



Redland
CITY COUNCIL

MINUTES

GENERAL MEETING

Wednesday 27 May 2009

Council Chambers
1st floor Administration Building
Bloomfield Street Cleveland. Qld 4163

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1 DECLARATION OF OPENING

The Mayor declared the meeting open at 4.00pm and acknowledged the Quandamooka people, who are the traditional custodians of the land on which Council meets. The Mayor also paid Council's respect to their elders, past and present, and extended that respect to any indigenous Australians present.

The Mayor welcomed Cr John Burns as the elected member for Division 4.

2 DEVOTIONAL SEGMENT

Rev. Bruce Warren of the Redlands Ministers' Fellowship led Council in a brief devotional segment.

3 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

MEMBERS PRESENT:

Cr M Hobson PSM	Mayor
Cr T Bowler	Deputy Mayor and Councillor Division 6
Cr W Boglary	Councillor Division 1
Cr C Ogilvie	Councillor Division 2
Cr D Henry	Councillor Division 3
Cr J Burns	Councillor Division 4
Cr B Townsend	Councillor Division 5
Cr M Elliott	Councillor Division 7
Cr K Reimers	Councillor Division 8
Cr K Williams	Councillor Division 9
Cr H Murray	Councillor Division 10

EXECUTIVE LEADERSHIP GROUP:

Mr G Underwood	Acting Chief Executive Officer
Mr L Smith	Acting General Manager Customer Services
Mrs E Bray	Acting General Manager Corporate Services
Mr G Soutar	General Manager Redland Water
Mr G Photinos	Acting General Manager Planning and Policy
Mr L Wallace	Acting General Manager Governance

MINUTES:

Mrs J Parfitt	Corporate Meetings & Registers Officer
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4 RECEIPT AND CONFIRMATION OF MINUTES

Moved by: Cr Bowler
Seconded by: Cr Elliott

That the minutes of the General Meeting of Council held on 29 April 2009 be confirmed.

CARRIED

5 MATTERS OUTSTANDING FROM PREVIOUS GENERAL MEETING MINUTES

5.1 REPORT FROM CHIEF EXECUTIVE OFFICER

The following matters outstanding were presented by the Acting Chief Executive Officer and were noted by Council.

5.1.1 REQUEST FOR REPORT – PROTECTING SIGNIFICANT VEGETATION

At the General Meeting of 28 May 2008, it was resolved that a report be prepared and presented to Council on the steps Council is taking to protect significant vegetation through the Development Assessment process.

A report addressing this matter will be presented to a Planning & Policy Committee Meeting in June 2009 as part of Local Law No. 6 Vegetation report.

5.1.2 REQUEST FOR REPORT – RESEARCH ON THE IMPACT OF TRAIL BIKES ON THE REDLANDS

At the General Meeting of 30 July 2008, Council resolved that research on the current impacts of trail bikes on the Redlands natural areas be undertaken.

A report addressing this matter will be presented to a Planning & Policy Committee Meeting in September 2009.

5.1.3 PETITION – OBJECTING TO THE TRIAL CLOSURE OF SOUTH STREET, CLEVELAND

At the General Meeting of 29 October 2008, Council resolved that the petition (containing 298 signatures) from business operators and stakeholders from South Street and Enterprise Street, objecting to the trial closure of South Street, be received, referred to the Planning and Policy Department and considered when a further report is prepared and presented to Council in this matter.

A report addressing this matter is scheduled for a Planning and Policy Committee meeting in June 2009.

5.1.4 POTENTIAL FORMATION OF A BUSINESS IMPROVEMENT DISTRICT

At the General Meeting of 29 October 2008, Council resolved that a report be prepared and presented to Council outlining the potential formation of a BID (Business Improvement District) in the precinct now formally recognised as CBD (Capalaba Business District).

A report addressing this matter will be presented to a Planning and Policy Committee Meeting in August 2009.

5.1.5 INVESTIGATION, MASTER PLANNING & FEASIBILITY ANALYSIS – COUNCIL OWNED LAND, ISLAND INDUSTRY ZONE, MACLEAY ISLAND AND COMMUNITY PURPOSES ZONE, RUSSELL ISLAND

At the General Meeting of 29 October 2008, (item 16.1.1 refers) Council resolved that a report be presented to a future Planning & Policy Committee meeting on how a detailed investigation, master planning & feasibility analysis can be progressed on Council owned land on Macleay Island which is zoned Island Industry and Council owned land on Russell Island which is zoned community purposes sub-area CP9 - Future Island Investigation.

A report will be presented to an ensuing Planning & Policy Committee meeting.

5.1.6 PETITION (DIVISION 10) – REMOVAL OF CONCRETE ISLAND AND “GIVEWAY” SIGN IN BAUHINIA STREET, BIRKDALE

At the General Meeting of 25 February 2009, Council resolved that petition requesting that Council remove the concrete island and “giveaway” sign in Bauhinia Street, Birkdale, adjacent to Carinyan Drive, and replace the sign with a ‘stop’ sign in Carinyan Drive, Birkdale, facing oncoming traffic from Carinyan Drive into Bauhinia Street, be received and referred to the Infrastructure Planning Group to investigate and report to a future Planning & Policy Committee meeting.

A report is scheduled for the Planning and Policy Committee meeting 17 June 2009.

5.1.7 PETITION (DIVISION 10) – OFF STREET PARKING – MARY STREET, BIRKDALE

At the General Meeting of 25 March 2009, Council resolved that the petition requesting more off street parking in Mary Street, Birkdale be received and referred to the appropriate area of Council for consideration and a report back to Council.

A report is scheduled for a Planning and Policy Committee meeting in June 2009.

5.1.8 PROPOSED ROAD OPENING – SUSAN STREET TO SONIA STREET, RUSSELL ISLAND

At the General Meeting of 25 March 2009 consideration of this matter (Item 12.3.2) was deferred.

A report will be presented to an ensuing Planning & Policy Committee meeting.

5.1.9 PETITION (DIVISION 5) – REQUESTING THE SEALING OF COTTON TREE AVENUE, MACLEAY ISLAND

At the General Meeting of 29 April 2009, Council resolved that the petition requesting the sealing of Cotton Tree Avenue, Macleay Island be received and referred to the appropriate area of Council for consideration and a report back to Council.

A report will be presented to an ensuing Planning & Policy Committee meeting.

5.1.10 PETITION (DIVISION 5) – REQUESTING THE INSTALLATION OF A 10 STATION PLAYING ROUND FITNESS CIRCUIT WITH SIGNS AT WESTERN ROAD PARK

At the General Meeting of 29 April 2009, Council resolved that the petition requesting the installation of a 10 station playing round fitness circuit with signs at Western Road park be received and referred to the appropriate area of Council for consideration and a report back to Council.

A report is scheduled for the Planning and Policy Committee meeting in July 2009.

6 PUBLIC PARTICIPATION

MOTION TO ADJOURN MEETING

Moved by: Cr Henry
Seconded by: Cr Townsend

That the proceedings of the meeting adjourn for a public participation segment.

CARRIED

The following speakers addressed Council:

1. Mr G Harris, representing ratepayers, addressed Council in relation to rates and canal levies.
2. Ms J Vine addressed Council in relation to Aquatic Paradise canal levies.
3. Mr T Griffith, representing Redlands Owner Driver Group, addressed Council in relation to truck parking in the Redlands and Local Law 30.

4. Ms G Gall, Birkdale Progress Association, addressed Council in relation to Koalas in the Redlands.

Moved by: Cr Henry
Seconded by: Cr Ogilvie

That the public participation segment be extended to allow further speakers.

CARRIED

5. Ms J Smith, Wellington Point Wildlife Carers, addressed Council in relation to Koalas in the Redlands.
6. Ms A Glade, Capalaba, addressed Council in relation to Koala habitat in the Redlands.
7. Mr L Christophers of Wellington Point addressed Council on various matters.
8. Mr F Bradley of Cleveland addressed Council on the SMBI Reserve.

MOTION TO RESUME MEETING

Moved by: Cr Elliott
Seconded by: Cr Henry

That the proceedings of the meeting resume.

CARRIED

7 PETITIONS/PRESENTATIONS

Nil.

8 MOTION TO ALTER THE ORDER OF BUSINESS

8.1 MOTION REGARDING ITEM 12.2.1 OF AGENDA

Moved by: Cr Ogilvie
Seconded by: Cr Henry

That item 12.2.1 - *State of the Environment Report Card and Council Response 2009* - be discussed as the last item of business.

CARRIED

9 DECLARATION OF MATERIAL PERSONAL INTEREST ON ANY ITEMS OF BUSINESS

9.1 CONFLICT OF INTEREST – ITEM 13.2.3

At the time in the meeting when the item was raised, Cr Williams declared a conflict of interest in Item 13.2.3 *Regional Arts Development Fund (RADF) Round II 2008/09 & Cultural Organisations Operating Grants (COOG) 2009* as an Executive on the Board of one of the applying applicants. Cr Williams advised she would be voting in the public interest and remained in the Chamber, voting in the affirmative.

10 PLANNING & POLICY COMMITTEE 6/05/09 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Murray
Seconded by: Cr Reimers

That the Planning & Policy Committee Report of 6 May 2009 be received.

CARRIED

10.1 PLANNING AND POLICY

10.1.1 PROPOSED DRAINAGE EASEMENT - YORSTON PLACE, ORMISTON

Datworks Filename: RTT: Maintenance Easements
Attachment: [Attachment A – Lot 32 on SP167859](#)
Responsible Officer Name: David Elliott
Manager Infrastructure Planning
Author Name: Tom McErlain
Casual Draftsman

EXECUTIVE SUMMARY

This report recommends that Council acquire a 3.0 metre wide easement along the northern boundary of 3-5 Yorston Place, Ormiston (Lot 32 on SP167859) (refer aerial photo Attachment A) for drainage purposes.

The acquisition of the easement will allow the future installation of piped stormwater drainage and thereby mitigate flooding of the properties on the western side of Empire Vista.

PURPOSE

To seek Council approval to acquire an easement along the northern boundary of (Lot 32 on SP167859) in accordance with the *Land Act 1994* and the *Land Title Act 1994* for drainage purposes.

BACKGROUND

Council has received representation from residents on the western side of Empire Vista in particular Lots 85 and 86 (house numbers 8 and 6) complaining of excessive over land flow through there properties emanating from the upstream catchments during storm events.

The great majority of the upstream stormwater run-off is from Council-owned Grey Park (Lot 25).

Site visits by Council Officers confirmed that storm events have caused drainage to gardens, ponds and swimming pools in the affected properties.

ISSUES

Council has an obligation to manage stormwater discharge from its own land to minimise the risk of flooding to downstream properties.

The extent of development in the area has resulted in no legal point of discharge for stormwater run-off from Grey Park.

The only practical solution to provide a legal point of discharge is to acquire a drainage easement along the northern boundary of 3-5 Yorston Place (Lot 32 on SP167859).

A separate project will be recommended in a future capital budget to pipe the easement and connect the park to the existing drainage system in Yorston Place.

The owner of 3-5 Yorston Place has been approached and is agreeable to Council acquiring the drainage easement.

RELATIONSHIP TO CORPORATE PLAN

The recommendation in this report primarily supports Council's strategic priority to provide and maintain water, waste services, roads, drainage and support the provision of transport and waterways infrastructure.

FINANCIAL IMPLICATIONS

The costs associated with acquiring the drainage easement are estimated at \$15,000 and funds are available in the current budget.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The Manager Infrastructure Planning has consulted with the Divisional Councillor, Manager Major Assessments, Property Services Manager and the Land Development Services Manager.

OPTIONS

PREFERRED

1. That Council acquire an easement for drainage purposes over 3-5 Yorston Place, Ormiston (Lot 32 on SP167859);
2. The Chief Executive Officer be delegated authority to:

- a. proceed with resumption action under section 5(1)(b) of the *Acquisition of Land Act 1967*; and
- b. sign all necessary documentation associated with the acquisition of this drainage easement.

ALTERNATIVE

No alternative proposed.

OFFICER'S RECOMMENDATION

1. That Council acquire an easement for drainage purposes over 3-5 Yorston Place, Ormiston (Lot 32 on SP167859);
2. The Chief Executive Officer be delegated authority to:
 - a. proceed with resumption action under section 5(1)(b) of the *Acquisition of Land Act 1967*; and
 - b. sign all necessary documentation associated with the acquisition of this drainage easement.

COMMITTEE DISCUSSION

The current Division 1 Councillor, Cr Boglary, requested that it be noted that it was the previous divisional Councillor who was consulted in relation to this matter.

**COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Murray
Seconded by: Cr Bowler

That Council resolve as follows:

1. **That Council acquire an easement for drainage purposes over 3-5 Yorston Place, Ormiston (Lot 32 on SP167859);**
2. **The Chief Executive Officer be delegated authority to:**
 - a. **proceed with resumption action under section 5(1)(b) of the *Acquisition of Land Act 1967*; and**
 - b. **sign all necessary documentation associated with the acquisition of this drainage easement.**

CARRIED

10.1.2 CHINA TRADE AND INVESTMENT OFFICE - MOVE TO TRADE QUEENSLAND

Dataworks Filename: China Trade and Investment Office
Responsible Officer Name: Alan Burgess
Manager Economic Development
Author Name: Alan Burgess
Manager Economic Development

EXECUTIVE SUMMARY

The Redland City Trade and Investment Office (RCTIO) was established, October 2006. The office is available for use by Redland business people wishing to pursue opportunities in China. The overall aim of the office is to generate employment and economic opportunities through trading with China.

The office operated for over a year using free office space provided by the Agile Property Group. Chinese regulations on hiring office space require the hirer to be a company registered in China. Registering a business in China is a complex and time consuming exercise to achieve. Other options investigated included co location with other Australian Government Departments such as Austrade and Trade Queensland (TQ).

Trade Queensland have agreed to a Council sponsored project officer to be located at their Guangzhou office. The project officer will operate under the same general requirements as the RCTIO.

Moving the RCTIO to Trade Queensland has many advantages from an administration, supervision and outcomes basis. It also helps TQ by providing extra staff to fulfil their strategic goals of promoting trade for Queensland.

Trade Queensland will provide regular reports on the project officer's activities as well as access to other TQ reports.

The cost for the outsourcing of the Trade and Investment officer is the same as is currently budgeted.

PURPOSE

The purpose of this report is to seek approval to outsource the delivery of the Redland Trade and Investment Office services to Trade Queensland.

BACKGROUND

The Redland City Trade and Investment Office (RCTIO) was established, October 2006, in Guangzhou and Julia Zhang was employed as the Trade and Investment Officer (TIO). The office is available for use by Redland business people wishing to

pursue opportunities in China. The overall aim of the office is to generate employment and economic opportunities through trading with China.

The RCTIO operates in concert with the Redland City Business Grow program and the majority of referrals to the RCTIO come from Business Grow clients.

The Redland City Trade and Investment Office:

- Provides opportunities to showcase the Redlands in China.
- Confirms the Council's commitment to economic development and provides a range of opportunities to actively promote export and investment initiatives.
- Provides opportunities for partnership arrangements with the Trade Queensland Hong Kong and Guangzhou offices, AusTrade and other relevant Federal/ State agencies.
- Acts as a Redland's business advocate, and a Council representative, in southern China, Hong Kong and Macau.
- Commercial arrangements can be facilitated and advice provided on business conditions and practices in China.
- Provides a link for local business people who are visiting Southern China to finalise business arrangements.
- Provides limited translation services at meetings and for basic documentation.
- Develops and maintains relationships with Chinese business and Government.

Julia provides businesses with pre market-entry advice, assessment of the market potential for their products or services, distribution and logistics information, trade show participation assistance and partner matching. Julia already works closely with the Queensland Government's Trade and Investment Offices (in both Hong Kong and Guangzhou) and with AusTrade (which also has an office in Guangzhou).

China represents a significant and growing economic development opportunity for Redland City. The engagement in China has highlighted the range of commercial opportunities available in southern China and the importance of building relationships.

By establishing the office in China Council has highlighted the importance of Southern China to its economic development strategies and to providing tangible ways for local businesses to expand into the market.

Throughout the 07/08 financial year the Redlands Trade and Investment Office, provided excellent support to Redlands businesses, by handling over 280 business enquiries and establishing relationships with 67 new clients. The Redlands were also represented at six major international trade shows in China and one in Australia. Over 300 Chinese businesses or government agencies were contacted for information or support. Relationships were also established with six Chinese schools and one University, for cultural and educational exchanges. To date in the 08/09 financial year, despite the global economic situation, the office has handled over 250 business enquiries and has 34 new clients.

ISSUES

The Redland City Trade and Investment Office (RCTIO) was established, October 2006. The office is available for use by Redland business people wishing to pursue opportunities in China. The overall aim of the office is to generate employment and economic opportunities through trading with China.

The office operated for over a year by using free office space provided by the Agile Property Group. This offer was withdrawn in March 2008 and since that time the TIO has been operating from her own home. Investigations into other options for office space have encountered some difficulties.

Chinese regulations on hiring office space require the hirer to be a Chinese registered company. This process is complex and time consuming, requiring a registered trading name and local bank accounts, amongst other things. Other options investigated included co-location with other Australian Government Departments such as Austrade and Trade Queensland.

Austrade did not have the room to accommodate any new staff. However, Trade Queensland were keen on the concept and Council was invited to submit an expression of interest in a local government-sponsored project officer, to work in their Southern China office (Guangzhou).

Council provided an expression of interest based on the current operations of the Trade and Investment Officer and this has been accepted by Trade Queensland.

Having the RCTIO become part of Trade Queensland has many advantages including:

- Some reduction in the administrative burden of 'remotely' managing the Office,
- broader scope of work for the TIO, through the TQ contacts and initiatives,
- closer supervision of the TIO,
- better support for the activities of the TIO,
- increased profile in China, and
- improved access to Chinese Government departments and businesses,

Government Departments and their officers are held in high esteem in China and the bigger the department the higher the profile. The TIO will gain considerable 'face' by being a representative from Trade Queensland. This should flow on to recognition of the Redlands as a significant City in Queensland.

The TIO is currently employed through an employment agency – the Guangzhou Foreign Economic Relations and Trade Consultants (GZ FESCO). This is an annual contract, which is due to expire 30 June 2009. This would be an ideal time to transfer her contract to Trade Queensland.

Under new Chinese labour laws employment of Chinese nationals by foreign companies requires the contract to be for a minimum of 2 years. Consequently the contract with Trade Queensland will be for two years. This is considered appropriate

as it is likely to take that long to fully assess the effectiveness of the new arrangements.

Trade Queensland will provide regular reports on the project officer's activities as well as access to other Trade Queensland programs.

Funding for the program will be the same as the existing program at approximately \$50,000 for the TIO, including administration fees, office space, computer access, phones etc. The only additional costs will be associated with travel to Australia and around China. The current budget allows \$10,000 for these activities and it is not anticipated this will change.

Moving the TIO to Trade Queensland provides many advantages from an administration, supervision and outcomes point of view. Costing will remain the same as the current program. It is therefore considered to be an excellent option with considerable benefits for both.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to enhance employment participation and the community's standard of living through encouraging economic development opportunities.

FINANCIAL IMPLICATIONS

The cost of the program will be in line with the current budget for the Trade and Investment Office.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Trade Queensland, Austrade and the Trade and Investment Officer were consulted in the development of this proposal. Council's internal audit group was also consulted.

OPTIONS

PREFERRED

That council resolve to approve that Redland City Trade and Investment Officer be contracted as project officer to Trade Queensland's Guangzhou office.

ALTERNATIVE

Council continue to operate and administer the Trade and Investment Office under the current arrangements.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Murray
Seconded by: Cr Bowler

That Council resolve to approve that the Redland City Trade and Investment Officer be contracted as project officer to Trade Queensland's Guangzhou office.

CARRIED

10.2 CLOSED SESSION – ITEM DELEGATED TO COMMITTEE FROM COUNCIL

MOTION TO CLOSE COMMITTEE MEETING

The committee meeting was closed to the public to discuss item 10.2.1 under the *Local Government Act 1993 s.463(1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.*

The committee meeting was again opened to the public.

This item was resolved at the Planning & Policy Committee meeting of 6 May 2009. The Committee's decision is now presented to Council for noting only, as part of this report on the Committee's deliberations.

10.2.1 SMBI COMMUNITY ADVISORY COMMITTEE APPOINTMENT OF MEMBERS

Datworks Filename: GOV SMBI Advisory Committee
Responsible Officer Name: Gary Stevenson
Chief Executive Officer
Author Name: Gary Stevenson
Chief Executive Officer

EXECUTIVE SUMMARY

At the General Meeting of 29 April 2009, Council resolved as follows:

That Council delegate authority to the next Planning & Policy Committee meeting, under section 472 of the *Local Government Act 1993*, to appoint members of the SMBI Communities Advisory Committee.

Council adopted Terms of Reference for the SMBI Committee Advisory Committee and appointed a Selection Panel to review nominations and recommend appointments.

This report presents recommendations of the Selection Panel.

PURPOSE

Council is requested to formally make appointments to the SMBI Communities Advisory Committee.

BACKGROUND

At its meeting on 25 February, 2009 Council resolved to establish the SMBI Communities Advisory Committee and adopted Terms of Reference.

Nominations were invited during March and 31 nominations were received and considered by the Selection Panel comprising Crs Hobson, Townsend, Bowler and Murray.

The Chief Executive Officer facilitated the operation of the Selection Panel and all meetings were attended by a probity auditor, Mr Robert Fleming.

Copies of all nominations have been separately distributed to all Councillors.

ISSUES

With so many competent nominations the Selection Panel's task was not easy. However, a rigorous structured process was undertaken including the following:

1. Collation of nominations
2. Agreement or interpretation of Selection Criteria
3. Initial rating of nominations independently by each member
4. Peer review of initial ratings
5. Secondary rating of nominations independently by each member
6. Aggregation of ratings to yield overall ranking of all nominees
7. Review of geographical representation of top ranked nominations
8. Review of skills/knowledge/experience of top ranked nominations and identification of potential gaps
9. Validation of endorsements
10. Adoption of recommended appointments.

It was noted that the adopted Terms of Reference allow Council to appoint additional members to meet perceived representation or skills needs. However, at this stage the Selection Panel does not consider this necessary but recommends that it be reviewed on an ongoing basis.

RELATIONSHIP TO CORPORATE PLAN

The recommendation in this report primarily supports Council's strategic priority to provide a clear organisational direction supported by effective leadership and a framework of policies, plans and strategies that are responsive to the community's needs and which promote accountable and ethical standards of practice.

PLANNING SCHEME IMPLICATIONS

In the short term there are no direct implications for the Redland Planning Scheme, however, Strategic Planning outcomes may result in changes in due course.

CONSULTATION

The invitation for nominations was widely promoted and information sessions were held at Macleay Island and Russell Island which were well attended.

OPTIONS

PREFERRED

Council can accept the recommendations of the Selection Panel or alternatively can make other appointments.

ALTERNATIVE

That Council not accept the recommendations of the Selection Panel.

OFFICER'S COMMENDATION/ COMMITTEE RESOLUTION

That Committee, under delegated authority, resolve as follows:

That in accordance with Section 452 of the *Local Government Act 1993*, Council appoints the following members of the SMBI Communities Advisory Committee:

- Mr Ronald Leslie Bowden
- Mr Walter John Crook
- Ms Pauline Gaven
- Mr Robert Hancock
- Mr Robin Andrew Harris
- Dr Gail Elaine Parsons
- Mr Rudi Schmidt
- Mr Lee Donald Shipley
- Ms Charmaine Stubbs
- Ms Debra Wilson

A division was called for.

Crs Reimers, Hobson, Elliott, Bowler, Townsend, Henry and Ogilvie voted in the affirmative.

Crs Williams, Boglary (by abstaining) and Murray voted in the negative.

The motion was declared by the Chair as **CARRIED**.

COUNCIL RESOLUTION

Moved by: Cr Murray

Seconded by: Cr Bowler

That the Committee Resolution be noted.

CARRIED

11 REDLAND WATER COMMITTEE 19/05/09 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Henry
Seconded by: Cr Williams

That the Redland Water Committee Report of 19 May 2009 be received.

CARRIED

11.1 REDLAND WATER

11.1.1 REDLAND WATER BUSINESS UNIT REPORT - APRIL 2009

Datworks Filename: WW Redland Water & Waste Committee
WS Redland Water & Waste Committee

Attachments: [Business Unit Report - April 2009](#)
[Appendix A – Wastewater treatment plants supplementary performance information](#)

Responsible Officer Name: Gary Soutar
General Manager, Redland Water

Author Name: Gary Soutar
General Manager, Redland Water

EXECUTIVE SUMMARY

The Redland Water (RW) business unit report is presented to Council for noting. The report provides the business unit's performance for the month of April 09 and covers financial and non-financial indicators for water and wastewater.

It is expected that, most of the time the report findings will be "business as usual". Where exceptions occur, these will be highlighted.

The report provides a regular opportunity for Council to consider the RW's performance and to respond to any exceptional reporting.

Council is provided with the option to accept the report or, accept it and request additional information or a review of performance.

PURPOSE

To report on the ongoing performance of the business unit against key performance indicators (KPIs).

BACKGROUND

RW's performance plan identifies KPIs for which performance targets have been agreed with Council. Reporting is done each month through the RW committee.

ISSUES

The report is provided to Council as a means of monitoring the performance of RW for the activities of water and wastewater.

The first part of the report comprises a “snapshot” of the business unit’s achievement in meeting KPIs (year-to-date) and financial report card.

The report then provides specific financial report and commentary, capital expenditure (graphically) and a detailed customer overview.

The main body of the report focuses on actual levels of achievement against the KPIs for the month. Where exceptions have occurred and targets not met, an explanation is given as well as action taken to improve performance.

The report closes with a summary of the major issues for each group during the month.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water and wastewater services to sustain our community.

Providing this report also supports Council’s Governance strategic priority to provide a clear organisational direction supported by effective leadership and a framework of policies, plans and strategies that are responsive to the community’s needs and which promote accountable and ethical standards of practice.

FINANCIAL IMPLICATIONS

There are no direct financial implications resulting from this report. Financial implications may result where Council requests a performance review or requests an increase in performance standards.

CONSULTATION

Consultation has occurred with:

- Manager Treatment Operations, RW;
- Manager Customer Service & Business Performance, RW; and
- Senior Advisor, Financial Management, RW.

OPTIONS

PREFERRED

That Council resolve to accept the Redland Water business unit report for April 2009, as presented in the attachment.

ALTERNATIVE

That Council accepts the report and requests additional information or a review of performance.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Elliott
Seconded by: Cr Murray

That Council resolve to accept the Redland Water business unit report for April 2009, as presented in the attachment.

CARRIED

11.1.2 MACLEAY ISLAND BIOWATER SCHEME - FUTURE MANAGEMENT

Dataworks Filename: Customer: Biolytix Technologies Pty Ltd
Responsible Officer Name: Brad Taylor
Manager Treatment Operations
Author Name: Elisabeth Coffison
Treatment Operations

EXECUTIVE SUMMARY

The BioWater scheme was established on Macleay Island in 2004 as a wastewater treatment, collection and re-use system as part of a trial under the Advanced Wastewater Treatment Technology (AWTT) program. The trial was undertaken with the objective of identifying whether the BioWater Scheme could provide an economically and environmentally sustainable wastewater solution for the Southern Moreton Bay Islands (SMBI).

The BioWater scheme interconnects one commercial (the Bay Islands Golf Club) and 17 residential properties through an effluent main and storage irrigation system. The treated effluent from these properties is collected, stored and used to irrigate a fairway on the Bay Islands Golf Course via sub-surface dispersal.

The results of subsequent effluent quality testing have determined that the scheme is no longer meeting Class C effluent quality requirements under the *Queensland Water Recycling Guidelines (2005)*(QWRG), both for total suspended solids (TSS) and E.coli levels.

These results and other identified operational issues provided the need for the consideration of options for the future management of the BioWater scheme.

Recommended actions for the future management of the BioWater scheme include:

1. return Macleay Island BioWater scheme to optimum operating condition by undertaking all required rectification works;
2. following the rectification period undertake a short period of intensive testing to ensure the system is operating optimally and evaluate possible additional work;
3. if the system remains non-compliant, implement an alternative method of disinfection;
4. implementation of a land holder controlled asset model (LHCAM) in which the ownership and maintenance of the system will be as follows:
 - filters – land holders;
 - reticulation network – Council;
 - dispersal (irrigation) network – Bay Islands Golf Club.

5. the plumbing assessment team taking on full responsibility of maintenance compliance which includes recordkeeping and testing.

PURPOSE

The purpose of this report is to:

- provide Council with a background on the performance of the Macleay Island BioWater scheme during the trial and post trial period;
- discuss the current operational status of the system and rectification requirements to meet current QWRG;
- discuss operational responsibilities and consider options to meet these requirements;
- recommend an action plan for future management of the BioWater scheme.

BACKGROUND

The BioWater scheme was set up on Macleay Island as a wastewater treatment, collection and re-use system as part of a trial under the AWTT program. The trial was undertaken with the objective of identifying if the BioWater scheme could provide an economically and environmentally sustainable wastewater solution for SMBI.

The trial began in January 2004 and continued for a period of 23 months, ceasing in December 2005. However the system still remains operational, for now a total of 5 years and 3 months.

ISSUES

The BioWater Scheme interconnects one commercial (the Bay Islands Golf Club) and 17 residential properties through an effluent main and storage irrigation system. The treated effluent from these properties is collected, stored and used to irrigate a fairway on the Bay Islands Golf Course via sub-surface dispersal. The scheme currently irrigates approximately 8,000 L/day.

The trial began in January 2004 and continued for a period of 23 months, ceasing in December 2005. However the system still remains operational, for now a total of 5 years and 3 months.

During the trial period (January 2004–December 2005) the on-site systems were maintained by Biolytix Australia at no charge to the property owners. Currently, of the original 18 participants, only 10 have signed on-going maintenance contracts with Biolytix. Council has not been able to ascertain the maintenance status of the 8 remaining systems. Since the cessation of the trial there has been minimal management of the BioWater scheme by Council.

Effluent analysis was performed intensively during 2 periods:

- trial performance period: 3 February 2004–27 June 2006;
- 2008 effluent quality testing: 1 April 2008–13 May 2008.

The effluent quality results for these periods are shown in Table 1 and are compared to QWRG for Class C effluent quality, which is the required quality class for the utilised dispersal method.

Table 1: Effluent quality results and comparison

Parameter	Trial performance period (2004-2006)		2008 effluent quality testing	Class C, QWRG (2005)
	Golf club effluent	Common tank effluent		
pH	5.6	5.5	7	6 - 8.5
TSS (mg/L)	12.6	10.5	57.6	30
BOD ₅ (mg/L)	4.8	5.4	11	20
COD (mg/L)	-	-	133	-
Turbidity (NTU)	17.39	7.6	43	-
* <i>E.coli</i> (cfu/100mL)	-	-	164833	<1000
TDS (mg/L)	444.2	513.5	456	1000
DO (mg/L)	2.8	2.19	3	-

*During the trial period, testing for *E.coli* was not performed as effluent quality was measured based on the *Interim Guidelines for the Reuse of Reclaimed Wastewater in Queensland (1996)* not measuring *E.coli*, but faecal coliform. The faecal coliform results for the trial period were undefined and cannot be compared to QWRG.

These results and the comparison to the QWRG Class C effluent quality requirements indicate deterioration in the effluent quality after the cessation of the trial period. During the trial period, results showed that the effluent quality was meeting requirements under all tested parameters, however, in 2008 effluent results show that requirements for TSS and E.Coli are no longer being met.

DUE DILIGENCE

A recent assessment of the system identified potential safety and public health risks, for which rectification has been attempted and are as follows:

- establishment of a short-term disinfection program which involves regular dosing of the common tank effluent with calcium hypochlorite tablets by an appropriately trained golf club employee (*E.coli* levels have been reduced to 21,000cfu/100mL);
- providing appropriate safety signage and stickers to warn the public of associated risks;
- adequate sealing of effluent storage tank, access hatch;
- distribution of an advisory letter to property owners who do not hold an ongoing maintenance contract, advising of maintenance requirements of an on-site wastewater system.

STAKEHOLDER RESPONSIBILITIES

At the commencement of the BioWater trial, the *Macleay Island BioWater Facility Agreement (2003)* was entered into between Redland Shire Council (RSC) trading as Redland Water & Waste (RWW) and Biolytix Australasia Limited. This agreement established the roles and responsibilities of the involved parties both during the trial

period and at the cessation of the trial. The responsibilities for each of the stakeholders are outlined in Table 2.

Table 2: Stakeholder responsibility outlined in the *Macleay Island BioWater Facility Agreement (2003)*

Stakeholder	Responsibility
RWW	All right, title and interest in the central reticulation treatment facility; All rights title and interest in the infrastructure connecting the BioWater units to the central reticulation treatment facility
Registered proprietors of residential land on which BioWater units were installed	All rights title and interest in the individual BioWater units that were installed for the purpose of the BioWater scheme
Biolytix	Must disconnect each individual BioWater unit from the infrastructure connecting it to the central reticulation treatment facility and must ensure that the effluent produced by each BioWater unit is re-directed to the on-site sub-surface drip irrigation field

STAKEHOLDER CONSULTATION

A meeting between RWW and Biolytix Australia was conducted in March 2009, to identify an option to move forward in the management of the current BioWater scheme. The management objectives discussed in the meeting were:

- immediate rectification requirements and on-going works to meet compliance requirements;
- minimisation of Council's resource allocation per allotment on the scheme, through possible transfer of responsibility of on-going costs to the individual land holders; and
- Council's plumbing assessment team taking full responsibility of maintenance compliance for the system.

OPTIONS CONSIDERATION

A detailed feasibility study has been undertaken by Redland Water (RW) on the future management of the BioWater scheme, to assess the environmental, community and financial values of various options based on stakeholder needs. Results of this study identified significant value associated with maintaining operation of the scheme. These values included:

- beneficial re-use of recycled water;
- reduced public health risks to the participants associated with septic tank failure;
- reduced impact on water quality in local waterways and Moreton Bay;

- utilising already established infrastructure therefore minimising resource usage; and
- possible future expansion of the scheme.

Considering the previous assessment of the system and the requirements of the stakeholders, it is reasonable for Council to take the following actions:

1. return Macleay Island BioWater scheme to optimum operating condition by undertaking all required rectification works at a cost of up to \$11,150, and which includes repairs to the on-site systems, reticulation network, balance tank system, irrigation field and construction of an effluent interception trench;
2. following the rectification period, undertake a short period of intensive testing to ensure the system is operating optimally and evaluate possible additional work;
3. if system remains non-compliant, implement an alternative method of disinfection, such as sodium hypochlorite (liquid chlorine) dosing;
4. implementation of an LHCAM in which the ownership and maintenance of the system will be as follows:
 - filters – land holders;
 - reticulation network – Council;
 - dispersal (irrigation) network – Bay Islands Golf Club;
5. Council's plumbing assessment team take on the full responsibility of maintenance compliance which includes record keeping and testing;
6. maintain an option to disconnect on-site units from the reticulation network.

An alternative to the above preferred option would be discontinuation of the operation of the BioWater scheme through the following actions:

- disconnection of the on-site wastewater units from the reticulation network performed by Biolytix as required under the contractual agreement;
- establishment of on-site sub-surface irrigation systems at each property, to which QWRG do not apply; and
- Council's plumbing assessment team take on full responsibility of maintenance compliance which includes record keeping and testing.

Identified issues associated with the future management of the BioWater scheme are:

- the scheme has reached the end of its trial date;
- the effluent produced is not compliant with QWRG (2005);
- there is no defined ownership;

- the regulatory area of Council has not taken control of the scheme to ensure maintenance compliance;
- an opportunity under the contractual agreement to either cease operations at no cost to Council, or spend money to make the scheme serviceable.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water and wastewater services and support the provision of infrastructure.

FINANCIAL IMPLICATIONS

Financial implications of the preferred options are:

- the tendered cost for the immediate rectification works of the system, excluding any disinfection improvements, is estimated to be a total of \$11,150 (excluding GST). This will be a direct capital cost to Council;
- The total cost to perform a short/intensive period of effluent testing after the rectification works, is estimated at \$1275 (excluding GST).
- If the system continues not to meet QWRG, Class C requirements for *E.Coli* levels, an alternative method of disinfection will be required which will be at an additional capital cost of between \$11,200 and \$14,800 (excluding GST).
- The annual cost of the LHCAM to the responsible stakeholders is as follows:
 - land holders – maintenance of on-site systems of up to \$397 (excluding GST) per tenement;
 - Bay Islands Golf Club – maintenance of storage, disinfection system and irrigation network of up to \$5475 (excluding GST); and
 - Council – maintenance of the reticulation network, and cost to perform effluent testing and regulatory administration of up to \$3425 (excluding GST).
- Therefore a total cost to the Council for implementation of this option is up to \$27,225 (excluding GST) in capital cost and \$3245 (excluding GST) per annum in operational costs.

The financial implications of the alternative option below would be none to the Council, land owners or the Bay Islands Golf Club as it is a requirement of Biolytix Australia as part of the contractual agreement to remove the system.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

- General Manager Redland Water;
- community stakeholders;
- Plumbing Assessment Team Leader;
- Biolytix Australia; and
- Senior Strategic Planner, Land Use Planning.

OPTIONS

PREFERRED

That Council will resolve as follows:

1. To undertake required rectification works;
2. To undertake a short period of intensive testing to ensure the system is operating optimally and evaluate possible additional work;
3. To implement an alternative method of disinfection if the system remains non-compliant;
4. To implement a land holder controlled asset model (LHCAM);
5. That Council's plumbing assessment team ensures maintenance compliance; and
6. That Council maintains an option to disconnect on-site units from the reticulation network.

ALTERNATIVE

That Council resolve to discontinue operation of the BioWater scheme through the following actions:

1. That Biolytix Australia disconnect the on-site wastewater units from the reticulation network and redirect flow to on-site subsurface drip irrigation as required under the contractual agreement; and
2. That Council's plumbing assessment team ensures maintenance compliance.

Cr Williams left the meeting at 4.55pm.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Townsend
Seconded by: Cr Henry

That Council resolve as follows:

- 1. To undertake required rectification works;**
- 2. To undertake a short period of intensive testing to ensure the system is operating optimally and evaluate possible additional work;**

3. To implement an alternative method of disinfection if the system remains non-compliant;
4. To implement a land holder controlled asset model (LHCAM);
5. That Council's plumbing assessment team ensures maintenance compliance; and
6. That Council maintain an option to disconnect on-site units from the reticulation network.

CARRIED

A division was called for.

Crs Burns, Reimers, Murray, Elliott, Bowler, Townsend, Henry, Ogilvie, Boglary and Hobson voted in the affirmative.

Cr Williams was not present when this motion was put.

The motion was declared by the Mayor as **CARRIED**.

Cr Williams returned to the meeting at 4.56pm.

11.2 CORPORATE SERVICES

11.2.1 RETAIL 3 ESTABLISHMENT GROUP DELEGATION

Dataworks Filename: WRAD- Retail
Responsible Officer Name: Eleanor Bray
Manager Water Reform
Author Name: Eleanor Bray
Manager Water Reform

EXECUTIVE SUMMARY

In accordance with the water reform institutional arrangements within south-east Queensland (SEQ), a retail water business, Retailer Three (R3), is being formed between Redland City Council (RCC), Logan City Council (LCC), Gold Coast City Council (GCCC) and Scenic Rim Regional Council (SRRC).

A memorandum of understanding (MOU) has been signed by all 4 councils which established a retail establishment group (REG3) for governance and decision making.

Council is required to delegate the power to make business decisions necessary to affect the establishment of R3, noting that key decisions relating to the R3 constitution, members' agreement and equity positions will be made by individual council resolution.

PURPOSE

This report seeks delegation for REG3, comprising the chief executive officers (CEOs) of Gold Coast City, Logan City, Redland City and Scenic Rim Regional councils, to make business decisions necessary to affect the establishment of R3, until the Board is established (subject to legislation), noting that key decisions relating to the R3 constitution, members' agreement and equity positions will be made by individual council resolution.

BACKGROUND

RCC has resolved to adopt the Water Retailer Three MOU at its general meeting held on 25 February 2009. The MOU provides a level of decision-making authority to the REG3. It states:

"The Retail Establishment Group will be responsible for making decisions on collective issues related to the establishment of the Retail Entity and its future operation. This includes making decisions in respect of the establishment and management of processes for:

- *Agreement on shareholder objectives*
 - *The strategic outlook for the Retail Entity*
 - *Appointment of a Board and Executive Management Team*
-

- *A preferred approach to shared services options*
- *Dealings with other water businesses, including other retailers, the distribution entity and the water grid manager*
- *Branding and marketing”*

MOU on the Establishment of Water Retailer Three, Page 2 - Paragraph 3

Recently the Queensland Water Commission (QWC) advised that legislation to enable establishment of the new water entities, and therefore of their respective Boards, will not be enacted before September 2009. Given this, at its inaugural meeting on 27 April, REG3 agreed that, with less than 19 months remaining to establish R3, REG3 should be empowered to make the necessary decisions for the establishment of R3 until the actual Board is in place.

ISSUES

REG3 acknowledges that some decisions should remain the responsibility of Councils. For example, as shareholders in the new entity, councils should be the decision makers in relation to R3's constitution, members' agreement and equity determination. Council's delegation is sought for the CEOs of Retailer Three partner Councils (in their capacity as REG3 members) to make the necessary decisions to establish R3 and make it ready for operations by 31 December 2010, as is required by the State Government. It is proposed that as soon as practicable, an independent skills-based Board be appointed to take over these responsibilities.

It is proposed however, to move quickly to appoint a CEO and executive management team (EMT) for R3. This is required to ensure a leadership group is in place in a timely fashion to enact key business readiness actions, including billing and customer relationship management solutions, office accommodation and employment of necessary staff (including those to transition from existing entities). This mirrors the model established for the distribution entity, and while it would be preferable for the Board to make these appointments, the legislation implementation timeline precludes this.

Table 1 shows the proposed division of decision-making responsibilities between Councils, the REG3 (or R3 Board) and the steering committee (or R3 CEO) in establishing R3.

Table 1 - Indicative division of decision-making responsibilities between councils, REG3 (or R3 Board) and the steering committee (or R3 CEO)

Matters for decision	Councils / shareholders	REG3 / R3 Board	Steering committee / R3 CEO
Constitution	✓		
Members' agreement	✓		
Final equity positions	✓		
Shareholder objectives		✓	
Board recruitment and appointment		✓	

Matters for decision	Councils / shareholders	REG3 / R3 Board	Steering committee / R3 CEO
R3 establishment budget approval		✓	
Strategic direction		✓	
CEO and EMT recruitment and appointment		✓	
Business operating model, including: <ul style="list-style-type: none"> • service delivery model • organisational structure • branding and marketing strategy • operating budget 		✓	
Relationships with other water businesses in SEQ, including other retailers, the distribution entity and the water grid manager		✓	
Equity allocation method		✓	
Dividend policy		✓	
Capital structure		✓	
Pricing		✓	
Business location		✓	
R3 establishment options analysis			✓
R3 establishment project plan			✓
R3 establishment budget			✓
R3 establishment budget management			✓
SLA negotiation			✓
Identification of transferring employees			✓

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water and wastewater services to support the provision of infrastructure.

FINANCIAL IMPLICATIONS

Not applicable.

PLANNING SCHEME IMPLICATIONS

Not applicable.

CONSULTATION

Consultation has been undertaken with representatives from other R3 member councils: Logan City Council, Gold Coast City Council and Scenic Rim Regional Council.

OPTIONS

PREFERRED

That Council resolve to delegate to the Chief Executive Officer, in his capacity as a member of the water Retailer 3 Establishment Group (REG3) comprising the Chief Executive Officers of Gold Coast City, Logan City, Redland City and Scenic Rim Regional Councils, the power to make business decisions necessary to affect the establishment of R3, noting that key decisions relating to the R3 constitution, members' agreement and equity positions will be made by individual council resolution.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Henry
Seconded by: Cr Reimers

That Council resolve to delegate to the Chief Executive Officer, in his capacity as a member of the water Retailer 3 Establishment Group (REG3) comprising the Chief Executive Officers of Gold Coast City, Logan City, Redland City and Scenic Rim Regional Councils, the power to make business decisions necessary to affect the establishment of R3, noting that key decisions relating to the R3 constitution, members' agreement and equity positions will be made by individual council resolution.

CARRIED

11.3 TENDER FOR CONSIDERATION

MOTION TO CLOSE COMMITTEE MEETING

The committee meeting was closed to the public to discuss Item 11.3.1, under the *Local Government Act 1993* s. 463(1) "(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage."

The committee meeting was again opened to the public.

11.3.1 TENDER FOR THE REMOVAL AND TREATMENT OF BIOSOLIDS – 1199-2009-RWW

Datworks Filename: FM Tendering Supply Services
Responsible Officer Name: Bradley Taylor
Manager Treatment Operations
Author Name: Gail Widrose
Contracts Manager

EXECUTIVE SUMMARY

In accordance with section 484(1) of the *Local Government Act 1993*, Council invited tenders for the removal and treatment of biosolids from the 5 mainland wastewater treatment plants (WWTPs) in accordance with all relevant regulations.

The tender was advertised in the public tender section of the Courier Mail on 7 February 2009, The Bayside Bulletin on 10 February 2009 and the Redland Times on 13 February 2009. Additionally, this tender was advertised in the Australian Water Association Newsletter on 9 February 2009 and posted on the Australian Water Association website.

Eighteen companies requested the tender documentation. A mandatory site inspection was held on 5 March 2009. Representatives from 9 companies attended. Tenders closed in the tender box located at the Administration Building, corner of Middle & Bloomfield Streets, Cleveland Qld 4163 at 11.30am on 23 March 2009.

COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Henry
Seconded by: Cr Reimers

That Council resolve as follows:

- 1. To award a contract to Thiess Services Pty Ltd for the removal and treatment of biosolids from the 5 mainland wastewater treatment plants in accordance with all relevant regulations for an annual value of \$1,171,728.18**

(excluding GST), commencing 9 July 2009 for a period of 3 years with the option to extend for a further one year.

2. To delegate the Chief Executive Officer the authority to:
 - a. make, vary and discharge the contract in accordance with the agreed contract terms for any changes; and
 - b. to sign all relevant documentation.
3. That the GHD tender assessment report “Contract 1199-2008-RWW Removal and Treatment of Biosolids”, April 2009 and the financial viability assessments by Corporate Scorecard Pty Ltd remain confidential.

CARRIED

11.4 GENERAL BUSINESS

Cr Townsend thanked the Manager Treatment Operations and staff for the comprehensive report on the Macleay Island BioWater Scheme.

12 PLANNING & POLICY COMMITTEE 20/05/09 – RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Ogilvie
Seconded by: Cr Townsend

That the Planning & Policy Committee Report of 20 May 2009 be received with the exception of Item 12.2.1.

CARRIED

12.1 PLANNING AND POLICY

12.1.1 SISTER CITY RELATIONSHIP WITH QINGHUANGDAO

Datworks Filename: ED Liaison – Sister City
Responsible Officer Name: Alan Burgess
Manager Economic Development
Author Name: Alan Burgess
Manager Economic Development

EXECUTIVE SUMMARY

Redland City Council has had a Friendship relationship with Qinhuangdao since 2004. This has resulted in several exchange visits and some Redland City businesses are now trading in Qinhuangdao. There have also been some school exchanges and two officers from Qinhuangdao Economic and Technological Development Zone (QETDZ) were involved in an exchange program with RCC, working at Council for 2 months and gaining a valuable insight into the planning and policy, parks and conservation and contract management areas during that time.

Redland City has recently established a friendly relationship with Yongin City Korea. The friendly relationships with Yongin and Qinhuangdao are Council's only international relationships.

It is difficult to quantify the economic benefits generated by a Sister City relationship, data is often scarce and commercial confidentiality restricts the information which is available. In general, the benefits of Sister City relationships flow from economic relationships, educational and cultural exchanges.

Guidelines for the establishment of a Sister City relationship would include regular reviews, defining roles, development of information websites, promotion of the relationship to the business community, and inclusion of the wider community in the relationship.

In establishing the relationship, clear expectations need to be established with Qinhuangdao, including limits on the regularity of exchanges, delegations being

responsible for their own expenses and, from an RCC perspective, a limit on the number of delegates sent.

The funds for these relationships have in the past been taken from the China Trade and Investment Office. In future this should come from a separate allocation, which should be no more than about \$5,000 per annum depending on the activities proposed. This would cover events for visiting dignitaries and miscellaneous expenses.

Should the Sister City agreement be approved then a combined visit to both Yongin and Qinhuangdao would be arranged. This could be done in conjunction with the Asia Pacific Cities Summit, to be held 15-17 September 2009.

PURPOSE

The purpose of this report is to seek Council approval to establish a Sister City relationship with Qinhuangdao and to continue to develop the friendly relationship with Yongin City.

BACKGROUND

Redland City Council has had a Friendship relationship with Qinhuangdao since 2004. This has resulted in several exchange visits and some Redland City businesses are now trading in Qinhuangdao. There have also been some school exchanges and two officers from QETDZ were involved in an exchange program with RCC, working at Council for 2 months and gaining a valuable insight into the planning and policy, parks and conservation and contract management areas during that time.

Redland City has recently established a friendly relationship with Yongin City Korea. The current relationships with both Qinhuangdao and Yongin have already seen some positive outcomes. School exchange programs from Korea and China have been conducted or are programmed. At least two Redland businesses have lucrative contracts in Qinhuangdao, as a direct result of our friendship relationship. There has also been some interest from Chinese companies seeking to establish a presence in Australia.

The relationship with Qinhuangdao has also resulted in two officers from the Qinhuangdao Economic and Technological Development Zone being involved in an exchange program with RCC, working at Council for 2 months and gaining a valuable insight into the planning and policy, parks and conservation and contract management areas during that time. There is also the opportunity to send a Council officer from RCC to China on exchange, should a suitable candidate be identified and able to be spared from their normal duties.

ISSUES

Quantifying the precise economic benefits of a sister city relationship is fraught with difficulty. It is difficult to identify and attribute specific economic benefits to any one sister city relationship. Local level data is often scarce, and in many cases commercial confidentiality restricts the information which is available.

Relationships are slow to develop, particularly in Asia where it is culturally preferable to develop a trusting friendship before serious business can be discussed.

Economic benefits typically cited as arising from, and attributable to, sister city relationships include:

1. Establishing business contacts and providing gateways into new markets and products lines;
2. Enhancing the overseas reputation of both individual firms and Australia as a whole – giving both businesses a competitive edge;
3. Reducing transactions and search costs in business negotiations;
4. Attracting foreign fee paying students;
5. Facilitating knowledge and technology sharing and joint research;
6. Increasing tourism.

The first two points relate to the creation of potential economic benefits, whereas the last four points represent realised benefits.

From a Redlands perspective, there has been a number of business contacts created through the friendship agreements. There have also been a number of school exchanges, the next one being from Yongin in late July. Officers have also worked with Chinese tourism operators in an effort to promote the region. The relationship with Qinhuangdao has also helped to facilitate the exchange of knowledge, with the Australian Centre for Lifestyle Horticulture (Cleveland) being put into contact with a Chinese company which has developed a biodegradable fertilizer / pesticide which reduces water requirements.

Sister City Relationships can lead to the following activities:

Economic:

- Promote business leaders going on trade missions;
- Support trade missions;
- Provide for business exchanges;
- Develop business links and information exchange.

Education:

- Student Exchanges;
- Teacher exchanges;
- Support for foreign students studying in Redlands;
- Promote learning city concepts.

Cultural:

- Provide opportunities for cultural exchanges.

General Guidelines for Consideration

The following are considered general guidelines for consideration in developing Sister City relationships.

- Sister City relationships take time to properly develop. They thrive on continuity of contact and the building of trust between local and overseas bodies. It is important to ensure contact at different levels to ensure the relationship is not over-reliant on just a few individuals.
- Time spent building personal relationships is vital to maximising the economic benefits from Sister City relationships. Council's role in this process is to establish the right conditions for these contacts to flourish.
- Consideration must also be given to the broader economic considerations of the relationship. Economists, such as Bernard Salt from KPMG have suggested the global economic centre of gravity will shift from the current London / New York focus to Asia/China. He further suggested that Governments and business should prepare for this change by engaging with China, to gain a firm understanding of the market, customs, culture and consumer preferences.
- It is particularly important that an effective Sister City relationship is not only confined to economic benefits and should include cultural and educational ties. This may require input from various Council departments.
- Sister Cities are generally chosen because there are some similarities which make the possibility of also having similar problems and attitudes higher. There is also the requirement to consider the longer term development of mutual trade opportunities.
- Planning is vital and there needs to be a strategic plan for the relationship. This should include regular reviews, with sufficient flexibility so that changing objectives can be accommodated.
- Sister City relationships are not just a Council responsibility and they require input from local businesses, who should be encouraged to become involved in trade promotions and other activities. Council must also be aware of when the relationship becomes a business negotiation and Council's role finishes.
- Sister City relationships represent another tool in a business's toolbox. While they should not be relied upon as the only way for a business to achieve growth overseas, they can be an important part of any strategic plan. In this respect, putting time and resources into Sister City relationships should be regarded in the same way as any other investment. Building successful business relationships with Sister City contacts requires up-front expenditure and effort, and will not generate immediate benefits. It can take considerable time, often years, for these efforts to bear fruit.
- Sister City relationships can be used as a springboard, contact established can be used to open doors to new markets. This is particularly evident in China where the Government exerts considerable control over business. This is witnessed by their 'provincial policies' – special tax relief and support for

suitable projects. Knowledge of these can sometimes only be found through the Sister City Government relationships.

- Sister City relationships should be treated as any other investment attraction initiative, where rewards can take some time to be realised. Time must be taken to develop personal relationships and establish trust. When the rewards come they may also be difficult to identify, the smooth passage of negotiations and transactions may provide considerable intangible rewards.
- The Sister city relationship should not only be a Council responsibility, local community cultural and interest groups, as well as businesses, should be encouraged to participate in building the bonds.

Qinhuangdao is a coastal city in north eastern China. It has a population of 6,000,000. It is a major Chinese tourist destination, which includes the 'Head of the Dragon' where the Great Wall meets the sea. It also contains Beideh Hei, which is a seaside location famous as the 'summer capital', where senior politicians and bureaucrats from Beijing spend their summers. This suggests Qinhuangdao may be a suitable match for Redland City.

The relationship with Qinhuangdao was originally established by the two Mayors, in 2004. Both Cities now have new Mayors and the relationship between the Cities should be re-confirmed. This would ideally be done through a personal visit. Moving the relationship to the next 'level', from a Friendship to a Sister City, is an ideal opportunity for this to occur.

Information and technology exchange can be valuable, and low cost. The internet provides an effective, low-cost vehicle for advertising each region and its comparative advantages. Development of information in Chinese and Korea for display on the Sister Cities web site is a vital element for success of the program. Likewise information on Qinhuangdao and Yongin should be available on the RCC website. This has obvious tourism advantages, as well as promoting the region to investors and businesses.

In establishing a sister city relationship, some 'ground rules' need to be established which might include, but not be limited to:

- Exchange visits should only occur once every two years;
- The visiting delegation will be responsible for funding all of its' own arrangements;
- From an RCC perspective, Council delegations visiting the sister city should be restricted to a maximum of two people;
- Some budget will be needed to maintain the relationship. Research suggests that other Councils have allocated between \$5,000 and \$50,000. This budget is generally used to assist programs and provide events for visiting dignitaries. A proportion of this may also be used to fund exchange visits. The amount of funding required will depend on the activities planned and incidental expenses;

- In the past, funding for activities has been sourced from the China Trade and Investment Office budget, and in particular the travel and promotional aspects. In the longer term, it may be preferable to have a separate budget and this would not be more than \$5,000 per annum to cover both Qinhuangdao and Yongjin. Put in the context of international promotion of the Redlands, investment opportunities, business support, cultural and student exchanges, this is a small price to pay.

The development of Sister City relationships should not be taken lightly as it will involve some ongoing work to maintain the relationship. It is recommended a slow and cautious approach be taken. This would involve maintaining the current friendship relationship with Yongjin, whilst trialling the effectiveness of a Sister City relationship with Qinhuangdao.

Proposed Activities for Financial Year 2009/10

Should Council resolve to agree to the establishment of a Sister City agreement with Qinhuangdao and the continued development of the friendship arrangement the following activities would be planned for Financial Year 2009/10:-

- A visit to Qinhuangdao to sign a Sister City agreement;
- A visit to Yongjin to further the friendship; and
- Coincidental with these visits, attendance at the Asia Pacific Cities summit in Incheon, Korea 15 – 17 September 2009. This will be part of a wider Queensland lead by the Lord Mayor of Brisbane.

These activities would all be undertaken in the one visit, by the Mayor and Manager Economic Development, as Incheon and Yongjin are neighbouring Cities. The Manager Economic Development would also take the opportunity to undertake a routine visit the Trade and Investment Officer in Guangzhou.

The Asia Pacific Cities summit was last conducted in 2007 in Brisbane. Council attended and had a stand to show case the Redlands. Several useful business and Government contacts were established and the City was promoted to a wide audience from around the Pacific. In particular, relationships established with two Chinese companies are still active and they remain keen on looking for business opportunities in the Redlands.

Funding for this activity will come from the China Trade and Investment Office travel budget. This will be achieved by carrying forward a proportion of the 2008/09 budget and combining it with the 2009/10. The anticipated cost for this activity is approximately \$15,000.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to enhance employment participation and the community's standard of living through encouraging economic development opportunities.

FINANCIAL IMPLICATIONS

Budget for the visit to both Qinhuangdao and Korea will be sourced from the combined travel allowance of the China Trade and Investment Office for Financial Year 2008/09 and 2009/10.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Brisbane City Council has been consulted in relation to the Asia Pacific Cities Summit. The Cities of Qinhuangdao and Yongin have both been consulted over the possibility of visits during September 2009.

OPTIONS

PREFERRED

That Council resolve to establish of a Sister City agreement with Qinhuangdao and to continue to develop the friendly relationship with Yongin City.

ALTERNATIVE

1. Council resolve to not establish a Sister City agreement with Qinhuangdao;
2. Council agree to continue the friendship arrangements with both Qinhuangdao and Yongin City.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Ogilvie
Seconded by: Cr Elliott

That Council resolve to establish a Sister City agreement with Qinhuangdao and to continue to develop the friendly relationship with Yongin.

CARRIED

**12.1.2 PETITION (DIVISION 8) - GARNET STREET, ALEXANDRA HILLS –
CONDITION OF ROADWAY**

Dataworks Filename: RTT - Capital Works Program
Attachments: [Aerial Map](#)
Responsible Officer Name: David Elliott
Manager Infrastructure Planning
Author Name: Len Purdie
Senior Advisor Capital Project Planning

EXECUTIVE SUMMARY

The residents of Garnet Street, Alexandra Hills have petitioned Council to have their road improved as it is showing signs of failure. The road has been included in Council's reseal program for 2009/2010. It is recommended that the petitioners be advised of Council's intention to reseal the road in 2009/2010.

PURPOSE

To respond to a petition received from the residents of Garnet Street, Alexandra Hills to have the road sealed.

BACKGROUND

Council received a petition from the residents in Garnet Street, Alexandra Hills to reseal Garnet Street as a section of the road is showing signs of failure.

ISSUES

An inspection of the road was carried out and the cul-de-sac at the northern end of the road from No. 26 is showing signs of distress. The remainder of the road is in good condition (refer attachment).

The distressed area of Garnet Street will be included in Council's reseal program for 2009/2010.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water, waste services, roads, drainage and support the provision of transport and waterways infrastructure.

FINANCIAL IMPLICATIONS

Council in its budget has included a program for the resealing of roads to maintain its road network. The sealing of Garnet Street, Alexandra Hills, will be one of a number of roads to be identified under this program.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was not consulted as it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation was undertaken with Project Delivery Group regarding the resealing program. The road had been identified under that program for resealing in 2009/2010.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Ogilvie
Seconded by: Cr Elliott

That Council resolve as follows:

- 1. That the cul-de-sac at the northern end of Garnet Street, Alexandra Hills be included in Council's 2009/10 resealing program; and**
- 2. That the petitioners be advised accordingly.**

CARRIED

12.1.3 SCHOOL INFRASTRUCTURE POLICY

Dataworks Filename: RTT Agreements
Attachments: [LGAQ - School Infrastructure Agreement Memo](#)
Responsible Officer Name: David Elliott
Manager Infrastructure Planning
Author Name: David Elliott
Manager Infrastructure Planning

EXECUTIVE SUMMARY

This report recommends that Council present a motion to the annual Local Government Association Queensland Conference in August 2009, that the State Government be requested to fund external works for State schools in a similar manner to other developers.

PURPOSE

To recommend that Council present a motion to the annual Local Government Association Queensland Conference regarding the current State/Local Government policy on the provision of external school infrastructure.

BACKGROUND

The attached LGAQ Memo to Ipswich City Council in February 2006 sets out the background on the current school infrastructure policy.

A recent amendment, dated 24 April 2009, to the *Integrated Planning Act* was enacted, with the specific intention of expediting approvals for school related development funded under the Commonwealth "Building the Education Revolution" program.

The amendment which applies to state and non-state school building programs requires that "at least 10 business days before the development is started, an entity representing the school at which the development is being carried out give the local government for the area in which the school is located written notice of the proposed developments".

ISSUES

As can be gleaned from the above-mentioned LGAQ Memo, the issues surrounding the School Infrastructure Policy adopted in 1997 have been a matter of contention over the past decade.

The wording of the policy guideline is such that Local Governments are responsible for the provision of external infrastructure in the vicinity of schools and the State will contribute up to 50% of the costs.

Although the policy guideline is not binding on Local Governments, Redland City Council has participated in the Transport Infrastructure Development Scheme (TIDS) – SchoolSafe Program, which delivers external infrastructure to State and non State schools with a 50% contribution from the State. Applications for funding of projects under this program are submitted two (2) years in advance, allowing Local Government to properly plan for the design, construction and funding of the infrastructure. Council in the past has generally only contributed to the retrofit of existing schools.

The issues surrounding the above policy have been brought to the forefront with work recently commencing on the construction of the Thornlands State School (Corner Ziegenfusz Road and Vintage Drive) with minimal “consultation” with Council and no agreement reached on the provision of external infrastructure, including its design, construction and funding.

In their letter dated 22 April 2009, the Department of Education advised that their expectation was that Council would undertake the external infrastructure design and fund its 50% contribution in 2010/2011.

Further contact with the Project Co-ordinator has indicated that Public Private Partnership Contractors on these fast tracked projects are undertaking the external infrastructure design to Council standards.

The report recommends that Council put forward the following motion to the Annual Local Government Association, Queensland conference in August 2009.

“That the State Government be requested to fund all external works for schools in a similar manner to the other developers”.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water, waste services, roads, drainage and support the provision of transport and waterways infrastructure.

FINANCIAL IMPLICATIONS

There are no financial implications in the recommendations

PLANNING SCHEME IMPLICATIONS

The recommendation has no implication for the Redlands Planning Scheme.

CONSULTATION

Discussions have taken place with the General Manger, Planning & Policy.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Ogilvie
Seconded by: Cr Elliott

That Council resolve to put forward the following motion to the Annual Local Government Association, Queensland conference in August 2009:

“That the State Government be requested to fund external works for State schools in a similar manner to other developers.”

CARRIED

12.1.4 ROAD CLOSURE - CLEVELAND POINT RESERVE

Dataworks Filename: P&R Cleveland Point Reserve
Attachments: [Aerial Map - Road Closure Plan](#)
Responsible Officer Name: Gary Photinos
Manager Environmental Management
Author Name: Emma Baker
Acting Senior Advisor, Open Space Planning

EXECUTIVE SUMMARY

Cleveland Point Reserve is currently made up of three parcels of land:-

- Lease area for the beacon (State controlled);
- State owned land gazetted road reserve (roadway and approximately one third of the central recreation space); and
- Two lots in the south of the reserve owned in freehold by Council. (Refer to attachment).

Council recently made application for grant funding under the "Living Buildings and Places" - Queensland Heritage Grant Program (Round 3) to upgrade the historic lighthouse at Cleveland Point Reserve. As the lighthouse is currently located within gazetted road reserve, Council gave the undertaking in the grant application to changing the land use to ensure that the lighthouse is under the control of Council.

Council has been successful in obtaining Federal Government funding under the Regional and Local Community Infrastructure Program (Stimulus package) for \$2.52 million. Cleveland Point Reserve, along with Wellington Point, Victoria Point and Capalaba Regional Park will all now benefit from additional funding and the road closure will ensure that park improvements can be delivered without further delays.

Council adopted a master plan for Cleveland Point Reserve in April 2006. The master plan provides the blueprint to Council for the development of the reserve over the next 10 years. During the consultation period, it was recommended by the then Department of Natural Resources and Mines, that a road closure be activated and the land gazettal changed to Parks and Recreation (with the exception of the lease land surrounding the beacon) making the land usage appropriate with the use of the land. The road would then form a ring road within the park.

A road closure and change of the gazettal to Parks and Conservation will fulfil the commitment of Council in the grant application and will also be the final step in the master plan process before the works commence construction in 2010/2011.

It will be requested that the land created from the road closure become a reserve for Park and Recreation purposes.

PURPOSE

That Council resolve as follows:

1. To close the end of Shore Street North, Cleveland Point, north of the Lighthouse Restaurant, in the interest of consolidating land gazettal and asset management of the reserve under section 915 of the *Local Government Act 1993*;
2. To make application to the Department of Environment and Resources Management (DERM) under section 99 of the *Land Act 1994* for the permanent closure of part of Shore Street North; Cleveland Point and
3. That the land from this road closure be declared a Reserve for Park and Recreation Purposed, with Council accepting trusteeship of this land.

BACKGROUND

ISSUES

CLEVELAND POINT RESERVE MASTER PLAN

Council resolved, on 26 April 2006, to adopt the Cleveland Point Reserve Master plan. The master plan is currently scheduled in the 10 year capital works program for construction in 2010/2011. The detail design process has now commenced for the project.

The closure of the road and the transfer of the land to a Reserve for Parks and Recreation would be the final step in the master plan process before construction.

GRANT APPLICATION FOR LIGHTHOUSE

Council's Project Delivery Group recently applied for some funding to assist in the upcoming Conservation Works at the Cleveland Lighthouse located on the reserve.

The submission was under the "Living Buildings and Places" - Queensland Heritage Grant Program (Round 3).

As part of this submission the Council gave the undertaking that this project will also include the application process to the Department of Environment and Resource Management (DERM) to close that section of road and dedicate it as a reserve and appoint Council as trustee.

OUTDOOR DINING PERMIT

The Lighthouse Restaurant currently holds an outdoor dining permit on the section of road reserve adjacent to the Lighthouse Restaurant. This section of land is shown on the adopted master plan for Cleveland Point Reserve as public recreation space.

Should the road reserve be closed, and the area gazetted as Parks and Recreation, under Chapter 3, Part 1, Division 7 of the *Land Act 1994* the outdoor dining permit would be considered as a secondary use and thereby trigger the need for a Land Management Plan.

Council would be responsible for the development of a Land Management Plan for the secondary use. DERM would then need to consider whether it is an appropriate use of the land for the restaurant to be trustee over that portion of land.

DERM (previously the NRW) have advised that the Land Management Plan would not require the community consultation process required of Trustee Leasing provisions of the *Land Act 1994* (Chapter 3, Part 1, Division 7) as this was undertaken as part of the development of the master plan.

CONVERSION OF NORTHERN SECTION OF SHORE STREET NORTH TO RESERVE IN COUNCIL TRUSTEESHIP

Under section 99 of the *Land Act 1994*, Council can make an application for the permanent road closure of the northern section of Shore Street North, north of the Lighthouse Restaurant. It would be appropriate that Council request that the closed road be transferred to a Reserve for Parks and Recreation purposes in Council's trusteeship.

However, the permanent road closure application may take some time (up to 2 years) to take effect and therefore Council in the meantime can effect a limited closure of the road under the provisions of the *Local Government Act 1993* to allow for construction works or any other works to be undertaken in the interest of public safety. Actions under the *Local Government Act* will control the use of the road, while permanent road closure under the *Land Act 1994* changes the tenure of the land under which the road is constructed.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

It is estimated that the financial cost for undertaking the above actions is unlikely to exceed \$400. This includes the lodgement fee of \$150 and application fee of \$190. The other cost will be advertising of road closure under section 915 of the *Local Government Act*.

Council has been successful in obtaining Federal Government funding under the stimulus package for \$2.520 million as part of our Gateway to Moreton Bay application. Cleveland Point Reserve, along with Wellington Point and Victoria Point and Capalaba Regional Park which all form our Gateway Regional Parks will now be required to have these projects commenced within 6 months of receiving the funds. This application to close the road will greatly assist in the delivery of the Cleveland Point Master Plan on the ground.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group will need to be consulted as is considered that the outcome of recommendations in this report may result in possible amendments to the Redlands Planning Scheme. If the DERM approve the road closure, then mapping of the road will be required to be amended.

CONSULTATION

Consultation has occurred with Project Delivery Group and the DERM and there comments have been considered in the preparation of this report. In addition, the Infrastructure Planning Group has been consulted and support both the temporary and permanent road closures.

OPTIONS

PREFERRED

That Council resolve as follows:

1. To make application to the Department of Environment and Resources Management under section 99 of the *Land Act 1994*, for the permanent closure of the northern part of Shore Street North, Cleveland Point, north of the Lighthouse Restaurant in order to:
 - a) bring the land tenure in line with the current land use;
 - b) ensure Council assets (the lighthouse) are located on land under the trustee of Council;
 - c) that the land from this road closure be declared a Reserve for Park and Recreation purposes with Council accepting trusteeship of this land;
2. To close the northern part of Shore Street North, Cleveland Point, north of the Lighthouse Restaurant by public notice under section 915, "Limited Closure of Roads by Local Government", of the *Local Government Act 1993*, to all traffic during any construction works or any other temporary works; and
3. That the Chief Executive Officer be the delegated authority to sign all associated documentation.

ALTERNATIVE

That Council resolve to defer this matter pending the provision of any additional information that may be required to make a decision.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Ogilvie
Seconded by: Cr Elliott

That Council resolve as follows:

1. To make application to the Department of Environment and Resources Management under section 99 of the *Land Act 1994*, for the permanent closure of the northern part of Shore Street North, Cleveland Point, north of the Lighthouse Restaurant in order:

- a) To bring the land tenure in line with the current land use;
 - b) to ensure Council assets (the lighthouse) are located on land under the trustee of Council;
 - c) that the land from this road closure be declared a Reserve for Park and Recreation purposes with Council accepting trusteeship of this land;
2. To close the northern part of Shore Street North, Cleveland Point, north of the Lighthouse Restaurant by public notice under section 915, "Limited Closure of Roads by Local Government", of the *Local Government Act 1993*, to all traffic during any construction works or any other temporary works; and
 3. That the Chief Executive Officer be the delegated authority to sign all associated documentation.

CARRIED

12.1.5 SEQ REGIONAL CARBON OFFSET INITIATIVE

Dataworks Filename: EM Agreements – Offsets
Attachments: [Assessment Criteria](#)
[Aerial Map – Bunker Road](#)
Responsible Officer Name: Gary Photinos
Manager, Environmental Management
Author Name: Melanie Rippon
Support Officer - Natural Environment

EXECUTIVE SUMMARY

The South East Queensland (SEQ) Regional Carbon Sink Taskforce, initiated by the SEQ Council of Mayors, is charged with trialling a number of sites across SEQ for carbon offset tree planting and counting carbon sequestration. The aim is to develop an accredited regional carbon offset framework by which all SEQ Councils can officially offset their greenhouse gas emissions. Redland City Council has been actively involved in this process to date and have assisted by identifying a number of suitable Redland sites for offset planting, as have other SEQ councils.

Council officers have scoped and assessed potential trial sites for offset planting using the draft SEQ Regional Carbon Sink Criteria. One site has been identified as suitable for trial planting in the Redlands. Formal approval is sought to from Council to participate in the regional carbon offset initiative and commence this process by trialling carbon sequestration through revegetation of the selected site.

PURPOSE

The purpose of this report is to seek Council approval for formal participation of Redland City Council in the regional carbon offset initiative and the nomination of suitable offset sites for tree planting as they become available. Approval is also sought for the Chief Executive Officer to be delegated authority to approve future identified suitable sites.

BACKGROUND

- 29 August 2007 - Council resolved to participate in the regional carbon sink and look for opportunities for a locally tailored scheme.
- The Environment Policy (POL – 2644) states that Council is committed to reducing greenhouse gases emitted by Council and the community.
- October 2008 - SEQ Regional Carbon Sink Taskforce was initiated by the Council of Mayors. Their charge is to develop a carbon sink proposal for SEQ and an arrangement whereby councils can officially offset their greenhouse gases.

- April 2009 - Taskforce resolved to trial a number of suitable and Kyoto compliant sites for tree planting and count the carbon sequestered from these sites.
- March/April 2009 - Council officers assessed a number of potential sites across the city using the draft Regional Carbon Sink Criteria and a preferred site was identified.

ISSUES

CARBON OFFSETTING

Tree planting is recognised as an effective method of carbon sequestration. The Australian Government ratified the Kyoto Protocol in March 2008 and subsequently released the Carbon Pollution Reduction Scheme White Paper in December 2008. In line with these developments, the SEQ Council of Mayors established the Regional Carbon Sink Taskforce to address carbon reduction targets across SEQ.

The Taskforce contains representatives from all SEQ Councils and is chaired by Mayor, Melva Hobson. Redlands has been actively involved in the Taskforce to date. Considering this high level of participation, withdrawal of support and the availability of future offset sites at this stage would be highly undesirable.

The Carbon Pollution Reduction Scheme imposes greater energy efficiency practices on organisations by setting a price for carbon emissions. Carbon sequestration, through tree planting, is only viewed as a voluntary mitigation method under the Scheme at this stage. However, the voluntary approach for the SEQ Regional Carbon Sink, is to demonstrate leadership by SEQ Councils to offsets greenhouse gas emissions. The revegetation of the proposed site serves a dual purpose of both offsetting and planned restoration of an ecologically significant site.

TRIAL SITES

The Taskforce resolved initially to trial small scale tree planting at various sites across SEQ Councils. The intention of the trial is to identify and resolve any carbon accounting or other issues that may occur in future large scale offset plantings. Suitable sites are required to meet the SEQ Regional Carbon Sink Criteria (see attachment), which are Kyoto compliant. From these trials an official SEQ carbon offset framework will be developed for future tree planting.

Accordingly, RCC identified and assessed a number of potential sites that could be suitable for offset planting. The sites are relatively small and have deliberately targeted areas that satisfy requirements of both carbon offsetting and planned biodiversity conservation projects. The core carbon sink criteria are:

Was the land clear of forest as at 31 December 1989?

- Can the site be used to create a forest of trees with a potential height of at least 2 metres and a crown cover of at least 20%?
- Can the site be used to create patches greater than 0.2ha with a minimum width of 10 metres?

- Can the plantings on the site be established by direct human inducement methods, i.e. planting, direct seeding or assisted regeneration from natural seed sources? What is the availability of local suitable plant stock?
- Could an agreement be established over the site to manage it as a carbon sink for 100 years?
- If on private land, does the person wanting to be involved in the SEQ RCS have ownership of the relevant carbon sequestration rights and ownership of the land on which the sequestered carbon resides and ownership of the right to all carbon sequestered on that land, or other contractual legal arrangement that establishes secure ownership of the sequestered carbon?

SITE ASSESSMENT

Trial sites across SEQ are being assessed using the SEQ Regional Carbon Sink Criteria (see attachment). Over 10 sites were identified as potentially suitable in the Redlands. Thorough assessment has resulted in 141 Bunker Road, Victoria Point (Lot 3 on RP 907141) being selected as the preferred site for replanting (see attachment). The Council of Mayors has since given approval of the site to be used in the trial.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the enhancement of biodiversity including koala habitat, bushland, greenspace, waterways, catchments, air and coastal ecosystems in recognition of our unique location on Moreton Bay.

FINANCIAL IMPLICATIONS

There will be financial implications for future offset plantings. Council will be required to clearly identify expenditure for all offset areas through creation of specific job numbers within the Parks and Conservation Unit. In the short term, the planting of the selected site will cost up to \$20,000 and will be funded from the Environment Charge.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has occurred between Environmental Management, Parks & Conservation, Land Use Planning, Brisbane City Council and the SEQ Council of Mayors. There is agreement between stakeholders that the identified trial site is suitable for carbon offset planting.

OPTIONS**PREFERRED**

That Council resolve as follows:

1. To continue to formally participate in the Council of Mayors Regional Carbon Sink Taskforce and the regional carbon offset initiative by nominating suitable offset sites for tree planting as they become available;
2. To formally endorse 141 Bunker Road, Victoria Point situated at Lot 3 on RP 907141 as a carbon offset site and the first site to be trialed in SEQ; and
3. To delegate authority to the Chief Executive Officer to nominate future sites for offset planting to the Council of Mayors Taskforce, where they have been assessed as suitable using the SEQ Regional Carbon Sink Criteria.

ALTERNATIVE

That Council resolve as follows:

1. To continue to formally participate in Council of Mayor's Regional Carbon Sink Taskforce and the regional carbon offset initiative by nominating suitable offset sites for tree planting as they become available; and
2. To formally endorse 141 Bunker Road, Victoria Point situated at Lot 3 on RP 907141 as a carbon offset site and the first site to be trialed in SEQ.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Bowler
Seconded by: Cr Boglary

That Council resolve as follows:

1. **To continue to formally participate in the Council of Mayors Regional Carbon Sink Taskforce and the regional carbon offset initiative by nominating suitable offset sites for tree planting as they become available;**
2. **To formally endorse 141 Bunker Road, Victoria Point situated at Lot 3 on RP 907141 as a carbon offset site and the first site to be trialed in SEQ; and**
3. **To delegate authority to the Chief Executive Officer, to nominate future sites for offset planting to the Council of Mayors Taskforce, where they have been assessed as suitable using the SEQ Regional Carbon Sink Criteria.**

CARRIED

12.1.6 GENERAL BUSINESS ITEM - REDLANDS BUSINESS PARK

Cr Elliott flagged that he would be moving a motion at the General Meeting on 27 May 2009, that the application for a Structure Plan with respect to the Redlands Business Park, currently code assessable, be reassessed as self-certifiable in order to expedite the process.

**COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Ogilvie
Seconded by: Cr Elliott

That the general business item be noted.

CARRIED

12.1.7 DRAFT REDLANDS WATERWAY RECOVERY REPORT

Datworks Filename: EM Local Waterway Health Report Card
Attachments: [Draft Redlands Waterway Recovery Report](#)
Responsible Officer Name: Gary Photinos
Manager Environmental Management
Author Name: Katrina Udell
Adviser Waterways

EXECUTIVE SUMMARY

Council has been gathering water quality data across the City monthly since 2004, and in partnership with the EPA for several years prior to this. To date the data has not been analysed or reported to the public since the EPA and Council partnership ended. Various studies and plans have been completed by Council over the past 6 years, which also contain data that was not made publicly available, including a State of the Creeks Survey, Pollutant Export Modelling, a Fish and Water-bugs assessment and Soil Type Mapping.

The Environmental Protection Unit is developing a new initiative to bring this data together to illustrate the condition of the *mainland* waterways, and to track improvements in waterway health brought about by Council management, rehabilitation and protection actions.

The Redlands Waterway Recovery Report brings together water quality data, fish and water bug data and management and protection priorities in a State of the Environment-style indicator analysis to present a snapshot of the condition of the creeks.

The reporting is on a catchment-by-catchment basis, and provides more detailed, local-scale data than the regionally-focussed Healthy Waterways Ecosystem Health Monitoring Program (EHMP) Report Card. The Recovery Report is planned for release in mid-September 2009, approximately one month before the EHMP Report Card.

The draft report is being presented to Council for endorsement for public release.

PURPOSE

To seek Council endorsement of the draft Redlands Waterway Recovery Report for public release in September 2009.

BACKGROUND

1. In 2006, the concept of developing local waterway health report cards in a similar fashion to the Healthy Waterways Ecosystem Health Monitoring Program (EHMP) Report Card, was raised at a partnership Steering Committee meeting. A number

of Councils, including Redlands, indicated their intention to begin developing a local report.

2. Council resolved to implement the actions listed in the Health Waterways Strategy 2008-2012 at the General Meeting on 26 September 2007. The strategy broadly covers commitments to improving water quality in Moreton Bay and actions include raising community awareness, identifying and protecting important riparian land, assessing loads and on-going rehabilitation.
3. Up to this point, it was envisaged that reporting on waterway health would be based on launching a new monitoring program based on the Healthy Waterways Ecosystem Health Monitoring Program (EHMP). However, after the release of the State of the Environment report in April 2008, the Environmental Protection Unit decided that the recovery report should focus on developing a status report based on information that Council was already gathering.
4. Council's Corporate Environment Policy was approved at the General Meeting on 27 August 2008. Developing the Redlands Waterway Recovery Report will be contributing to fulfilling the following commitments:
 - (a) **2** – Halt and then reverse the declining trend in the health of Redlands waterways and Moreton Bay, returning the native fish and macro-invertebrates to our (freshwater) waterways;
 - (b) **10** – Monitor and report on Council's sustainability and environmental performance, and strive for best practice environmental management and performance standards in all operations and activities;
 - (c) **11** – Provide public reporting on the state of the environment in Redland City; through this reporting, establish targets for the sustainable use and management of natural resources and track progress toward sustainability using indicators and ratings.

ISSUES

Current health of the waterways

The Healthy Waterways Ecosystem Health Monitoring Program (EHMP) Report Card has rated the ecosystem health of Redlands Freshwater catchments as an 'F' rating for the past 4 years (2005-2008). This is based on seven sites across four of the twelve mainland catchments – Erapah (2 sites), Hilliards (2), Tingalpa (2) and Moogurrapum (1).

In contrast to this, Council commissioned a 'State of the Creeks' project in 2007 which rated the overall health of the waterways as Moderate, or 'C'. The project undertook a detailed assessment of the condition of the waterways based on existing water quality and waterway planning data that Council had gathered over the years. The report found that, when defined by sub-catchment, Serpentine, Upper Tingalpa and Hilliards Creek catchments have the highest environmental value, whilst Southern Redland Bay, Thornlands and Lower Tingalpa Creek have the lowest environmental value.

EHMP issues

The EHMP functions at a regional level, comparing ecosystem health of the waterways across south east Queensland. The results of the monitoring program are standardised and averaged across the City. Using methods developed in large SEQ river catchments, the EHMP report card:

- assesses the broad ecosystem responses across the region to natural pressures and human activities;
- allows management bodies to evaluate and communicate overall ecosystem and community benefits from investment in environmental protection actions; and
- provides managers and researchers with feedback required to target investment in management of SEQ's catchments, estuaries, and Moreton Bay.

However, the EHMP report card:

- does not provide catchment-by-catchment analysis of ecosystem health (as it uses a standardised score across the entire catchment);
- does not provide catchment-by-catchment priorities and direction for improving waterway health through management, protection and rehabilitation actions;
- does not have sufficient resolution to be sensitive to improvements in waterway health that result directly from management actions at a catchment scale;
- is not sensitive to rain event and temporal changes in ecosystem health as monitoring is only carried out in Autumn and Spring.

By comparison, the Redlands Waterway Recovery Report (Recovery Report) will be more useful to Council as it does:

- provide a catchment-by-catchment snapshot of the condition based on monthly (possibly quarterly in future) water quality data, twice-yearly fish and water-bug data, event monitoring for nutrients and sediment, and detailed analysis of management, protection and rehabilitation priorities;
- allow Council to prioritise protection, planning and management actions by catchment and target objectives relevant to particular indicators;
- provide a sensitive tool to track recovery resulting from management Council puts in place to resolve waterway health problems, and efforts to protect and enhance our waterways; and
- increase community awareness to the concepts of interconnectedness of actions in the catchment and effects on water quality, as well as the condition of the catchments that they live, work and play in.

Publication timing and frequency

The Recovery Report is to be produced in-house by the Environmental Management Group and Corporate Communications Team and published on-line and hard-copy.

The report is planned to be released in mid-September 2009, approximately one month before the EHMP Report Card. This will allow the community to be informed about and understand the local-scale waterway health issues prior to seeing the City-wide EHMP rating.

The Recovery Report will be published every year from 2009.

Relationship to SoE reporting

The Recovery Report is an indicator-based analysis of waterway condition similar to but more detailed than the treatment of waterways in the State of Environment reporting. Annual Recovery Reports inform the development of the State of Environment report in the following year.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the enhancement of biodiversity including koala habitat, bushland, greenspace, waterways, catchments, air and coastal ecosystems in recognition of our unique location on Moreton Bay.

FINANCIAL IMPLICATIONS

There are no direct financial implications as the report is produced in-house. Budget for publication in the 2009/10 financial year is included in existing budget proposals. The report may influence the setting of priorities for expenditure of existing waterway management budgets, but does not specify any new budget for new projects. However, the report does describe the work (just) approved for the budget year in which it is produced.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The following were consulted:

- Staff in the Environmental Management Group; and
- Land Use Planning.

The next step in consultation will be to more formally consult with the Healthy Waterways Partnership/SEQ Catchments, Department of Environment and Resource Management, and other SEQ Councils to help refine the document.

OPTIONS**PREFERRED**

That Council resolve to endorse the draft Redlands Waterway Recovery Report, as attached, for publication and release in September 2009.

ALTERNATIVE

That Council provides direction to enable officers to prepare an alternative report and resubmit this for adoption at a later date.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Ogilvie
Seconded by: Cr Elliott

That Council resolve to endorse the draft Redlands Waterway Recovery Report, as attached, for publication and release in September 2009.

CARRIED

12.2 CLOSED SESSION**MOTION TO CLOSE COMMITTEE MEETING**

The committee meeting was closed to the public to discuss item 12.2.1, under the *Local Government Act 1993 s.463(1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.*

The committee meeting was again opened to the public.

12.2.1 STATE OF THE ENVIRONMENT REPORT CARD AND COUNCIL RESPONSE 2009

Refer to Item 17.1.1.

12.3 MOTION TO ADJOURN COMMITTEE MEETING

12.3.1 UPDATE ON PROGRESS OF FILMING AT CLEVELAND POINT

The committee meeting was adjourned to allow Mr Gareth Price, Location Manager, Dragons Prow P/L to provide a brief update on the progress to date in respect to the future filming at Cleveland Point of the third film in the series "The Chronicles of Narnia" titled "The Voyage of the Dawn Treader".

The proceedings of the committee meeting were resumed.

12.4 GENERAL BUSINESS

12.4.1 CONSOLIDATED RUTILE LIMITED – APPLICATION TO EXPORT SAND FROM NORTH STRADBROKE ISLAND

COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Ogilvie
Seconded by: Cr Boglary

That Council resolve to:

- 1. Write to Premier Anna Bligh and note her support for Council's unanimous decision to refuse Consolidated Rutile Limited's application to export sand from North Stradbroke Island; and**
- 2. Request that the State Government refuse Consolidated Rutile Limited's request to amend leases for Dunwich based sand loading and weighbridge facilities, and subsequently prevent their use for 'construction sand' purposes.**

CARRIED

13 FINANCE AND CORPORATE MANAGEMENT COMMITTEE 20/05/09 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Townsend
Seconded by: Cr Reimers

That the Finance and Corporate Management Committee Report of 20 May 2009 be received.

CARRIED

13.1 CORPORATE SERVICES

13.1.1 APRIL 2009 - MONTHLY FINANCIAL REPORTS

Datworks Filename: FM Monthly Financial Reports to Committee
Attachment: [EOM Monthly Financial Reports](#)
Responsible Officer Name: Kerry Phillips
Manager Financial Services
Author Name: Deborah Hall
Finance Officer

EXECUTIVE SUMMARY

Section 528(1) of the *Local Government Act 1993* requires that Council's statement of accounts be presented at an ordinary monthly meeting.

The attachments to this report present the April 2009 financial statement of accounts to Council and provide detailed analytical commentary. The revised budget figures in the attachment are following the Quarter 2 Budget Review. The third quarter budget review is currently in progress.

All of the seven Key Financial Performance Indicators exceeded targets set at the beginning of the financial year. These are:

- level of dependence on general rate revenue;
- ability to pay our bills – current ratio;
- ability to repay our debt – debt servicing ratio;
- cash balance;
- cash balances – cash capacity in months;
- longer term financial stability – debt to assets ratio; and
- operating performance.

Council's end of month operating financial result (Earnings Before Interest, Tax and Depreciation – EBITD) is ahead of budget by \$8.4 million, with operating expenditure

favourable by \$8.4 million and operating revenue favourable by \$14,000. This is mainly due to uncompleted projects across council although \$1.8 million is attributable to savings in operational employee costs due to vacancies in the main.

Of particular note, major underspends in operational goods and services include \$758,000 BCC cleanup and contractors; \$606,000 computer software and hardware maintenance, contractor and consultant costs; \$430,000 Planning Studies; \$364,000 Redland Water contractors and consultants; \$306,000 HR consultants and contractors; \$210,000 Landfill site investigations program; \$187,000 Council of Mayors consultants; \$145,000 NSI remediation; \$111,000 Water distribution project and \$100,000 Aquatic Paradise canal maintenance

The cash flow position for the year is ahead of original forecast levels by \$3.1 million, although we started the year with \$9.1 million more than was previously budgeted. The cash held is ahead of the target range of \$32 million to \$42 million at \$74.7 million.

The capital works programme is 26% or \$10.4 million under revised year to date budget. Major underspends at the reporting date include \$2 million Conservation land acquisition; \$1.6 million Fleet vehicles ordered not delivered; \$1.1 million Bus stops and lay byes; \$372,000 Water reticulation including meter replacement; \$360,000 Scalping programme; \$297,000 Internal refurbishments and \$200,000 Fireflow backlog, although advice has been received that these variances will diminish by year-end.

There is also an underspend of \$219,000 Cylinder Beach Stage 1 as at the end of April, although this will be carried forward to 09/10 financial year following the third quarter budget review. \$2.3 million underspend with respect to the SMBI land exchange programme is a permanent variance to be addressed at the third quarter budget review.

PURPOSE

The purpose is to present the April 2009 report to Council and explain the content and analysis of the report. Section 528 of the *Local Government Act 1993* requires the Chief Executive Officer of a local government to present statements of its accounts to the local government.

BACKGROUND

The Corporate Plan contains a strategic priority to ensure the long term financial viability of Redland City and provide public accountability in financial management. For organisational effectiveness, it is important that Council receive and understand the monthly financial statements.

ISSUES

The following elements, shown in the attachments, comprise the End of Month Financial Reports for April 2009:

Corporate Financial Report Card (A)

- Operating Revenue compared with Budget;
- General Operating Costs compared with Budget;
- Capital Expenditure compared with Budget;
- Cash Position; and
- Employee Costs compared with Budget.

Report Card Analysis (B)

Classifies variances between revised budget and actual results as being either timing or permanent variances as well as favourable or unfavourable. Timing variances are anticipated to disappear once 30 June 2009 figures are produced. Permanent variances imply the variance will remain into the next financial year.

Council Financial Report 1 (C)

Shows the percentage variance of year to date actual results compared with year to date budget by colour indicators.

Council Financial Report 2 (D)

Shows year to date actual results compared with annual and year to date budgets. This report has a brief commentary on all year to date variances greater than \$20,000.

An **Operational Statement by Strategic Priority (E)**; a **Balance Sheet (F)**, an **Investment Summary (G)**, a **Statement of Cash Flows (H)**, **Financial Stability Ratios Report (I)**, a **Community Benefit Fund Report (J)**, and a **Fuel Consumption Report (K)** have been included to provide the complete picture of Council's finances.

RELATIONSHIP TO CORPORATE PLAN

The recommendation in this report primarily supports Council's strategic priority to support the organisation's capacity to deliver services to the community by building a skilled, motivated and continually learning workforce, ensuring assets and finances are well managed, corporate knowledge is captured and used to best advantage, and that services are marketed and communicated effectively.

FINANCIAL IMPLICATIONS

The overall financial position as at the end of April 2009 remains strong with EBITD of \$42.3 million (\$8.4 million ahead of budget). This result is due to total operating revenue of \$147.3 million (\$14,000 ahead of budget) and total operating costs of \$105.1 million (favourable variance of \$8.4 million).

Operating Revenue

Rates and utility charges are favourable by \$0.2 million, in the main due to water consumption and wastewater. Fees and charges are under budget by \$0.9 million due in part to the slowing of the market since the budget was adopted, domestic building applications and associated activities are under budget as well as rates searches and changes of ownership revenues. Operating grants and subsidies is

ahead of budget by \$1.1 million, timing variances in the main due to budget phasing although a permanent variance is the Federal Assistance Grant. Other revenue is unfavourable by \$0.3 million due in the main to lower than expected revenue in private works sundry.

Operating Expenditure

Employee costs are under budget by \$1.8 million due to vacancies, goods and services is under budget by \$7.1 million, the majority of jobs resulting in this variance expected to be completed by year-end so the variances are timing in the main.

Capital Revenue

Capital contributions and donations are over budget by \$1.7 million due to budget splits in the main. The unfavourable variance of \$1.2 million in capital grants and subsidies is expected to disappear by the end of the financial year. The sale of the Woolworths Car Park is still expected to be a permanent unfavourable variance and the monies will not be received by 30 June 2009.

Capital Expenditure

Capitalised goods and services is under budget at the end of April by \$10.7 million, in the main due to timing variances, some of the major capital underspends have been highlighted above. Capitalised employee costs is over budget by \$0.4 million, all timing variances that are expected to disappear by 30 June 2009 except for \$70,000 in relation to Redland Water staff being diverted to capital works from mainland maintenance.

Cash and Investments

The investment of surplus funds for the month returned a weighted average rate of return of 3.53%, which once again ahead of the UBS Bank Bill Index of 3.26%. These returns are reported on a monthly weighted average return and Council benchmarks the funds against the UBS Australia Bank Bill Index. Interest return is reported on both an annual effective and nominal rate of return. The monthly returns since November have been ahead of the benchmark, pulling back the year to date deficit to now be on a par with the cumulative UBS Aust Bank bill Index rate of return of 5.95%.

The cash balance exceeds the target range of \$32 million to \$42 million at the end of April 2009, at \$74.7 million which is equivalent to 6.8 months cash capacity. Council is intentionally maintaining a higher balance than target whilst it monitors the impact of the structural reforms to the water business.

PLANNING SCHEME IMPLICATIONS

It is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has taken place amongst the Executive Leadership Group.

OPTIONS**PREFERRED**

That Council note the End of Month Financial Reports for April 2009 and explanations as presented in the attachments.

ALTERNATIVE

That Council requests additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Townsend

Seconded by: Cr Elliott

That Council resolve to note the End of Month Financial Reports for April 2009 and explanations as presented in the following attachments:

- 1. Corporate Financial Report Card;**
- 2. Report Card Analysis;**
- 3. First Council Financial Report;**
- 4. Second Council Financial Report;**
- 5. Operational Statement by Strategic Priority;**
- 6. Balance Sheet;**
- 7. Investment Summary;**
- 8. Statement of Cash Flows;**
- 9. Financial Stability Ratios Report;**
- 10. Community Benefit Fund Report; and**
- 11. Fuel Consumption Report.**

CARRIED

13.1.2 2008/09 3RD QUARTER BUDGET REVIEW

Datworks Filename: FM Budget Review Committee Reports
Attachment: [2008/09 Q3 Budget Review](#)
Responsible Officer Name: Kerry Phillips
Manager - Financial Services
Author Name: Gavin Holdway
Service Manager - Budget, Financial Modelling & Group Support

EXECUTIVE SUMMARY

A review of the 2008/09 budget was conducted at the end of March 2009 to consider the required and or requested budget adjustments to Council's 2008/09 Revised Budget.

The proposed revised budget for 2008/09, based on the March 2009 Budget Review, is now presented to Council for adoption in accordance with the attachments and the *Local Government Finance Standard 2005*.

Attached to this report are the following financial reports and information:

- Budgeted Statement of Cash Flows to 30 June 2009;
- Budgeted Statement of Financial Position 2008/09(Balance Sheet);
- Revised 2008/09 Operating Statement, Capital Funding Statement and Other Items;
- March 2009 Budget Review Information (Summary and Details);
- Revised Key Financial Performance Indicators (KPI's); and
- Revised 2008/09 Strategic Priority Operating and Capital Funding Statement.

Overall, the proposed budget review produces a cash surplus of \$8.657million, which improves Council's June 2009 ending cash forecast from \$73.682 million to \$82.338 million.

It is proposed that Council resolve to adopt the revised budget for 2008/09 at Redland City Council (RCC) consolidated level. In addition to this and in accordance with Section 520 of the *Local Government Act 1993*, it is proposed that Council resolve to adopt the Redland Water financial statements that are presented in the attached financial documentation. The relevant pages are outlined within the Officer's Recommendation further in this report.

Please note, due to recent structural changes associated with the Waste Business Unit separating from the Redland Water Department, this proposed budget review now reports the Waste Business Unit in both the Customer Services and Planning and Policy Departments. Of particular note, the monthly financial and performance reporting for the Waste Business Unit activities still remains part of Council's overall financial reporting framework, however, further refinement and development of budget reporting will be undertaken.

PURPOSE

To address the known budget expectations and significant forecast variances, and to consider budget review submissions.

BACKGROUND

This report presents a review of the 2008/09 revised budget as at March 2009. As a part of Council's financial management framework, comprehensive quarterly budget reviews are conducted by all departments. The March 2009 budget review usually focuses on considering forecast under and over-expenditure based on the half year financial position, while incorporating any new/changed programs or priorities for the year.

ISSUES

Council last revised the 2008/09 Budget in February 2009 in accordance with the December 2008 Budget Review (Item No. 13.2.2 of the General Meeting Minutes dated 25th February 2009).

Budget review submissions have been categorised as:

- New Projects – Projects and initiatives proposed by officers that have not previously been approved by Council for any level of expenditure;
- New Projects Councillor/Committee – Projects and initiatives that have been referred by Councillors or Council/Committee meetings that have not received previous approval for any level of expenditure;
- New Submissions – Adjustments and variations to existing projects or services and revenue estimates that would affect Council's surplus/deficit or cash position;
- Transfers – Adjustments and variations to existing projects or services and revenue estimates that would not affect Council's surplus/deficit or cash position.

A total of 327 individual submissions have been included in this budget review and a summary of the March 2009 Budget Review Submissions is provided in the attachments.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the long term financial viability of the City and provide public accountability in financial management.

FINANCIAL IMPLICATIONS

In comparison to the revised budget adopted from the December 2008 quarterly review, it is now forecast that Council will increase its forecast June 2009 cash ending balance by \$8.657m. However, this favourable cash movement is primarily

influenced by carryover capital and operational expenditure to 2009/10 of approximately \$12.1m. Approximately half of this carryover expenditure is made up by 3 major projects, these include;

- Capital works for the Rickertt/Quarry Rd upgrade - \$3.9m
- Wellington Point Seawall Protection (capital) - \$1.2m
- Capital works for Moreton Bay Cycleway Erapah Bridge - \$0.9m

Of note, additional material items featured in this proposed budget review includes the following;

- Reduction in proceeds from the sale of property, plant and equipment (car park land) of \$7.5m
- Additional water and wastewater revenue of \$1.1m
- \$3.3m worth of revenue recognition associated with the Rickertt/Quarry Rd upgrade, now accounted for in 2009/10 with the carryover of expenditure mentioned above
- Reductions in revenue for transport and stormwater infrastructure charges totalling \$1.0m
- Savings realised for 2008/09 for Baythorne/King Collector of \$0.620m (of note, additional \$0.340m will be carried over to 2009/10)
- Operational cash savings for the Piermont Place Revetment Wall maintenance - \$0.580m (now planned for in 2009/10)

A full listing of all submissions can be reviewed within the attachments to this report.

Additionally, this budget review takes into consideration that Council will not drawdown any loan borrowings for the 2008/09 financial year, this was originally expected to be approximately \$2.518m. All future Council borrowings will be considered while the 2009/10 budget is developed and reviewed by Council.

All of Council's key performance indicators are favourable against their respective targets and this proposed budget still provides Council with a sound financial base for the 2008/09 financial year. This in turn, does not impact Council's ability to make payments as they fall due.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Budget review submissions were considered at the ELG Meeting of 1st May 2009 and joint Councillor/ELG workshop of 7th May 2009. Additionally, Council was provided further information regarding this proposed budget review on 15th May 2009 due to some adjustments made post the 7th May 2009 workshop. The review contains only

those submissions and adjustments which were presented or discussed at the Councillor/ELG workshop.

OPTIONS

PREFERRED

1. That Council resolve to adopt the Revised Budget for 2008/09 at Redland City Council consolidated level. This refers to adopting the following:
 - a) RCC Budgeted Statement of Cash Flows – Page 1 of attachments;
 - b) RCC Statement of Financial Position (Balance Sheet) – Page 3 of attachments;
 - c) RCC Operating and Capital Funding Statement – Page 25 of attachments;
 - d) RCC Strategic Priority Operating and Capital Funding Statement – Page 31 of attachments; and
2. To meet the requirements of Section 520 of the *Local Government Act 1993*, that Council resolve to adopt the Redland Water Operating and Capital Funding Statement - Page 28 of the attached financial information.

ALTERNATIVE

That Council resolve to not adopt the revised budget for 2008/09 as presented in the Officer's Recommendation below.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Townsend
Seconded by: Cr Elliott

That Council resolve as follows:

1. **To adopt the Revised Budget for 2008/09 at Redland City Council consolidated level. This refers to adopting the following:**
 - a) **RCC Budgeted Statement of Cash Flows – Page 1 of attachments;**
 - b) **RCC Statement of Financial Position (Balance Sheet) – Page 3 of attachments;**
 - c) **RCC Operating and Capital Funding Statement – Page 25 of attachments;**
 - d) **RCC Strategic Priority Operating and Capital Funding Statement – Page 31 of attachments; and**

2. To meet the requirements of Section 520 of the *Local Government Act 1993*, that Council resolve to adopt the Redland Water Operating and Capital Funding Statement - Page 28 of the attached financial information.

CARRIED

13.2 CUSTOMER SERVICES

13.2.1 WASTE MANAGEMENT SERVICES BUSINESS UNIT REPORT - APRIL 2009

Datworks Filename: WM Waste Monthly Reports to Committee
Attachments: [Waste Management Services Business Unit Report - April 2009](#)
Responsible Officer Name: John Frew
Acting Manager Operations & Maintenance
Author Name: Mary-Anne Micovic
Finance Officer

EXECUTIVE SUMMARY

The Waste Management Services Business Unit report is presented to Council for noting. The report provides the business unit's performance for the month of April 2009 and covers financial and non-financial indicators for waste.

It is expected that, most of the time the report findings will be "business as usual". Where exceptions occur, these will be highlighted.

The report provides a regular opportunity for Council to consider the performance of Waste Management Services and to respond to any exceptional reporting.

Council is provided with the option to accept the report or, accept it and request additional information or a review of performance.

PURPOSE

To report on the ongoing performance of the business unit against key performance indicators (KPIs).

BACKGROUND

Waste Management Services' performance plan identifies KPIs for which performance targets have been agreed with Council. Reporting is done each month through Council's Finance & Corporate Management Committee.

ISSUES

The report is provided to Council as a means of monitoring the performance of Waste Management Services for its waste activity.

The first part of the report comprises a "snapshot" of the business unit's achievement in meeting KPIs (year-to-date) and financial report card.

The report then provides specific financial report and commentary, capital expenditure (graphically) and a detailed customer overview.

The main body of the report focuses on actual levels of achievement against the KPIs for the month. Where exceptions have occurred and targets not met, an explanation is given as well as action taken to improve performance.

The report closes with a summary of the major issues for each group during the month.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain waste services to sustain our community.

Providing this report also supports Council's Governance strategic priority to provide a clear organisational direction supported by effective leadership and a framework of policies, plans and strategies that are responsive to the community's needs and which promote accountable and ethical standards of practice.

FINANCIAL IMPLICATIONS

There are no direct financial implications resulting from this report. Financial implications may result where Council requests a performance review or requests an increase in performance standards.

CONSULTATION

Consultation has occurred with:

- Acting Senior Advisor Financial Management Customer Services
- General Manager Customer Services
- Senior Advisor – Waste Planning

OPTIONS

PREFERRED

That Council resolve to accept the Waste Management Services Business Unit report for April 2009, as presented in the attachment.

ALTERNATIVE

That Council accepts the report and requests additional information or a review of performance.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Townsend
Seconded by: Cr Elliott

That Council resolve to accept the Waste Management Services Business Unit Report for April 2009, as presented in the attachment.

CARRIED

**13.2.2 REGULATORY & HEALTH SERVICES - INFRINGEMENT NOTICES -
APRIL 2009**

Datworks Filename: L&E Committee Reports – Infringement Notices
Responsible Officer Name: Tim Donovan
Manager Assessment Services Group
Author Name: Gary Kirby
Regulatory & Health Services Manager

EXECUTIVE SUMMARY

The Regulatory & Health Services Unit is responsible for the administration and enforcement of relevant State Legislation and Local Laws within Redland City.

This report includes infringement notice statistics for the Regulatory & Health Services Unit, which consists of the following teams: Local Laws, Animal Management, Development Control and Health & Environment.

PURPOSE

The purpose of this report is to provide Infringement Notice statistics for the month of April 2009.

BACKGROUND

At a recent Mayor, Councillor, ELG meeting, it was proposed that a list of compliance notices be periodically advertised in the newspaper. In addition, the advert could be balanced with information/ education to positively enforce policies.

As a result it was determined that a compliance statistical report be provided to Councillors highlighting infringement notice statistics and trends.

Regulatory & Health Services is to liaise with Corporate Communications to develop a draft compliance and education advertisement, to be approved by the General Manager Regulatory Services.

ISSUES

Regulatory & Health services will prepare a quarterly and annual statistical report that will provide information on a number of issues, including offence and complaint trends, infringement notices, prosecutions, complaints received, investigations, dog and cat registrations, animal impounds, and health and environment.

The first report for the period April – June 2009 is due for completion 31 July 2009.

Infringement Notices Issued 1st April to 30th April 2009	
Animal Management Team (AMT)	
Kept Unregistered Animal	4
Fail to Effectively Control Animal in Public Place	21
Abuse or Insult Council Officer	1
Total for AMT	26
Health & Environment Team (HET)	
Depositing prescribed water contaminants in waters & related matters	1
Total for HET	1
Local Laws Team (LLT)	
Undertake a Prohibited Activity Within Park/Reserve	1
Failure to Comply with Control Notice	4
Non-Compliance with a Compliance Notice	1
Littering	7
Parking - Disabled Persons Only	2
Parking in a Loading Zone	7
Loading Zone (2min max 8:00-9:00am & 2:30-3:30pm School Days)	4
Parking other than in a Marked Bay	34
Stopping on a footpath	3
Stopping on a nature strip	19
Parking - Rear end in	18
Parking - with Boat Trailers	15
No Parking Anytime (Council Vehicles Excepted)	4
No Parking - Vehicles with Boat Trailers Excepted	65
No Stopping Anytime	23
Stopping on a road with a yellow line	16
Parking - Maximum of 10 minutes	1
Parking - Maximum of 30 minutes	1
Parking - Maximum of 2 hours	8
Parking - Maximum of 3 hours	5
Parking - Maximum of 4 hours	4
Parking - Maximum of 18 hours	25
Total for LLT	267

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Councils strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this issue.

CONSULTATION

The consultation process involved the following officers:

- Acting General Manager Customer Services
- Manager Assessment Services

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Elliott
Seconded by: Cr Murray

That the report be noted.

CARRIED

Cr Williams declared a conflict of interest in the following item at Committee, as an Executive of one of the applicants, voted in the public interest and remained in the room. Cr Williams voted in the affirmative.

Cr Williams declared a conflict of interest in the following Item 13.2.3 as an Executive on the Board of one of the applying applicants and would be voting in the public interest. Cr Williams remained in the Chamber, voting in the affirmative.

13.2.3 REGIONAL ARTS DEVELOPMENT FUND (RADF) ROUND II 2008/09 & CULTURAL ORGANISATIONS OPERATING GRANTS (COOG) 2009

Datworks Filename: G&S RADF Round II 2008/09 & Cultural Organisations Operating Grants

Attachments: [RADF Applications Round II 2008/09](#)
[COOG Applications 2009](#)

Responsible Officer Name: Russell Cook
Acting Manager Customer & Community Services

Author Name: Emma Bain
Director Redland Art Gallery

EXECUTIVE SUMMARY

Each year Council provides funding for Regional Arts Development Fund (RADF) Grants and Cultural Organisations Operating Grants (COOG). These grants provide a way for Council to resource community cultural development to further the objectives of Council.

Application deadlines are 31 March and 30 September each year for RADF Grants and 31 March each year for COOG.

The applications for RADF Round II 2008/09 and COOG 2009 have been assessed by the RADF Committee in accordance with State Government and Council Policies and Guidelines.

This report seeks approval from Council to fund the successful applications for these two grant programs.

Two lists detailing the successful applications are attached.

PURPOSE

In accordance with Corporate Policy POL-2383 and Corporate Guidelines GL-2383-001 *Cultural Organisations Operating Grants* and Corporate Policy POL-2706 *Cultural Policy*. This report seeks approval from Council to fund the successful applications for the RADF Round II 2008/09 and the COOG 2009.

BACKGROUND

There are two rounds of RADF Grants and one round of COOG each year. Council's annual budget allocation for RADF is matched by annual State Government funding.

Council is required to administer RADF Grants under State Government Guidelines. This includes providing an outcome report to Arts Queensland each year to acquit the annual allocation and to bid for funding for the following year.

Both funding programs are assessed by the elected RADF Committee which is facilitated by the Director, Redland Art Gallery (non-voting) and chaired by a Councillor who has a casting vote. Councillor Helen Murray (Chairperson) and Councillor Debra Henry (Business/Tourism/ Festivals folio) were nominated by Council to the Committee.

RADF Committee members are elected for two terms and represent a cross section of art forms and interests, for example, visual arts, performing arts, youth, education, festivals. This peer assessment of applications for both grants programs is rigorous, consistent, fair and without bias.

RADF applications are assessed against criteria set by the State Government and the objectives of Council's *Cultural Policy* POL-2706.

COOG are assessed in accordance with Council's Corporate Policy and Guidelines POL-2383 and GL-2383-001 reviewed in October 2003. Prior to this review these grants were assessed by the RADF Committee and approved by the Group Manager. The review changed this procedure to require Council to ratify the decisions made by the RADF Committee by approving funding for RADF and COOG programs.

ISSUES

The applications to which this report refers were assessed by the RADF Committee including Councillor Helen Murray and Councillor Debra Henry.

The RADF Committee assessed fourteen applications for RADF Round II 2008/09 and approved eleven of these applications covering a wide range of projects including dance, visual arts, festivals and professional development. The grant allocations range between \$460.00 and \$10,000.00.

The RADF Committee assessed eighteen COOG applications and approved thirteen of these submissions from a number of important local arts organisations. The grant allocations range between \$1,594.00 and \$3,500.00. The five applications not approved were ineligible under the policy requirements.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

RADF Round II 2008/09

Eleven RADF applications were recommended by the RADF Committee totalling \$46,082 and are now submitted for Council approval.

Cultural Organisations Operating Grants 2009

Thirteen COOG applications were recommended by the Committee totalling \$35,000.00 and are now submitted for Council approval.

The total annual budget allocation for both grants programs is \$85,000.00 (and any carried over or returned funds).

The total expended in both rounds of RADF 2008/09 is \$63,956.00 and the one round of COOG in 2009 is \$35,000.00. The total is \$98,956.00.

CONSULTATION

The RADF Committee assessed the applications and the Director, Redland Art Gallery reviewed the applications in accordance with the RADF Guidelines. The Cultural Services Manager, Glenys Ismail was informed of the outcome of the RADF Committee's assessments.

OPTIONS

PREFERRED

1. That Council approve funding of \$46,082.00 for the RADF Program Round II 2008/09; and
2. That Council approve funding of \$35,000.00 for the COOG Program 2009.

ALTERNATIVE

1. That Council not approve funding of \$46,082.00 for the RADF Program Round II 2008/09; and
2. That Council not approve funding of \$35,000.00 for the COOG Program 2009.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Murray

Seconded by: Cr Bowler

That Council resolve to:

1. Approve funding of \$46,082.00 for the RADF Program Round II 2008/09; and
2. Approve funding of \$35,000.00 for the COOG Program 2009.

CARRIED

Cr Williams left the meeting at 5.12pm.

13.3 PLANNING AND POLICY

13.3.1 CORPORATE BALANCED SCORECARD REPORT – APRIL 2009

Datworks Filename:	GOV Corporate BSC Monthly Reporting to Committee
Attachment:	<u>Balanced Scorecard Report – April 2009</u>
Responsible Officer Name:	Luke Wallace Manager Corporate Planning Performance & Risk
Author Name:	Benjamin Steel Project Coordinator Corporate Planning & Performance

EXECUTIVE SUMMARY

The monthly Corporate Balanced Scorecard report, as attached, provides a high level overview of Council's performance in key areas of our business using the four Balanced Scorecard Perspectives – Financial, Customer, Internal/Business Processes and People & Learning.

This report is an important component of our performance management framework. The other main report provided to Council and the community is the quarterly Operational Plan Report that focuses on performance against each of the programs in the Corporate Plan.

The overall rating for April 2009 is Satisfactory, with a weighted score of 2.76.

PURPOSE

To provide Council with the Corporate Balanced Scorecard Report for the financial year to April 2009.

BACKGROUND

The report shows results against each KPI for the current month and the previous 12 months. Longer term trends and comparisons incorporating the same month last year are included to provide a better understanding of current performance levels.

A summary of this month's results is provided on page two of the report and shows the overall score for Redland City Council, including the rating (the small coloured indicator at the right hand side). An outstanding result is shown as green, above standard and satisfactory shown as yellow and an unsatisfactory result is shown as red. The overall rating for Council and for each perspective is determined by the relative weightings of the performance measures.

The subsequent pages of the report provide details of the performance measures in each perspective. The actual performance results each month are displayed as a graph, with the red and green lines showing the normal expected range for the

measure. The red line represents the minimum satisfactory level and the green line represents the outstanding level. The rating for each measure is also shown as a green tick (outstanding), a yellow line (satisfactory and above standard) or a red cross (unsatisfactory).

Explanation of results is provided by the responsible manager in the commentary each month. Where a significant issue arises from the data that requires further explanation it will be provided in this covering report.

ISSUES

Most measures are performing well within the target range. Those measures performing outside the target range are:

- People & Learning Perspective (page 6)
 - Workplace Health & Safety Action Plan actions completed.
 - Lost Time Injury Frequency Rate (LTIFR)

Please see the comments provided by managers in the attached report (pages indicated above).

A higher number of workplace injuries over the last 12-18 months continue to be of concern. All injuries are investigated as a matter of course and in the vast majority of cases the injuries have tended to be unavoidable. It is noted that injuries sustained this month were generally of a minor nature. Further, as the LTIFR is a 12 month rolling average, it will take several months of minimal injuries to bring the overall score back within the target range.

Human Resources are continuing to prioritise work on incomplete Workplace Health & Safety Management Plan actions to ensure that preventative measures are in place wherever possible.

RELATIONSHIP TO CORPORATE PLAN

The recommendation in this report primarily supports Council's strategic priority to provide a clear organisational direction supported by effective leadership and a framework of policies, plans and strategies that are responsive to the community's needs and which promote accountable and ethical standards of practice.

FINANCIAL IMPLICATIONS

No direct financial implications arise from this report. The report does contain several indicators that either reflects financial performance to date, or which will have had a direct or indirect impact on financial performance.

PLANNING SCHEME IMPLICATIONS

There are no implications for the Planning Scheme arising from this report.

CONSULTATION

The data and components in this report were provided by relevant managers and were compiled by the Corporate Planning, Performance and Risk Group.

OPTIONS**PREFERRED**

That Council resolve to note the Corporate Balanced Scorecard for April 2009 as attached.

ALTERNATIVE

That Council resolve to note the Corporate Balanced Scorecard for April 2009 and request additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Townsend
Seconded by: Cr Elliott

That Council resolve to note the Corporate Balanced Scorecard for the month of April 2009 as attached.

CARRIED

Cr Williams returned to the meeting at 5.14pm.

14 MAYORAL MINUTES

14.1 PUBLIC CAR PARKING AT BIRKDALE RAILWAY STATION

Background

This block was originally designated for Public Purposes (carparking for Railway) and is adjacent to the entry to the Birkdale Railway Station, including disabled access, and is already owned by the State Government. The State Government is now proposing that the block be used for Public Housing, despite the extreme and urgent need for increased carparking at the Birkdale station.

The need for further carparking is far greater than the need for public housing at this location. The rail infrastructure cannot be used more efficiently without more parking.

Using this lot of 3,103m² would be the most cost-effective solution to the extremely serious parking shortage at the Birkdale Station.

COUNCIL RESOLUTION

Moved by: Cr Hobson

That Redland City Council make urgent representations to the Premier Anna Bligh, the Department of Housing and Queensland Rail that public car parking be urgently installed next to the Birkdale Railway on Lot 2, RP203935, 26-36 Napier St Birkdale, instead of the proposed 27 x 1 bedroom 3 storey units of public housing.

CARRIED

14.2 UPGRADE OF GILES ROAD AND CLEVELAND-REDLAND BAY ROAD INTERSECTION

COUNCIL RESOLUTION

Moved by: Cr Hobson

That the Department of Main Roads be requested to provide timely advice on the design options and proposed construction timeframe for the upgrade of Giles Road & Cleveland-Redland Bay Road intersection.

CARRIED (unanimously)

15 DIRECT TO COUNCIL REPORTS

15.1 OFFICE OF CEO

15.1.1 2009 DIVISION 4 BY-ELECTION

Datworks Filename: GOV 2009 By-Election Division 4

Attachments: [Returning Officer's Report](#)
[Notice of Final Result of Poll](#)

Responsible Officer Name: Gary Stevenson
Chief Executive Officer

Author Name: Gary Stevenson
Chief Executive Officer

EXECUTIVE SUMMARY

To provide Council with the Returning Officer's Report on the conduct of the Redland City Council's By-Election of 9 May 2009 and to make a Council resolution on the treatment of eligible voters who failed to cast a vote.

PURPOSE

To present the final Returning Officer's report to Council (attached).

BACKGROUND

In accordance with Section 273 of the *Local Government Act 1993*, expressions of interest were invited from suitably qualified and experienced persons to provide the services of a Returning Officer to manage and conduct any By-Election in the Redland City Council prior to 2012 Quadrennial elections.

The closing date for the tender was 3 February 2009. On 13 March 2009 the Chief Executive Officer of Redland City Council advised in writing to the Australian Election Company that it was the successful tenderer (Contract No. 1206-2009-OCO).

ISSUES

The voter turnout was relatively low at 72.4% however when compared with the turnout of 70.4% at the Logan City Council By-Election held on the same day, does not appear extraordinary. Typically By-Election turnout will be lower than quadrennial election turnout.

Section 395 of the *Local Government Act 1993* makes it an offence to fail to vote without a valid and sufficient reason. Section 375 of the *Local Government Act 1993* provides that a local government may cause notice to be given to each elector shown on the official list of electors who have not been issued with ballot papers or in the in the case of electors who may cast a declaration vote under Section 343, where they have not returned their ballot papers.

If the notice is given, it must state that the elector appears to have failed to vote, pointing out that it is an offence (without a valid and sufficient reason) and requiring the elector to respond within twenty-one (21) days. It is an offence not to comply with the notice.

Council is required to determine if it intends to take such action against electors that failed to vote.

Due to the resource intensive nature of pursuing potential offenders and the minimal penalty that would be imposed, it is recommended that Council does not take action against persons who appear not to have voted.

Declaration of Poll

The Declaration of Poll was conducted at 10.00 am on Friday 15 May 2009, with John Burns being declared elected for the balance of term as Councillor for Division 4 of Redland City Council.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to effective governance processes.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

Nil.

OPTIONS

PREFERRED

1. That Council receive and note the report of the Returning Officer.
2. That Council takes no action to follow up persons who do not appear to have voted at the By-Election.

ALTERNATIVE

1. That Council receive and note the report of the Returning Officer.
2. That Council resolve to issue a fine to those voters who did not cast a vote and sets this fine at \$55.00.

**OFFICER'S RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Bowler
Seconded by: Cr Elliott

- 1. That Council receive and note the report of the Returning Officer; and**
- 2. That Council takes no action under Section 375 of the *Local Government Act 1993* to follow up persons who do not appear to have voted at the By-Election.**

CARRIED

Cr Burns left the meeting at 5.29pm.

15.2 CUSTOMER SERVICES**15.2.1 EDUCATION REVOLUTION SCHOOL PROJECT - ORMISTON COLLEGE
AT 97-127 DUNDAS STREET WEST AND 124 STURGEON STREET,
ORMISTON**

Datworks Filename: CRID501432
Responsible Officer Name: Tim Donovan
Manager, Assessment Services
Author Name: Chris Vize
Senior Planner, Development Assessment

EXECUTIVE SUMMARY

Application Type	Exemption notification under Integrated Planning Act Amendment Regulation (No. 1) 2009 - Funded School Project
Proposed Use	Junior Arts Centre
Property Description	Lot 2 SP 106846 & Lot 3 RP 49638
Location	Ormiston College - 97-127 Dundas St West & 124 Sturgeon St, Ormiston
Land Area	15.02 Hectares
Redlands Planning Scheme Zoning	Community Purpose (CP3)
Overlays	Acid Sulfate Soils Bushfire Hazard Bushland Habitat Flood Prone, Storm Tide and Drainage Constrained Land Road and Rail Noise Impacts State Koala Habitat Waterway, Wetlands and Moreton Bay
Designated Infrastructure	Community N/A
SEQ Regional Plan 2005-2026 and Draft SEQ Regional Plan 2009-2031 - Land Use Category	Urban Footprint
No. of Public Submissions	N/A
Applicant	Graham Clegg
Land Owner	Ormiston College Limited
Statutory Response Date	3 June 2009
Application Coordinator	Chris Vize
Manager	Adam Webb

PURPOSE

This application is referred to the General Meeting for determination.

EXECUTIVE SUMMARY

Ormiston College has received funding for a Junior Arts Centre under the “Building the Education Revolution (BER)” school project. They have given Council notice under the Integrated Planning Amendment Regulation (No. 1) 2009, Clause 5(b).

The proposed extension to Ormiston College for a Junior Arts Centre does not meet the exemption criteria (2) (c) in the Integrated Planning Regulation, as the development is for a non-State school located in an interim koala habitat protection area. It is therefore recommended that Council advise the applicant that the development is not exempt. The applicant then has the ability to refer the issue to the Minister to specifically list the development for exemption. The Minister will seek input from Council on whether the proposal is supported or otherwise. It is further recommended that Council advise the applicant that the proposal is generally supported, provided suitable offset planting of koala habitat trees is provided on-site.

1.0 DEVELOPMENT PROPOSAL AND SITE DESCRIPTION

1.1 Proposal

Ormiston College propose an extension to their junior school for a Junior Arts Centre. This new building will contain music, art and drama class rooms as well as a lecture hall. The building is located on the eastern side of the site.

1.2 Site

Ormiston College is located between Dundas Street and Sturgeon Street in Ormiston. The site layout comprises the primary school on the eastern side of the site, secondary school in the middle and sports fields on the western side. The topography in vicinity of proposed new building is level. The vegetation of the proposed building site is a combination of native and exotic ground cover, shrubs and trees. There are a number of koala habitat trees as defined in the State Nature Conservation (Koala) Conservation Plan 2006. These are predominantly brush box (*Lophostemon confertus*) and paperbarks (*Melaleuca quinquinervia*).

1.3 Surrounding Area

Urban residential lots of varying sizes adjoin the site to the north and east and across Dundas Street to the south. A waterway adjoins the site to the west.

2.0 APPLICATION ASSESSMENT

2.1 *Integrated Planning Act 1997 (IPA)*

It is noted that Ormiston College is identified as being eligible for funding under the Federal Government’s Nation Building Economic Stimulus Package (Education Revolution School Project).

Schedule 9 of the *Integrated Planning Act* (IPA) identifies that development for community infrastructure prescribed under the Integrated Planning Regulation (IP Reg) is exempt development. The IP Reg contains specific criteria for educational facilities to be exempt development. From a review of the criteria, it appears that the proposal would meet all criteria with the exception of criteria (2) (c) (i), which states the following:

“(2) Despite subsection (1), development for an educational facility or community and cultural facility funded under the relevant program is not exempt under schedule 9, table 5, item 5 of the Act to the extent the development—

...(c) for development at a non-State school—

(i) is in an interim koala habitat protection area...”

The school is a non-State school and the proposed development is located within an interim koala habitat protection area. As such, the development is not exempt development.

2.2 Environmental Assessment

The proposed site within the school has no environmental planning protection. The State koala conservation plan designates the site as a Koala Sustainability Area. The majority of trees in the proposed construction area are classified as koala habitat trees, namely fifteen brush box and three paper barks.

The exact number would be determined at the final design stage. These trees are assessed as “Other food and habitat trees” by the Queensland Parks and Wildlife Service and as secondary species by Redland City Council’s Vegetation Enhancement Strategy 2007. None of the trees are large with the largest being a brush box having a girth of approximately 200mm and a height of 15 metres.

Following a site assessment by Council’s assessment coordinator and the environmental assessment officer it is considered that the development could proceed with suitable offset planting within the college grounds. This concept has been verbally accepted by the college’s business manager.

3.0 CONCLUSION

The proposed Junior Arts Centre has been assessed against the exemption criteria in the Integrated Planning Regulation. It is recommended that Council’s response confirm that the proposal is not exempt development. It is also recommended that Council advise that it would seek to require suitable offset planting on the site should the Minister seek Council’s input into resolving issues.

**OFFICER'S RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Boglary
Seconded by: Cr Williams

That Council resolve as follows:

- 1. That Council's response to the letter from Graham Clegg, received by Council on 20 May 2009, state that the proposal is not exempt under the *Integrated Planning Act 1997*, as the proposed development is in an interim koala habitat protection area; and**
- 2. That Council advise the applicant that the proposal is generally supported, provided suitable offset planting of koala habitat trees is provided on-site. The number, location and species of koala habitat trees will be determined when/if input from Council is sought by the Minister.**

Following discussion on this matter, Cr Murray moved that the motion be put.

The procedural motion to put the motion was put to the vote and **CARRIED**.

The Mayor then put the original motion.

On being put to the vote the motion was declared by the Mayor as **CARRIED**.

A division was called for.

Crs Reimers, Murray, Elliott, Bowler, Williams, Ogilvie, Boglary and Hobson voted in the affirmative.

Crs Townsend and Henry voted in the negative.

Cr Burns was not present when this motion was put.

The motion was declared by the Mayor as **CARRIED**.

15.2.2 TEMPORARY EXTENSION OF HOURS OF OPERATION - KARREMAN RESOURCES P/L AT 616-632 WEST MOUNT COTTON ROAD, SHELDON

Dataworks Filename: MC010623
Responsible Officer Name: Timothy Donovan
Manager Assessment Services
Author Name: Bruce Appleton
Manager Development Coordination

EXECUTIVE SUMMARY

Karreman Resources of 616-632 West Mt Cotton Road, Sheldon has requested an extension of operating hours for Saturday 6th June to assist a particular project.

It is recommended that Council approves a temporary extension of the operating hours and for truck movements outside the site from 2.00pm to 7.00pm on the 6th June 2009 only.

PURPOSE

This report is for Council to consider a request from Karreman Resources for a temporary extension of hours for road transport for one Saturday afternoon only

BACKGROUND

Council approved the development in April 2005 and granted a negotiated decision in January 2008 for an extractive industry, subject to conditions including hours of operation.

ISSUES

Council has received a request for an extension of hours of operation for Saturday 6th June 2009 only, to be able to operate from 2.00pm till 7.00pm.

The purpose of the request is to meet obligations to a client responsible for upgrading facilities on the NSW rail link. The siteworks are to be carried out between 8pm Friday 5th June and 8am Monday 8th June on the rail link. The result is that the client requires delivery of quarry materials up to 7.00pm on that Saturday.

The current approval for the extractive industry use contains conditions related to hours as follows:

- 5.1 Truck movements outside the site are permitted only between 6.00 am and 7.00 pm Monday to Friday and 6.00 am to 2.00 pm on Saturday.
- 5.2 The proposed use must not be carried out on Christmas Day, Good Friday, Anzac Day, after 2.00 pm on Saturdays, or on Sundays, unless a prior written approval of Council or a delegated officer has been obtained.

The request is to approve an extension to the hours of operation for Saturday 6th June from 2.00pm to 7.00pm. Karreman Resources has confirmed that all truck movements are intended to be completed and returned to the quarry by 7.00pm on Saturday.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to preserve a balance with urban, rural, bushland, village, coastal and island character of the Redlands by managing growth.

FINANCIAL IMPLICATIONS

No financial implications for Council have been identified.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Karreman Quarries has been consulted.

OPTIONS

PREFERRED

That Council approves a temporary extension of the operating hours and for truck movements outside the site from 2.00pm to 7.00pm on the 6th June 2009 only.

ALTERNATIVE

That Council does not approve an extension of operating hours.

OFFICER'S RECOMMENDATION

That Council resolve to approve a temporary extension of the operating hours and for truck movements outside the site for Karreman Resources P/L at 616-632 West Mt Cotton Rd, Sheldon, from 2.00pm to 7.00pm on the 6th June 2009 only.

COUNCIL RESOLUTION

Moved by: Cr Williams

Seconded by: Cr Ogilvie

That Council resolve as follows:

- 1. To approve a temporary extension of the operating hours and for truck movements outside the site for Karreman Resources P/L at 616-632 West Mt Cotton Rd, Sheldon, from 2.00pm to 7.00pm on the 6th June 2009 only;**

2. That any residents affected by the truck movements be notified by the applicant prior to 6 June 2009; and
3. That the contents of the letter be provided to the applicant by Council Officers.

CARRIED

A division was called for.

Crs Reimers, Murray, Elliott, Williams, Townsend, Henry, Ogilvie, Boglary and Hobson voted in the affirmative.

Cr Bowler voted in the negative.

Cr Burns was not present when this motion was put.

The motion was declared by the Mayor as **CARRIED**.

16 URGENT BUSINESS WITHOUT NOTICE

Nil.

Cr Williams left the meeting at 6.28pm.

17 CLOSED SESSION

MOTION TO CLOSE THE MEETING

Moved by: Cr Ogilvie
Seconded by: Cr Murray

That the meeting be closed to the public under Section 463(1) of the *Local Government Act 1993* to discuss the following item:

17.1.1 State of the Environment Report Card and Council Response 2009

The reason that is applicable in this instance is as follows:

“(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.”

CARRIED

MOTION TO REOPEN THE MEETING

Moved by: Cr Murray
Seconded by: Cr Townsend

That the meeting be again open to the public.

CARRIED

17.1 PLANNING AND POLICY

17.1.1 STATE OF THE ENVIRONMENT REPORT CARD AND COUNCIL RESPONSE 2009

Dataworks Filename: EM - State of the Environment
Responsible Officer Name: Gary Photinos
Manager Environmental Management
Author Name: Warren Mortlock/ Karina Spence
Senior Adviser/Adviser Environmental Protection

EXECUTIVE SUMMARY

State of the Environment reporting is a foundation objective of the Corporate Environment Policy. It is also recognised in the Organisational Development Plan. State of the Environment 2008 provided the science available for important indicators of the state of the City's environment, and the first benchmark against which the City's environmental performance can be measured. It discusses the current condition of our atmosphere, waterways, biodiversity, land, human settlements and

cultural heritage. The SOE Report Card now provides an independent review of this environmental performance, while the Council response describes the actions that Council is currently and proposes in future to undertake in response to the issues highlighted by the Report Card.

Approval is sought to publish and release the Report Card and similarly the draft Council Response for public comment. Approval is also sought to release the findings of these documents to the public through the development of a State of the Environment Summary Brochure. The recommendations of the Report Card are presented for Council's consideration.

PURPOSE

To seek Council endorsement for:

1. The State of the Environment Report Card and Council Response for public release and comment; and
2. The release of a State of the Environment Summary Brochure to the public during the Redlands 2030 consultation process.

BACKGROUND

- Corporate Environment Policy (POL-2644) commits Council to measure environmental performance under the State of the Environment Reporting Framework. It also commits to public reporting on the state of the environment in Redland City.
- The Organisational Development Plan recognises the SOE Reporting Framework and the role of the reporting framework in developing sound sustainability strategies and policy across the organisation.
- The SOE Framework consists of three documents: 1. SOE Report, 2. SOE Report Card and 3. SOE Council Response. In addition, a brochure is being produced for release to the public.
- State of the Environment (SOE) 2008 was published in April 2008, after three years of development work. The report presented a snapshot of 58 environmental indicators examining atmosphere, biodiversity, land, waterways, human settlements and cultural heritage. It provided available data against each indicator but does not comment on whether the state of each indicator is or what should be done about this.
- Halcrow Pacific were engaged in 2008 to firstly develop an independent reporting framework to ensure a consistent and objective measure of environmental performance, and secondly to use this framework to prepare the SOE Report Card. This independent review provides an "outside-looking-in" perspective on the City and Council's environmental performance.

ISSUES

STATE OF THE ENVIRONMENT FRAMEWORK

There are three documents in the SOE Reporting Framework:

- A SOE Report published every 4 years;
- A SOE Report Card published every 2 years, in which performance is rated against each of the 58 SOE indicators;
- A Council Response published in conjunction with the Report Card which outlines the Council's actions in response to the findings of the SOE Report Card.

In addition, a SOE Summary Brochure is proposed for release in June 2009, summarising the outcomes of the SOE Report Card and Management Response documents. This brochure will assist the Redlands 2030 consultation process.

STATE OF THE ENVIRONMENT REPORT CARD

The roles of the SOE Report Card are to:

- provide a public and published rating of the state of the environment in Redlands based on an independent assessment against defined criteria;
- guide Council to develop responses to achieve state of the environment (sustainability) targets and objectives;
- provide an outside-looking-in perspective of Council and the community's environmental activities and reporting mechanisms;
- provide a benchmark against neighbouring local Council's and South East Queensland.

The key findings of the independent review are:

- That Council is demonstrating significant leadership with SOE reporting and intent of the report to further drive and inform progress on sustainability.
- Atmosphere: responding to greenhouse gas emissions from the community is required
- Water: performance for this theme is highly variable with a range of indicator ratings and trends, and is rated as a priority for further action. Effective and full implementation of existing plans and strategies along with appropriate management responses will be essential to maintain and improve the state of Redland waterways.
- Biodiversity: it is recognised that Council has implemented major policies and actions to protection biodiversity, however, a lack of data and information on the effectiveness of planning and management responses is a critical area for Council to address to better report on performance and prioritise actions and responses. More information is also needed to better establish the nature, status and extent of at risk native plants and animals.
- Land: continued urban development has seen a decline in agricultural land use. Further data and information is required for some indicators, but it would appear that Council is effectively addressing land use indicators.

- Human Settlements: continued population growth and urban development makes this theme a priority. Key areas for progress include increasing residential density, increasing public transport use, reducing energy consumption and improving housing affordability.
- Cultural Heritage: Further heritage studies and appropriate identification, recording and management of heritage registers are a priority area for Council.

Ten recommendations are made by Halcrow Pacific within the Report Card regarding improvement of Council's SOE report and reporting framework. The Environmental Protection Unit proposes to consider these recommendations over the coming months, especially in the light of the findings of community engagement over the Redlands 2030 plan. Our intention would be to bring a report to Council later in 2009 regarding these recommendations and other proposed changes to the SOE reporting framework. The following recommendations are made by Halcrow Pacific:

1. Develop and integrate appropriate performance measures (objectives and targets) into all new plans and strategies, and also in existing plans and strategies when these are periodically reviewed, revised and updated;
2. Develop explicit targets and objectives for those indicators lacking performance measures, especially for indicators addressing effective planning and management responses;
3. Produce future State of the Environment reports at four year intervals to support strategic and corporate planning and efficient use of resources;
4. Consider adopting the driving forces, pressure, state, impact and response framework for future State of the Environment reports;
5. Consider renaming the report the Redland State of the City Report or Redland City Sustainability Report (or similar) to communicate the broad focus and content;
6. Consider use of a set of 12-15 Headline Indicators for broader community reporting while keeping the full set of indicators for technical and policy analysis;
7. Consider including additional indicators covering education, health and ecological footprint;
8. Consider addressing data deficiencies for various indicators by undertaking appropriate analyses and investigations to both enable status and trend ratings and inform Council strategic planning;
9. Consider the range of comments made about the quality and adequacy of the 58 indicators, and in particular:
 - (a) Consider finalisation of the Redland Draft Local Growth Management Strategy (or similar);

- (b) Develop the opportunity to lead South East Queensland with low impact 'development' and resource efficient buildings and communities;
- (c) Continue development and implementation of various schemes and plans, including the Healthy Waterway Health Report Card, Heritage Plan 2010-11 and development of a housing strategy; and
- (d) Undertake annual or bi-annual Community Satisfaction surveys to provide valuable quantitative information on management responses.

10. Convene a series of seminars and produce short explanatory brochures to communicate the value and importance of State of the Environment reporting.

In addition to those changes recommended by Halcrow Pacific, the following amendments to the SOE reporting framework and documents are already proposed by Environmental Protection Unit for consideration by Council.

1. The 16 indicators in the SOE report that deal with 'effective planning and management' are to be dropped from future reporting. These indicators are problematic for listing in the science report (every 4 years is too infrequent) and are measures of action rather than descriptors of state or pressures. It is also difficult for an external consultant to objectively rate these indicators at other than a superficial level. As the content of the 16 indicators is now included as the Council's response document, the tracking of Council actions remains included in the framework but with improved treatment. The full 58 indicators were included in the SOE Rating report to ensure consistency with the already published SOE Report 2008, but would be removed from future reports and appear only in the Council Response documents. These indicators are:

4	Effective planning and management of air quality
6	Effective planning and management of greenhouse gas emissions
11	Waterways covered by effective planning and management
12	Effective planning and management of stormwater
21	Listed plant species covered by effective planning and management
22	Pest plants covered by effective planning and management
25	Listed native animals covered by effective planning and management
26	Pest animals covered by effective planning and management
33	Effective planning and management of hazards
37	Management of population growth and urban development
42	Management of resource consumption
45	Management response to population trends
48	Management responses to economic development
54	Management to promote community strength and liveability
55	Recorded Indigenous cultural heritage sites
57	Recorded colonial and post-colonial cultural heritage sites

2. The SOE reports are to be provided to the public online at a web page that allows interrogation of the material by indicator and year, providing user driven report

functions. There would be no more paper copies of SOE Reports produced. Public summaries of the reporting would be prepared in paper versions every two years.

STATE OF THE ENVIRONMENT COUNCIL RESPONSE

The Council Response document highlights:

- Actions begun since the release of the SOE 2008 report (basically those in the 2008/9 financial year);
- Actions already proposed for next financial year; and
- Actions that are Council priorities for the future.

Internal consultation with Officers across Council provided the material to develop the draft Council response document. Council review and comment on the proposed content of the draft is sought. Council endorsement to publish the document as a draft for public comment is also sought.

While there are many programs in Council that respond to the issues identified within the SOE Report Card, not all areas issues are represented in the response. The SOE Council Response is not intended to address each of the 58 environmental indicators, but does focus on the priority policy and management challenges for Council.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the enhancement of biodiversity including koala habitat, bushland, greenspace, waterways, catchments, air and coastal ecosystems in recognition of our unique location on Moreton Bay.

FINANCIAL IMPLICATIONS

A budget of \$5,000 has been allocated for the publication of the State of the Environment Summary Brochure.

The Council Response commits Council to future management and actions in priority areas identified in the SOE documents. However, those not already budgeted are subject to budget approval.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme. In a broad sense, Council responses may have future implications for planning within the City; however specific amendments to the planning scheme are not envisaged at this point.

CONSULTATION

Internal consultation has been undertaken with Environmental Management, Land Use Planning, Community and Social Planning, Economic Development and the Infrastructure Planning Groups during preparation of the SOE Report Card and its framework and the Management Response document. Each group has contributed to the management responses presented.

Marketing and Communications have been consulted regarding the public release of information.

OPTIONS

PREFERRED

That Council resolve as follows:

1. To endorse the State of the Environment Report Card as presented, for public information release;
2. To endorse the draft Council Response for public release as presented as a draft for community comment;
3. To endorse the preparation and release of a State of Environment Summary Brochure, for release in conjunction with the Redlands 2030 consultation process; and
4. That these attachments remain confidential pending commencement of public notification.

ALTERNATIVE

That Council provides further direction on the State of the Environment Report Card and Council Response documents necessary to achieve the above resolutions.

OFFICER'S/COMMITTEE RECOMMENDATION

That Council resolve as follows:

1. To endorse the State of the Environment Report Card, as presented, for public information release;
2. To endorse the draft Council Response for public release, as presented, as a draft for community comment;
3. To endorse the preparation and release of a State of the Environment Summary Brochure, for release in conjunction with the Redlands 2030 consultation process; and
4. That these attachments remain confidential pending commencement of public notification.

COUNCIL RESOLUTION

Moved by: Cr Henry
Seconded by: Cr Boglary

That Council resolve as follows:

- 1. To endorse the State of the Environment Report Card, as presented, for public information release;**
- 2. To endorse the draft Council Response for public release, as amended, as a draft for community comment;**
- 3. To endorse the preparation and release of a State of the Environment Summary Brochure, for release in conjunction with the Redlands 2030 consultation process; and**
- 4. That these attachments remain confidential pending commencement of public notification.**

CARRIED

A division was called for.

Crs Reimers, Murray, Elliott, Bowler, Townsend, Henry, Ogilvie, Boglary and Hobson voted in the affirmative.

Crs Burns and Williams were not present when this motion was put.

The motion was declared by the Mayor as **CARRIED**.

18 MEETING CLOSURE

There being no further business, the Mayor declared the meeting closed at 6.29pm.

Signature of Chairperson: _____

Confirmation date: _____