



**Redland**  
CITY COUNCIL

# MINUTES

## **GENERAL MEETING**

**Wednesday, 27 July 2011**

The Council Chambers  
1<sup>st</sup> Floor Administration Building  
Bloomfield Street, Cleveland Qld

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## **1 DECLARATION OF OPENING**

The Mayor declared the meeting open at 4.02pm and acknowledged the Quandamooka people, who are the traditional custodians of the land on which Council meets. The Mayor also paid Council's respect to their elders, past and present, and extend that respect to other indigenous Australians who are present.

## **2 DEVOTIONAL SEGMENT**

Pastor Peter Holmes, member of the Ministers' Fellowship, led Council in a brief devotional segment.

## **3 RECOGNITION OF ACHIEVEMENT**

### **3.1 ECOTOURISM AWARD**

Congratulations to the team at Redlands IndigiScapes Centre who won the award for Ecotourism at the second annual Moreton Bay and Islands Tourism Awards.

The award recognises ecologically sustainable tourism with a primary focus on experiencing natural areas that foster environmental and cultural understanding, appreciation and conservation.

## **4 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE**

### **MEMBERS PRESENT:**

Cr M Hobson PSM	Mayor
Cr M Elliott	Deputy Mayor and Councillor Division 7
Cr C Ogilvie	Councillor Division 2 – entered at 4.03pm
Cr D Henry	Councillor Division 3
Cr J Burns	Councillor Division 4
Cr B Townsend	Councillor Division 5
Cr T Bowler	Councillor Division 6
Cr K Reimers	Councillor Division 8
Cr K Williams	Councillor Division 9
Cr H Murray	Councillor Division 10

### **EXECUTIVE LEADERSHIP GROUP:**

Mr G Stevenson PSM	Chief Executive Officer
Mr N Clarke	General Manager Governance & Planning
Mr G Holdway	Acting General Manager Corporate Services
Mrs T Averay	General Manager Development & Community Standards
Mrs L Rusan	General Manager Customer Services

### **MINUTES:**

Mrs J Parfitt	Corporate Meetings & Registers Team Leader
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### **APOLOGY:**

Cr W Boglary, Councillor Division 1

## 5 RECEIPT AND CONFIRMATION OF MINUTES

### 5.1 GENERAL MEETING MINUTES 29 JUNE 2011

Moved by: Cr B Townsend  
Seconded by: Cr K Reimers

That the minutes of the General Meeting held on 29 June 2011 be confirmed.

CARRIED

[General Meeting Minutes 29 June 2011](#)

## 6 MATTERS OUTSTANDING FROM PREVIOUS COUNCIL MEETING MINUTES

The Chief Executive Officer presented the following items for noting:

### 6.1.1 PETITION (DIVISION 10) REQUEST FOR CONCRETE PATH HENRY STREET, THORNESIDE

At the General Meeting on 25 May 2011 Council resolved as follows:

That the petition which reads as follows, be received and referred to a Committee for consideration and a report back to Council.

*"Petition for a concrete walking path to replace the road-base walking path between 9 Henry St., Thorneside and 3 Henry St., Thorneside. Existing road-base path is always washed out and is a hazard for walkers."*

A report addressing this matter will be presented to 7 September 2011 Planning & Policy Committee meeting.

### 6.1.2 PETITION (DIVISION 4) INSTALLATION OF PEDESTRIAN CROSSING AT ST RITA'S PRIMARY SCHOOL, BENFER ROAD, VICTORIA POINT

At the General Meeting on 29 June 2011 Council resolved as follows:

That the petition, which reads as follows, be received and referred to the appropriate area of Council for consideration and a report back to Council:

*"Petition from residents requesting that Council support the installation of a pedestrian crossing at St Rita's Primary School, Benfer Road, Victoria Point. This would bring St Rita's school into line with all other primary schools in the area, i.e., crossing safety guard and zebra crossing."*

A report addressing this matter will be presented to 2 November 2011 Planning & Policy Committee meeting.

**6.1.3 PETITION (DIVISION 10) SAFETY UPGRADE OF TINGALPA CREEK**

At the General Meeting on 29 June 2011 Council resolved as follows:

That the petition, which reads as follows, be received and referred to the appropriate area of Council for consideration and a report back to Council as to what works can be done in 2011-2012:

*“Petition requesting that Council prioritise a safety upgrade of the denuded and eroded foreshore area on the banks of Tingalpa Creek at the corner of the Esplanade at the end of Railway Parade, Thorneside.”*

A report addressing this matter will be presented to 2 November 2011 Planning & Policy Committee meeting.

**6.1.4 PETITION (DIVISION 1) NO TRAFFIC LIGHTS AT CNR BIRKDALE AND MAIN ROADS, WELLINGTON POINT**

At the General Meeting on 29 June 2011 Council resolved as follows:

That the petition, which reads as follows, be received and referred to a committee or officer for consideration and a report to the local government:

*“Petition requesting no traffic lights be installed at corner of Birkdale and Main Roads, Wellington Point. Traffic calming needed – not lights.”*

A report addressing this matter will be presented to 2 November 2011 Planning & Policy Committee meeting.

**7 PUBLIC PARTICIPATION**

Nil

**8 PETITIONS AND PRESENTATIONS**

Councillors may present petitions or make presentations under this section.

**8.1 PETITIONS**

Nil



## **8.2 PRESENTATIONS**

### **8.2.1 STATEMENT – CR JOHN BURNS**

Cr Burns read the following statement in relation to a complaint:

*“I advise that my statement to the journalist was found to be not impartial including the following:*

*“That SMBICAC was trying to push through 5.5 million dollars of works before talking to the private sector and before impact studies were completed.*

*That SMBICAC was a set up.*

*I apologise to the members of the Southern Moreton Bay Island Communities Advisory Committee and Council.”*

## **9 MOTION TO ALTER THE ORDER OF BUSINESS**

Nil.

## **10 DECLARATION OF MATERIAL PERSONAL INTEREST/CONFLICT OF INTEREST ON ANY ITEMS OF BUSINESS**

Nil.

## **COUNCILLOR ABSENCES DURING MEETING**

Cr Elliott left the meeting at 4.03pm and returned at 5.06pm during discussion on Item 16.2.1.

Cr Ogilvie left the meeting at 4.10pm and returned at 4.12pm during Recognition of Achievement segment.

Cr Williams left the meeting at 4.36pm and returned at 4.41pm during discussion on Item 11.1.5.

Cr Burns was requested by the Mayor, under s.181(2)(b) of the *Local Government Act 2009* to leave the meeting during discussion on item 11.1.5. He left the meeting at 4.39pm as directed by the Mayor and did not return.

**11 DEVELOPMENT AND COMMUNITY STANDARDS COMMITTEE 12 JULY 2011**

Moved by: Cr B Townsend  
Seconded by: Cr K Reimers

**That the Development & Community Standards Committee Minutes of 12 July 2011 be received and resolutions noted on items resolved under delegated authority.**

**CARRIED**

[Development & Community Standards Committee Minutes 12/7/2011](#)

**ITEMS RESOLVED UNDER DELEGATED AUTHORITY****11.1.1 CATEGORY 1 – MINOR COMPLYING CODE ASSESSMENTS & HOUSEKEEPING**

*(This item was resolved under delegated authority at Committee)*

**11.1.2 CATEGORY 2 – COMPLYING CODE ASSESSMENTS AND MINOR IMPACT ASSESSMENTS**

*(This item was resolved under delegated authority at Committee)*

**11.1.3 APPEALS LIST – CURRENT AS AT 1 JULY 2011**

*(This item was resolved under delegated authority at Committee)*

**11.2.1 APPEAL 2271 OF 2009 – 11, 13 & 15 NICHOLAS STREET, RUSSELL ISLAND**

*(This item was resolved under delegated authority at Committee)*

## ITEMS FOR CONSIDERATION

### 11.1.4 AMENDMENTS TO FEES AND CHARGES SCHEDULE 2011/2012

<b>Dataworks Filename:</b>	<b>GOV Corporate Register Fees and Charges</b>
<b>Attachments:</b>	<a href="#"><u>Amendments and Additions to Current Fees and Charges Schedule 2011-2012</u></a>
<b>Responsible Officer:</b>	<b>Toni Averay General Manager Development &amp; Community Standards</b>
<b>Author:</b>	<b>Katie Hunter Senior Adviser Performance &amp; Governance</b>

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## EXECUTIVE SUMMARY

Council adopted the 2011/2012 Fees and Charges Schedule at its General Meeting on 27 April 2011.

A number of minor errors, omissions and clarifications have been identified in the Development and Community Standards Fees and Charges Schedule which need to be corrected. Accordingly, this report seeks approval for the 2011/2012 Fees and Charges Schedule to be amended to reflect these changes. These amendments are detailed in Attachment 1.

A number of new fees are also proposed for inclusion in the Development and Community Standards Fees and Charges Schedule. These new fees were inadvertently omitted from Council's 2011/2012 Fee Schedule. Accordingly, this report seeks approval for the 2011/2012 Fees and Charges Schedule to be amended to reflect these changes. These amendments are detailed in Attachment 1.

## PURPOSE

The purpose of this report is to seek Council approval to amend the 2011/2012 Fees and Charges Schedules as detailed.

## BACKGROUND

Following Council's adoption of the 2011/2012 Fees and Charges Schedule, a number of items were identified as requiring amendment and/or clarification in the schedule.

Further, a number of minor errors and omissions have been identified since Council's adoption of the 2011/2012 Fees and Charges Schedule. These are outlined below.

## Amendments and Proposed Additions to Current Fees and Charges Schedule

The relevant corrections have been identified in the attached table titled Amendments and Additions to Current Fees and Charges Schedule 2011-2012

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(Attachment 1). These amendments reflect a number of errors or omissions in the original schedule. The document also reflects some areas where fees need clarification. This clarification has been identified following consultation with Department officers and stakeholders. An explanation relevant to each proposed amendment is listed in the 'comments' section of the document.

A number of new fees have been identified as omissions from the original Fees and Charges Schedule. These additions are listed in Attachment 1 and are listed below.

- Koala Tree off-set contribution - \$150.00
- Building Class 1a Assessment - Each additional dwelling unit on base application

Description	Base	GST	Final
up to 40m2	\$130	\$13	\$143
41m2 to 150m2	\$220	\$21	\$231
151m2 to 400m2	\$380	\$38	\$418
401m2 and above	\$450	\$45	\$495

Unit: Base application fee + cost per each additional unit

## ISSUES

The adoption of the proposed amendments to the 2011/2012 Fees and Charges Schedule will ensure clarity for Council's customers and reinforce the Department's commitment to customer service.

## RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategy 9.6 - Implement long term asset management planning that supports innovation and sustainability of service delivery, taking into account the community's aspirations and capacity to pay for desired service levels.

## FINANCIAL IMPLICATIONS

Overall, there is a negligible impact on the Department's budget bottom line. The proposed changes are detailed in the attached documents:

- Amendments and Additions to Current Fees and Charges Schedule 2011-2012 (Attachment 1).

## PLANNING SCHEME IMPLICATIONS

There are no implications for the Redlands Planning Scheme.

## CONSULTATION

All areas of the Development and Community Standards Department were consulted, in particular:

- Group Manager Sustainable Assessment;
- Group Manager Building and Plumbing Services.

**OFFICER'S/COMMITTEE RECOMMENDATION**

That Council resolve that the proposed changes to the 2011/2012 Development and Community Standards Fees and Charges Schedule, as detailed in this report and in attachment 1, be adopted and become effective from 27 July, 2011.

**ADDENDUM 18.7.2011**

At the Development and Community Standards meeting of 12 July 2011, Item 1.4 – Amendments to Fees and Charges Schedule 2011-2012 was discussed and adopted.

Since that meeting, further minor amendments have been identified. These are detailed in the attached Addendum to the original report.

**REVISED OFFICER'S RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr B Townsend  
Seconded by: Cr D Henry

Attachment: [Addendum](#)

**That Council resolve that the proposed changes to the 2011/2012 Development and Community Standards Fees and Charges Schedule, as detailed in this report and in attachment 1 with the inclusion of the addendum, be adopted and become effective from 27 July, 2011.**

**CARRIED**

## DIVISION

FOR: Crs Burns, Reimers, Murray, Bowler, Townsend, Henry, Ogilvie and Hobson

AGAINST: Cr Williams

Cr Elliott was not present when this motion was put.

Cr Boglary was absent from the meeting.

After the vote was taken, Cr Williams requested that it be noted in the minutes that she was actually in support of the above motion as she had mistakenly thought she was voting for Item 11.1.5.

### 11.1.5 REVIEW OF DELEGATED AUTHORITY – MANAGING AND DECIDING DEVELOPMENT APPLICATIONS

**Datworks Filename:** GOV Delegations - Development & Community Standards

**Attachments:** [Proposed revised SPA delegation](#)

**Responsible Officer:** Toni Averay  
General Manager Development and Community Standards

**Author:** Michelle Wharton  
Senior Project Officer

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#### EXECUTIVE SUMMARY

Council resolved at the General Meeting of 15 December 2010 to approve amendments to the delegation to the Chief Executive Officer conferring powers under the *Local Government Act 2009* (LGA), the *Integrated Planning Act 1997* (IPA), the *Sustainable Planning Act 2009* (SPA) and *Local Government (Planning and Environment) Act 1990*. The delegation provides authority to:

1. Manage and decide development applications made under the relevant planning legislation and exercise associated powers in respect of all development applications; and
2. Exercise Council's powers in respect of appeals and proceedings.

#### BACKGROUND

It has been identified that the delegation requires minor amendment to clarify the powers conferred to delegated officers.

The proposed amendments are as follows:

1. Clarification of Powers Conferred under Schedule 2;
  2. Simplification of delegated officer titles in Schedule 2;
  3. Amendment of Delegation Criteria to provide consistency in the management of all development applications;
  4. Amendment of Delegation Criteria to clarify documentation which may be approved by delegated officers; and
  5. Amendment of Delegation Criteria to clarify actions which delegated officers undertake in the management and administration of appeals.
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## PURPOSE

The purpose of this report is to seek Council approval for amendments to the delegation for managing and deciding development applications to clarify delegated powers.

## DISCUSSION

### 1. Clarification of Powers Conferred under Schedule 2

**It is proposed to amend Sections (1) and (3) of the Powers Conferred by deleting** reference to Categories 1, 2 and 3. This clarifies the broader authority for relevant delegated officers to deal with all categories of applications as detailed in the Delegation Criteria.

### 2. Simplification of officer titles in Schedule 2 and clarification of levels of delegation for different officers

It is proposed to delete specific Department and Group references for General and Group Manager positions within the context of the Delegation Category Criteria. This will remove the need to revise the delegation should change. These amendments will also extend the delegated authority to cover all Department Group Managers as appropriate. Currently the delegation only provides authority for the Group Manager Sustainable Assessment. Additionally, it is proposed to clarify the broader authority of senior officers.

### 3. Amendment of Delegation Criteria to provide consistency in the management of all development applications

It is proposed to simplify the Delegation Criteria to reflect the current management of development applications by removing separate reference to different levels of assessment. This is consistent with the intent of the Powers Conferred under Schedule 2 and the Delegation Category Criteria which apply to all development applications.

### 4. Clarification of further documentation which can be approved by delegated officers in association with the exercise of delegated authority

It is proposed to amend Section 1(e) of the Delegation Criteria to reflect the authority to 'exercise associated powers' conferred in Section (1) of Schedule 2. The proposed amendment authorises delegated officers to 'negotiate, determine and sign any documentation on behalf of Council arising from or related to a development application, development assessment or development approval'.

The types of documents involved include IDAS development application forms, decision notices, survey plans, easements, covenants, on/off maintenance agreements, deeds of agreement, bonding agreements, infrastructure agreements and court applications and determinations.

This broader provision reflects the extent of authority being exercised as assessment manager, land owner and administrator responsible for exercising local government decisions and policies in an operational capacity.

### 5. Clarification of authority for actions associated with the management of appeals

Finally, it is also proposed to amend Section 2 of the Delegation Criteria to reflect the actions undertaken by delegated officers in the management and administration of appeals and legal proceedings, by adding reference to 'commencing, negotiating and finalising' legal matters.

## **CONCLUSION**

The proposed amendments to the delegation for managing and deciding development applications clarify the authority of delegated officers and better reflect the overall intent of the powers conferred. The amendments also overcome some areas of ambiguity and inconsistency in the provisions detailed in the Delegation Criteria and Administrative Procedure.

The proposed revised delegation is attached to this report.

## **RELATIONSHIP TO CORPORATE PLAN**

### **9. An efficient and effective organisation**

Council is well respected and seen as an excellent organisation which manages resources in an efficient and effective way

- 9.1 Deliver excellent leadership throughout the organisation for the benefit of the community

## **FINANCIAL IMPLICATIONS**

There are no financial implications impacting Council as a result of this report.

## **PLANNING SCHEME IMPLICATIONS**

It is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

Manager Legal Services.

## **OFFICER'S RECOMMENDATION**

That Council approve the proposed amendments to the delegation to Manage and Decide Development Applications, as detailed in this report.

## **COMMITTEE RECOMMENDATION**

That this Item be deferred to the General Meeting scheduled for 27 July 2011.

## **ADDENDUM 20.7.2011**

The Development and Community Standards Committee referred this report to the General meeting for decision. It was requested that an alternative recommendation be provided for consideration at the General meeting, to provide for any Councillor to refer a development application to Committee for decision. It is important to

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minimise any unnecessary delays in deciding applications which might result from this additional provision.

Therefore, it is proposed that the Committee Chairperson be consulted if a Councillor other than the Divisional Councillor wishes to refer an application to Committee for decision. This proposal is endorsed by the current Chairperson of the Development and Community Standards Committee.

### **REVISED OFFICER'S RECOMMENDATION**

Attachment: [Amended Instrument of Delegation](#)

That Council approve the proposed amendments to the delegation to Manage and Decide Development Applications as detailed in this report and with the inclusion of the additional provision for any Councillor, in addition to the Divisional Councillor, to refer a development application to Committee for decision in consultation with the Committee Chair.

### **PROPOSED MOTION 1**

Moved by: Cr B Townsend

That Council approve the proposed amendments to the delegation to Manage and Decide Development Applications as detailed in this report and with the inclusion of the additional provision for any Councillor, in addition to the Divisional Councillor, to refer a development application to Committee for decision in consultation with the Committee Chair and the Divisional Councillor.

After some discussion, Cr Townsend withdrew the above motion.

### **PROPOSED MOTION 2**

Moved by: Cr B Townsend

Seconded by: Cr K Williams

That Council approve the proposed amendments to the delegation to Manage and Decide Development Applications, as detailed in this report.

On being put to the vote the motion was LOST.

### **DIVISION**

FOR: Crs Burns, Murray, Williams and Townsend.

AGAINST: Crs Reimers, Bowler, Henry, Ogilvie and Hobson.

Cr Elliott was not present when this motion was put.

Cr Boglary was absent from the meeting.

**COUNCIL RESOLUTION**

Moved by: Cr C Ogilvie  
Seconded by: Cr D Henry

**That Council approve the proposed amendments to the delegation to Manage and Decide Development Applications, as detailed in this report with the addition that any Councillor can ask for an application to be considered at Committee.**

Cr Williams left the meeting at 4.36pm.

The Mayor ruled that comments made by Cr Burns were inappropriate and requested that in accordance with section 181(2)(a) of the *Local Government Act 2009* his inappropriate conduct be noted in the minutes.

After further comments by Cr Burns, the Mayor ruled that in accordance with section 181(2)(b) of the *Local Government Act 2009* Cr Burns leave the place where the meeting is being held and stay out of the place for the rest of the meeting.

Cr Burns left the meeting 4.39pm as directed and did not return.

Cr Murray moved that the motion be put.

The motion to put the motion was put to the vote and LOST.

Cr Williams returned to the meeting at 4.41pm.

The Mayor put Cr Ogilvie's motion. On being put to the vote the motion was **CARRIED**.

**DIVISION**

FOR: Crs Reimers, Murray, Bowler, Henry, Ogilvie and Hobson.

AGAINST: Crs Williams and Townsend

Crs Burns and Elliott were not present when this motion was put.

Cr Boglary was absent from the meeting.

**12 PLANNING & POLICY COMMITTEE 13 JULY 2011**

Moved by: Cr T Bowler  
Seconded by: Cr K Reimers

That the Planning & Policy Committee Minutes of 13 July 2011 be received.

CARRIED

[Planning & Policy Committee Minutes 13/7/2011](#)

**12.1 PLANNING AND POLICY****12.1.1 SMBI COMMUNITIES ADVISORY COMMITTEE REVIEW**

**Datworks Filename:** GOV SMBI Advisory Committee

**Responsible Officer:** Nick Clarke  
General Manager Governance and Planning

**Author:** Mark Conlan  
Principal Advisor SMBI Strategy

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**EXECUTIVE SUMMARY**

The SMBI Communities Advisory Committee members have reached the end of their term as per the current terms of reference.

These terms of reference are to be deliberated on by Council to determine whether to extend the membership of the existing Committee members or review the existing terms of reference.

**PURPOSE**

To seek direction from Council regarding the continuation of the SMBI Communities Advisory Committee as per the Committee's terms of reference.

**BACKGROUND**

The SMBI Communities Advisory Committee was set up as part of the CEO's framework for addressing SMBI issues and Council's Bay Islands Blueprint. The Committee had its first meeting on the 13<sup>th</sup> of July 2009 and as per the existing terms of reference, the meeting on Russell Island on the 5<sup>th</sup> of July 2011 was the final formal meeting of the Committee.

The Committee has provided Council advice on strategic planning matters over the last two years in the form of 10 meetings and 14 workshops. This advice has been captured through the formal meetings held with the Committee and within the draft SMBI 2030 which was publically released on the 4<sup>th</sup> of July.

The release of the draft SMBI 2030 is the culmination of the Committee's two years work. The SMBI 2030 includes input from a variety of sources, including the Committee. This input has been sourced from Council Officers and Managers, the ELG, Councillors and State representatives. It has now been released for community consultation.

## **ISSUES**

We are required to seek a Council decision on the Committee's future, as the Terms of Reference do not expire the Committee, just the current membership.

The Terms of Reference state: *"Council will review the Terms of Reference and will determine the merit of continuance of the Committee, approximately 21 months after commencement and if it continues a further review will be conducted at least once every two years."*

It is clear from the Terms of Reference that current members' terms were limited to two years (unless re-appointed by Council). This has been interpreted to mean that the Committee cannot operate formally past this point with the current members unless Council agrees to re-appoint the Committee.

Council intends to continue to liaise with the various stakeholders, including members of the Committee, as a continuation of community engagement tied to the draft SMBI 2030. This would continue until the draft SMBI 2030 is presented to Council in November for adoption.

The extension of the existing Terms of Reference is not required for this period of consultation.

## **RELATIONSHIP TO CORPORATE PLAN**

### **8. Inclusive and ethical governance**

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

- 8.3 Establish and maintain effective partnerships with local, regional and national organisations and governments to deliver the visions and goals of the community

## **FINANCIAL IMPLICATIONS**

This recommendation does not require any change to the current year's budget unless it is decided to continue the current membership of the Committee.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

The Committee has partial ownership of the draft SMBI 2030 and as such should continue to be consulted on the outcomes of the community consultation and reworking of the draft document until it is adopted by Council.

## **OPTIONS**

### **PREFERRED**

That Council not extend the life of the Committee as its function has been served through the release of the draft SMBI 2030.

### **ALTERNATIVE**

To extend the length of membership of existing Committee members until the draft SMBI 2030 is presented to Council in November 2011.

## **OFFICER'S RECOMMENDATION**

That Council resolve to:

1. Conclude the Terms of Reference for the SMBI Communities Advisory Committee; and
2. Allow further informal contact with the existing Committee members until the draft SMBI 2030 is presented to Council in November 2011.

## **COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr T Bowler  
Seconded by: Cr K Reimers

That Council resolve to:

1. **Conclude the Terms of Reference for the SMBI Communities Advisory Committee; and**
2. **Allow further informal contact with the former Committee members until the draft SMBI 2030 is presented to Council in November 2011.**

**CARRIED** (en bloc)

**12.1.2 2011/12 DIVISIONAL PARKS AND INFRASTRUCTURE PROGRAM****Dataworks Filename:** P&R Divisional Park Infrastructure Development**Attachments:** [Attachment A - Project Estimates DPIP 2011-2012](#)**Responsible Officer:** Gary Photinos  
Manager Environmental Management**Authors:** Angela Wright  
Principal Advisor Open Space Planning  
Annette Henderson  
Support Officer Open Space Planning

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**EXECUTIVE SUMMARY**

Annual funding of \$500,000 has been made available for Divisional parks and other infrastructure projects in the Redland City Council Budget 2011/12. \$50,000 is allocated to each Division.

This report is to seek Council approval of the 2011/12 DPIP program of works for Divisions 1–9.

**PURPOSE**

The purpose of this report is to seek Council approval for the 2011/12 Divisional Parks and Infrastructure Program. The approved funding will be used for the provision of new infrastructure in parks and open space and associated works as detailed for each Council Divisions 1-9. (Attachment A)

As the consultation process for Division 10 has yet to be finalised, a separate report will be submitted for Division 10 at a future Planning and Policy Committee meeting.

**BACKGROUND**

The *Local Government Act 2009* (*the Act*) commenced on 1<sup>st</sup> July 2010. Section 109 of the Act requires any discretionary funds available to a Councillor be used in accordance with the requirements under Section 150 *Local Government (Finance, Plans and Reporting) Regulation 2010*.

At the General Meeting of 30<sup>th</sup> June 2010, Council passed the following motion:

- To cease the use of Councillors' discretionary funds, effective 1<sup>st</sup> July 2010;
- To revoke the Councillors' Community Benefit Fund Policy (POL-2304) effective 1<sup>st</sup> July 2010, and
- That the Customer Services Department develop (with Councillor's input) and once approved, implement a new process for allocating funds to divisional parks and minor infrastructure for 2010/11. The new process will include decision-

making that does not involve an individual Councillor's sole discretion to determine the use of funds.

An interdepartmental working group, by using all currently available information regarding parks, open space and other public infrastructure, has prepared a 10 year list of possible capital works. This list will be used as a primary data source for the preparation of the DPIIP.

A range of planning documents were sourced in the development of the program including:

- Redland's Infrastructure Charges Schedule – Open Space
- Open Space: Asset Services and Management Plan
- Community requests from Proclaim
- Integrated Open Space Services (IOSS) Park Intercept Surveys (2005 – 2010)
- Redlands Physical Activity Strategy 2010
- Local Parks Catalogues 2010
- Redland City Council Child and Youth Friendly City Report Draft August 2010
- Strategic Review of Community Facilities- Community Halls Review 2010
- SMBI Seven Park Master Plans 2009
- Ramp Park Review 2008
- A Festival & Events Strategy for the Redlands – Final Report July 2008
- Shade in Parks Review and Plan 2008
- Built Environment Specifications Manual 2006
- Redland Shire Parks Play Strategy 2005 (not adopted)
- Open Space Planning Physical Activity Station Strategy (draft)
- RSC Access and Mobility, CPTED and Energy Conservation Audit of Parks and Toilets'
- SMBI & NSI Sport and Recreation Facilities and Services Strategies
- Sporting Park Master Plans – Pinklands, Henry Ziegenfusz Park etc.
- Community Safety Strategy (in review)
- Councillor's priorities and ideas

A 2011/2012 Divisional Parks and Infrastructure Program (DPIIP) has now been developed with the assistance of Councillors and key stakeholders across Council.

Please refer to the attached document for the table of proposed projects to be implemented under 2011/12 DPIIP.

## **ISSUES**

- Council has approved in the 2011/12 budget for the provision of \$500,000 to be available under Governance and Planning Department for the benefit of supplying park and other infrastructure.
- Some of the projects are still to be fully designed and costed and this may have implications in terms of delivery dates and location of the project within the park or open space.

- All of the projects will be fully costed under tendering processes. Again this may impact on delivery times and capacity if unforeseen issues arise.

## **RELATIONSHIP TO CORPORATE PLAN**

### **7. Strong and connected communities**

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs

## **FINANCIAL IMPLICATIONS**

Within the current 2011/12 budget an amount of \$500,000 has been allocated from General Revenue to facilitate the fulfilment of 2011/12 DPIIP.

Each project or group of projects still require further costing through the design and tendering phase of the projects. Delivery of some projects will be subject to these further investigations and availability of budget. The Open Space Planning Unit will be able to contribute some limited funds to assist projects to be delivered. One of the projects is also attracting State Government subsidy.

This report identifies projects to the value of \$443,020.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was not consulted and it is considered that the outcome of recommendations in this report will not result in any future amendments to the Redlands Planning Scheme since it is for parkland and open space.

## **CONSULTATION**

The Executive Leadership Group and Environmental Management Group support the current method of developing and implementing the DPIIP.

A series of internal workshops have been held between Parks and Conservation Services, the Environmental Management Group and the Project Delivery Group and developed the master list of projects for discussion purposes.

Each Councillor, having been sent a full list of possible Divisional projects, has now made changes and additions to the list. Discussions with each Councillor assisted in determining what the priorities were for each Division over a 2 year period. The 2011/2012 DPIIP has been developed from these discussions and investigations by relevant officers.

Some projects may require community engagement at a local level prior to construction.



**OPTIONS****PREFERRED**

That Council resolve to approve the program of projects prepared for the 2011/12 Divisional Parks and Infrastructure Program as attached.

**ALTERNATIVE**

That Council not approve the program of projects prepared for the 2011/12 Divisional Parks and Infrastructure Program.

**OFFICER'S RECOMMENDATION**

That Council resolve to approve the program of projects prepared for the 2011/12 Divisional Parks and Infrastructure Program as attached.

**COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr T Bowler  
Seconded by: Cr K Reimers

**That Council resolve to approve the program of projects prepared for the 2011/12 Divisional Parks and Infrastructure Program as amended and attached.**

**CARRIED** (en bloc)

## 12.2 CLOSED SESSION AT COMMITTEE

The Committee meeting was closed to the public under section 72(1) of the *Local Government (Operations) Regulation 2010* to discuss the following item, and following deliberation on this matter, the Committee meeting was again opened to the public.

### 12.2.1 VEGETATION PROTECTION ORDERS VPO 22, 24, 25 AND 26

**Datworks Filename:** L&E Local Law No 06 - Vegetation Protection

**Responsible Officer:** Gary Photinos  
Manager Environmental Management/Land Use Planning

**Author:** Candy Daunt  
Advisor Habitat Protection

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## EXECUTIVE SUMMARY

A Confidential Report from Manager Environmental Management/Land Use Planning was discussed in closed session at the Planning & Policy Committee, with the Committee Recommendation presented at today's General Meeting for consideration.

## COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr T Bowler  
Seconded by: Cr K Reimers

**That Council resolve as follows:**

- 1. To make an Interim Vegetation Protection Order under the provisions of Local Law 6 'Protection of Vegetation' on the identified trees as described in applications VPO 22, VPO 24, VPO 25 and VPO 26;**
- 2. That damage to the vegetation is only permitted under Section 27 (J) 'if the damage is allowed under a permit issued by Council under the provisions of this Local Law'; and**
- 3. That the confidential report and attachments remain confidential until the property owners have been notified by Council officers.**

**CARRIED** (en bloc)

**13 CUSTOMER SERVICES COMMITTEE 20 JULY 2011**

Moved by: Cr T Bowler  
Seconded by: Cr K Reimers

That the Customer Services Committee Minutes of 20 July 2011 be received.

CARRIED

[Customer Service Committee Minutes 20/7/2011](#)

**13.1 CUSTOMER SERVICES****13.1.1 MONTHLY REPORT FOR CUSTOMER AND COMMUNITY SERVICES  
GROUP MAY 2011**

**Dataworks Filename:** GOV Reports to Committee - Customer &  
Community Services (CCS)

**Attachments:** [Customer & Community Services Performance  
Reporting - May 2011](#)

**Responsible Officer:** Greg Jensen  
Manager Customer and Community Services

**Author:** Jodi Marchant  
Group Business Services Coordinator

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**EXECUTIVE SUMMARY**

This report outlines the key monthly activities for the Customer & Community Services Group including:

- Human Services Unit;
- Cultural Services Unit;
- Leisure and Recreation Unit;
- Customer Service Unit;
- Redland Performing Arts Centre

**PURPOSE**

To provide information to the Council on current performance levels and significant issues affecting service delivery.

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## BACKGROUND

The Customer & Community Services (C&CS) Group delivers a wide range of services at multiple locations throughout the City. The Group comprises five Units; these being Human Services, Cultural Services, Leisure and Recreation Services, Customer Service and Redland Performing Arts Centre.

While the group has its predominant focus on community services delivery a number of the services are operational under the Code of Competitive Conduct (Type 3 Businesses) under the Local Government Act. These include the Redland Performing Arts Centre, Straddie Holiday Parks and School Age Care Services.

Each of the teams in the Group reports monthly against a set of performance indicators. Variations from performance expectations are highlighted in the attached annexure. Achievements are also reported on as well as significant future events. Program deliverables and key projects are reported in tables. Each Service Manager summarises the most significant of these each month within the report to the Customer Services Committee. The annexure is provided for Councillors for reference to more detailed reporting if required.

## ISSUES

### Human Services Unit:

*Refer attachment 1*

- School Age Care;
- Respite;
- Home Assist Secure;
- Community Grants Program;
- Community Development.

### Summary of Activities

- Mobility Scooter Information workshop was held for seniors and people with disabilities on the 27th of May at Renaissance Retirement Village in Victoria Point with 40 people attending.
- Final modifications have been made to the Online Graffiti Database, training is currently being conducted with users of the system and this system is going live on 22 June 2011.
- Responded to community safety concerns along the Eprapah Creek pathway in Victoria Point, Capalaba Skate Park, Weinam Creek Car Park & One mile Jetty.

- Work has commenced on the Victoria Point Feasibility Study to identify strategies to improve community safety concerns in Victoria Point CBD, with key stakeholder's interviews being conducted by the consultant.
- Finalisation of the Their Space, My Space, Our Space Report, which is an analysis of the data gathered from 2,148 high school students who completed the Council young people and public space survey.
- Before School Care for May 2011 has seen an increase in attendance of 906 children when compared to Before School Care in May 2010. After School Care also saw an increase of 1,428 children when compared to May 2010.
- Client numbers for the Choices program continues to rise steadily with the program catering for a young demographic. Events such as discos, Broncos games, movies and dining out remain popular with the clients.
- Client numbers at BUCK remain at capacity with recent trips to Mt Tamborine, Leslie Harrison Dam and a City Cat ride on the Brisbane River, proving to be popular with male clients in particular.

**Cultural Services Unit:**

*Refer attachment 2*

- Libraries
- Redland Art Gallery
- Museums

**Summary of Activities***Libraries:*

- Young People's held National Simultaneous Story Time in the 3 mainland libraries which was very successful. ALIA (Australian Library and Information Association) organises National Simultaneous Story Time each year. The aim of the activity is to ensure "that more Australian children are involved in reading stories is an important part of contributing toward a more literate society. Every year, at over a thousand locations around Australia - libraries, schools, kindergartens, childcare centres and bookshops - 140,000 children read the same Australian children's book simultaneously and enjoy a range of supporting educational activities that promote the value of reading and literacy." In 2011 *Feathers for Phoebe* by Rod Clement was the chosen picture book.
- Local History - ABC TV recently visited the Redlands to film a segment for its new program *Who's been sleeping in my bed*, which is a Who do you think you are for houses instead of people. The house they chose was Doobawah in Ormiston built in the 1880's by the Cameron family. For background information they contacted our Local Historian, Tracy Ryan who started digging into the collection to help with their research. Tracy's research was a major focus of the show. Tracy spent two mornings with the ABC TV crew talking through the

records and also on site looking for remnants of a jetty and swimming baths that used to be in front of the house. It was all filmed and will be shown on the ABC in October.

*Art Gallery:*

- Children from Russell Island Primary School visited to participate in the children's activities and view their film "Days like These: A short film about Russell Island".
- The Redland Art Gallery, Cleveland, was closed for 10 days in May for maintenance works including the installation of new track hanging system. The new track reduces manual handling for all staff and volunteers and provides greater flexibility and speed with hanging. Unfortunately, the energy efficient lighting and some plaster work due to be undertaken at this time was cancelled due to budget constraints.
- A private individual donation of three artworks by prominent Australian artists to the value of \$24,650 was approved for the Redland Art Gallery collection through the Australian Government Cultural Gifts Program. These works will be showcased in the Redland Art Gallery collection.

*Museum:*

- The Heritage Festival was held in May by the Redland Museum and was very successful. The feedback from local businesses was very positive, especially the costumes. It was a great public relations exercise with more people coming to the Museum because of it. Visitor numbers in May 2010 were 768 and in May 2011 the figure was 5,398 and the museum confirmed that the increase was largely due to the festival.

**Leisure & Recreation Unit:**

*Refer attachment 3*

- Major Venues (Showgrounds, Aquatic Centre and Russell Island Pool);
- Community Halls;
- Recreation (Lifeguard Services);
- Cemeteries;
- Camping Grounds (Straddie Holiday Parks).

**Summary of Activities**

- In partnership with the Department of Communities, Sport and Recreation Services conducted two sports forums in Cleveland and Russell Island. The forum was attended by 67 people represented by a variety of sport, recreation and community groups. Topics included: Active inclusion, Event Management and Facility development. Feedback from participants was very high with keen

interest to see this type of forum continue on a range of topics. Currently in discussions with Sport and Recreation Services to look at the delivery of more programs later this year.

- Working with QLD Health in the implementation of a 6month Heart Moves program for SMBI. QLD Health has provided \$11,500 towards this program. The program is an initiative of the Heart Foundation that aims to encourage people at risk or long term inactive people into low intensity activity. This program will compliment work already being supported by the Local Sport and Recreation Officer and funding provided by Sport and Recreation Services under Active Inclusion.
- Ongoing issues between schools and sporting club over the use of fields not only at the showgrounds but in other sports parks as well. Increasingly schools are requesting to use these spaces as they are sport specific and of a high standard. The majority of our sports parks are at capacity and with this increase usage puts additional pressure on the fields which has limited time to recover. In addition there are some school groups who are not booking these fields through the parks bookings system hence we have no means of contacting users to the conditions of the fields or field closures. In collaboration with Parks and Conservation correspondence to schools will be sent to address the need for bookings and adhering to field closures.
- Update on fields (June) Due to the wet weather the ground condition of the showgrounds is such that 3 touch football fields are currently unusable due to the significant damage that would be caused if play were to continue. In addition all other fields including the multipurpose fields will have restricted use with priority given to the residents sporting club and events. Other users including school groups have been advised of the closures and to make alternative arrangements. The situation is being assessed on a weekly basis in collaboration with the resident clubs and parks and conservation.

#### **Customer Services Unit:**

*Refer attachment 4*

#### **Summary of Activities**

- No significant major activities to be reported for this month.

#### **Redland Performing Arts Centre:**

*Refer attachment 5*

#### **Summary of Activities**

- RPAC presented three performances of Motherhood the Musical, the fifth production in the 2011 performance season on Friday, 20 May and Saturday, 21 May in the RPAC concert hall. Motherhood the Musical is a hilarious musical journey about the lives and friendships of four very different mums sharing their

humorous insights into the challenges of motherhood. The performances attracted 1,399 patrons (93.3% of capacity).

## **RELATIONSHIP TO CORPORATE PLAN**

### **7. Strong and connected communities**

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs

- 7.1 Promote festivals, events and activities for people to come together, developing connections and networks to improve community spirit and enhance 'sense of place'
- 7.2 Provide access to quality services, facilities and information that meet the needs of all age groups and communities, especially disadvantaged and vulnerable people
- 7.3 Increase community safety, health and wellbeing by planning and delivering programs, services, partnerships, regulations and education
- 7.4 Increase the participation of people from all age groups and backgrounds in local heritage, the arts and cultural expression
- 7.5 Increase the physical activity participation of residents and deliver programs and incentives that strengthen opportunities for sport and recreation
- 7.6 Provide practical programs, support and guidance to the community sector in its delivery of highly valued support services and community projects
- 7.7 Increase children and young people's active participation in community life and support their social, cultural and physical development
- 7.8 Support "Ageing Well in the Redlands", to enable active participation in all aspects of community life
- 7.9 Actively participate in multi-agency forums to support the health and wellbeing of Indigenous residents of the Redlands and work with Aboriginal and Torres Strait Island communities in the Redlands to develop initiatives that respond to their aspirations

### **9. An efficient and effective organisation**

Council is well respected and seen as an excellent organisation which manages resources in an efficient and effective way

- 9.1 Deliver excellent leadership throughout the organisation for the benefit of the community



**FINANCIAL IMPLICATIONS**

There are no financial implications impacting Council as a result of this report.

**PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

**CONSULTATION**

Consultation has occurred with all Customer & Community Service Managers and the General Manager Customer Services.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr T Bowler  
Seconded by: Cr K Reimers

**That Council resolve to note the report and annexure.**

**CARRIED** (en bloc)

**13.1.2 MONTHLY REPORT FOR OPERATIONS AND MAINTENANCE GROUP**

**Dataworks Filename:** Gov Reports to Committee - Operations and Maintenance (OPM)

**Attachment:** [Operations and Maintenance – May 2011](#)

**Responsible Officer:** Lex Smith  
Manager Operations and Maintenance

**Author:** Tracy Carrick  
Group Administration Co-ordinator

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**EXECUTIVE SUMMARY**

The core activities of the Operations and Maintenance Group are contained within this report and cover the period 1 May to 31 May 2011.

- The Roads and Drainage Maintenance Unit;
- Parks and Conservation Unit;
- Environmental Education Unit; and
- Waste Unit

have all contributed to this report.

The Waste Management Unit is a type 2 business unit and this report will provide Council with a monthly update and on a quarterly basis the unit will report its performance against the key performance Indicators in the business performance plan

**PURPOSE**

To provide information to Council on the activities undertaken by the Operations and Maintenance Group and on a quarterly basis report on the performance of the Waste Business Unit against key performance indicators.

**BACKGROUND**

The Operations and Maintenance Group undertakes the day to day operational activities of environmental education and environmental extension programs, the maintenance and operation of Council's waste collection and disposal facilities, the maintenance of roads, drains, marine and quarry facilities and the maintenance of Council's parks reserves and assets. This range of activities is undertaken by Council's day labour and contractor workforce.

The group generally operates between the hours of 7am to 4.45 pm weekdays with an on call service for after hours, however the environmental education operates 6

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days per week and many evenings, with the waste facilities operating 7 days per week.

## **ISSUES**

### **ROADS AND DRAINAGE UNIT – Unscheduled Activities and Significant Events**

#### **Graffiti**

57 instances for a cost of \$2177.75

#### **Vandalism**

53 Instances of Vandalism

#### **Illegally Dumped Refuse**

6.9 tonnes waste / cost to dispose = \$1010.72

#### **Activities Status**

Nil comments – All Activities on target.

### **PARKS AND CONSERVATION UNIT– Unscheduled Activities and Significant Events**

#### **Graffiti**

40 instances for a cost of \$7884.46

#### **Vandalism**

0 instances of Vandalism

#### **Illegally Dumped Refuse**

1.33 tonnes waste / cost to dispose = \$140.00

#### **Activities Status**

Nil comments – All Activities on target.

### **ENVIRONMENTAL EDUCATION UNIT– Unscheduled Activities and Significant Events**

- World Turtle Day on May 22 attracted nearly 400 participants despite poor weather. Families enjoyed live turtle displays, face painting, walks, turtle screen printing and a range of kids activities.
- Cultivating Native Bonsai workshop held on May 7 with 22 participants.

### **IndigiScapes**

- The cafe at IndigiScapes was again very popular for Mother's Day and was booked out weeks in advance.
- New display on Banksias on the main display wall.
- The storage shed at IndigiScapes completed and all the Bushcare equipment moved from the old shed at the depot.
- Reptile interpretive signage installed in rock garden at front of IndigiScapes.

### **Extension Programs**

- Koala Community Planting held at Tipuana Drive, Capalaba on May 26. 55 participants helped to plant 2000 plants in all, including 200 koala food trees in this important koala movement area.
- Received a grant of \$13,000 from the Foundation for National Parks & Wildlife to carry out koala food tree plantings, in partnership with the Koala Action Group, at various Redlands locations.
- Our schools officer ran activities with 894 local students in the month of May at IndigiScapes and at various schools.
- Wildlife team attended the Million Paws Walk at Cleveland.

### **Activities Status**

- Nil comments – All Activities on target.

### **WASTE UNIT**

#### **Complaints**

Nine complaints were received in May regarding odour issues at Birkdale landfill. This was due to a number of reasons including:

- The site is a putrescibles landfill and odours are generated from the waste as it is being received and landfilled;
- The wet weather increases the rate of degradation of the waste which produces odours;
- The wet weather also causes leachate outbreaks which are very odorous and require excavation of older, generally more odorous waste to repair the seep.

Council is trialling a different type of odour control product through the compactor sprayers and through the fence sprayers. The product claims to encompass the odour rather than mask it.

## Site Reports

### **Birkdale Landfill and Transfer Station**

The landfill is in the final stages of filling

### **Redland Bay Waste Transfer Station**

All operations have been continuing as normal.

### **Giles Rd Hardfill site**

All operations have been continuing as normal.

### **North Stradbroke Island Waste Transfer Stations**

All operations have been continuing as normal.

### **SMBIs and Coochiemudlo Island Waste Transfer Stations**

All operations have been continuing as normal.

## **Closed Landfill Operations**

High methane levels were detected at Redland Bay Closed landfill at German Church Rd around two spots of south-east corner during early May (i.e. 10 -18 May). These spots were capped which has resulted in methane levels dropping to safe level. There is a significant buffer zone between the area where the high levels were detected and areas frequented by the general public. This site is now under monthly gas monitoring.

## **Waste Education Activities**

### **May 2011**

#### Highlights of the month

- On hold messages for Redland City Council:
  - Recycle right
- Snapshots in Bayside Bulletin:
  - Reduce, reuse, recycle and save!
  - Missed bins
- New green waste bin lid sticker, designed. Ready for the launch of the new green waste bins

- Bayside Bulletin featured an article on the front page highlighting Council's new green waste bin initiative and the new reduced fees and charges at the Waste Transfer Stations



Project Officer Robert Walford and Education Officer (Resources and waste) Claire Boyce show off some of the new bin options that will be available soon including a new green waste bin.

- Two additional Bayside Bulletin 'filler ads' were developed to be used when/if the Bulletin had any free space before it goes to press



- The 'Firebreak maintenance' flyer was updated to reflect correct and preferred disposal methods.
- Waste Operations hosted a stall the first ever Koala Fun Run. Information and a display on the new bin systems available for residents featured.
- 15 waste and 15 recycle bins were provided at the Koala Fun Run.
- 192 students, teachers and members of the community participated in waste education visits.

### Locations of visits

- Bayside Early Education Centre (1 x Preschool)
- Cleveland Scout Group (1 x Prep to Year 3)
- Alexandra Hills State School (3 x Year 4/5 classes)
- Vienna Woods State School (1 x Prep class)
- Star of the Sea Catholic Child Care Centre (1 x Preschool)

### **Activities Status**

Nil comments – All Activities on target.

## **RELATIONSHIP TO CORPORATE PLAN**

### **1. Healthy natural environment**

A diverse and healthy natural environment, with an abundance of native flora and fauna and rich ecosystems will thrive through our awareness, commitment and action in caring for the environment.

### **2. Green living**

Our green living choices will improve our quality of life and our children's lives, through our sustainable and energy efficient use of resources, transport and infrastructure, and our well informed responses to risks such as climate change.

### **3. Embracing the bay**

The benefits of the unique ecosystems, visual beauty, spiritual nourishment and coastal lifestyle provided by the islands, beaches, foreshores and water catchments of Moreton Bay will be valued, protected and celebrated.

## **FINANCIAL IMPLICATIONS**

There are no financial implications impacting Council as a result of this report.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

This report was prepared in consultation with Unit Service Mangers and numerous staff within the Operations and Maintenance group.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr T Bowler  
Seconded by: Cr K Reimers

**That Council resolve to note the report.**

**CARRIED** (en bloc)



### 13.1.3 MONTHLY REPORT FOR PROJECT DELIVERY GROUP

**Datworks Filename:** GOV Reports to Committee – Project Delivery Group

**Attachments:** [Attachment 1 for PDG Report June 2011](#)  
[Attachment 2a for PDG Report June 2011](#)  
[Attachment 2b for PDG Report June 2011](#)  
[Attachment 3 for PDG Report June 2011](#)

**Responsible Officer:** Brad Salton  
Manager Project Delivery Group

**Author:** Delia Dowthwaite  
Project Administrator

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### EXECUTIVE SUMMARY

The Project Delivery Group monthly report is presented to Council for noting.

### PURPOSE

The report provides a status and overall financial summary for projects undertaken by the Project Delivery Group in the 2010-11 financial year.

### BACKGROUND

The Project Delivery Group (PDG) is responsible for the delivery of capital and major operational projects. This involves developing detailed designs and costing for each project, coordinating the quotation or tendering process and the project delivery and/or construction of the works program

### ISSUES

Listed below are projects that reached practical completion since our last report on 6 June 2011.

- 45744-1 - Waste Water Disposal, Amity Pt Caravan Park NSI – grey water disposal
  - 10272 - RCCC Stage 1 SDP Works (RPAC) – installation anchor points
  - 40159 - Orana St Intersection Improvements, Victoria Point – precast traffic islands
  - 40184 - Tina Ave Seawall Replacement, Lamb Island – install sheet pile wall
  - 41138 - Upgrade Macleay Island Berthing Piles – upgrade berthing piles
  - 42320 - Wellington Point Queuing Beach – construct sand queuing beach
  - 40112-2 – Dog off Leash Areas – Pt Talburpin, Redland Bay
  - 40290 - Victoria Pt Reserve Playground – installation of shade sails
  - 40102 - Dundas St, Bushland Refuge, Ormiston – pathways, landscaping & nature based play elements
  - 40174 - Sandy Bay Dr Park, Victoria Pt – water bubbler
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- 40175 - Capalaba Regional Park – water bubbler
- 40176 - Raby Bay Esp Park, Ormiston – water bubbler
- 40296-1 - High Central Park, Macleay Island – demolition of dwelling
- 40181 – Harbour Park Cleveland – shade structure
- 40186 - William Stewart Park, Thornlands – pathway
- 40187 - Yeo Park, Victoria Pt – installation of shelter
- 40189 - Penrose Av Park, Redland Bay – installation of shade structures
- 40192 – Bailey Rd Park, Birkdale – pathway
- 40193 – Capalaba Regional Park – Dog Off Leash Area – install shelter
- 40230 – Brookvale Dr Park, Victoria Pt – installation of shade structures
- 40140-1 – Beveridge Rd – installation of kerb & channel and associated drainage
- 40158 – Mt Cotton Village – installation of culvert crossing
- 46044 – Raby Bay Revetment Walls – wall repairs
- 40136 – Canaipa Rd Path, Russell Island - pathway
- 40059 – The Shack – Southsea Tce, Macleay Island – pathway
- 30055 – Redland Bay Golf Course – demolition of dwelling
- 10054 – Coochiemudlo Public Hall – refurbishment
- 10244 – Rocky Passage Rd, Redland Bay – Environmental Assessment Report
- 10245 – Lagoon View Rd, Redland Bay – Environmental Assessment Report
- 30071 – Outridge St, Redland Bay – demolition of dwelling
- 70019-5 – Baythorn Final Reserve Est Works – dewater dam & site cleanup

PDG were assigned 273 capital and operational projects of varying degrees of complexity in the 2010-11 financial year. 252 projects reached practical completion prior to 30<sup>th</sup> June with 18 due for completion 1<sup>st</sup> Quarter 2011. Refer to Attachment 1 for projects completed since last report and those to continue into the 2011-12 financial year for completion.

## **RELATIONSHIP TO CORPORATE PLAN**

### **8. Inclusive and ethical governance**

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

- 8.5 Be transparent and consistent in the way we manage the organisation, its risks and obligations and ensure we are delivering against our priorities

## **FINANCIAL IMPLICATIONS**

There are no financial implications impacting Council as a result of this report.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

**CONSULTATION**

The Survey Services Manager, Design Services Manager, Project Management Services Manager and Construction Projects Services Manager have been consulted in the preparation of this report and are supportive of the recommendation.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr T Bowler  
Seconded by: Cr K Reimers

**That Council resolve to note the report.**

**CARRIED** (en bloc)

### 13.1.4 DUNWICH CEMETERY

**Datworks Filename:** GOV Reports to Committee - Customer & Community Services (CCS)

**Responsible Officer:** Greg Jensen  
Manager Customer and Community Services

**Author:** Russell Cook  
Leisure and Recreation Services Manager

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### EXECUTIVE SUMMARY

In 2005 Council extended the Dunwich Cemetery to allow for an additional 141 plots and at the same time closed the older section of the cemetery to any additional reservations and only plots in the new section were able to be reserved. The initial take up of reserved plots was slow and as on average only 10 burials are conducted at the cemetery each year, of which only 4 would be for immediate burials (allocated by Council officers for burials where a plot has not been reserved) it was assumed that the Cemetery would be operational for up to 20 years before another cemetery on North Stradbroke Island would be needed.

However of the 141 new plots, 25 have been used for burials and 88 plots have been reserved. With the current trend all remaining plots will be reserved by the end of July 2011. Of the remaining 28 plots officers recommend to withdraw 19 plots from the Booking System and they would not be available for reservation but would be used for immediate burials only. This would give Council up to 4 years to find another suitable site and develop it as the new cemetery on NSI.

### PURPOSE

The purpose of this report is for Council to consider the withdrawing of 19 plots from the Dunwich Cemetery reservation system and make them only available for immediate burials.

### BACKGROUND

In 2005 Council extended the Dunwich Cemetery to allow for an additional 141 plots and at the same time closed the older section of the cemetery to any additional reservations and only plots in the new section were able to be reserved. However a decision was made to honour the existing 106 plots that had previously been reserved in the older section. These actions were taken as staff when digging graves in the older section of the Cemetery were discovering human remains on a regular basis. This was due to inadequate records being kept of the location of previous graves some as early as the 1840's.

The initial take up of reserved plots was slow and as on average only 10 burials are conducted at the cemetery each year of which only 4 would be for immediate burials it was assumed that the Cemetery would be operational for up to 20 years before another cemetery on NSI would be needed.

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Since 2005 Council has received negative comments from Indigenous groups and individuals on NSI regarding the closure of the older section of the cemetery for reservation of new grave plots. However in recent times there has been a marked increase in the number of plots reserved in the new section. Of the 141 new plots, 25 have been used and 88 plots have been reserved. Of the remaining 28 plots officers recommend to withdraw 19 plots from the Booking System and not make them available for reservation but they will be used for immediate burials only. This is a standard industry practice and has been used by staff at the Cleveland Cemetery in recent times when that Cemetery was nearing capacity.

## **ISSUES**

Should the remaining 28 plots be reserved this would effectively close the cemetery to a major percentage of NSI residents, those who have not reserved a plot, with their only option being buried on the mainland at Redland Bay Cemetery. From previous experience this would create a considerable issue for NSI residents especially the indigenous population.

Councils Land Use Planning area has advised that they would look at meeting the requirements of a new cemetery for NSI in the Township Local Area Planning project with potential areas likely to be outside of the townships and on land subject to native title. However the commencement of the Township Local Area Planning project has been delayed by the State creating its vision for the Island (transitioning to the cessation of mining on NSI) and the Native title claim determination /negotiation.

This issue has been identified to Dept of Environment & Resource Management Officers during meetings to discuss future planning of NSI. Future discussions will be held to ensure the issue remains a priority

## **RELATIONSHIP TO CORPORATE PLAN**

### **7. Strong and connected communities**

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs

## **FINANCIAL IMPLICATIONS**

There are no financial implications impacting Council as a result of this report.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will result in some future amendments to the Redlands Planning Scheme.

## **CONSULTATION**

The following persons have been consulted in preparation of this report:

Manager, Customer and Community Services, Manager, Land Use Planning and the Admin Officer, Cemeteries.

Consultation has also occurred with the Manager Legal Services in relation to Local Law 3 provisions and also requirements under Native Title and the ILUA

## **OPTIONS**

### **PREFERRED**

- 1 That approval is given to withdraw 19 plots from the Dunwich Cemetery reservation system and make these plots available for immediate burials only;
- 2 That Council give a high priority to locating a suitable site and developing that site for a new cemetery on NSI.

### **ALTERNATIVE**

Officers continue to take reservations at Dunwich Cemetery until all sites are allocated and then advise NSI residents, that do not have a plot reserved, that their only option for burial would be on the mainland at Redland Bay Cemetery

### **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr T Bowler  
Seconded by: Cr K Reimers

**That Council resolve as follows:**

- 1. To approve the withdrawal of 19 plots from the Dunwich Cemetery reservation system and make these plots available for immediate burials only; and**
- 2. That Council give a high priority to locating a suitable site and developing that site for a new cemetery on North Stradbroke Island.**

**CARRIED** (en bloc)

### **13.1.5 REQUEST FOR BOYSTOWN TO BE ENGAGED UNDER DELEGATED AUTHORITY BY CHIEF EXECUTIVE OFFICER - PDG-40229 POINT LOOKOUT EMBELLISHMENTS**

**Dataworks Filename:** PDG-40229

**Responsible Officer:** Greg Finlay  
Service Manager – Project Management Services

**Author:** Nivedita Patel  
Senior Tenders and Contracts Officer

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#### **EXECUTIVE SUMMARY**

Point Lookout Hall refurbishment works on North Stradbroke Island are almost complete with landscaping construction works scheduled for the 2011/2012 financial year. The project includes minor demolition/building works and landscaping works such as construction of timber performance platform, concrete pathways around the Point Lookout Hall.

BoysTown has proposed to undertake the above works under a partnership funded by the State Department of Employment, Economic Development and Innovation (DEEDI), Skilling Queenslanders for Work Program and the Federal Department of Education, Employment and Workplace Relations (DEEWR) Indigenous Employment Program.

This combined funding from the State and Federal Governments provides the following multiple mutually beneficial outcomes:

- BoysTown opportunities to co-ordinate and provide skilling, employment and education opportunities to Indigenous youth (up to 10 disadvantaged young people) on North Stradbroke Island for a 16 week period from August to November 2011. The funding covers supervision, administration and participant wage costs; and
- Council to undertake a “Social Procurement” opportunity with BoysTown under Council’s Corporate Policy POL-3043 Corporate Social Responsibility (CSR).

In accordance with section 184 (a) of the *Local Government (Finance, Plans and Reporting) Regulation 2010*, and Council’s Corporate Procurement Policy POL-3043 (specifically Corporate Social Responsibility and Engagement of a Social Enterprise), this report seeks endorsement from Council to enter into a contract with BoysTown to undertake the works.

#### **PURPOSE**

The purpose of this report is to seek resolution from Council to:

1. Engage BoysTown under Council’s Corporate Procurement Policy POL-3043 (Corporate Social Responsibility and Engagement of a Social Enterprise) to
-

deliver goods and/or services on behalf of Council under a formal “materials only” contract arrangement for the amount up to \$185,000.00 excluding GST (\$203,500.00 including GST);

2. Appoint BoysTown as sole supplier for any incidental materials only (i.e. purchase of any materials that may be required for and during the construction, hire of plant and hire of equipment etc);
3. To appoint the Chief Executive Officer as Principal’s Representative for this contract;
4. Authorise the Chief Executive Officer to make, vary and discharge the above contract and sign all relevant documentation with BoysTown for the period of the agreed term; and
5. To authorise the Chief Executive Officer to delegate further the Council Contract Authority role to an appropriate officer within Council.

### **DELEGATED AUTHORITY REQUIREMENTS**

Under section 187, Entering into a contract under a delegation of the Local Government (Finance, Plans and Reporting) Regulation 2010, Council delegated authority to the Chief Executive Officer (CEO) to enter, negotiate, and conclude contracts and purchasing arrangements under the provisions of the *Local Government Act 1993* and Local Government Finance Standards (general meeting minutes 30/10/02) up to \$500,000 (including GST).

Under section 259 Delegation of the Chief Executive Officer powers of the Local Government Act 2009, the CEO has the authority to delegate to the General Managers and other Council officers to accept quotations and tenders and enter into contracts subject to the following conditions:

- a) An instrument of delegation has been issued and signed by the CEO;
- b) The value of the contract is within the limits and conditions outlined in the Instrument of Delegation; and
- c) The delegate has attended Purchasing and Technology One training.

The contract amount of this tender is under \$500,000 (including GST) and is therefore, within the CEO’s financial delegation limits and conditions.

### **ISSUES**

Under the *Local Government Act 1993* (the Act), and section 175 and s177(2)(a) of the *Local Government (Finance, Plans and Reporting) Regulation 2010*, Council would be required to seek competitive quotations for this work to be completed.

Under Section 184 (a) *the local government resolves it is satisfied that there is only 1 supplier who is reasonably available* to undertake the specified works around the Point Lookout Hall (sole supplier).



BoysTown (a local Social Enterprise) approached Council with confirmation of approved funding to undertake the specified works around the Point Lookout Hall. Based on the funding partnership agreement BoysTown has with the State Department of Employment, Economic Development and Innovation (DEEDI), Skilling Queenslanders for Work Program and the Federal Department of Education, Employment and Workplace Relations (DEEWR) Indigenous Employment Program it would be beneficial for Council to enter into a formal contract arrangement with BoysTown.

The proposed arrangement is supported by Council's Corporate Procurement Policy POL-3043, specifically Council's commitment to:

- Consideration and support of Corporate Social Responsibility (CSR) opportunities that enhance Councils ongoing sustainability. This may include but not necessarily limited to:
- Identification of opportunities to undertake "Social Procurement" with Council resolved and approved providers for particular commodities or services;
- Engagement of a Social Enterprise to deliver goods and/or services on behalf of Council under a formal contract arrangement as resolved by Council directly or by delegation.

#### **Details of Recommended Supplier**

The BoysTown proposal was reviewed and discussed by an evaluation panel comprising of the following officers:

- Greg Finlay - Service Manager (PMSU)
- Kristina Dickman – Snr Adviser Sport & Recreation (Planning & Policy)
- Ellen Irving – Project Officer (Community & Social Planning)
- Nivedita Patel – Snr Tenders and Contracts Officer (PDG)

Representatives from BoysTown and Council officers from Sport & Recreation and Project Delivery Group met to discuss the proposed project requirements and have agreed on the approach and responsibilities for construction as follows:

<b>Task</b>	<b>Responsibility</b>
Project Management	Council (PDG)
Detailed design and project scope	Council
Permits and approvals	Council (PDG)
Notification of works	Council (PDG)
Coordination, supervision, administration and participant wage costs for the construction of boardwalk and associated	BoysTown through funding from: <ul style="list-style-type: none"> <li>• Skilling Queenslanders for Work</li> </ul>

Task	Responsibility
works to complete links to existing concrete pathways	Program (State Govt) <ul style="list-style-type: none"> <li>• Indigenous Employment Program (Federal Government)</li> </ul>
Supply of materials required during the construction (e.g. purchase of any materials required for the construction of the boardwalk, hire of plant and hire of equipment etc)	Council Contract with BoysTown to deliver project

The evaluation panel has:

- Verified that BoysTown is registered as a public company (public benevolent institution) and has a current Building Services Authority Licence as a builder (open licence);
- Confirmed that under the funding partnership arrangement, the participants will be paid award casual wages (by BoysTown) for the period of employment and will receive training and accreditation in Workplace Health and Safety and general construction;
- Specified that the BoysTown's supervisor is required to be a trade's qualified carpenter experienced in working and training young people;
- Agreed that Redland City Council will reimburse BoysTown for any incidental materials only (i.e. purchase of any materials that may be required for and during the construction, hire of plant and hire of equipment etc). This requires BoysTown to be appointed as a sole supplier that a formal contract/purchase order can be raised with them for the supply of such incidental materials; and
- Determined that this arrangement is the most cost effective method to achieve a mutually beneficial outcome.

### Recommendation

This recommendation is in alignment with Council's Corporate Procurement Policy POL-3043 consideration and support of Corporate Social Responsibility (CSR) opportunities that enhance Council's ongoing sustainability. This may include but not necessarily limited to:

- Identification of opportunities to undertake "Social Procurement" with Council resolved and approved providers for particular commodities or services; and
- Engagement of a Social Enterprise to deliver goods and/or services on behalf of Council under a formal contract arrangement as resolved by Council directly or by delegation.

This project proposal provides an opportunity to enhance the employment skills of an "at risk" group of young people as well as achieving cost effective delivery of

community infrastructure. Representatives from BoysTown (a Social Enterprise) and Council officers from Sport & Recreation and Project Delivery Group have met to discuss the project and have agreed on the approach and responsibilities for construction.

BoysTown have previously demonstrated their ability to successfully undertake this type of project by undertaking similar types of projects across Redland City.

It is proposed that Council enter into a formal contract with BoysTown for the supply of labour, materials and construction of the specified works around the Point Lookout Hall, North Stradbroke Island for the value up to \$185,000.00 excluding GST (\$203,500.00 including GST). This contract is based on Council paying for materials component only.

## **RELATIONSHIP TO CORPORATE PLAN**

### **5. Wise planning and design**

We will carefully manage population pressures and use land sustainably while advocating and taking steps to determine limits of growth and carrying capacity on a local and national basis, recognising environmental sensitivities and the distinctive character, heritage and atmosphere of local communities. A well-planned network of urban, rural and bushland areas and responsive infrastructure and transport systems will support strong, healthy communities.

### **7. Strong and connected communities.**

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs.

## **FINANCIAL IMPLICATIONS**

This project has been budgeted for in the 2011/2012 financial year Sport and Recreation Works Program.

The RCC approved Capital Works budget amount is \$185,000.00 excluding GST.

## **CONSULTATION**

The Senior Advisor Sport & Recreation, Service Manager Project Management Services, Project Officer and the Manager Community and Social Planning were consulted in the preparation of this report and all are in agreement with the recommendation.

**OPTIONS****PREFERRED**

That Council resolve to:

1. Engage BoysTown under Council's Corporate Procurement Policy POL-3043 (Corporate Social Responsibility and Engagement of a Social Enterprise) to deliver goods and/or services on behalf of Council under a formal "materials only" contract arrangement for the amount up to \$185,000.00 excluding GST (\$203,500.00 including GST) as resolved by Council directly;
2. Appoint BoysTown as sole supplier for any incidental materials only (i.e. purchase of any materials that may be required for and during the construction, hire of plant and hire of equipment etc);
3. Appoint the Chief Executive Officer as Principal's Representative for this contract;
4. Authorise the Chief Executive Officer to make, vary and discharge the above contract and sign all relevant documentation with BoysTown for the period of the agreed term; and
5. To authorise the Chief Executive Officer to further delegate the Council Contract Authority role to an appropriate officer within Council.

**ALTERNATIVE**

That Council decline to appoint BoysTown under Council's Corporate Procurement Policy POL-3043 (Corporate Social Responsibility and Engagement of a Social Enterprise) for this project and the proposal go to public tender for the construction works (labour and materials) which will incur significant additional costs to Council.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr T Bowler  
Seconded by: Cr K Reimers

That Council resolve as follows:

1. Pursuant to Section 184 (a) of the *Local Government (Finance, Plans and Reporting) Regulation 2010*, and under Council's Corporate Procurement Policy POL-3043 (Engagement of a Social Enterprise) it is satisfied that BoysTown is the only local Social Enterprise currently available with funding to deliver goods and/or services on behalf of Council under a formal "materials only" contract arrangement for the amount up to \$185,000.00 excluding GST (\$203,500.00 including GST) as resolved by Council directly;
  2. Appoint BoysTown as sole supplier for any incidental materials only (i.e. purchase of any materials that may be required for and during the construction, hire of plant and hire of equipment etc);
-

3. **Appoint the Chief Executive Officer as Principal's Representative for this contract;**
4. **Authorise the Chief Executive Officer to make, vary and discharge the above contract and sign all relevant documentation with BoysTown for the period of the agreed term; and**
5. **To authorise the Chief Executive Officer to further delegate the Council Contract Authority role to an appropriate officer within Council.**

**CARRIED** (en bloc)

## 13.2 CLOSED SESSION AT COMMITTEE

The Committee meeting was closed to the public under section 72(1) of the *Local Government (Operations) Regulation 2010* to discuss the following item, and following deliberation on this matter, the Committee meeting was again opened to the public.

### 13.2.1 AWARD OF GREENWASTE COLLECTION CONTRACT

**Dataworks Filename:** WM Strategy

**Responsible Officer:** Elisa Underhill  
Manager Commercial Services

**Author:** Paula Kemplay  
Senior Advisor Waste Planning

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## EXECUTIVE SUMMARY

A confidential report from Manager Commercial Services dated 11 July 2011 was discussed in closed session at Committee and is presented to today's General Meeting for consideration of the Committee Recommendation.

## COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr T Bowler  
Seconded by: Cr K Reimers

### That Council resolve to:

1. **Accept the attached schedule of rates and enter into a contract variation with JJ Richards Pty Ltd under the terms and conditions of Contract RWW-0028 Provision of Waste Collection Services for the period of 1 October 2011-29 June 2016 for the collection of greenwaste services at an estimated contract value of \$2,100,000 excluding GST over the period;**
2. **Delegate the Chief Executive Officer, under s.257(1)(b) of the *Local Government Act 2009*, the authority to:**
  - a. **Make, vary and discharge the contract in accordance with the agreed contract terms for any changes;**
  - b. **Sign all relevant documentation;**
  - c. **Note the contents of the confidential evaluation matrix and resolve that it remains confidential together with the financial viability assessments by Corporate Scorecard;**

- d. Increase the capital budget for purchase of bins from \$50,000 to \$120,000 assuming an initial take up rate of 3,000 bins in 2011/12;
- e. Provide standard bins with vented lids for the provision of the service;  
and
- f. Swap over to red lids as part of the greenwaste bin distribution.

**CARRIED** (en bloc)

**14 CORPORATE SERVICES & GOVERNANCE COMMITTEE 20 JULY 2011**

Moved by: Cr C Ogilvie  
Seconded by: Cr B Townsend

That the Corporate Services & Governance Committee Minutes of 20 July 2011 be received.

CARRIED

[Corporate Services & Governance Committee Minutes 20/7/2011](#)

**14.1 CUSTOMER SERVICES****14.1.1 HIRER FEES - POINT LOOKOUT HALL**

**Datworks Filename:** GOV Reports to Committee - Customer & Community Services (CCS)

**Responsible Officer:** Greg Jensen  
Manager Customer and Community Services

**Author:** Russell Cook  
Leisure and Recreation Services Manager

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**EXECUTIVE SUMMARY**

The refurbishment of the Point Lookout Community hall is due for completion on 30 September 2011.

The current Hall Hire Fees set in the 2011/2012 Budget do not reflect the improved condition of the main hall or the additional areas available for hire.

A Business Plan has been developed for the new facility which recommends an increase in the current Hall Hire Fees.

**PURPOSE**

The purpose of this report is to recommend an alternative fee structure to what has previously been approved in the 2011/2012 Budget for the Point Lookout Hall.

The new fee structure has been recommended in the Hall's Business Plan which was approved by Council Officers in May 2011.

**BACKGROUND**

The Point Lookout Hall refurbishment works commenced in 2010 with a budget of \$950,000. The budget comprised a Council contribution of \$306,000, funding from both the State Government's Rural Living Infrastructure Program (\$300,000) and the Federal Government's Get Communities Working Jobs Fund (\$344,000).

The refurbishment works include:

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- New amenities, storage and kitchen
- New facade and roof
- New floor to the hall and library
- New decks to the south and north of the hall (adding significant floor space)
- Rainwater tanks, provision for solar energy and other 'green' elements

The refurbishment works are expected to be completed by 30<sup>th</sup> September, 2011 with landscape works to commence soon after. The landscape works include the construction of a performance platform at the rear of the hall, entry statement, signage, concrete footpaths and a boardwalk to the beach.

When officers were asked to input data for developing the 11/12 Fees & Charges Budget, the fees associated with the old hall were provided, as the Business Plan including a new fee structure for the redeveloped hall, had not been completed.

This Business Plan has now been completed and recommends the following Hire Fees:

POINT LOOKOUT HALL ONLY	2011/12 Original				2011/12 - Proposed			
	UNIT	Base Charge	GST	Final Charge	UNIT	Base Charge	GST	Final Charge
<b>DESCRIPTION</b>								
<b>Note:</b>								
<b>All charges listed are Profit or Full Hire Charges with reductions as per the following:</b>								
<b>Regular Use Hourly Use Charges:</b> Community Based Profit attracts 25% discount, Non-Profit 50% and Reduced 75% of Profit Rates (all rates are rounded to the nearest 5 cents).								
<b>Event Use Charges (Workshops):</b> Community Based Profit attracts 25% discount, Non-profit attracts 50% discount and Reduced 66% of profit rates (all rates are rounded to the nearest dollar)								
<b>Event Use Charges (Parties/ Weddings):</b> Non-profit attracts 20% discount								
<b>Usage between the hours of 6am and 9am :</b> Regular hirers are offered a 10% reduction in fees for usage within this period on weekdays only.								
<b>Midweek Discount</b> Event - Parties/weddings attract a 25% discount (Monday to Thursday)								
<b>A reduced rate</b> may be granted to registered charities or new groups on a short term basis at the discretion of the Manager.								
<b>COMMUNITY HALLS - NORTH STRADBROKE IS - Point Lookout</b>								
<b>WHOLE HALL</b>								
<b>Profit (Regular Users)</b>	per hour	17.68	1.82	20.00	per hour	18.50	1.85	20.35
<b>Profit - (Event - Workshops)</b>	per day	195.45	19.55	215.00	per day/night	294.55	29.45	324.00
<b>Profit - (Event - Parties/Weddings)</b>	per day/night	195.45	19.55	215.00		43.36	43.63	480.00
<b>Facilities &amp; Equipment</b>								
Kitchen, Deck & Garden areas included in above fees								
<b>ON THE DECK</b>								
<b>Profit (Regular Users)</b>	per hour	0.00	0.00	0.00		9.28	0.92	10.20
<b>Profit (Event - Workshops)</b>	per day	0.00	0.00	0.00		147.27	14.73	162.00
<b>Profit (Event - Parties/Weddings)</b>	per day/night	0.00	0.00	0.00		226.10	23.90	250.00
<b>Facilities &amp; Equipment</b>								
Deck, kitchen, BBQ and Garden areas								

The hire fees especially for Event Hire bookings can be attributed to the higher cost of maintaining the facility to an “as new” standard which normally would not be provided by a community facility. There will also be additional costs to Council in operating a facility that will attract one off users (weddings/workshops).

## **ISSUES**

In Revenue terms, the full benefit of the hall refurbishment is unlikely to be seen in the 11/12 budget while:

- Final touches are made to the hall refurbishment
- Landscaping work is scoped and implemented, including the boardwalk to the beach
- Marketing activity begins in earnest
- There will be a lag in full utilisation due to bookings of events being made well in advance.

Should the increased fees be adopted the Hall revenue for the 9 months the hall will be operational in 11/12 is estimated to be \$17,425, with expected expenditure of \$24,315.

A Budget Review submission will be required to include these changes to the 11/12 budget at the first budget review.

## **RELATIONSHIP TO CORPORATE PLAN**

### **7. Strong and connected communities**

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs

- 7.1 Promote festivals, events and activities for people to come together, developing connections and networks to improve community spirit and enhance ‘sense of place’.

## **FINANCIAL IMPLICATIONS**

This recommendation requires a change to the current year’s budget. A Budget Review submission will be required to include the changes to Revenue and Expenditure to reflect not only the new fees structure but also the reduced period the hall will be operational in the 11/12.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

**CONSULTATION**

Officers from both Customer & Community Services and Policy & Planning coordinated the Business Plan for the Hall, which was produced by 99 CONSULTING.

**OPTIONS****PREFERRED**

That Council adopt the amended 2011/2012 Fees & Charges for the Point Lookout Hall, as recommended in the Point Lookout Hall Business Plan.

**ALTERNATIVE**

That Council retain the existing Fees & Charges for the Point Lookout Hall that were previously adopted in the 11/12 Budget.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr C Ogilvie  
Seconded by: Cr D Henry

**That Council resolve to adopt the amended 2011/2012 Fees & Charges for the Point Lookout Hall, as recommended in the Point Lookout Hall Business Plan.**

**On moving the balance of the report, which included Item 14.1.1, a correction was noted by the General Manager Customer Services to correct the figures in the table on page 52 to amend the base figure for 'Profit – (Event – Parties/Weddings)' to read \$436.36 (with GST added of \$43.63 equalled the Final Charge of \$480.00).**

**CARRIED** (en bloc)

## 14.2 CORPORATE SERVICES

### 14.2.1 JUNE 2011 – PRELIMINARY MONTHLY FINANCIAL REPORTS

<b>Datworks Filename:</b>	<b>FM Monthly Financial Reports to Committee</b>
<b>Attachment:</b>	<a href="#"><u>RCC Monthly Report June 2011</u></a>
<b>Responsible Officer:</b>	<b>Luke Wallace Manager Corporate Planning Performance and Risk</b>
<b>Author:</b>	<b>Kevin Lamb Financial Reporting Services Manager</b>

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### EXECUTIVE SUMMARY

Section 152(2) of the *Local Government (Finance Plans & Reporting) Regulation 2010* requires the Chief Executive Officer to present the financial report to a monthly meeting.

The suite of attached reports represents preliminary results for June 30, 2011. Final 30 June, 2011 statements are currently under development and will be available towards the end of August.

It should be noted that the property plant and equipment transferred to Allconnex remains in Council's balance sheet at 30/6/2011. Accounting treatment/entries will be posted to transfer these balances out when Council's interest in Allconnex is finalised and once confirmation of accounting treatment has been provided to RCC by the external auditors.

The financial statements for June 2011 demonstrate that Council exceeded targets set in the 2010-2011 budget for six of the seven Financial Stability Key Financial Performance Indicators. These are:

- level of dependence on general rate revenue;
- ability to pay our bills – current ratio;
- ability to repay our debt – debt servicing ratio;
- cash balance;
- cash balances – cash capacity in months; and
- long term financial stability – debt to assets ratio

The following Financial Stability Ratio Key Financial Performance Indicator is outside of Council's target range:

- operating performance
-

With respect to the five measures of sustainability adopted as part of the 2010-2011 budget, Council is currently meeting three of the five targets. These are:

- net financial liabilities ratio;
- interest cover ratio; and
- asset consumption ratio.

Council's operating surplus ratio is outside of Council's target range and Council's system is currently being structured to measure its' asset sustainability ratio.

## **PURPOSE**

The purpose is to present the June 2011 financial report to Council and explain the content and analysis of the report. Section 152(2) of the *Local Government (Finance, Plans & Reporting) Regulation 2010* requires the Chief Executive Officer of a local government to present statements of its accounts to the local government.

## **BACKGROUND**

The Corporate Plan contains a strategic priority to support the organisation's capacity to deliver services to the community by building a skilled, motivated and continually learning workforce, ensuring assets and finances are well managed, corporate knowledge is captured and used to best advantage, and that services are marketed and communicated effectively.

## **ISSUES**

Please refer to the attached Monthly Financial Performance Report.

## **RELATIONSHIP TO CORPORATE PLAN**

### **8. Inclusive and ethical governance**

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

- 8.7 Ensure Council resource allocation is sustainable and delivers on Council and community priorities
- 8.8 Provide clear information to citizens about how rates, fees and charges are set and how Council intends to finance the delivery of the Community Plan and Corporate Plan

## **FINANCIAL IMPLICATIONS**

Refer to the attached Monthly Financial Performance Report.

**PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

**CONSULTATION**

Consultation has taken place amongst the Executive Leadership Group.

**OPTIONS****PREFERRED**

That Council resolve to note the End of Month Financial Reports for June 2011 and explanations as presented in the Monthly Financial Performance Report.

**ALTERNATIVE**

That Council requests additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr C Ogilvie  
Seconded by: Cr D Henry

**That Council resolve to note the End of Month Financial Reports for June 2011 and explanations as presented in the attached Monthly Financial Performance Report.**

**CARRIED** (en bloc)

**14.2.2 QUARTERLY PROJECTS AND BUSINESS UNIT ACTIVITY REPORTS**

<b>Datworks Filename:</b>	<b>Quarterly Projects and Business Unit Activity Reports</b>
<b>Attachment</b>	<a href="#"><u>Quarterly Project Reports June 2011</u></a>
<b>Responsible Officer:</b>	<b>Luke Wallace Manager Corporate Planning Performance and Risk</b>
<b>Author:</b>	<b>Kevin Lamb Financial Reporting Services Manager</b>

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**EXECUTIVE SUMMARY**

The attached reports include:

- the preliminary business activity statements for Council's business activities subject to the Code of Competitive Conduct; and
- selected operational and capital project expenditure across individual groups and departments of Council for the cumulative position as at the end of June 2011.

**PURPOSE**

Council resolved to apply the Code of Competitive Conduct to 10 business units as part of its 2010/11 adopted budget. This report highlights preliminary actual to budget results for revenue and expenditure and provides commentary on major variations.

This report also presents year to date expenditure against revised and original budgets for selected operational and capital projects across the groups and departments of Council.

**BACKGROUND**

The suite of strategic financial reports containing Council's operating statement, balance sheet, cash flows and results against key financial performance indicators is presented as a separate report to Council.

This report presents the operational results for 9 of the 10 business activities Council adopted as part of its 2010/11 budget process in addition to selected operational and capital project expenditure across individual groups and departments of Council.

**ISSUES**

Nil.

## RELATIONSHIP TO CORPORATE PLAN

### 8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

8.7 Ensure Council resource allocation is sustainable and delivers on Council and community priorities

8.8 Provide clear information to citizens about how rates, fees and charges are set and how Council intends to finance the delivery of the Community Plan and Corporate Plan

## FINANCIAL IMPLICATIONS

Preliminary financial reports for 9 of the 10 business activities that Council has resolved to apply the Code of Competitive Conduct to are in the attached report. Reporting for the Wharves and Jetties business activity is still under development.

### Redland Art Gallery

Redland Art Gallery had operating revenue of \$596,950, \$91,269 below revised budget and operating expenses of \$590,312, \$85,981 below budget. The main driving factors in this result were net internal costs \$56,917 below budget and employee costs \$29,021 below budget.

### School Age Care

School Age Care had operating revenue of \$3,232,084, \$7,265 below revised budget and operating expenses \$3,153,330, \$59,254 below budget. The main driving factors in this result were fees and charges \$13,163 below budget, employee costs \$17,812 below budget and goods and services \$38,255 below budget.

### Cemetery Development & Maintenance

Cemetery Development & Maintenance had operating revenue of \$351,166, \$28,524 below revised budget and operating expenses of \$344,008, \$28,768 above budget. The main driving factor in this result was goods & services \$26,241 above budget.

### Fleet Leasing and Operations

Fleet Leasing and Operations had operating revenue of \$991,091, \$337,127 above revised budget and operating expenses of (\$2,532,312), \$252,011 below budget. The main driving factors in this result were operating grants & subsidies \$125,709 above budget, other revenue \$211,418 above budget, goods & services \$107,169 above budget and net internal costs \$357,981 below budget.



### Quarry Operations

Quarry Operations had operating revenue of \$81,863, \$13,471 above revised budget and operating expenses of \$23,240, \$50,906 above budget. The main driving factors in this result were employee costs \$43,190 and goods and services \$34,659 below budget and net internal costs \$128,754 above budget.

### Caravan Parks and Camping

Caravan Parks and Camping had operating revenue of \$3,225,847, \$449,962 above revised budget and operating expenses of \$2,770,697, \$110,779 above budget. The main driving factors in this result were goods & services \$69,188 above budget, net internal costs \$47,218 above budget and other full cost attribution \$33,740 below budget.

### Building Certification

Building Certification had operating revenue of \$955,826, \$219,057 above revised budget and operating expenses of \$955,604, \$79,865 below budget. The main driving factors in this result were employee costs \$87,438 below budget and other full cost attribution \$17,940 above budgets.

### Redland Performing Arts Centre

Redland Performing Arts Centre had operating revenue of \$2,088,443, \$27,625 above revised budget and operating expenses of \$1,710,146, \$111,874 above budget. The main driving factors in this result were employee costs \$36,510 above budget, goods and services \$41,078 above budget and other revenue \$61,523 above budget.

### Tourism Development

Tourism Development had operating revenue of \$614,899, including a Community Service Obligation amount of \$605,272, \$23,581 below revised budget and operating expenses of \$614,899, \$55,130 below budget. The main driving factors in this result were goods and services \$30,461 below budget and employee costs \$26,810 below budget.

### Selected Operational Projects

Expenditure on operational goods and services was under revised budget by \$3.2 million at 30/6/2011 implying significant delays in the commencement and completion of 2010/11 operational projects and issues relating to the phasing of the revised budget. Major areas that are behind in operational expenditure include Infrastructure Development (\$737K), Parks and Conservation (\$637K), Project Management Services (\$523K), Waste (\$482K), Human Services (\$434K), Land Use Management (\$264K), Information Management (\$235K), and Facilities Services (\$223K).

Significant individual projects behind budget include:

Cleveland Library	\$514K
Plant Operation	\$450K
Mainland Sealed	\$247K
Network & Voice	\$215K
Capalaba Library	\$190K
Weinam Creek Car Park	\$172K
Raby Bay Canal	\$145K
Jetties Ramps Pontoons	\$144K
Swimming Pool inspection project	\$132K

The attached report provides details on the progress of an extensive list of other selected projects.

### Selected Capital Projects

The capital expenditure program is behind year to date revised budget by 10.9% or \$6.0M at 30/6/11. Main areas behind budget are Planning & Policy \$2.8M, Customer Services \$1.8M, and Corporate Services \$1.5M.

Large capital projects behind schedule include:

RDQ Construction Overheads	\$2.4M
Point Lookout Gorge Boardwalk Stage 2	\$650K
Ziegenfusz/Cleveland Redland Bay Rd Intersection	\$600K
Bus Stops & Lay Bys	\$312K
CNG Alternative	\$300K
Divisional Park	\$296K
Dinwoodie Rd	\$285K
Weinam Creek Car Park Upgrade (Design)	\$280K
Pt Lookout Hall Extension	\$221K

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

Consultation has taken place amongst the Executive Leadership Group.

**OPTIONS****PREFERRED**

That Council resolve to note the quarterly operational and capital project reports in addition to the Business Unit reports to which the Code of Competitive Conduct applies for June 2011, as presented in the following attachments:

- 1 Business activity statements; and
- 2 Selected Operational and Capital Projects expenditure reports.

**ALTERNATIVE**

That Council requests additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr C Ogilvie  
Seconded by: Cr D Henry

**That Council resolve to note the quarterly operational and capital project reports in addition to the Business Unit reports to which the Code of Competitive Conduct applies for June 2011, as presented in the following attachments:**

- 1. Business activity statements; and**
- 2. Selected Operational and Capital Projects expenditure reports.**

**CARRIED** (en bloc)

### 14.3 GOVERNANCE & PLANNING

#### 14.3.1 APPOINTMENT OF BRISBANE SHOW HOLIDAY IN THE REDLANDS 2012

**Dataworks Filename:** HRM Gazetted Public Holidays

**Responsible Officer:** Nick Clarke  
General Manager Governance & Planning

**Author:** Nick Clarke  
General Manager Governance & Planning

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#### EXECUTIVE SUMMARY

The Minister for Education and Industrial Relations wrote to Council on 4 July 2011 seeking Council's application for the appointment of a show holiday for the district in 2012.

Council has previously reviewed this matter in relation to the Brisbane Show holiday and has accepted the recommendation of maintaining the status quo by applying for the holiday on the Monday of the week the Brisbane Show holiday is declared.

This report recommends that Council continues this tradition by nominating Monday 13 August 2012 as the show holiday for next year.

#### PURPOSE

This report is presented with the recommendation to Council to resolve to make a request to the Minister for Education and Industrial Relations under Section 4 of the *Holidays Act 1983* for a 'Brisbane Show Holiday in Redlands' for 2012.

#### BACKGROUND

Each year Council receives a request from the Minister responsible for the administration of the *Holiday Act 1983* for Council to determine a date for a show holiday the next year.

In 2010 Council's Marketing & Communications Group conducted a community consultation and survey, with the result that Council accepted the recommendation of keeping the Monday of the week the Brisbane Show holiday is declared.

The Brisbane Show holiday is proposed to be held on Wednesday 15 August 2012. Council is required to nominate its preference for the 'Brisbane Show Holiday in Redlands'. It is suggested that to maintain the existing arrangements and community expectations, that Council nominates Monday 13 August 2012.

Council's application for the district holiday must be received by the Minister before 29 July 2011.

## ISSUES

### Business Issues:

The Brisbane Show holiday in the Redlands has always been provided on a different day from the Brisbane Show holiday as, amongst other reasons, it provides benefits to business.

### Community Issues:

Community consultation was conducted in 2010 with a survey of 500 members of Council's 'Redlands Pulse' and attendees at a Cleveland Central Business Forum. Neither process resulted in a significant desire for change to the current arrangements.

## RELATIONSHIP TO CORPORATE PLAN

### 7. Strong and connected communities

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs.

- 7.1 Promote festivals, events and activities for people to come together, developing connections and networks to improve community spirit and enhance 'sense of place'

### 6. Supportive and vibrant economy

Businesses will thrive and jobs will grow from opportunities generated by low impact industries, cultural and outdoor lifestyle activities, ecotourism and quality educational experiences.

- 6.1 Bolster the local economy and local employment by providing business support to local companies, promoting social enterprise and providing opportunities for creativity, diversity and entrepreneurial activity

## FINANCIAL IMPLICATIONS

This recommendation does not require any change to the current year's budget as funds have already been considered and allocated in the current budget.

## OPTIONS

### PREFERRED

That Council resolve to give notice, prior to the deadline of 29 July 2011, in accordance with Section 4 of the *Holidays Act 1983*, to the Minister for Education and Industrial Relations, that a 'Brisbane Show Holiday in the Redlands' be appointed as a special holiday in Redland City on Monday 13 August 2012.

**ALTERNATIVE**

That Council resolve to give notice as above but specifying another date for the show holiday.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr C Ogilvie

Seconded by: Cr D Henry

**That Council resolve to give notice, prior to the deadline of 29 July 2011, in accordance with Section 4 of the *Holidays Act 1983*, to the Minister for Education and Industrial Relations, that a 'Brisbane Show Holiday in the Redlands' be appointed as a special holiday in Redland City on Monday 13 August 2012.**

**CARRIED** (en bloc)

**14.3.2 2011 LGAQ ANNUAL CONFERENCE - PROPOSED REDLAND CITY COUNCIL MOTIONS**

**Dataworks Filename:** GOV LGAQ Annual Conference

**Responsible Officer:** Nick Clarke  
General Manager Governance & Planning

**Author:** Trevor Green  
Senior Advisor Environmental Health

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**EXECUTIVE SUMMARY**

The Local Government Association of Queensland (LGAQ) 115<sup>th</sup> Annual Conference is being held on the Gold Coast from 3-6 October 2011.

Council may bring forward for discussion any subject pertaining to matters of common concern to members (local governments). To this aim, part of the programme includes the opportunity for Councils to submit motions on various topics for consideration by the conference.

This report recommends that Council submit motions regarding:

1. Local government autonomy in setting charges.
2. Capping of State bulk water charges.
3. Development of COAG-style state and local government forum.
4. Setting of Councillor's remuneration by the Local government Remuneration and Discipline Tribunal.

**PURPOSE**

The purpose of this report is to propose the following motions be submitted by Redland City Council for consideration at the 115<sup>th</sup> Annual Conference of the Local Government Association of Queensland.

**BACKGROUND**

The LGAQ Annual Conference is the principal conference in Queensland relating to local government. The conference specifically caters for the important and challenging role of leading local governments in Queensland. The 115<sup>th</sup> annual conference of the Local Government Association Queensland (LGAQ) will take place on the Gold Coast from 3-6 October this year. The conference theme for this year is *Dare to be Different*.

Rule 25 (A) of the LGAQ states that any Member of the association may bring forward for discussion any subject connected with the objects of the association or pertaining to matters of common concern to members (local governments). To this

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aim, part of the programme includes the opportunity for Councils to submit motions on various topics for consideration by the conference.

Advocacy is an important element of Council's Corporate Plan and the conference presents an opportunity to highlight important issues to the rest of the Queensland local government community. There are no set themes for motions this year; therefore Council has the opportunity to develop motions on any topic that it believes is important to the sector and relevant to the conference theme. All motions must be received by the LGAQ by 29 July 2011.

## **ISSUES**

Councillors were invited to suggest topics for consideration by Council and subsequent forwarding to the LGAQ; to be put forward as motions at the conference.

The following subject matters were received for consideration:

1. Local government autonomy in setting charges.
2. Capping of State bulk water charges.
3. Development of COAG-style State and local government forum.
4. Setting of Councillor's remuneration by the Local government Remuneration and Discipline Tribunal.

## **RELATIONSHIP TO CORPORATE PLAN**

### **8. Inclusive and ethical governance**

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

- 8.1 Embed the visions and goals of the Redlands 2030 Community Plan into our planning, operations and culture and develop effective reporting and monitoring arrangements to show how we are progressing on implementation of the Community Plan and this Corporate Plan

## **FINANCIAL IMPLICATIONS**

There are no financial implications impacting Council as a result of this report.

## **CONSULTATION**

Councillors were invited to put forward motions for consideration by Council.



## **OPTIONS**

### **PREFERRED**

That Council resolve that the following motions be submitted by Redland City Council for consideration at the 115<sup>th</sup> Annual Conference of the Local Government Association of Queensland:

1. That the Local Government Association of Queensland make representation to the Premier of Queensland to allow local governments autonomy in price setting for all its services, utilities and other fees. This will allow each local government to set these charges based on the specific situation associated with the individual local government; and give the local government full accountability associated with their pricing;
2. That the Local Government Association of Queensland make representation to the Premier of Queensland to cap bulk water price increases. This will stop the obvious anomaly where the state's aim is to restrict water price increases, while not acknowledging its own contribution to those charges;
3. That the Local Government Association of Queensland make representation to the Premier of Queensland to establish a COAG-style forum with State and local government representatives, to discuss common issues. This would provide regular opportunities (perhaps quarterly) for meaningful dialogue and consultation between state and local government on key issues; and
4. That the Local Government Association of Queensland make representation to the Premier of Queensland to amend State legislation to allow the Local Government Remuneration and Discipline Tribunal to set Councillors' salary levels, rather than providing a remuneration range, as is currently the case. This will remove the current situation where Councillors are required to choose their own remuneration.

### **ALTERNATIVE**

1. That Council amend the motions as proposed.
2. That Council put forward alternative motions.

### **OFFICER'S RECOMMENDATION**

That Council resolve that the following motions be submitted by Redland City Council for consideration at the 115<sup>th</sup> Annual Conference of the Local Government Association of Queensland:

1. That the Local Government Association of Queensland make representation to the Premier of Queensland to allow local governments autonomy in price setting for all its services, utilities and other fees. This will allow each local government to set these charges based on the specific situation associated with the individual local government; and give the local government full accountability associated with their pricing;
2. That the Local Government Association of Queensland make representation to the Premier of Queensland to cap bulk water price increases. This will stop the

obvious anomaly where the state's aim is to restrict water price increases, while not acknowledging its own contribution to those charges;

3. That the Local Government Association of Queensland make representation to the Premier of Queensland to establish a COAG-style forum with State and local government representatives, to discuss common issues. This would provide regular opportunities (perhaps quarterly) for meaningful dialogue and consultation between state and local government on key issues; and
4. That the Local Government Association of Queensland make representation to the Premier of Queensland to amend State legislation to allow the Local Government Remuneration and Discipline Tribunal to set Councillors' salary levels, rather than providing a remuneration range, as is currently the case. This will remove the current situation where Councillors are required to choose their own remuneration.

### **COMMITTEE RECOMMENDATION**

That Council resolve that the following motions be submitted by Redland City Council for consideration at the 115<sup>th</sup> Annual Conference of the Local Government Association of Queensland:

1. That the Local Government Association of Queensland make representation to the Premier of Queensland and the Leader of the Opposition to commit to allow local governments autonomy in price setting for all its services, utilities and other fees. This will allow each local government to set these charges based on the specific situation associated with the individual local government; and give the local government full accountability associated with their pricing;
2. That the Local Government Association of Queensland make representation to the Premier of Queensland and the Leader of the Opposition to commit to cap bulk water price increases. This will stop the obvious anomaly where the state's aim is to restrict water price increases, while not acknowledging its own contribution to those charges;
3. That the Local Government Association of Queensland make representation to the Premier of Queensland and the Leader of the Opposition to commit to establish a COAG-style forum with State and local government representatives, to discuss common issues. This would provide regular opportunities (perhaps quarterly) for meaningful dialogue and consultation between state and local government on key issues; and
4. That the Local Government Association of Queensland make representation to the Premier of Queensland and the Leader of the Opposition to commit to amend State legislation to allow the Local Government Remuneration and Discipline Tribunal to set Councillors' salary levels, rather than providing a remuneration range, as is currently the case. This will remove the current situation where Councillors are required to choose their own remuneration.

**COUNCIL RESOLUTION**

Moved by: Cr D Henry  
Seconded by: Cr H Murray

**That Council resolve that the following motions be submitted by Redland City Council for consideration at the 115<sup>th</sup> Annual Conference of the Local Government Association of Queensland:**

- 1. That the Local Government Association of Queensland make representation to the Premier of Queensland and the Leader of the Opposition to commit to allow local governments autonomy in price setting for all its services, utilities and other fees. This will allow each local government to set these charges based on the specific situation associated with the individual local government; and give the local government full accountability associated with their pricing;**
- 2. That the Local Government Association of Queensland make representation to the Premier of Queensland and the Leader of the Opposition to commit to cap bulk water price increases. This will stop the obvious anomaly where the state's aim is to restrict water price increases, while not acknowledging its own contribution to those charges;**
- 3. That the Local Government Association of Queensland make representation to the Premier of Queensland and the Leader of the Opposition to commit to establish a COAG-style forum with State and local government representatives, to discuss common issues. This would provide regular opportunities (perhaps quarterly) for meaningful dialogue and consultation between state and local government on key issues;**
- 4. That the Local Government Association of Queensland make representation to the Premier of Queensland and the Leader of the Opposition to commit to amend State legislation to allow the Local Government Remuneration and Discipline Tribunal to set Councillors' salary levels, rather than providing a remuneration range, as is currently the case. This will remove the current situation where Councillors are required to choose their own remuneration;**
- 5. That the Local Government Association of Queensland makes representation to the Premier of Queensland and the Leader of the Opposition to commit to directing state government departments to minimise the unnecessary visual pollution created by large advertising hoardings on state government land, by ensuring their practices relating to advertising signage is consistent with relevant local government policies; and**
- 6. That the Local Government Association of Queensland make representation to the Prime Minister of Australia to ensure that the implementation of the carbon pricing scheme does not result in an increase in the costs of public transport or maritime transportation. This would be counter-productive to**

**the objectives of reducing transport greenhouse emissions, social exclusion and road congestion.**

**CARRIED**

### 14.3.3 2011 LGAQ ANNUAL CONFERENCE - REDLAND CITY COUNCIL DELEGATES

**Dataworks Filename:** GOV LGAQ Annual Conference

**Responsible Officer:** Nick Clarke  
General Manager Governance & Planning

**Author:** Trevor Green  
Senior Advisor Environmental Health

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#### EXECUTIVE SUMMARY

The Local Government Association of Queensland (LGAQ) 115<sup>th</sup> Annual Conference is being held on the Gold Coast from 3-6 October 2011.

The conference speakers include leaders from local, state and federal governments, with presentations on a range of topical issues.

It is important that Council is represented at this Conference, to remain abreast of these issues and to exercise its voting rights.

#### PURPOSE

The purpose of this report is to advise Council of the LGAQ Annual Conference on the Gold Coast, recommend attendance by the Mayor and one other Councillor delegate and allocate Council's voting rights for the conference.

#### BACKGROUND

The LGAQ Annual Conference is the principal conference in Queensland relating to local government. The conference specifically caters for the important and challenging role of leading local governments in Queensland.

#### ISSUES

The LGAQ 115<sup>th</sup> Conference is to be held on the Gold Coast from 3-6 October 2011. The conference theme for this year is *Dare to be Different*. The *Dare to be Different* theme aims to highlight the resilience of local government and the way the sector addresses emerging issues through practical and innovative solutions.

A broad array of speakers from all tiers of government will be presenting at the conference on a range of topical areas.

The following relevant subjects will be topics for presentation and discussion during the conference:

- Local Government Reform,
  - LGAQ's New Policy Representation and Engagement Processes,
  - Remuneration Tribunal,
  - ALGA's Constitutional Recognition Campaign Strategy,
-

- Keynote Address by Cr Bob Parker, Mayor Christchurch City Council.

The programme also includes a number of forums to discuss current and emerging policy priorities as well as explore innovative solutions.

In addition to the program of speakers, as an LGAQ full member, Council is entitled to vote on both proposed changes to the LGAQ Policy Statement and any motions put forward by members. Final voting rights are determined once the LGAQ has received all membership subscriptions and at this stage these have not been finalised.

In recent years however, Council has had six votes at the LGAQ Annual Conference and it is likely that this will remain the case. As a full member of the LGAQ, Council can send two official delegates to the LGAQ Annual Conference as well as other attendees if it so desires.

Council's votes can be wholly exercised by one delegate or may be split in any proportion Council determines between two delegates.

## **RELATIONSHIP TO CORPORATE PLAN**

### **8. Inclusive and ethical governance**

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

- 8.1 Embed the visions and goals of the Redlands 2030 Community Plan into our planning, operations and culture and develop effective reporting and monitoring arrangements to show how we are progressing on implementation of the Community Plan and this Corporate Plan

### **9. An efficient and effective organisation**

**Council is well respected and seen as an excellent organisation which manages** resources in an efficient and effective way

- 9.1 Deliver excellent leadership throughout the organisation for the benefit of the community

## **FINANCIAL IMPLICATIONS**

This recommendation does not require any change to the current year's budget as funds have already been allocated.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr C Ogilvie  
Seconded by: Cr D Henry

**That Council resolve as follows:**

- 1. That Council be represented by the Mayor and Cr Boglary as Council's official delegates to the 2011 LGAQ Annual Conference; and**
- 2. That Council's voting rights at the conference are split equally between the two official delegates.**

**CARRIED** (en bloc)

**14.3.4 CORPORATE BALANCED SCORECARD JUNE 2011 REPORT**

<b>Datworks Filename:</b>	<b>GOV Corporate BSC Monthly Reporting to Committee</b>
<b>Attachments:</b>	<a href="#"><u>Corporate Balanced Scorecard June 2011 Report</u></a>
<b>Responsible Officer:</b>	<b>Luke Wallace Manager Corporate Planning Performance and Risk</b>
<b>Author:</b>	<b>Jo Jones Services Manager Corporate Planning and Performance</b>

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**EXECUTIVE SUMMARY**

The monthly Corporate Balanced Scorecard report attached provides a high level overview of Council's performance in areas of our business using the four balanced scorecard perspectives – Financial, Customer, Internal/Business Processes and People & Learning.

This report has formed part of Council's performance management framework for some time. However, under the new corporate performance management framework adopted last month, Council will move to a new regime of quarterly reporting. Therefore, the attached report is the final monthly balanced scorecard. A new quarterly report will be presented to this Committee for 2011/12 onwards. The measures included in this report will be considered for inclusion in the new reporting as appropriate.

The overall rating for June 2011 is satisfactory with a weighted score of 2.31.

**PURPOSE**

To provide Council with the Corporate Balanced Scorecard report for June 2011.

**BACKGROUND**

The report shows results against each key performance indicator (KPI) for the current month and the previous twelve months. Longer term trends and comparisons incorporating the same month last year are included to provide a better understanding of performance levels.

A summary of the results is provided on page one of the attached report and shows the overall score for Redland City Council, including the rating (the small coloured indicator at the right hand side). An outstanding result is shown as green, above standard and satisfactory is shown as yellow and an unsatisfactory result is shown as red. The overall rating for Council for each perspective is determined by the relative weightings of the performance measures.



Explanation of results is provided by the responsible manager in the commentary each month. Where a significant issue arises from the data that requires further explanation, this is provided in the report.

## **ISSUES**

Although the overall result is satisfactory, four indicators were rated as unsatisfactory. Comments have been provided by the relevant managers for each of the indicators and are included in the attached report. This is the last time the Committee will consider the measures in this format. With the new corporate performance framework, reporting will incorporate the key elements of the balanced scorecard together with other operational measures and will be closely aligned to the Corporate Plan.

## **RELATIONSHIP TO CORPORATE PLAN**

### **8. Inclusive and ethical governance**

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

8.5 Be transparent and consistent in the way we manage the organisation, its risks and obligations and ensure we are delivering against our priorities.

## **FINANCIAL IMPLICATIONS**

There are no financial implications impacting Council as a result of this report.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

The data in this report was provided by responsible managers and has been compiled by the Corporate Planning, Performance and Risk Group.

## **OPTIONS**

### **PREFERRED**

That Council resolve to note the Corporate Balanced Scorecard for June 2011 as attached.

### **ALTERNATIVE**

That Council resolve to note the Corporate Balanced Scorecard for June 2011 and request additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr C Ogilvie  
Seconded by: Cr D Henry

**That Council resolve to note the Corporate Balanced Scorecard for June 2011 as attached.**

**CARRIED** (en bloc)

### 14.3.5 QUARTERLY OPERATIONAL PLAN JUNE 2011 REPORT

**Datworks Filename:** GOV Corporate Performance Reporting

**Attachment:** [Quarterly Operational Plan June 2011 Report](#)

**Responsible Officer:** Luke Wallace  
Manager Corporate Planning Performance and Risk

**Author:** Jo Jones  
Services Manager Corporate Planning and Performance

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#### EXECUTIVE SUMMARY

The 2010/11 Operational Plan sets out the most significant projects and initiatives that Council planned to deliver in this financial year. The Operational Plan contributes to the delivery of the Corporate Plan 2010-2015. Council approved the current Operational Plan on 25 June 2010, prior to the approval of the 2010/11 budget.

Regular monitoring of progress against the Operational Plan is an important element of Council's governance and is also a requirement under the *Local Government Act 2009*.

The attached report shows the status of all projects, together with a comment about progress.

#### PURPOSE

To report performance against the Council's approved Operational Plan 2010/11.

#### BACKGROUND

The Operational Plan 2010/11 set out Council's planned activities which will contribute to the Corporate Plan 2010-2015. The attached report includes comments against each project and provides a summary of progress with the project.

#### ISSUES

The table below shows a summary of the delivery of the Operational Plan. Whilst it is pleasing that a large number of projects and activities have been successfully delivered this year, the changes to Council's financial position have had an impact on the delivery of the Operational Plan in the later part of the financial year.

The vast majority of these projects however, have been included in the 2011/12 Operational Plan or carried forward for completion in the 2011/12 financial year.

Status	Number	Comment
Completed	75	Seventy-five projects have been fully implemented by 30 June 2011. No further monitoring required.
Included in 2011/12 Operational Plan	32	Thirty-two projects have been included in the new Operational Plan. Many of these projects reflect ongoing priorities for Council.
Carried forward 2011/12	27	Twenty-seven projects were not able to be completed by 30 June 2011. This was largely due to the impacts of changes to Council's financial position and subsequent changes to budget and staffing resources. These projects have been delayed but it is expected that they will be completed in the first two quarters of 2011/12. An update on these projects will be included in future reports to Committee.
Carried forward 2012/13	2	Two projects were deferred until 2012/13 due to budget planning decisions.
Cancelled	3	<p>Three projects were cancelled.</p> <ul style="list-style-type: none"> <li>• 5E – SMBI land review and precinct plans (15)</li> <li>• 8A – community engagement plan for rating (page 22)</li> <li>• 9C – review asset management plans and develop new templates (page 25)</li> </ul>
Total	139	

## RELATIONSHIP TO CORPORATE PLAN

### 8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

8.5 Be transparent and consistent in the way we manage the organisation, its risks and obligations and ensure we are delivering against our priorities.

### FINANCIAL IMPLICATIONS

There are no financial implications impacting Council as a result of this report.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

The attached report contains information and comments from the managers and officers responsible for the projects and initiatives. The report was compiled by the Corporate Planning, Performance and Risk Group.

## **OPTIONS**

### **PREFERRED**

That Council resolve to note the Operational Plan report for the June quarter as attached.

### **ALTERNATIVE**

That Council resolve to note the Operational Plan report for the June quarter as attached. However, Councillors may wish to request additional information.

## **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr C Ogilvie  
Seconded by: Cr D Henry

**That Council resolve to note the Operational Plan report for June 2011 quarter as attached.**

**CARRIED** (en bloc)

**15 MAYORAL MINUTES**

Nil.

## 16 DIRECT TO COUNCIL REPORTS

### 16.1 GOVERNANCE & PLANNING

#### 16.1.1 DELEGATION TO PLANNING & POLICY COMMITTEE TO ENDORSE THE SUSTAINABLE PLANNING REGULATORY PROVISION [SPRP] SUBMISSION

<b>Datworks Filename:</b>	<b>RTT Planning: PIPS General</b>
<b>Responsible Officer:</b>	<b>Murray Erbs Manager Infrastructure Planning</b>
<b>Author:</b>	<b>Giles Tyler Senior Advisor Infrastructure Projects</b>

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### EXECUTIVE SUMMARY

The Draft State Planning Regulatory Provision (adopted charges) (Draft SPRP) was gazetted on 1 July with immediate effect pursuant to section 73 of the *Sustainable Planning Act 2009* (SPA).

A subsequent public consultation period is currently in progress with the Department of Local Government and Planning accepting submissions until 12 August 2011.

### PURPOSE

The purpose of this report is to seek Council's delegation to the Planning & Policy Committee on 3<sup>rd</sup> August 2011 to endorse (or otherwise) a submission to the State Government on the content and application of the Draft SPRP.

This will allow internal stakeholders sufficient time to provide robust comment and for the submission to be prepared while coinciding with Council's meeting calendar.

### BACKGROUND

The *Sustainable Planning (Housing Affordability and Infrastructure Charges Reform) Amendment Act 2011* (the Amending Act) introduced legislation to amend SPA to allow for the introduction of maximum standard infrastructure charges (or 'adopted infrastructure charges' as they are now known). The Amending Act provides for a State Planning Regulatory Provision (SPRP) which may set the:

- maximum adopted charge for trunk infrastructure;
  - adopted infrastructure charges resolutions;
  - application of the charges to local government areas (with exemptions such as declare MPAs);
  - relationship to conditioning powers under SPA;
  - types of development infrastructure which can be charged for;
  - share of charges between local governments and distributor-retailers;
-

- indexation of charges; and
- local government priority infrastructure areas.

The Draft State planning regulatory provision (adopted charges) (Draft SPRP) was gazetted on 1 July with immediate effect. The Draft SPRP is now undergoing formal public consultation until 12 August 2011.

## **ISSUES**

Given the speed with which the amending legislation and regulations have been introduced by the State Government, it is not surprising that there are a number of omissions in the instruments. Similarly, the reforms would benefit from greater clarity in the intent, detail and application of the instruments.

Council should take this opportunity to make a submission on the Draft SPRP, to ensure the new charging process can be practically, efficiently and consistently implemented.

## **RELATIONSHIP TO CORPORATE PLAN**

### **5. Wise planning and design**

We will carefully manage population pressures and use land sustainably while advocating and taking steps to determine limits of growth and carrying capacity on a local and national basis, recognising environmental sensitivities and the distinctive character, heritage and atmosphere of local communities. A well-planned network of urban, rural and bushland areas and responsive infrastructure and transport systems will support strong, healthy communities.

5.12 Plan, provide and advocate for essential physical and social infrastructure that supports community well-being and manage Council's existing infrastructure assets to ensure current service standards are maintained or improved

## **FINANCIAL IMPLICATIONS**

In managing the financial risk to Council of the maximise infrastructure charges being forced upon it by the State Government, it is important Council makes a submission to ensure there is clarity around the implementation of the new charge regime, particularly in relation to it being defensible and transparent.

## **PLANNING SCHEME IMPLICATIONS**

The outcome of the recommendation in this report will not directly result in amendments to the Redlands Planning Scheme. In accordance with the Draft SPRP, the current adopted infrastructure charges resolution is attached to the Planning Scheme but not part of it.

## **CONSULTATION**

Input will be sought from all internal stakeholders, with a shared register being made available on the intranet to collate and coordinate comments and suggestions.

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**OPTIONS****PREFERRED**

That Council resolve to delegate authority, under s.257(1)(c) of the *Local Government Act 2009*, to the Planning & Policy Committee on 3rd August 2011, to make resolution to endorse (or otherwise) a submission to the *State Government on the Draft State Planning Regulatory Provision (adopted charges) (July 2011)*, prior to the closing date for submissions on 12 August 2011.

**OFFICER'S RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr T Bowler  
Seconded by: Cr C Ogilvie

**That Council resolve to delegate authority, under s.257(1)(c) of the *Local Government Act 2009*, to the Planning & Policy Committee on 3<sup>rd</sup> August 2011, to make resolution to endorse (or otherwise) a submission to the *State Government on the Draft State Planning Regulatory Provision (adopted charges) (July 2011)*, prior to the closing date for submissions on 12 August 2011.**

**CARRIED**

### 16.1.2 DELEGATION TO PLANNING & POLICY COMMITTEE TO RELEASE SMBI ILTP TO THE PUBLIC

<b>Datworks Filename:</b>	<b>RTT Planning: SMBI Integrated Local Transport Plan</b>
<b>Responsible Officer:</b>	<b>Murray Erbs Manager Infrastructure Planning</b>
<b>Author:</b>	<b>Janet Smith Advisor Transport Planning</b>

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#### EXECUTIVE SUMMARY

The completion of the *2011 Southern Moreton Bay Islands Integrated Local Transport Plan (SMBI ILTP)* is in its final stages.

The consultant has finalised the final draft report and approval is now sought for the Planning and Policy Committee to be delegated to approve the public release of this document.

#### PURPOSE

The purpose of this report is to request that the Planning and Policy Committee be delegated the authority to approve the public release of the final draft of the *2011 Southern Moreton Bay Islands Integrated Local Transport Plan* at its next meeting on 3 August 2011.

#### BACKGROUND

The update of the *SMBI ILTP* commenced late 2009. The update was prompted as a result of a number of changes on the islands since the previous plan of 2002, namely strong population growth, changes to the transport network and most recently the release of the *Redland Bay Centre and Foreshore Master Plan (RBCFMP)*.

Preparation of the revised *SMBI ILTP* required the completion of a number of supporting studies, namely the *Southern Moreton Bay Islands Mobility study* (travel survey), the *SMBI Water Transport Alternative Route Study* and the *Weinam Creek Social and Economic Impact Assessment*. The supporting studies took longer to complete than anticipated leading to delays in the completion of the *SMBI ILTP*.

Extensive community consultation was undertaken for the *SMBI ILTP*, namely:

- Community 'Speak Out' – Macleay Island
- 'Open House' – Russell Island
- Key government and stakeholder workshop

A community and stakeholder discussion paper was also released and submissions sought. Numerous submissions were received over the course of the update and the consultants Aurecon have reviewed the outcomes of this and the consultation to prepare the plan.

This plan, the *2011 SMBI ILTP*, is now ready for public release. It is anticipated that 6 weeks would be allowed for any comments from the community.

## **ISSUES**

The *SMBI ILTP* has been undertaken against the backdrop of the *Redland Bay Centre and Foreshore Master Plan*. Some aspects of this plan, in particular the proposed Weinam Creek car park charging, were controversial.

As a result, there has been a keen interest from the SMBI community about this plan throughout the process.

## **RELATIONSHIP TO CORPORATE PLAN**

### **5. Wise planning and design**

We will carefully manage population pressures and use land sustainably while advocating and taking steps to determine limits of growth and carrying capacity on a local and national basis, recognising environmental sensitivities and the distinctive character, heritage and atmosphere of local communities. A well-planned network of urban, rural and bushland areas and responsive infrastructure and transport systems will support strong, healthy communities.

5.8 Plan and advocate to connect the city's communities with improved public transport including a road, ferry, cycling and walking network that provides safe and efficient movement within the city and the region and supports physical activity; and promote efficient and environmentally responsible private transport.

## **FINANCIAL IMPLICATIONS**

There are no financial implications.

## **PLANNING SCHEME IMPLICATIONS**

There are no planning scheme implications.

## **CONSULTATION**

If the community wishes to provide comments, they will be advised to submit via email or through a written submission.

**OPTIONS****PREFERRED**

To delegate authority, under s.257(1)(c) of the *Local Government Act 2009*, to the Planning & Policy Committee to approve the public release of the final draft of the *2011 Southern Moreton Bay Islands Integrated Local Transport Plan (SMBI ILTP)*.

**OFFICER'S RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr T Bowler  
Seconded by: Cr B Townsend

**That Council resolve to delegate authority, under s.257(1)(c) of the *Local Government Act 2009*, to the Planning & Policy Committee to approve the public release of the final draft of the *2011 Southern Moreton Bay Islands Integrated Local Transport Plan (SMBI ILTP)*.**

**CARRIED**

### **16.1.3 DELEGATION TO PLANNING & POLICY COMMITTEE - EGW WOOD SPORTSFIELDS AND SEL OUTRIDGE PARK LANDSCAPE MASTER PLAN**

<b>Datworks Filename:</b>	<b>EGW Wood Masterplan 2010 Sel Outridge Park Masterplan 2010</b>
<b>Responsible Officer:</b>	<b>Roberta Bonnin Manager Community and Social Planning</b>
<b>Author:</b>	<b>Kristina Dickman Senior Adviser Sport &amp; Recreation</b>

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#### **EXECUTIVE SUMMARY**

This report requests Council to delegate authority to the Planning and Policy Committee on the 3<sup>rd</sup> August 2011 to resolve the following matters:

1. To approve the release of the draft EGW Wood Sportsfield Landscape Master Plan and Sel Outridge Park Landscape Master Plan for the purposes of seeking public comments; and
2. That the consultation period remain open for public comment until 2 September 2011.

#### **PURPOSE**

The purpose of this report is to seek Council approval to refer these matters to the Planning and Policy Committee of the 3<sup>rd</sup> August 2011 and to delegate authority to the Committee to deal with them through resolution.

#### **BACKGROUND**

In accordance with the Operational Budget 2010/11 and the Operational Plan 2010/11 Council has undertaken landscape master planning for EGW Wood Sportsfield, Wellington Point, and Sel Outridge Park, Redland Bay.

#### **ISSUES**

Landscape master plans are developed as planning guides for Council and the community for ten to twenty years and to provide a vision to guide site development as well as design features and direction for the management of significant issues.

Stage 1 of the master planning process for EGW Wood Sportsfield, Wellington Point, and Sel Outridge Park, Redland Bay is now completed with the development of the two draft landscape master plans. Each draft landscape master plan contains an analysis of the site and its context and character, key findings of technical studies and community consultation, a vision and proposed landscape plan, indicative finishes and a planting palette.

Stage 2 of the master planning process is to conduct further community consultation on the draft landscape master plans. The open public consultation process allows a community wide peer review which provides a range of different ways for residents to participate in community consultation on issues that affect them. The information gathered through this process will provide Council with 'best-fit' options for the site as well as highlighting potential opportunities or limitations of the draft design.

The suggested public consultation period for each draft landscape master plan is four weeks, closing on the 2<sup>nd</sup> September 2011.

This timeframe has been proposed in order enable the community to participate in a range of community engagement processes with Council officers and further redrafting to complete the master plans within the 2011 calendar year. Community engagement on three other landscape master plans will be undertaken in September/October with completion dates by December 2011.

### **RELATIONSHIP TO CORPORATE PLAN**

The relationship to the Corporate Plan will be reported to the Planning and Policy Committee on the 3<sup>rd</sup> August 2011.

### **FINANCIAL IMPLICATIONS**

Any financial implications will be reported to the Planning and Policy Committee on the 3<sup>rd</sup> August 2011.

### **PLANNING SCHEME IMPLICATIONS**

Any planning scheme implications will be reported to the Planning and Policy Committee on the 3<sup>rd</sup> August 2011.

### **OPTIONS**

#### **Preferred**

That Council resolve to delegate authority under Section 257 (1)(c) of the *Local Government Act 2009* to the Planning and Policy Committee on the 3<sup>rd</sup> August 2011 to resolve the following matters:

1. To approve the release of the draft EGW Wood Sportsfield Landscape Master Plan and Sel Outridge Park Landscape Master Plan for the purposes of seeking public comments; and
2. That the consultation period remain open for public comment until 2nd September 2011.

**OFFICER'S RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr B Townsend  
Seconded by: Cr C Ogilvie

**That Council resolve to delegate authority under Section 257 (1)(c) of the *Local Government Act 2009* to the Planning and Policy Committee on the 3<sup>rd</sup> August 2011 to resolve the following matters:**

- 1. To approve the release of the draft EGW Wood Sportsfield Landscape Master Plan and Sel Outridge Park Landscape Master Plan for the purposes of seeking public comments; and**
- 2. That the consultation period remain open for public comment until 2nd September 2011.**

**CARRIED**

#### **16.1.4 DELEGATION TO PLANNING & POLICY COMMITTEE TO ENDORSE THE STRATEGIC PRIORITY PROJECTS FOR THE REDLANDS**

**Dataworks File Name:** ED Liaison – Other Queensland Government

**Responsible Officer:** Roberta Bonnin  
Manager Community and Social Planning

**Author:** Lacey Brown  
Strategic Advisor Social Planning

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#### **EXECUTIVE SUMMARY**

This report requests Council to delegate authority to the Planning and Policy Committee on the 3<sup>rd</sup> August 2011 to resolve to endorse the strategic priority projects for the Redlands to the Liberal National Party (LNP) and State government for consideration.

#### **PURPOSE**

The purpose of this report is to seek Council approval to refer this matter to the Planning and Policy Committee of the 3rd August 2011 and to delegate authority for resolution to the Committee.

#### **BACKGROUND**

The Liberal National Party (LNP) have requested details of any infrastructure backlogs and future needs in the Redlands for their consideration as part of the LNP plan for Building Queensland's Future – Together.

#### **ISSUES**

The Redlands 2030 Community Plan, Corporate Plan, Redlands Social Infrastructure Strategy and SEQ Infrastructure Plan and Program detail priority projects that will create a better future and quality life for the Redlands community. It is important to note that the current economic environment provides a number of challenges and it is critical to advocate and form partnerships and alliances with other levels of government and the private sector to attract new investment in infrastructure.

The list provided in the report will detail the strategic priorities that will address opportunities and needs across the City into the future.

#### **RELATIONSHIP TO CORPORATE PLAN**

The strategic priority projects relate to a number of outcomes which include:

- Healthy natural environment
  - Embracing the bay
  - Quandamooka Country
  - Wise planning and design
  - Supportive and vibrant economy
-



- Strong and connected communities

## **FINANCIAL IMPLICATIONS**

In delivering on the strategic priorities, it is important for Council to advocate to other levels of government the need to form partnerships to achieve the goals of Redlands 2030 and the Corporate Plan. This may result in reprioritising of budget allocations to take advantage of any additional State funds should the State government target some of these priorities out of schedule.

## **PLANNING SCHEME IMPLICATIONS**

The outcome of the recommendation in this report will not directly result in amendments to the Redlands Planning Scheme.

## **CONSULTATION**

The following officers were consulted as part of this process:

- Manager Community and Social Planning
- Manager Infrastructure Planning
- Manager Environmental Management
- Manager Economic Development
- General Manager Governance and Planning
- Chief Executive Officer

## **OPTIONS**

### **PREFERRED**

That Council resolve to delegate authority under Section 257(1)(c) of the *Local Government Act 2009* to the Planning and Policy Committee on the 3<sup>rd</sup> August 2011 to resolve the following matters:

1. To note the strategic priorities for Redlands; and
2. Forward the detail on the strategic priorities to the Liberal National Party and the State government for consideration.

### **OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr C Ogilvie  
Seconded by: Cr H Murray

**That Council resolve to delegate authority under Section 257(1)(c) of the *Local Government Act 2009* to the Planning and Policy Committee on the 3<sup>rd</sup> August 2011 to resolve the following matters:**

1. **To note the strategic priorities for Redlands; and**

2. **Forward the detail on the strategic priorities to the Liberal National Party and the State government for consideration.**

**CARRIED**

### 16.1.5 TEMPORARY LOCAL PLANNING INSTRUMENT NO. 1 (SOUTHERN MORETON BAY ISLANDS RESIDENTIAL ZONE: ON-SITE WASTEWATER TREATMENT) 2011

<b>Datworks Filename:</b>	<b>LUP On-site Wastewater Management Policy</b>
<b>Attachments:</b>	<a href="#">Attachment 1 - Temporary Local Planning Instrument 1</a>
<b>Responsible Officer:</b>	<b>Gary Photinos Manager Environment Management/Land Use Planning</b>
<b>Author:</b>	<b>Michael Beekhuyzen Senior Strategic Planner</b>

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#### EXECUTIVE SUMMARY

At the Development and Community Standards Committee on 3 May 2011, the Committee under the delegated authority resolved to:

1. Prepare a Redland City Council Temporary Local Planning Instrument (TLPI) No. 1: Southern Moreton Bay Islands On-site Wastewater Treatment 2011 in accordance with the provisions of the *Sustainable Planning Act 2009*; and
2. Seek approval from the Minister for Local Government and Planning to adopt and implement the TLPI.

TLPI No. 1: Southern Moreton Bay Islands On-site Wastewater Treatment 2011 was prepared following the Council resolution and submitted to the Minister for Local Government and Planning for approval.

The Minister for Local Government and Planning has formally advised through correspondence received on 25 July 2011 that Council may adopt the TLPI as submitted (no conditions). This report recommends that Council adopt the TLPI.

In line with the *Sustainable Planning Act 2009* the TLPI commences on the day it is notified in the Queensland Government Gazette unless another commencement date is specified. The next possible opportunity to notify the TLPI in the Queensland Government Gazette is 5 August. It is further recommended that 5 August be adopted as the commencement date for the TLPI.

#### PURPOSE

The purpose of this report is to seek Council adoption of TLPI No. 1 (SMBI Residential zone: On-Site Wastewater Treatment) 2011 with a commencement date of 5 August.

## BACKGROUND

The Southern Moreton Bay Islands Planning and Land Use Strategy (SMBIPLUS) identified that the management of domestic wastewater is critical to the long-term sustainability of the Islands and the southern part of the Moreton Bay Marine Park. The Islands are currently not provided with a reticulated wastewater network. Wastewater is treated and disposed of on-site with most dwellings relying on primary treatments systems (septic and sullage tank with adsorption trenches). Increasingly, new dwellings are installing secondary treatment systems (household treatment plants). In recent years almost eight out of ten new dwelling houses have installed a secondary treatment system. This shift is considered to be largely the result of landowners seeking to reduce the on-site wastewater land treatment and disposal area to realise greater flexibility in house design (including increased bedroom numbers) and a larger area of private open space. At present, there are approximately 3,000 primary treatment systems and 700 secondary treatment systems on the Islands.

The on-going use of primary wastewater treatment systems on the typical Island allotment size of 500-700m<sup>2</sup> is unsustainable. Alternative on-site systems are likely to be similarly unsustainable in the long-term. A reticulated wastewater network has been recommended as the long-term solution to the management of wastewater on the Islands. Discussions with Allconnex Water earlier in the year indicated that a reticulated network for the Islands is not currently included in forward wastewater infrastructure planning and would not be economically feasible at present and thus a long-term proposition at best. Since this time, State Government decisions on water reform including the decision to impose a cap on water retail prices will likely further reduce the ability of Allconnex Water to provide a reticulated network for the Islands

In the meantime, potential risks to public health from surface water and groundwater contamination and environmental risks to the Islands sensitive freshwater wetlands and the surrounding Moreton Bay Marine Park are increasing as development continues on the Islands. To reduce risks to public health and the environment from on-site wastewater systems prior to a reticulated network being an economically viable alternative higher performing on-site systems for all new dwellings are required as an interim measure to reduce potential risks to public health and the sensitive Islands and bay environments.

The most recent investigation into wastewater (Supplementary Planning Study and Sewerage Options Study 2002) indicates that once development exceeds a density of four dwellings/hectare or one dwelling/2,500m<sup>2</sup> within any given catchment (natural water catchment) there is an increased risk to public health and the environment associated with primary on-site wastewater treatment systems. These studies found that once a catchment reaches or exceeds this density of development alternative measures (such as higher performing on-site wastewater treatment systems) should be considered to reduce risks to public health and the environment prior to a reticulated network being economically feasible. An analysis of the current dwelling density by catchment shows that many catchments on the Islands exceed this density.

The TLPI provides an interim measure to immediately reduce the contribution from new dwellings houses to potential risks to public health and the sensitive environments of the SMBIs and surrounding Marine Park from adverse impacts associated with on-site wastewater treatment and disposal. The TLPI also provides a planning instrument to require the retrofitting of existing dwelling houses with advanced secondary systems where a major renovation is undertaken.

In particular, the TLPI effects the operation of the Redlands Planning Scheme (RPS) for one year by requiring all new dwellings and major renovations to existing dwellings within the SMBI Residential zone to install advanced secondary on-site wastewater treatment systems as a minimum. An advanced secondary treatment system provides an improved level of wastewater treatment over the existing primary and secondary on-site wastewater systems that are currently used on the Islands to treat domestic wastewater.

## **ISSUES**

### **Public notification and commencement of TLPI**

Should Council adopt the TLPI, Council must place a notice in a local newspaper, the Queensland Government Gazette and on its website stating:

- a. the name of the local government; and
- b. the date the TLPI was adopted; and
- c. the date the TLPI commences and the date it will cease to have effect; and
- d. the purpose and general effect of the TLPI; and
- e. if the TLPI only applies to part of the planning scheme area, a description and the location of that area; and
- f. where people can inspect and purchase a copy of the TLPI.

In line with the *Sustainable Planning Act 2009*, the TLPI will commence on the day it is notified in the Queensland Government Gazette unless another commencement date is specified. It is recommended that the TLPI be notified at the first available time in the Queensland Government Gazette and commence from this date. The next opportunity to notify the TLPI in the Gazette is 5 August.

### **Landowner costs**

The cost of an advanced secondary on-site wastewater is similar in cost to the purchase, installation and on-going costs of a secondary treatment system. Recognising that over the last few years most new on-site wastewater systems (almost 80%) on the SMBIs have been secondary systems the cost impact to landowners will in most cases will be minimal. It should be noted that there will be an increase to landowners in the cost of purchasing and running an advanced secondary system over a primary system.

### **Other considerations**

During the one year life of the TLPI more permanent requirements for on-site wastewater systems on the SMBIs will be pursued. This is likely to involve either the

introduction of a local law or new planning scheme policy and supporting amendments to the Planning Scheme. There may also be opportunity to require higher performing on-site wastewater systems through the building codes of Queensland. These approaches need to be discussed further with the Department of Local Government and Planning (DLGP) whilst the TLPI is in place.

It should also be noted that Council has resolved to provide opportunity for a dwelling house to be a self-assessable use within the SMBI Residential zone under prescribed circumstances (acceptable solutions). One of the prescribed circumstances (acceptable solutions) that will be proposed is that a dwelling house or major renovation proposes an advanced secondary on-site wastewater system. The self-assessable amendments are currently proposed to be progressed through the next scheduled amendment to the RPS. Options including planning scheme amendments, local laws or building codes which provide for permanent requirements for advanced secondary on-site wastewater systems will be concurrently progressed with amendments to provide self-assessable opportunity.

## **RELATIONSHIP TO CORPORATE PLAN**

### **1. Healthy natural environment**

A diverse and healthy natural environment, with an abundance of native flora and fauna and rich ecosystems will thrive through our awareness, commitment and action in caring for the environment.

- 1.6 Address the decline in the health of Redlands waterways and improve water quality, aquatic populations and their biodiversity

## **FINANCIAL IMPLICATIONS**

There are no financial implications impacting Council as a result of this report.

## **PLANNING SCHEME IMPLICATIONS**

The Environmental Management/Land Use Planning Group prepared this report with the outcome of recommendations in this report do not require any amendments to the Redlands Planning Scheme at this time. If necessary, amendments to the RPS will be drafted and pursued within the one year life of the TLPI.

## **CONSULTATION**

In preparing the TLPI consultation has been undertaken with relevant units of the Sustainable Assessment and Planning and Policy.

The proposal was presented to SMBI Communities Advisory Committee and was generally supported subject to further feedback.

**OPTIONS****PREFERRED**

Council resolve to adopt *Temporary Local Planning Instrument No.1 (Southern Moreton Bay Islands Residential Zone: On-Site Wastewater Treatment) 2011* (Attachment 1) with a commencement date of 5 August 2011.

**ALTERNATIVE**

That Council resolve not to adopt the Temporary Local Planning Instrument and prepare a written notice to the Minister about its decision, including reasons for its decision for not adopting the Redland City Council Temporary Local Planning Instrument No. 1 (Southern Moreton Bay Islands Residential Zone: On-site Wastewater Treatment) 2011.

**OFFICER'S RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr B Townsend  
Seconded by: Cr T Bowler

**That Council resolve to adopt *Temporary Local Planning Instrument No.1 (Southern Moreton Bay Islands Residential Zone: On-Site Wastewater Treatment) 2011* (Attachment 1) with a commencement date of 5 August 2011.**

**CARRIED**

## 16.2 OFFICE OF CHIEF EXECUTIVE OFFICER

### 16.2.1 ORGANISATIONAL STRUCTURE

**Dataworks Filename:** GOV Organisational Structure

**Attachments:** [Proposed New Organisational Structure 27 July 2011](#)  
[New Organisational Structure Councillors Discussion paper 27 July 2011](#)

**Responsible Officer:** Gary Stevenson  
Chief Executive Officer

**Author:** Gary Stevenson  
Chief Executive Officer

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### EXECUTIVE SUMMARY

CEO presentation proposed new Organisational Structure for Council adoption.

### PURPOSE

Council is requested to adopt the new Organisational Structure in accordance with Section 196(1) of the Local Government Act 2009.

### BACKGROUND

At its meeting on 25 May 2011 Council resolved to adopt an interim Organisational Structure following changes that arose from the following influences:

1. Review of 2009 Organisational Development Plan.
2. Review of Financial Strategy.
3. Voluntary Redundancy Program.

Subsequently a new Organisational Structure has been developed in a process involving employee consultation and Councillor Workshops.

A copy of the Discussion Paper presented to Councillors on 18 July 2011 is attached (excludes some attachments). This document outlines the consultation process and the proposed Organisational Structure presented to Council.

As a result of the process the Organisational Structure is now presented for formal adoption by Council.

### ISSUES

The proposals outlined in the attached Discussion Paper articulate the issues in more detail however the following objectives will be achieved by the implementation of the new Organisational Structure:

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1. To ensure that changes are managed with minimal disruption and uncertainty the new Organisational Structure should be finalised as soon as practicable;
2. Adoption of the new Organisational Structure should be subject to an open and inclusive consultation process with staff;
3. The new Organisational Structure should be consistent with the objectives and principles espoused in legislation and Council's adopted long term plans;
4. The new Organisational Structure should cost less than the existing structure;
5. The new Organisational Structure should result in the elimination of the existing planner/provider split;
6. The new Organisational Structure should enhance efficiency and effectiveness of integration of functions between departments and between groups and the continuity of service delivery processes;
7. Demarcation of functional responsibilities should be clearly defined in the new organisational structure wherever possible;
8. Gaps created by the Voluntary Redundancy Program should be filled or bridged by the new Organisational Structure;
9. The positions made redundant by the Voluntary Redundancy Program cannot be restored by the new Organisational Structure; and
10. The new Organisational Structure should be presented in contemporary terms.

### **RELATIONSHIP TO CORPORATE PLAN**

The organisational changes will make a significant contribution to the strategic objectives under "An efficient and effective organisation".

### **FINANCIAL IMPLICATIONS**

The attached discussion paper articulates the cost reduction in excess of \$800,000.00 pa due to the reduction of the number of managers (in top three levels) from 28 to 23.

### **CONSULTATION**

Extensive consultation has been undertaken with all employees and Councillors as described in the attached Discussion Paper.

**OFFICER'S RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr K Reimers  
Seconded by: Cr T Bowler

**That Council resolve to adopt the attached Organisational Structure in accordance with Section 196(1) of the *Local Government Act 2009*, to be effective from 1 August 2011.**

**CARRIED**

DIVISION

FOR: Crs Reimers, Murray, Bowler, Henry, Ogilvie and Hobson

AGAINST: Crs Elliott, Williams and Townsend

Cr Burns was not present when this motion was put.

Cr Boglary was absent from the meeting.

**17 MEETING CLOSURE**

There being no further business, the Mayor declared the meeting closed at 5.10pm.

Signature of Chairperson: \_\_\_\_\_

Confirmation date: \_\_\_\_\_