



Redland
CITY COUNCIL

MINUTES

GENERAL MEETING

Wednesday 28 January 2009

**Council Chambers
1st floor Administration Building
Bloomfield Street Cleveland. Qld 4163**



TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING	1
2	DEVOTIONAL SEGMENT	1
3	RECORD OF ATTENDANCE AND LEAVE OF ABSENCE	1
4	RECEIPT AND CONFIRMATION OF MINUTES	1
5	MATTERS OUTSTANDING FROM PREVIOUS GENERAL MEETING MINUTES	2
5.1	REPORT FROM CHIEF EXECUTIVE OFFICER	2
5.1.1	PETITION REGARDING RABY BAY CANAL LEVY CHARGES.....	2
5.1.2	REQUEST FOR REPORT – REVIEW OF CURRENT POSITION ON MANAGEMENT OF SHOPPING TROLLEYS	2
5.1.3	REQUEST FOR REPORT – PROTECTING SIGNIFICANT VEGETATION	2
5.1.4	REQUEST FOR REPORT – RESEARCH ON THE IMPACT OF TRAIL BIKES ON THE REDLANDS.....	2
5.1.5	SOUTH STREET ACCESS AND EGRESS OPTIONS REPORT.....	3
5.1.6	POTENTIAL FORMATION OF A BUSINESS IMPROVEMENT DISTRICT	3
6	PUBLIC PARTICIPATION	3
7	PETITIONS/PRESENTATIONS	4
8	MOTION TO ALTER THE ORDER OF BUSINESS.....	4
9	DECLARATION OF INTEREST ON ANY ITEMS OF BUSINESS.....	4
10	REDLAND WATER AND WASTE COMMITTEE 20/01/09 - RECEIPT AND ADOPTION OF REPORT	5
10.1	REDLAND WATER AND WASTE	5
10.1.1	REDLAND WATER & WASTE COUNCIL BUSINESS UNIT REPORT - DECEMBER 2008.....	5

10.1.2	DELEGATIONS UNDER WATER SUPPLY (SAFETY & RELIABILITY) ACT 2008	8
11	PLANNING & POLICY COMMITTEE 21/01/09 - RECEIPT AND ADOPTION OF REPORT	10
11.1	PLANNING AND POLICY	10
11.1.1	INTERIM REPORT ON REDLANDS KOALA POLICY AND IMPLEMENTATION STRATEGY 2008	10
11.1.2	LOCAL GOVERNMENT BILL 2008 - SUBMISSION TO STATE GOVERNMENT	22
12	FINANCE AND CORPORATE MANAGEMENT COMMITTEE 21/01/09 - RECEIPT AND ADOPTION OF REPORT	25
12.1	CORPORATE SERVICES.....	25
12.1.1	DECEMBER 2008 - MONTHLY FINANCIAL REPORTS.....	25
12.2	CUSTOMER SERVICES.....	30
12.2.1	WASTE MANAGEMENT MONTHLY BUSINESS UNIT REPORT - DECEMBER 2008	30
12.2.2	PROPOSED ANIMAL MANAGEMENT SYSTEMATIC INSPECTION PROGRAM	32
12.3	PLANNING AND POLICY	35
12.3.1	CORPORATE BALANCED SCORECARD REPORT – DECEMBER 2008	35
12.4	TENDER FOR CONSIDERATION	38
12.4.1	TENDER FOR THE PROVISION OF CONSERVATION MAINTENANCE 1196-2008-PCO	38
13	MAYORAL MINUTES	42
13.1	REDLAND CITY COUNCIL FINAL AUDIT RESULTS 2007-2008	42
14	URGENT BUSINESS WITHOUT NOTICE	43
14.1	AMENDMENTS TO SUBMISSION ON LOCAL GOVERNMENT BILL 2008 (REFERENCE ITEM 11.1.2)	43
15	MEETING CLOSURE.....	44

1 DECLARATION OF OPENING

The Mayor declared the meeting open at 4.00pm and acknowledged the Quandamooka people, who are the traditional custodians of the land on which Council meet. The Mayor also paid Council's respect to their elders, past and present, and extended that respect to any indigenous Australians present.

2 DEVOTIONAL SEGMENT

Pastor Richard Kingham of the Redlands Ministers' Fellowship, led Council in a brief devotional segment.

3 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

MEMBERS PRESENT:

Cr M Hobson PSM	Mayor
Cr T Bowler	Deputy Mayor and Councillor Division 6
Cr W Boglary	Councillor Division 1
Cr C Ogilvie	Councillor Division 2
Cr D Henry	Councillor Division 3
Cr P Dowling	Councillor Division 4
Cr B Townsend	Councillor Division 5
Cr M Elliott	Councillor Division 7
Cr K Reimers	Councillor Division 8
Cr K Williams	Councillor Division 9
Cr H Murray	Councillor Division 10

EXECUTIVE LEADERSHIP GROUP:

Mr G Stevenson PSM	Chief Executive Officer
Mr G Underwood	General Manager Planning & Policy
Mr R Turner	General Manager Corporate Services
Mr L Smith	Acting General Manager Customer Services
Mr G Soutar	General Manager Redland Water & Waste

MINUTES:

Mrs T Dunn	Corporate Meetings & Registers Team Leader
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4 RECEIPT AND CONFIRMATION OF MINUTES

Moved by: Cr Ogilvie
Seconded by: Cr Reimers

That the minutes of the General Meeting of Council held on 17 December 2008 be confirmed.

CARRIED

5 MATTERS OUTSTANDING FROM PREVIOUS GENERAL MEETING MINUTES

5.1 REPORT FROM CHIEF EXECUTIVE OFFICER

5.1.1 PETITION REGARDING RABY BAY CANAL LEVY CHARGES

At the General Meeting of 26 September 2007, Council resolved that a report be presented to Council addressing a petition which requests that Council contribute 50% of the cost annually to maintain the Raby Bay canals.

A report regarding this matter was presented to Council on 19 December 2007 where consideration of the item was deferred to a future meeting to enable a more detailed report to be prepared and that the report also consider the same issues for Aquatic Paradise and Sovereign Lakes. This report was presented to Council on 28 May 2008 and Council resolved to defer this item until further legal advice is received regarding the legitimacy of the benefit area levy in raising monies for repair to revetment walls.

5.1.2 REQUEST FOR REPORT – REVIEW OF CURRENT POSITION ON MANAGEMENT OF SHOPPING TROLLEYS

At the General Meeting of 30 April 2008, it was resolved that a report be prepared and presented to Council to review the current position on the management of shopping trolleys and to provide additional options for compliance.

A report addressing this matter will be presented to the Planning & Policy Committee meeting on 18 February 2009.

5.1.3 REQUEST FOR REPORT – PROTECTING SIGNIFICANT VEGETATION

At the General Meeting of 28 May 2008, it was resolved that a report be prepared and presented to Council on the steps Council is taking to protect significant vegetation through the Development Assessment process.

A report addressing this matter will be presented to a Planning & Policy Committee Meeting in March 2009.

5.1.4 REQUEST FOR REPORT – RESEARCH ON THE IMPACT OF TRAIL BIKES ON THE REDLANDS

At the General Meeting of 30 July 2008, Council resolved that research on the current impacts of trail bikes on the Redlands natural areas be undertaken.

A report addressing this matter will be presented to a Planning & Policy Committee Meeting in September 2009.

5.1.5 SOUTH STREET ACCESS AND EGRESS OPTIONS REPORT

At the General Meeting of 29 October 2008, Council resolved that the petition from business operators and stakeholders from South Street and Enterprise Street, objecting to the trial closure of South Street, be received and considered when a further report is prepared and presented to Council in this matter.

At the same General Meeting on this matter, Council resolved that a new report be presented to Council to include the following:

1. Analysis of the available options for access and egress in and around South Street environs;
2. Proposal for community consultation to ascertain potential impacts and how these could be mitigated, monitored and reported; and
3. Concept plans and financial implications of options.

A report will be presented to Council in due course, pending further investigations. The petitioners have been advised of Council's resolution in this matter.

5.1.6 POTENTIAL FORMATION OF A BUSINESS IMPROVEMENT DISTRICT

At the General Meeting of 29 October 2008, Council resolved that a report be prepared and presented to Council outlining the potential formation of a BID (Business Improvement District) in the precinct now formally recognised as CBD (Capalaba Business District).

A report addressing this matter will be presented to a Planning and Policy Committee Meeting in April 2009.

6 PUBLIC PARTICIPATION

MOTION TO ADJOURN MEETING

Moved by: Cr Henry
Seconded by: Cr Williams

That the proceedings of the meeting adjourn for a public participation segment.

CARRIED

The following speakers addressed Council:

1. Mr R Carter of Macleay Island addressed Council regarding the plight of migratory birds in Moreton Bay wetlands.
2. Mr F Bradley of Cleveland and Russell Island addressed Council regarding expenditure on roadworks on the Bay Islands.

3. A gentleman, on behalf of Mr K Houzvicka of Redland Bay, addressed Council regarding issues relating to removal of vegetation from Mr Houzvicka's property.

MOTION TO RESUME MEETING

Moved by: Cr Elliott
Seconded by: Cr Williams

That the proceedings of the meeting resume.

CARRIED

7 PETITIONS/PRESENTATIONS

Nil.

8 MOTION TO ALTER THE ORDER OF BUSINESS

Nil.

9 DECLARATION OF INTEREST ON ANY ITEMS OF BUSINESS

Nil.

10 REDLAND WATER AND WASTE COMMITTEE 20/01/09 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Henry
Seconded by: Cr Boglary

That the Redland Water and Waste Committee Report of 20 January 2009 be received.

CARRIED

10.1 REDLAND WATER AND WASTE

10.1.1 REDLAND WATER & WASTE COUNCIL BUSINESS UNIT REPORT - DECEMBER 2008

Dataworks Filename: WW Redland Water & Waste Committee
WS Redland Water & Waste Committee

Attachments: [Business Unit Report - December 2008](#)
[Appendix A – Wastewater treatment plants supplementary performance information](#)

Responsible Officer Name: Gary Soutar
General Manager Redland Water & Waste

Author Name: Gary Soutar
General Manager Redland Water & Waste

EXECUTIVE SUMMARY

The Redland Water & Waste (RWW) Council Business Unit report is presented to Council for noting. The report provides the business unit's performance for the month of December 2008 and covers financial and non-financial indicators for water and wastewater.

It is expected that, most of the time the report findings will be "business as usual". Where exceptions occur, these will be highlighted.

The report provides a regular opportunity for Council to consider the performance of RWW and to respond to any exceptional reporting.

Council is provided with the option to accept the report or, accept it and request additional information or a review of performance.

PURPOSE

To report on the ongoing performance of the business unit against key performance indicators (KPIs).

BACKGROUND

RWW's performance plan identifies KPIs for which performance targets have been agreed with Council. Reporting is done each month through the RWW Committee.

ISSUES

The report is provided to Council as a means of monitoring the performance of RWW for the activities of water and wastewater.

The first part of the report comprises a "snapshot" of the business unit's achievement in meeting KPIs (year-to-date) and financial report card.

The report then provides specific financial report and commentary, capital expenditure (graphically) and a detailed customer overview.

The main body of the report focuses on actual levels of achievement against the KPIs for the month. Where exceptions have occurred and targets not met, an explanation is given as well as action taken to improve performance.

The report closes with a summary of the major issues for each group during the month.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water and wastewater services to sustain our community.

Providing this report also supports Council's Governance strategic priority to provide a clear organisational direction supported by effective leadership and a framework of policies, plans and strategies that are responsive to the community's needs and which promote accountable and ethical standards of practice.

FINANCIAL IMPLICATIONS

There are no direct financial implications resulting from this report. Financial implications may result where Council requests a performance review or requests an increase in performance standards.

CONSULTATION

Consultation has occurred with:

- Manager Treatment Operations, RWW; and
- Senior Advisor, Financial Management, RWW.

OPTIONS

PREFERRED

That Council resolve to accept the Redland Water & Waste Council Business Unit Report for December 2008, as presented in the attachment.

ALTERNATIVE

That Council accepts the report and requests additional information or a review of performance.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Henry
Seconded by: Cr Boglary

That Council resolve to accept the Redland Water & Waste Council Business Unit Report for December 2008, as presented in the attachment.

CARRIED

10.1.2 DELEGATIONS UNDER WATER SUPPLY (SAFETY & RELIABILITY) ACT 2008

Dataworks Filename: WS Regulation - Water Supply Safety & Reliability Act

Responsible Officer Name: Gary Soutar
General Manager Redland Water & Waste

Author Name: Michelle Vanyai
Senior Project Officer

EXECUTIVE SUMMARY

Redland City Council (RCC) is a registered water service provider (WSP) under the *Water Supply (Safety & Reliability) Act 2008*. In order for RCC to carry out its obligations as a WSP, it is recommended that Council delegate its WSP powers to appoint authorised persons under Chapter 2, Part 3, Division 4, section 45 of the *Water Supply (Safety and Reliability) Act 2008* to the Chief Executive Officer (CEO).

Delegating authority to the CEO of section 45 allows the WSP to carry out operational and enforcement activities under the specified act.

PURPOSE

The purpose of this report is to recommend that Council delegate its powers to appoint authorised persons under section 45 of the *Water Supply (Safety and Reliability) Act 2008* to the CEO.

BACKGROUND

In October Council resolved to delegate authority, under section 472 of the *Local Government Act 1993*, to the Chief Executive Officer to exercise the powers and responsibilities relating to Chapter 2, Part 3, sections 33, 34, 36, 37 and 43 and Chapter 5, Part 9, sections 475 and 476 of the *Water Supply (Safety and Reliability) Act 2008*. Inadvertently omitted from the list of sections was section 45 - the power to appoint a person as an authorised person.

“s45 Appointing authorised persons

A service provider may appoint a person to be an authorised person of the service provider if—

- (a) the service provider is satisfied the person has the necessary expertise or experience to be an authorised person; or*
- (b) the person has satisfactorily finished training approved by the service provider.”*

This section requires delegation by Council to the CEO to enable the CEO to appoint authorised persons.

ISSUES

Delegation of the WSP powers under section 45 of the *Water Supply (Safety and Reliability) Act 2008* enables the CEO to appoint suitably qualified, experienced and trained officers of Council as authorised persons under this Act to enforce the following previously delegated powers:

- s33 Power to disconnect unauthorised connections
- s34 Power to direct remedial work
- s36 Power to enter places for restricted purposes
- s37 Power to enter place to read, check, maintain or replace Meter
- s43 Notice of service provider water restriction must be given

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water, waste services, roads, drainage and support the provision of transport and waterways infrastructure.

FINANCIAL IMPLICATIONS

There are no financial implications relating to the delegation of authority recommended in this report.

CONSULTATION

Consultation has occurred with the Corporate Meetings and Registers Team.

OPTIONS

PREFERRED

That Council resolve to delegate authority to the Chief Executive Officer to exercise the powers and responsibilities relating to Chapter 2, Part 3, section 45 of the *Water Supply (Safety and Reliability) Act 2008*.

ALTERNATIVE

That Council resolve not to delegate the recommended power.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Henry
Seconded by: Cr Boglary

That Council resolve to delegate to the Chief Executive Officer its powers under Chapter 2, Part 3, Division 4, section 45 of the *Water Supply (Safety and Reliability) Act 2008*, to appoint authorised persons.

CARRIED

11 PLANNING & POLICY COMMITTEE 21/01/09 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Ogilvie
Seconded by: Cr Reimers

That the Planning & Policy Committee Report of 21 January 2009 be received.

CARRIED

11.1 PLANNING AND POLICY

11.1.1 INTERIM REPORT ON REDLANDS KOALA POLICY AND IMPLEMENTATION STRATEGY 2008

Datworks Filename: Koala Policy and Strategy
Responsible Officer Name: Gary Photinos
Manager Environmental Management
Author Name: Dan Carter
Senior Advisor Natural Environment

EXECUTIVE SUMMARY

In January 2008 council adopted the Koala Policy and Implementation Strategy 2008 in which an action from the plan was to report to Council on the implementation of the strategy with an interim report.

The strategy has identified 150 actions to be undertaken by Council departments to assist in meeting Council's policy objective.

In undertaking this review, 73 tasks have commenced or been undertaken (some tasks are meeting multiple actions and others there is multiple tasks for a single action being undertaken or commenced).

Key undertakings have been the allocation of budget for the purchase of urban koala habitat, and funds for the implementation of the strategy were approved for this financial year. It has been identified that approximately 1.6ha of area has been revegetated since last October. There have been approximately 2,693 koala food trees planted throughout the city.

In addition, as matter of formality, the previous Koala Conservation Policy and Strategy POL-0362 adopted by Council 28 August 2002 was inadvertently not declared obsolete at the time the new policy was adopted and therefore still remains on Council official policy register. It is recommended that this old policy be declared obsolete.

PURPOSE

That Council resolve to note interim report on the implementation of the Koala Policy and Strategy 2008 and to declare as obsolete, the *Koala Conservation Management Policy (POL-0362)* adopted by Council in 28 August 2002.

BACKGROUND

- On 2 and 3 September 2007 Council facilitated the Redlands Koala Summit, which put forward conclusions.
- On the 14 November 2007 Council resolved to receive the Draft Redlands Koala Policy and Strategy 2007 to immediately commence public consultation until 15 December.
- On 30 January 2008 Council resolved to adopt both the Redlands Koala Policy 2008; and adopt the Redlands Implementation Strategy 2008 for planning purposes and refer funding to the 2008-2009 Budget deliberations.
- On 17 June 2008 Council resolved, as part of 2008/2009 Redland City Council Budget, to increase in the Environment Charge by \$15.

ISSUES

KOALA POLICY 2008

On 30 January 2008 Council resolved to adopt the Koala Policy 2008 whose objective is:

- To provide a new vision and to meet community expectations to stop the rapid continuing decline of koalas by 2011 and take immediate action to recover the existing population to more than 5,000 koalas in the Koala Coast by 2014.
- To educate the whole community that Redlands habitat and its koalas are special, unique and integral to the environmental, social, cultural, and economic wellbeing of the community.
- To measure, map and recognise in the State Koala Plan the unique North Stradbroke Island.

At the time of the adoption of the Koala Policy and implementation Strategy 2008 Council did not resolve to make obsolete the previous Koala Conservation and Management Policy (Corporate Policy POL-0362). Council is requested to now resolve to make POL-0362 obsolete.

KOALA IMPLEMENTATION STRATEGY 2008

The Koala Policy Implementation Strategy 2008 has specific actions under each of the policy statements:

1. Impacts of urbanisation and its future growth on the koala population: The 24 actions were assembled under 7 headings; stop koala habitat loss, limit post development impacts, legislation, biodiversity friendly urban design,

identify impacts prior to development, limit impacts during construction of developments and educating legislators.

2. Road and rail koala deaths:
The 29 actions were assembled into 7 headings; koala kills on local roads, behavioral changes (local government roads), local road infrastructure, State roads infrastructure, behavioural change (State roads), koala kills due to trains, new developments.
3. Dog attacks on koalas:
The 11 actions were assembled into 3 headings, Understanding of dog attacks, reduced risk of dog attacks, koala friendly backyards.
4. Protect, enhance and increase koala habitat:
The 32 actions were assembled into 7 headings; identify and map existing koala habitat, identify and map opportunities for increasing koala habitat, targeted land purchase, increase habitat through development process, incentives – habitat retention and plantings, extension and education and communication.
5. Increase koala movement in our neighbourhoods and backyards:
The 16 actions were assembled into 5 headings; identifying existing barriers and remove, prevent new barriers, enhancement of corridor linkages, legislation and education.
6. Increase research:
The 10 actions were assembled into 5 headings, understanding population dynamics, koala health, collaborative opportunities and prioritizing research, flora research and socio-economic research.
7. Create a koala Active community:
The 28 actions were assembled into 4 headings; preparing koala active communities, empowering koala active communities, marketing, promotion and tourism and feedback and monitoring.

PRIORITY ACTIONS FROM IMPLEMENTATION STRATEGY

The Redlands Koala Implementation Strategy 2008 (GL-3069-001) identified 11 priority actions to be carried out in the first 12 months.

- 1.1.6 Explore implementation of biodiversity banking and creation of habitat offset mechanisms within the next 12 months.
- 2.2.3 Undertake study and install permanent speed cameras in key locations throughout the Shire.
- 2.3.1 Continue to implement and accelerate implementation of road treatments as per Action Plan to Reduce Koala Hits in Redland shire” and assessment of local roads for koala safety”.

- 3.2.3 Compulsory overnight denning or restraint of all dogs throughout the shire. With attention made to community engagement/education of the importance of denning dogs.
- 3.3.2 Explore and expand opportunities to utilize Canine Control Council, pet shops and veterinarian clinics to help promote dog education.
- 4.1.2 Mapping of key koala habitat trees within the urban footprint and protect it through amendments to current RPS.
- 4.2.3 Identify and map existing cleared areas for revegetation (plantings for bio-banking, offsets from development)
- 4.2.10 Extend current Vegetation protection Order across entire Shire and ensure it is consistent with other local governments.
- 6.1.3 Continued collaboration with CRL, Universities and EPA to monitor koala populations on NSI.
- 6.5.1 Support and undertake research into the economic and social values of the Koalas.
- 7.4.1 Interim report after first 6 months undertaking actions undertaken of the koala policy.

It is pleasing to report that all of the priority actions listed have commenced with all being at different stages of development. Completion of the mapping of the North Stradbroke Island koala population will be complete this financial year. Reports on the dog control and extension of vegetation protection orders is currently being investigated.

KOALA TASK FORCE

On 5 August 2008 the Premier, the Hon Anna Bligh, announced the need to act on the koala crisis in South East Queensland. A top level taskforce comprising scientific experts, conservation groups, developers, State Government and local councils was formed to recommend action. The Premier said that RSPCA will also be invited to represent pet owners (joint media statement).

Redland City Mayor, Cr Melva Hobson, was invited to be part of Koala Task Force. The Mayor attended the first meeting on 11 August 2008 in which issue papers were distributed.

The issue paper covered the following points:

- Protecting key koala habitat from further development
- Provide koala crossings including tunnels, directional fencing and signage to warn drivers to slow down
- Controlling dog attacks

- Mandating that only koala-friendly fences, with gaps to allow ease of movement through yards, can be installed around new houses
- Prohibit clearing habitat trees in new development areas

Following a number of meetings and discussions between all members of the taskforce a report was produced in September 2008 "Addressing threats to koala populations in South-East Queensland".

The report made the following recommendations:

1. As from the date of Government's response to this taskforce report, it is Queensland Government policy that there will be no net loss of Koala habitat in SEQ. It is government policy to provide a net gain.
2. Provide and or acquire funds to achieve Recommendation 1.
3. Implement community education and extension.
4. Reverse processes that contribute directly to the death and injury of koalas.
5. Implement robust and transparent mechanisms for performance monitoring, reporting and research.

IMPLEMENTATION AGREEMENTS WITH INTERNAL STAKEHOLDERS

The Environmental Management Group has created implementation agreements with all key stakeholder departments within the Council. The agreements set out to establish the responsibilities, accountabilities and actions within the koala strategy in which they are responsible for and actions in which they are partners. These agreements have been created with the managers from the following groups:

- Land Use Planning,
- Operations and Maintenance,
- Community and Social Planning,
- Marketing and Communications,
- Infrastructure Planning,
- Economic Development,
- Legal Services, and
- Assessment Services.

These agreements have also been counter signed off by the appropriate general manager of the relevant departments. All departments have signed off on these agreements.

ACTIONS UNDERTAKEN FOR INCREASING KOALA HABITAT

- Council has committed funding for the acquisition of urban koala habitat throughout the city, properties listed for acquisitions have been compiled by Environmental Management Group. (Action 1.1.2)
- Council has, in partnership with other South-East Queensland Local Governments through the Council of Mayors, submitted an application for funding through “Care for Country” for \$323,000 to fund the development of a regional offsets mechanism. This project was to investigate a South-East Queensland Offset program in which all councils of the south east could utilize (1.1.6).
- Council brought to the attention of the Premier’s Koala task force the issue of injurious affection and the implications this has for the protection and retention of koala habitat. (1.3.1)
- Council, in partnership with University of Queensland, and other councils, has applied for ARC funding of a research project will provide assistance for Council in identifying key management actions for the protection of koalas and other fauna in both private and public owned land. Council currently faces significant pressure from increasing development pressure. It is critical to develop an understanding of these threats and impacts to provide guidance on developing planning mechanisms for the protection and retention of koalas. (1.3.2)
- Environmental Management have undertaken research and mapping of significant koala habitat within the city (1.5.1).
- Legal Services for Planning and Environment Court Appeals are reported publicly through Council’s Development Assessment Committee Minutes. Legal Services have engaged the Information Management Group to improve the link between the LCM database to Dataworks – which will be used as a library of legal advice and decisions. (1.7.2)

ACTIONS COMMENCED OR UNDERTAKEN TO REDUCE THREATS OF CARS AND RAIL

- Council has approved a request for the reduction of speed along Clifford Perske Drive from 60km/hr to 50km/hr and have commenced and undertaken design of speed reduction devices along Beach Street, Cleveland (2.2.1)
- Council has commenced discussions with the Department of Transport on trialling a mobile LED traffic sign that can flash up the speed of a vehicle and a specific message to a driver. (2.2.7)
- Data from Redlands Wildlife Ambulance is provided to Council to assist in identifying key locations on roads that have high koala mortality to lobby State Government for introduction of speed cameras. (2.2.3)

- The design for Rickertt Road upgrade includes the construction of two fauna underpasses with koala exclusion fencing for a significant length of the road. (2.3.1)
- Council is working with Karreman Quarries, University of Queensland and Main Roads to trial 24 hour fauna monitoring cameras along West Mt Cotton Road, using innovative solar and camera technology to capture images. (2.3.7)
- Council is in dialogue with Department of Main Roads regarding road upgrades, retrofitting of existing roads and coordination of fauna monitoring through the city. Discussions have commenced for the development and signing of a Memorandum of Understanding (MOU). It is expected this will be completed within the next two months. (2.4.1)
- Environmental Management Group has undertaken investigation of all existing culverts along main roads to provide advice on retrofitting and upgrade options. This has allowed Department of Main Roads to look at a 5 year capital works program in the city. (2.4.1)
- Planning and Policy Department has written to the Department of Main Roads regarding trialling koala overpass structures within the city and update on retrofitting existing sections of road where fauna can cross beneath bridges and other existing structures. Discussion on the siting of the koala overpass structures is now underway with the Department of Main Roads.(2.4.5)
- Council, in conjunction with Brisbane City Council, Logan City Council, Department of Main Roads and EPA, is undertaking a range of techniques to reduce fauna kills on Avalon, Ford and West Mt Cotton Roads. (2.5.2)
- Griffith University has been contracted to undertake a study of existing culverts throughout Council's local roads and identify current fauna usage of these culverts. (2.3.7)
- South-East Thornlands Structure Plan has identified koala exclusion fencing along both main roads that dissect the area, along with fauna infrastructure requirements. Road cross sections, throughout the structure plan area will facilitate safe fauna movement. (2.3.8)
- Council has identified unused road reserves throughout the city which are suitable for closure. A section of Fernbourne Road has been permanently closed and land transferred to Council as trustee for Conservation purposes. (2.3.10)
- Council continues to work with Energex under the vegetation management MOU to better manage vegetation and power line infrastructure. (2.3.11)
- Department of Main Roads is to commence retrofitting of Finucane Road, Redland Bay Road, to be retrofitted before the end of this financial year.
- Development assessment conditions have required of Redland Business Park and Karreman Quarries to construct fauna underpasses.

- Council continues to receive annual koala mortality data from the EPA to produce a koala mortality map. This map includes 10 years of road kill data. (2.6.1)
- Environmental Management Group has requested discussions with Queensland Rail to commence actions on koala management throughout the Redlands. (2.6.2)

ACTIONS COMMENCED OR UNDERTAKEN FOR DOGS

- Council has commenced discussion with EPA on undertaking research on current Local Law No 2 (Animal Management) within Koala Conservation areas and Koala sustainability areas. (3.1.1)
- The proposal for the compulsory 'denning' of dogs will be included as one of a number of issues and proposals listed for inclusion in the review of *Local Law No 2*. At this time it is intended that the review of *Local Law No 2* will commence in 2009. (3.2.3)
- Council has distributed to all veterinary clinics a brochure on "How to keep Your Dog Happy and Koalas Safe". Council's wildlife officers were involved in the "Million Paws Walk" display in May 2008 and will be involved in May 2009. The Dog Day Out has been organised for 30 August 2009 - it is intended to develop a mobile display that can be used for these specific events and at Indigiscapes. (3.3.2)
- A brochure was provided to all residents on NSI about appropriate dog management on the Island regarding the significance of koalas. (3.3.1)
- Land Use Planning Group is working on developing educational material for holiday homes on NSI regarding appropriate dog control on the Island (3.3.1)

ACTIONS COMMENCED OR UNDERTAKEN TO PROTECT, ENHANCE AND INCREASE KOALA HABITAT

- Engaged consultants, with EPA funding, to undertake habitat mapping of NSI and in return Council assisted the EPA with funding to carry out koala population census for whole of mainland this financial year. (4.1.1)
- Engaged consultants to map significant koala habitat in the urban parts of the city. (4.1.2)
- Council has commenced a mapping exercise on all public owned and privately owned land to identify areas suitable for revegetation. (4.2.3)
- From October 2007 till October 2008 the Council's Parks and Conservation unit has revegetated 1.6 hectares of area, across 21 different sites. (4.2.5)
- Parks and Conservation Unit has commenced mapping and recording relevant data of all revegetation/regeneration sites throughout the city. (4.2.6)
- Council has been proactive in encouraging Council of Mayors (SEQ) to submit an application for funding through "Care for Country" for \$323,000 to fund the development of a regional offsets mechanism. This project was to investigate

a South-East Queensland Offset program in which all councils of the south-east could utilize. An alternative plan has also been developed should the grant application be unsuccessful. In the interim, Council is working on a process to evaluate small scale offsets within the city. (4.2.7)

- Environmental Management Group has commenced investigating options for the deletion of exemptions rules in the current *Local Law No 6 (Protection of Vegetation)*, where vegetation within 3 metres of a property boundary and within 10 metres of a building does not require a permit. (4.2.8)
- Council has commenced investigating opportunities and options for the expansion of vegetation protection orders (VPO) across the entire city. (4.2.10)
- Council has provided \$960,000 for acquisition of urban koala habitat. (4.3.2)
- Council has requested that State owned and managed land on Windemere Road, Alexandra Hills, and Long Street, Cleveland, be protected and managed for conservation purposes. (4.4.1)
- Council through representation has identified the need for the State to assist in the purchase of koala habitat throughout south-east Queensland. (4.4.1)
- The creation of the Koala Conservation Agreement Program (KCAP) is an incentive program aimed at retention and restoration of habitat, along with encouraging appropriate management of dogs and facilitates koala movement through these areas. (4.5.2, 4.6.3).
- Environmental Education Unit actively considering the provision of incentives for the Your Back Yard Garden program. (4.5.2)
- Environmental Education Unit has commended advertising for nursery hand position which will assist in the propagation of more koala habitat trees this will assist significantly in meeting. (4.5.5)
- Council, through the Premier's Koala Task Force, emphasized the need for EPA to increase the priority for Nature Refuge to target South-East Queensland; in particular key koala habitat. (4.6.3)

ACTIONS COMMENCED OR UNDERTAKEN TO INCREASE KOALA MOVEMENT IN OUR NEIGHBORHOODS AND BACKYARDS

- Recent approval has been gained from Cleveland State High School to modify their fences adjacent to the Showground. Showground fence fronting Smith Street will also be removed. (5.1.2)
- Environmental Management Group has commenced reviewing Council existing Bushland Habitat and Corridor linkage plan with specific attention being made to corridors within urban footprint and the connection between existing habitat. (5.1.5, 5.2.3, 5.3.1)
- 2,693 koala food trees have been planted within Council public open space and road reserves. (5.3.2)

- Environmental Management through the corridor mapping process are identifying key barriers for koala movement and looking at opportunities to remove these. (5.3.3)
- Mapping of potential Koala Sustainability Areas has been undertaken with discussions to commence with Land Use Planning to include this in the next amendment to Redlands Planning Scheme. (5.4.1)
- Work is commencing on investigating opportunities to map current Koala Living Area as Urban Koala. It is intended that further drafting of koala sensitive design codes will be undertaken. (5.4.2)
- Ambulance volunteers, through day to day contact with the community, are providing one on one education on living with koalas.(5.5.1),

ACTIONS COMMENCED OR UNDERTAKEN FOR KOALA RESEARCH

- Council has provided funds to EPA for koala population census data for the mainland. Koala population census has been occurring since September will be finished by the end of November. (6.1.1)
- Council will fund a joint research project with EPA and other councils on Koala population modelling in South-East Queensland. The objective of the research is to quantify the implications of human-induced mortality for the viability and management of koala populations in the Koala Coast, Queensland. (6.1.2)
- Council and EPA have drafted a MOU between both organisations (currently with Council's Legal Services). It is intended the MOU will be signed early in the new year. (6.1.2)
- Council has been successful in gaining funding from EPA to undertake koala habitat mapping on NSI. This work has commenced and will be completed before the end of financial year. Further work was undertaken in the collaring of koalas on NSI which are being tracked by a University of Queensland researcher. (6.1.3)
- Council, with University of Queensland, CRL, GHD, EPA, applied for further ARC funding to undertake further research on NSI koala population in relation to long term management of the koala on the Island. (6.1.4)
- Council has allocated funds for research projects of \$174,000. (6.3.3)
- Discussion being held with Queensland University of Technology to undertake a research program on the economic value of koalas to the Redlands. (6.5.1)

ACTIONS COMMENCED OR UNDERTAKEN TO MAKE "KOALA ACTIVE COMMUNITY"

- Employment of a koala marketing officer.
- Provision of funds for koala education and marketing program of \$160,000.
- As part of the Redlands Community Plan a broader discussion is to be undertaken to scope an arts-based project that will encourage specific

attention to be made to the koala. To do this an all day workshop was undertaken recently. Any proposal for the Indigenous project will be prepared in consultation with the Quandamooka Forum. (7.1.2, 7.1.3)

- Environmental Education Unit has commenced working on a koala friendly fence display along with a brochure and fact sheet (7.1.4).
- Environmental Education Unit, as part of the Wildlife solutions working group, has developed a Brochure titled "A Guide to Driving Through Wildlife Habitat".
- Council continues to undertake school and fete visits with the Redlands After Hours Wildlife Ambulance (5 school visits talked to 180 students and 7 communities). (7.2.1),
- The koala watch program has made 1,099 koala sightings recorded so far this financial year,
- 4 koala presentations have been made to community groups. (7.2.1)
- Bushcare groups continue throughout the city, 1 new application was received in October, with 526 koala food trees planted so far this year. (7.2.6)
- Community planting have planted 440 koala food trees. (7.2.7)
- The Economic Development Group will advise tourism operators on the koala watch program through the Monthly eNewsletter. (7.3.4)
- The Economic Development Group, through their economic newsletter, will encourage business groups to understand issues pertaining to koalas and encourage business to utilize the koala in marketing the Redlands. (7.3.5)
- Council has undertaken a 6 month report of koala implementation strategy. (7.4.1)

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the enhancement of biodiversity including koala habitat, bushland, greenspace, waterways, catchments, air and coastal ecosystems in recognition of our unique location on Moreton Bay.

FINANCIAL IMPLICATIONS

At present all actions being undertaken are within current budget allocations.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has occurred with the following:

- Land Use Planning
- Parks and Conservation
- Environmental Education
- Community and Social Planning
- Assessment Services
- Economic Development
- Infrastructure Planning
- Environmental Protection Agency.

OPTIONS

PREFERRED

Council resolve to:

1. Declare obsolete the *Koala Conservation and Management Policy (POL-0362)* which was adopted by Council on 28 August 2002; and
2. Note the current implementation actions undertaken by Council to deliver the Koala Strategy.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Ogilvie
Seconded by: Cr Townsend

Council resolve to:

1. **Declare obsolete the *Koala Conservation and Management Policy (POL-0362)* which was adopted by Council on 28 August 2002; and**
2. **Note the current implementation actions undertaken by Council to deliver the Redlands Koala Strategy.**

CARRIED

11.1.2 LOCAL GOVERNMENT BILL 2008 - SUBMISSION TO STATE GOVERNMENT

Dataworks Filename: GOV Local Government Bill 2008
Attachments: [Submission on the Local Government Bill 2008](#)
Responsible Officer Name: Greg Underwood
General Manager Planning and Policy
Author Name: Luke Wallace
Manager Corporate Planning, Performance and Risk

EXECUTIVE SUMMARY

This report provides an update on the progress of the *Local Government Bill 2008* and incorporates a submission from Council to the State Government on this matter.

PURPOSE

The purpose of this report is to provide Council with an update on the status of the *Local Government Bill 2008* and obtain Council's approval for a submission to the State Government on the Bill.

BACKGROUND

In October 2008, the Minister for Local Government, Sport and Recreation, The Hon Warren Pitt, introduced the *Local Government Bill 2008* into Queensland Parliament. Since that time all Queensland local governments have had the opportunity to scrutinise the Bill, liaise with the Department and attend a seminar run by the Department where some of the key issues relating to the Bill were presented and discussed.

One key aspect of the legislation is the simplification of the proposed new *Local Government Act* and this is borne out by the reduction in size of the document from over 1,100 pages to approximately 270 pages. Whilst this will bring the *Local Government Act* into line with more contemporary standards for legislation, the proposed Act will be supported by an extensive set of regulations which have not yet been seen.

ISSUES

Over the remainder of 2009 the Local Government Bill 2008 is expected to be progressed through to enactment. The key dates leading up to the commencement of the new Act are as follows:

- Submissions on the Act to be received up to 30 January 2009
- Debate on the Bill, subject to parliamentary process, in March 2009

- Regulations to be developed and progressively released for comment in three stages throughout 2009
- *Local Government Bill* to be enacted in December 2009

Whilst the progressive release of the regulations will provide a lot of the detail required to assess the overall impact of the proposed new Act on Council, an opportunity exists for Council to make a submission on the Bill that was tabled in Parliament in October 2008.

Accordingly, a draft submission has been prepared for Council's endorsement including recommendations on a number of sections within the proposed legislation including:

- The local law making process
- The strategic planning process and the overall relationship between key planning and performance management instruments
- Roles, responsibilities and communication protocols between the Mayor, Councillors, the Chief Executive Officer (CEO) and Council staff

Details of the changes proposed in these areas are available in the attached formal submission to the Department of Local Government, Sport and Recreation.

RELATIONSHIP TO CORPORATE PLAN

The recommendation in this report primarily supports Council's strategic priority to provide a clear organisational direction supported by effective leadership and a framework of policies, plans and strategies that are responsive to the community's needs and which promote accountable and ethical standards of practice.

FINANCIAL IMPLICATIONS

There are no direct financial implications pertaining to this matter.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation on this matter has been undertaken with all Councillors and the Executive Leadership Group.

OPTIONS**PREFERRED**

That Council endorse the attached submission to the Department of Local Government, Sport and Recreation and authorise the Chief Executive Officer to forward the submission prior to 30 January 2009.

ALTERNATIVE

That Council does not endorse the attached submission and requests that amendments be made.

OFFICER'S RECOMMENDATION

That Council resolve to endorse the attached submission to the Department of Local Government, Sport and Recreation and authorise the Chief Executive Officer to forward the submission prior to 30 January 2009.

COMMITTEE DISCUSSION

Discussion took place on the submission as presented to Committee, resulting in some additions and amendments to the document, which will be incorporated into the submission to be presented to the subsequent General Meeting of Council.

**COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Dowling
Seconded by: Cr Williams

That Council resolve to endorse the attached submission, as amended, to the Department of Local Government, Sport and Recreation and authorise the Chief Executive Officer to forward the submission prior to 30 January 2009.

CARRIED

[NB: Please also refer resolution at item 14.1 *Urgent Business without Notice* of these minutes for additional amendments to submission – to be read in conjunction with this resolution].

12 FINANCE AND CORPORATE MANAGEMENT COMMITTEE 21/01/09 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Townsend
Seconded by: Cr Reimers

That the Finance and Corporate Management Committee Report of 21 January 2009 be received.

CARRIED

12.1 CORPORATE SERVICES

12.1.1 DECEMBER 2008 - MONTHLY FINANCIAL REPORTS

Dataworks Filename: FM Monthly Financial Reports to Committee
Attachment: [Financial Report/Projects Report December 2008](#)
Responsible Officer Name: Kerry Phillips
Manager Financial Services
Author Name: Deborah Hall
Finance Officer

EXECUTIVE SUMMARY

Section 528(1) of the *Local Government Act 1993* requires that Council's statement of accounts be presented at an ordinary monthly meeting.

The attachments to this report present the December 2008 financial statement of accounts to Council and provide detailed analytical commentary.

All of the seven Key Financial Performance Indicators exceeded targets set at the beginning of the financial year. These are:

- level of dependence on general rate revenue;
- ability to pay our bills – current ratio;
- ability to repay our debt – debt servicing ratio;
- cash balance;
- cash balances – cash capacity in months;
- longer term financial stability – debt to assets ratio; and
- operating performance.

Council's end of month operating financial result (Earnings Before Interest, Tax and Depreciation – EBITD) is ahead of budget by \$10.1 million, with operating expenditure favourable by \$10.0 million and operating revenue favourable by \$0.1 million.

The cash flow position for the year is ahead of original forecast levels by \$2.3 million, although we started the year with \$9.1 million more than was previously budgeted. The cash held is ahead of the target range of \$32 million to \$42 million at \$73.9 million.

PURPOSE

The purpose is to present the December 2008 report to Council and explain the content and analysis of the report. Section 528 of the *Local Government Act 1993* requires the Chief Executive Officer of a local government to present statements of its accounts to the local government.

BACKGROUND

The Corporate Plan contains a strategic priority to ensure the long term financial viability of Redland City and provide public accountability in financial management. For organisational effectiveness, it is important that Council receive and understand the monthly financial statements.

ISSUES

The following elements, shown in the attachments, comprise the End of Month Financial Reports for December 2008:

Corporate Financial Report Card (A)

- Operating Revenue compared with Budget;
- General Operating Costs compared with Budget;
- Capital Expenditure compared with Budget;
- Cash Position; and
- Employee Costs compared with Budget.

Report Card Analysis (B)

Classifies variances between revised budget and actual results as being either timing or permanent variances as well as favourable or unfavourable. Timing variances are anticipated to disappear once 30 June 2009 figures are produced. Permanent variances imply the variance will remain into the next financial year.

Council Financial Report 1 (C)

Shows the percentage variance of year to date actual results compared with year to date budget by colour indicators.

Council Financial Report 2 (D)

Shows year to date actual results compared with annual and year to date budgets. This report has a brief commentary on all year to date variances greater than \$20,000.

An **Operational Statement by Strategic Priority (E)**; a **Balance Sheet (F)**, an **Investment Summary (G)**, a **Statement of Cash Flows (H)**, **Financial Stability Ratios Report (I)**, a **Community Benefit Fund Report (J)**, a **Fuel Consumption Report (K)**, a **Type III Business Activities Report (L)** and a **Quarterly Operational and Capital Projects Report (M)** have been included to provide the complete picture of Council's finances.

RELATIONSHIP TO CORPORATE PLAN

The recommendation in this report primarily supports Council's strategic priority to support the organisation's capacity to deliver services to the community by building a skilled, motivated and continually learning workforce, ensuring assets and finances are well managed, corporate knowledge is captured and used to best advantage, and that services are marketed and communicated effectively.

FINANCIAL IMPLICATIONS

The overall financial position as at the end of December 2008 remains strong with EBITD of \$30.4 million (\$10.1 million ahead of budget). This result is due to total operating revenue of \$89.0 million (\$0.1 million ahead of budget) and total operating costs of \$58.6 million (favourable variance of \$10.0 million).

Operating Revenue

Rates and utility charges are favourable by \$0.3 million, in the main due to water and wastewater consumption. Fees and charges are under budget by \$0.8 million due in part to the slowing of the market since the budget was adopted and the unfavourable variances are all timing variances at this stage. Operating grants and subsidies is over budget by \$0.2 million. Interest rates and surplus funds have been higher than anticipated, resulting in a \$0.3 million variance in external interest to be addressed at the quarter two budget review. Other revenue is favourable by \$0.2 million due in the main to high volumes in both water and wastewater recoverable works.

Operating Expenditure

Employee costs are under budget by \$0.5 million due to vacancies, goods and services is under budget by \$5.7 million, all are timing variances and are expected to disappear by 30 June 2009. Other finance costs are under budget by \$4.1 million that is the market value adjustment for the sale of bulk water assets to the State Government.

Capital Revenue

Capital contributions and donations are over budget by \$1.1 million due to budget splits in the main and hence are timing differences. The unfavourable variance of \$1.3 million in capital grants and subsidies is expected to disappear by the end of the financial year. Proceeds on disposal of non-current assets is under budget by \$4.5 million and this is due in the main to the sale of bulk water assets on 1 July 2008 and will be addressed at the quarter two budget review. Non cash contributions are expected to align with the revised budget by the year end, reducing the current deficit of \$0.5 million.

Capital Expenditure

Capitalised goods and services is under budget at the end of December by \$5.7 million, the majority of actuals are expected to come in line with budgeted amounts by year-end at this stage. One permanent variance is \$0.1 million capital expenditure which is budgeted for in operational goods and services and will be addressed at the quarter two budget review. Capitalised employee costs is under budget by \$15,000, all timing variances that are expected to disappear by 30 June 2009.

The investment of surplus funds for the month returned a weighted average rate of return of 7.20%, which is behind the UBS Bank Bill Index of 7.39%. However, the monthly returns for both November and December 2008 were both ahead of the UBS so the deficit is being reduced. These returns are reported on a monthly weighted average return and Council benchmarks the funds against the UBS Australia Bank Bill Index. Interest return is reported on both an annual effective and nominal rate of return and the funds are capital guaranteed.

The cash balance exceeds the target range of \$32 million to \$42 million at the end of December 2008, at \$73.9 million which is equivalent to 7.0 months cash capacity. Council is intentionally maintaining a higher balance than target whilst it monitors the impact of the structural reforms to the water business.

CONSULTATION

Consultation has taken place amongst the Executive Leadership Group.

OPTIONS**PREFERRED**

That Council note the End of Month Financial Reports for December 2008 and explanations as presented in the attachments.

ALTERNATIVE

That Council requests additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Dowling
Seconded by: Cr Townsend

That Council resolve to note the End of Month Financial Reports for December 2008 and explanations as presented in the following attachments:

- 1. Corporate Financial Report Card;**
- 2. Report Card Analysis;**
- 3. First Council Financial Report;**
- 4. Second Council Financial Report;**
- 5. Operational Statement by Strategic Priority;**
- 6. Balance Sheet;**

7. Investment Summary;
8. Statement of Cash Flows;
9. Financial Stability Ratios Report;
10. Community Benefit Fund Report;
11. Fuel Consumption Report;
12. Type III Business Activities Report; and
13. Quarterly Operational and Capital Projects Report.

CARRIED

12.2 CUSTOMER SERVICES

12.2.1 WASTE MANAGEMENT MONTHLY BUSINESS UNIT REPORT - DECEMBER 2008

Datworks Filename: WM Redland Water & Waste Committee
Attachment: [Waste Business Unit Report December 2008](#)
Responsible Officer Name: John Frew
Acting Manager Operations & Maintenance
Author Name: John Frew
Acting Manager Operations & Maintenance

EXECUTIVE SUMMARY

The Waste Management Council Business Unit report is presented to Council for noting. The report provides the business unit's performance for the month of December 2008 and covers financial and non-financial indicators for waste.

It is expected that, most of the time the report findings will be "business as usual". Where exceptions occur, these will be highlighted.

The report provides a regular opportunity for Council to consider the performance of Waste Management and to respond to any exceptional reporting. Council is provided with the option to accept the report or, accept it and request additional information or a review of performance.

PURPOSE

To report on the ongoing performance of the business unit against key performance indicators (KPIs).

BACKGROUND

Waste Management's performance plan identifies KPIs for which performance targets have been agreed with Council. Reporting is done each month through Council's Finance & Corporate Management Committee.

ISSUES

The report is provided to Council as a means of monitoring the performance of Waste Management for its waste activity.

The first part of the report comprises a "snapshot" of the business unit's achievement in meeting KPIs (year-to-date) and financial report card. The report then provides specific financial report and commentary, capital expenditure (graphically) and a detailed customer overview.

The main body of the report focuses on actual levels of achievement against the KPIs for the month. Where exceptions have occurred and targets not met, an explanation is given as well as action taken to improve performance.

The report closes with a summary of the major issues for each group during the month.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain waste services to sustain our community.

Providing this report also supports Council's Governance strategic priority to provide a clear organisational direction supported by effective leadership and a framework of policies, plans and strategies that are responsive to the community's needs and which promote accountable and ethical standards of practice.

FINANCIAL IMPLICATIONS

There are no direct financial implications resulting from this report. Financial implications may result where Council requests a performance review or requests an increase in performance standards.

CONSULTATION

Consultation has occurred with:

- General Manager Customer & Community Services;
- Senior Advisor, Financial Management, Redland Water & Waste.

OPTIONS

PREFERRED

That Council resolve to accept the Redland Water & Waste Council business unit report for December 2008, as presented in the attachment.

ALTERNATIVE

That Council accepts the report and requests additional information or a review of performance.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Townsend

Seconded by: Cr Elliott

That Council resolve to accept the Waste Management Monthly Business Unit Report for December 2008, as presented in the attachment.

CARRIED

12.2.2 PROPOSED ANIMAL MANAGEMENT SYSTEMATIC INSPECTION PROGRAM

Datworks Filename: L & E Dog Registration
Responsible Officer Name: Tim Donovan
Manager Assessment Services
Author Name: Gary Kirby
Regulatory & Health Services Manager

EXECUTIVE SUMMARY

Section 1098 of the *Local Government Act 1993* states that a local government may by resolution approve a program (an approved inspection program) under which authorised persons may enter places to monitor compliance with a *Local Government Act* or an aspect of a *Local Government Act*.

Council conducts Systematic Inspection Programs (surveys) to enforce the provisions of *Local Law No 2 (Animal Management) 2007*.

PURPOSE

In accordance with Section 1098 of the *Local Government Act 1993*, the purpose of this report is to seek Council approval to perform a dog registration Systematic Inspection Program from 2 March 2009 to 29 May 2009, inclusive.

BACKGROUND

Local Law No 2 (Animal Management) 2007 requires all dog owners within Redland City to register their dogs with Council.

In order to determine the accuracy of records, obtain new registrations and follow up on overdue registrations, a requirement exists for Council's Animal Management to carry out a Systematic Inspection Program of all premises within the City. Animal Management Systematic Inspection Programs are performed biennially.

ISSUES

The Systematic Inspection Program, if approved, will commence on 2 March 2009 and continue until 29 May 2009. This program will operate for a period of 3 months. The systematic inspection program will be advertised in a local paper at least 14 days, but no more than 28 days prior to the commencement of the approved inspection program.

The purpose of the systematic inspection program is to verify Council dog registration records, obtain new registrations, obtain payment for out of date dog registrations and to issue penalty infringement notices to dog owners who fail to renew the due registration fee for their dog.

The program will allow authorised officers to enter private property within the Redland City to gain access to the front door of the dwelling and the surrounding garden areas, and to all business premises by way of normal public access. The program does not authorise access to a building or other structures used for residential purposes. The program will be conducted between 8am and 5pm, Monday to Friday within the approved period.

Copies of the program providing details of the Systematic Inspection Program will be available at Council's Customer Service Centres. Members of the public can obtain a copy of the program at no charge.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Councils Strategic Priority, Health and Wellbeing, to provide services and initiatives which promote community health and safety, and to manage health and safety risks.

To achieve this objective, Council is committed to encourage responsible dog ownership and the enforcement of all provisions of *Local Law No 2 (Animal Management) 2007*.

FINANCIAL IMPLICATIONS

Authorised officers employed in this program are employed on a three (3) month contract. The systematic inspection program has been identified within the current 2008/2009 budget. Council would also expect a higher level of annual revenue from increased dog registrations, in addition to better control and management of animals.

Accordingly, it is expected that revenue raised during the program will contribute to salaries identified as the major cost. Other than minor incidental costs such as vehicles, stationery and minor protective clothing items, no financial implications have been identified.

CONSULTATION

The proposal to perform the Systematic Inspection Program has involved consultation with Senior Advisor Environmental Health.

OPTIONS

PREFERRED

That pursuant to section 1098 of the *Local Government Act 1993*, Council resolves to approve the Systematic Inspection Program to enforce the provisions of *Local Law No 2 (Animal Management) 2007* to be conducted from 2 March 2009 to 29 May 2009, inclusive.

ALTERNATIVE

That Council resolves to act on complaints only.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Townsend
Seconded by: Cr Elliott

That pursuant to section 1098 of the *Local Government Act 1993*, Council resolves to approve the Systematic Inspection Program to enforce the provisions of *Local Law No 2 (Animal Management) 2007* to be conducted from 2 March 2009 to 29 May 2009, inclusive.

CARRIED

12.3 PLANNING AND POLICY

12.3.1 CORPORATE BALANCED SCORECARD REPORT – DECEMBER 2008

Datworks Filename:	GOV Corporate BSC Monthly Reporting to Committee
Attachment:	<u>Balanced Scorecard Report – December 2008</u>
Responsible Officer Name:	Luke Wallace Manager Corporate Planning Performance & Risk
Author Name:	Benjamin Steel Project Coordinator Corporate Planning Performance & Risk

EXECUTIVE SUMMARY

The monthly Corporate Balanced Scorecard report, as attached, provides a high level overview of Council's performance in key areas of our business using the four Balanced Scorecard Perspectives – Financial, Customer, Internal/Business Processes and People & Learning.

This report is an important component of our performance management framework. The other main report provided to Council and the community is the quarterly Operational Plan Report that focuses on performance against each of the programs in the Corporate Plan.

The overall rating for December 2008 is Satisfactory, with a weighted score of 2.70.

PURPOSE

To provide Council with the Corporate Balanced Scorecard Report for the financial year to December 2008.

BACKGROUND

The report shows results against each KPI for the current month and the previous 12 months. Longer term trends and comparisons incorporating the same month last year are included to provide a better understanding of current performance levels.

A summary of this month's results is provided on page two of the report and shows the overall score for Redland City Council, including the rating (the small coloured indicator at the right hand side). An outstanding result is shown as green, above standard and satisfactory shown as yellow and an unsatisfactory result is shown as red. The overall rating for Council and for each perspective is determined by the relative weightings of the performance measures.

The subsequent pages of the report provide details of the performance measures in each perspective. The actual performance results each month are displayed as a graph, with the red and green lines showing the normal expected range for the

measure. The red line represents the minimum satisfactory level and the green line represents the outstanding level.

The rating for each measure is also shown as a green tick (outstanding), a yellow line (satisfactory and above standard) or a red cross (unsatisfactory).

Explanation of results is provided by the responsible manager in the commentary each month. Where a significant issue arises from the data that requires further explanation it will be provided in this covering report.

ISSUES

Most measures are performing well within the target range. Those measures performing outside the target range are:

- People & Learning Perspective (page 6)
 - Workplace Health & Safety Action Plan actions completed.
 - Lost Time Injury Frequency Rate (LTIFR)

Please see the comments provided by managers in the attached report (pages indicated above).

A higher number of workplace injuries over the last 12-18 months continues to be of concern. All injuries are investigated as a matter of course and in the vast majority of cases the injuries have tended to be unavoidable. Despite that, Human Resources are continuing to prioritise catching up on incomplete Workplace Health & Safety Management Plan actions to ensure that preventative measures are in place wherever possible.

RELATIONSHIP TO CORPORATE PLAN

The recommendation in this report primarily supports Council's strategic priority to provide a clear organisational direction supported by effective leadership and a framework of policies, plans and strategies that are responsive to the community's needs and which promote accountable and ethical standards of practice.

FINANCIAL IMPLICATIONS

No direct financial implications arise from this report. The report does contain several indicators that either reflects financial performance to date, or which will have had a direct or indirect impact on financial performance.

CONSULTATION

The data and components in this report were provided by relevant managers and were compiled by the Corporate Planning, Performance and Risk Group.

OPTIONS

PREFERRED

That Council resolve to note the Corporate Balanced Scorecard for December, 2008 as attached.

ALTERNATIVE

That Council resolve to note the Corporate Balanced Scorecard for December 2008 and request additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Townsend
Seconded by: Cr Elliott

That Council resolve to note the Corporate Balanced Scorecard for the month of December 2008 as attached.

CARRIED

12.4 TENDER FOR CONSIDERATION

12.4.1 TENDER FOR THE PROVISION OF CONSERVATION MAINTENANCE 1196-2008-PCO

Datworks Filename: FM Tendering Supply Services
Responsible Officer Name: John Frew
Acting Manager Operations & Maintenance
Author Name: Jessica Williams
Supply Contracts Support Officer

EXECUTIVE SUMMARY

In accordance with section 484(1) of the *Local Government Act 1993*, Council invited tenders for the Provision of Conservation Maintenance for Redland City Mainland only.

The tender was advertised in the Public Tender section of The Courier Mail on 22 November 2008, in the Bayside Bulletin on 25 November 2008 and in the Redland Times on 28 November 2008. Tender documents were issued to twenty four (24) companies. Tenders closed in the Tender Box located at the Administration Building, corner Middle & Bloomfield Streets, Cleveland QLD 4163 on 15 December 2008 at 11:30am.

At the close of tenders a total of ten (10) tenders were received from the following contractors:

- NatureCall
- Bushcare Services
- Austspray Environmental Weed Control Pty Ltd
- Greening Australia Qld
- Aust Care Environmental Services Pty Ltd
- Bushworx
- Landscape Conservation
- Site FX
- Boyds Bay Environmental
- Native Plants of South East Qld

The tender submissions were evaluated by a panel comprising the following:

- Senior Conservation Officer
- Conservation Services Officer
- Contracts Manager
- Supply Contracts Support Officer

The evaluation team evaluated these submissions on 6 January 2009 in accordance with the evaluation criteria set out in the tender document.

This report summarises the evaluation process of tenders received. The tender considered to be the most advantageous to Council is being recommended under Sections 481, 483, 484 and 490 of the *Local Government Act* relating to tendering, and the principles governing the making of contracts.

PURPOSE

To seek Council's approval to award this contract on the basis of the officer's recommendation to Aust Care Environmental Services Pty Ltd for the Provision of Conservation Maintenance for the Mainland only commencing 1 February 2009 for a period of two years with the option to extend for a further two (2) one (1) year periods.

BACKGROUND

This Contract covers maintenance of nominated Council's conservation areas. Maintenance of these conservation areas include, but is not limited to, pruning, weed control, rubbish removal, removal of debris and reporting of activities undertaken.

Seven (7) of the tenders were conforming and were evaluated in relation to the following categories:

TENDER EVALUATION CRITERIA		
Mandatory Criteria	Tender Deliverable Attachment in Section B	Evaluation Weightings
Form of Tender	Tender Deliverable Attachment – A	-
Licences	Tender Deliverable Attachment – J	-
Other Criteria	Tender Deliverable Attachment in Section B	Evaluation Weightings
Risk and Benefit to RCC	All Tender Deliverable Attachments	-
Statement of Non Compliance	Tender Deliverable Attachment – B	-
Tendered Sum (Financial)	Tender Deliverable Attachment – C	20%
Insurances	Tender Deliverable Attachment – D	-
Referees (Non Financial)	Tender Deliverable Attachment – E	10%
Previous Experience with any Government Body	Tender Deliverable Attachment – F	-
Safety Management Plan (Non Financial)	Tender Deliverable Attachment – G	10%
Environmental Management Plan (Non Financial)	Tender Deliverable Attachment – H	20%
General Operational Capacity and Capability (Non Financial)	Tender Deliverable Attachment – I	40%
Qualifications	Tender Deliverable Attachment – K	-

All tender submissions were assessed in line with the weighted and non weighted evaluation criteria, as shown in the above table, summary and details of which will remain confidential.

The tender received from Native Plants of South East QLD was considered a late tender as it was submitted after the close of tender.

Tenders received from Site FX and Boyds Bay Environmental were considered non-conforming as they did not meet the mandatory criteria and were excluded from the evaluation process.

Aust Care Environmental Services Pty Ltd met all the tender requirements and was evaluated as best value for money and an advantageous offer for the Northern, Central and Southern zones. If Aust Care Environmental Services Pty Ltd are awarded all three zones a 5% discount will be given to Council.

ISSUES

Clarifications were sought from two suppliers for referee details.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the long term financial viability of the City and provide public accountability in financial management.

FINANCIAL IMPLICATIONS

Parks and Conservation have sufficient funds in the 2008/09 budget for these services and will budget accordingly for the 2009/10 year.

CONSULTATION

Consultation has occurred with Council's:

- Senior Conservation Officer
- Conservation Services Officer
- Contracts Manager

OPTIONS

PREFERRED

1. To award a contract to Aust Care Environmental Services Pty Ltd for the Provision of Conservation Maintenance for the Mainland only commencing 1 February 2009 for a period of two (2) years with the option to extend for a further two (2) one (1) year periods.
2. To delegate to the Chief Executive Officer the authority to:

- a. Make, vary and discharge the contract in accordance with the agreed contract terms for any changes; and
 - b. To sign all relevant documentation.
3. That the summary of tender evaluation remains confidential.

**COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Townsend
Seconded by: Cr Elliott

That Council resolve as follows:

1. To award a contract to Aust Care Environmental Services Pty Ltd for the Provision of Conservation Maintenance for the Mainland only commencing 1 February 2009 for a period of two (2) years with the option to extend for a further two (2) one (1) year periods;
2. To delegate to the Chief Executive Officer the authority to:
 - a. Make, vary and discharge the contract in accordance with the agreed contract terms for any changes; and
 - b. To sign all relevant documentation.
3. That the summary of tender evaluation remains confidential.

CARRIED

13 MAYORAL MINUTES

13.1 REDLAND CITY COUNCIL FINAL AUDIT RESULTS 2007-2008

Attachment: [KPMG Final Audit Results
Letter dated 15 December 2008](#)

BACKGROUND

The *Local Government Act 1993* (the Act) states that the Auditor-General may prepare a report on any audit performed by the Auditor-General for the purpose of the Act.

A copy of the report must be given to the Minister for Local Government and Planning and the Mayor and Chief Executive Officer of the relevant local government. The Act states that the Mayor must table a copy of any report at the next ordinary meeting of the local government.

KPMG has now informed Council that the audit of the financial statements of the Redland City Council for 2007/08 has been completed.

Council's annual financial statements have been audited and certified and a copy returned to the Chief Executive Officer.

Copies of the report have been forwarded to the Minister for Local Government and Planning and the Chief Executive Officer of Redland City Council as required by section 530(2) of the Act.

Cr Williams left the meeting at 4.50pm, during discussion on this item.

COUNCIL RESOLUTION

Moved by: Cr Hobson

That in accordance with section 530(4) of the *Local Government Act 1993*, the KPMG 2007/2008 Final Audit Report for Redland City Council, as attached, be received and noted.

CARRIED

Cr Williams returned to the meeting at 4.52pm.

14 URGENT BUSINESS WITHOUT NOTICE

MOTION TO ACCEPT URGENT BUSINESS ITEM

Moved by: Cr Elliott
Seconded by: Cr Reimers

That permission be granted to bring forward an item of urgent business to include additional amendments to the submission on the Local Government Bill 2008 (item 11.1.2 of these minutes).

CARRIED

14.1 AMENDMENTS TO SUBMISSION ON LOCAL GOVERNMENT BILL 2008 (REFERENCE ITEM 11.1.2)

COUNCIL RESOLUTION

Moved by: Cr Elliott
Seconded by: Cr Murray

That the following amendments and additions be made to the submission on the Local Government Bill 2008 as presented and resolved in item 11.1.2 of today's minutes:

- 1. That an addition be made to existing item 1.24 (section 162(1)(3)) to request that a councillor's office only become vacant in the case of an absence, without the leave of the Council, from 3 or more consecutive ordinary meetings of the local government over at least 3 months;**
- 2. That a further addition be made to item 1.24 to seek that the term "general meetings of the local government" be substituted for the current term "ordinary meeting of the local government";**
- 3. That a new item be submitted as item 1.25 (section 166(2)) to stipulate that a vacancy in the office of councillor during the beginning of a local government term must be filled by a by-election; and**
- 4. That the remainder of the submission be appropriately re-numbered to reflect the above changes.**

The following amendment motion was moved:

Moved by: Cr Williams
Seconded by: Cr Boglary

That resolution No 1 be removed.

On being put to the vote the Mayor declared the amendment motion as LOST.

The Mayor put the original motion. On being put to the vote the Motion was **CARRIED**.

A division was called.

Crs Ogilvie, Henry, Dowling, Bowler, Elliott, Murray, Reimers and Hobson voted in the affirmative.

Crs Boglary, Williams and Townsend voted in the negative.

The motion was declared by the Mayor as **CARRIED**.

15 MEETING CLOSURE

There being no further business, the Mayor declared the meeting closed at 5.11pm.

Signature of Chairperson: _____

Confirmation date: _____