



Redland
CITY COUNCIL

MINUTES

GENERAL MEETING

Wednesday, 25 May, 2011

**Council Chambers
1st floor Administration Building
Bloomfield Street Cleveland Qld 4163**



Table of Contents

Item	Subject	Page No
1	DECLARATION OF OPENING	1
2	DEVOTIONAL SEGMENT.....	1
3	RECOGNITION OF ACHIEVEMENT.....	1
4	RECORD OF ATTENDANCE AND LEAVE OF ABSENCE.....	1
5	RECEIPT AND CONFIRMATION OF MINUTES.....	2
5.1	GENERAL MEETING MINUTES 27 APRIL 2011	2
5.2	SPECIAL MEETING MINUTES 13 MAY 2011.....	2
5.3	SPECIAL MEETING MINUTES 18 MAY 2011.....	2
6	MATTERS OUTSTANDING FROM PREVIOUS COUNCIL MEETING MINUTES.....	2
6.1.1	DREDGING AT VICTORIA POINT JETTY	2
6.1.2	REQUEST FOR REPORT – PROPOSAL TO CHARGE FOR PARKING AT WEINAM CREEK FERRY TERMINAL.....	3
7	PUBLIC PARTICIPATION.....	3
8	PETITIONS AND PRESENTATIONS.....	4
8.1	PETITION	4
8.1.1	PETITION (DIVISION 10) REQUEST FOR CONCRETE PATH HENRY STREET, THORNESIDE.....	4
8.1.2	PETITION (DIVISION 5) PARKING AT WEINAM CREEK FERRY TERMINAL.....	4
9	MOTION TO ALTER THE ORDER OF BUSINESS	5
9.1	MOTION TO ACCEPT LATE ITEM.....	5
10	DECLARATION OF INTEREST ON ANY ITEMS OF BUSINESS	5
10.1	CONFLICT OF INTEREST	5
	• ITEM 14.1.4 – COMMUNITY GRANTS PROGRAM AND RADF ROUND 2 APPROVAL OF FUNDS	5

•	ITEM 14.1.5 -SURF LIFESAVING QUEENSLAND PROVISION OF LIFEGUARD SERVICES FOR NORTH STRADBROKE ISLAND	5
11	DEVELOPMENT AND COMMUNITY STANDARDS COMMITTEE 3 MAY 2011	7
11.1	DEVELOPMENT AND COMMUNITY STANDARDS	7
11.1.1	CATEGORY 1 – MINOR COMPLYING CODE ASSESSMENT & HOUSEKEEPING	7
11.1.2	CATEGORY 2 – COMPLYING CODE ASSESSMENTS AND MINOR IMPACT ASSESSMENTS.....	7
11.1.3	CATEGORY 3 – MODERATELY COMPLEX CODE AND IMPACT ASSESSMENTS.....	7
11.1.4	CURRENT APPEALS LIST AS AT 15 APRIL 2011	7
11.1.5	11.3.1 SMBI EFFLUENT TREATMENT.....	7
11.1.6	DEVELOPMENT AND COMMUNITY STANDARDS FEE DISCOUNTS AND WAIVERS.....	7
11.2	CLOSED SESSION.....	10
11.2.1	MACROBIAL SOURCE TRACKING STUDY ON SOUTHERN MORETON BAY ISLANDS	10
12	DEVELOPMENT AND COMMUNITY STANDARDS COMMITTEE 17 MAY 2011	11
12.1	DEVELOPMENT AND COMMUNITY STANDARDS	11
12.1.1	CATEGORY 1 – MINOR COMPLYING CODE ASSESSMENT & HOUSEKEEPING	11
12.1.2	CATEGORY 2 – COMPLYING CODE ASSESSMENTS AND MINOR IMPACT ASSESSMENTS.....	11
12.1.3	CURRENT APPEALS LIST AS AT 29 APRIL 2011	11
12.1.4	12.2.1 CLOSED SESSION - AO-TAI-VS-REDLAND CITY COUNCIL PRELIMINARY POINT JUDGEMENT	11
13	PLANNING AND POLICY COMMITTEE 4 MAY 2011.....	12
13.1	PLANNING AND POLICY	12
13.1.1	REDLANDS COMMUNITY PHYSICAL ACTIVITY STRATEGY	12
13.1.2	STATUS REPORT ON CLOSURE OF REDLAND BAY ROAD, CAPALABA.....	22

13.1.3	DIRECTIONS FROM MINISTER WALLACE WITH RESPECT TO THE DEMAINING OF EAST COAST ROAD, NORTH STRADBROKE ISLAND AND THE UPGRADING OF THE ROUNDABOUT AT WELLINGTON STREET AND SHORE STREET WEST, CLEVELAND	26
13.1.4	PETITION (DIVISION 6) - PEAR STREET, REDLAND BAY	29
13.1.5	AMITY POINT EROSION.....	32
13.1.6	OPEN SPACE AND ENVIRONMENT POLICY REVIEWS.....	37
13.1.7	COUNCIL REQUEST FOR EXEMPTION FROM CAPPING OF INFRASTRUCTURE CHARGES – STATUS REPORT	42
13.2	GOVERNANCE	46
13.2.1	DELEGATION TO CHIEF EXECUTIVE OFFICER UNDER THE PEACEFUL ASSEMBLY ACT 1992.....	46
13.3	ITEM DELEGATED TO COMMITTEE FROM COUNCIL - CLOSED SESSION.....	49
13.3.1	REDLAND REGIONAL SPORT AND RECREATION PRECINCT	49
14	CUSTOMER SERVICES COMMITTEE 18 MAY 2011	63
14.1	CUSTOMER SERVICES	63
14.1.1	MONTHLY REPORT FOR CUSTOMER AND COMMUNITY SERVICES GROUP MARCH 2011.....	63
14.1.2	MONTHLY REPORT FOR PROJECT DELIVERY GROUP	69
14.1.3	MONTHLY REPORT FOR OPERATIONS AND MAINTENANCE	72
14.1.4	COMMUNITY GRANTS PROGRAM AND RADF ROUND 2 APPROVAL OF FUNDS	78
14.1.5	SURF LIFESAVING QUEENSLAND PROVISION OF LIFEGUARD SERVICES FOR NORTH STRADBROKE ISLAND	86
14.1.6	REDLAND BAY CLOSED LANDFILL CAPPING - DELEGATION TO CEO	93
14.1.7	REDWASTE BUSINESS UNIT REPORT FOR MARCH QUARTER 2011	96
14.1.8	REDWASTE BUSINESS UNIT ANNUAL PERFORMANCE PLAN 2011-2012	99

15	CORPORATE SERVICES AND GOVERNANCE COMMITTEE 18 MAY 2011	102
15.1	CORPORATE SERVICES	102
15.1.1	SMBI FINANCIAL REPORTING	102
15.1.2	FINANCIAL STRATEGY 2011-2021	106
15.1.3	ADOPTION OF KEY POLICIES FOR THE FINANCIAL YEAR 2011-2012.....	111
15.1.4	MONTHLY FINANCIAL REPORTS - APRIL 2011	115
15.1.5	REVALUATION STATISTICS REPORT 2011	118
15.1.6	TEN YEAR CAPITAL WORKS PROGRAM 2011-2021	120
15.2	GOVERNANCE	123
15.2.1	OPERATIONAL PLAN 2011/12	123
15.2.2	RISK MANAGEMENT POLICY AND FRAMEWORK	126
15.2.3	BALANCED SCORECARD REPORT APRIL 2011	129
15.3	PLANNING AND POLICY	132
15.3.1	ENVIRONMENT SEPARATE CHARGE 2011/12	132
15.3.2	LANDFILL REMEDIATION SEPARATE CHARGE REPORT 2011/12	136
16	MAYORAL MINUTE	144
16.1	PARKING METERS – REDLAND CITY	144
17	DIRECT TO COUNCIL REPORTS	145
17.1	OFFICE OF CEO	145
17.1.1	ORGANISATIONAL STRUCTURE - TEMPORARY CHANGE.....	145
17.2	CORPORATE SERVICES	147
17.2.1	2010/2011 THIRD QUARTER BUDGET REVIEW	147
17.3	PLANNING AND POLICY	152
17.3.1	MAXIMUM STANDARD INFRASTRUCTURE CHARGES ADOPTION AND SHARE OF CHARGES WITH ALLCONNEX.....	152
17.3.2	RELEASE OF DRAFT SMBI PLUS REVIEW AND SMBI 2030 FOR PUBLIC CONSULTATION	157

- 18 NOTICE OF MOTION UNDER SECTION 59 OF LOCAL GOVERNMENT (OPERATIONS) REGULATION 2010..... 160**
 - 18.1 NOTICE GIVEN BY CR WILLIAMS (DIVISION 9)..... 160**
 - 18.1.1 NOTICE OF MOTION TO REPEAL A RESOLUTION OF COMMITTEE OF 4 MAY 2011 – REDLAND REGIONAL SPORT AND RECREATION PRECINCT 160
- 19 URGENT BUSINESS 162**
 - 19.1 URGENT BUSINESS – CR BOGLARY 162**
 - 19.1.1 CAPPING OF INFRASTRUCTURE CHARGES 162
 - 19.1.2 NATIONAL BROADBAND NETWORK..... 162
- 20 MEETING CLOSURE 163**

1 DECLARATION OF OPENING

The Mayor declared the meeting open at 4.02pm and acknowledged the Quandamooka people, who are the traditional custodians of the land on which Council meets. The Mayor also paid Council's respect to their elders, past and present, and extend that respect to other indigenous Australians who are present.

2 DEVOTIONAL SEGMENT

Pastor Peter Holmes, member of the Ministers' Fellowship, led Council in a brief devotional segment.

3 RECOGNITION OF ACHIEVEMENT

The Mayor and several Councillors took the opportunity to recognise and acknowledge the achievements of Mr Greg Underwood, General Manager Planning & Policy, who leaves Council in June 2011.

The Mayor, on behalf of the Councillors, thanked Mr Underwood for his advice, assistance and guidance to them during his time at Council and wished him well for the future.

4 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

MEMBERS PRESENT:

Cr M Hobson PSM	Mayor
Cr M Elliott	Deputy Mayor and Councillor Division 7
Cr W Boglary	Councillor Division 1
Cr C Ogilvie	Councillor Division 2
Cr D Henry	Councillor Division 3
Cr J Burns	Councillor Division 4 – left at 7.09pm
Cr B Townsend	Councillor Division 5
Cr K Reimers	Councillor Division 8
Cr K Williams	Councillor Division 9 – left at 7.15pm
Cr H Murray	Councillor Division 10

EXECUTIVE LEADERSHIP GROUP:

Mr G Stevenson PSM	Chief Executive Officer
Mr G Underwood	General Manager Planning & Policy
Mrs L Rusan	General Manager Customer Services
Mr M Drydale	General Manager Corporate Services
Mrs T Averay	General Manager Development & Community Standards
Mr L Wallace	Manager Corporate Planning, Performance & Risk

APOLOGY:

Cr T Bowler	Councillor Division 6
Mr N Clarke	General Manager Governance

MINUTES:

Mrs J Thomas

Acting Corporate Meetings & Registers Team Leader

5 RECEIPT AND CONFIRMATION OF MINUTES**5.1 GENERAL MEETING MINUTES 27 APRIL 2011**

Moved by: Cr M Elliott
Seconded by: Cr K Reimers

That the minutes of the General Meeting held on 27 April 2011 be confirmed.

CARRIED

5.2 SPECIAL MEETING MINUTES 13 MAY 2011

Moved by: Cr W Boglary
Seconded by: Cr H Murray

That the minutes of the Special Meeting held on 13 May 2011 be confirmed.

CARRIED

5.3 SPECIAL MEETING MINUTES 18 MAY 2011

Moved by: Cr B Townsend
Seconded by: Cr W Boglary

That the minutes of the General Meeting held on 18 May 2011 be confirmed.

CARRIED

6 MATTERS OUTSTANDING FROM PREVIOUS COUNCIL MEETING MINUTES

The Chief Executive Officer to present the following items for noting:

6.1.1 DREDGING AT VICTORIA POINT JETTY

Datworks Filename: GOV Notice of Business/Urgent Business to General Meetings
Responsible Officer Name: Gary Stevenson
Chief Executive Officer
Author Name: Greg Underwood
General Manager Planning & Policy

EXECUTIVE SUMMARY

At the General Meeting on 20 October 2010 Council resolved that a report be prepared on the dredging at Victoria Point jetty affecting the landing of the Coochiemudlo Island ferries as this is affecting more than passenger ferries, it has to do with school children having to get home in a certain time and meet the school's duty of care.

OFFICER'S RECOMMENDATION

That it be noted that a report addressing this matter will be presented to the 8 June 2011 Planning & Policy Committee meeting.

6.1.2 REQUEST FOR REPORT – PROPOSAL TO CHARGE FOR PARKING AT WEINAM CREEK FERRY TERMINAL

At the General Meeting on 27 April 2011 resolved:

That Council request a report for a subsequent Planning and Policy meeting that:

1. *Provides sufficient information to address the issue of equity that has arisen over the proposal to charge for parking at the Weinam Creek ferry terminal; and, if necessary; and*
2. *Clearly lays out any future plans for the Victoria Point and Toondah Harbour car parks and how charges may be incorporated into these plans.*

OFFICER'S RECOMMENDATION

That it be noted that a report addressing this matter will be presented to a future Planning & Policy Committee meeting.

7 PUBLIC PARTICIPATION

MOTION TO ADJOURN MEETING

Moved by: Cr D Henry
Seconded by: Cr B Townsend

That Council adjourn the meeting for a 15 minute public participation segment.

CARRIED

The following speakers addressed Council in relation to parking at Weinam Creek Ferry Terminal:

1. Mr S Sommerlad, Macleay Island;
2. Ms G James, Macleay Island and member of Our Parking Spot;
3. Ms G Nemeth, Macleay Island and member of Our Parking Spot;

4. Mr L Hackett, Macleay Island, representing Our Parking Spot Group.

MOTION TO RESUME MEETING

Moved by: Cr M Elliott
Seconded by: Cr H Murray

That the meeting proceedings resume.

CARRIED

8 PETITIONS AND PRESENTATIONS

8.1 PETITION

8.1.1 PETITION (DIVISION 10) REQUEST FOR CONCRETE PATH HENRY STREET, THORNESIDE

Moved by: Cr H Murray
Seconded by: Cr M Elliott

That the petition which reads as follows, be received and referred to a Committee for consideration and a report back to Council.

“Petition for a concrete walking path to replace the road-base walking path between 9 Henry St., Thorneside and 3 Henry St., Thorneside. Existing road-base path is always washed out and is a hazard for walkers.”

CARRIED

8.1.2 PETITION (DIVISION 5) PARKING AT WEINAM CREEK FERRY TERMINAL

Moved by: Cr B Townsend
Seconded by: Cr D Henry

That Council resolve that the petition which reads as follows:

- 1. be received;**
- 2. it be noted that the matters therein are being dealt with by the SMBI ILTP review; and**
- 3. the principal petitioners be advised accordingly.**

“We, the undersigned Residents of Redland City, Ratepayers of Redland City and Residents or Ratepayers of Queensland request that Council commission independent studies of the parking solutions at Weinam Creek proposed by the Our Parking Spot group; stop all action towards charging the people of the Southern Moreton Bay Islands of Russell, Karragarra, Lamb and

Macleay, and people visiting these Islands, a fee for parking in the Weinam Creek precinct other than a reasonable fee for spaces allocated specifically to individuals for long-term or permanent parking; and provide parking facilities in the Weinam Creek precinct sufficient to accommodate at least the ultimate number of vehicles as estimated by Council, being 2,240.”

CARRIED

DIVISION: Unanimous

FOR: Crs Burns, Reimers, Murray, Elliott, Williams, Townsend, Henry, Ogilvie, Boglary and Hobson.

Cr Bowler was absent from the meeting.

9 MOTION TO ALTER THE ORDER OF BUSINESS**9.1 MOTION TO ACCEPT LATE ITEM**

Moved by: Cr B Townsend

Seconded by: Cr K Reimers

That the late item, *Release of Draft SMBI Plus Review and SMBI 2030 for Public Consultation*, be received and discussed at Item 17.3.2.

CARRIED**10 DECLARATION OF INTEREST ON ANY ITEMS OF BUSINESS****10.1 CONFLICT OF INTEREST**

- **ITEM 14.1.4 – COMMUNITY GRANTS PROGRAM AND RADF ROUND 2 APPROVAL OF FUNDS**

Crs Reimers, Murray, Williams, Townsend, Henry, Ogilvie, Boglary and Hobson declared a conflict of interest, or perceived conflict of interest, in this item – see item for details.

- **ITEM 14.1.5 -SURF LIFESAVING QUEENSLAND PROVISION OF LIFEGUARD SERVICES FOR NORTH STRADBROKE ISLAND**

Cr Hobson declared a conflict of interest in this item, or perceived conflict of interest, in this item – see item for details.

COUNCILLOR ABSENCES DURING MEETING

Cr Elliott left the meeting at 4.42pm (end of public participation) and returned at 4.43pm (start of item 11.1);

Cr Elliott left the meeting at 4.57pm (start of item 14.1.4) and returned at 4.58pm (during item 14.1.1);

Cr Boglary left the meeting at 5.59pm (during item 17.1.1) and returned at 6.00pm (during item 17.1.1);

Cr Ogilvie left the meeting at 6.03pm (during item 17.3.1) and returned at 6.05pm (during item 17.3.1);

Cr Boglary left the meeting at 6.28pm (during closed session) and returned at 6.30pm (during closed session);

Cr Williams left the meeting at 7.06pm (start of urgent business) and returned at 7.08pm (during urgent business);

Cr Burns left the meeting at 7.09pm (during urgent business);

Cr Williams left the meeting at 7.15pm (during urgent business).

11 DEVELOPMENT AND COMMUNITY STANDARDS COMMITTEE 3 MAY 2011**11.1 DEVELOPMENT AND COMMUNITY STANDARDS**

Moved by: Cr B Townsend

Seconded by: Cr W Boglary

That the Development & Community Standards Committee Minutes of 3 May 2011 be received and resolutions noted on items resolved under delegated authority.

CARRIED

[Minutes May 03 2011 Development and Community Standards](#)

RESOLUTIONS FOR NOTING**11.1.1 CATEGORY 1 – MINOR COMPLYING CODE ASSESSMENT & HOUSEKEEPING**

(This matter was resolved under delegated authority at Committee)

11.1.2 CATEGORY 2 – COMPLYING CODE ASSESSMENTS AND MINOR IMPACT ASSESSMENTS

(This matter was resolved under delegated authority at Committee)

11.1.3 CATEGORY 3 – MODERATELY COMPLEX CODE AND IMPACT ASSESSMENTS

(This matter was resolved under delegated authority at Committee)

11.1.4 CURRENT APPEALS LIST AS AT 15 APRIL 2011

(This matter was resolved under delegated authority at Committee)

11.1.5 11.3.1 SMBI EFFLUENT TREATMENT

(This matter was resolved under delegated authority at Committee)

ITEMS FOR CONSIDERATION**11.1.6 DEVELOPMENT AND COMMUNITY STANDARDS FEE DISCOUNTS AND WAIVERS**

Datworks Filename: GOV - Development and Community Standards Reports for Noting

Attachment: [Fee Schedule Supporting Information](#)

Responsible Officer: Toni Averay
General Manager Development & Community Standards

Author: **Toni Averay**
General Manager Development & Community Standards

EXECUTIVE SUMMARY

On 25 November 2009, Council approved a number of fee discounts and criteria. This was in response to Internal Audit recommendations to provide improved accountability and transparency in consideration of any discounts.

On 4 October 2010, Policy Document 'Corporate POL-3094' and Guideline Document 'GL-3094-001' were approved. The General Manager, Development and Community Standards and, as of 20 October 2010, the Group Managers of Sustainable Assessment, Building and Plumbing Services, Business and Performance, and Community Standards, have delegated authority to approve requests to reduce the application fee when a strict application of the scheduled fee is unreasonable or inappropriate considering the work required to carry out the assessment of the application, or where an appropriate fee has not been set.

Other discounts include discounts for charities and not for profit organisations, as well as for Smart eDA and accelerated development applications.

All fee waivers and discounts are recorded in the Development and Community Standards Fee Discount Register. It is the responsibility of the relevant Group Manager and the General Manager to ensure registers are maintained.

The full list of approved provisions for fee discounts and waivers is attached.

On 17 November, 2010, Council resolved to waive fees for permits for Temporary Entertainment Venues entirely when conducted by eligible bona fide charities and not for profit organisations covering the costs of these permits as a community service obligation.

PURPOSE

This report details fee discounts and waivers for Development and Community Standards for the period 1 January 2011 to 31 March 2011.

Summary of Discounts and Waivers – 1 January 2011 to 31 March 2011

Discounts/Waivers	Discounts Approved	Total Amount of Discount
Discretionary Discounts	6	\$3020.00
Charities and Not-for-Profit Organisations	3	\$358.96

Accelerated DA Applications	7	\$2625.00
Smart eDA Applications	33	\$5557.00
Temporary Entertainment Venues	2	\$1558.36
Combined Applications	2	\$350.00
Multiple Discounts	1	\$200.00
Resubmission of lapsed applications	0	Nil
Total	54	\$13669.32

Refusals

Two (2) requests for a reduction in the development application fee were refused as they did not comply with the criteria in the 'Fee Schedule Supporting Information' for Discretionary Discounts.

- 'Scheduled fee considered appropriate';
- 'Lack of justification';
- 'Did not meet criteria for resubmission of lapsed fee';
- 'Further assessment was required to finalise the application by way of a negotiated decision and therefore the request for a fee waiver has been refused'; and
- 'No grounds under any Council policy to support reduction in infrastructure charges/contribution costs'.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr B Townsend
Seconded by: Cr M Elliott

That the report be noted.

CARRIED

11.2 CLOSED SESSION

The Committee was closed to the public under section 72 (1) of the *Local Government (Operations) Regulation 2010* to discuss the following item, and following deliberation on this matter, the Committee meeting was again opened to the public.

11.2.1 MACROBIAL SOURCE TRACKING STUDY ON SOUTHERN MORETON BAY ISLANDS

Datworks Filename: LUP Redlands Planning Scheme Amendment 3a
LUP SMBI - General

Responsible Officer Name: Toni Averay
General Manager Development & Community Standards

Author Name: Brian May
Manager Building & Plumbing

EXECUTIVE SUMMARY

A confidential report from the General Manager, Development & Community Standards dated 21 April 2011 was discussed in closed session at the Development & Community Standards Committee, with the Committee Recommendation presented at today's General Meeting for consideration.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr B Townsend
Seconded by: Cr M Elliott

That Council resolve as follows:

- 1. To note the findings of the ALS MST Sanitary Study of wetlands and associated drainage lines on Russell and Macleay Islands;**
- 2. To endorse the conclusion of this Report that there is insufficient evidence at this time to justify the commencement of a monitoring program for on-site sewerage facilities on SMBI; and**
- 3. That the contents of the ALS Study and this report remain confidential.**

CARRIED

12 DEVELOPMENT AND COMMUNITY STANDARDS COMMITTEE 17 MAY 2011**12.1 DEVELOPMENT AND COMMUNITY STANDARDS**

Moved by: Cr B Townsend

Seconded by: Cr M Elliott

That the Development & Community Standards Committee Minutes of 17 May 2011 be received and resolutions noted on items resolved under delegated authority.

CARRIED

[Minutes May 17 2011 Development and Community Standards](#)

RESOLUTIONS FOR NOTING**12.1.1 CATEGORY 1 – MINOR COMPLYING CODE ASSESSMENT & HOUSEKEEPING**

(This matter was resolved under delegated authority at Committee)

12.1.2 CATEGORY 2 – COMPLYING CODE ASSESSMENTS AND MINOR IMPACT ASSESSMENTS

(This matter was resolved under delegated authority at Committee)

12.1.3 CURRENT APPEALS LIST AS AT 29 APRIL 2011

(This matter was resolved under delegated authority at Committee)

12.1.4 12.2.1 CLOSED SESSION - AO-TAI-VS-REDLAND CITY COUNCIL PRELIMINARY POINT JUDGEMENT

(This matter was resolved under delegated authority at Committee)

13 PLANNING AND POLICY COMMITTEE 4 MAY 2011

Moved by: Cr M Elliott
Seconded by: Cr K Reimers

That the Planning & Policy Committee Minutes of 4 May 2011 be received.

CARRIED

[Minutes May 04 2011 Planning and Policy](#)

13.1 PLANNING AND POLICY**13.1.1 REDLANDS COMMUNITY PHYSICAL ACTIVITY STRATEGY**

Dataworks Filename: R&C LSRP Physical Activity Strategy

Attachments: [Attach 1 Redland Community Physical Activity Strategy Framework Nov 2010](#)
[Attach 2 Redland Community Physical Activity Strategy Nov 2010 Vol 1](#)
[Attach 3 Redland Community Physical Activity Strategy Supporting Documentation Report Nov 2010 Vol 2](#)

Responsible Officer: **Roberta Bonnin**
Manager Community and Social Planning

Author: **Kristina Dickman**
Senior Adviser Sport & Recreation

EXECUTIVE SUMMARY

Queensland Health and the Department of Communities, Sport and Recreation Services in partnership with Redland City Council provided joint funding to work together to develop a physical activity strategy for the City. The purpose of the project was to plan ways to support, improve, promote and deliver physical activity and health opportunities for the local community.

The strategy aims to work to the Redlands strengths and to provide opportunities to increase participation and influence people to make life long active and healthy lifestyle choices. The strategy provides a framework to improve health and physical activity outcomes through focused effort towards three pillars:

- Our people - developing and facilitating partnerships, service delivery, networking, family and community participation, education and information.
- Our places - protection and creation of well planned and designed environments supportive to physical activity.

- Our policy - legislation, policies and strategies to guide and implement opportunities for the community to participate in and choose to be physically active.

Council will proactively pursue tangible outcomes to each of these pillars through the development and implementation of 'Redlands Alive and Kicking' and 'Sport Redlands' as the channels for program delivery.

PURPOSE

The purpose of this report is for Council to:

1. Adopt the Redland Community Physical Activity Strategy Framework and endorse the Redland Community Physical Activity Strategy for planning purposes and future budget consideration
2. Endorse the concepts of 'Redlands Alive and Kicking' and 'Sport Redlands' as mechanisms for improved external and internal coordination and promotion
3. To support future external funding applications to deliver opportunities for an active and healthy Redlands in accordance with the Redland Community Physical Activity Strategy.

BACKGROUND

Priorities for safeguarding community wellbeing, and goals for an active, healthy and inclusive community are endorsed by Council in both the Redlands 2030 Community Plan and the RCC Corporate Plan 2010-1015.

Redland Community Physical Activity Strategy project was a specified project in Council's 2009/10 operational plan: "Joint project between Queensland Health, Sport and Recreation Queensland and Council to identify programming, policy and future activity needs, measured by joint steering committee endorsement of strategy on behalf of funding organisations". Queensland Health and the Department of Communities, Sport and Recreation Services provided funding to partner with Redland City Council in the planning and management of the project, and Ross Planning were appointed as the project consultant in August 2009.

ISSUES

With the growing trend towards obesity and inactivity in today's society, all levels of government are working together to plan, promote and deliver physical activity and health opportunities in local communities. This reflects a significant policy shift at a Federal, State and local level for preventative measures in addressing chronic health issues.

On 29 November 2008 the Coalition of Australian Governments (COAG) National Partnership Agreement on Preventive Health, agreed to a package of reforms aimed at improving the quality and effectiveness of government services across Australia.

The National Partnership Agreement aims to address the rising prevalence of lifestyle related chronic diseases by:

- laying the foundations for healthy behaviours in the daily lives of Australians through social marketing efforts and the national roll out of programs supporting healthy lifestyles; and
- supporting these programs and the subsequent evolution of policy with the enabling infrastructure for evidence-based policy design and coordinated implementation.

Low levels of physical activity are a major risk factor for ill health and mortality from all causes. People who do not engage in sufficient levels of physical activity have a greater risk of developing cardiovascular disease, colon and breast cancers, Type 2 diabetes and osteoporosis.

There are clear indications that sufficient levels of physical activity can assist with:

- Cardiovascular disease prevention
- Diabetes prevention and control
- The primary prevention of some cancers
- Injury prevention and control
- The promotion of mental health
- Social and community capacity building.

Redland City has all the elements that make a liveable City. In continuing to improve its liveability, Council is committed to providing a diverse range of facilities, services and programmes that support healthy lifestyle behaviours and environments. Council's commitment is contained in a range of high level policy and strategy documents, ranging from the Redland Planning Scheme, the Strong Communities and Social Infrastructure policies, the Sport and recreation strategies, the Child and Youth Friendly City Policy and the suite of plans and strategies for Open Space, Cycling and Pedestrian, and Redland Transport. These formal policy documents, taken together:

- Ensure a benchmarked supply of informal and formal open spaces and recreation parks to achieve equitable access, appropriate usage and future protection of natural areas and open spaces.
- Empower people to make lifelong active choices through a range of networks and partnerships that promote the benefits of physical activity through education and participation, facilities and programs, and support for sport and recreation organisations participation.
- Focus local neighbourhoods as places that encourage active travel and participation through good planning and policies, appropriate connections, infrastructure and embellishments and activation of existing assets, such as parks and schools.

- Plan and support the provision of well located community facilities that respond to community need and encourage active participation and shared use of resources.

The Community Physical Activity Strategy Framework (Attachment 1) provides an over-arching structure for achieving the community's vision of: "*An active and healthy community built on our local strengths*".

The framework is held up by three pillars that support participation outcomes. The pillars are:

- *Our people - developing and facilitating partnerships, service delivery, networking, family and community participation, education and information.*
- *Our places - protection and creation of well planned and designed environments supportive to physical activity.*
- *Our policy - legislation, policies and strategies to guide and implement opportunities for the community to participate in and choose to be physically active.*

Through the development and implementation of this Community Physical Activity Strategy, Redland City Council and its partners can promote and support physical activity and healthy lifestyle opportunities in a cost-effective and resource efficient manner.

The Redland Community Physical Activity Strategy (Attachment 2) which contains the strategy framework was developed by Ross Planning with extensive consultation with Council officers, government, community organisations, residents and industry representatives. The Strategy is comprised of two volumes:

- Volume 1 - containing the Framework, understanding physical activity, the physical activity experiences of people in the Redlands, analysis and planning, and performance measures.
- Volume 2 - containing supporting documentation, benefits analysis, Redland demographics, results of community consultation and surveys, Council consultation, commercial providers and schools responses, current physical activity provision, environmental analysis, action plan, funding opportunities and appendices.

The research and analysis undertaken for this strategy and contained in the volumes listed above was undertaken internally within Council and externally with the general community and stakeholders over a period of 9 months. The following snapshots are of particular note:

1. Redlands' greatest strengths in encouraging physical activity are, firstly, the community itself and the many clubs, organisations, service providers and sections of Council who already offer physical activity programs and services; secondly, the beautiful green spaces, sporting precincts natural settings, waterways and natural bushland areas within close proximity to residents; and thirdly, an existing policy context which is committed to community health and

wellbeing and which is supported by endorsed strategies, plans and actions to implement and achieve policy objectives.

2. Commercial service providers and community organisations are willing to work more closely with Council to achieve physical activity goals. Some existing partnerships are working well but more could be done to keep facilities clean and well-maintained.
3. The physical environment is a key area where Council can make a difference to physical activity levels in the community. Physical activity occurs in places that have pleasant environments, have low traffic volume, are pedestrian and bicycle friendly have areas of interest in close proximity, and have high connectivity.
4. Health data shows a correlation between physical inactivity, socio-economic disadvantage, obesity and self assessed poor health status. The statistical catchment of the Redlands Balance ie the Southern Moreton Bay Islands and North Stradbroke Island demonstrate higher levels of health problems and low levels of physical activity.
5. Using an Urban Environments Site Analysis tool the urban centres Cleveland and Wellington Point were the most supportive of physical activity, while urban centres like Alexandra Hills, Capalaba and Victoria Point were characterised by minimal linkages, busy roads and difficult road crossings.
6. A recent report commissioned by Medibank Private estimates the direct cost of physical inactivity in Australia to be \$1,494 million per annum. Meanwhile there is strong evidence suggesting that community based physical activity interventions (such as education programs or supportive infrastructure) are an effective way of reducing chronic disease compared to pharmaceutical interventions or no intervention.
7. Consultation with six primary schools revealed that 81% of children surveyed travelled to school by car, 13% walked and the remaining 6 percent caught public transport. 60% of the students participated in club sport/recreation outside the school system.
8. Council invited staff to complete a physical activity survey. 373 staff responded, of which 8% cycle to work and 67% are not meeting moderate national physical activity guidelines.
9. The review of the Redland Planning Scheme under the Sustainable Planning Act 2009 will provide opportunities to improve supportive environments for community physical behaviour activities through descriptions for codes concerning pedestrian and cycle routes, safe crossings, end of trip facilities and residential unit development.
10. Appendix 1 identifies the physical activity and active and healthy programs and strategies available through the surrounding local governments of Brisbane, Logan, Ipswich, Gold Coast and Moreton Bay Regional Council. Common themes are the partnership funding between different levels of government;

coordination with peak bodies, community and commercial providers; and targeted programs for different sectors eg children, teenagers, Indigenous, mums and bubs, men, and older people.

ACTIONS

The Community Physical Activity Strategy contains a detailed action plan for moving forward, based on the three pillars of the framework: Our people; Our places; Our policies. Many of the actions are Council's responsibility within Council's core business. Some of the actions are the responsibility of government agencies and some will be undertaken by community organisations or even individuals within the community.

In order to deliver tangible outcomes in an integrated way across all sectors, this report proposes two clearly identified channels of delivery. These are:

'Redlands Alive and Kicking' 'Sport Redlands'

'Redlands Alive and Kicking' is the proposed program response for the promotion and delivery of effective community-based physical activity and healthy eating programs as well as developing actions and policies to support healthy lifestyle behaviours and environments. The program draws all these elements together under a single banner to provide an integrated program mix that includes:

- Individual Action;
- Community Action;
- Social Marketing and Health Information;
- Supportive Environments and Policy.

Council has applied for \$703,000 funding from the Federal Government under the COAG Active and Healthy Communities for physical activity and nutrition programs that target unemployed and older adults from disadvantaged areas within the City. If successful the 'Redlands Alive and Kicking' program will give us an active and healthy program coordinator and program funds from April 2011 to June 2013.

It is a requirement of the program for Council to partner with all sectors of the community for the implementation of the program. Council is currently working in partnership with Queensland Health, Griffith University, Fitness Australia, Nutrition Australia and representatives from the South East Alliance of General Practice to progress the implementation plans and evaluation plans associated with this funding application.

'Sport Redlands' is a consolidated customer service approach to sport and recreation services in Redland City. Sport Redlands aims to address the need for a more collaborative approach (internally and externally) towards strategic planning and management of shared facilities, clubs, volunteers and program development.

'Sport Redlands' will strive to support and connect all sport and recreation stakeholders in the community (internal and external); this will be achieved by developing improved working relationships between all areas of Council, across levels of government, peak bodies, sporting groups and clubs in the Redlands and by addressing some of the issues and barriers which prevent best use of resources and opportunities. By maximising the use of our existing resources and knowledge, and by targeting the areas of highest need, this collaborative approach can build a thriving, active and healthy Redlands with quality facilities and strong and resilient clubs which support quality activities run by skilled and capable people.

Council has recently received funding from Department of Communities, Sport and Recreation Services for a Sport and Recreation Officer for three years and additional program funding of \$42,700 to support physical activity programs for island communities and other areas of identified disadvantage. This is an immediate example of implementation of the Community Physical Activity Strategy using a proactive and collaborative approach.

'Sport Redlands' will provide information; education, support and opportunities through the development of a suite of guidelines and procedures, products, information and networks. An annual Sport Redlands Summit will be held to promote and connect sport and recreation stakeholders throughout the Redlands to keep us **'Alive and Kicking'**.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports nine goals within Council's *Corporate Plan 2010 – 2015*:

1. Provide and maintain safe and attractive routes for people to walk and cycle throughout the city and connect to nearby regional centres.
2. Promote enjoyment of the bay by improving access for environmentally sensitive recreation activities, education, economic opportunities and eco-tourism.
3. Manage the built environment in a way that creates accessible and user friendly spaces and maintains our local character and identity, ensuring all new developments use high quality design that reflects our sub-tropical climate, promotes health, community harmony and well-being.
4. Plan and advocate to connect the city's communities with improved public transport including a road, ferry, cycling and walking network that provides safe and efficient movement within the city and the regions and supports physical activity.
5. Enhance the city's liveability and enable people to enjoy outdoor activities, social gatherings and community events through planning, providing and managing high quality parks and open spaces.
6. Increase community safety, health and well-being by planning and delivering programs, services, partnerships, regulations and education.
7. Increase the physical activity participation of residents and deliver programs and incentives that strengthen opportunities for sport and recreation.

8. Increase children and young people's active participation in community life and support their social, cultural and physical development.
9. Provide a safe place for staff to work in and support the health and wellbeing of our people.

FINANCIAL IMPLICATIONS

The two new identified channels of delivery, '**Redlands Alive and Kicking**' and '**Sport Redlands**' will be funded through Council's existing budgets for facilities, programs and services and through new funding sources and resourcing from all sectors. Council currently funds aspects of facility development and program delivery through the 10 year capital and operational budgets, however, the intention is to proactively seek funds from all available external grants and partnership opportunities to deliver the strategy's active and healthy programming.

To date Council has attracted funding for a Sport and Recreation Officer for island communities for three years as well as \$42,700 from Department of Communities Sport and Recreation for the Active Inclusion Program. Part of this funding will go towards delivering the Sports Summit and programs for SMBI.

As stated earlier, Council has applied for \$703,000 funding from the Federal Government under the COAG Active and Healthy Communities. This funding program is highly competitive. If Council is successful with COAG funding it will provide a major staffing resource for the implementation of '**Redlands Alive and Kicking**'.

If Council's application is unsuccessful, there are many of the aspects of the program that can be delivered cost neutral to Council by working collaboratively with internal and external stakeholders. Some program funds may need to be made available for aspects of the program and increased resourcing will be sought from government sectors to deliver information and education campaigns through Redland networks.

Sport Redlands will require \$20,000 for program development, investigation of key issues (e.g. insurance), marketing, a sports summit to be rolled out across Council and to the community. This proposal will be considered by Council during the 2011/12 annual budget process.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will be considered as part of the Redlands Planning Scheme Review planned to commence in 2012/13.

CONSULTATION

The project was set up under a steering committee that directly involved:

- Senior Adviser – Sport and Recreation, Redland City Council;
- Principal Adviser – Open Space Planning, Redland City Council;

- Manager – Leisure and Recreation Services, Redland City Council;
- Adviser – Cycling and Public Transport, Redland City Council;
- Senior Physical Activity Officer – Queensland Health;
- Senior Adviser – Sport and Recreation Services, Department of Communities;
- Relationship Manager - Fitness Australia;
- Program Coordinator – Scouts Qld.

An extensive program of consultation and engagement was undertaken with community members, groups, clubs and service providers across the Redland City Council area.

A range of tools and techniques were used to engage target groups and the general community, ensuring all interested people had opportunities to comment during the development of the Strategy.

The consultation program included:

- Community wide—online physical activity survey
- Young people—consulted through activities in primary school classrooms and intercept surveys
- Community organisations—interviews and discussions
- Service providers—service provider interviews
- Council consultation—interviews with Council staff from various departments within Council, Wellness Week activities and online survey
- Other key stakeholders—interviews and discussions with various agencies and Council staff.

OPTIONS

Preferred

That Council resolve to:

1. Adopt the Redland Community Physical Activity Strategy Framework and endorse the Redland Community Physical Activity Strategy for planning purposes and future budget consideration;
2. Endorse the concepts of '**Redlands Alive and Kicking**' and '**Sport Redlands**' as mechanisms for improved external and internal coordination and promotion; and
3. Support future external funding applications to deliver opportunities for an active and healthy Redlands in accordance with the Redland Community Physical Activity Strategy.

Alternative

That Council request that further research be undertaken in identified areas.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr D Henry
Seconded by: Cr W Boglary

That Council resolve to:

- 1. Adopt the Redland Community Physical Activity Strategy Framework and endorse the Redland Community Physical Activity Strategy for planning purposes and future budget consideration;**
- 2. Endorse the concepts of 'Redlands Alive and Kicking' and 'Sport Redlands' as mechanisms for improved external and internal coordination and promotion; and**
- 3. Support future external funding applications to deliver opportunities for an active and healthy Redlands in accordance with the Redland Community Physical Activity Strategy.**

CARRIED

13.1.2 STATUS REPORT ON CLOSURE OF REDLAND BAY ROAD, CAPALABA**Dataworks Filename:** RTT Capalaba Activity Centre Master Plan**Attachments:** [Attach A Site Plan](#)**Responsible Officer:** Murray Erbs
Manager Infrastructure Planning**Author:** Len Purdie
Principal Engineer Roads & Drainage**EXECUTIVE SUMMARY**

At the General Meeting of 15 December 2010, Item 14.3.1, Council resolved:

That the General Manager Planning & Policy bring forward a status report on closure of Redland Bay Road, Capalaba to include information from discussions with Translink and Department of Main Roads, in relation to major intersections in this area.

PURPOSE

The purpose of the report is to update Council on the status of proposed road works for the Capalaba Activity Centre Master Plan. This is based on the outcomes of the Capalaba Transport Study (2008) that include the closure of Redland Bay Road.

BACKGROUND

In preparing the Capalaba Activity Centre Master Plan, the Department of Transport and Main Roads [TMR], in partnership with Council and Translink, completed the Capalaba Transport Study (2008). The study focused on the network improvements needed to support the plan and the impact of introducing the Park and Ride facility and partial closure of Redland Bay Road. TMR has been contacted by Council regarding the upgrades needed to support the plan and to develop a joint planning approach to the works. A response has not as yet been received.

The following table outlines the works identified and to be undertaken in the report.

Short Term			
Location	Comment	Responsibility	Timing
Intersection of Mount Cotton Road/Redland Bay Road	Investigate and implement an upgrade to the signals to improve operating efficiency.	Council	Investigation is underway
Capalaba Park and Ride	Council has previewed the preliminary design outcomes and provided comments.	Department of Transport and Main Roads	In design.

Intersection of Moreton Bay Road /Mount Cotton Road	Lengthen the right hand turn in Moreton Bay Road to improve capacity.	Department of Transport and Main Roads	Planning has commenced.
Medium Term			
Location	Comment	Responsibility	Timing
Partial Closure of Redland Bay Road.	To provide for pedestrian movement between shopping centres.	Council	Included in the capital works program. 2013/14
Mount Cotton Road /Redland Bay Road Intersection	Change road priority.	Council	Include in future capital works program
Intersection Old Cleveland Road/Mount Cotton Road	Intersection improvements as necessary to improve operation.	Department of Transport and Main Roads	Department of Transport and Main Roads to include in road program
Intersection Moreton Bay Road/Mount Cotton Road	Intersection improvements as necessary to accommodate partial closure of Redland Bay Road.	Department of Transport and Main Roads and Council. Joint planning process.	Department of Transport and Main Roads to include in road program following joint planning process with Council.

A number of the short term works have started or planned and are summarised below:

1. Intersection of Moreton Bay Road /Mount Cotton Road and the lengthening the right hand turn in Moreton Bay Road to improve capacity. This work is the responsibility of TMR.
2. The Capalaba Park and Ride Facility to provide parking facilities and improvement bus transport. This work is the responsibility of TMR.
3. Review signalisation at the intersection of Mount Cotton Road and Redland Bay Road to prioritise right hand turning vehicles from Redland Bay Road into Mount Cotton Road and to discourage right hand turning vehicles from Mount Cotton Road Turning into Redland Bay Road. This work is the responsibility of Council.

Council has listed in its 10 year capital program the partial closure of Redland Bay Road for 2013/14.

ISSUES

- The Capalaba Transport Study (2008) has confirmed that a number of intersections in Capalaba are operating under congested traffic conditions with further pressure expected with the growth of the city. Internal traffic operations in Capalaba including the partial closure of Redland Bay Road were considered. Traffic improvements rely on upgrades to major intersections by TMR and Council and are a significant capital cost. These will need to be included within future capital budgets.
- Council has requested of TMR, an update on the status on the planned network improvements for Capalaba and are awaiting their reply
- A joint planning approach between Council and TMR needs to be developed so that network planning for Capalaba is programmed and the goals of the Capalaba Activity Centre Master Plan achieved.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority:

- 5.11 Provide for 'place making' throughout the city through creative and inclusive master planning, local area planning, public art and heritage planning and precinct character planning processes to manage development at a local level.

FINANCIAL IMPLICATIONS

The financial implications to Council will be sequencing works in the capital program necessary to meet the requirements of the Capalaba Transport Study (2008).

CONSULTATION

Consultation has occurred with Land Use Planning.

OFFICER'S RECOMMENDATION

That Council resolve to note that significant negotiation/planning in conjunction with the Department of Transport and Main Roads and Translink is required to improve traffic management for the Capalaba Activity Centre Master Plan, with the partial closure of Redland Bay Road listed for financial year 2013/14.

**COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr M Elliott
Seconded by: Cr W Boglary

That Council resolve to:

- 1. Note that significant negotiation/planning in conjunction with the Department of Transport and Main Roads and Translink is required to improve traffic management for the Capalaba Activity Centre Master Plan, with the partial closure of Redland Bay Road; and**
- 2. Review signalisation at the intersection of Mount Cotton Road and Redland Bay Road to prioritise right hand turning vehicles from Redland Bay Road into Mount Cotton Road and to discourage right hand turning vehicles from Mount Cotton Road Turning into Redland Bay Road.**

CARRIED (en bloc)

13.1.3 DIRECTIONS FROM MINISTER WALLACE WITH RESPECT TO THE DEMAINING OF EAST COAST ROAD, NORTH STRADBROKE ISLAND AND THE UPGRADING OF THE ROUNDABOUT AT WELLINGTON STREET AND SHORE STREET WEST, CLEVELAND

Dataworks Filename: RTT Roads

Attachments: [Attach A East Coast Road NSI](#)
[Attach B Roundabout at Wellington St Shore St
West](#)

Responsible Officer: Murray Erbs
Manager Infrastructure Planning

Author: Len Purdie
Principal Engineer Roads & Drainage

EXECUTIVE SUMMARY

To provide Council with an update of the outcomes of a meeting held between the Mayor and the Hon Craig Wallace MP, Minister for Main Roads, Fisheries and Marine Infrastructure regarding road and transport issues, including the demaining of East Coast Road, North Stradbroke Island and the upgrading of the Wellington Street and Shore Street West intersection.

PURPOSE

The purpose of the report is to update Council following a meeting held with Minister Wallace on 9 March 2011 regarding the status of the demaining of East Coast Road, North Stradbroke Island and the upgrading of the Wellington Street and Shore Street West intersection.

BACKGROUND

Demaining of East Coast Road

In 2006, Council approved the Point Lookout Movement Study for planning purposes; with the primary objective being to manage the additional demand on the services that comes over peak holiday periods on the island. The initiatives identified included improved pedestrian access to popular destinations and traffic calming measures through the township.

To reduce the speed profile of vehicles through the Point Lookout Township and pedestrian access, a traffic management plan was developed for East Coast Road from Tramican Street east to Yarrong Road. This includes threshold treatments, intersection improvements to modify driver behaviour and pedestrian crossing points.

East Coast Road is under the control of the Department of Transport and Main Roads [TMR] and when approached by Council to establish the traffic management plan at Council's cost, they were not supportive as it did not meet their design criteria.

Council has made allowance for the implementation of the traffic management plans in its budget considerations.

Wellington Street/Shore Street North Roundabout

There has been continued traffic growth at this intersection and management of cyclists and pedestrians has led to Council receiving complaints that it be upgraded. Council has been in contact with TMR to discuss the future upgrade planning for the intersection.

Meeting

A meeting on 9 March 2011 was held between the Mayor of Redland City and the Hon Craig Wallace MP, Minister for Main Roads, Fisheries and Marine Infrastructure and Council representatives to discuss road and transport issues. The outcomes from the meeting were:

East Coast Road, North Stradbroke Island – The department will commence procedures to demain the eastern-most section (approximately 3.6km) to assist Council with the proposed traffic calming measures near Point Lookout Village. Council will also be provided with a financial contribution for the routine maintenance (until 30 June 2012). By 30 June 2012 a review of the state controlled network will be completed for Redland City by TMR. Council will then be consulted to determine the division of the road network and its management.

Wellington/Shore Streets Roundabout – The DTMR is preparing a business case to determine the configuration and cost of an optimum solution at the intersection. Signalisation of the intersection, based on preliminary planning with provision for pedestrian and cyclists is among the best upgrade solutions. In the meantime, investigation of low cost and short term alternatives to improve safety and amenity of pedestrians and cyclists will begin.

ISSUES

There are no issues at this time. Council will in the future have to consider the review of the state controlled network by TMR for Redland City that is to be completed by 30 June 2012.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority:

- 5.12 Plan, provide and advocate for essential physical and social infrastructure that supports community well-being and manage Council's existing infrastructure assets to ensure current service standards are maintained or improved.

FINANCIAL IMPLICATIONS

There are no financial implications to the Council.

CONSULTATION

The Mayor and General Manager Planning and Policy have been consulted.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr W Boglary
Seconded by: Cr D Henry

That Council resolve to note the outcomes from meeting between the Minister and Mayor as follows:

- 1. Department of Transport and Main Roads will commence procedures to demain the eastern-most section (approximately 3.6km) to assist Council with the proposed traffic calming measures near Point Lookout Village. Council will also be provided with a financial contribution for the routine maintenance (until 30 June 2012);**
- 2. Department of Transport and Main Roads is preparing a business case to determine the configuration and cost of an optimum solution at the Wellington Street/Shore Street West intersection. Signalisation of the intersection, based on preliminary planning with provision for pedestrian and cyclists is among the best upgrade solutions. In the meantime investigation of low cost and short term alternatives to improve safety and amenity of pedestrians and cyclists will begin; and**
- 3. Council to consult/negotiate with Department of Transport and Main Roads in their review of the state controlled network completed for Redland City to determine the division of the road network and its management. To be completed by the 30 June 2012.**

CARRIED

13.1.4 PETITION (DIVISION 6) - PEAR STREET, REDLAND BAY**Dataworks Filename:** RTT Stormwater Management - Drainage**Attachments:** [Plan 1 Vine Street Redland Bay](#)**Responsible Officer:** Murray Erbs
Manager Infrastructure Planning**Author:** Len Purdie
Principal Adviser Roads & Drainage

EXECUTIVE SUMMARY

The purpose of this report is to address a petition from local residents regarding drainage issues in Pear Street, Redland Bay. An investigation of these issues recommends that drainage and maintenance works be undertaken to alleviate drainage problems in the 2011/12 financial year.

PURPOSE

The purpose of this report is to address a petition from local residents regarding drainage issues in Pear Street, Redland Bay and respond to a Council Resolution from the General Meeting held 27 January 2011.

BACKGROUND

On the 15 January 2011, residents of Pear Street, Redland Bay submitted a petition that raised the following issues:

1. Stormwater carried by an easement through 27 Pear Street, that drains Vine Street, floods the Pear Street carriageway.
2. Drain openings near the corner of Pear and Alisa Streets are readily blocked.
3. On the eastern side of Pear Street, drainage is not working.
4. Stormwater discharging through Council owned land at 28A Pear Street and Alisa Street to the bay has silted up and is not flowing.

There are also concerns that the stormwater maybe contaminated from septic systems.

Areas of concern are highlighted in Plan 1.

ISSUES

1. Vine Street is a relatively flat road with a section that drains through an easement in properties between Vine and Pear Streets. To reduce stormwater flows through the easement, flows can be redirected by a new inlet and pipe

drain that would connect to the existing drainage system that drains to Alisa Street.

2. The drainage inlets near the corner of Pear and Alisa Streets can be modified to reduce the chance of blockage. The regularity of which the pits are cleaned can be increased and their performance monitored.
3. Ponding on the eastern side of Pear Street is due to the very flat fall of the road. Maintenance works can be performed to reshape the area and reduce the ponding.
4. The drainage outlets at 28A Pear Street and Alisa Street have silted restricting flows and causing ponding. Desilting and re-establishing the drainage channels will improve flows. Due to lowness of the area, it is likely ponding may still occur to some extent.
5. Testing of stormwater is being undertaken to assess if there is contamination from septic systems.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority 5.12 to plan, provide and advocate for essential physical and social infrastructure that supports community well-being and manage Council's existing infrastructure assets to ensure current service standards are maintained or improved.

FINANCIAL IMPLICATIONS

Drainage works will need to be included in Council's budget for 2012/13, the expected cost is in the order of \$25,000.

CONSULTATION

Consultation has been undertaken with Operations and Maintenance Group.

OPTIONS

Preferred

That Council resolve to undertake drainage and maintenance works in the area of Vine Street and Pear Street, Redland Bay in 2011/12 financial year, to alleviate drainage problems encountered by residents.

Alternative

No alternative offered.

OFFICER'S RECOMMENDATION

That Council resolve to undertake drainage and maintenance works in the area of Vine Street and Pear Street, Redland Bay in 2011/12 financial year to alleviate drainage problems encountered by residents.

**COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr M Elliott
Seconded by: Cr W Boglary

That Council resolve to:

- 1. Consider undertaking drainage and maintenance works in the area of Vine Street and Pear Street, Redland Bay in 2011/12 financial year to alleviate drainage problems encountered by residents; and**
- 2. Advise the principal petitioner of Council's decision in this matter.**

CARRIED (en bloc)

13.1.5 AMITY POINT EROSION**Dataworks Filename:** RTT Coastal Management - Shoreline Erosion**Attachments:** [Attachment A Report by J M Eberhardt Amity Point](#)
[Attachment B Amity Foreshore Protection King Co](#)
[Attachment C BMT WBN Report Amity Technical Background 2011](#)
[Attachment D Approvals for Development of a Seawall at Amity Point](#)**Responsible Officer:** **Greg Underwood**
General Manager Planning and Policy**Author:** **Murray Erbs**
Manager Infrastructure Planning

EXECUTIVE SUMMARY

During the January Natural Disaster significant erosion occurred at Amity Point, North Stradbroke Island putting land and property at risk. Council staff responded by making rock available for the use of residents to protect their property's and by placing rock to protect Public land at the old School House Park. Council at that time undertook to organise a meeting with residents and DERM present to address issues that included:

- An understanding of roles and responsibilities
- An understanding of site specific erosion causes
- Capability and resources to implement a solution
- The current approvals process to implement solutions
- Preparation of a Coastal Erosion Management Plan

This report recommends that Council now meet with the property owners affected by erosion at Amity Point to provide this information.

PURPOSE

The purpose of this report is to provide Council with the relevant information regarding the causes of erosion at Amity Point including the history and the strategies that have been implemented for its continued management.

BACKGROUND

Erosion at Amity has been occurring for many years. Survey mapping records show a steady retreat of the fore shore since 1970. The area at Amity point from Geera Street to Wallum Inlet is identified in the South East Queensland Coastal Plan Erosion Prone Area Plan SC 3365F with a landward boundary of 145 metres. This is reflected in the Redlands Planning Scheme; with properties along the foreshore in this Erosion Prone Area being zoned UR3.

The Abstract from the 1978 paper for the Department of Geology, University of Queensland by J.M. Eberhardt titled *“Erosion at Amity Point – An Example of Shoreline Recession in a Tidal Inlet”* which is appended states:

“Erosion at Amity Point on North Stradbroke Island is related to the eastward migration of Rainbow Channel resulting from the realignment of South Passage to the North-South orientation. Available survey records, aerial photographs, and recent research document this change. Slumping of the channel banks occurs and erosion is greatest where Rainbow Channel is closest to shore. Rock groynes constructed since 1972, have interrupted the southward movement of beach sediment thereby increasing erosion.”

The UR3 zoning requires buildings and structures to be demountable and capable of being moved. It is also a requirement of this zone that new structures will not extend beyond the current building line.

The Department of Environment, Beach Protection Authority has given Redland City Council advice concerning this area in 1997(BPA Letter 8 March 1997). In this advice the erosion prone area was increased from the nominal value of 40metres to 145metres (which it is still) measured inland from the seaward toe of the frontal dune. It also advised that the nature of erosion in this area is for a sudden slump to occur such as had occurred at Toompany Street in January 1997. The recent slump at Birch St was of a similar nature. The Beach Protection Authority advised at that time (1997), that rocks placed on the visible part of the beach had little structural integrity below the water and would therefore have little mitigating effect on the long term erosion. The authority further advised that overloading the upper foreshore with rocks may exacerbate the erosion.

Guiding Principles

The State Coastal Plan provides a hierarchy of approaches to address the impact of coastal erosion:

- Avoid- focus on locating new development in areas not vulnerable to coastal processes and future climate change. This option is not relevant to the existing situation where development has already occurred.
- Planned retreat – focus on systematic abandonment of land and structures in vulnerable areas; this has traditionally been the case at Amity as evidenced by the number of lots already abandoned to the sea.

- Accommodate – focus on continued occupation of near coastal areas but with adjustments such as altered building design. This is supported by the requirement for removable dwellings in the Redland Planning Scheme.
- Protect – Focus on the defence of the vulnerable areas

Erosion Prone Area width

The erosion prone area width must accommodate both long term and short term erosion plus the effect of climate change over the planning period. When setting the erosion prone area at Amity Point the planning period was 50 years.

Council Planning Schemes in relation to Amity Point

The Shire of Redland Town Planning Scheme 1998 states:

“The designated area is considered suitable only for dwelling houses which are capable of removal if threatened by erosion or for low-key recreational uses which, apart from minor buildings, involve only the erection of buildings which likewise are readily capable of removal.”

The Redlands Planning Scheme

“In sub-area UR3 –

Buildings or structures are removable or demountable;

Buildings, structures or infrastructure associated with the use or other development do not extend any further seaward than existing uses and development on the site.”

The key strategy of these planning schemes for Amity Point is for strategic retreat.

Legal Responsibility

Council received legal advice in 2001 that in paraphrase concluded:

- That Council has a duty of care to provide landowners with the advice, that existing and future rock wall construction may constitute a hazard, and that this duty extends to providing this information to landowners as part of the process of supplying them with rock, and
- That for foreshores under Councils legal control a duty to take all reasonable steps to ensure that known hazards on such areas are eliminated or minimised. This may be achieved by warning persons who may be injured or who may suffer property damage by warning of the hazard and keeping them away.

A full copy of the legal advice received at that time is appended.

ISSUES

- The site at Amity point is already developed. Avoidance is not possible except in the case of future development proposals. The RCC planning scheme does not prevent further development at this site however the zoning UR3 imposes conditions which require future developments to be relocatable. By adapting the development on the site it should be possible to retreat as land is lost by moving houses further landward on the affected lots. However there may come a time when this is no longer possible. In that event the house will need to be completely relocated to a new site.
- The state government has consistently refused to accept any responsibility for the site (see File Note: Amity Point erosion 26 February 2002) and would not assist in any project to protect private property.
- Acquisition of the affected land (planned retreat) to create a buffer zone would be an expensive option and is not feasible unless State Government financial support was available.
- Installation of rock walls in response to short term events may in fact exacerbate the erosion problem and constitute a hazard. Quoting from the legal advice received, Council “has a duty to provide that information to landowners as part of the process of supplying them with rock (or possibly even a duty to cease supplying the rock)”.

RELATIONSHIP TO CORPORATE PLAN

3. Embracing the bay

The benefits of the unique ecosystems, visual beauty, spiritual nourishment and coastal lifestyle provided by the islands, beaches, foreshores and water catchments of Moreton Bay will be valued, protected and celebrated.

- 3.2 Better manage our foreshores through coordinated planning with a special focus on resilience to the impacts of flooding and storm tides.

FINANCIAL IMPLICATIONS

The preparation of a desktop review of the causes of erosion at Amity Point and attendance by a consultant to present the findings has an estimated cost of \$10,000.

The preparation of Shoreline Erosion Management Plan for the hotspot at Amity Point has been estimated to cost \$40,000.

CONSULTATION

Internal consultation has been undertaken with Land Use Planning and Operations and Maintenance. External consultation has been undertaken with DERM and consultants BMT WBM.

OPTIONS

Preferred

That Council resolve to:

1. Proceed in organising a meeting with the property owners of land in the erosion affected area at Amity Point for BMT WBM to present "Amity Point Erosion Review 2011.
2. Present Councils current guiding position for Amity Point of strategic planned retreat.
3. Undertake in 2011/12 the preparation of a Shoreline Erosion Management Plan for the erosion hotspot at Amity Point.

Alternative

No alternative is proposed.

OFFICER'S RECOMMENDATION

That Council resolve to:

1. Proceed in organising a meeting with the property owners of land in the erosion affected area at Amity Point for BMT WBM to present "Amity Point Erosion Review 2011.
2. Present Councils current guiding position for Amity Point of strategic planned retreat.
3. Undertake in 2011/12 the preparation of a Shoreline Erosion Management Plan for the erosion hotspot at Amity Point.

COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr M Elliott
Seconded by: Cr W Boglary

That Council resolve to:

1. **Proceed in organising a meeting with the property owners of land in the erosion affected area at Amity Point for BMT WBM to present "Amity Point Erosion Review 2011;**
2. **Present Council's current guiding position for Amity Point of strategic planned retreat; and**
3. **Consider the preparation of a Shoreline Erosion Management Plan for the erosion hotspot at Amity Point in the 2011/2012 budget.**

CARRIED (en bloc)

13.1.6 OPEN SPACE AND ENVIRONMENT POLICY REVIEWS

Dataworks Filename: EM Policy

Attachments: [POL 3067 Renewable Energy Incentives Policy](#)
[POL 3068 Park Naming Memorials Tribute](#)
[POL 3070 Biodiversity](#)
[POL 2609 Vegetation Enhancement](#)

Responsible Officer: Gary Photinos
Manager Environmental Management

Author: Daniel Carter
Senior Advisor Natural Environment
Angela Wright
Principal Advisor Open Space Planning
Warren Mortlock
Principal Advisor Environmental Protection

EXECUTIVE SUMMARY

Council has decided that under its policy framework that policies must be reviewed every three (3) years.

A number of policies have come due or will be coming due for review this calendar year and this policy review report provides Council with the opportunity to exercise its prerogative to undertake or direct any changes to policy position.

The due policies have been reviewed and do not require any changes at this time and it is recommended that they be renewed for a further 3 year period in accordance with Council's policy framework.

PURPOSE

That Council resolve to have reviewed the policies and that they remain in force until the next review period.

BACKGROUND

Council maintains a policy register with review dates nominated to be no later than every 3 years. Policies can be review at earlier intervals or later dates with the approval of Council.

ISSUES

Renewable Energy Incentives Policy POL 3067

Purpose of the Policy

Support, promote, or provide incentives for initiatives by local businesses and residents that reduce greenhouse gas emissions. Specifically, the policy encourages uptake of renewable energy or initiatives that generate renewable energy in business or the home.

Current Issues and Relevance of Policy

This can be a fast changing area of polity, which is now largely in a hiatus waiting for the Federal government to set a price on carbon and adopting a successor to the failed Carbon Pollution Reduction Scheme. The Prime Minister has committed to a carbon price by June 2012. Until then, no change to the policy is proposed. The policy is currently interpreted as subservient to the commitments of the Corporate Environment Policy POL 2644, and is implemented alongside Council's recently adopted Climate Change Strategy 'Confronting Our Climate Future'.

Recommendation

The Renewable Energy Incentives Policy POL 306 has been reviewed and it recommended that the policy remain in place with no changes until the next review.

Park Naming and Memorials and Tributes Policy POL 3068

Purpose of the Policy

To provide guidance to the park and track naming process and to provide further guidance in relation to park furniture, memorials and tributes.

Current Issues and Relevance of Policy

Council's Operation and Maintenance officers have been consulted with the recommendation that the current Guideline GL3068-001 Tribute Park Bench remains unchanged.

Recommendation

It is recommended that the Park Naming, Memorials Tributes policy remains unchanged until the next review.

Biodiversity Policy POL 3070

Purpose of the Policy

The purpose of the Policy to ensure that ecosystems and biodiversity throughout the City are maintained and enhanced through effective management, rehabilitation, education, research and information sharing.

Current Issues and Relevance of Policy

The issues relevant to the purpose of the policy remain topical even if some, such as climate change, have increased in importance. The objective of the policy and the policy statements that commit Council to addressing the threats to biodiversity continue to be current and relevant.

Recommendation

It is recommended that the Biodiversity Policy remains unchanged until the next review.

Vegetation Enhancement Policy POL 2609

Purpose of the Policy

The purpose of the current policy is to direct how and where native plant species are to be used to enhance the natural environment using native species at a local scale whilst supporting regional initiatives for the assessment and management of vegetation communities.

Current Issues and Relevance of Policy

It is proposed that the Vegetation Enhancement Policy and Strategy to be superseded by the Habitat Protection and Management Policy and Strategy in the near future. The new Policy and Strategy aims to identify, protect, manage and enhance vegetation across the city in a coordinated and consistent manner and achieve and report upon the environmental outcomes required by Council's policies and strategies.

The development of the Habitat Protection and Management Policy and Strategy will require the incorporation of a number of other pieces of work as follows:

SEQ Ecological Restoration Framework

A regional initiative to produce the 'SEQ Ecological Restoration Framework' has been undertaken through a regional working group consisting of environmental managers and habitat restoration professionals to produce a three part package including code of practice, guidelines and manual. The purpose of this framework is to achieve regional consistency in the standard and outcomes of ecological restoration by endorsement by local governments to adopt and implement the framework and to encourage the adoption and implementation of the framework by all stakeholders in the region. This package is due for completion March 2011 and will supersede the Vegetation Enhancement Policy and Strategy.

Regional Ecosystems mapping and species database

The vegetation mapping used to inform the VES Policy and Strategy is out of date and is due to be replaced with regional ecosystem mapping in line with the

Vegetation Management Act 1999. The Regional Ecosystems species database has already been completed for inclusion.

Vegetation Enhancement Strategy 2007

The current VES Strategy will be critically assessed for elements that are still relevant and important to retain and incorporate into the new Habitat Protection and Management Policy and Strategy.

The Habitat Protection and Management Policy and Strategy may also act as a head of power to other combined policies such as the Vegetation Enhancement Policy POL 2609, Unlawful Damage to Trees in Public Spaces POL 3025 and Street Tree Implementation Note.

Recommendation

That the Vegetation Enhancement Policy and Strategy 2007 has been reviewed and it is recommended that it continue to be utilised as it currently exists until it is incorporated and superseded by the Habitat Protection and Management Policy and Strategy.

RELATIONSHIP TO CORPORATE PLAN

3. Embracing the bay

The benefits of the unique ecosystems, visual beauty, spiritual nourishment and coastal lifestyle provided by the islands, beaches, foreshores and water catchments of Moreton Bay will be valued, protected and celebrated.

- 3.3 Ensure the ongoing health of the bay by managing creeks, wetlands and stormwater and by protecting natural areas surrounding the bay.

FINANCIAL IMPLICATIONS

There are no short term financial implications associated with the review of these policies at this time.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not result in possible amendments to the Redlands Planning Scheme.

CONSULTATION

The Operations and Maintenance Group was consulted in relation to the review of the Parks Naming Policy and did not object or raise concerns with the continuation of the policy in its current format.

OPTIONS**Preferred**

That Council resolve to have reviewed the following policies and that they remain unchanged and in force until the next review:

1. Renewable Energy Incentives Policy POL 3067;
2. Park Naming and Memorials and Tributes Policy POL 3068;
3. Biodiversity Policy POL 3070; and
4. Vegetation Enhancement Policy POL 2609.

Alternative

That Council resolve to have reviewed the following policies and make changes as directed:

1. Renewable Energy Incentives Policy POL 3067;
2. Park Naming and Memorials and Tributes Policy POL 3068;
3. Biodiversity Policy POL 3070; and
4. Vegetation Enhancement Policy POL 2609.

At 10.41am the meeting became inquorate, with Crs Boglary, Elliott, Ogilvie, Hobson, and Townsend having left the Chamber.

The meeting became quorate at 10.42am when Cr Boglary returned to the meeting.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr M Elliott
Seconded by: Cr W Boglary

That Council resolve to have reviewed the following policies and that they remain unchanged and in force until the next review:

- 1. Renewable Energy Incentives Policy POL 3067;**
- 2. Park Naming and Memorials and Tributes Policy POL 3068;**
- 3. Biodiversity Policy POL 3070; and**
- 4. Vegetation Enhancement Policy POL 2609.**

CARRIED (en bloc)

13.1.7 COUNCIL REQUEST FOR EXEMPTION FROM CAPPING OF INFRASTRUCTURE CHARGES – STATUS REPORT

Dataworks Filename: RTT Planning – Priority Infrastructure Planning

Responsible Officer: Murray Erbs
Manager Infrastructure Planning

Author: Giles Tyler|
Senior Advisor Infrastructure Projects

EXECUTIVE SUMMARY

At the General Meeting of 27 April 2011 it was resolved that Council would not support the setting of maximum standard infrastructure charges by the State Government. It was also resolved that Council would request an exemption from the capping of those charges given the potential impacts to its financial sustainability.

In its response to the Infrastructure Charges Taskforce recommendations, the State Government has given in-principle support for local governments to vary the maximum charges in certain circumstances that impact on their financial sustainability. The corresponding action to implement that decision will be to introduce legislation to amend the *Sustainable Planning Act 2009 (SPA)* to provide for assessment arrangements to review “*special circumstance applications*” to vary the charges.

Council officers have sought details from DLGP of the assessment criteria to be applied to applications for exemption. It is understood that the assessment arrangements are a low priority action arising out of the State Government’s response to the Taskforce recommendations. Council has been advised that Queensland local governments will be provided guidance on the legislative changes in due course. Consequently, in preparing the request for exemption, council officers are focussed on the indicators of financial sustainability and lessons learnt from other jurisdictions, such as the Section 94 Contribution arrangements in NSW. As a matter of course, Council must be in compliance with the financial sustainability requirements of the *Local Government (Finance, Plans and Reporting) Regulation 2010*. These measures will be the benchmark of Council’s capacity to sustainably deliver (or not) the planned trunk capital program given the constrained revenue from Allconnex water returns and limited cost recovery from infrastructure charges. The relevant sustainability indicators include:

- asset renewal funding ratio (capital expenditure on renewals)
- sensitivity to water returns
- level of dependence on General Rate Revenue
- net financial liability ratio (ability to pay bills)
- interest coverage ratio (ability to pay down debt)

- minimum cash balances
- debt to asset ratio

Council officers are currently modelling the financial impact of capped charges on the delivery of the Trunk Capital Program identified in Council's planning scheme policies and draft Priority Infrastructure Plan going forward.

PURPOSE

The purpose of this report is to provide an update on the status of the request to State Government for exemption from maximum standard infrastructure charges. On completion, the submission will be distributed to all Councillors and ELG for their information.

BACKGROUND

One of the key elements of the infrastructure charge reforms recently announced by the Premier is setting maximum charges for trunk infrastructure, which includes water, sewerage, storm water, road and park networks:

- maximum standard residential charges will be set at \$28,000 for a dwelling that has three or more bedrooms, and \$20,000 for one and two-bedroom dwellings.
- standard maximum charges for non-residential development will range between \$50 and \$200 per square metre of gross floor area depending on the development type. A stormwater charge per square metre will also apply.

Another change will be the deferment of payment of charges to settlement, to be introduced through legislative change beginning 1 January 2012.

Council has consistently and publicly stated its opposition to the State Government setting maximum standard infrastructure charges for any type of development, the capping of residential development for 3 years, or deferral of payment of charges to settlement of lot. It has lobbied and continues to apply available measures to ensure its views on the 'reforms' are made clear to both the Government and the community. Unlike larger Councils with large rate bases which can more easily absorb any artificial limit on their cost recovery, Redlands with 65,000 rateable properties has a limited ability to offset the loss in charges and this would place an unfair burden on existing ratepayers.

ISSUES

The outstanding issues for Council arising out of the State's decision to support the recommendations of the Infrastructure Charges Taskforce include:

- Developers contributions are not a tax, but cost recovery by Council for the developers fair share of trunk infrastructure. Councils never achieve full cost recovery for trunk infrastructure with developers only paying a proportion of

the total cost. Council's are now being unfairly burdened with funding an increase in the gap between developer contributions and actual costs.

- A capped charge will force Council to either reduce its capital works (and hence increased holding costs for developers now out of sequence) or increase rates.
- The nature of differentiation between development types for charging purposes should be a matter for council to determine based on the needs of its planning scheme.
- The 'financial sustainability' exception to the capped charges must be available on fair terms.
- Reduction in charges are very unlikely to be passed onto homebuyers by the development industry without regulation. Developers are better assisted by reforms that provide certainty around charges, reduced holding costs caused by delays, and deferred payment of charges.
- Councils will need at least 6 months to develop new systems and financial models to deal with the new arrangements.

RELATIONSHIP TO CORPORATE PLAN

5. Wise planning and design

We will carefully manage population pressures and use land sustainably while advocating and taking steps to determine limits of growth and carrying capacity on a local and national basis, recognising environmental sensitivities and the distinctive character, heritage and atmosphere of local communities. A well-planned network of urban, rural and bushland areas and responsive infrastructure and transport systems will support strong, healthy communities.

- 5.5 Plan and develop a network of accessible centres that provide a wide range of retail, commercial and community services along with local employment opportunities

FINANCIAL IMPLICATIONS

The introduction of the cap on infrastructure charges by the State Government will place an additional financial burden on Council's capacity to deliver planned capital works. As it is, Council does not recover the full cost of supplying this infrastructure from planning scheme policy charges. Any further shortfall between the actual cost of providing infrastructure and the amount recovered in infrastructure charges must be funded by alternative means, inevitably general revenue sources. This pressure on Council's financial sustainability has been dealt a further blow by the CPI cap on water prices and the immediate impact this will have on a significant source of Council income.

If Council is to continue to supply trunk infrastructure needed to meet forecast growth in the City, the cap on charges will place an unfair burden on existing ratepayers.

In the longer term, Council may need to lower its service standards with a view to better matching service levels to available revenues. However, Council will not be in a position to complete this work prior to the cap coming into effect as proposed on 1 July 2011.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group is aware that the State Government's direction on charges will largely be given effect through amendments to the *Sustainable Planning Act 2009*.

CONSULTATION

Internal consultation has been undertaken with all affected infrastructure providers and managers.

OPTIONS

Preferred

That Council resolve to note that a request to State Government for exemption from maximum standard infrastructure charges will be distributed to all Councillors and ELG for their information.

Alternative

None proposed.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr D Henry
Seconded by: Cr W Boglary

That Council resolve to note that a request to State Government for exemption from maximum standard infrastructure charges will be distributed to all Councillors and ELG for their information.

CARRIED (unanimously)

13.2 GOVERNANCE

13.2.1 DELEGATION TO CHIEF EXECUTIVE OFFICER UNDER THE *PEACEFUL ASSEMBLY ACT 1992*

Datworks Filename:	Gov Delegations - LGA s.472
Responsible Officer:	Nick Clarke General Manager Governance
Author:	Trevor Green Senior Advisor Environmental Health

EXECUTIVE SUMMARY

This report proposes that Council delegate its administrative and enforcement powers under the *Peaceful Assembly Act 1992* to the Chief Executive Officer.

PURPOSE

To recommend that Council delegate its authority to the Chief Executive Officer to administer the *Peaceful Assembly Act 1992*.

BACKGROUND

The *Peaceful Assembly Act 1992* (the Act) recognises the right of peaceful assembly and places the conditions and framework for the organisation of a peaceful assembly. The Act also ensures that:

- so far as it is appropriate to do so, that persons may exercise the right to participate in public assemblies;
- the exercise of the right to participate in public assemblies is subject only to such restrictions as are necessary and reasonable in a democratic society in the interests of—
 - (i) public safety; or
 - (ii) public order; or
 - (iii) the protection of the rights and freedoms of other persons; and
- the right of persons to participate in public assemblies may be exercised without payment of a fee, charge or other amount for a licence, permit or other authorisation.

The Act also contains certain roles for the relevant local government and the person responsible for organising and conducting an assembly.

Under the provisions of the Act the local government's role (to be delegated to the Chief Executive Officer) includes:

1. Section 10 (2) (b) - Notice by the local authority stating that the authority does not oppose the holding of the assembly.
2. Section 11 (1) – Specify conditions to which the giving of the notice is subject (section 11 (2) & (3) place limitations of the conditions which may be specified).
3. Section 11 (4) & (5) – Consultation with the assembly organisers.
4. Section 12 – Application to a Magistrates Court for an order refusing to authorise the holding of the assembly.
5. Section 13 (1), (2) & (3) – Places restrictions which affect an application for refusal to authorise a public assembly which must be considered or carried out.

Sections 13 and 15 of the Act provide for mediation to occur between parties. In order for Council to participate in mediation a ‘representative’ has to be appointed. This report also recommends that the Chief Executive Officer is appointed as Council’s representative.

ISSUES

Under section 257 of the *Local Government Act 2009* (LG Act), Council may, by resolution, delegate a power under the LG Act or another Act to the Chief Executive Officer.

In order for Council to effectively meet its commitments under the Act, facilitate efficient decision making and meet the Act’s timeframes, this report recommends that Council delegate to its Chief Executive Officer the authority to exercise powers and responsibilities under the *Peaceful Assembly Act 1992*.

RELATIONSHIP TO CORPORATE PLAN

8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents’ participation in local decision making to achieve the community’s Redlands 2030 vision and goals:

- 8.5 Be transparent and consistent in the way we manage the organisation, its risks and obligations and ensure we are delivering against our priorities.

FINANCIAL IMPLICATIONS

There are no financial implications impacting Council as a result of this report.

PLANNING SCHEME IMPLICATIONS

There are no land use planning implications associated with this report.

CONSULTATION

The Manager Legal Services has been consulted in the preparation of this report.

OPTIONS

Preferred

That Council resolve as follows:

1. Under section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer the local government's authority to exercise powers and responsibilities under the *Peaceful Assembly Act 1992*; and
2. Under section 4 of the *Peaceful Assembly Act 1992* to appoint the Chief Executive Officer as its representative to administer relevant provisions of the Act.

Alternative

That Council, by resolution, makes decisions on the administration of this legislation.

OFFICER'S RECOMMENDATION

That Council resolve as follows:

1. Under section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer the local government's authority to exercise powers and responsibilities under the *Peaceful Assembly Act 1992*; and
2. Under section 4 of the *Peaceful Assembly Act 1992* to appoint the Chief Executive Officer as its representative to administer relevant provisions of the Act.

COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr M Elliott
Seconded by: Cr W Boglary

That Council resolve as follows:

1. Under section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer the local government's authority to exercise powers and responsibilities under the *Peaceful Assembly Act 1992* and that the Chief Executive Officer be required to inform Councillors of any application and proposed approval; and
2. Under section 4 of the *Peaceful Assembly Act 1992* to appoint the Chief Executive Officer as its representative to administer relevant provisions of the Act.

CARRIED (en bloc)

13.3 ITEM DELEGATED TO COMMITTEE FROM COUNCIL - CLOSED SESSION

The Committee meeting was closed to the public under section 72 (1) of the *Local Government (Operations) Regulations 2010* to discuss the following item, and following deliberation on this matter, the Committee meeting was again opened to the public.

13.3.1 Redland Regional Sport and Recreation Precinct

This item was resolved at the Planning & Policy Committee meeting of 4 May 2011. The Committee's decision is now presented to Council for noting only, as part of this report on the Committee's deliberations.

13.3.1 REDLAND REGIONAL SPORT AND RECREATION PRECINCT

Datworks Filename: P&R – Redland Regional Sport and Recreation Precinct

Responsible Officer Name: Gary Photinos
Manager, Environmental Management Group

Author Name: Angela Wright
Principal Advisor, Open Space Planning

EXECUTIVE SUMMARY

At the General Meeting of 27 April 2011, Council resolved as follows:

That this item be deferred and referred to the Planning & Policy Committee on 4 May 2011 and that Committee be delegated authority, under section 257(1)(c) of the Local Government Act 2009, to determine the matter.

A pre-feasibility report has been prepared to inform Council's decision making around the acquisition of land and the development of a Regional Sporting and Recreation Precinct within the city.

The report is indicating that it is possible to meet the State Government planning provisions and develop a sporting facility that will assist in meeting the needs of the city in the future.

There are planning constraints and challenges to the project but the benefits and opportunities are significant at many levels, including economic development in the rural suburbs, biodiversity protection and enhancement and contributing to the health and well being of resident through access to sport and recreation opportunities.

This report is recommending that Preferred Site 1 is confirmed as the location of the Cities sport and recreation precinct that Council commence purchasing properties and continue to undertake planning investigations.

PURPOSE

The purpose of this report is to provide Council with information regarding the proposed location of a regional sporting facility in Redland City.

Following consideration of the Regional Sport and Recreation Precinct Pre-feasibility findings, it is recommended that Preferred Site 1 is confirmed as the location of the Cities sport and recreation precinct, that Council commence purchasing properties and continue to undertake planning investigations including commencement of a full business case for the precinct.

BACKGROUND

Redland City Council had undertaken a study that identified potential locations for a regional sports facility, which included a Needs Analysis and outlined recommended facilities that would need to be included for the southern area of Redlands.

Previous resolutions on this matter include:

- General Meeting Resolution 28 May 2008 where Council resolved:
 - To endorse the Redlands Regional Sport Facility Plan for planning purposes; and
 - That a Sports Summit be held with Sport and Recreation clubs and stakeholders to progress the outcomes of the Plan.
- General Meeting Resolution 26 May 2010 where Council resolved to:
 - Prepare a business case for Site 1 and surrounding lands, as indicated in the confidential attachment, (including feasibility study, financial modeling and cost benefit analysis) for the acquisition of lands for the development of the Redland Regional Sport and Recreation Precinct;
 - Delegate authority to the Chief Executive Officer to commence discussions and negotiations with the property owners in the area of the preferred site for the development of the business case; and
 - That the State Government be advised of the significant role that infrastructure charges play in delivering this much needed infrastructure, and that should Redland City Council's carefully calculated, equitable and defensible infrastructure charge be reduced, this project would be jeopardised.

ISSUES

Pre Feasibility Study

The pre feasibility study recently completed reviewed available information provided by Redland City Council, other government bodies and sources to help understand the capacity of the preferred site and provide a high level qualification of outcomes to meet the requirements for a Regional Sport and Recreational precinct as outlined in Redlands Regional Sports Facility Plan (January 2008).

The review considered:

- Physical site elements including topography, flooding, geotechnical, drainage, and groundwater.
- Environmental values, habitat, vegetation and fauna.
- Access and movement including vehicular traffic, public transport, parking, and pedestrian and cycle connectivity and site accessibility.
- Planning in relation to relevant local and state policy.
- Operations such as water, sewerage and other utilities.

The assessment of the planning framework identified a number of requirements (i.e. for design and layout) in order for the proposal to be consistent with the outcomes of the Redlands Planning Scheme and State Planning requirements:

- Avoid locating outdoor recreation use (sports fields, clubhouse) in the EP zone and areas that are vegetated with native vegetation.
- Designs needs to be koala friendly. This includes avoiding clearing vegetation, particularly non-juvenile koala habitat trees.
- Designs and site layout needs to respond to the criteria of zone and overlay outcomes.
- GFA limits as stated in the SEQ Regional SPRP should be considered for incidental retail associated with the outdoor recreation. Exceeding these limits will entail meeting additional assessment criteria and referral. For compliance the GFA of any associated retail such as a kiosk and office space should be less than 1,000m².
- Ensure that the proposal makes the most of site characteristics and seek to retain scenic landscapes, vistas, native plants and waterways.
- The community should be engaged from an early stage to avoid negative perceptions about the proposal and its consistency with the planning scheme.

Preferred Site 1: Land Included in the Pre Feasibility Study (Confidential Information)

Confidential information removed.

Confidential information removed.

Further Investigation Required

Areas requiring further investigation as part of a more comprehensive feasibility study, or/and during any detail design phase have also been highlighted as an outcome of the review and following Council stakeholder consultation including:

- The preparation of a feasible master plan layout and design should aim to utilise available flat areas to minimise cut/fill across the site.
- Consideration of filling / diverting existing on site waterbodies; opportunity to fill existing waterbodies in order to facilitate development potential this being feasible due to the majority of the site being located in the most upstream ends of two catchments. Modification may require detailed assessment, and state government permits and approvals.
- Quantify existing run off into tributary creek network.
- Undertake onsite investigations to confirm available groundwater and any water quality issues.

- Supplement available flood information / reporting for the study area through undertaking an up to date flood study; detailed flood study would be required as part of future feasibility phases – Parcels 1, 2, 4 and 7 are subject to flooding.
- Investigate storm drainage system across the site; development of the site will require new/updated infrastructure including storm drainage systems or/and rain harvesting facilities.
- Undertake site specific soil investigations, to ground truth the site for development, recognising based on the Planning Scheme overlay, landslide hazards are expected to be low.
- Undertake a detailed demand/provision assessment for parking associated with day to day and event operations (for visitors and staff). Consideration of how to ensure equitable access across the site, bearing in mind topographical constraints, and severance as a result of the dividing road.
- Investigate opportunities to improve existing cycle/pedestrian facilities on the external highway network, coordinated with master plan proposals/layout and opportunities for enhanced bus facilities/services. A green travel plan / framework for the site could be an opportunity to assist with managing and promoting a green image for the precinct.
- Undertake further studies in order to identify non-juvenile habitat trees within the project area.
- Undertake detailed ecological surveys to assess habitats on site.
- Undertake site surveys to determine the true extent of regrowth regional ecosystems, and hence application of Codes confirmed for future design phases.
- Undertake an indigenous heritage assessment.
- Engage with State Government regarding identified areas that would need to be considered to ensure the proposal was consistent with outcomes of State Planning Requirements.

In consultation with Council key stakeholders a high level assessment was undertaken to help highlight the context of the prefeasibility study in addition to providing a list of issues and opportunities to be explored in subsequent phases. These were categorised by the four Benefits identified by Council given in the Redlands Regional Sports Facility Plan (January 2008) to be realised through the proposal and concluded the study assessment.

Benefit	Identified Opportunity	Identified Potential Risk
Social Health Active sports and recreation have a positive impact on	Maximise the available site and integrate recreation facility with koala corridor and regrowth code.	Potential Risk - The costs and time involved in the designation process should be considered in any future feasibility study. Potential Risk - The financial

Benefit	Identified Opportunity	Identified Potential Risk
physical, well being and mental health.		impacts of fauna management will be concentrated on the koala management and conservation area as well as how the proposed facility integrates the findings and outcomes of future Environmental Impact Statement (EIS) activities undertaken during a full feasibility study.
	Opportunity - Consider required nutrient management if dams are maintained so they can be used for irrigation purposes.	Potential Risk – Additional costs required to remove nutrients from dams before the water can be used for irrigation purposes. Potential Risk – Additional costs to mound the site and provide vegetation screens to protect the sporting fields from the poultry farm air pollutants.
Community Strong support for access to sporting fields for various uses.	Manage timely acquisition of all properties to maximise recreation facilities and meet increasing community demand for sporting facilities.	Potential Risk – If all sites nominated need to be acquired and forced resumptions may result in a community backlash. Potential Risk - Contamination of land parcels or chattels (particularly with regards to asbestos containing materials) resulting in increased costs of removal or possibly affecting the due diligence process of the purchase. Potential Risk - Council perceived as having more rights than the community in having land-use directly conflicting with the current zoning laws.
	Engage community to mitigate the potential negative impact of use change, increased access movements and reduction of poultry industry.	Potential Risk – Council proceeds on the basis of perceived community support, but is considered by the public lacking in consultation.
Economic Urban Parks and open spaces are valuable resources.	Opportunity - Secure funding through Grants such as Commonwealth Games, Environmental Charges, Sports & Recreation Opportunity - Manage procurement & construction costs by minimising earthworks and including filling dams.	Potential Risk – Funding for the facility may not extend to the additional costs required to make this site suitable for sporting fields. Ball park costs for the following will need to be confirmed and factored into the Feasibility Study: <ul style="list-style-type: none"> • Bulk Earth Works • Imported Fill • Suitable link/connection/crossing across dividing road; and • Infrastructure upgrades (e.g. Sewer treatment facilities)

Benefit	Identified Opportunity	Identified Potential Risk
		<p>Potential Risk – Funding for the facility may not extend to the additional costs required to provide utilities, waste treatment and access roads for various clubhouses built on the site.</p> <p>Potential Risk – Early sports club commitment need to establish governance and on-going operational budgets and funding to mitigate impact on Council's annual operating budget.</p>
Sports and Recreation Meeting sports and recreation facilities supply needs	Opportunity - Locate alternate sites to cater for indoor sports facilities not permitted in the current site zoning.	Potential Risk – Council does not find alternative sites and/or current facilities are not a suitable option due to allowable uses, cost of asset or willingness for current owners to sell requiring a compulsory acquisition.
	Opportunity - Build-in flexibility to cater for changes in sports participation.	Potential Risks – sporting participation may change to an extent that the facility layout may not accommodate future trends.

DISCUSSION

1. Community Infrastructure Designation

The proposed Redlands Sports and Recreational Precinct could be defined as community infrastructure under the Sustainable Planning Act 2009 (SPA), providing the opportunity to designate the land for community infrastructure by either the local government or a State government Minister. Before the land can be designated for community infrastructure the local government or Minister must be satisfied that the community infrastructure will satisfy the community's expectation for the efficient and timely supply of the infrastructure. Using the community infrastructure designation process exempts development from the planning scheme.

The process for local government to designate the land for community infrastructure is the same as an amendment to the planning scheme; with some additional notification to the land owners if the Council does not own the land, as in the case of Redlands Sports and Recreational Precinct.

Using the community infrastructure designation provides Redlands City Council an alternative approach to a development application. The use of the community infrastructure designation process could assist in acquiring the land, as the planning approval process can be done without the consent of the land owners.

2. Acquiring all the 9 Lots

Further vegetation surveys are required to confirm the application of a vegetation management framework for the project as well as meeting the requirements of the

Koala SPRP. As such the requirement for purchasing all the properties in the study area including the vegetated parcels is reliant on the outcomes of further vegetation surveys.

Using the results of the survey, it will then be possible to determine the application of these two legislative measures.

If vegetation offsets are required under either of these measures, then Council would need to find appropriate parcels of land for the offsets. The study has recognised that the land within the study area may be suitable for the provision of offsets, but further work will be needed to confirm this.

It should be noted however that the vegetated properties are already on the confidential acquisitions list for environmental acquisition and as such assessment has already been undertaken regarding their value for environmental purposes.

The land required to support the sport and recreation facilities includes parcels 4,5,6, and 7 with a proportion of parcel 2 where it shows a possible route for a 1.5km cycle facility, scope for circulation / space around the junior soccer fields or / and a picnic area. This is bearing in mind the Schematic Option 4 (attached in the report) is a prefeasibility layout, and could be further refined during the feasibility and detail design phases. Parcel 3 was considered not suitable for providing any sporting/rec facilities, Parcel 1, and majority of Parcel 2 are unsuitable for sports field development due to environmental and topographical factors; however acquisition of parcel 1 & 2 for environmental purposes will consolidate the precinct.

3. Area that can be developed for sporting facilities

The proposed sport and recreational facilities for the site are recognised as requiring a large amount of relatively flat area for development. Based on the preliminary feasibility study desk top review, the flat areas within each parcel of land in the study area do not (at this preliminary stage) offer a larger enough "flat" area to adequately accommodate the development requirements.

It is generally considered appropriate to recommend utilising where possible the majority of if not all available flat areas within the study area (subject to environmental constraints/issues identified later in this study). Due to the natural terrain of the site - hilly with ridges and valleys - the proposed grading of the site may be in terrace in order to minimize cut and fill. The need for retaining structures should terracing be considered will be determined in future feasibility and detail design phases.

To create a sizeable and usable flat area for the proposed development requirements may trigger the filling of existing waterbodies and diverting/ converting existing waterways.

The table below provides a summary of the current available sizeable areas that would potentially be suitable for large sport and recreational facilities within each lot (on the assumption of slopes under 6% assumed considering the need for balancing

future cut/fill and provides a comparative basis). This summary does not take into consideration potential additional "area" as a result of cut/fill exercises.

Parcel No.	CONF INFO REMOVED	Area with slope under 6% Location	Dimension (max. length x max. width) (m)	Available Area (m ²)	Connectivity or Accessibility *	Comments
1		North-west crest	500 x 200	100,000 (10 ha)	Possible	Subject to feasibility of access route in line with overall master-plan layout.
		Eastern boundary flood plain	400 x 30	12,000 (1.2 ha)	Possible	Not ideally recommended for development (refer to environmental constraints)
2		South crest	190 x 110	20,900 (2.09ha)	Possible from proposed access road	Proposed access road is currently not built/formed (status to be confirmed by RCC).
3		North crest	410 x 130	53,300 (5.33 ha)	Possible from proposed access road.	Subject to feasibility of access route in line with overall master-plan layout.
4		Southeast crest	250 x 200	50,000 (5.0ha)	Possible	Subject to feasibility of access route in line with overall master-plan layout.
		Southwest crest	120 x 120	14,400 (1.44ha)	Possible	Subject to feasibility of access route in line with overall master-plan layout.
		North-west crest	200 x 150	30,000 (3.0 ha)	Possible	Subject to feasibility of access route in line with overall master-plan layout.

Parcel No.	CONF INFO REMOVED	Area with slope under 6% Location	Dimension (max. length x max. width) (m)	Available Area (m ²)	Connectivity or Accessibility *	Comments
5		Centre crest	240 x 150	36,000 (3.6ha)	Possible	Subject to feasibility of access route in line with overall master-plan layout.
6		Centre crest	420 x 230	96,600 (9.66ha)	Possible	Subject to feasibility of access route in line with overall master-plan layout.
7		West crest	350 x 150	52,500 (5.25ha)	Possible	Subject to feasibility of access route in line with overall master-plan layout.
Total	All Parcels	159.69ha (excluding road reserve)		Lands under 6% slope 46.57 ha (465,700 m ²)		

4. Why should Council proceed in this area?

- Central Location in the city, central hub for sport and outdoor recreation
 - The area sits at the nexus of the urban north and rural south of the city, right on the regional plan boundary, albeit in the regional landscape and rural production area
 - The area is within a short distance of structure planning areas and as such will provide localised sporting and recreation opportunities for this emerging community.
 - The Seven C's Connection Strategy (still to be presented to Council) is planning to link directly from the north and south in this area which will provide a significant destination experience for cyclists and walkers.
- Proximity and synergy with other facilities and venues
- Economic future for rural properties and employment opportunities
 - The development and management of the precinct will provide employment opportunities for a range of sectors in sport, outdoor recreation, eco-tourism landscape and environmental management
 - During construction further opportunities will be available to the building and turf and landscaping sectors

- If carefully planned joint events and activities can be developed with partners within the district
- Provide evidence and justification to source funds through the Regional Development Australia Fund.
- Environmental protection and biodiversity
 - Meeting the challenges of the Koala SPRP and the RCC Koala Policy & Implementation Strategy. The subject area contains land identified by State Planning Policy 2/10 as 'High Value Bushland', 'High Value Rehabilitation' and 'Low Value Rehabilitation'. The Aims of the policy include ensuring "that koala habitat conservation is taken into account in planning processes" and that this contributes "to a net increase in koala habitat".

Policy statement four and five of the RCC Koala Policy commits Council to "Protect, enhance and increase koala habitat" and "increase koala movement in our neighbourhoods..." through the identification of mapping of opportunities to enhance corridor linkages.
 - Delivering on Redland's Biodiversity Strategy. The protection, enhancement and ongoing management of vegetation and habitat connectivity is a recurring theme throughout the RCC Biodiversity Policy and Strategy. The Policy commits Council to "rehabilitate native vegetation, wildlife corridors and terrestrial and aquatic ecosystems that have been degraded or have lost ecological function back to a condition of good health".
 - Environmental Acquisitions. The Environment Separate Charge Acquisitions List August 2010 recommended three of the lots identified in this report for acquisition on the basis of their environmental values.
- Benefits outweighing the constraints
 - The findings of the pre-feasibility report indicate a range of risks and constraints of each of the parcels
 - The findings are indicating that a regional sporting and recreation precinct can be developed in this area and that Council can work with the State planning framework to achieve a regional sporting and recreation facility
 - The synergies and relationships that the precinct can have with neighbours and other businesses within the area is significant and beneficial to many.
 - Good and transparent communication with the local community is required as soon as possible to bring them on board with the vision and potential of the project and ultimately the precinct
 - It would be hoped that the very best in rural living and environmental stewardship can be combined with state of art sporting and recreation facilities, underpinned but leading sustainability practices, designs and management.

- Partnerships with clubs, organisations, businesses and the State Government will be necessary to short term resource requirements and to ensure long term viability. These partnerships need to be developed in the very near future.
- Prepare detailed planning documentation

The next phase of planning need to progress through a number of processes including;

- Coordinate the development of a business case to accurately forecast budgetary requirements and State and Federal Government criteria for funding
- Preparation of planning reports for submission to Council for planning approvals
- Review and update the 10 year capital works program to reflect the roll out of the project
- Update the concept site master plan and undertake quantity surveying to determine construction costs
- Prepare and submit all documentation relating to obtaining a Community Infrastructure Designation

RELATIONSHIP TO CORPORATE PLAN

Wise Planning and Design

- 5.12 Plan, provide and advocate for essential physical and social infrastructure that supports community well-being and manage Council's existing infrastructure assets to ensure current service standards are maintained or improved
- 5.13 Enhance the city's liveability and enable people to enjoy outdoor activities social gatherings and community events through planning, providing and managing high quality parks and open spaces.

FINANCIAL IMPLICATIONS

The 10 year capital works program recognises this project and sets aside budget for land acquisition and site development over a number of years. This recognition will assist Council to lobby the state Government and apply for funding for sports facility development as it shows Council's long term commitment to the project. (see attachment 5)

The land will be purchased through a combination of funds from the Environment Separate Charge and Council revenue.

Property values for some of the properties on the Confidential Redlands Regional Sports and Recreation Precinct Acquisitions List April 2011 where requested in 2010.

- The cost per hectare ranges from \$100,000 and \$450,000 per HA.
- The smaller (subdivided) lots are worth more than the larger lots.

- The lots with existing infrastructure where not valued.
- One of the properties is on the market at a rate inconsistent with the value information that has been provided.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will result in possible amendments to the Redlands Planning Scheme, such as designating parcels of land for community infrastructure.

CONSULTATION

Officers from Planning and Policy Department and the Corporate Acquisitions Facilities and Fleet Group have been involved in the preparation of the document and in reviewing the documents findings.

OPTIONS

Preferred

That Council resolve to:

1. Prepare detailed planning documentation including developing a full business case for the Preferred Site 1 and adjoining lands for the development of the sporting and recreation facilities. This process would include discussions with the Community, State Government and State and Local Sporting Organisations;
2. Acquire through negotiation all lands identified on the Confidential Redlands Regional Sports and Recreation Precinct Acquisitions List April 2011;
3. Designate all lands on the Confidential Redlands Regional Sports and Recreation Precinct Acquisitions List April 2011 as Community Infrastructure under the provisions of the Sustainable Planning Act 2009;
4. Delegate authority to the Chief Executive Officer to execute all documents in respect to land acquisitions, the designation of the lands as Community Infrastructure under the Sustainable Planning Act 2009, and any other associated documentation; and
5. Ensure all confidential sections of this report and attachments are to remain confidential until discussions and negotiations have been completed with property owners in the precinct.

Alternative

That Council resolve to investigate alternate sites, as directed by Council, before commencing the detailed planning documentation including a full business case and any land acquisitions.

**OFFICER'S RECOMMENDATION/
COMMITTEE RESOLUTION**

Moved by: Cr M Elliott
Seconded by: Cr K Reimers

That Committee, under delegated authority, resolve to:

- 1. Prepare detailed planning documentation including a full business case for the Preferred Site 1 and adjoining lands for the development of the sporting and recreation facilities, including discussions with the Community, State Government and State and Local Sporting Organisations;**
- 2. Acquire through negotiation all lands identified on the Confidential Redlands Regional Sports and Recreation Precinct Acquisitions List April 2011;**
- 3. Designate all lands on the Confidential Redlands Regional Sports and Recreation Precinct Acquisitions List April 2011 as Community Infrastructure under the provisions of the *Sustainable Planning Act 2009*;**
- 4. Delegate authority to the Chief Executive Officer to execute all documents in respect to land acquisitions, the designation of the lands as Community Infrastructure under the *Sustainable Planning Act 2009*, and any other associated documentation; and**
- 5. Ensure all confidential sections of this report and attachments are to remain confidential until discussions and negotiations have been completed with property owners in the precinct.**

CARRIED

DIVISION:

FOR: Crs Boglary, Ogilvie, Henry, Elliott, Reimers and Bowler.

AGAINST: Crs Hobson and Townsend.

Cr Williams was not present when this motion was put.

Crs Burns and Murray were absent from the meeting.

COUNCIL RESOLUTION

Moved by: Cr M Elliott
Seconded by: Cr W Boglary

That the Committee Resolution be noted.

CARRIED (en bloc)

14 CUSTOMER SERVICES COMMITTEE 18 MAY 2011

Moved by: Cr W Boglary
Seconded by: Cr D Henry

That the Customer Services Committee Minutes of 18 May 2011 be received.

CARRIED

[Minutes May 18 2011 Customer Services](#)

14.1 CUSTOMER SERVICES**14.1.1 MONTHLY REPORT FOR CUSTOMER AND COMMUNITY SERVICES
GROUP MARCH 2011**

Dataworks Filename: GOV Reports to Committee - Customer &
Community Services (CCS)

Attachments: [Customer & Community Services Performance
Reporting March 2011](#)

Author: Greg Jensen
Manager Customer and Community Services

EXECUTIVE SUMMARY

This report outlines the key monthly activities for the Customer & Community Services Group including:

- Human Services Unit
- Cultural Services Unit
- Leisure and Recreation Unit
- Customer Service Unit
- Redland Performing Arts Centre

PURPOSE

To provide information to the Council on current performance levels and significant issues affecting service delivery.

BACKGROUND

The Customer & Community Services (C&CS) Group delivers a wide range of services at multiple locations throughout the City. The Group comprises five units; these being Human Services, Cultural Services, Leisure and Recreation Services, Customer Service and Redland Performing Arts Centre.

While the group has its predominant focus on community services delivery, a number of the services are operational under the Code of Competitive Conduct (Type 3 Businesses) under the Local Government Act. These include the Redland Performing Arts Centre, Straddie Holiday Parks and School Age Care Services.

Each of the teams in the Group reports monthly against a set of performance indicators. Variations from performance expectations are highlighted in the attached annexure. Achievements are also reported on as well as significant future events. Program deliverables and key projects are reported in tables. Each Service Manager summarises the most significant of these each month within the report to the Customer Services Committee. The annexure is provided for Councillors for reference to more detailed reporting if required.

ISSUES

Human Services Unit:

Refer attachment 1

- School Age Care
- Respite
- Home Assist Secure
- Community Grants Program
- Community Development

Summary of Activities

- Mt Cotton Community Development project continues to deliver key outcomes with 75 seniors attending a service provider's expo and morning tea at Mt Cotton, enabling seniors to have increased access to valuable information about local services.
- A successful Family Movie Night was held on 26 March on Russell Island with some 250 people attending from across SMBI. Three films produced by young people from the Thru My Lens Project were also launched under the banner of the Bay Views Program at this SMBI Family Movie Night.
- A series of 4 events were successfully delivered for Youth Week from 2-10 April, being "Off the Wall" – Live Street Art Battle, Capalaba; "Own It" – On the Islands, Macleay Island; "Own It" – Mt Cotton and Redlands Youth Day Out, Cleveland with a total of approximately 1,300 people attending.
- Before School Care numbers have increased by 338 children in March 2011 as compared to March 2010. With a record number of 71 children on 23 March occurring at Hilliard Before School Care service.

- HACC National Service Review of the Home Assist Secure service is scheduled to take place on 12 April. This review is to ensure that Home Assist Secure is providing all services in line with the HACC National Service Standards.
- 10 Grant Writing Workshops and 3 RADF information sessions were held across the Redlands to promote Councils Community Grants Program. Round 2 of the Community Grants program closed on 1 April.

Cultural Services Unit:

Refer attachment 2

- Libraries
- Redland Art Gallery
- Museums

Summary of Activities*Libraries*

- The libraries held their second annual IT EXPO during March at all libraries. 27 workshops were held over 4 weeks on a range of popular technology topics ranging from “selling on ebay” to “website design”.

Art Gallery

- Annual compulsory volunteer training days and induction sessions were held for new recruits and existing volunteers.

Museum

- Redland Museum is planning its first Heritage Festival to be held on Saturday 1 May.

Leisure & Recreation Unit:

Refer attachment 3

- Major Venues (Showgrounds, Aquatic Centre and Russell Island Pool);
- Community Halls
- Recreation (Lifeguard Services)
- Cemeteries
- Camping Grounds (Straddie Holiday Parks)

Summary of Activities

- Working closely with Sport and Recreation Queensland in the development of sport development workshops and a sports summit to commence in May.
- Developing networks with QLD Health for the provision of wellness programs and the possibility of future funding opportunities.
- New SMBI/NSI Sport and Recreation Officer commenced and is working with clubs and community groups in developing programs and grant funding.

Customer Services Unit:

Refer attachment 4

Summary of Activities

- No significant major activities to be reported for this month.

Redland Performing Arts Centre:

Refer attachment 5

Summary of Activities

- RPAC presented the first concert in seniors' Musical Melodies series for 2011 with A Life on Earth starring Peter Cousens, on Tuesday 2 March. The performance was enjoyed by 452 patrons. This is the highest attendance yet at a weekday event and it is pleasing to see so many of the local aged care organisations bringing groups of seniors to the concerts.
- On Saturday 12 March, RPAC presented the first performance of the 2011 main performance season. A total of 471 patrons were enthralled by the award winning Raw Dance Company's flagship production Project X as it commenced its global tour with an appearance at RPAC. The production is touring throughout Australia, China, Japan, Singapore and the United States in 2011 including a month season at the New Victory Theatre on 42nd Street, Broadway.
- In addition to their performance, Raw Dance conducted a fun, exciting dance workshop in funk tap, hop hop and body percussion on the concert hall stage, as part of the RPAC education program. The workshop was attended by 19 dance and general public students of all ages and skill levels. We received very positive feedback from the workshop participants, all of whom attended the performance in the evening.
- RPAC was delighted to present the internationally acclaimed Creole Choir of Cuba on Thursday 31 March, the second presentation of the 2011 main performance season. The 288 patrons who attended the performance were mesmerised by the passionate melodies.
- Attendance at the three RPAC presentations in March was 80.7% overall.

- On 29 March, RPAC achieved a new daily ticket sales record with 718 tickets valued at \$19,625.80 sold for Sheldon College's Musical.

RELATIONSHIP TO CORPORATE PLAN

7. Strong and connected communities

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs

- 7.1 Promote festivals, events and activities for people to come together, developing connections and networks to improve community spirit and enhance 'sense of place'
- 7.2 Provide access to quality services, facilities and information that meet the needs of all age groups and communities, especially disadvantaged and vulnerable people
- 7.3 Increase community safety, health and wellbeing by planning and delivering programs, services, partnerships, regulations and education
- 7.4 Increase the participation of people from all age groups and backgrounds in local heritage, the arts and cultural expression
- 7.5 Increase the physical activity participation of residents and deliver programs and incentives that strengthen opportunities for sport and recreation
- 7.6 Provide practical programs, support and guidance to the community sector in its delivery of highly valued support services and community projects
- 7.7 Increase children and young people's active participation in community life and support their social, cultural and physical development
- 7.8 Support "Ageing Well in the Redlands", to enable active participation in all aspects of community life
- 7.9 Actively participate in multi-agency forums to support the health and wellbeing of Indigenous residents of the Redlands and work with Aboriginal and Torres Strait Island communities in the Redlands to develop initiatives that respond to their aspirations

9. An efficient and effective organisation

Council is well respected and seen as an excellent organisation which manages resources in an efficient and effective way

- 9.1 Deliver excellent leadership throughout the organisation for the benefit of the community

FINANCIAL IMPLICATIONS

There are no financial implications impacting Council as a result of this report.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has occurred with all Customer & Community Service Managers and the General Manager Customer Services.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr W Boglary
Seconded by: Cr K Reimers

That Council note the report and annexure.

CARRIED (en bloc)

14.1.2 MONTHLY REPORT FOR PROJECT DELIVERY GROUP

Dataworks Filename: GOV – Reports to Committee – Project Delivery Group (PDG)

Attachments: [PDG Monthly Report March 2011](#)
[PDG Capital Program Report March 2011](#)
[PDG Operational Program Report March 2011](#)
[PDG Financial Responsibility Capital Projects Report March 2011](#)

Responsible Officer: Brad Salton
Manager Project Delivery Group

Author: Delia Dowthwaite
Project Administrator

EXECUTIVE SUMMARY

The Project Delivery Group monthly report is presented to Council for noting.

PURPOSE

The report provides a project status as at 29 April 2011 and an overall financial summary as at 31 March 2011 for projects undertaken by the Project Delivery Group.

BACKGROUND

The Project Delivery Group (PDG) is responsible for the delivery of capital and major operational projects. This involves developing detailed designs and costing for each project, coordinating the quotation or tendering process and the project delivery and/or construction of the works program.

ISSUES**Watch List – Possible Concern**

The following projects have been placed on the “Watch List”. The status of each project is outlined below;

- 42320 – Wellington Point Queuing Beach – waiting finalisation of permits, construction still planned for this financial year
- 65019-2 – Macleay Island Waste Transfer Station – project delayed due to lengthy periods of wet weather. New completion date 30 September 2011.
- 80539-4 - Cleveland Point Reserve Regional Park – ring road and car parking as per master plan to be completed this financial year. Balance of budget to be reallocated to 2011/2012 .

- 40140-1 - Beveridge Rd to Rachow St Pathway – drainage portion of project to be undertaken this financial year with the footpath section to follow in July. Balance of budget to be reallocated to 2011/2012.
- 40136 – Canaipa Rd path, Russell Island – delay in procurement. Works will commence 2010/2011 and be completed July 2011.
- 41870 – Queen St Government Rd – project started, experiencing delays with service providers relocating their assets. Balance of 2010/2011 budget to be reallocated to 2011/2012
- 42260 – Raby Bay Foreshore Park Playground – procurement delays. Works will commence 2010/2011 and be completed July 2011.
- 45905-2 – Public Amenities Les Moore Park, Victoria Point – landfill gas issues. Works will commence 2010/2011 and be completed July 2011.
- 30005 – Aquatic Paradise Stormwater Silt Removal – permit delays. Works will commence 2010/2011 and be completed July 2011.

Listed below are projects that reached practical completion between 26 March and 29 April 2011. Refer Attachment 1 for more detail.

- 40277 – Panorama Dr, Thornlands – kerb & channelling
- 40235 – Burke St, Capalaba – intersection
- 40092 – South Street, Thornlands – blister islands
- 40248 – Panorama Dr, Thornlands – pedestrian refuge islands
- 80539-1 – Cleveland Point Reserve – amenities block and shelters
- 20020 – Indigiscapes – slab and shed
- 40167 – Windemere Rd, Alexandra Hills - shade shelter extension
- 40047 – Wellington St, Ormiston – kerb & channelling
- 45762 – Anson Rd, Wellington Point – asphalt carpark
- 45856 – EGW Wood, Wellington Point- pathway security improvements
- 10037 – Birkdale Hall – repaint internal & external
- 11479 – Amity Point, NSI - demolition of amenities block

RELATIONSHIP TO CORPORATE PLAN

8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals.

- 8.5 Be transparent and consistent in the way we manage the organisation, its risks and obligations and ensure we are delivering against our priorities.

FINANCIAL IMPLICATIONS

There are no financial implications impacting Council as a result of this report.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The Survey Services Manager, Design Services Manager; Project Management Services Manager and Construction Projects Services Manager have been consulted in the preparation of this report and are supportive of the recommendation.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr W Boglary
Seconded by: Cr K Reimers

That Council resolve to note the report.

CARRIED (en bloc)

14.1.3 MONTHLY REPORT FOR OPERATIONS AND MAINTENANCE

Datworks Filename:	GOV Reports to Committee Operations and Maintenance
Attachments:	<u>Operations and Maintenance Report March 2011</u>
Responsible Officer:	Louise Rusan General Manager, Customer Services
Author:	Lex Smith Manager Operations and Maintenance

EXECUTIVE SUMMARY

The core activities of the Operations and Maintenance Group are contained within this report and cover the period 1 March to 31 March 2011.

- The Roads and Drainage Maintenance Unit;
- Parks and Conservation Unit;
- Environmental Education Unit; and
- Waste Unit

have all contributed to this report.

The Waste Management Unit is a type 2 business unit and this report will provide Council with a monthly update and on a quarterly basis the unit will report its performance against the key performance Indicators in the business performance plan

PURPOSE

To provide information to Council on the activities undertaken by the Operations and Maintenance Group and on a quarterly basis report on the performance of the Waste Business Unit against key performance indicators.

BACKGROUND

The Operations and Maintenance Group undertakes the day to day operational activities of environmental education and environmental extension programs, the maintenance and operation of Council's waste collection and disposal facilities, the maintenance of roads, drains, marine and quarry facilities and the maintenance of Council's parks reserves and assets. This range of activities is undertaken by Council's day labour and contractor workforce.

The group generally operates between the hours of 7am to 4.45 pm weekdays with an on call service for after hours, however the environmental education operates 6 days per week and many evenings, with the waste facilities operating 7 days per week.

ISSUES**ROADS AND DRAINAGE UNIT – Unscheduled Activities and Significant Events****Graffiti**

18 instances for a cost of \$2148.00

Vandalism

0 Instances of Vandalism

Illegally Dumped Refuse

15.5 tonnes waste / cost to dispose = \$1908.48

Activities Status

Nil comments – All Activities on target.

PARKS AND CONSERVATION UNIT– Unscheduled Activities and Significant Events**Graffiti**

62 instances for a cost of \$14522.64

Vandalism

0 instances of Vandalism

Illegally Dumped Refuse

1.2 tonnes waste / cost to dispose =\$226.00

Activities Status

Nil comments – All Activities on target.

ENVIRONMENTAL EDUCATION UNIT– Unscheduled Activities and Significant Events

- The Earth Hour dinner was held at IndigiScapes on 26 March with 52 participants. Other Earth Hour activities such as the workshops and spotlighting were not as well supported as previous years and we will revisit our activities for Earth Hour in 2012.

Extension Programs

- Community meetings were held for the new Bushcare Groups on Karragarra Island and Grevillea Street, Redland Bay, paving the way for work to begin on both sites.
- The Bushcare program is now at capacity with 45 groups spread across three officers. Applications for new groups, if received, will be placed on a waiting list until space in the program becomes available.

WASTE UNIT

Complaints

Seven complaints about odour were received during March for Birkdale Landfill. This is due to a number of reasons including:

- The site is a putrescibles landfill and odours are generated from the waste as it is being received and landfilled;
- The wet weather increases the rate of degradation of the waste which produces odours;
- The wet weather also causes leachate outbreaks which are very odorous and require excavation of older, generally more odorous, waste to repair the seep;
- Wind direction, which in the case of a week in March where winds from an unusual westerly direction had blown the odours to the east of the site where residents have not been exposed to the odours for sometime.

The 'odour fence' has been extended along the top of the eastern batter to try and combat odours that may be blown in an easterly direction in future.

Site Reports

Birkdale Landfill and Transfer Station

In February, 139mm of rain fell on the site which is significantly less than January 2011 and December 2010, which has helped site operations significantly, although, some storms were heavy and caused a number of leachate outbreaks. This, coupled with unusual westerly winds, meant that residents to the east of the site experienced odours for the first time and years. The odour fence was extended to try and mask odours should winds be experienced from a westerly direction again.

An aerial survey in March revealed that the landfilling activities will be completed between mid July and mid August 2011.

Redland Bay Waste Transfer Station

All operations have been continuing as normal.

Giles Rd Hardfill site

All operations have been continuing as normal along with hardfill transfers from the Birkdale and Redland Bay Waste Transfer Stations.

North Stradbroke Island Waste Transfer Stations

All operations have been continuing as normal.

SMBIs and Coochiemudlo Island Waste Transfer Stations

All operations have been continuing as normal.

Closed Landfill Operations

At Judy Holt Closed Landfill 644,900L of leachate was collected and disposed of in March 2011 up approximately 200,000L from February and 139mm of rain fell on the site. For the Redland Bay Closed Landfill, 246,000L was collected and disposed of in March 2011, up approximately 100,000L from February and the site received 133mm of rain.

The Landfill Gas Risk Assessment Program consultancy has been progressing across the 17 Closed Landfill sites in the City. This consultancy is programmed to be completed by the end of June 2011.

Waste Education Activities**March 2011**Highlights of the month

- Redland City Council launched a new waste minimisation campaign called 'Rethink your rubbish' at the Cleveland Farmer's Day Markets 13 March. Approximately 250 people wandered through the education stall collecting information and discussing waste and recycling with Council staff. Many participated in the free composting and worm farming workshops and some lucky residents who made a 'recycling right' pledge won compost bins and worm farms on the day.
- The new 'Rethink your rubbish' website, launched as part of the campaign, featuring an A-Z Guide to waste and recycling in the Redlands. This website will continue to grow in the coming months with the aim to provide key information about waste reduction at people's fingertips.
- A 'pull through' feature was developed for the Bayside Bulletin featuring the new campaign. It included information on how our recycling is stacking up in the Redlands as well as debunking some outdated myths surrounding recycling, and a recycling quiz for residents to test their recycling prowess.
- Redlands IndigiScapes Environmental centre has a new display showcasing the 'Rethink your rubbish' campaign. The display features some of the more

quirky items that can be recycled in the Redlands as well as the most common 'contaminants' that should never be placed in recycle bins such as nappies, plastic bags and syringes.

- A new poster has been designed to inform residents of items that can be taken to Waste Transfer Stations for free. This poster is displayed in numerous locations throughout Council shopping centres and will be transformed into signs in the near future.
- Bayside Bulletin 'Snapshot' included the following messages on waste education:
 1. Safe disposal of waste motor oil – encouraging residents to recycle waste motor oil for free at Waste Transfer Stations
 2. Bin lids – encouraging residents to ensure their bin lids are completely closed for safe servicing of kerbside collection
 3. Myth Buster – addressing paper recycling myths
 4. Recycle right – testing residents knowledge on recycling
 5. Rethink your rubbish: from A – Z – directing residents to learn more about waste at our new online guide

Locations of visits

- Ormiston College Early Learning Centre (2 Kindergarten classes)
- St Rita's Primary School (Victoria Point) (3 year 1 classes)
- 'Rethink your rubbish launch' (approximately 250 people, all ages)

Activities Status

Nil comments – All Activities on target.

RELATIONSHIP TO CORPORATE PLAN

1. Healthy natural environment

A diverse and healthy natural environment, with an abundance of native flora and fauna and rich ecosystems will thrive through our awareness, commitment and action in caring for the environment.

2. Green Living

Our green living choices will improve our quality of life and our children's lives, through our sustainable and energy efficient use of resources, transport and infrastructure, and our well informed responses to risks such as climate change.

3. Embracing the Bay

The benefits of the unique ecosystems, visual beauty, spiritual nourishment and coastal lifestyle provided by the islands, beaches, foreshores and water catchments of Moreton Bay will be valued, protected and celebrated.

FINANCIAL IMPLICATIONS

The Operation and Maintenance Group is within budget.

CONSULTATION

This report was prepared in consultation with Unit Services Managers and numerous staff within the Operations and Maintenance group.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr W Boglary
Seconded by: Cr K Reimers

That Council resolve to note the report.

CARRIED (en bloc)

The following Councillors declared a conflict of interest, or a perceived conflict of interest, in the following item and remained in the chamber for discussion and decision, as they formed more than half of the members present at that time.

Cr Reimers Member of Community Grant ID OS-112-0018

Cr Murray Acquaintance with Community Grant ID CS-112-009

Cr Williams Previous executive member and current Volunteer of Community Grant ID RADF 11R2-0008

Cr Townsend Honorary Member of Community Grant ID OS-112-0004

Cr Henry Patron of Community Grant ID OS-112-0024
Committee Member of Community Grant ID OS-112-0025
Acquaintance of Community Grant ID OS-112-0009
Acquaintance of Community Grant ID OS-112-004

Cr Ogilvie Patron of Community Grant ID OS-112-0012

Cr Boglary Member of Community Grant ID OS-112-0018
Supporter of Community Grant ID OS 112-0025
Supporter of Community Grant ID OS 112-012
Member of Community Grant ID OS 112-0015
Member of Committee of Community Grant ID CS 112-0006

Cr Hobson Patron of Community Grant ID OS-112-0016
Patron of Community Grant ID PS-112-0008
Honorary Member of Community Grant ID OS-112-0018
Patron of Community Grant ID OS-112-0013
Patron of Community Grant ID OS-112-0001

14.1.4 COMMUNITY GRANTS PROGRAM AND RADF ROUND 2 APPROVAL OF FUNDS

Datworks Filename: G&S Community Grants Program - 2010/11 Round 2

Attachments: [List of Successful Applicants](#)

Responsible Officer: Greg Jensen
Manager Customer and Community Services

Author: Kim Sims
Community Grants Coordinator

EXECUTIVE SUMMARY

The Community Grants Program was established within Council on 1 July 2009 to provide financial assistance to local community organisations and individuals through grants to undertake projects for the benefit of the Redlands community.

Financial assistance to the Redlands community through the grants program includes:

- Mayor's Small Grants up to \$500 with a total pool of \$50,000;
- Organisation Support Grants up to \$3,000 with a total pool of \$90,000;
- Project Support Grants up to \$10,000 with a total pool of \$200,000;
- Conservation Grants up to \$8,000 with a total pool of \$110,000;
- Capital Infrastructure Grants up to \$50,000 with a total pool of \$250,000; and
- Regional Arts Development Fund (RADF) with a total pool of \$100,000.

The Environmental Education Unit, Indigiscapes, committed \$110,000 this financial year towards the Conservation Grants.

The funding for RADF is in partnership with Arts Queensland with an annual budget allocation from Council of \$50,000 which is matched by the State Government. Council is required to administer the RADF Grants under State Government Guidelines.

Applications under the Mayor's Small Grants can be submitted throughout the financial year. There are two funding rounds each financial year for Organisation Support, Project Support, Conservation Grants and RADF. The rounds close in September and April. There is one funding round each financial year for Capital Infrastructure with the round closing in October.

Round 2 for Organisation Support, Project Support, Conservation Grants and RADF opened on 21 February 2011 and closed on 1 April 2011.

A total of 58 applications requesting \$392,232 were received including:

- 17 applications for Organisation Support requesting \$48,518. Funding available in round 2 is \$45,000;
- 11 applications for Project Support requesting \$97,832. Funding available in Round 2 is \$91,038;
- 12 applications for Conservation Grants requesting \$87,518. Funding available in Round 2 is \$104,500; and
- 18 applications for RADF requesting \$158,364. Funding available in Round 2 is \$55,797.

Applications for Organisation Support were assessed by the Assessment Team, consisting of staff from the Community Grants Team, the Community Development Team, Leisure and Recreation, Environmental Education Unit and Community and Social Planning, on 7 April 2011. The recommendations of the Assessment Team were then approved by the Group Manager, Customer and Community Services, on

12 April 2011 as is the process stated in the Corporate Guidelines for the approval of Organisation Support applications.

Applications for Project Support and Conservation Grants were assessed by the Assessment Team on 7 April 2011. The recommendations by the Assessment Team on applications under these categories were endorsed by the Community Grants Panel on 8 April 2011. The applications and recommendations were then discussed and reviewed at the Councillor Workshop on 19 April 2011.

The applications for RADF were assessed by the RADF Committee members with the recommendations being approved at the RADF Committee meeting on 18 April 2011 which is in accordance with State Government and Council Policies and Guidelines.

This report seeks approval from Council to fund the recommended successful applications under Round 2 for Organisation Support, Project Support, Conservation Grants and RADF categories. Total funding of \$174,922 is sought to fund 32 applications under these categories.

All applicants under Organisation Support, Project Support, Conservation Grants and RADF will be informed of the outcome of their application after the General Meeting on 25 May 2011. Feedback will be provided to unsuccessful applicants to assist in increasing their chance of success in future grant rounds.

To recognise the applicants that have been successful, an event has been scheduled at the Redland Performing Arts Centre from 6.00pm to 7.00pm on 16 June 2011 where the Mayor and Councillors will be invited to present certificates and/or cheques to these applicants.

PURPOSE

In accordance with Corporate Policy POL-3082 *Financial Assistance to the Community Sector* and Corporate Guideline GL-3082-001 *Financial Assistance to the Community Sector*, this report seeks approval from Council to fund the recommended successful applications under Round 2 of the Community Grants Program in 2010/11.

BACKGROUND

There are a range of grants available to the community which are:

- Mayor's Small Grants – up to \$500 for individuals demonstrating excellence at a high level and to organisations for unexpected costs and grant writing assistance.
- Organisation Support Grants – up to \$3,000 to provide assistance to organisations to support management and planning costs associated with becoming more sustainable and improving capacity to deliver services.

- Project Support Grants – up to \$10,000 to provide assistance to organisations to provide specific projects that deliver long term positive outcomes to the community. The projects can create improvements for people in a particular community or locality in the Redlands.
 - Community Garden Projects – up to \$10,000 to support organisations in growing or supporting access to locally grown food.
- Conservation Grants with the following categories:
 - Conservation Support Grants – up to \$8,000 to assist organisations with direct conservation projects as well as education and awareness related to Redlands wildlife, especially koalas and their habitat.
 - Environmental Arts Support Grants – up to \$8,000 to assist professional artists, emerging professional artists or organisations to develop art projects with an environmental theme. Projects should enrich public appreciation and understanding of the value of our local environment.
 - Wildlife Carer Support Grants – up to \$8,000 to assist with projects related to the care of injured wildlife in the Redlands.
- Capital Infrastructure Grants – up to \$50,000 to assist organisations to build, renovate or refurbish facilities, including hard-wired technology upgrades.
- Regional Arts Development Fund (RADF) – this grant supports professional artists and arts workers to practice their art, for and with communities.

Applications for Mayor's Small Grants are accepted continuously throughout the year. The Organisation Support, Project Support, Conservation Grants and RADF have 2 rounds each year and the Capital Infrastructure grant has 1 round each year.

Round 2 in 2010/11 for Organisation Support, Project Support, Conservation Grants and RADF opened on 21 February 2011 and closed on 1 April 2011. This is the final round for the Community Grants Program and RADF in 2010/11.

Applications under the Organisation Support category were assessed by the Assessment Team, consisting of staff from the Community Grants Team, the Community Development Team, Leisure and Recreation, Environmental Education Unit and Community and Social Planning, on 7 April 2011. The recommendations were then approved by the Group Manager, Customer and Community Services, on 12 April 2011 as is the process stated in the Corporate Guidelines – GL-3082-001 *Financial Assistance to the Community Sector*.

Applications under the Project Support and Conservation Grants categories were also assessed by the Assessment Team on 7 April 2011 with the recommendations being endorsed by the Community Grants Panel on 8 April 2011.

- The panel is chaired by the Community Grants Coordinator with members consisting of three senior Council staff and three representing the community. The Council members were nominated for their professionalism in the specific

program areas and the community members are elected for their experience in grant funding programs and/or experience in the not-for-profit sector. Membership on the panel is for one funding round with the membership being reviewed for future rounds in line with the review of the program.

Applications for RADF were assessed by the RADF Committee members and endorsed by the RADF Committee on 18 April 2011.

- The applications are assessed by the elected RADF Committee, chaired by Councillor Helen Murray, who has the casting vote. Councillor Craig Ogilvie is also on the Committee. RADF Committee members are elected for two terms and represent a cross section of art forms and interests. The applications are assessed against criteria set by the State Government and the objectives of *Council's Cultural Policy*. The RADF Committee assesses and endorses applications.

A listing of the applications received under Organisation Support, Project Support, Conservation Grants and RADF, including scores, comments and recommendations from the Assessment Team and the Community Grants Panel, were provided to the Councillors on 15 April 2011 and were discussed and reviewed at a Workshop on 19 April 2011 before being considered by the Customer Services Committee on 18 May 2011.

- At the Councillor Workshop, it was recommended that two of the successful applications have their funding reduced to address the value for money.
- Also at the workshop, discussions were held over two Project Support applications where funding was sought for similar events. It was recommended that the Grants Team liaise with the applicants to raise the possibility of combining the events. The outcome from this liaison was that both events will be funded with reduced funding for one of the applications.

The request for funding for endorsed and approved applications under Organisation Support, Project Support, Conservation Grants and RADF is submitted to Council for approval.

This process ensures a consistent, fair, open process without bias.

ISSUES

The applications to which this report is seeking funding for have been assessed in line with the Corporate Guideline GL-3082-001 – *Financial Assistance to the Community Sector*.

Round 2 – Organisation Support Grants – 17 applications were assessed requesting total funding of \$48,518. Of these applications, 10 have been approved for funding totalling \$24,250.

Round 2 – Project Support Grants – 11 applications were assessed requesting total funding of \$97,832. Of these applications, five have been recommended for funding totalling \$43,357.

Round 2 – Conservation Grants – 12 applications were assessed requesting total funding of \$87,518. Of these applications, 8 have been recommended for funding totalling \$51,518.

Round 2 – Regional Arts Development Fund – 18 applications were assessed requesting total funding of \$158,364. Of these applications, 9 applications have been recommended for funding totalling \$55,797.

The applications that were unsuccessful either did not meet the eligibility criteria or were not sufficiently detailed. These applicants will receive feedback to assist and encouraged to apply in future rounds.

In 2010/11 not all funding was expended under the Community Grants Program for the categories, Organisation Support, Project Support, Conservation Grants and Capital Infrastructure. Out of the total allocation to the program of \$800,000, \$122,663.95 was not expended.

RELATIONSHIP TO CORPORATE PLAN

7. Strong and connected communities

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs.

7.6 Provide practical programs, support and guidance to the community sector in its delivery of highly valued support services and community projects.

FINANCIAL IMPLICATIONS

10 applications under Organisation Support have been approved for funding for the amount of \$24,250. Funding available in Round 2 is \$45,000. **Approval is sought for \$24,250 to be allocated to the 10 successful applications.**

5 applications under Project Support are recommended for approval by Council for the amount of \$43,357. Funding available in Round 2 is \$91,038. **Approval is sought for \$43,357 to be allocated to the 5 successful applications.**

8 applications under the Conservation Grants are recommended for approval by Council for the amount of \$51,518. Funding available in Round 2 is \$104,500. **Approval is sought for \$51,518 to be allocated to the 8 successful applicants.**

9 applications under the Regional Arts Development Fund (RADF) have been approved for funding for the amount of \$55,797. Funding available in Round 2 is \$55,797. **Approval is sought for \$55,797 to be allocated to the 9 successful applicants.**

Total funding of \$174,922 is requested for approval under Round 2.

The funding provided to the Community Grants Program in 2010/11 was not fully expended under the categories;

- Organisation Support Grants – Total pool of \$90,000 – unspent funds of \$20,750
- Project Support Grants – Total pool of \$200,000 – unspent funds of \$47,681
- Koala Strategy Education (Conservation Grants) – Total pool of \$110,000 – unspent funds of \$52,982. This funding was provided by the Environmental Education Unit
- Capital Infrastructure Grants – Total pool of \$250,000 – unspent funds of \$1,250.95

Total funding unspent under the Community Grants Program in 2010/11 is \$122,663.95.

Uncommitted funds within the grants program cannot be rolled over from one financial year to another so the unspent funds will be returned to Council's general revenue.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

As part of Round 2 in the 2010/11 funding year, the Grants Team and the Community Development Team conducted seven Grant Application Writing Workshops throughout the Redlands including North Stradbroke Island and Russell Island. Three Grant Application Writing Workshops were also held for the Regional Arts Development Fund (RADF) at North Stradbroke Island, Cleveland Library and Russell Island. These workshops began on

23 February and concluded on 10 March 2011. Approximately 89 people attended the workshops. In addition to the workshops, a presentation on grant application writing was also held on 18 February at the meeting of the Redlands Interagency Network (RIN) where there were 23 participants.

One-on-One meetings were held with organisations for the Community Grants Program and RADF to provide advice on the funding categories, eligibility and draft applications.

In the assessment of the applications, consultation occurred with Council staff, the Community Grants Panel at a meeting on 8 April 2011 and the RADF Committee at a meeting on 18 April 2011.

Briefing on Round 2 of the Community Grants Program and a copy of all the applications received and recommended were provided to the Mayor and Councillors on 15 April 2011 and were reviewed and discussed at a workshop on 19 April 2011.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr W Boglary
Seconded by: Cr K Reimers

That Council resolve to:

- 1. Approve funding for 10 applications totalling \$24,250 under Round 2 of the Organisation Support Grants – Community Grants Program;**
- 2. Approve funding for 5 applications totalling \$43,357 under Round 2 of the Project Support Grants – Community Grants Program;**
- 3. Approve funding for 8 applications totalling \$51,518 under Round 2 of the Conservation Grants – Community Grants Program;**
- 4. Approve funding for 9 applications totalling \$55,797 under Round 2 of the Regional Arts Development Fund; and**
- 5. That the listing containing only successful Organisation Support, Project Support, Conservation Grants and Regional Arts Development Fund applicants remains confidential until adoption at the General Meeting.**

CARRIED (unanimously)

Cr Hobson did not declare a conflict of interest in this item while the committee minutes were being considered. Cr Hobson did declare a conflict of interest at a later stage in the meeting proceedings, stating that she is Vice Patron of the Surf Lifesaving Queensland in South Brisbane. Cr Hobson voted in the affirmative.

14.1.5 SURF LIFESAVING QUEENSLAND PROVISION OF LIFEGUARD SERVICES FOR NORTH STRADBROKE ISLAND

Dataworks Filename: R&C Contract – Surf Lifesaving – Surf Lifesaving QLD Inc

Attachments: [Redland Lifeguard Contract Submission 2011](#)

Responsible Officer: Greg Jensen
Manager Customer and Community Services

Author: Tim Goward
Senior Sport & Recreation Officer

EXECUTIVE SUMMARY

Redland City Council has contracted Surf Life Saving Queensland to provide lifeguard services for the surf beaches on North Stradbroke Island (NSI) since 2001. Their existing contract is due to expire on 30 June 2011 and this report is to consider their submission for a new, three-year contract for this service from 1 July 2011.

PURPOSE

The purpose of this report is to consider the submission of Surf Life Saving Qld (SLSQ) for a new, three-year contract to provide surf life saving services at Cylinder, Main and Adder Rock beaches at Point Lookout on North Stradbroke Island.

BACKGROUND

The previous three-year agreement between Council and SLSQ was from 1 July 2008 through 30 June 2011. Council has recognised SLSQ as the sole provider of beach life saving services and relies on its professional evaluation of service requirements to maintain the aim of zero preventable drowning on NSI beaches.

Council needs to ensure adequate lifeguard services are provided on its beaches to fulfil its duty of care. The responsibilities of local government, surf lifesaving volunteers, tourism operators or police and emergency services personnel is to take reasonable care to protect beach users from risks. In discharging this reasonable care constant attention must be given to regular review of obligations and systems in place for beach safety.

Consistently repeated observations and reports by lifeguards, tourism operators, police and emergency services was that tourists are an 'at risk' group requiring special attention. Risks may not be obvious to them due to a lack of local knowledge about beach conditions, poor swimming ability and language barriers.

SLSQ is proactive in its approach to beach safety engaging with local tour operators, caravan parks and ferries providing information for visitors on which beaches are patrolled and potential at risk areas.

NSI has some of the most remote and hazardous beaches in Queensland and northern New South Wales. Information provided by SLSQ and Beachsafe indicate that several well known and visited beach areas rank as moderate to high levels of hazards and risks. Often these areas are not patrolled however lifeguards have been increasingly called to respond to rescues in these areas.

SLSQ report that the number of incidences both rescues and preventative actions significantly increase during the school holiday period and in particular the Christmas school holidays. SLSQ works collaboratively with local tourism operators and ferry services to promote beach safety advising tourists of the patrolled beaches and dangers of swimming outside the patrolled areas.

ISSUES

Reports from the Chief Lifeguard indicate that there has been a significant increase in the number of calls that the lifeguards are tasked with which are outside the flagged patrolled area and often are on other un-patrolled beaches in excess of 1km from the flagged area.

From July 2009 to 31 January 2011 SLSQ report there have been 123 rescues. More importantly 83 rescues have occurred outside the patrolled flagged area with in excess of 6000 preventative actions (warnings or minor assistance to move between the flags). SLSQ report that during this time 41 rescues have occurred in excess of 1km outside the patrolled flags which creates a higher risk in public safety by the closure of beaches while diverting resources. In addition, increasingly lifeguards report a number of rescues and irregular patrols are required at Adder Rock outside the seasonal school holiday contacted patrol times.

Between 1 January 2010 and 31 January 2011 there have been 11 incidences that have required the beach to be closed while the lifeguards have been attending to calls for assistance. As not to endanger the public while multiple lifeguards are attending to rescues and making preparations. Swimmers in the patrolled area are asked to leave the water while lifeguards attend to rescues.

The full time lifeguards on NSI beaches already work full days with no or little break. The lifeguards must react to situations at the other unsupervised beaches from either Cylinder or Main, some distance away, leaving the contracted patrolled area at risk in times of rescue or emergency.

Volunteer lifesavers from Point Lookout Surf Lifesaving Club provide assistance from the first weekend of the September school holidays to the May Day long weekend on weekends and public holidays under the guidance of the professional lifeguard service.

In addition with the lifeguards being the main presence at these areas increasingly the public are seeking assistance for incidences which are not directly related to

beach safety activities. These incidences include providing first aid to the public from surrounding areas and working with police with unattended minors and search and rescue activities. Increasingly lifeguards report they are being approached by members of the public in reporting breaches of the Local Laws including launching of boats without permit or not within the prescribed areas and unrestrained dogs on beaches. Instances of these breaches are reported to Local Laws however with limited island presence SLSQ have no jurisdiction to act with offenders ignoring requests from lifeguards to move on.

These requests often take time and resources away from the current service however this service is seen as a needed public service liaison role.

SLSQ have proposed an increase in excess of CPI from the previous contract for the provision of an additional lifeguard during the peak holiday periods. Previously SLSQ have been able to provide this service for 8 weeks prior to and including the December school holidays under a trainee assistance package which is now no longer available and SLSQ is unable to support this position longer term without financial assistance from Council.

The provision of this extra service has in many instances improved public safety through preventative measures and during one major rescue significantly reduced the response time which has been reported would more than likely have had a different outcome had an additional lifeguard not been on site at the time.

The service proposal also includes extending the December school holiday patrol to include the November shoulder period which is known to be a busy period with end of year school excursions and senior school break ups (schoolies). Reports indicate that during this time several tour buses from schools both local and from other areas across South East Queensland arrive for end of year school breakups excursions without prior notice which has had a significant impact on the service in providing adequate resources. SLSQ feels that an additional lifeguard in the 'shoulder' seasons has almost certainly saved lives already and Council officers accept this as true.

SLSQ provide regular monthly reports on beach statistics including visitations, preventative actions and rescues. The data provided in these reports has been taken directly from the lifeguard daily report logs that are used on the beaches every day. The data includes rescues, preventative actions (any actions taken to prevent rescues), public relations (interactions with the members of the public) and beach visitations (including swimmers, board riders and beach population).

General statistics provided by SLSQ can be found in the table below reporting the past six months July-December in comparison to previous years. All data has increased with the exception for visitations which is attributed to the unseasonal weather conditions during November and December.

	Jul 06/ Dec 06	July 07/ Dec 07	July 08/ Dec 08	July 09/ Dec 09	July 10/ Dec 10
Public Relations (Any interaction with members of the public)	8,810	11,230	15,717	14,816	24,246
Preventative Actions (any actions taken to prevent rescues)	4,619	5,976	9,458	20,574	25,292
Rescues	25	20	40	32	32
Visitations Including swimmers, board riders and beach population	101,153	93,348	115,140	133,806	129,484

The only issues for Council are whether they want to provide this service, and the market availability to provide this service professionally. To not provide this service of full-time, fully paid professional surf lifeguards, the public will be reliant solely on the patrols provided by volunteers of the Point Lookout Surf Life Saving Club on weekends only during the period from September school holidays through Easter.

Coastal beach Councils such as those on the Gold and Sunshine Coast not only fully employ their lifeguards, but the proximity of beaches and short distance between guards makes rescue assistance much more immediate than on NSI.

Proposed provision of lifeguard services for NSI from SLSQ is included at **Attachment 1**.

RELATIONSHIP TO CORPORATE PLAN

7. Strong and connected communities

Our health, wellbeing and strong community spirit will be supported by a full range of services, programs, organisations and facilities, and our values of caring and respect will extend to people of all ages, cultures, abilities and needs

7.3 Increase community safety, health and wellbeing by planning and delivering programs, services, partnerships, regulations and education

FINANCIAL IMPLICATIONS

The submission for the 2011-13 contract is for an annual fee of \$399,918 excluding GST. This is an increase 18% increase equating to \$59,772 on the fee of \$336,146 from 2008-11 service agreement which has increased annually in line with CPI. The reasons provided for the increase by the Chief Lifeguard from SLSQ for the inclusion of an additional life guard for Main Beach, Cylinder Beach and Adder Rock for the school holiday periods the cost as indicated in their submission.

Ongoing annual rise and fall of costs will be primarily CPI increases and variation in industrial awards for lifeguards.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The Senior Sport and Recreation Officer meets monthly with the Chief Lifeguard from SLSQ, monitors the lifeguard services, receives monthly and annual statistics and reports from SLSQ and arranges monthly payment of invoices for lifeguard services as per a set schedule for that year and have always found SLSQ to be a professionally run organisation.

Consultation has been primarily within Customer & Community Services and has included Greg Jensen, Manager Customer & Community Services and Russell Cook, Leisure & Recreation Services Manager.

Consultation has occurred on a regular basis with Greg Cahill, the Chief Lifeguard of Surf Life Saving Queensland, with whom the Senior Sport and Recreation Officer meets on a monthly basis.

Additional discussions have been held with Community and Social Planning, Contract Management Services Unit, Safety and Wellbeing Unit, Local Laws, Parks and Conservation and local tourism operators.

OPTIONS

The submission from SLSQ (**Attachment 1, 4.2**) highlights four key service recommendations in addition to the existing contract of service which includes increased service from:

1. 3 lifeguards to 4 lifeguards for Main and Cylinder beaches for the period 14 November 2011 to 9 December 2011;
2. 2 lifeguards to 3 lifeguards for Main beach for September, Christmas and Easter school holidays;

3. 2 lifeguards to 3 lifeguards for Cylinder beach for September, Christmas and Easter school holidays; and
4. 1 lifeguard to 2 lifeguards for Adder Rock beaches for September, Christmas and Easter school holidays.

Leisure and Recreation supports all four service recommendations for an increase to the service during the peak holiday periods.

SLSQ will continue to work with local tourism operators and business in promoting beach safety as part of their ongoing campaign to raise awareness of swimming in patrolled areas.

Preferred

1. That under the Local Government Act (2009) and Section 184 Local Government (Finance, Plans and Reporting) Regulation (2010) it is satisfied that there is only one supplier who is reasonably available to provide lifeguard services on the beaches of North Stradbroke Island, namely Surf Life Saving Queensland;
2. To support the current service levels schedule as outlined by Surf Life Saving Queensland at Attachment 1, 4.1.1
3. To support all four additional service recommendations as outlined by Surf Life Saving Queensland at Attachment 1, 4.2; and
4. To delegate to the Chief Executive Officer under Section 187 Local Government (Finance, Plans and Reporting) Regulation (2010), to make, amend or discharge the above contract for the provision of Lifeguard Services 1 July 2011 – 30 June 2014 for Redland City Council.

Alternative

1. That Council refuse this submission for professional surf life saving services on North Stradbroke Island and continue with seasonal weekend volunteer patrols only by Point Lookout Surf Life Saving Club.
2. That Council accept the current service schedule as outlined in Attachment 1, 4.1.1 subject to CPI increases.

OFFICER'S RECOMMENDATION

That Council resolve:

1. That under the Local Government Act (2009) and Section 184 Local Government (Finance, Plans and Reporting) Regulation (2010) it is satisfied that there is only one supplier who is reasonably available to provide lifeguard services on the beaches of North Stradbroke Island, namely Surf Life Saving Queensland;

2. To support the current service levels schedule as outlined by Surf Life Saving Queensland at Attachment 1, 4.1.1;
3. To support all four additional service recommendations as outlined by Surf Life Saving Queensland at Attachment 1, 4.2; and
4. To delegate to the Chief Executive Officer under Section 187 Local Government (Finance, Plans and Reporting) Regulation (2010), to make, amend or discharge the above contract for the provision of Lifeguard Services 1 July 2011 – 30 June 2014 for Redland City Council.

**COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr W Boglary
Seconded by: Cr K Reimers

That Council resolve:

1. That under the *Local Government Act (2009)* and *Section 184 Local Government (Finance, Plans and Reporting) Regulation (2010)* it is satisfied that there is only one supplier who is reasonably available to provide lifeguard services on the beaches of North Stradbroke Island, namely Surf Life Saving Queensland;
2. To support the current service levels schedule as outlined by Surf Life Saving Queensland at Attachment 1, 4.1.1;
3. To support all four additional service recommendations as outlined by Surf Life Saving Queensland at Attachment 1, 4.2;
4. To delegate to the Chief Executive Officer under *Section 187 Local Government (Finance, Plans and Reporting) Regulation (2010)*, to make, amend or discharge the above contract for the provision of Lifeguard Services 1 July 2011 – 30 June 2014 for Redland City Council; and
5. That Redland City Council acknowledges the valuable service provided by Surf Lifesaving Queensland and the volunteer surf lifesavers of Point Lookout Surf Lifesaving Club.

CARRIED (en bloc)

Cr Hobson voted in the affirmative.

14.1.6 REDLAND BAY CLOSED LANDFILL CAPPING - DELEGATION TO CEO

Dataworks Filename: EM - Closed Landfill Sites

Responsible Officer: Louise Rusan
General Manager, Customer Services

Author: Lex Smith
Manager Operations and Maintenance

EXECUTIVE SUMMARY

The Redland Bay Closed Landfill requires remediation and capping works to be completed. The project will be delivered in 2011-2012. In the 2010-2011 budget, allocation of \$779,000 was made from the Landfill Remediation Reserve. These funds are subject to a Quarter 3 review to allow the works to commence in 2011-2012.

Project design, drawing, specification and cost estimation is completed and tender document is prepared. To speed up the award process, it is recommended that Council delegate the Authority to award the contract for the Remediation and Capping of the Redland Bay Closed Landfill to the Chief Executive Officer.

PURPOSE

Council to delegate to the Chief Executive Officer, under *section 257 (1) (b) of the Local Government Act 2009*, to award the contract for the Remediation and Capping of the Redland Bay Closed Landfill, in line with budget approval for the works.

BACKGROUND

The Redland Bay Landfill operated as putrescibles landfill in the 1980s and 1990s as the main landfill for waste within the southern end of Redland City. The landfill was closed to putrescibles waste in the mid 1990s. From the mid 1990s until 1998-1999 the site accepted construction and demolition waste. In the past few years a number of leachate seeps have occurred on the northern end of the western batter. Redland City Council has undertaken spot remediation works on the clay capping in the areas where leachate seeps have repeatedly been observed. In some locations where remedial works had been undertaken, leachate seeps have continued to breach the clay capping layer and leachate is required to be collected and disposed of on a regular basis. There are currently ten leachate collection points on the western batter and one leachate tank. The cost of leachate removal from this site, year to date is \$153,228.

Redland City Council engaged Sheehy & Partners Pty Ltd as a consultant to provide capping design to minimise leachate generation, provide a long term solution for collection of the leachate seeps and provide a staged capital works plan for annual works planning. The design, specification and cost estimation for this project (i.e. Stage-1: Part A, B and C) was completed by Sheehy & Partners Pty Ltd in early January 2011. The total estimated cost for this project is \$908,098.00. Budget

allocated and provided in 2010-2011 for this project was \$779,000.00 and \$233,700.00 is allocated for 2012/13. A total fund of \$1,012,700.00 is available for the project.

Delegation of authority to Chief Executive Officer is required to make, vary and discharge the contract as the total estimated cost of the contract is more than \$500,000.

ISSUES

- This project will be constructed in 2011-2012 thus the budget allocated for this project in 2010-2011 will be transferred to next year's budget through the Quarter 3 Review process.
- The project has three parts – A, B and C. The estimated costs are \$399,434.00, \$315,909.00 and \$182,755.00 respectively. The total estimated cost for the project is \$908,098.00.
- The potential to award only those parts of the project contract based upon available budget has been considered within tender documentation.
- Works need to be awarded early in the 2011-2012 year to allow the majority of the works to be completed prior to the wet season.
- To speed up the award process, delegation of authority to CEO is required.

RELATIONSHIP TO CORPORATE PLAN

1. Healthy natural environment

A diverse and healthy natural environment, with an abundance of native flora and fauna and rich ecosystems will thrive through our awareness, commitment and action in caring for the environment.

- 1.3 Protect our natural environment by restoring degraded landscapes, contaminated land and managing fire, pests and other hazards

FINANCIAL IMPLICATIONS

This project is funded from the budget of landfill remediation separate charge. Delaying the implementation of this project will result in an increase in the cost of leachate removal and treatment for Redland City Council.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The project design, drawing, specification and cost estimation is prepared by Sheehy & Partners Pty Ltd. Sheehy & Partners has extensive experience in landfill design.

The tender documents were prepared with the help of Contract Management Services Unit (CMSU) of Council.

Other consultation has occurred with:

- Service Manager Waste Operations;
- Senior Advisor Waste Planning;
- Closed Landfill Coordinator.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr W Boglary
Seconded by: Cr K Reimers

That Council resolve to delegate authority to the Chief Executive Officer, under *Section 257 (1) (b) of the Local Government Act 2009* to:

- 1. Make, vary and discharge the contract for the Remediation and Capping of the Redland Bay Closed Landfill in accordance with the agreed contract terms for any changes; and**
- 2. Sign all relevant documentation.**

CARRIED (en bloc)

14.1.7 REDWASTE BUSINESS UNIT REPORT FOR MARCH QUARTER 2011**Dataworks Filename:** WM - Waste Monthly Reports to Committee**Attachments:** [RedWaste BUR March 2011](#)**Responsible Officer:** Louise Rusan
General Manager, Customer Services**Author:** Lex Smith
Manager Operations and Maintenance

EXECUTIVE SUMMARY

The RedWaste Business Unit Report is presented to Council on a quarterly basis for noting. The report provides detailing relating to the business unit's performance for the quarter from 01 January 2011 to 31 March 2011 and covers financial and non-financial indicators for RedWaste as outlined in the Annual Performance Plan 2010/11. The Annual Performance Plan for 2010/11 was adopted by Council in September 2010, and as such the business unit's performance for the quarter has been compared against the Annual Performance Plan 2010/11.

It is expected that, most of the time the report findings will be "business as usual". Where exceptions occur, these will be highlighted.

The report provides a regular opportunity for Council to consider the performance of the RedWaste Business Unit and to respond to exceptional reporting.

Council is provided with the option to accept the report, or accept it and request additional information or a review of performance.

PURPOSE

To report on the performance of the RedWaste business unit against key performance indicators (KPIs) outlined in the Business Unit's Annual Performance Plan for 2010/11 for the quarter from 1 January 2011 to 31 March 2011.

BACKGROUND

The RedWaste Business Unit Annual Performance Plan identifies KPIs for which performance targets have been agreed with Council. Reporting is prepared each quarter through Council's Customer Services Committee.

ISSUES

The report is provided to Council as a means of monitoring the performance of business unit's activities.

The first part of the attached report comprises a "snapshot" of the business unit's achievement in meeting KPIs (year to date) and financial report card.

The report then provides a specific financial report and commentary, capital expenditure (graphically) and a detailed customer overview.

The main body of the report focuses on actual levels of achievement against the KPIs for each of the months, year to date. Where exceptions have occurred and targets not met, an explanation is given as well as action taken to improve performance.

RELATIONSHIP TO CORPORATE PLAN

2. Green living

Our green living choices will improve our quality of life and our children's lives, through our sustainable and energy efficient use of resources, transport and infrastructure, and our well informed responses to risks such as climate change.

FINANCIAL IMPLICATIONS

There are no direct financial implications resulting from this report. Financial implications may result where Council requests a performance review or requests an increase in performance standards.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was not consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has occurred with:

- Service Manager – Waste Operations;
- Senior Advisor Financial Management – Customer Services; and
- Business Support Officer – Waste Operations.

OPTIONS

Preferred

That Council resolve to note the RedWaste Business Unit Report for the quarter ending 31 March 2011, as presented in the attachment.

Alternative

That Council notes the report and requests additional information or a review of performance.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr W Boglary
Seconded by: Cr K Reimers

That Council resolve to note the RedWaste Business Unit Report for the quarter ending 31 March 2011, as presented in the attachment.

CARRIED (en bloc)

14.1.8 REDWASTE BUSINESS UNIT ANNUAL PERFORMANCE PLAN 2011-2012

Datworks Filename:	WM-Reports to Council
Attachments:	<u>Annual Performance Plan RWBU 11 12</u>
Responsible Officer:	Louise Rusan General Manager Customer Services
Author:	Tyson Jesberg Business Support Officer Waste Operations

EXECUTIVE SUMMARY

RedWaste Business Unit is a commercial business unit of Redland City Council (RCC).

Section 31(1) of the *Local Government (Beneficial Enterprises and Business Activities) Regulation 2010* states:

- A local government's operational plan for a financial year must include an annual performance plan (APP) for each commercial business unit.

The RedWaste Business Unit conducted a review of its APP for the 2011-2012 financial year and is now presented for adoption.

It is recommended that the Annual Performance Plan be adopted.

PURPOSE

For Council to adopt the RedWaste Business Unit's Annual Performance Plan for 2011-2012, to meet the requirements of the *Local Government (Beneficial Enterprises and Business Activities) Regulation 2010*.

BACKGROUND

Section 31(2) of the *Local Government (Beneficial Enterprises and Business Activities) Regulation 2010* states that an annual performance plan for a commercial business unit is a document stating the following for the financial year:

1. the unit's objectives;
 2. the nature and extent of the significant business the commercial business unit is to conduct;
 3. the unit's financial and non-financial performance targets;
 4. the nature and extent of the community service obligations the unit must perform;
 5. the cost of, and funding for, the community service obligations;
 6. the unit's notional capital structure, and treatment of surpluses;
-

7. the unit's proposed major investments;
8. the unit's outstanding, and proposed, borrowings;
9. the unit's policy on the level and quality of service consumers can expect;
10. the delegations necessary to allow the unit to exercise autonomy in its commercial activities; and
11. the type of information that the unit's reports to the local government must contain.

Following on from the adoption of the RedWaste Business Units Fees and Charges, at the General Meeting held 27 April 2011, the RedWaste Business Unit has conducted a review of its APP for the 2011-2012 financial year and this is now presented for adoption.

ISSUES

The Annual Performance Plan must be included in Council's Operational Plan.

RELATIONSHIP TO CORPORATE PLAN

2. Green living

Our green living choices will improve our quality of life and our children's lives, through our sustainable and energy efficient use of resources, transport and infrastructure, and our well informed responses to risks such as climate change.

- 2.1 Achieve sustainability through strong leadership and innovation, and by effective planning and managing our services, assets and resources
- 2.8 Implement Council's waste management strategy by applying best practice principles in pricing, public awareness, resource management, recycling and recovery

FINANCIAL IMPLICATIONS

There are no direct financial implications impacting Council as a result of this report. Financial implications may result where Council requests a performance review, an operational or capital change or requests an increase in performance standards. The 2011-2012 Budget for the RedWaste Business Unit is provided as an attachment to the APP. By adopting the APP for the RedWaste Business Unit, Council is also adopting the budget for the RedWaste Business Unit for 2011-2012.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has occurred with:

- Mayor and Councillors;
- General Manager Customer Services;
- Group Manager Operations & Maintenance;
- Service Manager Waste Operations; and
- Senior Advisor Waste Planning.

**OFFICER'S/ COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr W Boglary
Seconded by: Cr K Reimers

That Council resolve to accept the RedWaste Business Unit Annual Performance Plan for 2011-2012, as presented in the attachment.

CARRIED (en bloc)

15 CORPORATE SERVICES AND GOVERNANCE COMMITTEE 18 MAY 2011

Moved by: Cr C Ogilvie
Seconded by: Cr D Henry

That the Corporate Services & Governance Committee Minutes of 18 May 2011 be received.

CARRIED

[Minutes May 18 2011 Corporate Services and Governance](#)

15.1 CORPORATE SERVICES**15.1.1 SMBI FINANCIAL REPORTING**

Datworks Filename: FM Financial Reporting

Attachment: [SMBI Attachment A](#)

Responsible Officer: Martin Drydale
General Manager Corporate Services

Author: Martin Drydale
General Manager Corporate Services

EXECUTIVE SUMMARY

As part of the adoption of Council's 2010/11 Budget Package, a commitment to produce a financial report which identified all operational and capital revenue and expenditure in respect of SMBI was made.

A project team comprising senior financial officers across all Council Departments were tasked with producing the financial analysis. A reporting methodology was adopted which took a three step approach to producing the report as follows:

1. Any direct service revenue and expenditure that could be directly allocated to SMBI was identified and flagged within Council's corporate financial system as a 100% allocation.
2. Any direct service revenue and expenditure that was shared between SMBI and the rest of the City was identified and a percentage allocation attached to the SMBI elements based on appropriate usage factor. For example, using postcodes, share of opening hours, number of community halls etc.
3. Any indirect service revenue and expenditure was identified and a percentage allocation attached to the SMBI elements based on either total population or total properties as appropriate.

The report identified that for both operational and capital purposes more is expended on SMBI than is taken in revenue from property owners.

For future reporting purposes it is proposed that this form of analysis be published for:

- Budget adoption; and
- End of year Financial Statements.

PURPOSE

This report outlines the methodology and financial reporting outputs in respect of operational and capital revenue and expenditure on the Southern Moreton Bay Islands (SMBI).

BACKGROUND

As part of the adoption of Council's 2010/11 Budget Package, a commitment to produce a financial report which identified all operational and capital revenue and expenditure in respect of SMBI was made. This commitment was in response to community perceptions that SMBI property owners were being asked to contribute more in revenue than was being expended on the islands.

A project team comprising senior financial officers across all Council Departments were tasked with producing the financial analysis. This team identified a methodology for reporting that was designed to be transparent, robust and equitable to enable stakeholders to understand and make comment on the outcomes of the report. In essence, the reporting methodology adopted a three step approach as follows:

1. Any direct service revenue and expenditure that could be directly allocated to SMBI was identified and flagged within Council's corporate financial system as a 100% allocation.
2. Any direct service revenue and expenditure that was shared between SMBI and the rest of the City was identified and a percentage allocation attached to the SMBI elements based on appropriate usage factor. For example, using postcodes, share of opening hours, number of community halls etc.
3. Any indirect service revenue and expenditure was identified and a percentage allocation attached to the SMBI elements based on either total population or total properties as appropriate.

This analysis was conducted on all the cost codes utilised by Council (approximately 2,000 lines of revenue and expenditure) and used the 2009/10 actual information, this being the latest available full year financial statements. Attachment A provides more details on the cost allocation methodology adopted by each Council Department.

ISSUES

The outcome of the financial report shows the following results:

	Revenue \$'000	Expenditure \$'000	Net Expenditure \$'000
SMBI Operational	11,369	16,975	5,606
SMBI Capital	1,209	5,921	4,712

The report identified that for both operational and capital purposes more is expended on SMBI than is taken in revenue from property owners.

The detailed workings behind the construction of the report are available for all stakeholders to review and will be reviewed for appropriateness based on feedback and new and deleted work and service programs on a regular basis. It should be recognised that the reporting methodology is a work in progress and that further refinement and use of allocation bases will form part of this regular review process.

For future reporting purposes it is recommended that this form of analysis be published for:

- Budget adoption; and
- End of year Financial Statements.

RELATIONSHIP TO CORPORATE PLAN

8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals.

8.2 Provide accessible information through different media to let residents know about local issues and how to get involved in programmes and make a positive contribution to their community.

8.8 Provide clear information to citizens about how rates, fees and charges are set and how Council intends to finance the delivery of the Community Plan and Corporate Plan.

FINANCIAL IMPLICATIONS

There are no financial implications impacting Council as a result of this report.

PLANNING SCHEME IMPLICATIONS

It is considered that the outcome of recommendations in this report will not result in future amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation was undertaken with all managers responsible for the delivery of Council services and their input into the most appropriate revenue and expenditure allocation for SMBI related services.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr B Townsend
Seconded by: Cr M Elliott

That Council resolve to note the contents of this report.

CARRIED (unanimously)

15.1.2 FINANCIAL STRATEGY 2011-2021

Datworks Filename:	FM Financial Reporting
Attachments:	Financial Strategy 2011-2021
Responsible Officer:	Martin Drydale General Manager Corporate Services
Author:	Martin Drydale General Manager Corporate Services

EXECUTIVE SUMMARY

The preparation and adoption of a long-term financial strategy is a key step in setting clear financial objectives and targets in order to demonstrate long term financial sustainability and stewardship. Council's 10 year Financial Strategy provides this policy framework to guide all future decision making on financial resource allocation.

The adoption of a Financial Strategy is good business practice but is also supported through the following State legislation:

- *The Local Government Act 2009,*
- *The Local Government (Operations) Regulation 2010,*
- *The Local Government (Finance, Plans and Reporting) Regulation 2010 and*
- *The Local Government (Business Enterprises and Business Activities) Regulation 2010*

The detailed strategies and financial performance targets in the Financial Strategy set out financial priorities and boundaries that encourage efficient management of resources, equitable pricing models and measurable milestones.

PURPOSE

To seek adoption of Council's Financial Strategy 2011 to 2021.

BACKGROUND

Council has been considering its longer term strategic financial management policies, alongside its deliberations for setting the 2011/12 Budget, with a view to refining a 10 year financial policy framework in order to guide the achievement of the objective of financial sustainability for the City.

The Financial Strategy provides Council with an agreed roadmap for managing its financial resources and processes and is aligned with the objectives and priorities of its Community, Corporate and Operational Plans. Within the framework of the Financial Strategy, guidance is provided to support decision-making with respect to

capital and operating revenue and expenditure, asset and service management levels and strategic procurement.

The Financial Strategy represents a key step in establishing clear financial objectives and targets in order to demonstrate long term financial sustainability and stewardship. These are expressed in the Financial Strategy by the inclusion of forecasts for operating statements, balance sheets, cash flows and KPI's for each of the 10 years covered by the Strategy.

The Financial Strategy is reviewed annually by Council in order to ensure alignment with community and corporate objectives and also to provide assurance that the achievement of financial objectives and targets is being met. Over the next year the Financial Strategy will be refined and developed to ensure better integration with the developing strategic asset management planning, workforce planning and capital planning processes. This will then ensure that whole-of-life cost implications of major projects and workforce design are captured and can be reviewed prior to decision making in order to ensure strategic and financial fit for the organisation.

ISSUES

The 10-year financial model highlights a number of areas for consideration and action in formulating decisions on revenue raising and operational and capital resourcing over the life of the Financial Strategy. These can be summarised as:

- Current forecasts predict a growing reliance on general rate revenue;
- Current forecasts predict reducing cash balances in years 2 and 3 but still remaining within acceptable KPI parameters before improving for the remaining years;
- Current forecasts predict a return to acceptable levels of operating performance from year 3;
- Current forecasts predict higher levels of borrowing however the costs of servicing these debts is within acceptable parameters; and
- Current forecasts predict that there is insufficient renewal spending on infrastructure assets however target renewal spending levels have been included in years 6 to 10 of the Financial Strategy which improve performance.

The Financial Strategy does provide a clear indication of an improving financial position for Council over the life of Strategy and ensures that plans are in place for the achievement of financial sustainability targets, with more work required to ensure that asset sustainability targets are achieved.

I would like to acknowledge and thank all Councillors and staff in the development of the Financial Strategy for their support, input and feedback.

RELATIONSHIP TO CORPORATE PLAN

9. An efficient and effective organisation

Council is well respected and seen as an excellent organisation which manages resources in an efficient and effective way

9.5 Ensure robust long term financial planning is in place to protect the financial sustainability of Council.

9.6 Implement long term asset management planning that supports innovation and sustainability of service delivery, taking into account the community's aspirations and capacity to pay for desired service levels.

9.7 Develop our procurement practices to increase value for money within an effective governance framework.

FINANCIAL IMPLICATIONS

The Financial Strategy provides a financial policy framework to guide decision making on financial resource allocation over the longer term in order to demonstrate and achieve financial sustainability.

As such, the Strategy is the first reference point for such decisions and will be reviewed annually to ensure that alignment with community and corporate objectives is maintained.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has been carried out with all Councillors, Executive Leadership Group, Senior Financial Advisors and Financial Staff in the development of the Strategy.

OFFICER'S RECOMMENDATION

That Council resolve to adopt the Redland City Council Financial Strategy 2011 – 2021, as attached.

**COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr D Henry
Seconded by: Cr C Ogilvie

That Council resolve to adopt the Redland City Council Financial Strategy 2011 – 2021, as amended, and attached.

AMENDMENT MOTION

Moved by: Cr K Williams
Seconded by: Cr J Burns

That Council resolve to adopt the Redland City Council Financial Strategy 2011 – 2021, with the reversal of dot point 1 on page 8 of the Financial Strategy to its original wording to read as follows:

“Implementing rating reform in order to shift the financial burden from residential to commercial and investor categories. This also includes a convergence model for residential ratepayers which will generally see over time higher valued properties within categories paying no more than three times that paid by lower valued properties.”

On being put to the vote the amendment was LOST.

DIVISION:

FOR: Crs Williams and Burns.

AGAINST: Crs Reimers, Murray, Elliott, Townsend, Henry, Ogilvie, Boglary and Hobson.

Cr Bowler was absent from the meeting.

Cr Ogilvie moved that Cr Henry’s motion be put.

The motion to put the motion was put to the vote and CARRIED.

DIVISION:

FOR: Crs Reimers, Murray, Elliott, Townsend, Henry, Ogilvie, Boglary and Hobson.

AGAINST: Crs Williams and Burns.

Cr Bowler was absent from the meeting.

The Mayor then put Cr Henry’s motion. On being put to the vote the motion was **CARRIED**.

DIVISION:

FOR Crs Reimers, Murray, Elliott, Townsend, Henry, Ogilvie, Boglary and Hobson.

AGAINST Crs Williams and Burns.

Cr Bowler was absent from the meeting.

15.1.3 ADOPTION OF KEY POLICIES FOR THE FINANCIAL YEAR 2011-2012**Dataworks Filename:** FM Corporate Budget**Attachments:** [Enterprise Asset & Services Management](#)
[Corporate Procurement Policy](#)
[Investment Policy](#)
[Debt Policy](#)
[Revenue Policy](#)
[Reserve Balances 2010/11](#)**Responsible Officer:** Martin Drydale
General Manager Corporate Services**Authors:** Andy Blacklock
Supply Chain Manager
Deborah Corbett-Hall
Acting Service Manager Budget & Forecasting

EXECUTIVE SUMMARY

Sections 132-134 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* require a local government to annually prepare Investment, Debt and Revenue Policies respectively. Section 143 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* provides a requirement for a local government to prepare and adopt a Procurement Policy each financial year.

Sections 135-136 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* require a local government to prepare a long term asset management plan and that plan must provide for strategies to ensure the sustainable management of assets the first of these strategies being the adoption of a Enterprise Asset and Services Management Policy.

During the annual review of the *Financial Strategy (the Strategy)* between October and December 2010, Redland City Council considered the necessary revisions of the aforementioned policies. The policies have been revised in line with the discussions held during these workshops as well as the more recent budget implications.

The policy objectives of the five documents are outlined below:

- **Investment Policy** - To maximise earnings from authorised investments of surplus funds after assessing counter party, market and minimising risks.
 - **Debt Policy** - The objective of this policy is to ensure the sound management of Council's existing and future debt.
 - **Revenue Policy** - The generation of an appropriate level of revenue to support the delivery of Community Plan goals is an essential element of Council's 10 Year Financial Strategy.
-

- **Procurement Policy** – When Council enters into a contract it must have regard to the Sound Contracting Principles which are contained in s106 of the *Local Government Act 2009* and are as follows:

- Value for money; and
- Open and effective competition; and
- The development of competitive local business and industry; and
- Environmental protection; and
- Ethical behaviour and fair dealing.

- **Enterprise Asset and Services Management Policy** – to manage the assets of the Redland City Council on behalf of the community to deliver services in the most effective and sustainable way.

PURPOSE

The purpose of this report is for Council to adopt investment, borrowing, revenue, enterprise asset and service management and procurement policies for 2011-2012.

Section 104 of the *Local Government Act 2009* requires the local government's long term financial plan (Financial Strategy) to outline the investment, debt and revenue policies.

Section 134 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* stipulates the Revenue Policy must be adopted in sufficient time before the start of the financial year to allow an annual budget that is consistent with the revenue policy to be adopted for the financial year.

Sections 135-136 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* require a local government to prepare a long term asset management plan and that plan must provide for strategies to ensure the sustainable management of assets the first of these strategies being the adoption of an Enterprise Asset and Services Management Policy.

Section 143 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* provides a requirement for a local government to prepare and adopt a Procurement Policy each financial year.

BACKGROUND

The annual review of the Financial Strategy was conducted between October and December 2010 and the five policies were discussed during this review. The decisions made both during the review and in subsequent workshops with Councillors have been captured in the revisions of the four policies.

ISSUES

In adopting the **Investment Policy** for 2011-2012, Council will demonstrate its policy stance on dealing with surplus funds.

The adoption of the **Debt Policy** for 2011-2012 will outline for the following ten years the anticipated new loans, interest and principal repayments.

In adopting the **Revenue Policy** for 2011-2012, Council will provide the community with a clear statement of intention in relation to revenue raising for the new financial year. The adoption of the Policy will also include the noting of the planned dates to levy the rates in 2011-2012. In levying rates, Council will schedule the issue of rate notices quarterly.

For 2011/2012 the rate notice schedule is:

	Q1	Q2	Q3	Q4
Issue Date	13 July 2011	7 October 2011	12 January 2012	10 April 2012
Due Date	12 August 2011	7 November 2011	13 February 2012	11 May 2012

In adopting the **Procurement Policy** for 2011-2012 Council will meet or exceed both Local and State Government legislative requirements for the sustainable supply of goods and services; or the carrying out of work; or the disposal of assets in consideration of whole-of-life cost.

In adopting the **Enterprise Asset and Services Management Policy** for 2011-2012, Council recognises that the use of sound asset and services management practices will significantly assist in achieving its corporate mission *“to be a sustainable and effective organisation with clever and caring people”*.

RELATIONSHIP TO CORPORATE PLAN

9. An efficient and effective organisation

Council is well respected and seen as an excellent organisation which manages resources in an efficient and effective way

- 9.5 Ensure robust long term financial planning is in place to protect the financial sustainability of Council
- 9.6 Implement long term asset management planning that supports innovation and sustainability of service delivery, taking into account the community's aspirations and capacity to pay for desired service levels
- 9.7 Develop our procurement practices to increase value for money within an effective governance framework

FINANCIAL IMPLICATIONS

The five attached policies for 2011-2012 provide the policy framework for debt, investment, asset management, procurement and revenue in the financial year.

PLANNING SCHEME IMPLICATIONS

It is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The Executive Leadership Group and Councillors were consulted in developing this policy at several budget workshops held between October and December 2010. In addition, advice was provided by the Service Manager Revenue and Recovery, General Manager Corporate Services and the Chief Executive Officer.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr C Ogilvie
Seconded by: Cr B Townsend

That Council resolve to adopt, for the 2011/2012 financial year:

- 1. The aforementioned rate notice schedule;**
- 2. Investment Policy (POL-3013);**
- 3. Debt Policy (POL-1838);**
- 4. Revenue Policy (POL-1837);**
- 5. Enterprise Asset and Service Management Policy (POL-3118); and**
- 6. Corporate Procurement Policy (POL-3043).**

CARRIED (en bloc)

15.1.4 MONTHLY FINANCIAL REPORTS - APRIL 2011

Datworks Filename:	FM Monthly Financial Reports to Committee
Attachments:	Monthly Financial Performance Report April 2011 Monthly Performance Report New Format
Responsible Officer:	Martin Drydale General Manager Corporate Services
Author:	Kevin Lamb Financial Reporting Services Manager

EXECUTIVE SUMMARY

Section 152(2) of the *Local Government (Finance Plans & Reporting) Regulation 2010* requires the Chief Executive Officer to present the financial report to a monthly meeting.

It should be noted that the property plant and equipment transferred to Allconnex remains in Council's balance sheet at 30/4/2011. Accounting treatment/entries will be posted to transfer these balances out when Council's interest in Allconnex is finalised and once confirmation of accounting treatment has been provided to RCC by the external auditors.

This month the suite of financial reports have been presented for the first time in the new look summarised presentation. Detailed financial statements are still included towards the end of the suite of reports.

A second attachment to this report is a draft template of the full performance report for Corporate Services, ultimately to be rolled out in the new financial year. This report will summarise key non financial data in addition to the financial data traditionally presented.

The financial statements for April 2011 demonstrate that Council exceeded targets set in the 2010-2011 budget for five of the seven Financial Stability Key Financial Performance Indicators. These are:

- ability to pay our bills – current ratio;
- ability to repay our debt – debt servicing ratio;
- cash balance;
- cash balances – cash capacity in months; and
- long term financial stability – debt to assets ratio

The following Financial Stability Ratio Key Financial Performance Indicator is outside of Council's target range:

- level of dependence on general rate revenue; and
- operating performance

With respect to the five measures of sustainability adopted as part of the 2010-2011 budget, Council is currently meeting three of the five targets. These are:

- net financial liabilities ratio;
- interest cover ratio; and
- asset consumption ratio

Council's operating surplus ratio is outside of Council's target range and Council's system is currently being structured to measure its' asset sustainability ratio.

PURPOSE

The purpose is to present the April 2011 financial report to Council and explain the content and analysis of the report. Section 152(2) of the *Local Government (Finance, Plans & Reporting) Regulation 2010* requires the Chief Executive Officer of a local government to present statements of its accounts to the local government.

BACKGROUND

The Corporate Plan contains a strategic priority to support the organisation's capacity to deliver services to the community by building a skilled, motivated and continually learning workforce, ensuring assets and finances are well managed, corporate knowledge is captured and used to best advantage, and that services are marketed and communicated effectively.

ISSUES

Refer to the attached Monthly Financial Performance Report.

RELATIONSHIP TO CORPORATE PLAN

8 Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals

- 8.7 Ensure Council resource allocation is sustainable and delivers on Council and community priorities
- 8.8 Provide clear information to citizens about how rates, fees and charges are set and how Council intends to finance the delivery of the Community Plan and Corporate Plan.

FINANCIAL IMPLICATIONS

Refer to the attached Monthly Financial Performance Report.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has taken place amongst the Executive Leadership Group.

OPTIONS**Preferred**

That Council resolve to note the End of Month Financial Reports for April 2011 and explanations as presented in the Monthly Financial Performance Report.

Alternative

That Council requests additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr C Ogilvie
Seconded by: Cr B Townsend

That Council resolve to note the End of Month Financial Reports for April 2011 and explanations as presented in the attached Monthly Financial Performance Report.

CARRIED (en bloc)

15.1.5 REVALUATION STATISTICS REPORT 2011**Dataworks Filename:** R&V Valuation General**Attachments:** [6250 Redland Revaluation Statistics Valuer General Property Market Movement Report](#)**Responsible Officer:** Gavin Holdway
Manager Financial Control**Author:** Noela Barton
Service Manager Revenue and Recovery

EXECUTIVE SUMMARY

On 3 May 2011, the Valuer-General released the annual revaluation notices to the 58 rateable local governments in Queensland. The site value methodology was used for non-rural land and the unimproved value methodology for rural land.

Landowners have 60 days within which to lodge an objection with supporting evidence if they disagree with their valuation. The objection period closes 4 July 2011. The impact of successful objections on Councils rate revenue will be available after the October 2011 rate run.

The overall impact on Redland City is an increase of 5.23% (\$822m). Suburbs that incurred the largest increase were Redland Bay (9.77%), Thornlands (8.68%) and Wellington Point (8.54%). The Southern Moreton Bay Islands and Mount Cotton all decreased in value with Russell Island having the highest reduction of 23.20%.

PURPOSE

To provide Councillors with a copy of the revaluation statistics at suburb level for their information.

BACKGROUND

Revaluation released 3 May 2011, effective 1 July 2011.

ISSUES

On 3 May 2011 the Valuer-General released the annual revaluation notices to the 58 rateable local governments in Queensland. The site value methodology was used for non-rural land and the unimproved value methodology for rural land.

Landowners have 60 days within which to lodge an objection with supporting evidence if they disagree with their valuation. The objection period closes 4 July 2011. The impact of successful objections on our rate revenue will be understood in the October 2011 rate run.

The Valuer-General's Property Market Movement Report, which compares valuation movements across Queensland, is attached along with the statistics for the Redland City area.

The overall impact on Redland City is an increase of 5.23% (\$822m). Suburbs that incurred the largest increase were Redland Bay (9.77%), Thornlands (8.68%) and Wellington Point (8.54%). The Southern Moreton Bay Islands and Mount Cotton all decreased in value with Russell Island having the highest reduction of 23.20%.

RELATIONSHIP TO CORPORATE PLAN

9. An efficient and effective organisation

Council is well respected and seen as an excellent organisation which manages resources in an efficient and effective way.

9.5 Ensure robust long term financial planning is in place to protect the financial sustainability of Council

FINANCIAL IMPLICATIONS

There are no financial implications impacting Council as a result of this report.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr C Ogilvie
Seconded by: Cr B Townsend

That Council resolve to note this report.

CARRIED (en bloc)

15.1.6 TEN YEAR CAPITAL WORKS PROGRAM 2011-2021

Datworks Filename:	FM Corporate Budget
Attachments:	<u>10 Year Capital Works Program 2011 2021</u>
Responsible Officer:	Martin Drydale General Manager Corporate Services
Author:	Deborah Corbett-Hall Acting Service Manager Budget and Forecasting

EXECUTIVE SUMMARY

Redland City Council annually revises its ten year capital program which then forms a significant part of the ten year financial plan (Financial Strategy). For the budget in development 2011-2012 and nine years thereafter, the attached capital works program has been developed with delivery assurance and financial and asset sustainability as its key drivers.

The ten year capital program is underpinned by five policy statements:

Policy Statement 1: thresholds of \$45m to \$57.5m in years 1-5 and an optimal program in years 6-10 with respect to projected affordability.

Policy Statement 2: commitment to meet DLGP measures of sustainability targets within five years subject to some clarification.

Policy Statement 3: Asset and Service Management plans drive investment and renewals to be fully identified, scoped and prioritised.

Policy Statement 4: Gateway reviews to be introduced to consider reasonability, deliverability and affordability amongst other factors.

Policy Statement 5: Capital submissions to be supported with required documentation and approved before inclusion in the program.

The attached program has been developed over several months following consultation with key stakeholders in the organisation.

PURPOSE

This report presents the revised ten year capital program to Council for adoption for the 2011-2012 Budget.

BACKGROUND

Council reviews the ten year capital program annually and then further reviews the current year capital program at least quarterly during each financial year. Following the annual review and revision of the Financial Strategy, Council endorsed five policy

statements. These policy statements and other considerations as determined by the Financial Strategy, Community, Corporate and other plans have input into the development of the ten year capital program. The first year of the program will then form the budget in development for 2011-2012.

ISSUES

In adopting the ten year capital program 2011-2021, Council will provide the community with a statement of intent in relation to renewing and maintaining the city's assets and committing to financial and asset sustainability in the short, medium and long term.

RELATIONSHIP TO CORPORATE PLAN

9. An efficient and effective organisation

Council is well respected and seen as an excellent organisation which manages resources in an efficient and effective way.

- 9.5 Ensure robust long term financial planning is in place to protect the financial sustainability of Council.
- 9.6 Implement long term asset management planning that supports innovation and sustainability of service delivery, taking into account the community's aspirations and capacity to pay for desired service levels.
- 9.7 Develop our procurement practices to increase value for money within an effective governance framework.

FINANCIAL IMPLICATIONS

There are no financial implications impacting Council as a result of this report as the budget in development for 2011/12 already reflects the programs in the attachment and the ten year financial model and Financial Strategy have been updated accordingly.

PLANNING SCHEME IMPLICATIONS

It is considered that the outcome of recommendations in this report will not result in future amendments to the Redlands Planning Scheme.

CONSULTATION

Councillors and the Executive Leadership Group participated in seven Financial Strategy workshops between October and December 2010. During these workshops and further ones in February 2011, expenditure thresholds and five policy statements relating to the capital program were agreed. Detailed reviews of the ten year capital program were held with Councillors, Executive Leadership Group and key financial staff on 29 and 30 March and 5 May 2011.

OFFICER'S RECOMMENDATION

That Council resolve to adopt the Ten Year Capital Works Program 2011-2021, as attached.

COMMITTEE RECOMMENDATION

That Council resolve to adopt the Ten Year Capital Works Program 2011-2021, as attached, for the purpose of budget development.

COUNCIL RESOLUTION

Moved by: Cr H Murray
Seconded by: Cr K Reimers

That Council resolve to adopt the Ten Year Capital Works Program 2011-2021, with the following amendment:

1. **Defer 40012 Moreton Bay Cycleway (Rickertt to John) to 2013/14.**

CARRIED

15.2 GOVERNANCE

15.2.1 OPERATIONAL PLAN 2011/12

Datworks Filename:	GOV Operational Plan 2011/12
Responsible Officer:	Luke Wallace Manager Corporate Planning Performance and Risk
Author:	Jo Jones Services Manager Corporate Planning and Performance

EXECUTIVE SUMMARY

Council is required to adopt an Operational Plan each year which sets out how Council will contribute to the delivery of the Corporate Plan and the Community Plan in the 12 months ahead. The original plan had been to present the draft Operational Plan to this Committee. However, due to the significant impacts of the changes to water pricing and infrastructure charges, officers are currently reviewing the proposed projects against Council's financial position. It is therefore necessary to request that Council delegate authority for approval of the 2011/12 Operational Plan to the Corporate Services and Governance Committee meeting on 22 June 2011, so that the Plan can be approved prior to the adoption of Council's annual budget, in accordance with the legislation.

PURPOSE

The purpose of this report is to request that the Corporate Services and Governance Committee be delegated authority to adopt the Operational Plan for 2011/12 at its next meeting on 22 June 2011.

BACKGROUND

The *Local Government Act 2009* requires local authorities to develop and adopt an annual Operational Plan. The Operational Plan for 2011/12 sets out specific actions which contribute to the Corporate Plan 2010-2015.

It had been intended that the 2011/12 Operational Plan would be presented to Council for adoption this month (May 2011). Uncertainty around Council's financial position in the short term however, due to water reform and changes to infrastructure charges, means that further time is required for officers to consider which projects are viable in 2011/12. It is now intended therefore that the 2011/12 Operational Plan be adopted in June 2011 by delegating power for same to the Corporate Services and Governance Committee.

ISSUES

The Operational Plan directly contributes to the achievement of the Community and Corporate Plans. In order to allow additional time to review the implications of the recent changes to Council's financial position, timeframes for the Operational Plan's development have been extended slightly. The 2011/12 Operational Plan must be adopted before Council adopts in 2011/12 annual budget.

RELATIONSHIP TO CORPORATE PLAN

8. Inclusive and ethical governance

8.7 Ensure Council resource allocation is sustainable and delivers on Council and community priorities.

FINANCIAL IMPLICATIONS

The Operational Plan includes a number of projects which will require additional resources as part of the budget process.

PLANNING SCHEME IMPLICATIONS

The Operational Plan includes several projects which will contribute to the review of the Planning Scheme, but does not directly impact on the existing scheme.

CONSULTATION

The Operational Plan has been developed in consultation with officers across the organisation and a draft will be provided for Councillors' consideration in the near future.

OPTIONS

Preferred

That Council resolve to delegate authority to adopt Council's Operational Plan for 2011/12 to the Corporate Services and Governance Committee meeting on 22 June 2011.

Alternative

That Council resolve to delay adoption of the Operational Plan until the special budget meeting in June. The Operational Plan would need to be considered earlier than the adoption of the budget.

OFFICER'S RECOMMENDATION

That Council resolve to delegate authority to adopt Council's Operational Plan for 2011/12 to the Corporate Services and Governance Committee meeting on 22 June 2011.

**COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr C Ogilvie
Seconded by: Cr B Townsend

That Council resolve to delegate authority to adopt Council's Operational Plan for 2011/12 to the Corporate Services and Governance Committee meeting prior to the adoption of the 2011/12 Budget.

CARRIED (en bloc)

15.2.2 RISK MANAGEMENT POLICY AND FRAMEWORK

Datworks Filename:	RM Policy – Risk Management Framework
Attachments:	Risk Management Framework POL 2701 Enterprise Risk Management
Responsible Officer:	Luke Wallace Manager Corporate Planning Performance and Risk
Author:	Ian Waters Risk and Liability Services Manager

EXECUTIVE SUMMARY

The Organisational Development Plan was adopted by Council on 10 March 2009 and included a proposal to enhance the organisation's existing risk management practices to ensure that the management of risks across the organisation is undertaken in an integrated manner that manages Council's exposure to risk.

In response to this requirement, a significant review of existing risk management practices has been undertaken and a revised Risk Management Policy and Framework is presented for Council's endorsement. The implementation of the Policy and Framework will ensure that Council has in place a highly robust and contemporary process for managing the key risks we are faced with as an organisation.

PURPOSE

The purpose of this report is to seek Council's endorsement of the revised Risk Management Policy (POL-2701) and Framework.

BACKGROUND

Council has operated a dedicated risk management program for many years, ensuring that all key risks (strategic, operational and activity level) are captured in registers and reviewed annually to ensure that appropriate attention, risk mitigation plans etc are allocated to those risks.

The Organisational Development Plan adopted by Council on 10 March 2009, acknowledged that Council already had a solid risk management program but recommended that Council strive for advanced performance in this area by seeking to better integrate risk management across the organisation thereby ensuring more day to day focus on Council's key risks. The Organisational Development Plan also acknowledged that a greater emphasis on risk management should not be at the expense of stifling innovation.

Staff have now undertaken a thorough review of Council's risk management program, including internal and external consultation, and a review of other better

practice risk management programs. This has resulted in a revised “Enterprise” Risk Management Policy and Framework which will be implemented over the next 12 months to raise Council’s risk management program to the highest standard possible.

ISSUES

The objective of the Enterprise Risk Management Policy (POL-2701) is to protect Council and its employees against foreseeable risks through developing a whole of enterprise culture of risk awareness, plans that reduce our risk exposure and systems that provide information to assist in informed decision making. The key pillars of the Policy and Framework (see attached) are summarised below;

1. **Providing clear direction on Council’s attitude towards particular risks** – Ensuring that Council’s attitude to risk in a number of key areas (finance, environment, our people etc) is clearly articulated to guide management and staff in decision making processes.
2. **Integrating Risk Management into other corporate systems and processes** – Ensuring that Council’s risk management activities are integrated with other key activities such as strategic planning, budgeting, capital works prioritisation, Council and officer decision making, organisational performance management etc.
3. **Increased accountability for the management of risk** – Ensuring that systems, processes and communication methods are reviewed to allow for more input from Councillors (particularly on strategic risks), to provide individual accountability through the personal performance management process, to allow for clear ownership of individual risks at the management level and to measure the progress of our risk management profile from year to year (i.e. are we reducing our overall risks year by year?).
4. **Enhancing training and education programs across the organisation** – Ensuring training is targeted for various audiences (e.g. staff induction, management staff), that risk management is promoted throughout the organisation through various mediums and that staff have access to the appropriate risk management templates, registers etc to assist them in their work.
5. **Enhancing Monitoring and Review Processes** – By establishing an Operational Risk Management Committee comprised of appropriate staff to meet and discuss key risk management issues and opportunities on a quarterly basis and by reporting bi-annually to the Audit Committee on Council’s Enterprise Risk Management program and the progress being made.

The revised Enterprise Risk Management Policy and Framework have been independently assessed and it has been advised that implementation of the program will ensure that Council is a leader in the field of local government risk management.

RELATIONSHIP TO CORPORATE PLAN

8. Inclusive and ethical governance:

8.6 Implement a comprehensive enterprise approach to risk management across the organisation.

FINANCIAL IMPLICATIONS

There are no direct financial implications impacting Council as a result of this report.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Significant consultation has been undertaken with the Executive Leadership Group, the Organisational Leadership Group and external risk management experts.

OPTIONS

Preferred

That Council resolve to adopt the Enterprise Risk Management Framework and Enterprise Risk Management Policy (POL-2701).

Alternative

That Council resolve to adopt the Enterprise Risk Management Policy (POL-2701) and Framework with amendments.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr C Ogilvie
Seconded by: Cr B Townsend

That Council resolve to adopt the Enterprise Risk Management Framework and Enterprise Risk Management Policy (POL-2701).

CARRIED (en bloc)

15.2.3 BALANCED SCORECARD REPORT APRIL 2011

Datworks Filename:	GOV Corporate BSC Monthly Reporting to Committee
Attachments:	April 2011 Corporate Balanced Scorecard
Responsible Officer:	Luke Wallace Manager Corporate Planning Performance and Risk
Author:	Jo Jones Service Manager Corporate Planning and Performance

EXECUTIVE SUMMARY

The monthly Corporate Balanced Scorecard report attached provides a high level overview of Council's performance in areas of our business using the four balanced scorecard perspectives – Financial, Customer, Internal/Business Processes and People & Learning.

This report forms part of Council's performance management framework. The other main report provided to Council and the community is the quarterly Operational Plan report that focuses on performance against each of the programs in the Corporate Plan 2010-2015.

The overall rating for April 2011 is satisfactory with a weighted score of 2.21.

PURPOSE

To provide Council with the Corporate Balanced Scorecard report to April 2011.

BACKGROUND

The report shows results against each key performance indicator (KPI) for the current month and the previous twelve months. Longer term trends and comparisons incorporating the same month last year are included to provide a better understanding of performance levels.

A summary of the results is provided on page one of the attached report and shows the overall score for Redland City Council, including the rating (the small coloured indicator at the right hand side). An outstanding result is shown as green, above standard and satisfactory is shown as yellow and an unsatisfactory result is shown as red. The overall rating for Council for each perspective is determined by the relative weightings of the performance measures.

Explanation of results is provided by the responsible manager in the commentary each month. Where a significant issue arises from the data that requires further explanation, this is provided in the report.

ISSUES

Although the overall result is satisfactory, all three indicators within the People & Learning Perspective are rated as unsatisfactory. Comments have been provided by the relevant managers for each of the indicators and are included in the attached report.

The implementation of the Workplace Health and Safety Management Plan has progressed but is still behind target. The Lost Time Injury Frequency Rate (LTIFR) is slightly above target but is lower than this time last year. Workers' compensation hours lost is above target and slightly higher than this time last year. Last month, Workers' compensation cumulative figures were calculated using 285.75 hours lost for March 2011. However, due to information received after month end, this figure has been revised to 568 hours lost for March 2011 and the cumulative total has been adjusted.

RELATIONSHIP TO CORPORATE PLAN

8. Inclusive and ethical governance

Deep engagement, quality leadership at all levels, transparent and accountable democratic processes and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Redlands 2030 vision and goals.

8.5 Be transparent and consistent in the way we manage the organisation, its risks and obligations and ensure we are delivering against our priorities.

FINANCIAL IMPLICATIONS

There are no financial implications impacting Council as a result of this report.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The data in this report was provided by responsible managers and has been compiled by the Corporate Planning, Performance and Risk Group.

OPTIONS

Preferred

That Council resolve to note the Corporate Balanced Scorecard for April 2011 as attached.

Alternative

That Council resolve to note the Corporate Balanced Scorecard for April 2011 and request additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr C Ogilvie
Seconded by: Cr B Townsend

That Council resolve to note the Corporate Balanced Scorecard for April 2011 as attached.

CARRIED (en bloc)

15.3 PLANNING AND POLICY

15.3.1 ENVIRONMENT SEPARATE CHARGE 2011/12

Datworks Filename: EM Environment Separate Charge (Environment Levy)

Attachments: [10 Year Environmental Capital Acquisition Implementation Plan](#)
[Environment Separate Charge Capital Annual Implementation Plan 2011 2012](#)
[Environment Separate Charge Annual Implementation Plan Operations and Maintenance](#)
[10 Year Environmental Maintenance Implementation Plan](#)

Responsible Officer: Gary Photinos
Manager Environmental Management

Author: Daniel Carter
Senior Advisor Natural Environment

EXECUTIVE SUMMARY

Council has the authority under Section 94 of the Local Government Act to make and levy a separate charge. A separate charge is defined in Section 92 of that Act.

In addition, the Local Government (Finance, Plans and Reporting) Regulation 2010 section 28 requires that where such a separate charge is set that Council must adopt an overall plan and where that plan is for more than one year also adopt an annual implementation plan before or at the budget meeting for each year of the period for carrying out the overall plan.

The Environment Separate Charge applies to all rateable properties and is used in the protection, management, promotion and enhancement of biodiversity - including koala habitat, bushland, greenspace, waterways, catchments, air and coastal ecosystems in the City - that cannot be effectively protected through Council's regulatory powers, or management programs.

The charge consists of an operational component used to for land management and rehabilitation programs and a capital component used to acquire land.

In 2010 budget meeting Council adopted to set the charge at \$109.80 for all rateable properties.

PURPOSE

That Council resolve to use this report as the basis for setting the Environment Separate Charge at its annual budget meeting and to adopt both the overall plan and the annual implementation plans.

BACKGROUND

The Environment Separate Charge was first set in 1996 and Council has resolved to apply charge every year since that time. It has had an operational and a capital component.

The Environment Separate Charge revenue is expended in accordance with the overall plan which includes operational/maintenance component and a capital land acquisition component. The operational component is directed towards land management, rehabilitation, and strengthening stewardship of the natural environment. These funds are also used to undertake actions derived from Council approved management plans, and creek rehabilitation.

The capital component is directed towards land purchase, acquisition of the conservation interests in land, and strengthening stewardship of the natural environment, including funding ancillary facilities which support or enhance environmental outcomes.

The charge is applied on a per lot basis.

ISSUES

ENVIRONMENT SEPARATE CHARGE OVERALL PLAN

Planned Capital Expenditure

Planned bushland acquisitions for the next ten years are around \$33 million with \$10 million of this to be spent on urban koala habitat. It has also been recognised that with new land acquisitions comes further costs for the maintenance and management of the land so to balance the overall plan now shows \$900,000 being transferred from the capital to operational for maintenance.

To allow for this, capital expenditure has been reduced in the order of 13.5 million over the next 10 years.

New master planned areas such as South East Thornlands and Kinross Road have identified that in some circumstances it will be necessary for Council to purchase land for environmental purposes which cannot be dedicated through the development approval process or where there are no development approval triggers. In these cases it will be necessary that these parcels of land are included in Council's land acquisition list. The purchase of these lands need to be prioritised over the next 10 years, therefore properties on the current list may be required to be delayed in terms of acquisition priority.

Planned Operational Expenditure

Following discussions with operational staff and recognising the ever increasing cost of maintenance, this year the maintenance expenditure has increased by \$780,000.

The overall plan is shown as 10 Year Environmental Operational and Maintenance Plan and 10 Year Capital and Land Acquisition Plan.

ADOPTING THE ANNUAL IMPLEMENTATION PLAN

Where Council adopts an overall plan for more than 1 year, the local government must also adopt an annual implementation plan for each year.

An annual implementation plan for a financial year is a document setting out the actions or processes that are to be carried out in the financial year for the service, facility or activity to which the special rates or charges apply.

The local government must adopt the annual implementation plan before or at the budget meeting for each year of the period for carrying out the overall plan.

SETTING THE ENVIRONMENT SEPARATE CHARGE FOR 2011/2012

Total Expenditure (Option 1 – No increase)

For the 2011/12 year the total expenditure is \$6,648,886 with operational expenditure making up 74% (\$4,878,886) and capital expenditure at 26% (\$1,770,000). The ratio of capital vs operational expenditure is currently 46:54, with next financial year 26:74 and over the next 10 years this will heading towards 33:67.

Total Expenditure (Option 2 – CPI – 4.5%)

For the 2011/12 financial year the total expenditure is \$6,862,886 with operational expenditure making up 74% (\$5,092,886) and capital expenditure at 26% (\$1,770,000). The ratio of capital vs. operational expenditure is currently 46:54, with next financial year 26:74 and over the next 10 years will be constant at 33:67.

RELATIONSHIP TO CORPORATE PLAN

1. Healthy natural environment

A diverse and healthy natural environment, with an abundance of native flora and fauna and rich ecosystems will thrive through our awareness, commitment and action in caring for the environment.

- 1.1 Increase biodiversity by taking informed action to protect, enhance and manage our local ecosystems
- 1.3 Protect our natural environment by restoring degraded landscapes, contaminated land and managing fire, pests and other hazards.

FINANCIAL IMPLICATIONS

The financial implications have all been identified in the Issues section of this report.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has occurred with Manager Operations and Maintenance, Service Manager Operations, the Senior Advisor Financial Management - Planning and Policy Department and the General Manager Corporate Services.

OFFICER'S RECOMMENDATION

That Council resolve to:

1. Use the basis of this report for setting the Environment Separate Charge at the Budget Meeting of Council to adopt the 2011/2012 budget;
2. Adopt the Environment Separate Charge overall plan; and
3. Adopt the Environment Separate Charge annual implementation plan.

**COMMITTEE RECOMMENDATION
COUNCIL RESOLUTION**

Moved by: Cr C Ogilvie
Seconded by: Cr B Townsend

That Council resolve to use the basis of this report for setting the Environment Separate Charge at the Budget Meeting of Council to adopt the 2011/2012 budget.

CARRIED (en bloc)

15.3.2 LANDFILL REMEDIATION SEPARATE CHARGE REPORT 2011/12**Dataworks Filename:** EM Project - Closed Landfill Remediation**Attachments:** [Attachment A 2011/12 Councillor Expenditure Models](#)
[Attachment B Risk and Project Implications](#)
[Attachment C 2011/12 Annual Implementation Plan](#)**Responsible Officer:** Murray Erbs
Manager Infrastructure Planning**Author:** Deluna Lawrence
Closed Landfill Remediation Co-ordinator

EXECUTIVE SUMMARY

Council has the authority under Section 94 of the Local Government Act to make and levy a separate charge. A separate charge is defined in Section 92 of that Act.

In addition, the Local Government (Finance, Plans and Reporting) Regulation 2010 section 28 requires that where such a separate charge is set that Council must adopt an overall plan and where that plan is for more than one year also adopt an annual implementation plan before or at the budget meeting for each year of the period for carrying out the overall plan.

The review has resulted in the report recommendation to increase the charge by \$3.40 per rateable lot, equating to an increase of 8.71%. The recommended increase will result in the charge increasing from \$39.00 (10/11) to \$42.40 per rateable lot for the forthcoming 2011/2012 financial year, equating to a total of approximately \$0.85 per quarter.

This 8.71% increase is equivalent to the RCC Construction Rate increase required to sustain the level of funding required to ensure the delivery of major remediation design, construction and appropriate level of funds to manage Council risk portfolio surrounding closed landfill management. During 2010/2011 closed landfill sites have been subject to unprecedented increase in rainfall with corresponding increases in landfill leachate, erosion and wider community risks including significant field subsidence and evidence that methane is still being generated at some high use sporting venues.

The report provides detailed project and financial information surrounding the identification of risks and project considerations for the recommended delivery of the 2011/2012 CLR Program.

Longer term financial projections have identified that the LR Separate Charge is required to increase by a minimum of 8.7% over the next 3 years to maintain the required level of funding to deliver the existing Closed Landfill Remediation 10 Year Expenditure Plan (CLR 10 Yr Expenditure Plan).

PURPOSE

That Council resolve to use this report as the basis for setting the Landfill Remediation Separate Charge at its annual budget meeting and to adopt both the overall plan and the annual implementation plan.

BACKGROUND

- Expenditure of the LR Separate Charge is determined through the assessment of evaluated risk rating, site specific management issues, site use and intensification pressures and consideration of the opportunities and savings to be gained through project integration initiatives (Policy Statement 3).
- Throughout the year expenditure is adjusted and updated quarterly to reflect new known (and potential) risk situations, changes in the construction market and amendments in project scope and new quotations.
- The CLR Programme is established to strategically deliver the following four (4) sub programs:
 1. Environmental Monitoring and Testing
 2. Minor Works and Maintenance
 3. Investigations and Planning
 4. Major Remediation Works
- Since the LR Separate Charge was created by Council in 2002 the rate per rateable lot has seen a \$27.00 total increase. Table 1 below provides the historical LR Separate Charge increases. It is worth noting that the 2010/2011 LR Separate Charge increase was \$1.50 equating to \$0.37 per quarter per rateable lot.

Financial Year	Rate (per lot)	Total Increase (\$)
2002/2003	\$12	\$0
2003/2004	\$12	\$0
2004/2005	\$12	\$0
2005/2006	\$12	\$0
2006/2007	\$12	\$0
2007/2008	\$18	\$6
2008/2009	\$26	\$8
2009/2010	\$37.50	\$11.50 + \$140,000 Waste Ops Funding
2010/2011	\$39	\$1.50
2011/2012	\$42.40	\$3.40 Recommended

ISSUES

Closed Landfill Sites and Land Use Pressures

- Most closed landfill sites are now home to high use sporting venues, as such the community expectation for these sites to provide regional sporting venues and A-Grade sporting facility is ever increasing. Users and lease holders are becoming increasingly frustrated at the ongoing deterioration of field areas and surrounds relaying pressures onto the delivery of major remediation works to sustain safe and intensifying use.
- There is no other area in Council that has the sufficient financial allocation to support commitments to carry out major works required for these areas. The Landfill Remediation Reserve is the primary funding mechanism available to rebuild these sites. Although the CLR Programme supports the end land use it is not the driving and sole funding criteria for the expenditure of LR Separate Charge revenue.
- Users and lease holders constantly plan to further develop closed landfill areas to accommodate for club expansions and added infrastructure. Such works on these sites require additional geotechnical, environmental and safety considerations which can become very expensive to the community.
- Most closed landfill areas were closed to land filling practices approximately 20 years ago. At the time land filling was generally unsupervised and was not subject to extensive closure practices as they are today. As a result, these sites require ongoing maintenance and monitoring with some sites requiring substantial landfill remediation construction works to be able to safely support the increasing community pressure to intensify the use of the land while managing environmental and safety risks.
- Further exacerbating site management issues are the lack of formalised surface/stormwater management systems at many of the parkland areas contributing to ponding, leachate generation, scouring and general site deterioration.
- Closed landfill areas are also located around the foreshore areas of the City including some Southern Moreton Bay Islands, North Stradbroke Island and Coochiemudlo Island. Future land management and master planning of these areas must consider tidal and storm inundation effects on the closed landfill area of which will require funding support for environmental protection measures.

Risk and Contamination Management

Managing closed landfill areas inherently comes with numerous and potentially high cost risk scenarios that must be considered in all operations and financial modelling. Councils Risk Management Register for the risk coverage of the Closed Landfill Remediation Programme is an ongoing financial commitment.

Attachment 2 provides a brief discussion on different LR Separate Charge scenarios and the related risk and project considerations. The following provides an indication of risk scenarios and provides an indication of general **management costs**.

Closed Landfill Remediation Programme Delivery and Direction

The 2011/2012 CLR Programme delivery has been heavily scrutinised to ensure financial modelling provides risk coverage and focuses on the delivery of the following four (4) commitments.

1. Complete two (2) priority remediation construction projects - Judy Holt Park Birkdale and Redland Bay Transfer Facility/Closed Landfill, both of which have been spread across numerous years to keep income requirements achievable. Judy Holt Park Eastern Landfill Batter and Associated Works Project will be commenced in 2011/2012 with finalisation in 2012/2013, subject to revised budget modelling once construction costs are known.
2. Ensure coverage of essential and increasing environmental monitoring contract obligations.
3. Strategy for the current (and potential future increase) in Council's management responses to landfill gas risks.
4. Strategy for the ongoing management and aims to reduce costs associated with landfill leachate collection and disposal.

Increasing Costs above CPI

- **Leachate Management** - High rainfall has significantly increased leachate generation, collection and disposal costs at two high priority sites. For example, costs for Judy Holt Park Birkdale have previously been calculated at \$70,000 annually, compared with recent periods of heavy rain pushing management costs to over \$200,000 per month.

Future negotiation is required with Allconnex to reach a beneficial and cost effective agreement to manage landfill leachate through the sewer system. If successful total costs could be significantly reduced. Additionally major remediation works to cap poorly covered closed landfill areas also can see a long term reduction trend in the generation of landfill leachate.

- **Landfill Gas** – Some closed landfill areas are still producing medium-low levels of landfill gases, predominantly methane a potentially explosive gas and asphyxiate. As most closed landfill sites are home to major sporting groups and infrastructure the CLR Programme must ensure full coverage of risk identification, monitoring and required response to manage potential safety and environmental management issues. 2011/2012 will require Council to have a financial allocation in preparation for a potential first response management to medium-high risk sites identified as part of a Landfill Gas Risk Assessment Project delivered in 2010/2011.

- **Field Safety** – Past land filling and closure works coupled with inadequate stormwater management is continually compromising safety on high use playing surfaces at major sporting fields/closed landfill areas. This requires the CLR Programme and other Council operations to allocate more funds to support increasing field maintenance to ensure safety is maintained and the sporting use can continue. Each year the CLR Programme contributes 50%/50% to Parks and Conservation to support the upgrade and maintenance on high use sporting fields that were once operating landfill sites.
- **Environmental Monitoring Costs** - Closed landfill areas require ongoing environmental monitoring for environmental emissions including surface water, leachate and landfill gas monitoring. Current monitoring commitments are delivered through the Landfill Environmental Monitoring Programme (LEMP). This contract expires during 2010/2011 and an initial contract increase is expected as overall monitoring specifications have increased however, a gradual decrease will be experienced over time as a result of the sequential delivery of major remediation works across priority sites and expected decline in emissions.

RELATIONSHIP TO CORPORATE PLAN

1. Healthy natural environment

A diverse and healthy natural environment, with an abundance of native flora and fauna and rich ecosystems will thrive through our awareness, commitment and action in caring for the environment.

- 1.3 Protect our natural environment by restoring degraded landscapes, contaminated land and managing fire, pests and other hazards.
- 1.4 Improve residents' understanding, respect and enjoyment of the local environment through stewardship and partnerships.

2. Green living

Our green living choices will improve our quality of life and our children's lives, through our sustainable and energy efficient use of resources, transport and infrastructure, and our well informed responses to risks such as climate change.

- 2.9 Protect our community and the natural environment by managing environmental harm and nuisance caused by industry, business, development from past and present activities.

5. Wise planning and design

We will carefully manage population pressures and use land sustainably while advocating and taking steps to determine limits of growth and carrying capacity on a local and national basis, recognising environmental sensitivities and the distinctive character, heritage and atmosphere of local communities. A well-planned network of

urban, rural and bushland areas and responsive infrastructure and transport systems will support strong, healthy communities.

5.13 Enhance the city's liveability and enable people to enjoy outdoor activities, social gatherings and community events through planning, providing and managing high quality parks and open spaces.

FINANCIAL IMPLICATIONS

- This report recommends an 8.71% increase to the current LR Separate Charge to \$42.40 per rateable lot in 2011/2012 from the current LR Separate Charge of \$39.00 per rateable lot. This is a \$3.40 increase per rateable lot across the financial year equating to \$0.85 per quarter.
- Attachment 1 provides the financial detail into the re-modelled delivery of the 2011/2012 CLR Programme including the calculation of income against expected expenditure for both 8.71% and 4.5% modelling scenarios.
- LR Separate Charge modelling indicates that the Charge must increase by a minimum of 8.7% each year for the next three (3) years.
- The current CPI rate of 4.5% will not provide for risk coverage or longer term delivery of scheduled major remediation works or other risks identified in this report.
- Attachment 2 provides a brief discussion on different LR Separate Charge scenarios and the related risk and project considerations.
- Commitment to early expenditure will result in:
 - long term savings due to increasing construction costs and significant increases in minor works and maintenance required to keep sporting park sites in a safe and acceptable condition;
 - reduced extensive rate increases in future years to provide balanced rate modelling increases;
 - medium coverage of risk and emergency incidents.
- The total income through the levying of the \$42.40 LR Separate Charge is expected to be \$2,751,431 based 64,897 lots.
- Total outflows required to deliver the remediation programme for 2011/2012 is \$3,348,426. The Closing Reserve balance is modelled to be at an acceptable \$317,591 at the end of 11/12, subject to project variances.

10 Yr Closed Landfill Expenditure Plan

- It is important to ensure that the 10 Yr Closed Landfill Remediation Expenditure Plan has a surplus in the Closed Reserve Balance. This is essential to have allocations to cover unforeseen emergencies.

- The CLR Program must be managed as a dynamic management programme that has the capacity to accommodate changing priorities and job scopes. An emergency incident can be an expensive exercise and cause the rearrangement of forecast project delivery.

Reduced External Funding Opportunities

Due to the foreseen reduction in State and Federal funding for infrastructure/remediation improvement works due to the diversion of funding to flood and cyclone recovery, Council's future ability to access grant funding to support remediation projects is unlikely.

Reduced Access to Major Construction

Due to cyclone and flooding incidents the CLR Programme has considered the effect on the delivery of major works and is anticipating higher delivery costs and potential difficulties in accessing contractors.

Expected Increases in Costs for Major Remediation Construction Projects

The Judy Holt Park Eastern Landfill Batter and Associated Works Project (to commence construction in 11/12) is expected to increase to approximately \$5M over two year construction period. However at this point, final construction estimation cannot be known until preliminary designs are accepted by Council. As such, the construction of this project will be delivered in Stages to provide an acceptable expenditure path and coverage of essential works across the project site.

CONSULTATION

No issues arose during the consultation surrounding the preparation of this report. Officers were generally supportive of the report discussion and recommendation. Consultation was carried out with the following officers:

- General Manager, Planning and Policy;
- General Manager Customer Service;
- General Manager Corporate Services;
- Manager Infrastructure Planning;
- Manager Project Delivery;
- Senior Advisor Financial Management, Planning and Policy;
- Senior Waste Planner, Infrastructure Planning;
- Manager Environmental Management;
- Service Manager Waste Operations;
- Closed Landfill Remediation Operations Coordinator.

OFFICER'S RECOMMENDATION

That Council resolve to:

1. Use this report as the basis for setting the Landfill Remediation Separate Charge at the budget meeting of Council to adopt the 2011/2012 budget;
2. Adopt the Landfill Remediation Separate Charge overall plan; and
3. Adopt the Landfill Remediation Separate Charge annual implementation plan.

**COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr C Ogilvie
Seconded by: Cr B Townsend

That Council resolve to use this report as the basis for setting the Landfill Remediation Separate Charge at the budget meeting of Council to adopt the 2011/2012 budget.

CARRIED (en bloc)

16 MAYORAL MINUTE**16.1 PARKING METERS – REDLAND CITY****COUNCIL RESOLUTION**

Moved by: Cr M Hobson

That this Council affirms that it does NOT support and has NO intention of installing parking meters across Redlands. Where special services, such as staffed security is being provided for safety and security reasons, such as at Weinam Creek, users will be required to pay a fee. There are NO plans to provide this service anywhere else in the City and therefore no plans to introduce paid parking elsewhere in the City.

CARRIED

DIVISION:

FOR: Crs Reimers, Murray, Henry, Ogilvie, Boglary and Hobson.

AGAINST: Crs Burns, Elliott, Williams and Townsend.

Cr Bowler was absent from the meeting.

17 DIRECT TO COUNCIL REPORTS

17.1 OFFICE OF CEO

17.1.1 ORGANISATIONAL STRUCTURE - TEMPORARY CHANGE

Datworks Filename: GOV Organisational Structure

Attachment: [Organisational Structure – 10 June 2011](#)

Responsible Officer: Gary Stevenson
Chief Executive Officer

Author: Gary Stevenson
Chief Executive Officer

EXECUTIVE SUMMARY

A temporary change to the Organisational Structure is proposed to facilitate financial mitigation measures including the non renewal of the employment contract for the General Manager Planning & Policy.

PURPOSE

Council is requested to adopt a revised organisational structure (attached).

BACKGROUND

On 12 April 2011 Council endorsed a series of mitigation measures reducing operation costs to offset diminished revenues due to water reform; particularly the State Government's imposition of a CPI Cap on water pricing.

One of the adopted measures included the non-renewal of employment contracts for senior officers reaching the end of their employment contract.

The Chief Executive Officer has informed the General Manager Planning & Policy that his contract will end and mutually acceptable arrangements have been agreed in accordance with his contract.

The contribution of the General Manager has been significant and his commitment to the future of the Redlands has been highly valued and effective.

ISSUES

This will necessitate change to the Organisational Structure to translate the Planning & Policy Department management responsibilities commencing on 15 June 2011.

Following the results of the other mitigation measures, including the Voluntary Redundancy Program, the Organisational Structure will be reviewed in more detail

and further change as considered necessary will be presented to Council for its consideration.

The temporary change to the Organisational Structure is proposed simply to translate Planning & Policy Department into Governance Department. The merger of the two will be called the Governance and Planning Department. All existing staff in Planning & Policy department except for Economic Development will be transferred but it is intended that in the short term minimal disruption or functional changes will occur. Economic Development will report directly to the Chief Executive Officer.

RELATIONSHIP TO CORPORATE PLAN

The proposals are essentially driven by Strategic Action 9.5 relating to financial sustainability but relates to various other strategic objectives and actions.

FINANCIAL IMPLICATIONS

The mitigation measures are essential to achieve financial sustainability as reported to Council on 12 April 2011. Significant cost restriction in excess of \$200,000pa is expected as a result of this particular action.

PLANNING SCHEME IMPLICATIONS

Nil

CONSULTATION

In addition to direction sought from Council, the Chief Executive Officer has consulted General Manager Planning & Policy, General Manager Governance and all Planning and Policy Group Managers.

OFFICER'S RECOMMENDATION

That Council adopts the revised Organisational Structure in accordance with Section 196(1) of the *Local Government Act 2009*, as attached, to be effective after 15 June 2011.

COUNCIL RESOLUTION

Moved by: Cr K Reimers
Seconded by: Cr H Murray

That Council adopts the revised Organisational Structure in accordance with Section 196(1) of the *Local Government Act 2009*, as attached, to be effective after 10 June 2011.

CARRIED

17.2 CORPORATE SERVICES

17.2.1 2010/2011 THIRD QUARTER BUDGET REVIEW

Dataworks Filename: FM Budget Review Committee Reports

Attachment: [2010 2011 Third Quarter Budget Review](#)

Responsible Officer: Martin Drydale
General Manager Corporate Services

Author: Deborah Corbett-Hall
Acting Service Manager Budget & Forecasting

EXECUTIVE SUMMARY

This report outlines the budgeted financial position as at 31 March 2011 and provides a review of required and/or requested adjustments to budget funds for Council's 2010/11 revised budget.

Attached to this report are the following details:

- Revised Key Performance Indicators (KPIs) for 2010/11;
- Revised 2010/11 Budgeted Statement of Cash Flows;
- Revised 2010/11 Budgeted Statement of Financial Position (Balance Sheet);
- Summary and Detailed listing of Budget Review Submissions; and
- Revised 2010/11 Operating Statements, Capital Funding and Other Items.

Significant attention has been given to this current year budget review in support of the development of the 2011/12 budget. Additional time has been provided for this final budget review for 2010/11 to enable a more comprehensive review of the budget in 2010/11 to incorporate new budget submissions in 2011/12 where applicable and appropriate.

It is proposed that Council resolve to adopt the revised budget for 2010/11 at Redland City Council (RCC) consolidated level. In addition to this and in accordance with the Local Government Act 2009 (Qld), it is proposed that Council resolve to adopt the RedWaste financial statements that are presented in the attached documentation. The relevant pages are outlined within the Officer's Recommendation in this report.

PURPOSE

This report and the accompanying attachments addresses known budget expectations, significant forecast variances and proposes budget review submissions for the 2010/11 revised budget.

BACKGROUND

This report presents a review of the 2010/11 revised budget as at 31 March 2011. As part of Council's financial management framework, comprehensive quarterly budget reviews are undertaken by all departments. The third quarter budget review usually focuses on making any final corrections to adopted budget figures and incorporating any final new or changed programmes or priorities for the financial year. Council previously revised the 2010/11 budget in February 2011 to include any second quarter (Q2) submissions (General Committee Meeting held 23 February 2011).

ISSUES

Budget review submissions included in this review have been categorised as:

- **New Projects** - Projects and initiatives proposed by officers that have not previously been approved by Council for any level of expenditure;
- **New Projects** - Councillor/Committee – Projects and initiatives that have been referred by Councillors or Council/Committee meetings that have not received previous approval for any level of expenditure;
- **New Submissions** - Adjustments and variations to existing projects or services and revenue estimates that would affect Council's surplus/deficit or cash position;
- **Transfers** - Adjustments and variations to existing projects or services and revenue estimates that would not affect Council's surplus/deficit or cash position.

A total of 237 submissions have been included within this budget review and a summary of these budget review submissions is provided in the attachments to this report.

RELATIONSHIP TO CORPORATE PLAN

9. An efficient and effective organisation

Council is well respected and seen as an excellent organisation which manages resources in an efficient and effective way

- 9.5 Ensure robust long term financial planning is in place to protect the financial sustainability of Council.
- 9.7 Develop our procurement practices to increase value for money within an effective governance framework.
- 9.8 Work 'smarter' across departments, in multi-disciplinary teams to achieve continuous improvement and effective co-ordination.

FINANCIAL IMPLICATIONS

This report proposes recommendations that require a change to the current year's budget. Overall the proposed budget review increases the forecast cash balance for the 2010/11 financial year by \$8.739m from \$57.675m to \$66.414m. This favourable movement in forecast is primarily made up of the following:

Operational Revenue – Decrease of \$2.276m (unfavourable)

Primarily attributable to:

- decrease in anticipated Allconnex Water investment returns \$3.510m;
- decrease in bulk bin service revenue \$388k;
- increase in revenue due to claims for flood assistance \$849k and \$872k; and
- increase in forecasted interest revenue \$317k.

Operational Expenditure – Decrease of \$2.964m (favourable)

The major contributors to this reduction in expenditure are:

- decrease in materials and services \$3.908m; offset by
- increase in employee costs \$879k (in the main due to a forecasted voluntary redundancy scheme payout which offsets the identified savings in the 10/11 year).

Capital Expenditure – Decrease of \$5.136m (favourable)

This favourable movement is primarily attributable to a decrease in materials and services \$5.136m made up of several capital jobs. Of particular note New Sporting Facility Land – Southern Redlands \$724k and Weinam Creek car park upgrade \$700k.

Capital Revenue – Decrease of \$595k (unfavourable)

This movement is primarily due to a reduction in forecast infrastructure charges \$250k based on current trends as well as the give up of some capital projects in the current financial year.

The above are only the major items contributing to the cash movement. A more detailed listing can be found in the budget review submissions listing (pages 8 – 26) contained within the attachment.

With the exception of three key performance indicators (KPIs), this budget review results in the majority of KPIs being favourable against their respective targets.

The ratios that do not meet their targets are:

- operating performance KPI – still below target although has improved due to a net increase in operating cash flows;
- operating surplus ratio – financial analysis and forecasting continues to anticipate a move from deficit to surplus in 2013/14; and
- asset sustainability ratio – the ratio illustrates the need to renew assets.

Even though this proposed review has three indicators below their desired targets, the adoption of the proposed review items into Council's 2010/11 budget will not impact Council's ability to make payments as they fall due.

PLANNING SCHEME IMPLICATIONS

It is considered that the outcome of recommendations in this report will not result in some future amendments to the Redlands Planning Scheme.

OPTIONS

Preferred

That Council resolve to:

1. Adopt the Revised Budget for 2010/11 at Redland City Council consolidated level which refers to the following:
 - a) RCC Budgeted Statement of Cash flows – page 5 of attachment,
 - b) RCC Statement of Financial Position (Balance Sheet) – page 6 of attachment,
 - c) RCC Operating and Capital Funding Statement – page 27 of attachment.
2. Meet the requirements of the Local Government Act 2009(Qld), adopt the RedWaste Operating and Capital Funding Statement – page 33 of the attachment.

Alternative

That Council resolve not to adopt the revised budget for 2010/11 as presented.

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr M Elliott
Seconded by: Cr C Ogilvie

That Council resolve to:

1. **Adopt the Revised Budget for 2010/11 at Redland City Council consolidated level which refers to the following:**
 - a. **RCC Budgeted Statement of Cash flows – page 5 of attachment;**

- b. **RCC Statement of Financial Position (Balance Sheet) – page 6 of attachment;**
 - c. **RCC Operating and Capital Funding Statement – page 27 of attachment; and**
2. **Meet the requirements of the *Local Government Act 2009(Qld)*, adopt the RedWaste Operating and Capital Funding Statement – page 33 of the attachment.**

CARRIED

17.3 PLANNING AND POLICY

17.3.1 MAXIMUM STANDARD INFRASTRUCTURE CHARGES ADOPTION AND SHARE OF CHARGES WITH ALLCONNEX

Datworks Filename: RTT: Planning - Priority Infrastructure Planning (PIPS)

Responsible Officer: Murray Erbs
Manager Infrastructure Planning

Author: Giles Tyler
Senior Advisor Infrastructure Projects

EXECUTIVE SUMMARY

This report recommends Council resolve to adopt the maximum standard infrastructure charges as forced upon it by the State Government (subject to any variation given in response to Council's application for exemption) and endorse a preferred split of those charges with Allconnex for water supply and wastewater infrastructure networks.

PURPOSE

The purpose of these recommendations is to ensure Council is in a state of preparedness to meet State Government deadlines of 1 July for the introduction of maximum standard charge for residential and non-residential development and 15 June for notifying the Planning Minister of an agreed position on the standard charges split with Allconnex. The need to coincide with Council meetings and limited committee delegation powers has required the recommendations to be put to this General Meeting for resolution.

BACKGROUND

The *Sustainable Planning (Housing Affordability and Infrastructure Charges Reform) Amendment Bill 2011* (the Bill) introduces legislation to amend SPA to allow for the introduction of maximum standard charges. Passage of this Bill is scheduled for the Parliamentary sitting week commencing 24 May.

The actual quantum of the maximum charges will be introduced through a State Planning Regulatory Provision (SPRP) by mid 2011. However, the Bill defines the maximum charge (or "Adopted Infrastructure Charge") as being the lesser of the rate proposed by the State for the SPRP and current charge applied by Local Governments through adopted PIPs and PSPs. This is the default position unless Council chooses to formally resolve to adopt the maximum charge.

Consequently, without a resolution to adopt the State's charges, a number multiple dwelling type uses under the Redlands Planning Scheme that would not meet the thresholds of \$20,000 (1 and 2 bed) and \$28,000 (3 or more bed) would remain at current levels. This would mean that Council would potentially forego some

additional cost recovery to partly offset the known shortfall from the capping of charges for detached dwellings and commercial development. The obvious difficulty for Council is that it has previously resolved not to support the maximum charges and to make application to the State for exemption from caps that would significantly reduce current charge rates, and undermine its financial position. There would also be indirect implications for certain residential uses (aged care and hostels) that Council may feel it is more appropriate to maintain current charge rates.

Alternatively, Council may consider it more reasonable to accept the default position and continue to apply a charge equivalent to current PSP charges for uses below the thresholds. Also by default, Council would be faced with cuts to its charge rates above the thresholds unless the State agrees to vary these for financial sustainability reasons.

The Bill also requires local governments to publicly notify the decision to adopt different charges up to or below the maximum set by the SPRP, or dispense with charges for particular developments. The intent of this requirement as it applies to increasing current PIP or PSP charges to the maximum would appear to be shifting the blame for the capping from State Government to local governments.

As part of the implementation of the standard charges, Council is required to advise the Planning Minister of an agreed charges recovery split between water/sewer and all other networks. The alternative is a default set by the State through regulation, which may erode Council's capacity to fund its future infrastructure program. If the Infrastructure Charges Taskforce report can be taken as a guide, that default split would be around 50%. Whereas, under the current PSP, 60% of residential charges are apportioned to Council infrastructure networks (draft PIP 67%). This rises to approximately 71% for non-residential uses under PSP.

ISSUES

A benchmarking exercise of PSP higher density residential charges against the maximum standard charge show that a 1 bedroom Apartment unit is below the \$20,000 cap and a 3 bedroom Apartment is well below the \$28,000 cap. Dual Occupancies and Multiple Dwelling units of any configuration are marginally below the cap for 1 and 2 bed dwelling units.

A further issue is that in maximising charges under the capping by applying the standard rates to all dwelling units, Aged Persons & Special Needs dwellings/complexes will also be caught. Under PSP, higher dependency units/beds are in the order of \$9,400, rising to around \$10,400 for semi-independent and higher again for independent units (including 3 bed dwellings).

Without further detail from the State on the contents of the SPRP (yet to be released for comment or other), it is not known whether Council can choose to make an adopted infrastructure charges resolution after commencement of the Amendment Act, to standardise all or some of the pre State Planning Regulatory Provision amounts for trunk infrastructure under the maximum thresholds. If the pre SPRP amounts below the maximum thresholds are contained in the SPRP for Redlands,

then it is difficult to see how Council can resolve to match the maximum charges without a consequential amendment to the SPRP.

The preferred recommendation is for the Chief Executive Officer to be given delegated authority to negotiate with Allconnex an agreed split of the maximum charges in Council's best interests. The timeframe to advise the Minister is not conducive to getting agreement and reporting back to Council to make a resolution.

RELATIONSHIP TO CORPORATE PLAN

5. Wise planning and design

We will carefully manage population pressures and use land sustainably while advocating and taking steps to determine limits of growth and carrying capacity on a local and national basis, recognising environmental sensitivities and the distinctive character, heritage and atmosphere of local communities. A well-planned network of urban, rural and bushland areas and responsive infrastructure and transport systems will support strong, healthy communities.

5.12 Plan, provide and advocate for essential physical and social infrastructure that supports community well-being and manage Council's existing infrastructure assets to ensure current service standards are maintained or improved.

FINANCIAL IMPLICATIONS

Adopting the maximum standard infrastructure charges provides an opportunity to maximise cost recovery under the constraints imposed by the State Government. It would be pragmatic for Council to seek an appropriate apportionment of the maximum standard charges with Allconnex. The current PSP average splits for residential and non-residential development are a reasonable approach for both parties. The default split may further undermine Council's cost recovery.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Initial internal consultation was undertaken with Sustainable Assessment in terms of the impacts of the Bill and limited guidance on legislative changes from the Department of Local Government & Planning. Comments were sought in regard to this report but none were received.

OPTIONS**Preferred**

That Council resolve to:

1. Adopt the maximum infrastructure charges (adopted charges) prescribed in the State Planning Regulatory Provision for trunk infrastructure pursuant to Division 5A of the *Sustainable Planning (Housing Affordability and Infrastructure Charges Reform) Amendment Act 2011*, to have effect on the Act's assent or commencement by proclamation, whichever is the later date, and subject to any successful variation to the State's April 2011 notified maximum standard charges applied for by Council;
2. Declare that the pre-State Planning Regulatory Provision amount for trunk infrastructure amount applies to Aged Persons and Special Needs semi-independent and dependent units/beds pursuant to Division 5A of the *Sustainable Planning (Housing Affordability and Infrastructure Charges Reform) Amendment Act 2011*, to have effect on the Act's assent or commencement by proclamation, whichever is the later date, and subject to any successful variation to the State's April 2011 notified maximum standard charges applied for by Council;
3. Undertake all necessary public notification as prescribed in Division 5A of the *Sustainable Planning (Housing Affordability and Infrastructure Charges Reform) Amendment Act 2011*, upon the Act's assent;
4. Delegate authority to the Chief Executive Officer to negotiate and determine an appropriate split of maximum infrastructure charges with Allconnex; and
5. Direct the Chief Executive Officer to advise the Planning Minister of the agreed split, or if no agreement can be reached before 15 June 2011 with Allconnex, inform the Minister of Council's preferred split.

Alternative

That Council resolve to:

1. Not make any resolution on the maximum infrastructure charges (adopted charges) and accept the default charge rates, subject to any successful variation to the State's April 2011 notified maximum standard charges applied for by Council; and
2. Not delegate authority to the Chief Executive Officer to negotiate and determine the split of maximum infrastructure charges with Allconnex and adopt a factor of 60% of residential charges being apportioned to Council infrastructure networks and 71% for non-residential uses.

**OFFICER'S RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr M Elliott
Seconded by: Cr C Ogilvie

That Council resolve to:

1. **Adopt the maximum infrastructure charges (adopted charges) prescribed in the State Planning Regulatory Provision for trunk infrastructure pursuant to Division 5A of the *Sustainable Planning (Housing Affordability and Infrastructure Charges Reform) Amendment Act 2011*, to have effect on the Act's assent or commencement by proclamation, whichever is the later date, and subject to any successful variation to the State's April 2011 notified maximum standard charges applied for by Council;**
2. **Declare that the pre-State Planning Regulatory Provision amount for trunk infrastructure amount applies to Aged Persons and Special Needs semi-independent and dependent units/beds pursuant to Division 5A of the *Sustainable Planning (Housing Affordability and Infrastructure Charges Reform) Amendment Act 2011*, to have effect on the Act's assent or commencement by proclamation, whichever is the later date, and subject to any successful variation to the State's April 2011 notified maximum standard charges applied for by Council;**
3. **Undertake all necessary public notification as prescribed in Division 5A of the *Sustainable Planning (Housing Affordability and Infrastructure Charges Reform) Amendment Act 2011*, upon the Act's assent;**
4. **Delegate authority to the Chief Executive Officer to negotiate and determine an appropriate split of maximum infrastructure charges with Allconnex; and**
5. **Direct the Chief Executive Officer to advise the Planning Minister of the agreed split, or if no agreement can be reached before 15 June 2011 with Allconnex, inform the Minister of Council's preferred split.**

CARRIED

17.3.2 RELEASE OF DRAFT SMBI PLUS REVIEW AND SMBI 2030 FOR PUBLIC CONSULTATION

Datworks Filename: GOV SMBI Advisory Committee

Responsible Officer: Wayne Dawson
Manager Land Use Planning

Author: Mark Conlan
Principal Advisor SMBI Strategy

EXECUTIVE SUMMARY

Council has been undertaking a review of the SMBI Planning and Land Use Strategy (SMBI PLUS) adopted by Council in 2000. Through the review process, it has been decided to create a new strategic planning framework for the islands based upon Council's Redlands 2030 Community Plan, SMBI PLUS Review and draft SMBI 2030 documents titled SMBI 2030.

Further the outcomes of the Councillor workshop convened on Tuesday 24th May 2011, it is recommended that Council at its general meeting on 25th May delegate authority to the next Planning and Policy Committee meeting on the 8th June , 2011 to make the decision on adopting the SMBI PLUS Review and draft SMBI 2030 documents for the purposes of community consultation.

PURPOSE

The purpose of this report is to request that the Planning and Policy Committee be delegated authority to approve the public release of the draft SMBI PLUS Review and the SMBI 2030 strategy at its next meeting on 08 June 2011.

BACKGROUND

During the SMBI PLUS Review process, the State Government released the Local Government Act 2009 requiring Council to undertake a long term Community Plan for the Redlands. The Redlands 2030 Community Plan will inform all other planning within Council.

The SMBI PLUS Review is a review of the planning and land use strategies for the SMBI. The Review document makes recommendations that need to be carried forward into future planning for the SMBI. To do this, these strategies and recommendations needed to be updated to reflect contemporary planning.

Two documents have been created, the SMBI PLUS Review and the draft SMBI 2030. The SMBI PLUS Review provides the background information to support the creation of a vision and planning strategy for the islands, SMBI 2030. It was decided to model the draft SMBI 2030 strategy document on the format of the Redlands 2030 Community Plan.

These documents have been drafted, edited and reviewed and are now ready for SMBI community and broader consultation. This includes other levels of government who remain critically important to being able to deliver the goals of the SMBI 2030.

ISSUES

Community consultation on the draft documents is critical to Council gaining community support for the strategic planning direction and outcomes for the islands. Internal consultation has created draft documents that reflect initial community input from the preparation of the city –wide Redlands 2030 Community plan, the SMBI Communities Advisory Committee and internal Council Officers. To complete the consultation process for the SMBI PUS Review project, it is requested that Council support the public release of the draft SMBI PLUS Review and the draft SMBI 2030 strategy for SMBI community and broader consultation.

RELATIONSHIP TO CORPORATE PLAN

8. Inclusive and ethical governance

8.7 Ensure Council resource allocation is sustainable and delivers on Council and community priorities.

FINANCIAL IMPLICATIONS

The draft SMBI PLUS Review and the draft SMBI 2030 strategy include a number of projects which will require additional resources as part of future budget processes.

PLANNING SCHEME IMPLICATIONS

The draft SMBI PLUS Review and the draft SMBI 2030 strategy include several projects which will contribute to the review of the Planning Scheme. The outcomes of the SMBI 2030 strategy will not directly impact on the existing scheme but will influence and provide policy guidance to the upcoming Planning Scheme review.

CONSULTATION

Consultation on the draft documents has included a variety of groups. This includes:

- SMBI Communities Advisory Committee;
- Planning and Policy internal working group;
- Planning and Policy Managers and Officers;
- Executive leadership Group; and
- Councillors.

Approval for the public release of these documents will broaden the consultation undertaken and conclude the consultation process of the SMBI PLUS Review project.

OPTIONS

Preferred

That Council resolve to delegate authority, under Section 257(1)(c) of the *Local Government Act 2009*, to the Planning and Policy Committee meeting on 8 June 2011, to decide whether to adopt the draft SMBI PLUS Review and the draft SMBI 2030 strategy for the purpose of community consultation.

Alternative

That Council resolve to delay the decision to release the draft SMBI PLUS Review and the draft SMBI 2030 strategy until the General meeting on 29 June.

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr C Ogilvie
Seconded by: Cr H Murray

That Council resolve to delegate authority, under Section 257(1)(c) of the *Local Government Act 2009*, to the Planning and Policy Committee meeting on 8 June 2011, to decide whether to adopt the draft SMBI PLUS Review and the draft SMBI 2030 strategy for the purpose of community consultation.

CARRIED

18 NOTICE OF MOTION UNDER SECTION 59 OF *LOCAL GOVERNMENT (OPERATIONS) REGULATION 2010***18.1 NOTICE GIVEN BY CR WILLIAMS (DIVISION 9)****18.1.1 NOTICE OF MOTION TO REPEAL A RESOLUTION OF COMMITTEE OF 4 MAY 2011 – REDLAND REGIONAL SPORT AND RECREATION PRECINCT**

In accordance with notice given on 17 May 2011, Cr Williams moved the following motion:

PROPOSED MOTION

Moved by: Cr K Williams
Seconded by: Cr J Burns

That Council RESCIND its decision of the Planning and Policy Committee Meeting of 4 May 2011, (relating to *item 3.1 – Redland Regional Sport and Recreation Precinct*) and resolve as follows:

That Council resolve to investigate alternate sites, as directed by Council, before commencing the detailed planning documentation, including a full business case and any land acquisitions.

MOTION TO CLOSE THE MEETING AT 6.17PM

Moved by: Cr M Elliott
Seconded by: Cr H Murray

That the meeting be closed to the public under section 72 (1) of the *Local Government (Operations) Regulation 2010* to allow for further discussion on the above item.

The reason that is applicable in this instance is as follows:

“(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.”

CARRIED

DIVISION:

FOR: Crs Reimers, Murray, Elliott, Henry, Ogilvie, Boglary and Hobson.

AGAINST: Crs Burns, Williams and Townsend.

Cr Bowler was absent from the meeting.

MOTION TO REOPEN MEETING AT 7.04PM

Moved by: Cr K Reimers

Seconded by: Cr M Elliott

That the meeting be again opened to the public.

CARRIED

On being put to the vote, Cr Williams' motion was declared as LOST.

DIVISION:

FOR: Crs Burns, Williams and Townsend.

AGAINST: Crs Reimers, Murray, Elliott, Henry, Boglary, Ogilvie and Hobson.

Cr Bowler was absent from the meeting.

19 URGENT BUSINESS

Moved by: Cr M Elliott
Seconded by: Cr H Murray

That permission be granted for Cr Boglary to bring forward an item of urgent business.

CARRIED

19.1 URGENT BUSINESS – CR BOGLARY**19.1.1 CAPPING OF INFRASTRUCTURE CHARGES****COUNCIL RESOLUTION**

Moved by: Cr W Boglary
Seconded by: Cr H Murray

That Redland City Council writes to leaders of all State political parties asking them to explain how capping infrastructure charges will deliver affordable housing.

CARRIED

Moved by: Cr W Boglary
Seconded by: Cr M Elliott

That permission be granted for Cr Boglary to bring forward a further item of urgent business.

CARRIED

19.1.2 NATIONAL BROADBAND NETWORK**COUNCIL RESOLUTION**

Moved by: Cr W Boglary
Seconded by: Cr C Ogilvie

That Redland City Council writes to the Federal Government to request, for economic reasons, that the Bay Islands and North Stradbroke Island be considered a priority for the National Broadband Network.

CARRIED

DIVISION:

FOR: Crs Boglary, Reimers, Murray, Elliott, Townsend, Henry, Ogilvie and Hobson.

Crs Williams and Burns were not present when this motion was put.

Cr Bowler was absent from the meeting.

20 MEETING CLOSURE

There being no further business, the Mayor declared the meeting closed at 7.17pm.

Signature of Chairperson: _____

Confirmation date: _____