational Plan and accompanying budget for the EGW Wood Sportsfield and Sel Outridge Park Landscape Master Plans to be undertaken. The plans serve to guide both Council and the community in the development of these sites over the next 10 years.

Extensive background information, internal and external stakeholder engagement and technical studies compiled by Council officers over the last several months have been considered and consolidated into the draft EGW Wood Sportfield Landscape Master Plan and the draft Sel Outridge Park Landscape Master Plan.

The landscape masterplans are developed as planning guides for Council and the community for ten to twenty years and provide a vision to guide site development as well as design features and direction for the management of significant issues. The major design influences for the planning of EGW Wood Sportsfield and Sel Outridge Park include:

- Protection of the environmental values of the park balanced with the needs of the community

- Maximisation of access to the park and opportunities for walking and cycling
- Links and connections to other paths/destinations such as the business Centres of Wellington Point and Redland Bay
- Minimisation of potential crime risks through design and lighting solutions
- Recognition that facilities are intended to be multipurpose, serving the needs of more than one group where possible
- Maximising recreation opportunities and providing a mix of activities and infrastructure to get people of all ages and abilities active and healthy
- Creation of natural and artificial shaded areas
- Improve flood mitigation and site drainage issues
- Car parking and vehicle movement and access, pedestrian safety.

Stage 1 of the masterplanning process is now completed with the development of the two draft landscape masterplans. Each draft landscape masterplan contains an analysis of the site and its context and character, key findings of technical studies and community consultation, a vision and proposed landscape plan, indicative finishes and a planting palette.

Stage 2 of the masterplanning process is to conduct further community consultation on the draft landscape masterplans. The open public consultation process allows a community wide peer review which provides a range of different ways for residents to participate in community consultation on issues that affect them. The information gathered through this process will provide Council with 'best-fit' options for the sites as well as highlight other unforeseen opportunities or limitations of the draft landscape masterplans prior to their finalisation.

The suggested public consultation period for each draft landscape master plan is four weeks to remain closing on the 2 September 2011.

This timeframe has been proposed in order enable the community to participate in a range of community engagement processes with Council officers and further redrafting to complete the master plans within the 2011 calendar year. Community engagement on three other landscape master plans will be undertaken in September/October with completion dates by December 2011.

## **RELATIONSHIP TO CORPORATE PLAN**

The revised EGW Wood Sportsfield Landscape Master Plan and Sel Outridge Park Landscape Master Plan will drive three outcome areas from the Corporate Plan and Redlands 2030, and their implementation will contribute to the achievement of the eleven goals from the Corporate Plan.

### **2. Green living**

Our green living choices will improve our quality of life and our children's lives, through our sustainable and energy efficient use of resources, transport and infrastructure, and our well informed responses to risks such as climate change.

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- 2.1 Achieve sustainability through strong leadership and innovation, and by effective planning and managing our services, assets and resources
- 2.4 Provide and maintain safe and attractive routes for people to walk and cycle throughout the city and to connect to nearby regional centres
- 2.7 Keep Redlands clean and green through programs that increase community participation in practical and positive local action to build a sense of ownership and an increasing pride in our city
- 2.9 Protect our community and the natural environment by managing environmental harm and nuisance caused by industry, business, development from past and present activities

## **5. Wise planning and design**

We will carefully manage population pressures and use land sustainably while advocating and taking steps to determine limits of growth and carrying capacity on a local and national basis, recognising environmental sensitivities and the distinctive character, heritage and atmosphere of local communities. A well-planned network of urban, rural and bushland areas and responsive infrastructure and transport systems will support strong, healthy communities.

- 5.6 Manage the built environment in a way that creates accessible and user friendly spaces and maintains our local character and identity, ensuring all new developments use high quality design that reflects our sub-tropical climate, promotes health, community harmony and wellbeing
- 5.8 Plan and advocate to connect the city's communities with improved public transport including a road, ferry, cycling and walking network that provides safe and efficient movement within the city and the region and supports physical activity; and promote efficient and environmentally responsible private transport
- 5.11 Provide for 'place making' throughout the city through creative and inclusive master planning, local area planning, public art and heritage planning and precinct character planning processes to manage development at a local level
- 5.12 Plan, provide and advocate for essential physical and social infrastructure that supports community well-being and manage Council's existing infrastructure assets to ensure current service standards are maintained or improved
- 5.13 Enhance the city's liveability and enable people to enjoy outdoor activities, social gatherings and community events through planning, providing and managing high quality parks and open spaces

## **7. Strong and connected communities**

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs

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- 7.2 Provide access to quality services, facilities and information that meet the needs of all age groups and communities, especially disadvantaged and vulnerable people
- 7.7 Increase children and young people's active participation in community life and support their social, cultural and physical development
- 7.8 Support "Ageing Well in the Redlands", to enable active participation in all aspects of community life

### **FINANCIAL IMPLICATIONS**

There are no additional financial implications for Council as a result of this report.

Funds for community engagement and revisions to the draft landscape masterplan have been accommodated in the 2011/12 budget.

### **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

### **CONSULTATION**

Consultation to date has involved interviews, site analysis and intercept surveys and surveys with residents and onsite meetings with both internal and external stakeholders. This information has been directly translated in the draft the master plans. Further public engagement will refine the master plan to the satisfaction of stakeholders, residents and user groups.

#### **External**

##### **Sel Outridge Park**

- Redlands Cricket Inc
- Redlands Fishing Club
- Local Business Owners
- Redland Bay Residents Association
- Park Users
- Personal Trainers

##### **EGW Wood Sportsfield**

- Redland Sporting Club
- Redlands Cricket Inc
- All Stars Netball Association
- Wellington Point Bowls Club
- Redlands Bocce Club
- Wellington Point State High School
- Redlands College
- Wellington Point Community Hall & Users



- Local Business Owners
- Cleveland Scottish Country Dancers
- Park Users
- Residents

### **Internal**

- Elected Council Representatives
- Leisure & Recreation Services Manager
- Senior Sport and Recreation Officer - Leisure & Recreation Services
- Service Manager - Survey Services
- Principal Adviser - Land Use Planning
- Principal Adviser – Open Space Planning
- Senior Advisers – Natural Environment Team
- Senior Adviser – Waste Planning
- Senior Adviser - Parks and Conservation

### **OPTIONS**

#### **PREFERRED**

That Council resolve as follows:

- 1 To approve the release of the draft EGW Wood Sportsfield Landscape Master Plan and Sel Outridge Park Landscape Master Plan for the purposes of seeking public comments; and
- 2 That the consultation period remains open for public comment for four weeks until 2 September 2011.

#### **ALTERNATIVE**

That Council does not support the public release of the draft landscape master plans and the matter be deferred to subsequent meeting of Council pending additional information as directed by Council

#### **OFFICER'S RECOMMENDATION/ COMMITTEE RESOLUTION**

**Moved by:** Cr W Boglary  
**Seconded by:** Cr B Townsend

**That Committee, under delegated authority resolve as follows:**

- 1 **To approve the release of the draft EGW Wood Sportsfield Landscape Master Plan and Sel Outridge Park Landscape Master Plan for the purposes of seeking public comments; and**
- 2 **That the consultation period remains open for public comment for four weeks until 2 September 2011.**

#### **CARRIED**

**COUNCIL RESOLUTION**

**Moved by: Cr M Elliott**  
**Seconded by: Cr K Reimers**

**That the Committee Resolution be noted.**

**CARRIED**

### 13.1.4 STATE GOVERNMENT ELECTION LOBBY PRIORITIES

<b>Dataworks Filename:</b>	<b>Gov- General Correspondence - Elections</b>
<b>Attachment:</b>	<a href="#"><u>Strategic Priorities for Redlands</u></a>
<b>Responsible Officer:</b>	<b>Roberta Bonnin Manager Community Futures</b>
<b>Author:</b>	<b>Lacey Brown Strategic Advisor Social Planning</b>

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### EXECUTIVE SUMMARY

Details of strategic priority projects for the Redlands have been prepared for submission to the Liberal National Party (LNP) and the State government for their consideration.

### PURPOSE

The purpose of this report is to seek endorsement of the strategic priorities and to forward the detail onto the LNP and the State government for their consideration. Information on these priorities is to be made available to the public.

### BACKGROUND

The Liberal National Party (LNP) has requested details of any infrastructure backlogs and future needs in the Redlands for their consideration as part of the LNP plan for Building Queensland's Future – Together.

### ISSUES

A number of Council and State forward planning documents detail priority projects that will create a better future and quality life for the Redlands community.

It is important to note that the current economic environment provides a number of challenges and it is critical to advocate and form partnerships and alliances with other levels of government and the private sector to attract new investment in infrastructure.

The attached document (Attachment 1) identifies high level strategic priorities for the Redlands that require an integrated approach with the State government and other key stakeholders. Priorities have been divided into seven (7) key themes with associated projects:

- North Stradbroke Island Transition Strategy
  - Southern Moreton Bay Islands
  - Transport Connectors
  - Conservation and Recreation
  - Health and Communities
-

- Economic Development and Job Creation
- Resource Management

The higher order priorities, priority rationale, indicative timeframes and costings have been provided in Attachment 1.

## **RELATIONSHIP TO CORPORATE PLAN**

The strategic priority projects relate to a number of outcomes which include:

- Healthy natural environment
- Embracing the bay
- Quandamooka Country
- Wise planning and design
- Supportive and vibrant economy
- Strong and connected communities

## **FINANCIAL IMPLICATIONS**

In delivering on the strategic priorities, it is important for Council to advocate to other levels of government the need to form partnerships to achieve the goals of Redlands 2030 and the Corporate Plan. This may result in reprioritising of budget allocations to take advantage of any additional State funds should the State government target some of these priorities out of schedule.

## **PLANNING SCHEME IMPLICATIONS**

The outcome of the recommendations in this report will not directly result in amendments to the Redlands Planning Scheme.

## **CONSULTATION**

The following officers were consulted as part of this process:

- Manager Community and Social Planning
- Manager Infrastructure Planning
- Manager Environmental Management
- Manager Economic Development
- General Manager Governance and Planning
- Chief Executive Officer

## **OPTIONS**

### **PREFERRED**

That Committee, under delegated authority, resolve as follows to:

1. Endorse the strategic priorities for Redlands (Attachment 1);
2. Make public the strategic priorities on Council's website; and
3. Forward the detail on the strategic priorities (Attachment 1) to the Liberal National Party (LNP) and the State government for consideration.

**ALTERNATIVE**

That Committee, under delegated authority, resolve as follows to:

1. Endorse the strategic priorities for Redlands (Attachment 1) with changes;
2. Make public the strategic priorities on Council's website; and
3. Forward the detail on the strategic priorities (Attachment 1) to the Liberal National Party (LNP) and the State government for consideration.

**OFFICER'S RECOMMENDATION**

That Committee, under delegated authority, resolve to:

1. Endorse the strategic priorities for Redlands (Attachment 1);
2. Make public, the strategic priorities on Council's website; and
3. Forward the detail on the strategic priorities (Attachment 1) to the Liberal National Party (LNP) and the State government for consideration.

**COMMITTEE DISCUSSION**

After committee discussion, re-prioritising was undertaken and has been reflected in the attachment as follows:

- Page 14 Tier for Weinam Creek Transport Hub Upgrade is now changed to Tier 2.
- Pages 3, 7 & 15 – Document now includes 'Carparking Provision'.
- Pages 8 and 14 – amendment (SMBI State commitment for subsidy for wastewater infrastructure) now reads 60%.

**COMMITTEE RESOLUTION**

**Moved by:** Cr M Hobson  
**Seconded by:** Cr M Elliott

That Committee, under delegated authority, resolve to:

1. **Endorse the strategic priorities for Redlands (Attachment 1 as amended);**
2. **Make public, the strategic priorities on Council's website; and**
3. **Forward the detail on the strategic priorities (Attachment 1 as amended) to the Liberal National Party (LNP) and the State government for consideration.**

**CARRIED**

**COUNCIL RESOLUTION**

**Moved by: Cr M Elliott**  
**Seconded by: Cr K Reimers**

**That the Committee Resolution be noted.**

**CARRIED**

## 13.2 PLANNING & POLICY

### 13.2.1 SMBI COMMUNITIES ADVISORY COMMITTEE MEETING MINUTES 05 JULY 2011

**Datworks Filename:** GOV SMBI Advisory Committee

**Attachment:** [SMBI Advisory Committee Report](#)

**Responsible Officer:** Nick Clarke  
General Manager Governance & Planning

**Author:** Mark Conlan  
Principal Advisor SMBI Strategy

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#### EXECUTIVE SUMMARY

The SMBI Communities Advisory Committee met on Tuesday, 05 July 2011 at the Russell Island Recreation Hall, Russell Island. Attached is a copy of the Committee Report from this meeting.

The following reports were considered by the Advisory Committee:

#### 5.1 UPDATES AND REVIEW OF ACTIONS FROM PREVIOUS MEETINGS

Officer's Recommendation was –  
That the Advisory Committee:

1. Note the wrap up of the remaining outstanding actions from previous meetings as presented in the Attachment; and
2. Support Council in addressing the outstanding items through future planning and by capturing outstanding items within the draft SMBI 2030.

Advisory Committee recommendation was –  
That the Advisory Committee:

1. Note the wrap up of the remaining outstanding actions from previous meetings as presented in the Attachment;
2. Support Council in addressing the outstanding items through future planning and by capturing outstanding items within the draft SMBI 2030; and
3. That the SMBICAC is disappointed that the state government's Southern Moreton Bay Marine Infrastructure Master Plan is on hold. The plan held great promise to provide much needed infrastructure, employment and leisure opportunities for Southern Moreton Bay. SMBICAC urges Council to ensure, through ongoing contact with the state government, that these initiatives are pursued either by this government or the next.

#### 5.2 RELEASE OF DRAFT SMBI PLUS REVIEW & DRAFT SMBI 2030 DOCUMENTS

This report provides the Advisory Committee with an update on the latest drafts of the SMBI PLUS Review and the SMBI 2030 documents. These documents have

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been endorsed for public release as part of the SMBI PLUS Review community consultation process. Community consultation formally commenced on 04 July 2011.

Officer's Recommendation was –  
That the Advisory Committee:

1. Support the release of the SMBI PLUS Review and draft SMBI 2030 documents for community consultation; and
2. Endorses the community engagement program and encourages the SMBI communities to review and provide feedback to Council on the draft SMBI 2030 document.

Advisory Committee recommendation was –  
That the Advisory Committee:

1. Support the release of the SMBI PLUS Review and draft SMBI 2030 documents for community consultation;
2. Endorses the community engagement program and encourages the SMBI communities to review and provide feedback to Council on the draft SMBI 2030 document; and
3. Notes that this meeting marks the effective conclusion of the SMBICAC role in advising upon the strategic development of the SMBI.

We would like to formally acknowledge Council for the huge financial and workload commitment to this process and the input of so many of Council's staff who have worked with us with such patience and professionalism.

Council's adoption of the Strategic Framework for the SMBI in 2009 put in place a process designed to rebuild the value and values of the Island Communities by gaining the State Government's proper commitment to SMBI infrastructure needs. The first stage is nearing completion – we now need to gain public feedback for the strategies and actions that can achieve vibrant and sustainable Island communities.

The next stage is to use these plans as the essential tool to gain the financial commitments that are necessary from the State and Federal Governments. It is abundantly clear that Council itself does not have the resources and cannot achieve the outcomes desired without substantial, phased, input over time from higher levels of Government.

Finally, we must not drop the ball this time, we must ensure that plans are turned into reality.

The SMBI 2030 plan itself has the prime objective to achieve sustainable and vibrant communities on the Bay Islands.

### **WE SEE FIVE CLEAR PRIORITIES:**

Transport: That is efficient and affordable is the key priority. Everything that happens on the Islands, from the food we buy to the education of our children, is dependent upon water transport.



Economic Development: The anticipated economic development strategy will point the way to business growth and improved Island employment and training potential and access to a wider range of commercial and other services for Islanders.

Community Services: Over the last few years there has been significant improvement in the range of services, medical, dental, welfare, ambulance and police. These improvements must be continued and enhanced. For instance the development of some forms of assisted or sheltered housing for our more elderly so they are not forced to leave the community. The ability to attract teachers to live on the Islands and therefore commit to the better education for our children. Place making, Community Cultural Development initiatives must be continued to encourage community pride and cohesion.

Sport and Recreation: The continued development and support of both facilities and community sporting and recreational groups is essential to creating a cohesive society, we have many of the plans they need to be made reality.

Conservation: Our Islands are unique in Australia and such environments are rare even worldwide so close to a major city. Whilst recognising that potentially some 22,000 people will have a right to call the SMBI home, this must be balanced with the need to maintain the environment that makes the Islands special to us all.

What now? It will be up to the Community to comment upon these plans, add to them and refine them. It will then fall upon the whole of our community to take up the challenge and support Council in its ongoing planning and lobbying to achieve commitment from Governments to improve island infrastructure and well being.

## **6 Urgent Business**

### **6.1 UPDATE ON SENIOR OFFICER'S WORKING GROUP**

CEO, Gary Stevenson responded saying the terms of reference of the working group will be reviewed by the Director General of the Department of Local Government & Planning and the CEO next week.

### **6.2 UPDATE ON DRAFT QUEENSLAND COASTAL PLAN**

Mark Conlan responded that the State has released the Queensland Coastal Plan but has not set an enactment date as yet.

## **7 IN APPRECIATION**

Councillor Townsend passed on her thanks to the Committee members and Council officers for contributing to the success of the Committee. Thanks were also passed on to the Committee members by the CEO and Mark Conlan, with Robin Harris responding on behalf of the Committee.

The items presented to the Committee were discussed and it is recommended that Council resolve in accordance with the following Officer's Recommendation.

**OFFICER'S RECOMMENDATION**

That Council resolve as follows:

1. To receive the attached SMBI Communities Advisory Committee Report of 05 July 2011; and
2. To note that the Chief Executive Officer will deal with any operational or administrative recommendations from this Advisory Committee Report and where necessary, report to an ensuing Planning & Policy Committee meeting with recommendations for consideration by that Committee.

**COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

**Moved by: Cr B Townsend**

**Seconded by: Cr M Elliott**

That Council resolve to:

1. Receive the attached SMBI Communities Advisory Committee Report of 5 July 2011;
2. Receive and note the SMBICAC's final statement to Council; and
3. Note that the Chief Executive Officer will deal with any operational or administrative recommendations from this Advisory Committee Report and where necessary, report to an ensuing Planning & Policy Committee meeting with recommendations for consideration by that Committee.

**CARRIED**

### 13.2.2 REVIEW OF FINANCIAL ASSISTANCE TO THE COMMUNITY SECTOR CORPORATE POLICY POL-3082

**Datworks Filename:** Community Grants Program

**Attachments:** [Financial Assistance to the Community Sector Policy 2011 Revision](#)

**Responsible Officer:** Roberta Bonnin  
Manager Community Futures

**Author:** Frank Pearce  
Senior Adviser Community Development

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#### EXECUTIVE SUMMARY

The introduction of the *Local Government (Finance, Plans and Reporting) Regulation 2010*, the adoption of Council's 2010-15 Corporate Plan and the making obsolete of a number of previous policies have clarified Council's Community Grants responsibilities. These changes need to be reflected in Council's Financial Assistance to the Community Sector, Corporate Policy POL-3082.

#### PURPOSE

The purpose of this report is to recommend changes to the Financial Assistance to the Community Sector Corporate Policy POL-3082 that align with the *Local Government (Finance, Plans and Reporting) Regulation 2010* and Council's 2010-15 Corporate Plan.

#### BACKGROUND

At Council's General Meeting 25 March 2009 the Financial Assistance to the Community Sector, Corporate Policy POL-3082 was adopted following an extensive review of Council's Community Grants intent and practice. Subsequent to this review the State Government has adopted a new *Local Government Act (2009)* and associated Regulations. While the principles and practices captured in Council's existing Policy and Guideline are in accordance with what is contained within the new Act and Regulations, the Policy needs to be administratively updated to reflect the new Act without changing the intent of the Policy.

#### ISSUES

- The State Government has adopted the *Local Government Act 2009* and associated *Local Government (Finance, Plans and Reporting) Regulation 2010*. While the principles and practices of Council's existing Community Grants policy and guidelines are in accordance with the new Act and Regulations, the existing Policy needs a minor change reflect the new Act as the appropriate head of power.

- Council's internal audit team has identified these changes as necessary to meet Council obligations under the new Act and Regulations.
- The existing Financial Assistance to the Community Sector Corporate Policy POL-3082 needs to refer to the current Corporate Plan (2010 – 2015), instead of the previous Corporate Plan (2006 – 2010).

References to the following policies are now redundant and can be deleted:

- Cultural Organisations Operating Grants (POL-2383), Community Grants Writing Assistance Program (POL-3026), Community Development Grants Program (POL-2440) and Mayor's Community Fund (POL-2035) made obsolete on 1 July 2009;
- Corporate POL-2034 (Councillors' Community Benefit Fund) made obsolete 30 June 2010.
- The Local Government (Finance, Plans and Reporting) Regulation 2010 requires community grants to be distributed for purposes that are in the public interest. Council may meet this requirement if it is satisfied that the grant outcomes and priorities are aligned with the Corporate and Community plans.

## **RELATIONSHIP TO CORPORATE PLAN**

### **7. Strong and connected communities**

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs

7.6 Provide practical programs, support and guidance to the community sector in its delivery of highly valued support services and community projects

## **FINANCIAL IMPLICATIONS**

There are no financial implications impacting Council as a result of this report.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

The following internal units were consulted in the preparation of this report:

- Internal Audit Unit
- Human Services Unit

**OPTIONS**

**PREFERRED**

That Council resolve to adopt the Financial Assistance to Community Sector policy POL-3082 as attached.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by:           Cr M Elliott  
Seconded by:       Cr H Murray

That Council resolve to adopt the revised Financial Assistance to Community Sector policy POL-3082 as attached.

**CARRIED** (en bloc)

Cr Reimers declared a conflict of interest or a perceived conflict of interest in the following item, stating that she is a Patron of Muddies Cricket Club, Redland Multi-Sports Club, Redlands Dog Obedience Club and a Convenor of Judy Holt Bushcare.

The Councillors present stated that they believed that Cr Reimers did not have a conflict of interest in the matter and could remain in the chamber for discussion and decision on this item. Cr Reimers voted in the affirmative.

Cr Hobson declared a conflict of interest or a perceived conflict of interest in the following item, stating that she is a patron of Redlands Scottish & Celtic Society.

The Councillors present stated that they believed that Cr Hobson did not have a conflict of interest in the matter and could remain in the chamber for discussion and decision on this item. Cr Hobson voted in the affirmative.

### **13.2.3 JUDY HOLT LANDSCAPE MASTER PLAN REVIEW 2011**

**Datworks Filename:** P&R Judy Holt Landscape Master Plan 2011

**Attachment:** [Judy Holt Sportsfields Master Plan Review Report](#)

**Responsible Officer:** Roberta Bonnin  
Manager Community Futures

**Author:** Kristina Dickman  
Senior Adviser Sport & Recreation

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### **EXECUTIVE SUMMARY**

Community and Social Planning (C&SP) and Environmental Management (EM) have reviewed the Judy Holt Sportsfields Master Plan which was adopted by Council in February, 2004. The site is a former closed landfill and currently functions as high use sporting fields and recreational areas.

Community consultation was undertaken at various stages in the development of the master plan review with community feedback incorporated where possible into the final plan or identified for further action at officer level.

The completed master plan will guide a ten year program of infrastructure development and capital works funded where possible through external grants, internal revenue and community partnerships.

### **PURPOSE**

To seek Council adoption of the revised Judy Holt Sportsfields Landscape Master Plan and Review Report for planning purposes.

### **BACKGROUND**

Council Policy and Planning Committee meeting on 24 November 2010 approved the draft revised Judy Holt Sportsfields Landscape Master plan for public consultation and engagement. The consultation period for the draft remained open to the public

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until 21 February 2011. Further rounds of consultation and engagement were held with user groups, the divisional councillor and interested parties to clarify points of the master plan and to ensure that all concerns were addressed through the process.

## ISSUES

Judy Holt Sportsfields at Birkdale is a regional sport park that provides activity space for multiple indoor and outdoor sporting and recreation activities. The park is State land held under the trusteeship of Council and is made up of several land parcels. Parts of the park are heavily vegetated and provide significant environmental and habitat values.

The major site stakeholders regularly using the site are:

- Redland Multi-sports Club
- Redlands Rugby Union and Recreation Club
- Muddies Cricket Club
- Redlands Dog Obedience Club
- Alexandra Hills Scout Group
- Judy Holt Bushcare
- Birkdale Progress Association
- Redlands Scottish and Celtic Society
- Residents

Environmental concerns, land use pressures, public use and years of weathering have triggered the need for an integrated approach toward site planning for the future.

Council began the master planning process in February 2010, by reviewing the existing Master Plan for the site which was developed in 2004. The initial review focused on the closed landfill and environmental needs and the remediation process and design of the Eastern batter. Background information, stakeholder engagement, community concerns and councillor feedback, compiled over the previous twelve months have been considered and consolidated into the Judy Holt Sportsfields Landscape Master Plan Review Report which includes the Land Management Master Plan and Submissions and Responses (see Attachment 1).

The new Judy Holt Sportsfields Landscape Master Plan provides a staged plan for future works to integrate with the operational works to remediate the closed landfill sections of the site and to improve sport and recreation infrastructure and opportunities occurring on the site. The Master Plan also provides for integration with the future closure of Birkdale Landfill site.

A number of key design principles have been integrated into the planning of this report to achieve an outcome which is safe, robust, practical, inclusive and creates a distinctive sense of place for the Redlands community.

The major design influences for the planning of Judy Holt Sportsfields site include:

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- Consideration of the closed landfill area and constraints
- Protection of the environmental values of the space with the needs of the neighbouring residential and wider community
- Maximisation of access and opportunities for walking and cycling
- Connections to other paths/destinations
- Recognition that facilities have to meet present day standards
- Mitigation of potential crime risks through design and lighting solutions
- Recognition that facilities are intended to be multipurpose, serving the needs of more than one group where possible
- Consolidation and integration of recreation opportunities
- Creation of natural and artificial shaded areas
- Infrastructure requirements and green design
- Car parking and vehicle access.

The Judy Holt Landscape Master Plan Review (2011) has been developed by consolidating Redlands community vision, corporate policies and strategies, technical information, stakeholder feedback, and community consultation. The proposed Master Plan is guided by the ideologies of **Activity**, **Flow** and **Function** which are based on a long-term vision for the park and the strategic ideas of resident clubs and affiliated community groups.

This vision sets the tone for a dynamic facility, open and adaptable to change, and growth over time.

The new vision for the site is as follows:

Judy Holt Sportsfields are a dynamic regional precinct developed with natural landscape features for the community to engage in active sporting and recreational activities. The Sportsfields are a significant regional park located between residential and reserve environments providing essential connectivity for the community to safely enjoy parkland and sporting opportunities as well as significant habitat for native and non-native flora and fauna.

## **RELATIONSHIP TO CORPORATE PLAN**

The revised Judy Holt Sportsfields Landscape Master Plan will drive three outcome areas from the Corporate Plan and Redlands 2030, and its implementation will contribute to the achievement of the eleven goals from the Corporate Plan.



## **2. Green living**

Our green living choices will improve our quality of life and our children's lives, through our sustainable and energy efficient use of resources, transport and infrastructure, and our well informed responses to risks such as climate change.

- 2.1 Achieve sustainability through strong leadership and innovation, and by effective planning and managing our services, assets and resources
- 2.4 Provide and maintain safe and attractive routes for people to walk and cycle throughout the city and to connect to nearby regional centres
- 2.7 Keep Redlands clean and green through programs that increase community participation in practical and positive local action to build a sense of ownership and an increasing pride in our city
- 2.9 Protect our community and the natural environment by managing environmental harm and nuisance caused by industry, business, development from past and present activities

## **5. Wise planning and design**

We will carefully manage population pressures and use land sustainably while advocating and taking steps to determine limits of growth and carrying capacity on a local and national basis, recognising environmental sensitivities and the distinctive character, heritage and atmosphere of local communities. A well-planned network of urban, rural and bushland areas and responsive infrastructure and transport systems will support strong, healthy communities.

- 5.11 Provide for 'place making' throughout the city through creative and inclusive master planning, local area planning, public art and heritage planning and precinct character planning processes to manage development at a local level
- 5.12 Plan, provide and advocate for essential physical and social infrastructure that supports community well-being and manage Council's existing infrastructure assets to ensure current service standards are maintained or improved
- 5.13 Enhance the city's liveability and enable people to enjoy outdoor activities, social gatherings and community events through planning, providing and managing high quality parks and open spaces

## **7. Strong and connected communities**

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs

- 7.2 Provide access to quality services, facilities and information that meet the needs of all age groups and communities, especially disadvantaged and vulnerable people
  - 7.5 Increase the physical activity participation of residents and deliver programs and incentives that strengthen opportunities for sport and recreation
  - 7.7 Increase children and young people's active participation in community life and support their social, cultural and physical development
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7.8 Support “Ageing Well in the Redlands”, to enable active participation in all aspects of community life

### **FINANCIAL IMPLICATIONS**

Funds have been allocated in the current 10 year capital budget to upgrade and improve the closed landfill areas of Judy Holt Sportsfields for environmental and recreational purposes. Over the next 5 years Council will spend approximately 2 million dollars on landfill remediation on the eastern batter and a further 1.2 million dollars on formalising car parking across the site.

Council will actively seek community partnerships and external funding to contribute to the delivery of the plan, for example funds to be sourced through grant applications to State Government for sport and recreation elements of the plan such as sportsfield lighting.

It must be noted however that the endorsement of the Judy Holt Sportsfields Landscape Master Plan does not mean that the park will be upgraded in its entirety within the 10 year period. The implementation of the Landscape Master Plan will occur as funding is made available.

### **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

### **CONSULTATION**

There has been extensive ongoing consultation both internally and externally during this project due to the environmental complexities, numbers of stakeholder groups, community interests and size of the site. To date the consultation has involved several stages and rounds of engagement since February 2010 with interviews and onsite meetings with both internal and external stakeholders.

Targeted engagement of relevant internal staff provided input and advice to the functionality and primary aspects of the design. Council engaged directly with the community through multiple individual meetings with community and user groups. The master plan was developed with this feedback and was opened to public comment for an extended consultation period of from 24 November 2010 till 21 February 2011. This included:

- Letter box drop to residents and shopping centres in the streets around Judy Holt Sportsfields (approx 1000 flyers with master plan and information survey for reply post)
- Mail out to all user groups
- Online information and survey on Council website
- Static displays at the local clubs and library
- Media release and notification in Redland Times

The consultation period was for a further six weeks to allow for a further round of submissions and for further Councillor input. All comments from the public consultation phase (Judy Holt Sportsfields Landscape Masterplan Report - Appendix 2) were incorporated into the master plan where possible. Requests that could not be accommodated were noted by Council Officers for an alternative course of action. All respondents received formal acknowledgement of their submission and a response to their suggestions. Further individual meetings were conducted with the Councillor and user groups and interested parties to run through the public comments and changes that were incorporated into the Landscape Management Plan.

#### External

- Redlands Rugby Union and Recreation Club
- Redlands Multi-Sports Club
- Muddies Cricket Club
- Redlands Dog Obedience Club
- Judy Holt Bushcare Group
- Birkdale Progress Association
- Redlands Scottish and Celtic Society
- Residents and interested parties

#### Internal

- Elected Council Representatives
- Leisure & Recreation Services Manager
- Recreation Officer - Leisure & Recreation Services
- Service Manager - Survey Services
- Principal Adviser - Land Use Planning
- Principal Adviser – Open Space Planning
- Senior Advisers – Natural Environment Team
- Senior Adviser – Waste Planning
- Closed Landfill Remediation Coordinator – Infrastructure Planning
- Senior Adviser - Parks and Conservation

### **OPTIONS**

That Council resolve to:

Adopt the Judy Holt Sportsfields Landscape Master Plan and Judy Holt Sportsfields Landscape Master Plan Review Report for planning purposes.

### **ALTERNATIVE**

Seek additional information in support of the adoption of the Judy Holt Sportsfields Landscape Master Plan and Judy Holt Sportsfields Landscape Master Plan Review Report at a later date.

**OFFICER'S RECOMMENDATION**

That Council resolve to adopt the Judy Holt Sportsfields Landscape Master Plan and Judy Holt Sportsfields Landscape Master Plan Review Report, for Planning Purposes.

**COMMITTEE DISCUSSION**

After Committee discussion it was agreed that the submission appendix (Appendix 2) be amended to include the submission letter from Alexandra Hills Mens Shed.

**COMMITTEE RECOMMENDATION**

That Council resolve to adopt the Judy Holt Sportsfields Landscape Master Plan and Judy Holt Sportsfields Landscape Master Plan Review Report, as amended in appendix 2, for Planning Purposes.

**COUNCIL DISCUSSION**

Council agreed to further amend page 17 of Appendix 2 by deleting the words "*Neither letter mentioned the Judy Holt Masterplan*".

**COUNCIL RESOLUTION**

Moved by:           Cr K Reimers  
Seconded by:       Cr B Townsend

**That Council resolve to adopt the Judy Holt Sportsfields Landscape Master Plan and Judy Holt Sportsfields Landscape Master Plan Review Report, as amended in appendix 2, for Planning Purposes.**

**CARRIED**

### 13.2.4 UPDATE ON IMPLEMENTATION OF THE SEQ HEALTHY WATERWAYS STRATEGY

<b>Datworks Filename:</b>	<b>EM Healthy Waterways</b>
<b>Attachments:</b>	<a href="#"><u>Table Healthy Waterways Strategy Actions</u></a>
<b>Responsible Officer:</b>	<b>Gary Photinos</b> <b>Manager Environmental Management/Land Use Planning</b>
<b>Author:</b>	<b>Michael Holland</b> <b>Advisor Waterways Management</b>

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#### EXECUTIVE SUMMARY

The South-east Queensland Healthy Waterways Strategy 2007 – 2012 (HWS) was completed and published in 2007. Council, through its operations, committed to implement 48 actions in the HWS.

From the original 48 actions, ten actions, primarily relating to wastewater management are currently under the responsibility of Allconnex Water.

Four individual actions were repeated under separate 'Action Plans' in the HWS, therefore Council is currently responsible for implementing 34 actions toward the HWS.

A review of implementation of Council's Healthy Waterways Strategy actions has been undertaken to assess progress on improving the health of local waterways including southern Moreton Bay. The review corresponded with assessment of the health of local freshwater creeks for an up-date of the 2010 Waterway Recovery Report. The results of the review of actions has identified areas of additional funding required to implement commitments to the HWS.

A not-for-profit company, Healthy Waterways Limited (HWL) has been created with responsibility for the SEQ Healthy Waterways Strategy. Council is maintaining its support for this group, with funding allocated in 2011/ 12 to continue projects around implementation of the HWS.

Council officers are continuing to engage with Healthy Waterways Limited on matters relating to the HWS, the operations of HWL, and specific issues relevant to Council's waterway program.

#### PURPOSE

The purpose of this report is two-fold

1. To present an assessment of both current progress and further action required to implement the HWS and improve the condition of local freshwater and estuarine waterways and southern Moreton Bay.

2. To inform Council about HWL Business Plan arrangements.

## BACKGROUND

The South-east Queensland Healthy Waterways Strategy 2007 – 2012 was developed by the SEQ Healthy Waterways Partnership (now HWL), in conjunction with industry, government and community agencies. The HWS was published in December 2007.

Since adoption of the 48 actions by Council in 2007, Departments and Groups in Council have taken ownership for initiating and implementing the actions through the annual operational plan and budget process.

In July 2006 Council wrote to the Allconnex Water CEO, to provide advice on the ten former RCC actions for which Allconnex would be responsible for implementing.

A review of the status of implementation of the 34 Council actions was undertaken in June 2011. The review corresponds with a current assessment of the health of Redland's creeks for an up-date of the 2010 Waterway Recovery Report.

Implementation of Council's HWS actions contributes to Council's Environment Policy (POL-2644) statement to:

*'Halt and then reverse the declining trend in the health of Redlands waterways and Moreton Bay, returning the native fish and macroinvertebrates to our (freshwater) waterways'.*

Council officers are developing a Waterway Recovery Policy and Strategy for Redland waterways. It is expected that following internal and external consultation, a draft policy and strategy will be presented to Council in early 2012.

The HWL Draft Business Plan FY10/11 – 12/13, when finalised and adopted by the Healthy Waterways Network Committee (HWN), will specify how HWL funding is allocated to actions that further implement the HWS. It is also expected that a new regional strategy will be developed to replace the current HWS.

Council officers, through the HWN and other HWL advisory committees have provided feedback to HWL on development and finalisation of the three-year HWL Business Plan.

## ISSUES

### *Waterway condition values*

- The 2010 Report Card for the waterways and catchments in South East Queensland, produced by Healthy Waterways Ltd contained the following grades for the health of local waterways. These results are compared with the 2009 results (in brackets):
  - Freshwater creeks were graded F (F).
  - Tingalpa Creek estuary was graded C+ (C).

- Eprapah Creek estuary was graded C- (C).
- Southern Moreton Bay was graded F (F).
- Using locally-collected monitoring data, the overall condition ratings for Redland's freshwater creek catchments since 2010, shows:
  - A steady state for water quality, one catchment improving and two worsening.
  - A worsening state for fish ratings at three catchments, steady at one catchment, and five catchments improving.
  - A steady state for water bug ratings in five catchments continuously monitored since 2004.
- The local condition results present a more comprehensive assessment to that obtained from the Healthy Waterways program. The analysed results indicate that more work is required to 'reverse the declining trend in the health of Redlands waterways and Moreton Bay' and to 'return native fish and macroinvertebrates to our (freshwater) waterways'.
- An independent survey carried-out by the Wildlife Preservation Society of Queensland located populations of the locally rare Ornate Sunfish in Eprapah, Coolnwynpin and Tingalpa Creeks. New communication and rehabilitation actions for conservation of these populations will become part of local actions to improve waterway health.
- Council's actions in the HWS actions comprise Council's management response to the waterway health issues identified in the Redland City Council Waterway Recovery Report and the Healthy Waterways Ecosystem Health Monitoring Program.
- The attached table summarises the status of the 34 actions as at June 2011.
- Key points from the review of management actions include:

#### *Education and awareness*

- New funding is required to develop a strategy for waterways education. The strategy would be backed by research and would include practical resources that increase awareness, engagement, participation and behaviour change for a range of target audiences in 'waterway recovery' actions. For example the strategy would aim to identify attitudes and behaviours to activities that impact waterways in urban areas, such as stormwater pollution and waste dumping; and also to raise the level of awareness amongst Council staff of significant waterway features, including Water Sensitive Urban Design infrastructure.
- Annual up-dates of the Redlands Waterway Recovery Report are the forum for reporting the health of the City's freshwater creeks and progress on recovery actions. The waterways education strategy will review the current method for production and delivery of the Report.

*Water quality pressures*

- Some water quality hot-spots for high nutrient and sediment loads have been identified in Erapah, Hilliards and Tarradarrapin creeks. The Waterways Extension Program (WEP) is a direct response to hot-spots on non-urban land in Erapah and Hilliards catchments. A continuation of funding for monitoring is required to measure total loads of pollution, and to identify and investigate hot-spots in additional catchments.

*Reducing pollution loads*

- The WEP has over 40 properties registered for advice and assistance; raised awareness of water pollution; and undertaken several trials of management practices for reducing nutrient and sediment loads. A similar approach is required to identify and reduce pollutant sources on Council land; from licensed environmental activities on private land; and in urban catchment locations. Additional resources (including funding) will be required to expand the current scope of the WEP to additional water quality hot-spot locations.
- An on-going challenge for Council is 'natural, or soft' waterway assets that may contribute to pollution through ineffective maintenance. This includes: constructed dams and lakes transferred to Council, eroding creek channels and the variety of water quality infrastructure. Many assets are currently not identified or tracked in Asset Management Plans. However, progress is being made on constructing a classification and (GIS) mapping framework to identify items such as constructed wetlands, swales, bioretention systems and gross-pollutant traps.

*Legislative requirements*

- The State Government has introduced new legislative requirements to reduce pollutant loads and protect water environmental values from the impact of new development.
  - The new State planning requirements are contained in both the SEQ Regional Plan Implementation Guideline No.7: Water Sensitive Urban Design 2009; and State Planning Policy (SPP) Healthy Waters 2010.
  - The SEQ Regional Plan Implementation Guideline is advisory only and does not have the status of an Act, Regulation or Policy. The State Planning Policy Healthy Waters 2010 incorporates design objectives for urban stormwater for the SEQ region.
  - The State Planning Policy (SPP) Healthy Waters came into effect in 2010. The SPP aims to help protect the water Environmental Values specified in the *Environmental Protection (Water) Policy 2009*. The SPP introduces new planning provisions for stormwater management and waste water discharge to a waterway.
  - The Sustainable Assessment Group is actively implementing the SPP's requirements. At a planning level the requirements of the SPP will be included
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in the next review of the Planning Scheme, pending endorsement of the Policies technical requirements for stormwater management by the Infrastructure Planning Group.

#### *Protecting Moreton Bay*

- The State Government is currently introducing new requirements for management of Coastal Algal Blooms (CAB), such as *Lyngbya*, in Moreton Bay. These requirements will cover the following actions:
- Action title: Incorporate algal bloom nutrient hazard maps and assessment tools into local government planning schemes.
- Action title: Training of staff for use of algal bloom nutrient hazard maps and assessment tools.
- A Guideline for hazard mapping nutrients of concern for CAB is currently in draft form for consultation. Preparation of nutrient hazard maps and training of staff will take place following finalisation of the Guideline by the Department of Environment and Resource Management. Implementation of the Guideline requirements will be subject to Council's operational budget process. Initially, the Guideline requirements will require additional funding for sampling and assessment of soils and groundwater in lower creek, Southern Moreton Bay Island and North Stradbroke Island locations.
- Council's procedures for responding to *Lyngbya* deposition are currently under revision. Implementation of new contingency response actions for removal and deposition of foreshore-deposited *Lyngbya* on SMBI and NSI may incur additional costs for temporary storage and off-site transport and disposal.
- The legislated process for producing a Total Water Cycle Management Plan (by Council) and a NetServ Plan (by Allconnex Water) will be an opportunity to mitigate the impacts of future increased load discharges from wastewater treatment plants into receiving creeks and estuaries.

#### *Waterway rehabilitation funded by Environment Charge*

- During the 2010/11 financial year, Council's Parks and Conservation Services Team (PCST) revegetated 560 linear metres, covering 4.6 hectares of new corridor plantings along creeks and wetlands in the City and 0.6 hectare of widening existing Moreton Bay foreshore corridors. The new corridors are a minimum of ten metres wide. In addition to new plantings the PCST are maintaining riparian and foreshore plantings carried out in previous years through on-going maintenance (weed control and in-fill planting).
- During 2010/11 Bushcare Groups and a community planting event contributed to 0.2 ha of new corridor plantings along creeks and wetlands in the City and maintenance of 0.4 ha of riparian corridors in existing project areas. Bushcare Groups also revegetated 130m<sup>2</sup> of coastal wetland and Moreton Bay foreshore corridor.

- Additional funding is required for buffer zone revegetation and maintenance in catchments identified by completed Integrated Waterway Management Plans. A preliminary estimate for re-establishing a 10 metre wide riparian buffer zone in Native Dog Creek is approximately \$3 million and \$670,000 in Torquay Creek. This work is eligible for funding as part of the Priority Infrastructure Plan for stormwater management.

#### *Returning native fish and bugs to freshwater creeks*

- New trials and research must be carried out into low native fish numbers in freshwater creeks and wetlands. Planned work includes a trial to breed and release native fish into good quality habitat locations in Hilliards Creek. This work will require a small amount of additional funding, but may also be funded by government grants.
- Control or eradication of pest fish and aquatic weeds is emerging as a significant issue that is contributing to poor water quality and therefore native fish populations. Management actions for pest fish and aquatic weeds can be included in, and funded by, the annual Pest Management Plan operational plan.

#### *Not planned and delayed actions*

- One action is currently not planned according to its original intent as explained below:
    - Action title: Minimising erosion and sedimentation through Council's local laws. Explanation: The original intent of this action was to improve erosion and sediment control (ESC) practices through application of Council's Local Laws, including for Parks (LL#15) and Vegetation Protection (LL#6). However, since adoption of the HWS several initiatives have contributed to increased awareness, regulation and compliance with ESC offences in the *Environmental Protection (Water) Policy 2009* and water quality objectives. These include:
      - Ongoing production of Development Assessment tools through the SEQ Erosion and Sediment Control Working Group; and
      - Participation of Council officers in implementation of the Erosion and Sediment Control Compliance Project as a joint initiative of the Department of Environment and Resource Management and Local Government. The project is due to be completed in mid-2012.
      - It is expected that these initiatives, combined with improvements to internal processes will lead to reduced non-compliance and improved application of ESC practices for earth-disturbing activities.
  - Opportunities to initiate new projects will be explored and discussed with Council officers during the operational and budget process leading up to the 2012/13 financial year.
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### *Financial investment in HWS implementation*

- A recent survey of Council's financial investment in actions related to the SEQ HWS found that Council's direct investment equated to \$4,733,328 for the 2010/11 financial year. This included direct costs only, and not the time contributed by Council officers, contractors and volunteers. This cost can be equated to the minimum value required to halt the further decline in health in Redlands freshwater creeks.

## **RELATIONSHIP TO CORPORATE PLAN**

### **1. Healthy natural environment**

A diverse and healthy natural environment, with an abundance of native flora and fauna and rich ecosystems will thrive through our awareness, commitment and action in caring for the environment.

- 1.4 Improve residents' understanding, respect and enjoyment of the local environment through stewardship and partnerships
- 1.6 Address the decline in the health of Redlands waterways and improve water quality, aquatic populations and their biodiversity

### **3. Embracing the bay**

The benefits of the unique ecosystems, visual beauty, spiritual nourishment and coastal lifestyle provided by the islands, beaches, foreshores and water catchments of Moreton Bay will be valued, protected and celebrated.

- 3.3 Ensure the ongoing health of the bay by managing creeks, wetlands and stormwater and by protecting natural areas surrounding the bay

## **FINANCIAL IMPLICATIONS**

There are no financial implications impacting Council as a result of this report.

However, the report highlights areas where additional funding may be required in future years. The specific requirements of this work will be included in operational budget submissions and the capital works schedule for stormwater planning and management.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will result in some future amendments to the Redlands Planning Scheme such as:

- Amendments to align the Redlands Planning Scheme with the *State Planning Policy 4/10 Healthy Waters* and *SEQ Regional Plan 2009 – 2031 and Implementation Guideline No. 7 Water Sensitive Urban Design*.

**CONSULTATION**

Consultation with the following groups and teams in Council contributed to this review of actions listed in the HWS Action Register: Environmental Protection, Natural Environment Land Use Planning, Parks and Conservation Services, Environmental Education Team, Health and Environment and Environmental Assessment Teams. Officers provided feedback on the current status and highlights of particular programs and projects.

**OPTIONS****PREFERRED**

That Council receive the information in this report and continue to implement the 34 Healthy Waterways Strategy actions and consider additional funding requests in future-years operational and capital works budget submissions, in order to significantly improve the health of creeks, wetlands and Moreton Bay.

**ALTERNATIVE**

That Council not receive this information or request additional information/clarification of the information presented.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

**Moved by:** Cr M Elliott  
**Seconded by:** Cr H Murray

**That Council receive the information in this report and continue to implement the 34 Healthy Waterways Strategy actions and consider additional funding requests in future-years operational and capital works budget submissions, in order to significantly improve the health of creeks, wetlands and Moreton Bay.**

**CARRIED** (en bloc)

### 13.2.5 NEW QUEENSLAND COASTAL PLAN

**Datworks Filename:** LUP Planning - State Coastal Management Plan

**Attachments:** [Qld Coastal Plan](#)

**Responsible Officer:** Gary Photinos  
Manager Environmental Management/Land Use Planning

**Author:** Warren Mortlock  
Principal Advisor Environmental Protection

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### EXECUTIVE SUMMARY

The final Queensland Coastal Plan comprising the State Policy for Coastal Management and State Planning Policy Coastal Protection (SPPCP) was published by Department of Environment and Resource Management in May 2011 and comes into effect in August. This report provides a summary of the new package of subordinate legislation and the changes to the original draft document, including comments on how some issues raised by Redland City Council were incorporated.

The SPPCP includes a mandatory development assessment code and mandatory sea level rise projections for use in development assessment. There are a number of tasks and actions that Council will now need to undertake to implement these new planning instruments. This report summarises those tasks. The report recommends that Council adopt the Defined Storm Tide Event levels for Redlands provided by Cardno 2011 for the purposes of determining storm tide inundation areas under Annex 3 of the SPPCP.

### PURPOSE

The purpose of this report is to:

- Provide an update to Councillors on the new Queensland Coastal Plan (QCP);
- Provide advice on how Redland City Council's comments were incorporated into the final document;
- Provide a summary of proposed implementation tasks and actions to be undertaken; and
- Adopt new storm tide planning levels for Redlands (Cardno 2011) for the purposes of determining storm tide inundation areas under Annex 3 of the State Planning Policy Coastal Protection (SPPCP).

### BACKGROUND

The Department of Environment and Resource Management (DERM) has published a final Queensland Coastal Plan (QCP) following a three-year statutory review

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process of the existing State Coastal Management Plan (2001). The Queensland Government has approved the Queensland Coastal Plan, but a commencement date has not been set. However, the Plan will likely come into effect in late August 2011 (pers comm. John Lane: Director, Environment Planning, Environment and Natural Resource Policy Division DERM). Until that time, the State Coastal Management Plan (2001) and associated regional coastal management plans remain in place.

The Draft Queensland Coastal Plan was released for public consultation on 1<sup>st</sup> September 2009 and the submission period was extended on 31st October 2009, to the 30<sup>th</sup> November 2009. Council made a 24 page formal submission to the Draft Plan in early November 2009, and another 2 page submission in late November regarding two further issues resulting from the first SMBI CAC meeting. The final plan was delayed from release in February 2011 on account of the Queensland floods.

Council Officers have attended meetings of DERMs Coastal Planning Policy Working Group and made valuable input on aspects of the final QCP package. DERM has been responsive to consultation and is making efforts to introduce and train local government on the package. Council officers will be attending training sessions on the QCP during July.

## ISSUES

The Queensland Coastal Plan is one of a number of Queensland State Government subordinate legislation packages produced in the last 12 months that contain planning and development assessment requirements that over-ride Councils Redland Planning Scheme. The State Planning Policy Healthy Waters, the Koala State Planning Regulatory Provisions, and Statement of Planning Policy Air, Noise and Hazardous Materials also contain such provisions. These instruments must be implemented in development assessment (generally at commencement) and in Councils Planning Scheme review in 2012. Further instruments are anticipated from, for example, the State Government's Green Tape Reduction initiative, and the SPP 1/03 review.

### 1. QUEENSLAND COASTAL PLAN (QCP) OVERVIEW

This new legislative package consists of two policy documents:

- *State Policy Coastal Management*, (SPCM) which provides policy direction and guidance for maintaining, rehabilitating, and protecting coastal land, and managing activities undertaken on it, with particular emphasis on managing public coastal land;
- *State Planning Policy Coastal Protection*, (SPPCP) which outlines criteria for land-use planning and development assessment to manage development in the coastal zone;

Guidelines published in support of the above include State Planning Policy for Coastal Protection **Guideline**, and Queensland Coastal Hazards **Guideline** and a document titled 'Queensland Coastal Processes and Climate Change' is also available. Other guidelines are planned for release when the Queensland Coastal Plan commences.

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A package of mapping products is available and includes those depicting: the coastal zone; the coastal management district; port areas; maritime development areas; aquaculture development areas; Coastal Hazard map layers (depicting erosion prone areas, permanent inundation areas, and storm tide inundation areas); and Areas of Ecological Significance map layers (depicting areas of high ecological significance and areas of general ecological significance). This spatial data should be migrated over to Council's spatial data systems in the very near future for ready access by officers. At this stage, not all of these map layers have been made available by the DERM.

A package of fact sheets in support of the QCP includes: Queensland Coastal Plan—Overview; Coastal Hazards; Coastal Hazard Map Areas; Nature Conservation; and Coastal-dependent Development.

This is a large and complex legislative package. It has greatly increased the sophistication of coastal planning, but continues the general coastal planning approach from DERM with some notable additions.

In particular, the SPPCP contains a mandatory development assessment code, mandatory sea level rise projections for use in development assessment and preparing and amending planning schemes, and a requirement for Council to prepare Coastal Hazard Adaptation Strategies.

Find out more about the Plan, guidelines, maps and fact sheets and how to access them online at: <http://www.derm.qld.gov.au/coastalplan/index.html>

## 2. How is the final Plan different from the draft?

A number of refinements have been made in response to matters raised through the public submissions process. These include changes to policy content as well as formatting changes. Some of the key differences include:

- a new requirement for Council to prepare a **coastal hazard adaptation strategy** for existing urban areas that are projected to be within a high coastal hazard area;
- using a risk management approach to manage intensification of existing urban areas that are projected to be within a high coastal hazard area;
- protecting marine areas by complementing existing regulatory arrangements for dugong protection areas, fish habitat areas and marine park zones as opposed to including these as areas of high ecological significance;
- splitting the requirements for maritime development areas from requirements for minor public infrastructure such as boat ramps and jetties;
- changes to the acceptable circumstances for not fully achieving the policy outcomes including the definition of a 'development commitment'.

A number of the major issues listed in Council's submission on the draft QCP have been accepted by DERM and the final QCP changed in response (including point 1 above):

- to incorporate risk assessment factors for determining storm tide inundation areas and erosion prone areas into the SPP rather than in guidelines;
- to clarify application of SPP requirements in existing development commitment areas and making these distinct from those where no development commitment exists;
- to incorporate a mechanism to recognise storm tide studies undertaken by local government for use under the SPP;
- to include high ecological significance area mapping;
- to include Maritime Development Areas in Redlands missing in the draft.

### **3. State Policy Coastal Management**

The SPCM provides management policies for use by coastal land and water managers that focus on core issues of:

- Protecting coastal processes in erosion prone areas;
- Buildings and structures in erosion prone areas;
- Dune management;
- Management of areas of ecological values;
- Indigenous cultural heritage;
- Public access and use of the coast;
- Building and structures on State coastal land;
- Driving on beaches;
- Monitoring and review ;
- Knowledge sharing and information; and
- Community engagement.

The policies apply to management planning, activities, decisions and works that are not assessable development under SPA and therefore not subject to the SPPCP. Not all policy issues apply at all locations. The management policies are not mandatory, but they are an expression of good practice. DERM has advised that they are premised on expectation that local/site management plans will be prepared to guide management practices. DERM preference is for integrated management plans.

However, the SPCM introduces new plan mechanisms (Local Area Coastal Management Plans, Beach Driving Management Plans, and Coastal Hazard Adaptation Strategies) and maintains all those currently in use, including Shoreline Erosion Management Plans.

### **4. Statement of Planning Policy for Coastal Protection**

The SPPCP is statutory instrument under the *Sustainable Planning Act 2009* (SPA). The SPPCP has effect when a local planning instrument is made or amended, when

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development applications are assessed and when land is designated for community infrastructure. The policy would also be used to influence State planning instruments. The SPPCP will inform regional plans as well as local government planning schemes and decisions on development applications.

The focus is mainly on coastal hazards, which includes coastal erosion, storm tide inundation, and sea level rise from climate change. The policy will provide detailed guidance about how to design and locate development to avoid coastal hazard risks— especially those increased by climate change-related sea level rise.

The SPPCP applies to the coastal zone, which is almost all of Redland City (excludes highlands around Mt Cotton area) and most development to which SPA applies. Within the coastal zone, coastal management districts are maintained with DERM being concurrence agency for development. Outside of the coastal management district but within the coastal zone, Council is the assessment agency; however, a smaller range of development would be assessable by Council against the SPPCP.

## **Annex 2 - Development Assessment Code**

A development assessment code for use in the integrated development assessment system under the SPA is included as Annex 2. The policy outcome will be achieved when development to which the policy applies (most development) is consistent with each of the principles, policies and specific outcomes set out in the code. The code covers the following topic areas:

1. Land-use planning
2. Coastal hazards
3. Nature conservation
4. Scenic amenity
5. Public access
6. Coastal-dependent development
7. Canals and artificial waterways.

This code is to be used where a relevant adopted planning scheme does not explicitly state that it appropriately reflects the policy. It may also be used by Council to reflect the SPP in the planning scheme, in accordance with section B.2 of the SPP. The code must be applied when assessing development described in Part B.7–B.8 of the SPP. DERM may be a concurrence agency or assessment manager for development applications within the coastal management district. However, in accordance with schedule 7 of the SPA, DERM's concurrence agency jurisdiction does not extend to matters relating to scenic amenity. The assessment of section 3 of the code (landscape protection) is therefore carried out only by Council.

In terms of transition arrangements, SPA sets out the requirements in relation to DAs made before commencement of a new planning instrument - refer to s.317 for assessment managers.

Redland's new scheme will either have to appropriately reflect the QCP and SPPCP requirements or be approved without this occurring. In the latter case, DAs will then

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have to be assessed against both the new scheme and QCP and SPPCP with the QCP and SPPCP taking precedence if a conflict arises.

The trigger for use of the Coastal Hazards Development Assessment Code in Annex 2 is whether the development location is within the 'coastal hazard area' – which means it is subject to coastal erosion, storm tide inundation, or inundation by sea level rise from climate change.

### Annex 3 - Assessment Factors

The area inundated by a Defined Storm Tide Event (DSTE) is the main coastal hazard trigger for the Coastal Hazards Development Assessment Code. The DSTE is determined for development assessment purposes, using the method provided in the SPPCP Annex 3 and the *Queensland Coastal Hazards Guideline*. Annex 3 provides a default storm tide level of "1.5 metres above HAT for all development in Southeast Queensland" except where a storm tide inundation assessment has been undertaken by a qualified engineer. The current Redland Planning Scheme Storm Tide Overlay does not meet these requirements as it does not include a 10% increase in cyclone intensity due to climate change, or sea level rise. The Cardno 2011 modelling does meet these requirements.

Where development is not subject to a commitment, the method requires that Council use a planning period of 90+ years and projected sea level rise value of 0.8 metres by that time (2100), on top of the 100 year average recurrence interval (ARI) extreme storm tide event, which must include a 10% increase in cyclone intensity due to climate change – see Fig 1 below.

Where development is subject to a commitment, the method refers to the appropriate 'development planning period' (based on anticipated asset life) by development type and an appropriate sea level rise projection.

Annex 3 Table 3.2

Short-term tourist accommodation	40 years
Industrial building	
Commercial building (retail)	
Residential dwelling, excluding unit blocks of 7+	50 years
Residential dwelling unit blocks of 7+	60 years
Commercial building (multiple storeys)	

Annex 3 Table 3.3:

Year 2050	0.3 metres
Year 2060	0.4 metres
Year 2070	0.5 metres
Year 2080	0.6 metres
Year 2090	0.7 metres
Year 2100	0.8 metres

The following comparative table may help understand the differences between the current Planning Scheme level, the Annex 3 default levels and the Cardno 2011 planning levels.

	<b>Current RPS</b>	<b>Under SPPCP default for SEQ</b>	<b>Using Cardno 2011 (min)</b>	<b>Using Cardno 2011 (max)</b>
<b>Final Planning Level</b>	<b>2.7 m</b>	<b>3.4 m</b>	<b>2.7 m</b>	<b>4.15 m</b>
<b>Freeboard</b>	<b>0.3 m</b>	<b>0.3 m</b>	<b>0.3 m</b>	<b>0.3 m</b>
<b>Sea level rise</b>	<b>0.3 m</b>	<b>1.5 m</b>	<b>0.8 m</b>	<b>0.8 m</b>
<b>Storm Surge plus 10%</b>	none			
<b>Storm Surge (100 year ARI)</b>	<b>0.5 m</b> Varies but is roughly this			
<b>HAT - Highest Astronomical Tide</b>	<b>1.6 m</b> Varies but is roughly this	<b>1.6 m</b> Varies but is roughly this	<b>1.4 m</b> Min level	<b>3.05 m</b> Max level

Defined Storm Tide Event modelling was completed in June 2011 by Cardno P/L consultants for Redland City specifically to meet the above requirement. The work updates and extends the coverage of previous similar modelling by the consultants in 2009. The modelling provides planning levels for use in the Redland Planning Scheme that meet the requirements of the SPPCP Annex 3.

Early analysis of Cardno 2011 modelling predicts that:

- the current Q100 storm tide inundates (to some depth) 8918 land parcels;
- the Q100 storm tide with increased intensity under greenhouse conditions inundates 9974 land parcels;
- a planning level based on this storm tide but with a sea level rise of 0.8 metres and a freeboard of 0.3m will potentially touch and therefore trigger some 12,438 land parcels.

It is likely that a significant number of state and council owned properties are included in these figures, and further analysis is needed. All of the above levels are higher than at present and potentially call in many more development applications. The assessment process and workload issues must be investigated and resolved.

New storm tide planning levels based on Cardno 2011 should now be used under the SPPCP development assessment code as soon as practically possible. However, this is unlikely to be from the time of the SPPCP commencement. Council may be unable to avoid a period in development assessment where by default the '1.5 metres above HAT' is in place. The new levels may also mean a move away from using a single general (average) storm tide planning level for the city (2.4 m AHD is currently used). Council should move quickly and step-wise through a transparent process of adoption to introduce a new planning level, to avoid legal liability issues arising should the Council be viewed as failing to use relevant information at its disposal. It is also important that the latest available information is consistently used by both Council and the development industry.

### **Coastal Hazard Adaptation Strategies**

Coastal Hazard Adaptation Strategies (CHAS) are a major new requirement and Council argued strongly for them. Adaptation plans will have to be prepared over existing urban areas projected to be affected by high coastal hazard risk (under the coastal hazard maps at DERMs website). However, as there is a 5 year time frame to complete these it is unlikely that they may not be completed before our new scheme. In this case DERM has advised that it will be looking to ensure 'up zonings' are not proposed in projected high risk areas. Liaison with DERM over scheme proposals for coastal hazard risk areas will be important over these issues before council is asked to sign off on the new scheme.

While not perfect, this mechanism will go a long way toward providing a locality specific means for establishing the necessary adaptation response to high coastal hazard, obtaining community engagement and agreeing on how this will be implemented. The CHAS must be incorporated into the Planning Scheme and describe the:

- a) mitigation works or actions to be undertaken to mitigate the coastal hazard;
- b) cost of undertaking the works or actions;

- c) funding scheme or arrangements that will be established to pay for the works or actions to be completed;
- d) timeline for the commencement and completion of the mitigation works or actions.

An area of high coastal hazard is defined as:

- a) the part of the erosion prone area that is within the coastal management district;
- b) land that is projected to be permanently inundated due to sea level rise;
- c) the part of the storm tide inundation area that is projected to be temporarily inundated to a depth of one metre or more during a defined storm tide event (refer to the coastal hazards guideline).

### **Other Plans and Requirements of SPPCP**

**Local Area Coastal Management Plans (LCMP)** are encouraged as a means of guiding management and use of the coast, and in particular to provide context to more detailed plans such as SEMP, BDMP (see below), or to describe management of coastal reserves where Council is the trustee. A LCMP may cover one or all such plans or reserves in the City. When more detailed guidelines are available, it is likely that existing plan of Council's (Conservation Land Management Plan) can be amended to meet the LCMP requirements.

**Beach Driving Management Plans (BDMPs)** are to be prepared and implemented as a requirement of DERM support for driving on beaches. DERM also requires that no practical alternative access exists, beach driving is practical and safe, no significant adverse impacts on coastal ecosystems and species, or Indigenous Traditional Owner cultural resources will occur.

**Shoreline Erosion Management Plans (SEMPs)** are to be prepared if there is a potential threat to structures, beaches or infrastructure (or infrastructure that facilitates the use of structures or beaches) on State or local government coastal land.

**A coastal building line at Amity Point** remains in force. The purpose is to restrict the placement of permanent development, such as houses or pools, on land considered at high risk from sea erosion. Structures for coastal protection purposes are not restricted seaward of the coastal building line, but may be assessable development under the Sustainable Planning Act 2009.

**Maritime development areas** have been designated for medium to large-scale maritime infrastructure, to provide greater certainty for proponents and the community on the locations for maritime development, and to protect these areas from non-coastal dependent development. Maritime development areas in Redlands: MDA\_009\_015 Raby Bay Marina; MDA\_009\_016 Toondah Harbour Ferry Terminal; MDA\_009\_017 Dunwich Ferry Terminals; MDA\_009\_018 Victoria Point Ferry Terminal; MDA\_009\_019 Erapah Creek Marine Industry; MDA\_009\_020 Weinam Creek Ferry Terminals & Marine Precinct; MDA\_009\_021 Macleay Island Ferry

Terminal; MDA\_009\_022 Russell Island Ferry Terminals; MDA\_009\_023 Lamb Island Terminal.

### **Course of Action**

A step-wise process for integrating the Queensland Coastal Plan requirements and the Cardno 2011 spatial data into Council planning will be developed in consultation with affected areas of Council. There are complex planning, legal, and public disclosure considerations involved. However, at present the following steps are broadly envisaged.

- 1 Spatial data must be acquired and migrated over to Council's spatial data systems potentially for ready access by officers, including:
  - a) Cardno 2011 modelling outputs; and
  - b) DERM mapping in support of the QCP.
- 2 A series of map products will be developed for Council approval for specific uses, including :
  - a) mapping to be made publicly available at Council's website;
  - b) new planning levels to be incorporated into the Redland Planning Scheme during the review process in 2012.
- 3 The Council adopt the Cardno 2011 study report, spatial data, and map products necessary for the purposes of Council planning and for making the information publicly available at the earliest opportunity.
- 4 planning level provided by Cardno 2011 as the new trigger levels to be used in development assessment.
- 5 Remaining two dimensional hydraulic studies in priority foreshore areas should be completed in the 2011/12 financial year.
- 6 Requirements and a timeline for the development of Coastal Hazard Adaptation Strategies, Local Area Coastal Management Plans, and Beach Driving Management Plans are prepared.

### **RELATIONSHIP TO CORPORATE PLAN**

#### **5. Wise planning and design**

We will carefully manage population pressures and use land sustainably while advocating and taking steps to determine limits of growth and carrying capacity on a local and national basis, recognising environmental sensitivities and the distinctive character, heritage and atmosphere of local communities. A well-planned network of urban, rural and bush land areas and responsive infrastructure and transport systems will support strong, healthy communities.

- 5.1 Prepare and put in place a new planning scheme for the Redlands that reflects the aspirations and expectations outlined in the Community Plan, state interests, recognised in the SEQ Regional Plan and the legal obligations of the Sustainable Planning Act
- 5.4 Review Council's and the community's climate change preparedness, ensuring all risks are understood and plans are activated to deal with expected outcomes

### **FINANCIAL IMPLICATIONS**

This recommendation may require changes to the current year's budget as funds have been allocated generally without consideration of the additional workload and resources that may be necessary to implement the SPPCP requirements in development assessment. These implications are currently being assessed.

### **PLANNING SCHEME IMPLICATIONS**

The SPPCP is statutory instrument under the *Sustainable Planning Act 2009* (SPA). The SPPCP has effect when a local planning instrument is made or amended, when development applications are assessed and when land is designated for community infrastructure. The Queensland Coastal Plan and SPPCP will need to be considered and integrated into the Redland Planning Scheme during its review in 2012.

The Land Use Planning Group was consulted and it is considered that the recommendations in this report do not directly result in amendments to the current Redlands Planning Scheme. However this State Planning Policy will be required to be incorporated with the Planning Scheme Review.

### **CONSULTATION**

Environmental Management Group has facilitated this report, and the Cardno 2011 modelling, as these draw on experience and the work of several areas of Council. The Cardno project was assisted by a steering group of officers from the following Council areas, who have also provided comment or been consulted in the writing of this report: Land Use Planning Group, Infrastructure Planning Group, Sustainable Assessment and Spatial Services.

### **OPTIONS**

#### **PREFERRED**

Council note: the requirements and implications of the new Queensland Coastal Plan; the incorporation of Redland City Council's comments into the final Plan; the summary of proposed implementation tasks and actions to be undertaken.

#### **ALTERNATIVE**

There are no alternatives offered.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

**Moved by: Cr M Elliott  
Seconded by: Cr H Murray**

**That Council resolve to:**

- 1. Note the requirements and implications of the new Queensland Coastal Plan;**
- 2. Note the incorporation of Redland City Council's comments into the final Plan; and**
- 3. Note the summary of proposed implementation tasks and actions to be undertaken.**

**CARRIED (en bloc)**



**13.2.6 STORM TIDE STUDY COMPLETED**

<b>Datworks Filename:</b>	<b>EM Planning-Sea Level Rise &amp; Storm Tide</b>
<b>Attachments:</b>	<a href="#">Ministers Reply re Cardno Study 2009</a> <a href="#">Cardno 2011 Storm Tide</a>
<b>Responsible Officer:</b>	<b>Gary Photinos</b> <b>Manager Environmental Management/Land Use Planning</b>
<b>Author:</b>	<b>Warren Mortlock</b> <b>Principal Advisor Environmental Protection</b>

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**EXECUTIVE SUMMARY**

This report presents the storm tide modelling completed in June 2011 by Cardno P/L consultants for Redland City. The work updates and extends the coverage of previous similar modelling by the consultants in 2009, that was the subject of a previous report to Council (General meeting 28 October 2009) and several Council resolutions.

The modelling better defines the hazard from storm tides and provides storm tide planning levels for use in the Redland Planning Scheme that meet the requirements of the recently released Queensland State Coastal Plan. This is a complex area of planning, which is impacted by sea level rise. There are implications for Council's land use planning and development assessment, emergency management, and in the design of coastal infrastructure.

The report recommends that Council adopt the Cardno storm tide modelling for planning purposes, and that a step-wise plan be developed for release of this information to the community and its use in development assessment and in the Redland Planning Scheme review to commence in 2012.

**PURPOSE**

1. Council note progress on previous resolutions (Item 13.1.3 GM 28 October 2009).
2. Council adopt the Cardno study as a basis for all Council planning, including in emergency management, in the Redland Planning Scheme and in development assessment.

**BACKGROUND**

March 2009, consultants Cardno Lawson Treloar (now Cardno) completed 'Storm Tide Hazard Study Report – Redland and Logan City Councils' and a 'Summary Report' (hereafter 'Cardno 2009') for emergency management purposes.

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June 2009, report by consultants Marsden Jacobs and Broadleaf International Redland City Council Climate Change Risk Assessment Report by was adopted by Council as a basis for planning and policy response to climate change.

October 2009, Council resolved (see resolutions under Issues below) that the Cardno 2009 Reports remain confidential and further actions on storm tide be carried out.

February 2010, the Australian Government produced sea level rise maps to assist coastal decision makers and communities, available at: [www.ozcoasts.org.au](http://www.ozcoasts.org.au).

August 2010, Council adopted the Climate Change Strategy *Confronting Our Climate Future*, based on the findings of the above reports.

March 2011, the Queensland Government published the Queensland Coastal Plan to come into force in August 2011, following necessary amendments to legislation.

## ISSUES

### Action on previous resolutions

Council resolutions (GM 28 October 2009) are largely completed. These were to:

- 1) Note the Cardno Report; (completed)
- 2) Seek endorsement from (DERM) that the methodology used satisfies the requirements of the Queensland Coastal Plan Guidelines; (completed – see Attachment 2)
- 3) Subject to DERM endorsing the methodology the Infrastructure Planning Group manage the completion of the following tasks:
  - a) Complete mapping of areas of the City not currently mapped including the Southern Moreton Bay Islands, Dunwich, Amity Point, and Tingalpa Creek and surrounding area; (completed)
  - b) Undertake further site specific two dimensional modelling of the following areas to refine the storm tide extents, duration of inundation and hazard level:
    - adjacent to Queens Esplanade in Thorneside and Birkdale; (completed)
    - between Thomas and Murray Streets, Birkdale; (completed)
    - Cleveland Point; (completed)
    - adjacent to Beveridge Rd in Thornlands on the bank of Eprapah Creek; (TBA)
    - adjacent to Wilson Esplanade, Victoria Point; (TBA)
    - Redland Bay Golf Club at Redland Bay; (TBA) and
    - Adjacent to Weinam Creek, Redland Bay. (TBA).

- 4) That the draft Storm Tide Hazard Study Risk Assessment Summary Report' (LJ8824/R1) for Redland City and Moreton Bay Regional Councils by consultants Cardno Lawson Treloar, remains confidential; (currently so)
- 5) That a further report be presented to Council following completion of recommendations 2 and 3 to adopt a finalised Redland City Storm Tide Hazard Study for planning purposes; (Herein) and
- 6) That Council acknowledges that this modelling will provide critical input into the Climate Change Strategy which is due for Council consideration in June 2010 (strategy completed).

In January 2010, Council received confirmation from Director General DERM on six issues, in particular noting that: the methodology used by Cardno satisfies the requirements of the draft Queensland Coastal Plan (QCP) 2009; and that the results of the study are suitable for planning purposes with the adoption of allowance for sea level rise (SLR). The approach and findings of Cardno 2011 are also consistent with the final QCP package, including the State Planning Policy for Coastal Protection (SPPCP) and guidelines.

The 'Storm Tide Hazard Study Risk Assessment Summary Report' (LJ8824/R1) was prepared by consultant Cardno Lawson Treloar in 2009. The project gained funding through the Working Together To Manage Emergencies - Local Grants Scheme, made available through the Australian Government Attorney-General's Department represented by Emergency Management Australia. The project was run as a joint study by (the then) Caboolture Shire Council and Redland Shire Council on behalf of the Moreton Bay Regional Council (incorporating Caboolture Shire Council, Pine Rivers Shire Council and Redcliffe City Council) and Logan City Council. A steering committee included representatives of DERM and EMQ. A collaborative relationship with State government has continued since commencement of the study, including data sharing. This has carried through to the additional work now completed by Cardno in 2011.

### **Cardno Storm Tide Modelling 2011**

Cardno 2011 has delivered three components (per Resolution 3 GM Oct 28 2009 above):

- City wide coverage of storm tide using the model developed in 2009 with refinements;
- More detailed (2D hydraulic) foreshore modelling for the priority areas of Raby Bay and Waterloo Bay; and
- A plain language description of the approach followed in Cardno1 and Cardno2 modelling studies 'Storm Tide Hazard Study – Summary Report'.

The refinements over Cardno 2009 were:

- The whole model was re-run to output storm tide levels (output levels) for locations across the whole city (including mainland, SMBI and NSI) improving on the 2009 partial coverage;
- Grid resolution was increased to 100 X 100 metre grid for the whole Bay and greater shoreline resolution using LiDAR survey data of 5 x 5 metre resolution;
- Improved modelling of defined storm tide events at each output location for each of the storm events (selected as 20, 50, 100, 200, 500, and 1000 year ARI);
- Added climate change/sea level rise projections legislated (no longer draft) for use by Council in the SPPCP (ie. 10% increase in intensity and 0.8m SLR by 2100); and
- Provided much more detailed foreshore inundation modelling (called hydraulic 2D models) for two priority locations.

In this report, the focus is on adopting the completed Cardno 2011 study as a first step toward using the information for all planning and emergency management purposes. A step-wise plan for integrating this information into Council planning is needed and great care must be taken in producing products for use in development assessment and the Redland Planning Scheme (under the SPP Coastal Protection), for internal use in planning and design, and for public consumption.

A descriptive report is in attachment. This report may be used by Council as a basis for explanatory communication products for use internally and by the community. The Cardno 2011 data entirely replaces that produced in 2009, which is mainly of historical and methodological interest only.

The Cardno 2011 study produced electronic data files imported straight into Council's GIS, from which Council will produce a range of map products in coming weeks. This provides for greater Council control and saved money and time over the alternative of having consultants produce 'map' outputs.

The main map products envisaged are:

- Mapping for internal use product on Red E Map and available to all officers;
- Mapping to replace the Storm Tide Overlay in the Redland Planning Scheme; and
- Mapping for use by residents at lot level within the resolution of the model.

### **Relationship to Coastal Hazard Areas under Queensland Coastal Plan**

The final Queensland Coastal Plan comprising the State Policy for Coastal Management and State Planning Policy Coastal Protection (SPPCP) was published by Department of Environment and Resource Management in May 2011 and comes

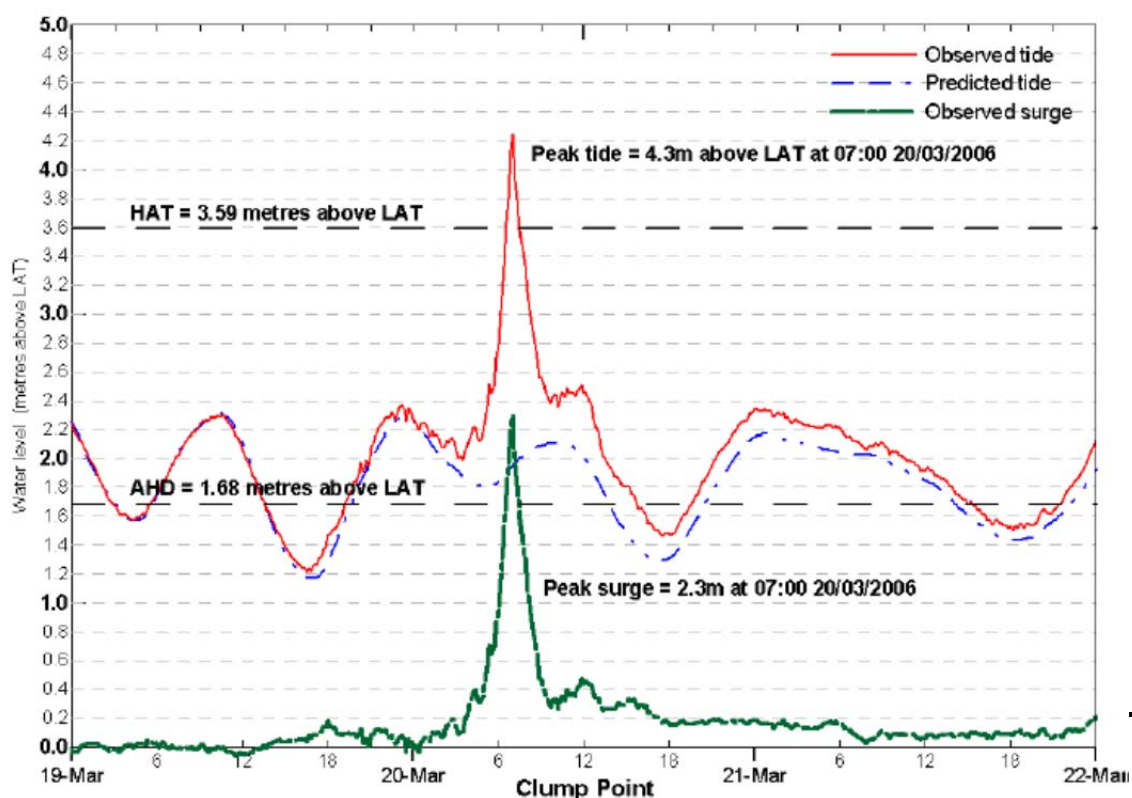
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into effect in August (see separate report this agenda). The SPPCP includes a mandatory development assessment code and mandatory sea level rise projections for use in development assessment. Sea level rise was not independently modelled by Cardno. The sea level rise projections used by Cardno in both the 2009 and 2011 studies and reports is the same as that now legislated by the State Government under the Queensland Coastal Plan and SPPCP: 0.3 metres by 2050 and 0.8 metres by 2100.

The trigger for use of the Coastal Hazards Development Assessment Code in Annex 2 of the SPPCP is whether the development location is within the 'coastal hazard area' – which means it is subject to coastal erosion, storm tide inundation, or inundation by sea level rise from climate change. DERM has produced online mapping of the coastal hazard area, which will be used in development assessment after August. This mapping uses a default storm tide level of "1.5 metres above highest astronomical tide for all development in Southeast Queensland" – see Annex 3.

This default mapping is not currently in step with the Cardno study (which DERM was not aware of). However, DERM has been advised of the GIS data and may now move to incorporate the Cardno modelling into and therefore improve the accuracy of the coastal hazard area mapping. This is a much improved result for Redland City for development assessment purposes.

**Storm tide** is the total water level experienced during a storm event, such as a cyclone, and is the combination of the normal tide and the **storm surge** (and wave-setup). In the figure below, the storm tide peak during Cyclone Larry at Clump Pt on March 20, 2006 (red or top line) of 4.3 m is made up of peak surge at 2.3m (bottom or green line) on a tide of 2.0m (middle dotted line).



**Normal or astronomical tide** is predicted in tide tables and used by the boating, sailing and fishing communities among others. A **storm surge** on top of this tide is the hazard known as a **storm tide**. Cardno modelling refined, but did not greatly change our understanding of the storm surge proportion of storm tides. It is still thought that the 100 year ARI storm is capable of a storm surge around 0.4 to 0.5m higher than normal. If the storm peaks at high tide, that's a far more significant hazard than if the storm peaks at low tide.

However, sea level and 'normal tide' is predicted to rise significantly this century. In response, the SPPCP now requires that Council plan for a 0.8 metre sea level rise by the end of this century. By that time, the 100 year ARI storm surge of around 0.5m is unlikely to have changed greatly, but it is likely to be dwarfed by a sea level that has risen by twice that amount since 2011.

## **PUBLISHING THE INFORMATION**

It is appropriate that the Cardno 2011 storm surge findings be published in due course by Council, when suitable map products have been developed.

The reasons for not publishing the Cardno 2009 study to date were that:

- Large parts of the city were missing from the data layers, which would complicate any public release of the information;
- No two dimensional foreshore studies were available to refine predictions for priority areas - the coarse nature of the Bay model treats the shore as a simple step cross-section (bucket model) and used 0.5m increments;
- The study used Queensland State Government draft sea level rise projections and significant confusion would arise in the public domain if these levels were changed subsequently under the Queensland Coastal Plan and new mapping were issued; and
- Councils Storm tide overlay in the Redland Planning Scheme already contained a 0.3 metre sea level rise allocation.

These issues are better addressed by the 2011 study and its results. When suitable map product are developed, Council approval will be sought prior to the public release. In the meantime, DERM has indicated that it will incorporate the study findings and levels into a revised coastal hazard area mapping for Redland City, and that this will be publicly released by DERM. This move will only affect the application of the Coastal Hazards Development Assessment Code under the SPPCP.

Recent Federal and State government publications (online mapping) make clear the quantum of sea level rise to 2100. In February 2010, the Australian Government produced sea level rise maps to assist coastal decision makers and communities, available at the OzCoasts website at: [www.ozcoasts.org.au](http://www.ozcoasts.org.au).

## **RELATIONSHIP TO CORPORATE PLAN**

### **5. Wise planning and design**

We will carefully manage population pressures and use land sustainably while advocating and taking steps to determine limits of growth and carrying capacity on a local and national basis, recognising environmental sensitivities and the distinctive character, heritage and atmosphere of local communities. A well-planned network of urban, rural and bushland areas and responsive infrastructure and transport systems will support strong, healthy communities.

- 5.4 Review Council's and the community's climate change preparedness, ensuring all risks are understood and plans are activated to deal with expected outcomes

## **FINANCIAL IMPLICATIONS**

This recommendation may require minor changes to the current year's budget to complete two dimensional studies of remaining foreshore areas. Alternatively, these areas may be completed in later financial years.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will result in future amendments to the Redlands Planning Scheme.

Cardno were tasked with providing revised storm tide planning levels for Council that meet the requirements of the new Queensland Coastal Plan and SPP Coastal Protection. In keeping with the current approach of the Redland Planning Scheme and the SPPCP the planning levels provided by Cardno comprise: storm tide levels; sea-level rise predictions (0.8m), and; freeboard (0.3m).

The SPPCP is subordinate legislation that provides (in Annex 3) a default storm tide level of "1.5 metres above HAT for all development in Southeast Queensland" except where a storm tide inundation assessment has been undertaken by a qualified engineer.

The Cardno 2009 and Cardno 2011 studies do meet the SPPPC requirements for storm tide inundation assessment. The DERM coastal hazard area mapping is likely to replace the Storm Tide Overlay for use in the Redland Planning Scheme.

## **CONSULTATION**

Environmental Management Group has facilitated this report, and the Cardno 2011 modelling, as these draw on experience and the work of several areas of Council. The Cardno project was assisted by a steering group of officers from the following Council areas, who have also provided comment or been consulted in the writing of this report: Land Use Planning Group, Infrastructure Planning Group, Sustainable Assessment and Spatial Services.

**OPTIONS****PREFERRED**

Council receive and adopt the Cardno 2011 study for all planning purposes. Council must now integrate this information into its planning and develop suitable map products under a step-wise plan.

**ALTERNATIVE**

Council postpone adoption of the Cardno 2011 study.

**OFFICER'S RECOMMENDATION**

That Council resolve to:

1. Note the completion of previous resolutions (Item 13.1.3 GM 28 October 2009), 1, 2, 3a, 4, 5, and 6 with some two dimensional modelling to be completed for areas listed in resolution 3b;
2. Adopt the completed Cardno 2011 study for all planning purposes; and
3. Develop a step-wise plan to ensure that Cardno 2011 data layers are integrated into Council planning.

**COMMITTEE RECOMMENDATION**

That this Item be deferred to the General Meeting scheduled for 31 August 2011.

As this item was not considered at today's General Meeting, it will be listed for consideration at the General Meeting scheduled for 28 September 2011.



**13.2.7 2011/12 DIVISIONAL PARKS AND INFRASTRUCTURE PROGRAM -  
DIVISION 10****Dataworks Filename:** P & R Divisional Park Infrastructure Development**Attachments:** [Projects Estimates DPIP Division 10 2011/2012](#)**Responsible Officer:** Gary Photinos  
Manager Environmental Management /Land Use  
Planning**Author:** Angela Wright  
Principal Advisor Open Space Planning

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**EXECUTIVE SUMMARY**

Annual funding of \$500,000 has been made available for Divisional parks and other infrastructure projects in the Redland City Council Budget 2011/12. \$50,000 is allocated to each Division.

This report is to seek Council approval of the 2011/12 DPIP program of works for Division 10.

**PURPOSE**

The purpose of this report is to seek Council approval for the 2011/12 Divisional Parks and Infrastructure Program. The approved funding will be used for the provision of new infrastructure in parks and open space and associated works as detailed for Council Divisions 10. (Attachment A)

The consultation process for Divisions 1-9 was finalised in a report presented at the Planning and Policy Committee meeting 13th July '11.

Further consultation was required for the completion of the final list of projects for Division 10.

**BACKGROUND**

The *Local Government Act 2009* ('the Act') commenced on 1st July 2010. Section 109 of the Act requires any discretionary funds available to a Councillor be used in accordance with the requirements under Section 150 Local Government (Finance, Plans and Reporting) Regulation 2010.

At the General Meeting of 30th June 2010, Council passed the following motion:

- To cease the use of Councillors' discretionary funds, effective 1<sup>st</sup> July 2010;
  - To revoke the Councillors' Community Benefit Fund Policy (POL-2304) effective 1<sup>st</sup> July 2010, and
-

- That the Customer Services Department develop (with Councillor's input) and once approved, implement a new process for allocating funds to divisional parks and minor infrastructure for 2010/11. The new process will include decision-making that does not involve an individual Councillor's sole discretion to determine the use of funds.

An interdepartmental working group, by using all currently available information regarding parks, open space and other public infrastructure, has prepared a 10 year list of possible capital works. This list will be used as a primary data source for the preparation of the DPIP.

A range of planning documents were sourced in the development of the program including:

- Redland's Infrastructure Charges Schedule – Open Space
- Open Space: Asset Services and Management Plan
- Community requests from Proclaim
- Integrated Open Space Services (IOSS) Park Intercept Surveys (2005 – 2010)
- Redlands Physical Activity Strategy 2010
- Local Parks Catalogues 2010
- Redland City Council Child and Youth Friendly City Report Draft August 2010
- Strategic Review of Community Facilities- Community Halls Review 2010
- SMBI Seven Park Master Plans 2009
- Ramp Park Review 2008
- A Festival & Events Strategy for the Redlands – Final Report July 2008
- Shade in Parks Review and Plan 2008
- Built Environment Specifications Manual 2006
- Redland Shire Parks Play Strategy 2005 (not adopted)
- Open Space Planning Physical Activity Station Strategy (draft)
- RSC Access and Mobility, CPTED and Energy Conservation Audit of Parks and Toilets'
- SMBI & NSI Sport and Recreation Facilities and Services Strategies
- Sporting Park Master Plans – Pinklands, Henry Ziegenfusz Park etc.
- Community Safety Strategy (in review)
- Councillor's priorities and ideas

A 2011 / 2012 Divisional Parks and Infrastructure Program (DPIP) has now been developed with assistance of the Divisional Councillor and key stakeholders across Council.

Please refer to the attached document for the table of proposed projects to be implemented under 2011/12 DPIP.

## **ISSUES**

- Council has approved in the 2011/12 budget for the provision of \$50,000 to be available under Governance and Planning Department for the benefit of supplying park and other infrastructure.
- Some of the projects are still to be fully designed and costed and this may have implications in terms of delivery dates and location of the project within the park or open space.
- All of the projects will be fully costed under tendering processes. Again this may impact on delivery times and capacity if unforeseen issues arise.

## **RELATIONSHIP TO CORPORATE PLAN**

### 7. Strong and connected communities

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs

## **FINANCIAL IMPLICATIONS**

Within the current 2011/12 budget an amount of \$50,000 has been allocated from General Revenue to facilitate the fulfilment of the Division 10 portion of the 2011/12 DPIP.

Each project or group of projects still require further costing through the design and tendering phase of the projects. Delivery of some projects will be subject to these further investigations and availability of budget. The Open Space Planning Unit will be able to contribute some limited funds to assist projects to be delivered. One of the projects is also attracting State Government subsidy.

This report identifies projects to the value of \$50,000

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was not consulted and it is considered that the outcome of recommendations in this report will not result in any future amendments to the Redlands Planning Scheme since it is for parkland and open space.

## **CONSULTATION**

The Executive Leadership Group from Environmental Management Group supports the current method of developing and implementing the DPIP.

A series of internal workshops have been held between Parks and Conservation Services, the Environmental Management Group and the Project Delivery Group developed the master list of projects for discussion purposes.

The Divisional Councillor, having been sent a full list of possible Divisional projects has now made changes and additions to the list. Discussions with the Councillor assisted in determining what the priorities were for each Division over a 2 year period. The 2011/2012 DPIP has been developed from these discussions and investigations by relevant officers.

Some projects may require community engagement at a local level prior to construction.

### **OPTIONS**

Preferred

That Council resolve to approve the program of projects prepared for the 2011/12 Divisional Parks and Infrastructure Program for Division 10 as attached.

Alternative

That Council not approve the program of projects prepared for the 2011/12 Divisional Parks and Infrastructure Program for Division 10.

### **OFFICER'S/COMMITTEE RECOMMENDATION**

That Council resolve to approve the program of projects prepared for the 2011/12 Divisional Parks and Infrastructure Program for Division 10 as attached.

### **COUNCIL RESOLUTION**

**Moved by: Cr H Murray**

**Seconded by: Cr M Elliott**

**That Council resolve to approve the program of projects prepared for the 2011/12 Divisional Parks and Infrastructure Program for Division 10 as amended and attached.**

**CARRIED**

**14 CUSTOMER SERVICES COMMITTEE 24 AUGUST 2011**

Moved by: Cr W Boglary  
Seconded by: Cr H Murray

That the Customer Services Committee Minutes of 24 August 2011 be received.

CARRIED

[Customer Services Committee Minutes 24/8/2011](#)

**14.1 CUSTOMER SERVICES****14.1.1 MONTHLY REPORT FOR CUSTOMER AND COMMUNITY SERVICES  
GROUP JUNE 2011**

**Datworks Filename:** GOV Reports to Committee - Customer &  
Community Services (CCS)

**Attachment:** [Customer & Community Services Performance  
Reporting - June 2011](#)

**Responsible Officer:** Greg Jensen  
Manager Customer & Cultural Services

**Author:** Jodi Marchant  
Group Business Services Coordinator

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**EXECUTIVE SUMMARY**

This report outlines the key monthly activities for the Customer & Community Services Group including:

- Human Services Unit
- Cultural Services Unit
- Leisure and Recreation Unit
- Customer Service Unit
- Redland Performing Arts Centre

**PURPOSE**

To provide information to the Council on current performance levels and significant issues affecting service delivery.

**BACKGROUND**

The Customer & Community Services (C&CS) Group delivers a wide range of services at multiple locations throughout the City. The Group comprises five Units;

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these being Human Services, Cultural Services, Leisure and Recreation Services, Customer Service and Redland Performing Arts Centre.

While the group has its predominant focus on community services delivery a number of the services are operational under the Code of Competitive Conduct (Type 3 Businesses) under the Local Government Act. These include the Redland Performing Arts Centre, Straddie Holiday Parks and School Age Care Services.

Each of the teams in the Group reports monthly against a set of performance indicators. Variations from performance expectations are highlighted in the attached annexure. Achievements are also reported on as well as significant future events. Program deliverables and key projects are reported in tables. Each Service Manager summarises the most significant of these each month within the report to the Customer Services Committee. The annexure is provided for Councillors for reference to more detailed reporting if required.

## **ISSUES**

### **Human Services Unit:**

*Refer attachment 1*

- School Age Care;
- Respite;
- Home Assist Secure;
- Community Grants Program;
- Community Development.

### **Summary of Activities**

- The Community Grants Team held a presentation evening for all successful grants recipients on 16 June. The Next round of community grants open on 25 July and close on 2 September.
- The Online Graffiti Database is now fully operational.
- Work progresses on the Victoria Point Feasibility Study which aims to engage key stakeholders in the identification and development of possible strategies to address the community safety concerns in the Victoria Point CBD precinct.
- The young people involved in YTALK have been working to produce a short anti bullying film to raise awareness of bullying and strategies to overcome the presenting challenges particularly facing young people as they make the transition from Year 7 to Year 8.
- Work continues on the Harris St Underpass mural project in Wellington Point with participant workshops conducted at both Wellington Point State High & Redlands College.

**Cultural Services Unit:**

*Refer attachment 2*

- Libraries
- Redland Art Gallery
- Museums

**Summary of Activities**

*Libraries:*

- The Redlitzer Writing Competition is a continuing focus for Redland Libraries this month. The 10 winners for the short story competition were determined. Internationally renowned authors Anita Bell and Louise Cusack judged the entries and commented on the high standard of writing by our local authors.
- Another highlight in June was the event "Out of this World" around the theme of science fiction. This activity attracted 150 children to the Capalaba Library.
- As part of the Redland Libraries early childhood literacy program the Mobile Library visited Bayview State School and "Kids Express" Early Learning Centre at Cleveland.

*Art Gallery:*

- On Sunday, 5th June, Artback NT Presents Northern Impressions – A Celebration of Contemporary Printmaking was officially opened at Redland Art Gallery, Cleveland by Emma Fowler-Thomason, exhibition curator. Redland Art Gallery was the first venue outside Darwin for a national tour. Northern Impressions takes its audience on a rich visual journey through the Australian landscape and into Aboriginal 'country', where the intrinsic connection that the exhibiting artists have to land is given powerful visual form through the medium of printmaking.
- For the June school holidays, workshops were held at Artspace, Capalaba in conjunction with the Sock Monkeys and their Monkey Ways exhibition. Children aged 6-12 years made their own sock monkeys.

*Museum:*

- The Redland Museum has recently acquired a first edition copy (c1888) of Henry Stuart Russell's book, "Genesis of Queensland", an account of the first exploring journeys. The book contains a first-hand account of Governor Gipps' definitive visit to Cleveland (Henry Stuart Russell was aboard the Shamrock with the Governor). Another important acquisition is a donation from the Venerable Archdeacon Robert Braun - a great, great grandson of Joseph Clark who was Cleveland's first squatter. Robert has given the Museum Joseph Clark's 1716 King James Bible with notations.

**Leisure & Recreation Unit:**

*Refer attachment 3*

- Major Venues (Showgrounds, Aquatic Centre and Russell Island Pool)
- Community Halls
- Recreation (Lifeguard Services)
- Cemeteries
- Camping Grounds (Straddie Holiday Parks)

**Summary of Activities**

- On the 28 June Lifeguards were called by a local saying that there was a body at Deadmans beach where they proceeded to the beach closing cylinder as main was already closed due to conditions. On arrival they could not find anything until the local pointed them in the direction of the bushes just behind the beach where there was a body (which had been there for some time). The lifeguards called the police, maintained the scene and waited for the police to arrive.  
One lifeguard returned to cylinder beach to reopen the beach and other lifeguards stayed to maintain the scene which took some time as there was only the one officer on duty at the time. The body was taken by the Police however there was no further information on cause of death.
- In partnership with Sporting Wheelies and Disabled Association, Redlands is hosting a Local Sports Connect Forum on the 30 August 2011 to bring together the Disability (provider) sector and Sport (Supplier) sector together to create opportunities for more inclusive programs at a local level. Funding from the Sport and Recreation Services has been provided to Sporting Wheelies to work in the Redlands over the next 3 years in the delivery of this framework.
- Working with QLD Health in the implementation of a 6 month Heart Moves program for SMBI commencing in August. QLD Health has provided \$11,500 towards this program. The program is an initiative of the Heart Foundation that aims to encourage people at risk or long term inactive people into low intensity activity. This program will compliment work already being supported by the Local Sport and Recreation Officer and funding provided by Sport and Recreation Services under Active Inclusion.
- Ongoing issues between schools and sporting clubs over the use of fields not only at the showgrounds but in other sports parks as well. Increasingly schools are requesting to use these spaces as they are sport specific and of a high standard. The majority of our sports parks are at capacity and with this increase usage puts additional pressure on the fields which has limited time to recover. Growing disparity with schools charging for sports field usage and yet for schools to use Council sports fields there is no charge. Currently sporting clubs are increasingly becoming frustrated at the extra expense to maintain the increase usage with school use. In addition there are some school groups who



are not booking these fields through the parks bookings system hence we have no means of contacting users to the conditions of the fields or field closures.

- Feedback from school holiday programs has been positive with clients being able to liaise and book directly with the service provider. In addition to some of the more popular activities new providers have been engaged with a focus on promoting activities that the community are running. A total of 25 low cost leisure and recreation activities were provided in addition to the programs provided by Library Services and Indigiscapes.

### **Customer Services Unit:**

*Refer attachment 4*

### **Summary of Activities**

- No significant major activities to be reported for this month.

### **Redland Performing Arts Centre:**

*Refer attachment 5*

### **Summary of Activities**

- RPAC presented the sixth production in the 2011 performance season – My Grandma Lived in Gooligulch – on Wednesday, 15 June, which attracted 502 patrons. Two primary schools performances were also held on Thursday, 16 June, which attracted 503 students, teachers and parents. My Grandma Lived in Gooligulch premiered at the Arts Centre in Melbourne in 2006 and was nominated for the Helpmann Award for Best Production for Children, which recognises excellence in Australian live performance. We have received strong positive feedback from teachers, students, parents and children.
- Breast Wishes, the seventh production in the season, featured over three days – 23, 24 and 25 June and attracted 690 patrons. Breast Wishes premiered with a Gala Concert in 2008 at Sydney Theatre, followed by a 2009 capital city tour. Breast Wishes now travels to all states and territories. RPAC's performances comprised part of this national 46 venue tour – making it the largest tour of a home grown musical.
- All entrepreneurial performances in June attracted 1,695 patrons (56.5% capacity).

## **RELATIONSHIP TO CORPORATE PLAN**

### **7. Strong and connected communities**

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs

- 7.1 Promote festivals, events and activities for people to come together, developing connections and networks to improve community spirit and enhance 'sense of place'
- 7.2 Provide access to quality services, facilities and information that meet the needs of all age groups and communities, especially disadvantaged and vulnerable people
- 7.3 Increase community safety, health and wellbeing by planning and delivering programs, services, partnerships, regulations and education
- 7.4 Increase the participation of people from all age groups and backgrounds in local heritage, the arts and cultural expression
- 7.5 Increase the physical activity participation of residents and deliver programs and incentives that strengthen opportunities for sport and recreation
- 7.6 Provide practical programs, support and guidance to the community sector in its delivery of highly valued support services and community projects
- 7.7 Increase children and young people's active participation in community life and support their social, cultural and physical development
- 7.8 Support "Ageing Well in the Redlands", to enable active participation in all aspects of community life
- 7.9 Actively participate in multi-agency forums to support the health and wellbeing of Indigenous residents of the Redlands and work with Aboriginal and Torres Strait Island communities in the Redlands to develop initiatives that respond to their aspirations

## **9. An efficient and effective organisation**

Council is well respected and seen as an excellent organisation which manages resources in an efficient and effective way

- 9.1 Deliver excellent leadership throughout the organisation for the benefit of the community

## **FINANCIAL IMPLICATIONS**

There are no financial implications impacting Council as a result of this report.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

Consultation has occurred with all Customer & Community Service Managers and the General Manager Customer Services.

## **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

**Moved by:** Cr W Boglary  
**Seconded by:** Cr B Townsend

**That Council resolve to note the report and annexure.**

**CARRIED** (en bloc)

**14.1.2 MONTHLY REPORT FOR PROJECT DELIVERY GROUP**

**Datworks Filename:** GOV – Reports to Committee – Project Delivery Group

**Attachments:** [Attachment 1 for PDG Report July 2011](#)  
[Attachment 2a for PDG Report July 2011](#)  
[Attachment 2b for PDG Report July 2011](#)  
[Attachment 3 for PDG Report July 2011](#)

**Responsible Officer:** Brad Salton  
Manager Project Delivery Group

**Author:** Delia Dowthwaite  
Project Administrator

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**EXECUTIVE SUMMARY**

The Project Delivery Group monthly report is presented to Council for noting.

**PURPOSE**

The report provides a status and overall financial summary for projects undertaken by the Project Delivery Group in the 2011-12 financial year.

**BACKGROUND**

The Project Delivery Group (PDG) is responsible for the delivery of capital and major operational projects. This involves developing detailed designs and costing for each project, coordinating the quotation or tendering process and the project delivery and/or construction of the works program.

**ISSUES**

Listed below are projects that reached practical completion in the month of July 2011.

- 42315-2 Fire Detection Emergency Lighting System RPAC
- 80539-4 Cleveland Point – maintenance of ring road
- 40188 Shade Structures & Tap – Gordon Rd Wetlands, Redland Bay
- 40161 Wellington St, Cleveland pathway
- 46044 Raby Bay Revetment Walls – wall repairs Masthead Dr
- 40171 Capalaba Regional Park, Capalaba – physical activity station & seating
- 40172 Raby Esplanade Park, Ormiston – physical activity station & seating
- 40170 Bailey Road Park, Birkdale – physical activity station & seating
- 40173 Sandy Drive Park, Victoria Point – physical activity station & seating
- 40168 Windemere Road Park, Alexandra Hills – physical activity station & seating
- 10270 Landscaping Redland Bay Cemetery – landscaping & garden edging

## **RELATIONSHIP TO CORPORATE PLAN**

### **8. Inclusive and ethical governance**

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

8.5 Be transparent and consistent in the way we manage the organisation, its risks and obligations and ensure we are delivering against our priorities

## **FINANCIAL IMPLICATIONS**

There are no financial implications impacting Council as a result of this report.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

The Survey Services Manager, Design Services Manager, Project Management Services Manager and Construction Projects Services Manager have been consulted in the preparation of this report and are supportive of the recommendation.

## **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

**Moved by:** Cr W Boglary  
**Seconded by:** Cr B Townsend

**That Council resolve to note the report.**

**CARRIED** (en bloc)

### 14.1.3 REDWASTE BUSINESS UNIT REPORT FOR JUNE QUARTER 2011

**Datworks Filename:** WM - Waste Monthly Reports to Committee

**Attachments:** [RedWaste Business Unit Report June 2011](#)

**Responsible Officer:** Louise Rusan  
General Manager City Services

**Author:** Elisa Underhill  
Manager City Enterprises

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#### EXECUTIVE SUMMARY

The RedWaste Business Unit Report is presented to Council on a quarterly basis for noting. This report provides details relating to the business unit's performance for the quarter from 1 April 2011 to 30 June 2011 and covers financial and non-financial indicators for waste, as outlined in the Annual Performance Plan 2010/11. The Annual Performance Plan for 2010/11 was adopted by Council in September 2010, and as such the business unit's performance for this quarter has been compared against the Annual Performance Plan 2010/11.

It is expected that, most of the time the report findings will be "business as usual". Where exceptions occur, these will be highlighted.

The report provides a regular opportunity for Council to consider the performance of the RedWaste Business Unit and to respond to any exceptional reporting.

Council is provided with the option to accept the report, or accept it and request additional information or a review of performance.

#### PURPOSE

To report on the performance of the RedWaste business unit against key performance indicators (KPIs) outlined in the Business Unit's Annual Performance Plan for 2010/11 for the quarter from 1 April 2011 to 30 June 2011.

#### BACKGROUND

The RedWaste Business Unit Annual Performance Plan identifies KPIs for which performance targets have been agreed with Council. Reporting is prepared each quarter through Council's Customer Services Committee.

#### ISSUES

The report is provided to Council as a means of monitoring the performance of business unit's activities.

The first part of the attached report comprises a "snapshot" of the business unit's achievement in meeting KPIs (year-to-date) and financial report card.

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The report then provides a specific financial report and commentary, capital expenditure (graphically) and a detailed customer overview.

The main body of the report focuses on actual levels of achievement against the KPIs for each of the months, year to date. Where exceptions have occurred and targets not met, an explanation is given as well as action taken to improve performance.

## **RELATIONSHIP TO CORPORATE PLAN**

### **2. Green living**

Our green living choices will improve our quality of life and our children's lives, through our sustainable and energy efficient use of resources, transport and infrastructure, and our well informed responses to risks such as climate change.

- 2.2 Promote, support and encourage commitment to green living in our community by improving residents' understanding of climate change and achieving greater water, energy and waste conservation and efficiency
- 2.8 Implement Council's waste management strategy by applying best practice principles in pricing, public awareness, resource management, recycling and recovery

## **FINANCIAL IMPLICATIONS**

There are no financial implications impacting Council as a result of this report.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

Consultation has occurred with:

- Manager City Enterprises – City Service; and
- Acting Service Manager – Waste Operations.

## **OPTIONS**

### **PREFERRED**

That Council resolve to note the RedWaste Business Unit Report for the quarter ending 30 June 2011, as presented in the attachment.

### **ALTERNATIVE**

That Council notes the report and requests additional information or a review of performance.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

**Moved by: Cr W Boglary**  
**Seconded by: Cr B Townsend**

**That Council resolve to note the RedWaste Business Unit Report for the quarter ending 30 June 2011, as presented in the attachment.**

**CARRIED** (en bloc)



**14.1.4 MONTHLY REPORT FOR OPERATIONS AND MAINTENANCE GROUP**

**Dataworks Filename:** GOV - Reports to Committee - Operations and Maintenance (OPM)

**Attachments:** [Operations & Maintenance Attachment – June 2011](#)

**Responsible Officer:** Lex Smith  
Manager City Spaces

**Author:** Tracy Carrick  
Group Administration Co-ordinator

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**EXECUTIVE SUMMARY**

The core activities of the Operations and Maintenance Group are contained within this report and cover the period 1 June to 30 June 2011.

- The Roads and Drainage Maintenance Unit;
  - Parks and Conservation Unit;
  - Environmental Education Unit; and
  - Waste Unit
- have all contributed to this report.

The Waste Management Unit is a type 2 business unit and this report will provide Council with a monthly update and on a quarterly basis the unit will report its performance against the key performance Indicators in the business performance plan

**PURPOSE**

To provide information to Council on the activities undertaken by the Operations and Maintenance Group and on a quarterly basis report on the performance of the Waste Business Unit against key performance indicators.

**BACKGROUND**

The Operations and Maintenance Group undertakes the day to day operational activities of environmental education and environmental extension programs, the maintenance and operation of Council's waste collection and disposal facilities, the maintenance of roads, drains, marine and quarry facilities and the maintenance of Council's parks reserves and assets. This range of activities is undertaken by Council's day labour and contractor workforce.

The group generally operates between the hours of 7am to 4.45 pm weekdays with an on call service for after hours, however the environmental education operates 6 days per week and many evenings, with the waste facilities operating 7 days per week.

**ISSUES****ROADS AND DRAINAGE UNIT – Unscheduled Activities and Significant Events****Graffiti**

42 instances for a cost of \$1761.25

**Vandalism**

91 Instances of Vandalism \$7630.00

**Illegally Dumped Refuse**

15.84 tonnes waste / cost to dispose = \$1893.08

**Activities Status**

Comments - All Activities on target.

**PARKS AND CONSERVATION UNIT– Unscheduled Activities and Significant Events****Graffiti**

36 instances for a cost of \$2934.44

**Vandalism**

0 instances of Vandalism

**Illegally Dumped Refuse**

4.5 tonnes waste / cost to dispose =\$152.40

**Activities Status**

Comments – All Activities on target.

**ENVIRONMENTAL EDUCATION UNIT– Unscheduled Activities and Significant Events**

- Indigi Day Out was held on June 4 and 5 and attracted about 4000 visitors on a day of beautiful weather. We received outstanding feedback on the day.

**IndigiScapes**

- New signage installed throughout the botanic gardens, including banner, new signs in each garden and new plant labels.
- A flying-fox installed in the IndigiScapes playground.

## **Extension Programs**

- The new Helen St Bushcare Group in Thorneside approved with community meeting to come.
- Workshop for Bushcare volunteers and Habitat Protection participants on Ecology of the Redlands with over 20 people attending.

## **WASTE UNIT**

### **Complaints**

Three odour complaints were received during June for Birkdale Landfill. In preparation for final filling, an area of the face was opened which contained old rubbish i.e. one year old plus. To combat the odour, the odour fence was being used in conjunction with the spraying of the waste material with a diluted mixture of the deodoriser.

### **Site Reports**

#### **Birkdale Landfill and Transfer Station**

All operations have been continuing as normal.

#### **Redland Bay Waste Transfer Station**

All operations have been continuing as normal.

#### **Giles Rd Hardfill site**

All operations have been continuing as normal.

#### **North Stradbroke Island Waste Transfer Stations**

All operations have been continuing as normal.

#### **SMBIs and Coochiemudlo Island Waste Transfer Stations**

All operations have been continuing as normal.

#### **Closed Landfill Operations**

All operations have been continuing as normal.

#### **Waste Education Activities**

#### **June 2011**

#### Highlights of the month

- On hold messages for Redland City Council:

- New bin options – register interest today
- Opening hours for Waste Transfer Stations – winter hours
  
- Snapshots in Bayside Bulletin:
  - New Council bin system set to save you money and help the environment! (x3)
  - Many things are still free at transfer stations (x3)
  - Reduce, reuse, recycle... and save!
  - Trial waste incentive scheme
  - Recycle right
  
- Bayside Bulletin – in kind advertising: myth busters (x3)
  
- A street sign advertising items that are free to drop off at waste transfer stations was developed and installed outside Birkdale transfer station
  
- A flyer was developed to increase safety in residential streets during bin servicing. A full page advertisement featured items that are free to take to waste transfer stations as well as the reducing costs for residents at transfer stations.

#### Locations of visits

- Victoria Point Brownies

#### **Activities Status**

Comments – All Activities on target.

### **RELATIONSHIP TO CORPORATE PLAN**

#### **1. Healthy natural environment**

A diverse and healthy natural environment, with an abundance of native flora and fauna and rich ecosystems will thrive through our awareness, commitment and action in caring for the environment.

#### **2. Green living**

Our green living choices will improve our quality of life and our children's lives, through our sustainable and energy efficient use of resources, transport and infrastructure, and our well informed responses to risks such as climate change.

#### **3. Embracing the bay**

The benefits of the unique ecosystems, visual beauty, spiritual nourishment and coastal lifestyle provided by the islands, beaches, foreshores and water catchments of Moreton Bay will be valued, protected and celebrated.

## **FINANCIAL IMPLICATIONS**

There are no financial implications impacting Council as a result of this report.

## **CONSULTATION**

This report was prepared in consultation with Unit Service Mangers and numerous staff within the Operations and Maintenance group.

## **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

**Moved by:** Cr W Boglary  
**Seconded by:** Cr B Townsend

**That Council resolve to note the report.**

**CARRIED** (en bloc)

### **14.1.5 TRANSFER OF FUNDS FROM THE LANDFILL REMEDIATION RESERVE INTO THE MACLEAY ISLAND WASTE TRANSFER FACILITY PROJECT**

**Datworks Filename:** RTT Landfill - 65019 Macleay Island EMR SMBI Site 22

**Responsible Officer:** Louise Rusan  
General Manager City Services

**Author:** Nigel Carroll  
Construction Projects Service Manager

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#### **EXECUTIVE SUMMARY**

The current Macleay Island Waste Transfer Facility project requires an additional \$125,000 of construction funds from the Landfill Remediation Reserve in Q1 to complete the project within targeted timeframes.

Funds are required as a variation due to additional costs associated with the reburial of large amounts of unexpected landfilled waste. Works are currently being undertaken on site and the extra funds are required for the finalisation of the project.

This project currently operates under a funding agreement with the Department Local Government and Planning (DLGP) with a construction completion target of 30 September 2011 and a remaining milestone payment of \$30,000 to be claimed from the State.

#### **PURPOSE**

This report requests approval for the transfer of \$125,000.00 from the Landfill Remediation Reserve into the Macleay Island Waste Transfer Facility project prior to formal Q1 approval.

The new expenditure has been accounted and allowed for in the Landfill Remediation Reserve.

#### **BACKGROUND**

- The project was externally designed in 2007/08 and initially programmed for construction in 2008/2009. Since this time the project has been delayed by permit approvals, been subject to design amendments, experienced significant bad weather and had ongoing construction scope increases.
  - The project was successful in attracting 25% (\$300,000) funding from the DLGP's Environmental Infrastructure Program (EIP) in the initial project inception. The funding agreement does not allow for any funding over the contracted amount if the project experiences overruns.
  - The projects delivery scope includes the following elements:
-

- reforming and stabilisation of a large closed landfill batter;
- significant waste excavation, replacement and capping;
- establishment of site and down batter stormwater management systems;
- new bin bay to support transfer station operations;
- road sealing and upgrade of hardstand areas;
- retaining wall structure;
- fire fighting services and water connections; and
- site revegetation and finalisation.

## ISSUES

The most important issue currently is the fact that construction crews are due to finish on site by the end of August. Works cannot proceed without the commitment to make the final expenditure required to cover the completion of the works.

If the works were to be suspended pending a formal Council Q1 decision, then sections of the transfer station, green and metal waste, would need to be barricaded off to restrict access. The new transfer bay would not be operational and the existing bay should really be closed as the rail does not meet the WH&S standard. This would effectively stop any waste being tipped directly into the bins. Areas that are ready for sealing would need to be redone costing many thousands of dollars. The Project Delivery Group (PDG) crew would need to disestablish and then re-establish. To leave site now and not finish the essential work is believed by PDG to be too great a safety risk for Council. If this was to happen the additional cost would be around \$30,000 to \$50,000 on top of the \$125,000 requested.

The price variation directly relates to the underestimation of existing waste buried at the site. Additional design amendments to improve structural integrity of the works and the extensive wet weather contingency/lag that was experienced during the Christmas period of 2010/2011 have all contributed to the ongoing scope changes and changes in construction costs. The benefit of having PDG involved in this construction project is the flexibility they have provided Council due to adjusting the design and delivery to accommodate the unforeseen circumstances.

The underestimation of waste extent is not uncommon in works involving closed landfill areas however; lessons learnt through this project will be transferred to other comparable construction design projects in the future.

Due to the most substantial costs of the project being closed landfill related, the remaining costs are recommended to be taken from the Landfill Remediation Reserve. The current closing Reserve balance can accommodate this expenditure in the first quarter of 2011/2012.

The initial project completion date has been extended by Council, previously 30th June 2011. Additional time was approved by the Minister in Mid June 2011. Site works must be finalised by 30th September 2011 to comply with the current head and sub funding agreement with the DLGP.

If final works are not funded, future costs to re-mobilise to complete works will be significantly increased and Council will lose the ability to claim the final 10% (\$30,000) in remaining funding.

Non support of the additional funds for the project will mean that necessary safety and compliance features will not be delivered.

## **BENEFITS**

- Compliance with DLGP current funding agreement under the Environmental Infrastructure Program (EIP).
- Significantly improved water quality entering Moreton Bay from the operational transfer site/closed landfill area.
- Completed closed landfill capping and protection of the environment.
- Significantly improved landfill surfaces and sealing.
- Improved hard stand areas and additional bin bay for servicing island residents/visitors.
- Compliant on-site fire safety measures.
- Value for money/No requirement to remobilise to finalise the construction at a later date.

## **RELATIONSHIP TO CORPORATE PLAN**

### **5. Wise Planning & Design:**

We will carefully manage population pressures and use land sustainably while advocating and taking steps to determine limits of growth and carrying capacity on a local and national basis, recognising environmental sensitivities and the distinctive character, heritage and atmosphere of local communities. A well-planned network of urban rural and bushland areas and responsive infrastructure and transport systems will support strong, healthy communities.

## **FINANCIAL IMPLICATIONS**

This recommendation requires a change to the current year's budget.

The Landfill Remediation Reserve will be reduced by \$125,000.00. This new expenditure has been accounted and allowed for in the Landfill Remediation Reserve.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.



**CONSULTATION**

Consultation has been undertaken with the following officers and all agree with the recommendation:

- General Manager City Services
- General Manager Corporate Services
- Group Manager Project Delivery Group
- Group Manager City Enterprises
- Senior Advisor Waste Planning

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

**Moved by: Cr W Boglary**  
**Seconded by: Cr B Townsend**

**That Council resolve to formally support the future financial Q1 submission to increase Job 65019 Macleay Island Waste Transfer Facility by an additional \$125,000 from the Landfill Remediation Reserve.**

**CARRIED** (en bloc)

**14.1.6 ENERGEX PRE STORM SEASON VEGETATION CLEAN-UP PROMOTION****Dataworks Filename:** WM - Campaigns - Waste Reduction**Responsible Officer:** Louise Rusan  
General Manager City Services**Author:** Elisa Underhill  
Manager City Enterprises

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**EXECUTIVE SUMMARY**

This report recommends that should Council resolve to support the Energex 'Suburban Storm Troops' campaign by waiving fees for greenwaste at mainland waste transfer stations for the weekend of 17 & 18 September 2011, the full cost of the waiver to be funded by a Community Service Obligation.

**PURPOSE**

To provide a Community Service Obligation to compensate the Redwaste business unit for the full loss of revenue and increased expenses incurred by waiving gate fees for clean segregated loads of greenwaste for residents who show proof of residency at either the Birkdale or Redland Bay Waste Transfer Stations for the weekend of 17 & 18 September 2011 to support the Energex 'Suburban Storm Troops' campaign to prepare for severe summer storm events.

**BACKGROUND**

Energex has approached Council's Marketing and Communications group again this year with a pre-storm season regional promotional campaign featuring a new 'Suburban Storm Troops' theme. As in the past, Energex pays for co-branded advertising in local papers and Brisbane radio stations as well as drafting joint media releases quoting Energex operations personnel and the Mayor. This campaign encourages residents from local streets to band together and register for neighbourhood clean ups on the weekend of 17 & 18 September 2011 and be eligible for grand prizes including a live television cross with Channel 9's Today Show; a BBQ breakfast and a \$130 storm kit for each house that participates in the clean up (maximum 20 houses) and 5 standard trailers packed full of gardening equipment worth \$5,000 each.

Council has the opportunity to participate in the promotion by permitting participating residents to dispose of clean, segregated greenwaste for free at mainland waste transfer stations. The campaign is being run throughout south east Queensland and is being supported by Brisbane City Council, who are offering a free greenwaste weekend in support of the program.

Redlands waived greenwaste gate fees as part of last year's campaign, which resulted in a 45% increase in the volume of greenwaste disposed during the promotion. RedWaste received a Community Service Obligation of \$25,000 to offset the loss of revenue and increased expenses borne by the business unit.

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## ISSUES

This promotion is unfunded. As the reduction in gate fees for 2011/2012 and the introduction of a green bin service in October 2011 encourages residents to dispose greenwaste regularly throughout the year, no further incentives have been incorporated within the RedWaste Business unit's budget.

A \$25,000 Community Service Obligation was provided to compensate the RedWaste unit for the costs of supporting the 2010 campaign. \$10,000 was provided for the loss in revenue and \$10,000 for additional expenses incurred. However, the estimated loss of revenue in 2010 was approximately \$28,000 and additional expenses were approximately \$7,500. An additional \$21,000 of costs incurred to process the greenwaste received at the transfer stations was not covered by the Community Service Obligation as it was absorbed by the business unit.

Free greenwaste tipping for the weekend of 17 & 18 September 2011 will see a reduction in revenue from gate fees, estimated to be approximately \$8,000. There is also expected to be an increase in the average amount of greenwaste received at the waste transfer stations, and this will see an increase in the cost to remove the greenwaste, estimated to be approximately \$13,000. As it is likely that a large number of residents will take the opportunity to dispose of greenwaste on this weekend, traffic control will need to be organised to ensure safe movement of vehicles, as well as extra transfer station staff. There will also be minor administration costs for setting up the weighbridge software to be capable of handling the waived fees. These costs are estimated to be approximately \$5,000. Funding for the promotion is recommended to be covered by a Community Service Obligation estimated at \$26,000.

Other issues revolve around the compliance with local laws for tree trimming and management of vegetation. The Environmental Assessment Unit was consulted and they have advised that specific wording should be included in any media release ensure that residents consider the relevant Local Law before trimming trees.

The campaign is in line with Council's Disaster Management Plan. Particularly, Public Information regarding storm safety is an issue to be covered by the Disaster Management Plan as well as undertaking community awareness and education about being prepared for the storm season.

## RELATIONSHIP TO CORPORATE PLAN

### 7. Strong and connected communities

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs:

- 7.10 Minimise the impact of disasters by improving community preparedness and our capacity to respond effectively to support the community when disasters occur

## **FINANCIAL IMPLICATIONS**

This recommendation requires a change to the current year's budget as the campaign is not funded.

As discussed, support of the promotion will result in a reduction in greenwaste gate fee revenue, extra expenses for the disposal of the increased greenwaste received and expenses relating to traffic management and extra transfer station staff.

It is recommended that Council's support of the promotion be contingent upon the reduction in greenwaste gate fee revenue, the extra expenses relating to traffic control and the costs incurred to dispose of the greenwaste being covered by a Community Service Obligation to meet costs for waste for this promotion estimated to be \$26,000.

## **PLANNING SCHEME IMPLICATIONS**

The City Planning & Environment Group was not consulted as the outcome of the recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

- General Manager Customer Services
- Manager – Community Standards
- Manager - Marketing and Communications
- Manager – Financial Control.

## **OPTIONS**

### **PREFERRED**

That Council resolve to assist Energex with their 'Suburban Storm Troops' campaign to encourage residents to clear neighbourhoods of 'green hazards' ahead of the summer storm season, including:

1. The waiving of the gate fee for residents, with proof of residency, who bring clean separated greenwaste to the Birkdale and Redland Bay Waste Transfer Stations on the weekend of 17 & 18 September 2011; and
2. Council approve the payment of a Community Service Obligation for the loss of revenue to the Redwaste Business Unit and expenses relating to disposal costs and traffic control for the weekend promotion estimated at \$26,000 GST exclusive.

### **ALTERNATIVE**

Council does not provide a Community Service Obligation in support the Energex campaign.

**OFFICER'S/COMMITTEE RECOMMENDATION**

That Council resolve to assist Energex with their 'Suburban Storm Troops' campaign to encourage residents to clear neighbourhoods of 'green hazards' ahead of the summer storm season, including:

1. The waiving of the gate fee for residents, with proof of residency, who bring clean separated greenwaste to the Birkdale and Redland Bay Waste Transfer Stations on the weekend of 17 & 18 September 2011; and
2. Council approve the payment of a Community Service Obligation for the loss of revenue to the Redwaste Business Unit and expenses relating to disposal costs and traffic control for the weekend promotion estimated at \$26,000 GST exclusive.

**COUNCIL RESOLUTION**

**Moved by: Cr D Henry**  
**Seconded by: Cr K Reimers**

**That Council resolve to assist Energex with their 'Suburban Storm Troops' campaign to encourage residents to clear neighbourhoods of 'green hazards' ahead of the summer storm season, including:**

1. **The waiving of the gate fee for residents, with proof of residency, who bring clean separated greenwaste to the Birkdale and Redland Bay Waste Transfer Stations from the 17<sup>th</sup> to the 25<sup>th</sup> September 2011; and**
2. **Council approve the payment of a Community Service Obligation for the loss of revenue to the Redwaste Business Unit and expenses relating to disposal costs and traffic control for the weekend promotion estimated at \$26,000 GST exclusive.**

**CARRIED**

### **14.1.7 AGREEMENT BETWEEN REDLAND CITY COUNCIL AND BOYSTOWN FOR INDIGENOUS TRAINEESHIPS**

**Datworks Filename:** P&R Reporting – Briefing Notes & Reports

**Responsible Officer:** Louise Rusan  
General Manager City Services

**Author:** Lex Smith  
Manager City Spaces

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#### **EXECUTIVE SUMMARY**

Redland City Council (RCC) has been approached by BoysTown to enter into an agreement where BoysTown will provide a supervisor and eight Indigenous trainees for a full year and Redland City Council will provide environmental experiences and opportunities.

This agreement would be beneficial to both parties; the participants will gain a wealth of experience and finish the program with a horticultural qualification, skills and knowledge ready to take on full time employment.

Redland City Council will also benefit as the program will slightly increase our operational capacity as the participants will be working within the Parks and Conservation Unit.

The recruitment, care, health and well being and all associated costs will be undertaken by BoysTown while Council will have a responsibility to provide opportunities and experiences for the young participants.

This report outlines how this agreement provides opportunities for both parties and recommends that Redland City Council enter into an agreement with BoysTown.

#### **PURPOSE**

The purpose of this report is to seek Council's endorsement for Redland City Council to enter into an agreement/contract with BoysTown where Redland City Council would be required to provide environmental experiences and opportunities for eight indigenous young people.

#### **BACKGROUND**

The Manager Operations and Maintenance has been approached by the Regional Manager BoysTown to seek out support from Redland City Council to host eight indigenous trainees for a period of fifty two weeks. Should Redland City Council accept then BoysTown will be approaching the Queensland State Government to fund the wages and Salaries, training, supervision and transport.

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The project would involve BoysTown working jointly with Redland City Council to provide the participants with opportunities to enable them to successfully complete a certificate 2 in Horticulture.

Projects such as this assist the participants in overcoming barriers, improve self confidence, self esteem and provide them with readily useable skills and knowledge for them to participate in finding full time employment.

The Participants would be located at South Street Depot and would undertake a range of horticultural and environmental activities throughout the City. There would be strong focus on enhancing the bushland, waterways and tracks within the Redlands Track Park in Cleveland.

## **ISSUES**

BoysTown will be totally responsible for welfare of the participants they will provide their own insurances, Work Place Health and Safety training, manage all aspects of the recruitment, case management and take responsibility for the care and well being of the participants. They will also provide an experienced supervisor who will be responsible to lead and manage the team and the project. In addition to providing accreditation and skills the program will incorporate topics such as health and wellbeing, development in self esteem, resilience, problem solving and building cultural pride.

The training will be grounded experiential learning modules, will be culturally appropriate and will incorporate significant opportunities for the participants to practice work skills in a working environment. Toward the end of the program an employment consultant from BoysTown will provide participants with career and training planning advice, job search and resume preparation.

On successful completion of the project each participant will receive a level 2 certificate in Horticultural practices and continue to receive mentoring from BoysTown.

Redland City Council will provide the participants with an opportunity to gain experience while working in the Cities Parks and Conservation areas. In some instances the participants will gain valuable skills and knowledge while working alongside our crews while at other times the participants are working together in their own unit.

Both Redland City Council and the participants will benefit as it will increase the Redland City Council operational capacity while at the same time providing the participants with readily useable skills and knowledge.

All the works that are likely to be undertaken have been provided for within existing budgets and will be planned in advance to maximise the benefit to Council and a scope and schedule of these works, time frames, and likely outcomes will be provided to BoysTown.

One particular job the participants can focus on is the first stage of the Cleveland Track, which will involve preparing the area for community use. The participants will

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undertake the removal of weeds, assist in preparing fire trails, revegetation of water waterways and in preparing the tracks and signage ready for community use.

## **RELATIONSHIP TO CORPORATE PLAN**

### **1. Healthy natural environment**

Diverse and healthy natural environment with an abundance of native flora and fauna and rich ecosystems will thrive through awareness, commitment and action in caring for the environment

### **7. Strong and connected communities**

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs

### **8. Inclusive and ethical governance**

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

## **FINANCIAL IMPLICATIONS**

This recommendation does not require any change to the current year's budget as funds have already been allocated to job numbers 30410, 41483, 30299, 30478 and 30321.

## **CONSULTATION**

The Manager Operations and Maintenance has consulted with the General Manager Customer Service, the Group Manager and officers from the Environmental Management Group and Officers from the Parks and Conservation unit all of who support this initiative.

## **OPTIONS**

### **PREFERRED**

For Redland City Council to enter into an agreement with BoysTown where Council will provide opportunities for eight indigenous young people to train under the care and supervision of BoysTown.

### **ALTERNATIVE**

That Redland City Council decline the invitation to participate.



**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

**Moved by: Cr K Williams  
Seconded by: Cr D Henry**

**That Council resolve to enter into an agreement with BoysTown where Council will provide opportunities for eight indigenous young people to train in obtaining a Certificate 2 in Horticultural Services under the care and supervision of BoysTown.**

**CARRIED**

## 4.2 CLOSED SESSION

### 14.2.1 REQUEST FOR BOYSTOWN AND THE CAGE TO BE ENGAGED TO PROVIDE OPERATIONAL SERVICES TO REDLAND CITY COUNCIL

**Datworks Filename:** P&R Reporting – Briefing Notes and Reports

**Responsible Officer:** Louise Rusan  
General Manager City Services

**Author:** Lex Smith  
Manager City Spaces

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#### EXECUTIVE SUMMARY

In an effort to increase services and work towards greater flexibility in dealing with litter, graffiti and other matters, the City Spaces Group has been in discussion with two social enterprise groups. Both of these groups can offer council a service where they would undertake regular maintenance patrols but remain flexible and responsive to urgent un-programmed work.

This report recommends that Redland City Council enter into a six month trial contract with two social enterprise organisation for the delivery of litter collection, graffiti removal and other operational services as needed.

#### PURPOSE

The purpose of this report is to seek Councils' approval to engage BoysTown and The Cage Youth Foundation under Councils Corporate Procurement Policy POL-3043 (Corporate Social Responsibility and Engagement of a Social Enterprise) to deliver a six month trial program of litter collection, graffiti removal and the provision of other general services.

#### BACKGROUND

In recent times within the City there has been a significant increase in litter, graffiti and other antisocial behaviour, all of which significantly stretches the resources within the City Spaces Group. Most of these tasks have been handled in an adhoc method through the use of contractors and day labour staff. The problem with this is that it takes our staff from their regular routine duties and it becomes expensive to use contractors for one-off jobs.

The areas where the increases are most significant are on the mainland especially with the littering along major roadways, destination parks (particularly in the evenings) and town centres. Increases in graffiti are not confined to particular areas, however the objective is to remove the tags as quickly as possible.

In an effort to keep on top of these activities and ensure the city is well presented, the City Spaces Group is looking to take a more proactive approach in providing regular maintenance services to those areas already listed and to other small areas such as

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dog off leash parks, skate parks, town centres etc should this be needed. There would also be an opportunity to add additional tasks that may include mowing and some minor maintenance of assets.

## ISSUES

Last financial year council received approximately 2,000 requests for quick responses which involved litter graffiti and the fallouts of other anti social behaviour, all of which were attended to by day labour staff and or contractors and cost in the vicinity of \$250,000

In an effort to keep our city clean, tidy and well maintained the City Spaces Group are wanting to take a more proactive approach in providing minor maintenance and general services. Some of these services would include; litter collection, removal of graffiti, collection of shopping trolleys, mowing of small areas, raking soft fall, the cleaning and maintenance of assets and a resource to operate as a quick response unit.

After much discussion within the City Spaces Group, it was decided that a social enterprise group would provide the range of services and flexibility that is needed. The services required are not complex but they are many and varied, therefore in an effort to obtain a provider who has the resources, staff and flexibility it is proposed that two Social Enterprise groups be engaged on a trial basis to provide these services. The areas of responsibility will be divided evenly between the two groups. They would have regular duties and patrols and would also provide a quick response to matters requiring urgent attention.

Each team would operate in defined areas with set duties however if they come across a matter that requires attention then they would attend to that matter immediately. For example they may be driving to undertake minor maintenance within a park and come across an abandoned shopping trolley or litter or graffiti then they would attend to those matters as required

The quick response unit is one that would enable the crew to respond immediately to tasks such as offensive graffiti, litter drops, broken glass, collection of syringes and dead animals. All of which are regular occurrences and presently Council engages either a contractor to undertake the work or more often day labour crews are used which takes them away from their programmed activities.

Both BoysTown and The Cage have the ability provide a flexible service and they are able to provide services through the week days and after hours if needed. This is vital as the hours of operation will be dependent on budget, and vary from day to day, week to week.

The social enterprise work crews will be sourced from people who, more than likely come from disadvantaged backgrounds. Both BoysTown and The Cage have a strong commitment to promoting the social inclusion of the most marginalised people in our community and assist with the process of social transformation in disadvantaged groups and communities. They have experience in providing many of the services RCC requires and have in place their own insurances, indemnity, work

place Health and safety policies, training, operational and environmental processes and other contractual requirements as needed by Redland City Council.

It is proposed the trial run for six months which will provide time for operational refinement and a review of costings. This timeframe also makes allowance for a tender to be drawn up for the market. It should also be noted no additional funds are required as provision has been made within the group's current budget.

## **RELATIONSHIP TO CORPORATE PLAN**

### **2. Green living**

Our green living choices will improve our quality of life and our children's lives, through our sustainable and energy efficient use of resources, transport and infrastructure, and our well informed responses to risks such as climate change.

### **7. Strong and connected communities**

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs

### **9. An efficient and effective organisation**

Council is well respected and seen as an excellent organisation which manages resources in an efficient and effective way

## **FINANCIAL IMPLICATIONS**

The rate for both providers will vary between \$20 and \$100 dollars per hour per crew depending on the task and the resources required. The trial will be funded from various significant group activities (SGA's) within the existing budget of the City Spaces Group.

## **CONSULTATION**

The Group Manager and Service Managers within the City Spaces Group have consulted with the Managers of BoysTown and The Cage Youth Foundation all of who believe the trial will provide an excellent service for our city and are keen for it to commence. The Manager - Procurement Operations has also been consulted with and is supportive of this initiative.

## **OPTIONS**

### **PREFERRED**

That Redland City Council enter into separate contractual arrangements one being with BoysTown and the other with The Cage Youth Foundation for a six month trial period for the provision of litter collection, graffiti removal and other general operational services.

**COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

**Moved by: Cr W Boglary  
Seconded by: Cr B Townsend**

**That Council resolve to enter into separate contractual arrangements - one being with BoysTown and the other with The Cage Youth Foundation, for a six month trial period for the provision of litter collection, graffiti removal and other general operational services.**

**CARRIED (en bloc)**

**15 CORPORATE SERVICES & GOVERNANCE COMMITTEE 24 AUGUST 2011**

Moved by: Cr C Ogilvie  
Seconded by: Cr K Reimers

That the Corporate Services & Governance Committee Minutes of 24 August 2011 be received.

CARRIED

[Corporate Services & Governance Committee Minutes 24/8/2011](#)

**15.1 CORPORATE SERVICES****15.1.1 DELEGATION TO THE CHIEF EXECUTIVE OFFICER (CEO) - PROVISION OF A PREFERRED SUPPLIER FOR PATROL AND ALARM RESPONSE SECURITY SERVICES, INCLUDING SUPPLEMENTARY SERVICES**

**Datworks Filename:** FM Tendering - Supply Services

**Responsible Officer:** Brian Lewis  
Manager Contracts Acquisitions, Fleet and Facilities

**Author:** Gail Widrose  
Manager Procurement Operations

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**EXECUTIVE SUMMARY**

The current contract 1132-2007-FSU for the provision of a Preferred Supplier/s for the Supply of Security Services – Element 2 – Patrol and Alarm Response is due to expire at the end of October 2011.

In accordance with section 106 of the *Local Government Act 2009* and section 182 of the *Local Government (Finance, Plans and Reporting) Regulation 2010*, new tender documentation was developed in consultation with the Facilities Services Unit with the objective of obtaining submissions from suitable individuals or entities who could demonstrate the ability to provide value for money and adequate capacity and capability to provide Patrol and Alarm Response Security Services, including Supplementary Services to Redland City Council.

Public Tenders were advertised on 17 June 2011 and closed at the tender box at 2pm on Friday 15 July 2011. This tender process is currently in progress.

This contract consists of both fixed services and variable services as detailed below:

**Fixed Services**

- Patrol Services (Mainland and Islands)
  - Escort Services – currently set at 1/wk to accommodate late opening at Capalaba Place
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- Cash Handling

### **Variable Services**

- Alarm Response
- Hot spots
- Escort services additional to those listed under the fixed services above
- Armed Guards
- Additional patrol services for events such as Schoolies and peak holiday periods
- Event control

The estimated value to provide the fixed scheduled services component of the new arrangement T-1484-10/11-RCC is in excess of One million dollars (\$1,000,000) for the term of the contract. Any variation to the fixed scheduled services will need to be approved under delegation by the Chief Executive Officer only, due to budget implications.

The above variable services forms part of this arrangement T-1484-10/11-RCC and are provided on an as needs basis. One Hundred and Fifty Five Thousand dollars (\$155,000.00) has been budgeted for these services in accordance with the 2010/2011 spend for these services across RCC.

To ensure a smooth exit and entry transition from the existing arrangement 1132-2007-FSU to the new arrangement T-1484-10/11-RCC and to comply with the delegation requirements for the new arrangement it is recommended that Council:

- Delegate the authority to the CEO to make, vary and discharge the fixed scheduled services of the new arrangement T-1484-10/11-RCC; and
- Allow the CEO to sub delegate the authority to the Group Manager Corporate Acquisitions Fleet and Facilities the authority to approve the variable part of the services for this new arrangement on an as needs basis.

### **PURPOSE**

The purpose of this report is to request that Council resolve to:

- Delegate the authority to the CEO to award the contract to the successful contractor;
- Make, vary and discharge the fixed scheduled services of the new arrangement T-1484-10/11-RCC in line with budget consideration; and
- Allow the CEO to sub delegate the authority to the Group Manager Corporate Acquisitions Fleet and Facilities the authority to approve the variable part of the services for this new arrangement on an as needs basis.

### **BACKGROUND**

In consultation with the Facilities Services Unit a decision was made not to utilise the second option to extend Element 2 – Patrols and Response including Supplementary Services of 1132-2007-FSU and a new tender process (T-1484-10/11-RCC) is

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currently in process. To ensure Council's requirements are met during the transition period between the old and the new arrangement the General Manager Corporate Services accepted the officer's recommendation to extend Element 2 – Patrols and Response including Supplementary Services for 1132-2007-FSU for a period of 11 weeks, commencing 15 August 2011 to 31 October 2011.

This extension includes a one (1) month transition period between the current contract and the estimated commencement of the new contract.

In June 2007 the General Manager Corporate Services accepted the officer's recommendation to establish a Preferred Supplier/s Arrangement 1132-2007-FSU for the provision of Security Services as follows:

- Element 1 – Alarm Monitoring to Statewide Monitoring Services
- Element 2 – Patrols and Response including Supplementary Services to ACR Security Pty Ltd
- Element 3 – Maintenance and Installation of Security Equipment to Tectronic Technical Services Pty Ltd

for a period of two (2) years from 15 August 2007 to 14 August 2009 with the option to extend for a further three (3) one (1) year periods not exceeding a maximum term of five (5) years.

On 24 May 2010 the General Manager Corporate Services accepted the officer's recommendation to utilise the first option to extend Element 1 – Alarm Monitoring and Element 2 – Patrols and Response including Supplementary Services for a period of one (1) year from 15 August 2010 to 14 August 2011.

In consultation with the Facilities Services Unit a decision was made not to extend Element 3 – Maintenance and Installation of Security Equipment and a new tender process was undertaken and completed to provide these services to Council.

In June 2011 the General Manager Corporate Services accepted the officer's recommendation to utilise the second option to extend Element 1 – Alarm Monitoring from 15 August 2011 to 14 August 2012.

In order to comply with delegation requirements for the new arrangement it is recommended that Council:

- Delegate the authority to the CEO to make, vary and discharge the fixed dollar value of the new arrangement T-1484-10/11-RCC (fixed scheduled services) with any variation of the fixed scheduled services to be approved by the CEO only, due to budget considerations; and
- Allow the CEO to sub delegate the authority to the Group Manager Corporate Acquisitions Fleet and Facilities the authority to approve the variable part of the services for this new arrangement on an as needs basis.

## **ISSUES**

No issues to report.

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## RELATIONSHIP TO CORPORATE PLAN

This recommendation primarily supports Council's strategic priority to ensure robust long term financial planning is in place to protect the financial sustainability of Council.

## FINANCIAL IMPLICATIONS

The Facilities Services Unit and Parks and Conservation Unit, and other applicable areas across Council has sufficient funds allocated in the 2011/2012 budget for these services.

The service schedule was reviewed during the tender process to ensure efficiency in delivery and a number of locations where second patrols occurred had the second patrol removed. Should activity or incidents dictate, these second patrols may require reinstating under the delegation by the CEO.

The new arrangement will be linked to Queensland CPI and a fuel variation formula for its annual review and the figures will be adjusted accordingly.

Any variation of the fixed scheduled services to be approved by the CEO only, due to budget considerations

CEO to sub delegate the authority to the Group Manager Contracts, Acquisitions, Fleet and Facilities the authority to approve the variable part of the services for this new arrangement on an as needs basis.

## CONSULTATION

The following personnel were consulted during the preparation of this report:

- Group Manager Internal Audit
- Group Manager Contracts, Acquisition Fleet & Facilities
- Manager Procurement Operations
- Facilities Services Manager
- Senior Procurement Officer

## OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

**Moved by:** Cr C Ogilvie  
**Seconded by:** Cr H Murray

**That Council resolve as follows:**

1. **To delegate authority to the Chief Executive Officer, under section 257 (1) (b) of the *Local Government Act 2009* to:**
  - a) **Award the contract under delegation to the successful contractor;**

- b) **Make, vary and discharge the fixed dollar value of the new arrangement T-1484-10/11-RCC (fixed scheduled services) with any variation of the fixed services to be approved by the Chief Executive Officer only;**
- c) **Allow the Chief Executive Officer to sub delegate the authority to the Group Manager Contracts, Acquisitions, Fleet and Facilities the authority to approve the variable part of the services for the new arrangement T-1484-10/11-RCC on an as needs basis; and**
- d) **Sign all relevant documentation.**

**CARRIED** (en bloc)

**15.1.2 CARRYOVER FUNDING FROM 2010/2011 TO 2011/2012**

<b>Datworks Filename:</b>	<b>FM Carryovers</b>
<b>Attachment:</b>	<a href="#"><u>Carryover Review from 2010/2011 to 2011/2012</u></a>
<b>Responsible Officer:</b>	<b>Martin Drydale General Manager Corporate Services</b>
<b>Author:</b>	<b>Deborah Corbett-Hall Acting Service Manager Budget &amp; Forecasting</b>

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**EXECUTIVE SUMMARY**

Redland City Council adopted its 2011/2012 budget on 28 June 2011. During the budget development process, the organisation reviewed its 2010/2011 budget for delivery assurance and amended the 2010/2011 revised budget on 25 May 2011.

This report reviews the 30 June 2011 position with regard to over and under expenditure along with the implications of the proposed carryover funding requirements from 2010/2011 being incorporated into the adopted budget for the 2011/2012 financial year.

Attached to this report are the following details:

- Revised Key Performance Indicators (KPIs) for 2011/2012
- Revised 2011/2012 Budget Statement of Cash Flows
- Revised 2011/2012 Budget Statement of Financial Position (Balance Sheet)
- Details of Proposed Carryovers from 2010/2011 to 2011/2012 (summary and detail)
- Revised 2011/2012 Operating Statements, Capital Funding Statements and Other Items

It is proposed that Council resolve to adopt the revised budget for 2011/2012 at Redland City Council (RCC) consolidated level. In addition to this and in accordance with Section 99(2)(i) of the *Local Government (Finance, Plan and Reporting) Regulation 2010*, it is proposed that Council resolve to adopt the RedWaste financial statements that are presented in the attached documentation. The relevant pages are outlined within the Officer's Recommendation contained in this report.

During the workshop on 2 August 2011, Councillors discussed the possibility of a further carryover with respect to the land acquisition at Southeast Thornlands Parks. The underspend in 2010/2011 was \$393k and this amount has now been included into the attached financials.

## **PURPOSE**

To ensure budget funding exists for items requiring to be carried over across financial years from 2010/2011 to 2011/2012 and Council remains to be financially sustainable with the inclusion of the carryover submissions to the current budget.

## **BACKGROUND**

This proposed budget review has identified 41 carry over submissions and a summary of these items is provided on page 7 of the attached financial information. The carryover requests are predominantly made up of capital projects that were not completed during the 2010/2011 financial year, thus this review proposes that those funds be carried forward to accommodate the required expenditure and project completion in the 2011/2012 budget. The attachment contains an analysis of the phasing of the carryovers, 99.5% are forecasted to be completed by the end of December 2011, with nearly half scheduled for completion by end of August 2011.

## **RELATIONSHIP TO CORPORATE PLAN**

### **9. An efficient and effective organisation**

Council is well respected and seen as an excellent organisation which manages resources in an efficient and effective way. In particular,

- 9.5 Ensure robust long term financial planning is in place to protect the financial sustainability of Council;
- 9.7 Develop our procurement practices to increase value for money within an effective governance framework; and
- 9.8 Work 'smarter' across departments, in multi-disciplinary teams to achieve continuous improvement and effective co-ordination.

## **FINANCIAL IMPLICATIONS**

The carryovers amount to a net cash reduction of \$3.028 million and this is primarily made up of the following:

- \$3.605 million worth of capital expenditure, partially offset by \$681K worth of capital revenue/funding associated with various capital projects; and
- \$103K worth of operational projects that were originally funded in the 2010-2011 financial year that will be completed now in the current financial year.

Council has adopted ten financial stability and sustainability ratios with associated targets. Of the ten ratios, four are outside the desired targets although it is also worth noting that the four ratios were forecasted not to meet the desired targets for the adopted budget. Even though this proposed review has four indicators below the desired range, the adoption of the proposed carryover items into Council's 2011/2012 budget will not impact Council's ability to make payments as they fall due.

During the workshop on 2 August 2011, Councillors discussed the possibility of a further carryover with respect to the land acquisition at Southeast Thornlands Parks. The underspend in 2010/2011 was \$393k and this amount has now been included into the attached financials.

## **PLANNING SCHEME IMPLICATIONS**

It is considered that the outcome of recommendations in this report will not result in any future amendments to the Redlands Planning Scheme.

## **CONSULTATION**

All group managers in consultation with the Executive Leadership Group (ELG) undertook the development of carryover requirements. Councillors reviewed the carryover requests with ELG in a workshop held on 2 August 2011.

## **OPTIONS**

### **PREFERRED**

That Council resolve as follows:

- 1 To adopt the revised budget for 2011/2012 at Redland City Council consolidated level. This refers to adopting the following:
  - a) RCC Budgeted Statement of Cash Flows – Page 5 of attachments;
  - b) RCC Statement of Financial Position (Balance Sheet) – Page 6 of attachments;
  - c) RCC Operating and Capital Funding Statement – Page 12 of attachments; and
- 2 To meet the requirements of Section 99(2)(i) of the *Local Government (Finance, Plan and Reporting) Regulation 2010*, to adopt the Redland Waste Operating and Capital Funding Statement – page 18 of the attached financial information.

### **ALTERNATIVE**

That Council resolve to not adopt the revised budget for 2011/2012 as presented in the Officer's Recommendation below.

### **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

**Moved by:** Cr C Ogilvie  
**Seconded by:** Cr H Murray

That Council resolve as follows:

- 1 To adopt the revised budget for 2011/2012 at Redland City Council consolidated level. This refers to adopting the following:
  - a) RCC Budgeted Statement of Cash Flows – Page 5 of attachments;

- b) RCC Statement of Financial Position (Balance Sheet) – Page 6 of attachments;
  - c) RCC Operating and Capital Funding Statement – Page 12 of attachments; and
- 3 To meet the requirements of Section 99(2)(i) of the *Local Government (Finance, Plan and Reporting) Regulation 2010*, to adopt the Redland Waste Operating and Capital Funding Statement – Page 18 of the attached financial information.

**CARRIED** (en bloc)

**15.1.3 ALEXANDRA HILLS SCOUT GROUP**

**Dataworks Filename:** L.336610

**Attachment:** [Site Plan Alexandra Hills Scout Group](#)

**Responsible Officer:** **Brian Lewis**  
**Manager Contracts Acquisitions, Fleet and Facilities**

**Author:** **Merv Elliott**  
**Property Services Manager**

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**EXECUTIVE SUMMARY**

The Scout Association of Australia hold a Trustee lease from Council over land described as Lot A on SL12783 situated at William Street, Alexandra Hills.

The lease expires in October 2041.

The Scout Association has agreed to the surrender of the lease.

**PURPOSE**

The purpose of this report is to recommend to Council that the surrender of the lease to Scout Association of Australia be approved subject to conditions and that Expressions of Interest be called for the lease of the site to a community organisation.

**BACKGROUND**

The subject premises are improved with a highest better block dwelling that has been used by the Scouts until recently when it has been sublet to other organisations for various purposes. Following negotiation between Council officers and the Scout Association, an offer has been made by the Scouts to surrender the unexpired term of the lease provided Council releases them from maintenance issues, which is arguable whether Council can enforce.

**ISSUES**

To bring the building up to a classification in accordance with current requirements (which were not in force at the inception of the lease) will require the demolition of the disability ramp and rebuilding to comply with current Code. Other maintenance and construction issues are also required to comply with the Code, but it is doubtful whether the Council can enforce these requirements on the Scouts. In any case, if Council pursued this course of action, undoubtedly the Scouts would not surrender the lease as they have now offered.

## RELATIONSHIP TO CORPORATE PLAN

### 7. Strong and connected communities

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs

- 7.2 Provide access to quality services, facilities and information that meet the needs of all age groups and communities, especially disadvantaged and vulnerable people

## FINANCIAL IMPLICATIONS

There are no financial implications impacting Council as a result of this report as the Expression Of Interest will require the successful applicant to make alterations and repairs to comply with the building Code.

## CONSULTATION

Consultation has taken place between Council officers and various community groups who have expressed an interest in leasing the facility and are aware that maintenance and rebuilding are required to comply with Council's Code.

It is considered that the best action for all concerned is to agree to the surrender of the lease and for Council to call Expressions of Interest for the future use of the building and subsequent lease.

## OPTIONS

### PREFERRED

That Council resolve as follows:

1. To agree to the surrender of the lease to the Scout Association of Australia described as Lease A on SL12783 situated at William Street, Alexandra Hills following satisfactory outcomes under the Expressions Of Interest process;
2. To grant approval for Expressions Of Interest to be called for the purpose of future leasing of the site, subject to the approved group being responsible for repairs and rebuilding to comply with Council's Code for classification of the building for Community Purposes;
3. To grant approval for the Chief Executive Officer to authorise the acceptance of submissions following the Expressions Of Interest process; and
4. To delegate authority under s.257(1)(b) of the *Local Government Act 2009* to the Chief Executive Officer to sign all documents including making, varying and discharging a lease to the successful Expressions Of Interest group, subject to all necessary building requirements being met to Council's satisfaction and subject to Department of Environment & Resource Management approval as land owner.



**Alternative**

That Council resolve to authorise the Chief Executive Officer to take action to require the Scout Association of Australia to carry out repairs and maintenance as required and considered appropriate.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by:           Cr C Ogilvie  
Seconded by:       Cr H Murray

That Council resolve to:

1. **Agree to the surrender of the lease to the Scout Association of Australia described as Lease A on SL12783 situated at William Street, Alexandra Hills following satisfactory outcomes under the Expressions Of Interest process;**
2. **Grant approval for Expressions of Interest to be called for the purpose of future leasing of the site, subject to the approved group being responsible for repairs and rebuilding to comply with Council's Code for classification of the building for Community Purposes;**
3. **Grant approval for the Chief Executive Officer to authorise the acceptance of submissions following the Expressions of Interest process; and**
4. **Delegate authority under s.257(1)(b) of the Local Government Act 2009 to the Chief Executive Officer to sign all documents including making, varying and discharging a lease to the successful Expressions of Interest group, subject to all necessary building requirements being met to Council's satisfaction and subject to Department of Environment & Resource Management approval as land owner.**

**CARRIED** (en bloc)

**15.1.4 WELLINGTON POINT SCOUT GROUP**

**Dataworks Filename:** L.105545/105505

**Attachment:** [Site Plan Wellington Point Scout Group](#)

**Responsible Officer:** **Brian Lewis**  
**Manager Contracts Acquisitions, Fleet and Facilities**

**Author:** **Merv Elliott**  
**Property Services Manager**

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**EXECUTIVE SUMMARY**

This report outlines actions recommending granting of a lease to the present occupiers of this Council building.

**PURPOSE**

To recommend to Council the granting of a lease to Connect2Group Inc who provide services and support to people with disabilities.

**BACKGROUND**

The Scout Association of Australia held a lease over Council land at Chermiside Street, Wellington Point for a period of 30 years which expired on 30 June 2011. The Scout Group do not intend to renew the lease.

The premises have been occupied by the Redlands Bayside Disability Services Inc (now Connect2Group Inc) under a sub-lease from the Scouts for a number of years. This group has applied to Council for a formal lease.

**ISSUES**

The Connect2Group Inc is an Incorporated body operating under the auspices of the Associations Act 1981. They have been providing excellent support for disabled members of the community. A summary of the Service Statement of the Group is as follows:

- Connect2Group is a not-for-profit organisation providing whole-of-life (work, home, & play) community connectedness and development of people with disabilities.
  - Our clients have control of their program and outcomes. We support our clients to have power over their lives and its direction.
  - We believe that our clients have the right to receive the services they need to participate fully in the community.
  - We take the time to understand a person's disability but we focus on their abilities and the contribution they make to their community.
-

- Our services are person centred and customised to the needs and wants of the client.
- We have a genuine commitment to the rights of people with disabilities to experience and enjoy the same learning and lifestyle opportunities that all community members have.
- Our motivations are:
  - Client successes in work, home and recreation;
  - Client confidence and self esteem;
  - Client development.

In addition to providing excellent service to its many clients, the Group has exciting plans for redevelopment of the site into a multi-purpose facility “creating opportunities for people with a disability as well as providing a more flexible facility to be used by the community.”

Granting of a lease to the group accords with guidelines approved by Council in respect to leases to Community Organisations.

## **RELATIONSHIP TO CORPORATE PLAN**

### **7. Strong and connected communities**

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs

7.2 Provide access to quality services, facilities and information that meet the needs of all age groups and communities, especially disadvantaged and vulnerable people.

## **FINANCIAL IMPLICATIONS**

There are no financial implications impacting Council as a result of this report.

## **CONSULTATION**

Property Services Manager has discussed with Cr Boglary, Senior Advisor Sport & Recreation, Leisure & Recreation Services Manager, Senior Sport & Recreation Officer who have total support for this recommendation.

## **OPTIONS**

### **PREFERRED**

That Council resolve as follows:

1. To grant Connect2Group Inc a lease of premises at Chermiside Street, Wellington Point as shown on the Site Plan attached;
2. That the lease term be 10 years;

3. That cost of preparation of lease and survey to be met by Connect2Group Inc; and
4. To delegate authority under s.257(1)(b) of the *Local Government Act 2009* to the Chief Executive Officer to make, vary and discharge a lease and sign all relevant documents.

#### **ALTERNATIVE**

That Council resolve as follows:

1. To refuse the request from Connect2Group Inc to lease the premises at Chermshire Street, Wellington Point; and
2. To call for Expressions of Interest from other community groups with a view to entering a lease with the successful group.

#### **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by:           Cr C Ogilvie  
Seconded by:       Cr H Murray

That Council resolve as follows:

1. To grant Connect2Group Inc a lease of premises at Chermshire Street, Wellington Point as shown on the Site Plan attached;
2. That the lease term be 10 years;
3. That cost of preparation of lease and survey to be met by Connect2Group Inc; and
4. To delegate authority under s.257(1)(b) of the *Local Government Act 2009* to the Chief Executive Officer to make, vary and discharge a lease and sign all relevant documents.

**CARRIED** (en bloc)

**15.1.5 ENTERTAINMENT AND HOSPITALITY POLICY**

**Datworks Filename:** GOV Administrative / Corporate / Statutory Policy Documentation

**Attachment:** [Entertainment and Hospitality Policy \(POL-3023\)](#)

**Responsible Officer:** Martin Drydale  
General Manager Corporate Services

**Author:** Trevor Green  
Senior Advisor Environmental Health

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**EXECUTIVE SUMMARY**

The Entertainment and Hospitality Policy (POL-3023) has been reviewed as part of the policy review program and review of Council's compliance with the *Local Government Act 2009*.

To meet the requirements of the *Local Government (Finance, Plans and Reporting) Regulation 2010*, the policy has been redrafted:

1. To more reflect the requirements of sections 139 and 140 of the Local Government (Finance, Plans and Reporting) Regulation 2010;
2. To provide a written path to associated documents, thereby allowing internal and external readers to see how Council meets the requirements of the regulations; and
3. To meet the drafting requirements of Council's policy development and drafting standards.

**PURPOSE**

The purpose of this report is to present the proposed Entertainment and Hospitality Policy for Council consideration and approval.

**BACKGROUND**

As part of the review programs for Council policies and Council's compliance with the *Local Government Act 2009*, a review has been conducted on Council's Entertainment and Review Policy.

The *Local Government (Finance, Plans and Reporting) Regulation 2010* requires that Council must prepare and adopt a policy about the local government's spending on entertainment or hospitality (an entertainment and hospitality policy). The Regulation requires that the policy covers three matters:

1. An explanation of the types of entertainment and hospitality Redland City Council considers in the public interest;
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2. An explanation of the types of entertainment and hospitality to be paid by credit card; and
3. An explanation of the procedure for approving spending on entertainment and hospitality.

## **ISSUES**

The policy has been redrafted:

1. To more reflect the requirements of sections 139 and 140 of the Local Government (Finance, Plans and Reporting) Regulation 2010;
2. To provide a written path to associated documents, thereby allowing internal and external readers to see how Council meets the requirements of the regulations; and
3. To meet the drafting requirements of Council's policy development and drafting standards.

## **RELATIONSHIP TO CORPORATE PLAN**

### **8. Inclusive and ethical governance**

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

- 8.5 Be transparent and consistent in the way we manage the organisation, its risks and obligations and ensure we are delivering against our priorities

## **FINANCIAL IMPLICATIONS**

There are no financial implications impacting Council as a result of this report.

## **PLANNING SCHEME IMPLICATIONS**

There are no land use planning implications associated with this report.

## **CONSULTATION**

Consultation has occurred with the Financial Control and Corporate Acquisitions, Fleet and Facilities groups.

## **OPTIONS**

### **PREFERRED**

That Council resolve to adopt the attached Entertainment and Hospitality Policy (POL-3023) effective 31 August 2011.

### **ALTERNATIVE**

That Council make amendments to the proposed policy.

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**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

**Moved by: Cr C Ogilvie**  
**Seconded by: Cr H Murray**

**That Council resolve to adopt the attached Entertainment and Hospitality Policy (POL-3023) effective 31 August 2011.**

**CARRIED** (en bloc)

**15.1.6 JULY 2011 MONTHLY FINANCIAL REPORTS**

<b>Datworks Filename:</b>	<b>FM Monthly Financial Reports to Committee</b>
<b>Attachment:</b>	<a href="#"><u>RCC Monthly Report July 2011</u></a>
<b>Responsible Officer:</b>	<b>Martin Drydale General Manager Corporate Services</b>
<b>Author:</b>	<b>Kevin Lamb Financial Reporting Services Manager</b>

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**EXECUTIVE SUMMARY**

Section 152(2) of the *Local Government (Finance Plans & Reporting) Regulation 2010* requires the Chief Executive Officer to present the financial report to a monthly meeting.

It should be noted that the property plant and equipment transferred to Allconnex remains in Council's balance sheet at 31/7/2011. Accounting treatment/entries will be posted to transfer these balances out when Council's interest in Allconnex is finalised and once confirmation of accounting treatment has been provided to RCC by the external auditors.

The financial statements for July 2011 demonstrate that Council exceeded targets set in the 2011-2012 budget for five of the seven Financial Stability Key Financial Performance Indicators. These are:

- ability to pay our bills – current ratio;
- ability to repay our debt – debt servicing ratio;
- cash balance;
- cash balances – cash capacity in months; and
- long term financial stability – debt to assets ratio

The following Financial Stability Ratio Key Financial Performance Indicators are outside of Council's target range:

- level of dependence on general rate revenue;
- operating performance

With respect to the five measures of sustainability adopted as part of the 2011-2012 budget, Council is currently meeting three of the five targets. These are:

- net financial liabilities ratio;
- interest cover ratio; and
- asset consumption ratio

Council's operating surplus ratio is outside of Council's target range and Council's system is currently being structured to measure its' asset sustainability ratio.

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## **PURPOSE**

The purpose is to present the July 2011 financial report to Council and explain the content and analysis of the report. Section 152(2) of the *Local Government (Finance, Plans & Reporting) Regulation 2010* requires the Chief Executive Officer of a local government to present statements of its accounts to the local government.

## **BACKGROUND**

The Corporate Plan contains a strategic priority to support the organisation's capacity to deliver services to the community by building a skilled, motivated and continually learning workforce, ensuring assets and finances are well managed, corporate knowledge is captured and used to best advantage, and that services are marketed and communicated effectively.

## **ISSUES**

Please refer to the attached Monthly Financial Performance Report.

### **Relationship to Corporate Plan**

#### **8. Inclusive and ethical governance**

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

8.7 Ensure Council resource allocation is sustainable and delivers on Council and community priorities

8.8 Provide clear information to citizens about how rates, fees and charges are set and how Council intends to finance the delivery of the Community Plan and Corporate Plan

## **FINANCIAL IMPLICATIONS**

Refer to the attached Monthly Financial Performance Report.

## **PLANNING SCHEME IMPLICATIONS**

The City Planning & Environment Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

Consultation has taken place amongst the Executive Leadership Group.

**OPTIONS****PREFERRED**

That Council resolve to note the End of Month Financial Reports for July 2011 and explanations as presented in the Monthly Financial Performance Report.

**ALTERNATIVE**

That Council requests additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

**Moved by:** Cr C Ogilvie  
**Seconded by:** Cr H Murray

**That Council resolve to note the End of Month Financial Reports for July 2011 and explanations as presented in the attached Monthly Financial Performance Report.**

**CARRIED** (en bloc)

**15.1.7 AMENDMENT TO ALLCONNEX WATER PARTICIPATION AGREEMENT -  
CLAUSE 5****Dataworks Filename: CA Service Level Agreement Allconnex Water****Responsible Officers: Gary Stevenson  
Chief Executive Officer  
Martin Drydale  
General Manager Corporate Services****Author: Vicki Lewis  
Business Support Manager Allconnex**

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**EXECUTIVE SUMMARY**

Following the resignation of the Allconnex Water Chair, effective from 1 October 2011, and the likelihood of Allconnex Water being disbanded on 30 June 2012 as a result of the decision by Gold Coast City Council to withdraw from the Distributor Retail model, the Allconnex Water Owners Forum (AWOF) proposes changes to the Participation Agreement regarding the Board composition (contained within Clause 5 – Internal Management).

Additionally a process to internally recruit a new Chair from existing Board Members requires agreement.

The proposed changes are for the number of Board Members to be reduced from five (5) to four (4) and the quorum to be a simple majority of Board Members ie three (3) Board Members at Board Meetings. Following the approval of these changes by each Council, as the AWOF Chair, Redland City Council will prepare the final agreed amendments of the Participation Agreement for approval by the Minister of Energy and Water Utilities, Hon Stephen Robertson MP, for adoption.

**PURPOSE**

To approve changes to the Participation Agreement in respect of the number of Board Members and quorum and to agree a process to appoint a Chairperson.

**BACKGROUND**

The Allconnex Water Chair has submitted his resignation effective from 1 October 2011 and there is a strong likelihood of Allconnex Water being disbanded on 30 June 2012. It is therefore proposed to amend the Participation Agreement to reduce the number of Board Members from five (5) to four (4) to avoid the need to recruit a Board Member, as a result of the resignation, for a short period of time.

**ISSUES**

- Failure to reach agreement to the proposed changes would require the time and costs associated with a full recruitment process of a Board Chairperson.

- Due the likelihood that Allconnex Water will disband from 30 June 2012, cost avoidance is essential and sourcing a suitable replacement may be difficult due to the uncertainty of the organisation.

## **RELATIONSHIP TO CORPORATE PLAN**

### **8. Inclusive and ethical governance**

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

- 8.3 Establish and maintain effective partnerships with local, regional and national organisations and governments to deliver the visions and goals of the community

## **FINANCIAL IMPLICATIONS**

This recommendation does not have any financial implications for Redland City Council.

## **CONSULTATION**

The proposal to amend the Participation Agreement Clause 5 – Internal Management was raised on 5<sup>th</sup> August 2011 at the Allconnex Water Owners Forum with the CEO's and Senior Officers of the participating shareholder councils and CEO of Allconnex Water. The amendment was distributed via flying minute to seek the agreement of all parties. Agreement was being sought to the changes to clause 5 – Internal Management as follows:

Clause 5.1 – Composition of the Board:

The Board is to consist of four (4) non-executive Board Members, including a Chair.

Clause 5.12 - Quorum of the Board:

- a) Until otherwise determined by the Board, a quorum for a Board meeting is a simple majority of Board Members ie three (3) Board Members.

Additionally, the following actions were proposed:

Endorse the process for appointment of a Chair as follows:

1. Call nominations from existing Board members;
  2. Conduct a meeting of Mayors and Council Chief Executive officers to review nominations and determine the preferred nominee; and
  3. Each Council to prepare a common report recommending appointment of preferred nominee to be considered by each Council with appointment to be made by Required Majority.
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**OPTIONS****PREFERRED**

That Council resolve to:

1. Acknowledge that the resignation of the Allconnex Water Chair effective from 1 October 2011 together with the strong likelihood of Allconnex Water being disbanded on 30 June 2012, requires a review of the Participation Agreement in respect of the composition of the Board;
2. Amend the Participation Agreement, specifically Clause 5 – Internal Management to the following:
  - a. Clause 5.1 – Composition of the Board: The Board is to consist of four (4) non-executive Board Members, including a Chair;
  - b. Clause 5.12 – Quorum of the Board: (a) Until otherwise determined by the Board, a quorum for a Board meeting is a simple majority of Board Members ie three (3) Board Members; and
  - c. Endorse the process for appointment of a Chair as follows:
    - i. Call nominations from existing Board members;
    - ii. Conduct a meeting of Redland, Logan and Gold Coast City Council Mayors and Council Chief Executive officers to review nominations and determine the preferred nominee; and
    - iii. A common report recommending appointment of preferred nominee to be considered by each Council with appointment to be made by Required Majority.

**ALTERNATIVE**

That Council resolve to undertake a full recruitment process to appoint a new Chairperson.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by:           Cr C Ogilvie  
Seconded by:       Cr H Murray

That Council resolve to:

1. Acknowledge that the resignation of the Allconnex Water Chair effective from 1 October 2011 together with the strong likelihood of Allconnex Water being disbanded on 30 June 2012, requires a review of the Participation Agreement in respect of the composition of the Board;

- 2. Amend the Participation Agreement, specifically Clause 5 – Internal Management to the following:**
- a. Clause 5.1 – Composition of the Board: The Board is to consist of four (4) non-executive Board Members, including a Chair;**
  - b. Clause 5.12 – Quorum of the Board: (a) Until otherwise determined by the Board, a quorum for a Board meeting is a simple majority of Board Members ie three (3) Board Members; and**
  - c. Endorse the process for appointment of a Chair as follows:**
    - i. Call nominations from existing Board members;**
    - ii. Conduct a meeting of Redland, Logan and Gold Coast City Council Mayors and Council Chief Executive officers to review nominations and determine the preferred nominee; and**
    - iii. A common report recommending appointment of preferred nominee to be considered by each Council with appointment to be made by Required Majority.**

**CARRIED** (en bloc)

## 15.2 GOVERNANCE

### 15.2.1 A REPORT ON THE AUDIT COMMITTEE MEETING 19 JULY 2011

**Dataworks Filename:** GOV Audit Committee

**Responsible Officer:** Nick Clarke  
General Manager Governance

**Author:** Siggy Covill  
Acting Manager Internal Audit

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#### EXECUTIVE SUMMARY

In line with the Audit Committee Charter, the Audit Committee meeting of 19 July 2011 was scheduled to enable discussion and consideration of the following:

- Receipt and confirmation of minutes of 3 March 2011;
- Business arising from previous minutes;
- Update from the Chief Executive Officer;
- Council End of Month Financial Reports;
- Note 1 of the Financial Statements (Accounting Policies);
- Compliance Certificates;
- Internal Audit Plan;
- Audit Plan Status;
- Internal Audit Recommendations;
- QAO Recommendations;
- Internal Audit Reports;
- Update from External Auditors;
- Emerging Issues;
- Other Business.

#### PURPOSE

The authority for the establishment of an Audit Committee is provided for under Section 105 of the Local Government Act 2009. It operates in accordance with *Part 10, Subdivision 2, Sections 157-160 of the Local Government (Finance, Plans and Reporting) Regulation 2010*.

The purpose of this report is to provide a summary of the issues discussed at the meeting on 19 July 2011.

#### BACKGROUND

The primary objective of the Audit Committee is to assist Council in fulfilling its corporate governance role and oversight of financial measurement and reporting

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responsibilities imposed under the *Financial Accountability Act 2009*, the *Local Government Act 2009* and other relevant legislation.

To fulfil this objective, it is necessary that a report on discussions and deliberations of the Audit Committee be submitted to Council to enhance the ability of Councillors to discharge their legal responsibility.

## **ISSUES**

The following is a summary of the issues discussed at the meeting 19 July 2011:

The Chair, Len Scanlan, declared the meeting open at 10.06am (Item1), with all members and invitees present with the exception of Cr Craig Ogilvie (Chairperson, Corporate Services & Governance Committee), Martin Drydale (GM Corporate Services) and Peter Gould (Principal Advisor WH&S) who gave their apologies.

### **3 RECEIPT AND CONFIRMATION OF MINUTES**

Moved by: Mr V Dua  
Seconded by: Mr L Scanlan

That the minutes of the Audit Committee meeting of 3 March 2011 be confirmed as a true and accurate record of proceedings.

#### **3.1 BUSINESS ARISING FROM PREVIOUS MINUTES**

There was no business arising from the previous minutes of this committee.

### **4 UPDATE FROM THE CHIEF EXECUTIVE OFFICER**

The Chief Executive Officer reported to the Audit Committee on the following matters:

- Revised Financial Strategy:
  - We have a sustainable strategy adopted now, have put in place mitigation measures to address revenue depletion and have a strong outlook and position at this time.
  - The last 2½ months have required a huge effort by officers across the organisation as well as the elected members
- RCC organisational structure:
  - One of the financial mitigation measures was to find cost savings and we've done that by looking at our employment costs with the non renewal of one key contract position, 31 voluntary redundancies, a recruitment freeze as well as control over other extraneous employment costs.



- Allconnex Water Reform:
  - Pricing capping of water and the offer for Councils to consider whether they want to withdraw from those water authorities.
  - Council was required by the end of June to determine whether its initial preference was to remain with or withdraw from Allconnex. Council resolved on the 29 June 2011 that it would indicate to the State Government its initial preference.
- The CEO, Mayor and Committee Chair recognised and thanked Kylie Fernon, Manager Internal Audit, for her contribution to Redland City Council and wished her well for the future. Ms Siggie Covill was welcomed to the Internal Audit team as Acting Manager Internal Audit until the position is permanently filled.
- The Electoral Act is changing with the State Government adopting the *Local Government Electoral Act* which changes the role that Council has in the elections with that role moving to the electoral commission.
- We are moving into a critical phase with Council's Workplace Health & Safety audit with our external audit commencing in August 2011.
- The historic event with the Federal Courts determination on Native Title is a very significant milestone in the history of the Redlands. Council's consequential obligations will need to be recognised in financial accounts.
- The Mayor also spoke on the Water Reform and Native Title issues.

### **COMMITTEE DECISION**

That the report be noted.

## **5 COUNCIL FINANCIAL REPORTS**

### **5.1 COUNCIL END OF MONTH FINANCIAL REPORTS**

Council's end of month report for 28 February 2011 as presented to the General Meeting on 30 March 2011 is presented to the Audit Committee.

Council's end of month report for 31 March 2011 as presented to the General Meeting on 27 April 2011 is presented to the Audit Committee.

Council's end of month report for 30 April 2011 as presented to the General Meeting on 25 May 2011 is presented to the Audit Committee.

Council's end of month report for 31 May 2011 as presented to the General Meeting on 29 June 2011 is presented to the Audit Committee.

### **COMMITTEE DECISION**

That the Audit Committee note the financial reports as presented.

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## **5.2 NOTE 1 OF THE FINANCIAL STATEMENTS (ACCOUNTING POLICIES)**

The Manager Financial Control presented note 1 of the Financial Statements (Accounting Polices).

### **COMMITTEE DECISION**

That the Audit Committee note the report as presented and the documents tabled:

1. Financial Strategy Overview; and
2. Financial Strategy 2011-2021 report to Council.

## **6 COMPLIANCE CERTIFICATES**

Compliance Certificates for the quarters January to March 2011 for Governance, Development & Community Standards, Customer Services, Planning and Policy, and Corporate Services are presented to the Committee.

The Compliance Certificates are attached.

### **COMMITTEE DECISION**

**That the Compliance Certificates as presented be noted.**

## **7 INTERNAL AUDIT PLAN**

### **7.1 AUDIT PLAN STATUS**

The status of the Audit Plan was presented to the Committee for noting.

### **COMMITTEE DECISION**

That the Audit Committee:

1. Note the Status of the Audit Plan as presented;
2. Support the deferral of the planned activity '*Review Council's readiness for the separation of the water bills*' from 2010/11 to the 2011/12 Audit Plan; and
3. Note the incidents of reported complaints/investigations undertaken by Internal Audit and that the Audit Committee would be concerned if that trend were to continue and adversely impact on the performance of the internal audit function.

## **8 AUDIT RECOMMENDATIONS DUE FOR IMPLEMENTATION**

### **8.1 INTERNAL AUDIT RECOMMENDATIONS**

The Senior Internal Auditor presented a progress report of audit recommendations due for implementation to the Committee.

**COMMITTEE DECISION**

That the Audit Committee:

1. Note the status of Internal Audit Recommendations as at 30 June 2011;
2. Approve the 29 recommendations where a second and subsequent request for an extension has been made by management; and
3. That the CEO be briefed, prior to each Audit Committee, on requests for longer extension periods, irrespective of their risks, and what the genuine factors are in seeking those extensions, their priorities and whether to take other actions as necessary.

**8.2 QAO RECOMMENDATIONS**

The Senior Internal Auditor presented a progress report of QAO audit recommendations due for implementation to the Committee.

**COMMITTEE DECISION**

That the Audit Committee note the Audit Recommendations Due For Implementation as presented.

**9 INTERNAL AUDIT REPORTS**

The following reports were presented for Audit Committee consideration:

**9.1.1 ACROSS COUNCIL**

- Internal Audit Report 01/04/11 – Review of the Implementation of Safety Management Systems at the Business Unit Level (distributed separately)
- Internal Audit Report 07/07/11 – Review of the Licensing of Council Drivers and Machinery Operators (distributed separately)

**9.1.2 CORPORATE SERVICES**

- Internal Audit Report 17/05/11 – Review of Payroll (distributed separately)
- Internal Audit Report 02/06/11 – Review of the Internal IM Processes for the Delivery of Services Under the SLA with Allconnex Water.

**COMMITTEE DECISION**

That the reports be received and noted as presented.

**10 UPDATE FROM EXTERNAL AUDITORS**

Brendan Worrall – Crowe Horwath presented the Audit Service Plan for the year ended 30 June 2011 to the Audit Committee.

**COMMITTEE DECISION**

That the Audit Committee note the plan as presented.

**11 EMERGING ISSUES**

Nil.

**12 OTHER BUSINESS****12.1 INTERNAL AUDIT PLAN 2011 - 2012**

The Manager Internal Audit presented the CEO approved audit plan for 2011-2012.

**COMMITTEE DECISION**

That the Audit Committee approve the Internal Audit Plan as proposed for 2011-2012.

**12.2 ORGANISATIONAL DEVELOPMENT PLAN ISSUE 34 – EXPOSING AND DETERRING MISCONDUCT, FRAUD AND CORRUPTION**

The Manager Internal Audit presented a progress report to the Committee on Issue 34 of the Organisational Development Plan – Exposing and Deterring Misconduct, Fraud and Corruption.

**COMMITTEE DECISION**

That the Audit Committee note the report as presented.

**12.3 WORKPLACE HEALTH AND SAFETY**

The Principal Adviser Workplace Health and Safety will present an update to the Committee on Workplace Health and Safety issues.

**COMMITTEE DECISION**

That Committee carry forward this item to next Audit Committee given that the external audit is about to be underway and wait for the report in conjunction with this particular topic.

**12.4 LOCAL GOVERNMENT ACT 2009 AND REGULATIONS 2010**

The Manager Corporate Performance and Risk presented an update to the Committee.

**COMMITTEE DECISION**

That the Audit Committee note the report as presented.

**12.5 COUNCIL'S FINANCIAL STRATEGY**

The Manager Financial Control presented an update on Council's Financial Strategy to the Committee during discussion on Item 5.2.

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**COMMITTEE DECISION**

The Audit Committee noted the report as presented by the Manager Financial Control at item 5.2.

**12.6 SELF-ASSESSMENT SERVICE REVIEW WORKBOOK**

The Manager Internal Audit presented an update to the Committee.

**COMMITTEE DECISION**

That the Audit Committee note the report as presented.

**12.7 AG REPORT TO PARLIAMENT NO. 3 FOR 2011 – FOLLOW UP OF 2008 AUDIT ON ADMINISTRATION OF GRANTS AND FUNDING TO COMMUNITY ORGANISATIONS BY LOCAL GOVERNMENT IN QUEENSLAND**

The Manager Internal Audit presented an update to the Committee.

**COMMITTEE DECISION**

That the Audit Committee note the report as presented.

**12.8 SYSTEM APPRAISALS**

Virendra Dua presented a paper to the Committee.

**COMMITTEE DECISION**

That the Audit Committee:

1. Note the paper as presented;
2. Leave the concept on the table to consider between now and the next Audit Committee meeting;
3. That before the next meeting, Council provide evidence that we have incorporated into the enterprise risk management approach the particular issues that have been raised today; and
4. That an Enterprise Risk Management update be provided to committee members out of session.

**13 MEETING CLOSURE**

The meeting closed at 12.28pm.

**RELATIONSHIP TO CORPORATE PLAN****8. Inclusive and ethical governance**

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council

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will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals.

- 8.5 Be transparent and consistent in the way we manage the organisation, its risks and obligations and ensure we are delivering against our priorities

### **FINANCIAL IMPLICATIONS**

This recommendation does not require any change to the current year's budget as funds have already been allocated to account number 11053.103.0034.821601..

### **PLANNING SCHEME IMPLICATIONS**

The City Planning & Environment Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

### **CONSULTATION**

The Audit Committee minutes are presented for confirmation as a true and accurate record of proceedings at its next meeting.

### **OPTIONS**

#### **PREFERRED**

The Council accept this report which summarises the issues discussed at the Audit Committee meeting on 19 July 2011.

#### **ALTERNATIVE**

1. That Council accept this report and request additional information; or
2. That Council not accept this report and request an alternative method of reporting.

### **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

**Moved by:** Cr C Ogilvie  
**Seconded by:** Cr H Murray

**That Council resolve to accept this report which summarises the issues discussed at the Audit Committee meeting on 19 July 2011.**

**CARRIED** (en bloc)

**15.2.2 GLOBAL MAYORS' FORUM - COUNCIL REPRESENTATION**

**Dataworks Filename:** GOV Councillors - Conferences

**Responsible Officer:** Nick Clarke  
Acting Chief Executive Officer and  
General Manager Governance

**Author:** Thorbjorg Dunn  
Executive Officer - Office of the Mayor

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**EXECUTIVE SUMMARY**

An invitation has been received from the Chinese Society for Sustainable Development (CSSD) and the International Mayor Communication Centre (IMCC) for the Mayor to participate in a Global Mayors' Forum (GMF) 2011 in Zhuhai, China. This joint event of the CSSD and IMCC is to be held from 18 to 20 November 2011.

As a gesture of good will and encouragement for Council to send the Mayor, or her representative, to this event, the GMF secretariat have made an offer to cover related expenses, including round-trip flight tickets, accommodation, diplomatic security protection. They have also advised that no registration fee will be charged.

In accordance with the *Expenses Reimbursement and Provision of Facilities Policy for Councillors*, Council approval by resolution is required for the attendance and travel by the Mayor or Councillors to any training, conference or event outside of Australia.

**PURPOSE**

The purpose of this report is to seek approval from Council for the Mayor, or her delegated representative, to attend the GMF in China from 18 to 20 November 2011.

**BACKGROUND**

In support of the 2012 United Nations Conference on Sustainable Development (Rio+20), the Chinese Society for Sustainable Development (CSSD) and the International Mayor Communication Centre (IMCC) will jointly hold a high-end forum in Zhuhai, China from 18 to 20 November this year. An invitation has been received, on behalf of the GMF secretariat, for the Mayor, or her representative, to participate in this event as a distinguished guest.

**ISSUES**

Over a thousand attendees, including a number of UN officials and high-ranking Chinese officials, over one hundred mayors, hundreds of top business leaders and investors across the globe are expected to attend this milestone event. The focal event of this forum, the six-party forum on sustainable development will be broadcast live by China's state media.

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On the agenda, preceding this forum, are two other meetings. One is China Sustainable Development Forum, during which a number of Chinese ministerial officials - including Madam Deng Nan, vice-minister of China's Science and Technology Ministry, who is also the daughter of former Chinese leader Deng Xiaoping - will deliver speeches about China's sustainable development. The other meeting is for mayors to share their insights on sustainable urban development in the build-up to Rio+20.

Organisers of this event include: IMCC, CSSD, Sustainable Cities International, International Council for Local Environmental Initiatives and the World Business Council for Sustainable Development, CityNet, Cityscape. Endorsing organizations of this forum comprise the United Nations Human Settlements Programme (UN-HABITAT), the United Nations Environment Programme (UNEP), the United Nations Development Programme (UNDP), the Chinese People's Association for Friendship with Foreign Countries and the China International Friendship Cities Association.

The GMF secretariat has advised that they strongly believe that it is very significant that the Mayor of Redland City attends this forum. This high-end forum is a great opportunity for Council to share valuable experiences in governance as well as insights into green economy. Moreover, they suggest it is also an excellent platform to promote Redland City's image and attract investment.

## **RELATIONSHIP TO CORPORATE PLAN**

### **8. Inclusive and ethical governance**

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals; including establishing and maintaining effective partnerships with local, regional, national and international organisations and governments to deliver the visions and goals of the community.

## **FINANCIAL IMPLICATIONS**

Based on the information provided, there are no financial implications impacting Council as a result of this report and its recommendation. The GMF secretariat have made an offer to cover all expenses, including round-trip flights, airport pick-up, 5-star accommodation, diplomatic security protection, with no registration fee to be charged.

## **CONSULTATION**

The Acting Chief Executive Officer and Manager Economic Development have been consulted in relation to this report. The Manager Economic Development has communicated with Council's Trade and Investment Officer in Guangzhou, China, who has indicated that she believes this is a good opportunity for Redlands and encourages the Mayor's participation.



**OPTIONS****PREFERRED**

That Council resolve as follows:

1. To approve the attendance and travel of the Mayor, or her delegated representative, at the Global Mayors' Forum 2011 in Zhuhai, China, from 18 to 20 November 2011; and
2. That the Forum secretariat's offer to cover related expenses, including round-trip flight tickets, airport pick-up, 5-star accommodation, meal, diplomatic security protection and registration fee be formally accepted.

**ALTERNATIVE**

That Council resolve to not approve the Mayor's attendance at the Global Mayors' Forum 2011.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

**Moved by:** Cr C Ogilvie  
**Seconded by:** Cr D Henry

That Council resolve as follows:

1. To approve the attendance and travel of the Mayor, or her delegated representative, at the Global Mayors' Forum 2011 in Zhuhai, China, from 18 to 20 November 2011; and
2. That the Forum secretariat's offer to cover related expenses, including round-trip flight tickets, airport pick-up, 5-star accommodation, meal, diplomatic security protection and registration fee be formally accepted.

**CARRIED**

### 15.2.3 STATE GOVERNMENT REVIEW OF COUNCILLOR REMUNERATION FRAMEWORK

**Datworks Filename:** GOV Councillors' - Remuneration

**Responsible Officer:** Nick Clarke  
General Manager Governance

**Author:** Trevor Green  
Senior Advisor Environmental Health

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#### EXECUTIVE SUMMARY

The *Local Government (Operations) Regulation 2010* sets the framework for how Councillors are remunerated. Under the regulation the Local Government Remuneration and Discipline Tribunal (the Tribunal) establishes categories of local governments, places each local government into a category and determines by the 1<sup>st</sup> December each year, the remuneration (remuneration schedule) to be paid to elected representatives in the following calendar year.

This year, the Tribunal is conducting a review of the categories of local governments, as well as the categories to which each Council is assigned. As part of the review the Tribunal has invited submissions from local governments, interested parties and the community. Submissions close at 5pm on **Friday 2 September 2011**. Councillors are also invited to attend a deputation on Wednesday 5 October 2011, with the Tribunal at the Local Government Association of Queensland's 2011 Annual Conference.

Council's position on this issue has been that the process should provide a single level of remuneration for each local government category, rather than the current system which provides a remuneration range for each category and elected representatives are required to choose their own remuneration within the category range.

#### PURPOSE

- 1 For Council to resolve to make a submission to the Local Government Remuneration and Discipline Tribunal's 2011 review, to amend its process to provide a single level of remuneration for each local government category; and
- 2 For Council to resolve to organise for those Councillors attending the Local Government Association of Queensland's 2011 Annual Conference, to attend a deputation with the Tribunal to discuss this issue.

#### BACKGROUND

Chapter 5, Part 1 (Councillors), Division 1 (Councillor Remuneration) of the *Local Government (Operations) Regulation 2010* sets the framework for how Councillors are remunerated.

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Under the regulation:

The Local Government Remuneration and Discipline Tribunal (the Tribunal) is required to:

- 1 Establish categories of local governments;
- 2 For each local government, decide the category of local government to which the local government belongs;
- 3 Determine by 1 December each year, the remuneration (remuneration schedule) to be paid in the following calendar year to Mayors, Deputy Mayors and Councillors for all Councils; and
- 4 Publish the remuneration schedule in the government gazette.

Each local government must:

- 1 By resolution, adopt the remuneration schedule within 90 days of the schedule being gazetted.

The Tribunal must, at least every 4 years, review the categories of local governments. In 2011, the Tribunal is conducting a complete review of the categories of local governments as well as the categories to which each Council is assigned. Local governments, interested parties and the community are invited to make written submissions to the Tribunal. The submission period closes at 5pm on **Friday 2 September 2011**.

In addition, Councillors are invited to attend a deputation with the Tribunal at the Local Government Association of Queensland's 2011 Annual Conference, which will take place at the Gold Coast. The Tribunal will be taking deputations on Wednesday 5 October 2011.

#### Local Government Categories

The Tribunal uses the following criteria to establish local government categories and determine which category a local government is placed:

- 1 The size, and geographical and environmental terrain of local government areas;
  - 2 The population of local government areas, including the areas' demographics, the spread of population serviced by the local governments and the extent of the services the local governments provide;
  - 3 The size of local governments and the workload associated with particular sizes, including whether councillors of the local governments hold office on a full-time or part-time basis;
  - 4 The diversity, including cultural diversity, of local governments' communities;
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- 5 The extent of development of local government areas, including economic and community development, infrastructure and industry; and
- 6 Other matters the tribunal considers relevant to the effectiveness, efficiency and sustainability of local governments.

Currently there are ten local government categories (1 – 9 and a “special category”). Redland City Council is in category 6.

There are six category 6 Councils:

- Cairns Regional Council;
- Mackay Regional Council;
- Redland City Council;
- Rockhampton Regional Council;
- Toowoomba Regional Council; and
- Townsville City Council.

#### Remuneration Schedule

The Tribunal uses the following factors in determining the remuneration schedule:

- 1 The remuneration range is determined as a percentage reference to the annual base salary payable to a Member of the Queensland Legislative Assembly (MLA);
- 2 The higher the local government category, the higher the remuneration that is paid to the elected representatives;
- 3 There is a further separation in the remuneration paid to Mayors, Deputy Mayors and Councillors; and
- 4 There is a maximum and minimum level of remuneration in each category.

Local governments then decide at what level they are to be remunerated at, within the category range.

In its 2008 and 2009 annual reports the tribunal detailed that its purpose in having a remuneration range for each category provides scope for a Council should it wish, to differentiate the remuneration levels for an elected representative who has increased workloads (due to chairing a Council committee or committee membership). The Tribunal advised that in its view *“individual Councils are best placed to understand, and to quantify, the different workload involved in chairpersonship and/or participation in different committees/portfolios within the overall structure determined by Council.”*

## ISSUES

As part of the Tribunal's 2010 review process, the Mayor Cr Melva Hobson, Cr Toni Bowler, Cr Debra Henry and the General Manager Governance Nick Clarke met with the Tribunal. The major focus of Council's delegation was for the Tribunal to amend its process to provide a single level of remuneration for each local government category. This would remove the situation where elected representatives are required to decide their own remuneration.

In determining the 2011 Councillor remuneration levels at Council's General Meeting of 23 February 2011, Council included a resolution:

That Council continue to advocate to State Government, the need for an independent process for determining Councillor remuneration.

As part of the consultation process for this report, Councillors were invited to put forward matters for consideration for a submission to the Tribunal's 2011 review. No new issues were raised.

It is therefore considered appropriate that Council:

- 1 Make a submission to the Tribunal's 2011 review; and
- 2 Organise for those Councillors attending the Local Government Association of Queensland's 2011 Annual Conference, to attend a deputation with the Tribunal to discuss this issue.

## RELATIONSHIP TO CORPORATE PLAN

### 8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

## FINANCIAL IMPLICATIONS

There are no financial implications impacting Council as a result of this report.

## PLANNING SCHEME IMPLICATIONS

There are no land use planning implications associated with this report.

## CONSULTATION

Redland City Council's elected representatives and the Local Government Remuneration and Discipline Tribunal were consulted in the preparation of this report.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

**Moved by: Cr C Ogilvie  
Seconded by: Cr D Henry**

**That Council resolve to:**

- 1. Make a submission to the Tribunal's 2011 review to amend its process to provide a single level of remuneration for each local government category; and**
- 2. Organise for those Councillors attending the Local Government Association of Queensland's 2011 Annual Conference, to attend a deputation with the Tribunal to discuss this issue.**

**CARRIED**

Cr Henry declared a conflict of interest, or a perceived conflict of interest, in the following item, stating that she is the Council representative on the Board of the Donald Simpson Centre.

The Councillors present stated that they believed that Cr Henry did not have a conflict of interest in the matter and could remain in the chamber for discussion and decision on this item. Cr Henry voted in the affirmative.

#### **15.2.4 DONALD SIMPSON CENTRE BOARD APPOINTMENTS**

**Datworks Filename:** CR Senior Citizens Organisations – Donald Simpson Leisure Centre

**Responsible Officer:** Roberta Bonnin  
Manager Community Futures

**Author:** Frank Pearce  
Senior Adviser Community Development

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#### **EXECUTIVE SUMMARY**

Redland City Council is the only permanent member of the Donald Simpson Over 50 Leisure Centre Ltd. The Memorandum of Association charges Council with the annual responsibility of making six management committee appointments and endorsing the appointment of other board positions nominated by the committee.

A list of candidates has been prepared for appointment and endorsement by Council for 2011/12.

Recommendations for changes to the Donald Simpson Over 50 Leisure Centres governance structure for future years is also presented for Councillors consideration.

#### **PURPOSE**

To appoint and endorse persons to the Donald Simpson Over 50 Leisure Centre Ltd Centre Management Committee 2011-2012 and to make recommendations for future governance arrangements.

#### **BACKGROUND**

The Donald Simpson Over 50 Leisure Centre Ltd (DSC) is a not for profit Association Limited by Guarantee. Redland City Council is the only permanent member of the DSC. The Centre has a Board of Directors known as the Centre Management Committee which consists of between nine and fourteen members. Six members of the committee are appointed by Council including the Chairman, Secretary, Treasurer and Financial Advisor. Another two members are appointed by Redlands District Committee on the Ageing (RDCOTA) and a Senior Citizens Club. The Centre Manager is a member and the remaining members (up to five) are nominated by the committee and approved by Council. The Mayor and another delegated Councillor have been nominated as committee members with no voting rights.

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At the General Meeting on 25 March 2009 Council resolved to develop a lease covering the footprint of the building and the garden beds adjacent and a partnership agreement governing Council's annual funding to the DSC with the Donald Simpson Centre.

## ISSUES

### Appointments

All six of the Council committee appointees, being the Chairman - Alan Young, Secretary – Noni Silman; Treasurer - Graeme Rose; Financial Advisor and Deputy Chair Kay Tregaskis, Committee Members - Graham Spencer and Valerie Henry are being reappointed to the committee following a competent and trouble-free service. The additional three persons nominated to the board by the committee are continuing members selected for their abilities and proven community service.

### Structure

The structure of the DSC as prescribed in the Memorandum of Association and Articles of Incorporation indicates that Redland City Council is the dominant influence in the governance of the centre:

- Six members the board, including the executive are directly appointed by Council
- The majority of the remaining positions require Council approval
- Council can remove board members any time it sees fit
- Council is the only permanent member of the DSC

In recent times Council has not used the powers in the Memorandum of Association and Articles of Incorporation to influence the DSC board or the running of the Centre which has successfully functioned like an independent community group.

This governance arrangement is unusual for Council and contrary to current best practice where the relationships between Council and Community groups are clearly separated and contrary to Section 4 of the *Local Government Act 2009* which calls for transparent decision making processes. The existing arrangements have the potential to lead to some measure of confusion about who the board is responsible to. The relationship between the DSC and Council can be successfully governed by funding and tenure agreements which Council has developed with the DSC without the need for Council involvement in board appointments. This is in line with other relationships Council has with community organisations and with the recommendations contained in the Auditor-General Report to Parliament No. 7 for 2008.

It is therefore recommended that the Management Committee of DSC is requested to alter the Memorandum of Association and Articles of Incorporation, removing Redland City Council from its position of appointing and removing board members.



Under this arrangement there still would be opportunity for a non-voting council representative to attend meetings in an advisory capacity.

## **RELATIONSHIP TO CORPORATE PLAN**

### **7. Strong and connected communities**

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs

7.6 Provide practical programs, support and guidance to the community sector in its delivery of highly valued support services and community projects

## **FINANCIAL IMPLICATIONS**

There are no financial implications impacting Council as a result of this report.

## **PLANNING SCHEME IMPLICATIONS**

The City Planning & Environment Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

- Manager Community & Social Planning
- Manager Legal Services
- Donald Simpson Over 50's Leisure Centre
- Mayor and Councillor appointed to Donald Simpson Over 50's Leisure Centre Committee

## **OPTIONS**

### **PREFERRED**

That Council resolve as follows:

- 1 That the following persons be appointed to the Donald Simpson Over 50 Leisure Centre Ltd Centre Management Committee 2011-2012 (Article 35.1):
  - a) Chairman, Alan Young;
  - b) Secretary, Noni Silman;
  - c) Treasurer, Grahame Rose;
  - d) Financial Advisor and Deputy Chair, Kay Tregaskis;
  - e) Committee Member, Graham Spencer; and
  - f) Committee Member, Valerie Henry.

- 2 That the following persons nominated to be members of the Centre Management Committee by the Committee be approved (Article 35.4):
  - a) John North;
  - b) Lyn Finn; and
  - c) Janette Sheehan.
- 3 That it be noted:
  - a) That the person appointed to the Committee by RDCOTA is Anthony Christinson and the person appointed by Cleveland Senior Citizens is Deidre Young (Articles 35.2 and 35.3); and
  - b) That the Council appointments of the Mayor and Cr Debra Henry to the Committee as Council representatives, with non-voting rights, remain in force until the end of this current term of Council; and
- 4 That the Management Committee of DSC is requested to alter the Memorandum of Association and Articles of Incorporation, removing Redland City Council from its position of appointing and removing board members.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

**Moved by:** Cr C Ogilvie  
**Seconded by:** Cr B Townsend

**That Council resolve as follows:**

1. **That the following persons be appointed to the Donald Simpson Over 50 Leisure Centre Ltd Centre Management Committee 2011-2012 (Article 35.1):**
  - a) **Chairman, Alan Young;**
  - b) **Secretary, Noni Silman;**
  - c) **Treasurer, Grahame Rose;**
  - d) **Financial Advisor and Deputy Chair, Kay Tregaskis;**
  - e) **Committee Member, Graham Spencer; and**
  - f) **Committee Member, Valerie Henry.**
2. **That the following persons nominated to be members of the Centre Management Committee by the Committee be approved (Article 35.4):**
  - a) **John North;**
  - b) **Lyn Finn; and**
  - c) **Janette Sheehan.**
3. **That it be noted that:**

- a) The person appointed to the Committee by RDCOTA is Anthony Christinson and the person appointed by Cleveland Senior Citizens is Deidre Young (Articles 35.2 and 35.3); and
  - b) The Council appointments of the Mayor and Cr Debra Henry to the Committee as Council representatives, with non-voting rights, remain in force until the end of this current term of Council; and
4. That the Management Committee of the Donald Simpson Over 50 Leisure Centre Ltd is requested to alter the Memorandum of Association and Articles of Incorporation by removing Redland City Council from its position of appointing and removing board members.

**CARRIED**

### 15.2.5 GRAFFITI REMOVAL FROM PRIVATE PROPERTY

**Datworks Filename:** CP - Graffiti Management Policy

**Attachments:** [GL-3022-001 - Removal of Graffiti on Council Assets and Facilities and Private Property](#)

**Responsible Officer:** **Roberta Bonnin**  
**Manager Community Futures**

**Author:** **Frank Pearce**  
**Senior Adviser Community Development**

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### EXECUTIVE SUMMARY

At the General Meeting of 20 October 2010 Council resolved to amend, in principle, the Graffiti Removal Guidelines to support an 18 month trial of removal of publicly viewable graffiti from private property and requested consideration for \$103,000 to be made available for this trial through the budget process.

Following the confirmation of these funds being available in the 2011/12 budget, a detailed prescription of parameters for the application of graffiti removal on private property is being presented to Council for consideration.

### PURPOSE

The purpose of this report is to present to Councillors the detailed parameters for the removal of graffiti from private property as facilitated by the Summary Offences Amendment Act (2008).

### BACKGROUND

Council adopted POL-3022 Graffiti Management and Prevention Policy in 2007. The guidelines accompanying the policy cover the removal of Graffiti on Council assets and facilities.

At the General Meeting Minutes of 20 October 2010 in response to changes enacted in the Summary Offences (Graffiti Removal Powers) Amendment Act 2008 Council resolved:

- 1 To amend, in principle, the Graffiti Removal Guidelines to support an 18 month trial of removal of publicly viewable graffiti from private property adjoining Council land and facilities and major roads and requests consideration for \$103,000 to be made available for this trial through the budget process; and
  - 2 That detailed prescription of parameters for the application of graffiti removal on private property be presented to Council for adoption at a later time.
-

## ISSUES

The changes to the Graffiti Removal Guidelines have been recommended to enable cost effective removal of graffiti on private property in prominent locations through a process that encourages removal by the property owner in the first instance. To achieve these objectives a number of changes have been proposed to be incorporated into the guidelines.

### Process for removing Graffiti from Private Property

Council will remove graffiti on surfaces that face major roads (trunk collector and higher order roads), regional and district parks in accordance with the following process:

- After Council has been notified of graffiti on private property, a graffiti removal officer will contact the property owner/s and ask them to remove the graffiti, or inform Council that the graffiti is a commissioned artwork.
- If after two weeks from notification the owner has not removed the graffiti, or otherwise responded, Council will then remove graffiti from the identified private property in accordance with the provision of the Summary Offences (Graffiti Removal Powers) Amendment Act 2008. Graffiti will only be removed by Council where the graffiti is on areas/surfaces which are accessible to graffiti removal officers without entering into or climbing onto private property.

The existing Graffiti removal schedule contained in Guideline GL-3022-001 will be updated to cover appropriate timeframes for the removal of graffiti from private property. These timeframes for the removal of graffiti from private property will only apply after property owners have had the opportunity to remove graffiti themselves.

	<b>Graffiti Type and Amount</b>			
<b>Location</b>	<b>Offensive</b>	<b>Inoffensive piece</b>	<b>Large amounts of inoffensive tagging</b>	<b>Inoffensive tagging</b>
<b>Priority Area</b>	1 working day	2 working days	2 working days	3 working days
<b>Non-public Area</b>	1 working day	5 working days	5 working days	10 working days
<b>Private property</b>	5 working days	10 working days	10 working days	15 working days

### Asset Exclusions

- Graffiti on asbestos fences requiring abrasive removal techniques is excluded from the schedule.

- Graffiti on property belonging to other government organisations and public utilities is excluded from the schedule.
- Graffiti on Council owned property that is occupied by another organisation is excluded from the schedule.
- Graffiti on Council owned property that is managed by Adshel Street Furniture Pty Ltd is excluded from the schedule.

## **RELATIONSHIP TO CORPORATE PLAN**

### **7. Strong and connected communities**

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs

7.3 Increase community safety, health and wellbeing by planning and delivering programs, services, partnerships, regulations and education

## **FINANCIAL IMPLICATIONS**

This recommendation does not require any change to the current year's budget as funds have already been allocated to account number 30075.208.6107.821601

## **PLANNING SCHEME IMPLICATIONS**

The City Planning & Environment Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

Community and Social Planning have consulted with:

- Community Development Safety Officer
- Parks and Conservation
- Facilities Services
- Roads and Drainage Services
- Customer and Community Services

## **OPTIONS**

### **PREFERRED**

That Council endorses the changes to the attached Graffiti Removal Guidelines (GL-3022-001 - Removal of Graffiti on Council Assets and Facilities and Private Property) that will be approved by the General Manager City Services.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

**Moved by: Cr W Boglary  
Seconded by: Cr D Henry**

**That Council endorses the changes to the attached Graffiti Removal Guideline (GL-3022-001 - Removal of Graffiti on Council Assets and Facilities and Private Property) that will be approved by the General Manager City Services.**

**CARRIED**

**15.2.6 PROPOSED REDLAND CITY COUNCIL LOCAL LAW NO. 14 (JETTIES, RAMPS & FERRIES) 2011****Datworks Filename:** RTT Policy - Local Law 14**Attachments:** [Attachment 1 – Schedule of Conditions](#)  
[Attachment 2 – Poster](#)  
[Attachment 3 – Frequently Asked Questions](#)  
[Attachment 4 – Bayside Bulletin Public Notice](#)  
[Attachment 5 – Bay Island News Advertisement](#)  
[Attachment 6 – Public Interest Test Plan](#)  
[Attachment 7 – Public Interest Test Report](#)  
[Attachment 8 – Proposed Redland City Council Local Law 14](#)  
[Attachment 9 – Proposed Subordinate Local Law 14](#)**Responsible Officer:** Murray Erbs  
Group Manager City Infrastructure**Author:** Rodney Powell  
Senior Adviser Infrastructure Project

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**EXECUTIVE SUMMARY**

At Council's General Meeting of 30 June 2010, Council resolved to propose to make new jetties, ramps and ferries a local law and subordinate local law. As part of the local law making process the local law was sent to the Minister for State interest checking. On receipt of the Minister's advice a number of minor amendments were made to the draft local law. A community engagement process was then conducted on the redrafted local law and the subordinate local law.

As a result of the community engagement process, changes have been made to the subordinate local law. The redrafted local law and subordinate local law are presented to Council for agreement on the changes resulting from the State interest check and community engagement process. A public interest test was also conducted on the proposed laws and the public interest report is presented for Council's approval.

The next step in the local law making process is for the proposed local law to be sent to the Minister for the required second State interest check.

**PURPOSE**

- 1 To advise Council of the results of the community engagement process.
- 2 To recommend that Council resolves to implement the recommendations of the Public Interest Test Report about *Local Law No. 14 (Jetties, Ramps and Ferries) 2011 (formerly Local Law No. 14 (Jetties, Ramps and Ferries) 2010)*



*and Subordinate Local Law No. 14 (Jetties, Ramps and Ferries) 2011 (formerly Subordinate Local law No. 14 (Jetties, Ramps and Ferries) 2010.*

- 3 To recommend that Council resolves to proceed with the making of *Local Law No. 14 (Jetties, Ramps and Ferries) 2011 (formerly local law No. 14 (Jetties, Ramps and Ferries) 2010)*, as advertised.
- 4 To recommend that, pursuant to section 872 of the *Local Government Act 1993*, that Council resolves to refer Local Law No. 14 (Jetties, Ramps and Ferries) 2011 to the Minister for Local Government and Aboriginal and Special Minister of State for a second State interest check.

## **BACKGROUND**

At Council's General Meeting of 30 June 2010, (Item 14.3.1) Council resolved:

- 1 That pursuant to section 866 of the *Local Government Act 1993*, to propose to make Redland City Council Local Law No. 14 (Jetties, Ramps and Ferries) 2010, which repeals Redland City Council Local Law 14 Jetties and Loading Ramps;
- 2 That pursuant to section 877 of the *Local Government Act 1993*, to propose to make Redland City Council Subordinate Local Law No. 14 (Jetties, Ramps and Ferries) 2010;
- 3 To refer the proposed local law to the Minister for Local Government and Aboriginal and Torres Strait Islander Partnerships for State Interest Checking;
- 4 To delegate to the Chief Executive Officer its powers under section 867(7) of the *Local Government Act 1993* to agree to satisfy any conditions imposed by the Minister, and proceed further in making the proposed local law and subordinate local law by consulting with the public about the proposed local law and subordinate local law;
- 5 That pursuant to Section 472, of the *Local Government Act 1993* ("the Act"), to delegate to the Chief Executive Officer, Council's powers under Section 889 of the Act to decide:-
  - How the Public Interest Test of the local law making process for Redland City Council *Local Law No. 14 (Jetties, Ramps and Ferries) 2010* and Redland City Council *Subordinate Local Law No. 14 (Jetties, Ramps and Ferries) 2010* is to be conducted;
  - The matters with which the Public Interest Test Report in relation to Redland City Council *Local Law No. 14 (Jetties, Ramps and Ferries) 2010* and Redland City Council *Subordinate Local Law No. 14 (Jetties, Ramps and Ferries) 2010* must deal; and
- 6 To conduct the consultation phase of the Local Law making process for the Amendment Local Law, Subordinate Local Law and the Public Interest Test.

## ISSUES

### State Interest Check

In accordance with the local law making process and Council's resolution, the proposed local law was referred to the Minister for State Interest checking.

On 06 October 2010 the Minister advised that Council could proceed with the making of the local law, subject to a list of conditions (Attachment 1). Under delegated authority, the proposed local law was amended to meet the conditions. The changes did not substantially amend the proposed law, or the intent of the local law provisions.

### Community Engagement

#### *Timing*

Community engagement was carried out between 03 May to 24 May 2011.

#### *Community Engagement Process*

- 1 Supporting media release including a public notice in the Bayside Bulletin (Attachment 4) and an advertisement in the Bay Island News (Attachment 5);
- 2 Copies of the proposed local law and public interest test plan (Attachment 6) were available for viewing and/or purchase at:
  - Council's Customer Service Centres in Cleveland and Capalaba
  - Russell Island, Amity Point and Dunwich libraries.
- 3 A poster (Attachment 2) was displayed at relevant facilities summarising the main intent of the amendments and advising where more information was available;
- 4 A Frequently Asked Questions sheet (Attachment 3) was provided at the customer service centres, libraries and electronically on Council's website;

#### Community Engagement Feedback

Submission	Comments	Officer Comments
1	Has a keen interest in cast net fishing and crab potting and believes that it is not in the interest of the general fishing public	The new law will only restrict these activities at Public Transport waiting points. The interests of the travelling public take precedence over fishing interests at these locations.
2	Disagrees with the proposal for fishing and makes suggestions on various issues	This submission supports restrictions on fishing and related activities. The LL has been changed to be consistent with this.
3	Would like to see the smoking ban extended to an area around the jetty and	The ban will only apply to the waiting area.

Submission	Comments	Officer Comments
	structures. Similar to the 10m ban in/around shopping centres	
4	Signage is a waste of time unless it is policed. More uniformed entry and exit procedures are needed. Seating is in the wrong places	The enforcement of the Law is important but cannot be dealt with in the Local Law or subordinate Local law. This issue has been discussed with Local Laws Officers and enforcement strategies will be developed if and when necessary.
5	Agrees with the smoking ban, but wants to see more than just the jetties included in this ban. Shelters and Bus Stops should also be included	Shelters and Bus stops are beyond the scope of this local law.
6	Disagrees with the proposal for fishing and not smoking	This submission has misunderstood the provisions. Fishing and related activities are allowed on all jetties, with the exception of public transport waiting points
7	Wants to know how it is going to be policed outside of normal business hours?	Enforcement is not a matter for the Local Law and the subordinate local Law. This issue has been discussed with Local Laws Officers and enforcement strategies will be developed if and when necessary.
8	Wants more no smoking and pollutions signs installed. Also wants male & female public toilets at the jetties	Signage appropriate to the new Local Law will be installed when the new Local Law is officially in force. Toilets are beyond the scope of the Local law making process.
9	Agrees with the smoking ban	Noted.

### Proposed Changes

The following changes have been made in consideration of the feedback received during the Community Engagement Process.

- 1 Section 6 of the draft Subordinate Local Law has been redrafted to only fully prohibit smoking, fishing, using a cast net or other bait collecting device, or using a crab pot or other device for catching a crustacean at Public Transport Waiting Points.
- 2 Sections 6 is also redrafted so that the prohibition of these activities in other areas (i.e. areas which are not Public Transport Waiting Points), only relates to fishing, using a cast net or other bait collecting device, or using a crab pot or other device for catching a crustacean *“in a manner that obstructs or interferes with the use of the jetty or ramp by a vessel, vehicle or another person”*

### Public Interest Test

As part of the community engagement, a Public Interest Test was conducted for the proposed laws. A Public Interest Test Report has been prepared (Attachment 7). The Public Interest Test Report recommends that although each possible anti-competitive provision reviewed is an anti-competitive provision, each should be retained in the public interest.

### State Interest Check

In accordance with the advice received from the Minister and local law making process, the proposed local law is required to be referred to the Minister for second State Interest checking.

### Second Community Engagement Process – Not required

As the changes associated with the results of the State Interest Check and the community engagement process do not substantially amend the proposed laws, or the intent of the local law provisions, a second community engagement process is not considered necessary.

## **RELATIONSHIP TO CORPORATE PLAN**

### **3. Embracing the bay**

The benefits of the unique ecosystems, visual beauty, spiritual nourishment and coastal lifestyle provided by the islands, beaches, foreshores and water catchments of Moreton Bay will be valued, protected and celebrated.

3.4 Promote enjoyment of the bay by improving access for environmentally sensitive recreation activities, education, economic opportunities and ecotourism

### **5. Wise planning and design**

We will carefully manage population pressures and use land sustainably while advocating and taking steps to determine limits of growth and carrying capacity on a local and national basis, recognising environmental sensitivities and the distinctive character, heritage and atmosphere of local communities. A well-planned network of urban, rural and bushland areas and responsive infrastructure and transport systems will support strong, healthy communities.

5.8 Plan and advocate to connect the city's communities with improved public transport including a road, ferry, cycling and walking network that provides safe and efficient movement within the city and the region and supports physical activity; and promote efficient and environmentally responsible private transport

## **FINANCIAL IMPLICATIONS**

This recommendation does not require any change to the current year's budget.

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## PLANNING SCHEME IMPLICATIONS

There are no land use planning scheme implications associated with this report.

## CONSULTATION

A community engagement process was undertaken. Key internal stake holders were consulted including officers from Local Laws, Corporate Governance, Councillors and the State Government through the first state interest check. King and Co Solicitors have also reviewed the Draft Local Law and Subordinate Local Law.

## OPTIONS

### PREFERRED

That Council resolve to:

- 1 Note the results of the community engagement process;
- 2 Implement the recommendations of the Public Interest Test Report about *Local Law No. 14 (Jetties, Ramps and Ferries) 2011 (formerly Local Law No. 14 (Jetties, Ramps and Ferries) 2010)* and *Subordinate Local Law No. 14 (Jetties, Ramps and Ferries) 2011 (formerly Subordinate Local Law No. 14 (Jetties, Ramps and Ferries) 2010)*;
- 3 Proceed with the making of *Local Law No. 14 (Jetties, Ramps and Ferries) 2011 (formerly local Law No. 14 (Jetties, Ramps and Ferries) 2010)*, as advertised; and
- 4 Pursuant to section 872 of the *Local Government Act 1993*, to refer *Local Law No. 14 (Jetties, Ramps and Ferries) 2011* to the Minister for Local Government and Aboriginal and Special Minister of State for a second State interest check.

### OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr B Townsend  
Seconded by: Cr M Elliott

That Council resolve to:

1. Note the results of the community engagement process;
  2. Implement the recommendations of the Public Interest Test Report about *Local Law No. 14 (Jetties, Ramps and Ferries) 2011 (formerly Local Law No. 14 (Jetties, Ramps and Ferries) 2010)* and *Subordinate Local Law No. 14 (Jetties, Ramps and Ferries) 2011 (formerly Subordinate Local law No. 14 (Jetties, Ramps and Ferries) 2010)*;
  3. Proceed with the making of *Local Law No. 14 (Jetties, Ramps and Ferries) 2011 (formerly local law No. 14 (Jetties, Ramps and Ferries) 2010)*, as advertised; and
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4. Pursuant to section 872 of the *Local Government Act 1993*, to refer Local Law No. 14 (Jetties, Ramps and Ferries) 2011 to the Minister for Local Government and Aboriginal and Special Minister of State for a second State interest check.

**CARRIED**

**15.3 CLOSED SESSION AT COMMITTEE****15.3.1 REDLAND WATER DISTRICT OPERATIONS REINTEGRATION COST CONSIDERATIONS**

**Datworks Filename:** WS Planning - Water Reform

**Responsible Officer:** Martin Drydale  
General Manager Corporate Services

**Author:** Gavin Holdway  
Manager Financial Control

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**EXECUTIVE SUMMARY**

A confidential report from General Manager, Corporate Services dated 24 August 2011 was discussed in closed session at Committee.

**COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

**Moved by:** Cr C Ogilvie  
**Seconded by:** Cr H Murray

**That Council resolve to note:**

- 1. The total draft estimate for reintegration of the Water and Waste Water business being \$3,244,313.00;**
- 2. That further costs are expected but are unable to be quantified at this stage;**
- 3. That these costs will be fully recoverable from Gold Coast City Council as noted in the letter dated 5 August 2011 from the Minister the Hon Stephen Robertson MP; and**
- 4. That the contents of the report, apart from the total draft estimate, remain confidential.**

**CARRIED** (en bloc)

## 16 MAYORAL MINUTE

### 16.1 REDLAND WATER BUSINESS – FINANCIAL FORECASTS / STRATEGY

In accordance with notice given on 31 August 2011, the Mayor moved the following motion:

#### COUNCIL RESOLUTION

Moved by: Cr M Hobson

1. That Council officers prepare, at the earliest opportunity, financial forecasts for 2012/13 which demonstrate the expected improved financial position for Council of a returning Redland Water business;
2. That during the annual review of Council's Financial Strategy, the current CPI assumptions for general rates increases be reduced, without affecting Council's objective of financial sustainability, by utilising any necessary increase in returns; and
3. That the revised Financial Strategy be adopted no later than the December 2011 General Meeting of Council.

Cr Williams moved that the motion be put.

The motion to put the motion was put to the vote and LOST.

After further discussion, the Mayor put her motion and on being put to the vote the motion was **CARRIED**.

#### DIVISION:

FOR: Crs Reimers, Murray, Elliott, Williams, Townsend, Henry, Ogilvie, Boglary and Hobson.

AGAINST: Cr Burns

Cr Bowler was absent from the meeting.



## 17 CLOSED SESSION

Mr N Clarke, General Manager Governance declared a Conflict of Interest, or a perceived Conflict of Interest, in the following item as he had been interviewed as part of the investigation.

### 17.1 OFFICE OF CHIEF EXECUTIVE OFFICER

#### 17.1.1 COMPLAINT ON RIGHT TO INFORMATION DECISION (GC598)

**Datworks Filename:** GOV Delegations – Right to Information (RTI)

**Responsible Officer:** Gary Stevenson  
Chief Executive Officer

**Author:** Greg Underwood  
(former) General Manager Planning & Policy

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### EXECUTIVE SUMMARY

A complaint was lodged on 19 September 2010 alleging that Mr Gary Stevenson, Chief Executive Officer (CEO), or another unknown person interfered in the making of a Right to Information Act (RTI) application decision by improperly providing information (ie legal advice) or direction to the decision-maker.

The complaint was investigated by the then General Manager Planning and Policy Department, Mr Greg Underwood, under delegated authority, in conjunction with an independent investigator from Ashdale Workplace Solutions.

The findings of the investigation, namely that Mr Gary Stevenson, CEO, Redland City Council (or another unnamed Council officer) interfered in the making of an RTI decision by improperly providing information or direction to the decision-maker, were unsubstantiated.

### PURPOSE

The purpose of this report is to report on investigations into an allegation made on 19 September 2010 against the CEO or other unnamed officer and for Council to make a resolution in this matter.

### BACKGROUND

The allegation against an RTI decision was lodged with Council on 19 September 2010 and dealt with under delegated authority by General Manager Governance, who subsequently engaged Ashdale Workplace Solutions to undertake an investigation of the allegations.

Mr Greg Underwood (former General Manager Planning and Policy) was assigned to finalise this investigation and report to Council.

Mr Underwood reviewed the analysis and findings, and supported the conclusion reached.

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## RELATIONSHIP TO CORPORATE PLAN

### 8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals:

- 8.5 Be transparent and consistent in the way we manage the organisation, its risks and obligations and ensure we are delivering against our priorities

## FINANCIAL IMPLICATIONS

The costs incurred in investigating this complaint amount to \$9,336. These costs are those invoiced by Ashdale Workplace Solutions as the independent investigator. The costs do not include the time spent by officers in overseeing the investigation or providing information to the investigator. There will be no additional costs incurred if Council accepts the recommendation in this report.

## PLANNING SCHEME IMPLICATIONS

There are no Planning Scheme implications impacting Council as a result of this report.

## CONSULTATION

Consultation by Mr Underwood was undertaken with the Mayor as follows:

- Meeting was held with Mayor on Monday, 7 March 2011 at 2.30pm. The Mayor concurred with findings and conclusion of report.
- Meeting was held with Mayor on Friday, 6 May at 11.30am, whereby it was agreed that a Confidential Report to Council should be prepared for consideration.

## OPTIONS

### PREFERRED

That Council resolve as follows:

1. That Council accepts the finding of an independent investigation that an allegation that Mr Gary Stevenson, Chief Executive Officer, Redland City Council (or another unnamed Council officer) interfered in the making of a decision under the *Right to Information Act 2009* by improperly providing information or direction to the decision-maker, is unsubstantiated;
2. That the Mayor write to the complainant advising him of Council's decision; and
3. That no further action be taken with respect to this matter.

### ALTERNATIVE

None suggested.

**OFFICER'S RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr M Elliott  
Seconded by: Cr K Williams

That Council resolve as follows:

1. That Council accepts the finding of an independent investigation that an allegation that Mr Gary Stevenson, Chief Executive Officer, Redland City Council (or another unnamed Council officer) interfered in the making of a decision under the *Right to Information Act 2009* by improperly providing information or direction to the decision-maker, is unsubstantiated;
2. That the Mayor write to the complainant advising him of Council's decision; and
3. That no further action be taken with respect to this matter.

**CARRIED** (unanimously)

Cr Bowler was absent from the meeting.

**18 MEETING CLOSURE**

There being no further business, the Mayor declared the meeting closed at 5.18pm.

Signature of Chairperson: \_\_\_\_\_

Confirmation date: \_\_\_\_\_