



Redland
CITY COUNCIL

MINUTES

GENERAL MEETING

Wednesday 28 October 2009

**Council Chambers
1st floor Administration Building
Bloomfield Street Cleveland. Qld 4163**



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1 DECLARATION OF OPENING

The Mayor declared the meeting open at 4.00pm and acknowledged the Quandamooka people, who are the traditional custodians of the land on which Council meets. The Mayor also paid Council's respect to their elders, past and present, and extended that respect to any indigenous Australians present.

2 DEVOTIONAL SEGMENT

Pastor Neale Collier from the Redlands Ministers' Fellowship led Council in a brief devotional segment.

3 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

MEMBERS PRESENT:

| | |
|-----------------|--|
| Cr M Hobson PSM | Mayor |
| Cr T Bowler | Deputy Mayor and Councillor Division 6 |
| Cr W Boglary | Councillor Division 1 |
| Cr C Ogilvie | Councillor Division 2 |
| Cr D Henry | Councillor Division 3 |
| Cr J Burns | Councillor Division 4 |
| Cr B Townsend | Councillor Division 5 |
| Cr M Elliott | Councillor Division 7 |
| Cr K Reimers | Councillor Division 8 |
| Cr K Williams | Councillor Division 9 |
| Cr H Murray | Councillor Division 10 |

EXECUTIVE LEADERSHIP GROUP:

| | |
|--------------------|--|
| Mr G Stevenson PSM | Chief Executive Officer |
| Mr G Soutar | General Manager Redland Water |
| Mr M Drydale | General Manager Corporate Services |
| Mr N Clarke | General Manager Governance |
| Mrs T Averay | General Manager Regulatory Services |
| Mr M Hyde | General Manager Customer Services |
| Mr G Photinos | Acting General Manager Planning and Policy |

MINUTES:

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|------------|--|
| Mrs T Dunn | Team Leader - Corporate Meetings & Registers |
|------------|--|

4 RECEIPT AND CONFIRMATION OF MINUTES

Moved by: Cr Williams
Seconded by: Cr Townsend

That the minutes of the General Meeting held on 30 September 2009 be confirmed.

CARRIED

5 MATTERS OUTSTANDING FROM PREVIOUS GENERAL MEETING MINUTES

5.1 REPORT FROM CHIEF EXECUTIVE OFFICER

The Chief Executive Officer presented the following items for noting:

5.1.1 REQUEST FOR REPORT – RESEARCH ON THE IMPACT OF TRAIL BIKES ON THE REDLANDS

At the General Meeting of 30 July 2008, Council resolved that research on the current impacts of trail bikes on the Redlands natural areas be undertaken.

A report addressing this matter will be presented to the Planning & Policy Committee meeting scheduled for 4 November 2009.

5.1.2 REGIONAL SPORTING FACILITY

At the General Meeting of 24 June 2009 Council resolved that officers prepare a report investigating acquisition of land for Regional Sporting Facility in the major development area south of Boundary Road.

A report addressing this matter is proposed to be presented to a future Planning & Policy Committee meeting in February 2010.

5.1.3 PETITION (DIVISION 6) – REQUEST FOR BIKE TRACK BETWEEN MOUNT COTTON VILLAGE AND MOUNT COTTON STATE SCHOOL

At the General Meeting of 29 July 2009 Council resolved that the petition requesting that a bike track be built between Mount Cotton Village and Mount Cotton State School be received and referred to the appropriate area of Council for consideration and a report back to Council.

A report addressing this matter will be presented to a Planning & Policy Committee meeting in December 2009.

5.1.4 CARE OF INJURED WILDLIFE

At the General Meeting of 26 August 2009 Council resolved that officers prepare a report that looks at the responsibilities and action in the Redlands that improve the quality and timeliness of care of injured wildlife.

A report addressing this matter will be presented to the Planning & Policy Committee meeting scheduled for 18 November 2009.

5.1.5 SOLAR LIGHTING – EDDIE SANTAGIULIANA WALKWAY

At the General Meeting of 26 August 2009 Council resolved that officers prepare a report on the feasibility and financial implications of providing solar lighting on, and upgrading of the Eddie Santagiuliana Walkway between the Cleveland CBD and Wharf Street and that this report be brought to Council for review and consideration for inclusion in the capital works program.

A report addressing this matter will be presented to a Planning & Policy Committee meeting in November 2009.

5.1.6 CLEVELAND POINT RESERVE MASTER PLAN

At the General Meeting of 26 August 2009 Council resolved that officers seek community consultation on alternative Cleveland Point Reserve master plan layouts, subject to the Federal Government funding not being affected on any subsequent changes to the master plan and that the results of the consultation be submitted to a Planning & Policy Committee Meeting.

A report addressing this matter will be presented to the Planning & Policy Committee meeting scheduled for 2 December 2009.

5.1.7 PETITION (DIVISION 5) – REQUEST TO EXTEND WALKWAY, WATERFRONT EASEMENT REDLAND BAY

At the General Meeting of 30 September 2009 Council resolved that the petition requesting that Council extend the walkway further down Waterfront Easement be received and referred to the appropriate area of Council for consideration and a report back to Council at the earliest convenience.

A report addressing this matter is proposed to be presented to a Planning & Policy Committee meeting in February 2010.

5.1.8 PETITION – OBJECTING TO THE TRIAL CLOSURE OF SOUTH STREET, CLEVELAND

At the General Meeting of 29 October 2008, Council resolved that the petition (containing 298 signatures) from business operators and stakeholders from South Street and Enterprise Street, objecting to the trial closure of South Street, be received, referred to the Planning and Policy Department and considered when a further report is prepared and presented to Council in this matter.

A report addressing this matter will be presented to the Planning and Policy Committee meeting scheduled for 18 November 2009.

6 PUBLIC PARTICIPATION

MOTION TO ADJOURN MEETING

Moved by: Cr Henry
Seconded by: Cr Boglary

That Council adjourns the meeting for a 30-minute public participation segment.

CARRIED

The following speakers addressed Council:

1. Mr L Hackett, Macleay Island, regarding petition to be presented to today's meeting regarding car parking at Weinam Creek;
2. Mrs L Taylor, Macleay Island, on behalf of Macleay Island Community Church members, regarding car parking at Weinam Creek ferry terminal;
3. Mrs C Larkman, Russell Island, regarding car parking at Weinam Creek ferry terminal;
4. Mr F Bradley, Russell Island, regarding matters relating to the Southern Moreton Bay Islands;
5. Mr R Harris, Macleay Island, regarding car parking at Weinam Creek ferry terminal;
6. Mr M Luton, Russell Island, regarding public transport issues relating to the Southern Moreton Bay Islands;
7. Ms C Molloy, Lamb Island, regarding council meeting times and venues;
8. Mr D Baxter, Alexandra Hills, regarding the item on today's agenda relating to KRA71 Mt Cotton;
9. Mr D Keogh, Cornubia, regarding the item on today's agenda relating to KRA71 Mt Cotton.

MOTION TO RESUME MEETING

Moved by: Cr Henry
Seconded by: Cr Ogilvie

That the meeting proceedings resume.

CARRIED

7 PETITIONS

Permission was granted for Cr Townsend to present the following petition.

7.1 PETITION (DIVISION 5) PARKING AT WEINAM CREEK, REDLAND BAY**COUNCIL RESOLUTION**

Moved by: Cr Townsend
Seconded by: Cr Henry

That Council resolve, for the purpose of dealing with this petition, to suspend its standing orders requirements as per section 9(3)(a) and (b) and further resolve to:

- 1. Acknowledge the petition and the seriousness of the issues raised; and**
- 2. Act responsibly and fairly in dealing with the adopted Redland Bay Centre and Foreshore Master Plan as Council, and the community, move forward; and**
- 3. Consider the petitioners' views as part of the Integrated Local Transport Plan and other work yet to be undertaken; and**
- 4. Recognise that concerns regarding adequate parking for all users of the facility will be incorporated as part of an ongoing review of these plans and their outcomes;**
- 5. Request that the Principal Petitioners be advised in writing accordingly.**

Cr Williams moved the following amendment, to become resolution No 5, with existing resolution 5 to be renumbered to become No 6; seconded by Cr Burns:

5. That any proposed capital work at Weinam Creek car park be deferred until these concerns have been addressed.

After some debate on the amendment, Cr Murray moved that the motion be put.

The motion to put the motion was put to the vote and CARRIED.

The Mayor put the amendment motion. On being put to the vote, the motion was LOST.

A division was called for.

Crs Burns, Reimers and Williams voted in the affirmative.

Crs Murray, Elliott, Bowler, Townsend, Henry, Ogilvie, Boglary and Hobson voted in the negative.

The amendment motion was declared by the Mayor as LOST.

Cr Murray moved that the motion be put.

The Mayor put the motion to put the motion and on being put to the vote was CARRIED.

A division was called for.

Crs Murray, Elliott, Bowler, Henry, Ogilvie and Boglary voted in the affirmative.

Crs Burns, Reimers, Williams, Townsend and Hobson voted in the negative.

The motion to put the motion was CARRIED.

The Mayor put Cr Townsend's motion. On being put to the vote the motion was CARRIED.

A division was called for.

Crs Reimers, Murray, Elliott, Bowler, Williams, Townsend, Henry, Ogilvie, Boglary and Hobson voted in the affirmative.

Cr Burns voted in the negative.

The Mayor declared the motion as CARRIED.

8 MOTION TO ALTER THE ORDER OF BUSINESS

Moved by: Cr Bowler
Seconded by: Cr Boglary

That item 16.1, Notice of Business – Proposed Amendment to Redlands Planning Scheme – Extractive Resource Overlay Map – be brought forward and discussed as the first item of business.

CARRIED

9 DECLARATION OF INTEREST ON ANY ITEMS OF BUSINESS

The Mayor reminded Councillors of their obligations in accordance with the *Local Government Act 1993*, sections 244 and 246A.

Cr Townsend declared a conflict of interest in item 14.3.2 – refer item for recording of declaration.

10 NOTICE OF BUSINESS**10.1 PROPOSED AMENDMENT TO REDLANDS PLANNING SCHEME -
EXTRACTIVE RESOURCE OVERLAY MAP (CR BOWLER – DIVISION 6)**

Datworks Filename: GOV Notice of Business
LUP Planning

Attachments: Letter from Minister for Climate Change &
Sustainability and RPS Map

BACKGROUND

Cr Bowler gave notice on 6 October 2009 to present this item, with the following background information:

1. Council resolved on 20 November 2007 to refuse an application from the Barro Group to extend, with a new quarry (KRA 71), the Barro Quarry and Operations on Mt Cotton Road, Mt Cotton and provided justification for this refusal;
2. The matter was the subject to an appeal to the Planning and Environment Court with preliminary points being heard that the application to extend the quarry was not properly made;
3. The Planning & Environment Court subsequently decided that the application was not properly made and Council is still awaiting the handing down of judgment by the Court of Appeal (Supreme Court) on the preliminary points challenge by the Barro Group;
4. The Mt Cotton community is deeply concerned over the continuing issue relating to the possible approval of the Barro Group's application for a new quarry operation at Mt Cotton and have been making representation to state and local elected members;
5. The attached letter from the office of the Minister for Sustainability and Climate Change outlines that Council can amended or remove a key resource area (KRA) in its planning scheme with the agreement of the Department of Employment, Economic Development and Innovation (DEEDI) and with the approval by the Minister for Infrastructure and Planning;
6. In the Redlands Planning Scheme preparation, the State advised Council that the identification of the area eventually covered by KRA71 under State Planning Policy 02/07 was a matter of State interest. The zoning - Rural Non-urban (RNU) and overlays reflected their requirements/direction on this interest and recognition as an identified State or regionally significant resource;
7. Council can commence action to amend the Scheme under the Sustainability Planning Act. This requires, as an initial step that the amendment be referred to the Minister for Infrastructure and Planning to consider whether or not state

interests would be adversely affected. Clearly the Minister would also refer the matter to DEEDI for comment and response in providing a whole of State government position;

8. The big emerging issue here is that the new State Planning Policy for koala conservation re-evaluates the habitat koala conservation values to an effect that it overturns the resource management position arrived at in 2005-2007 in the SPP2/07's preparation;
9. The need for this proposed new quarry, key resource area, has not been adequately addressed and does not justify the impacts on the social and environmental issues. It has been identified in Department of Natural Resources reports that hard rock is accessible in significant amounts within 60 km of Brisbane CBD, has less environmental impacts as land is cleared and within goods train connection.

COUNCIL RESOLUTION

Moved by: Cr Bowler
Seconded by: Cr Boglary

That Council resolve to:

1. **To amend the Extractive Resource Overlay Map, Sheet 1 of 2 Mainland, of the Redlands Planning Scheme:**
 - a) **by removing the area shown as a new quarry [key regional resource (KRA 71)] and amend the buffer accordingly from the Barro Quarry Mt Cotton Road Mt Cotton described by the following lots:**
 - i) **lot 238 on SP218968;**
 - ii) **lot 162 on S31962;**
 - iii) **lot 370 on S311071;**
 - b) **the extent of the amendment should only reflect the retention of the existing quarry (extractive resource). The key regional resource buffer should also be amended to reflect this position;**
2. **Request the State Government to remove KRA 71 through a formal review process for the State Planning Policy 02/07 under the provisions of the Sustainable Planning Act 2009.**

CARRIED

11 PLANNING & POLICY COMMITTEE 07/10/09 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Murray
Seconded by: Cr Reimers

That the Planning & Policy Committee Report of 7 October 2009 be received.

CARRIED

11.1 REPORTS FROM GOVERNANCE

11.1.1 SPONSORSHIP POLICY (OUTGOING/INCOMING) - POL-3084

Dataworks Filename: CR Sponsorship – Incoming
CR Sponsorship - Outgoing

Attachment: [POL-3084 – Corporate Sponsorship Amended](#)
[GL-3084-001 – Corporate Sponsorship \(Outgoing\)](#)
[GL-3084-002 – Corporate Sponsorship \(Incoming\)](#)

Responsible Officer Name: Nick Clarke
General Manager Governance

Author Name: Kathy Petrik
Manager Marketing & Communications

EXECUTIVE SUMMARY

Redland City Council has provided “outgoing” sponsorship funding or in kind support to local individuals and organisations for many years, primarily through the Mayor’s office and the Economic Development Group.

From time to time Council also seeks “incoming” financial or in kind sponsorship from organisations to enhance, extend or offset costs associated with Council events, projects or activities.

Sponsorship is defined as a business transaction in which a sponsor provides a financial contribution or value in kind to support an event, project, service or activity. In return there is a negotiated commercial benefit. It involves an exchange that has a measurable value to each party in commercial, communication or philanthropic terms. This may include branding exposure in signage, advertising, promotional material and provision of display space.

It differs from traditional grants funding, where money or goods are provided to recipients through formally recognised programs for specified purposes, but with no expectations of commercial return.

Sponsorship is part of Council’s commitment to supporting a strong and involved community, promoting local economic opportunities and effective governance.

The proposed sponsorship policy has been prepared to ensure consistency, equity and value in sponsorship undertakings. Two supporting guidelines explain the process to be used for outgoing and incoming sponsorships.

Assessment of outgoing sponsorship is based on alignment with Council's corporate goals and priorities, value for money, track record of applicants, level of support from other organisations and benefits to the local community.

Attraction of incoming sponsorship will be based on matching appropriate Council events, projects or services with organisations whose products and services are consistent with the role of a local government and where no potential conflict of interest could exist.

Incoming sponsorships will not involve explicit endorsement of the sponsor or the sponsor's products or services.

A communications plan and supporting materials will support the rollout of the introduction to sponsorship to ensure that all stakeholders are fully aware of the changes.

PURPOSE

The purpose is to obtain Council's approval for the sponsorship policy and supporting guidelines, for implementation on 1 January 2010.

BACKGROUND

Redland City Council has provided "outgoing" sponsorship funding or in kind support to local individuals and organisations for many years, primarily through the Mayor's office and the Economic Development Group.

From time to time Council also seeks "incoming" financial or in kind sponsorship from organisations to enhance, extend or offset costs associated with Council events, projects or activities.

ISSUES

Outgoing sponsorship

Council currently sponsors a variety of community events and activities every year. Some are recurring sponsorship, others are single requests. Sponsorship amounts ranges from small amounts to \$35,000. All outgoing sponsorships above \$5,000 are approved by Council.

Under the proposed policy, Council's outgoing sponsorship program will be administered by the Marketing and Communications Group. This Group will be responsible for budgeting, promotion, coordination of assessments, obtaining Council approval where necessary, liaison with applicants, payments, effective management of agreements and acquittal of sponsorship.

Sponsorship under \$5,000 will be assessed against criteria and determined by an internal assessment committee made up of representatives from Marketing and Communications, Economic Development, Customer and Community Services, Community and Social Planning and Environmental Management groups.

Sponsorship over \$5,000 will continue to be presented to Council for approval.

Incoming sponsorship

Many areas of Council currently negotiate incoming financial or in kind sponsorship for events or activities for which they are responsible. These include Marketing and Communications, Economic Development and IndigiScapes.

The proposed policy and guidelines ensure that standardised methods are used throughout Council and that there is a central register of incoming sponsorship.

The guidelines require preparation of a written sponsorship proposal and agreement as well as a final report on the outcome of the sponsorship.

Marketing and Communications will maintain a central database of sponsorship agreements and final reports provided by the negotiating officer.

Incoming sponsorships over \$5,000 will be approved by Council. Councillors will regularly be advised of sponsorship agreements negotiated by staff below that amount.

RELATIONSHIP TO CORPORATE PLAN

This policy supports the corporate plan's strategic priorities of community health and wellbeing, natural environment, economic prosperity and governance.

FINANCIAL IMPLICATIONS

Total outgoing sponsorship budget for 2009-10 amounts to \$143,500. The remaining budget balances will be transferred to the Marketing and Communications Group if the proposed policy is adopted for the administration of the program from 1 January 2010.

CONSULTATION

Internal consultation has taken place with the Customer and Community Service Grants office, Environmental Management, Community and Social Planning, Economic Development, the Mayor, Senior Management Group and General Manager Governance.

OPTIONS

PREFERRED

That Council resolve as follows:

1. To adopt POL-3084 - Corporate Sponsorship (Outgoing/ Incoming), as attached; and
2. To note the supporting Guidelines, GL-3084-001 – Corporate Sponsorship (Outgoing) and GL-3084-002 – Corporate Sponsorship (Incoming), as attached

effective from 1 January 2010.

ALTERNATIVE

No alternative is suggested.

OFFICER'S RECOMMENDATION

That Council resolve as follows:

1. To adopt POL-3084 - Corporate Sponsorship (Outgoing/ Incoming), as attached; and
2. To note the supporting Guidelines, GL-3084-001 – Corporate Sponsorship (Outgoing) and GL-3084-002 – Corporate Sponsorship (Incoming), as attached

effective from 1 January 2010.

COMMITTEE RECOMMENDATION

That Council resolve:

1. To adopt the attached Corporate Sponsorship Policy (Outgoing/Incoming) (POL-3084) with the following amendments:
 - a. to include provisions for acquittal, reporting and evaluation of sponsorship,
 - b. to review limitation for recurring sponsorship effective from 1 January 2010; and
2. To note the amended supporting Guideline, Corporate Sponsorship (Outgoing) (GL-3084-001) and Corporate Sponsorship (Incoming) Guideline (GL-3084-002), as attached,

effective from 1 January 2010.

AMENDED ATTACHMENTS

The attached Sponsorship Policy and Guideline, GL-3084-001, were amended in accordance with the Committee Recommendation and presented for consideration to the General Meeting.

COUNCIL RESOLUTION

Moved by: Cr Murray
Seconded by: Cr Bowler

That Council resolve, effective from 1 January 2010:

- 1. To adopt the amended Corporate Sponsorship Policy (Outgoing/Incoming) (POL-3084) as attached, with a further amendment to the Policy Statement: That Policy Statement No 3 be deleted, and replaced with:**
 - 3. Council's preference is to receive and decide applications annually, but will receive and consider applications throughout the year.**
- 2. To note the amended and attached supporting Guideline, Corporate Sponsorship (Outgoing) (GL-3084-001), and Corporate Sponsorship (Incoming) Guideline (GL-3084-002), as attached.**

CARRIED

11.1.2 INTEGRITY AND ACCOUNTABILITY REVIEW IN QUEENSLAND - LATE SUBMISSION

Dataworks Filename: GOV - State Government Submissions
Attachment: [Integrity & Accountability in Queensland – Discussion Paper](#)
Responsible Officer Name: Nick Clarke
General Manager Governance
Author Name: Luke Wallace
Manager Corporate Planning, Performance and Risk

EXECUTIVE SUMMARY

At Council's Meeting of 30 September 2009, it was resolved that a late submission be made on the Integrity and Accountability in Queensland Green Paper.

PURPOSE

The purpose of this report is to officially record Council's submission to the State Government on the Integrity and Accountability in Queensland Review.

BACKGROUND

Integrity and accountability are key pillars of democracy in Queensland. To ensure public confidence, it is essential that these elements are evident in all actions of government at all levels.

In accordance with the significant importance Council places upon integrity and accountability in its own systems and processes, it is appropriate that a submission be lodged to the State Government on this matter highlighting critical areas from Council's perspective.

ISSUES

- At Council's General Meeting of 30 September 2009, it was resolved that a late submission on the Integrity and Accountability in Queensland Green Paper should be made.
- Council's submission (see Attachment) was based on the implementation of the recommendations from the Crime and Misconduct Commission's Inquiry into "Independence, influence and integrity in local government" with respect to the 2004 local government elections.
- Further independent submissions were made by four individual Councillors for inclusion in Council's final submission.
- The submission was sent to the State Government on 2 October 2009.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide effective organisational leadership through strategic planning and accountable and ethical standards of practice.

FINANCIAL IMPLICATIONS

There are no direct financial implications relating to this report.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation on this matter was undertaken with the CEO and the General Manager Governance.

OPTIONS**PREFERRED**

That Council resolve to confirm the contents of the late submission to the State Government on the Integrity and Accountability Review in Queensland

ALTERNATIVE

That Council does not endorse the late submission to the State Government on the Integrity and Accountability Review in Queensland.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Murray

Seconded by: Cr Elliott

That Council resolve to confirm the contents of the late submission to the State Government on the Integrity and Accountability Review in Queensland.

CARRIED

11.2 REPORTS FROM PLANNING AND POLICY

11.2.1 BUSINESS IMPROVEMENT DISTRICT – SPECIAL LEVY

Dataworks Filename: ED Business Sector Development - Capalaba Business District

Responsible Officer Name: Alan Burgess
Manager Economic Development

Author Name: Alan Burgess
Manager Economic Development

EXECUTIVE SUMMARY

At the General Meeting of Council on 29 October 2008 Council resolved that a report be prepared on the formation of a BID (Business Improvement District).

A Business Improvement District (BID) is a partnership between local government and the local business community to develop projects and services which will benefit the trading environment within a clearly defined boundary. There are approximately 173 BIDs in Australia; many are formed through a desire to make their area clean safe and smart.

Defining factors in the success of BIDs are their funding support and clear vision for their activities. Once fully established BIDs operate with budgets ranging from \$50,000 to several million. Funds are usually raised from a special Council levy, which would be based around the Unimproved Capital Value (UCV) of the land. This can be done either through a straight proportional value across all businesses or by developing differential rating zones.

Fundamental to the establishment of any BID is the requirement to impose a special levy to generate the required funding.

Council is currently working on a 10 year Financial Management Strategy. This Financial Strategy sets out Council's strategic approach to the management of its finances and presents indicative expenditure budgets and projected revenue levels for the medium to long term covering a 10-year period. The Financial Strategy is a high level document and it will be seeking views from Council whether or not it supports in principle the greater use of special rates and levies to be applied, in individual circumstances, where appropriate. The BID is an example of the application of a special levy and a final decision on the proposed BID levy would be made following adoption of the Financial Strategy, prior to budget setting.

It is therefore recommended the concept of special Council levies for things like business improvement districts be included as part of financial strategy, prior to consideration of any specific BID's.

PURPOSE

The purpose of this report is to seek Council endorsement to consider the concept of a Council levy for Business Improvement Districts as part of the 10 year financial management strategy.

BACKGROUND

Business Improvement Districts (BIDs) are areas where local businesses have established a local association and work together, with support from Council, to improve the area and attract new business and customers.

BIDs traditionally are a public private partnership in which landowners in a defined area pay additional tax or special levy rate in order to fund improvements to the district's public realm and their trading environment.

BIDs typically provide services such as street and footpath maintenance, public safety officers, park and open space maintenance, marketing, capital improvements, and various development projects. The services provided by BIDs are a supplement to the services already provided by Council but ideally work within Council's overall planning for the area.

Under a Council BIDs policy, local business associations or Chamber of Commerce, would receive additional funding, generated through a targeted levy, for programmes and activities in their area, such as:

- Improving security measures;
- Graffiti control;
- Beautification projects;
- Events and tourism initiatives;
- Marketing and promotional activity;
- Maintenance;
- Business recruiting;
- Signage;
- Seeking additional grants and funds from other levels of Government;
- Coordination of precinct (e.g. appointing someone to coordinate all activities);
- Retail improvements.

BIDs across the world are incredibly diverse. Some examples are:

- The city of New York has numerous BIDs with a range of operating budgets between \$53,000 to over \$11 million.

- In New South Wales, the Penrith BID is looking at growing employment. They have noted a study of 404 bids in the US that looked at different funding mechanisms and mainly undertake promotional activities.
- Lake Macquarie Council had seven centres with business improvement programs and focus is on who should be doing what, and the specific needs of each of the centres. They believe that studies indicate that one model does not fit all.
- In the US, the Seattle BID has a residential component and raises funds through property owners to a different ratio, as they too are beneficiaries of the funds. They ensure that a representative resident sits on their board.
- Yatala has as an enterprise area which supports to local businesses with such activities and a bus transport services for workers, and a registry for unemployed or part-time workers available at short notice to local businesses.

ISSUES

ESTABLISHING A BUSINESS IMPROVEMENT DISTRICT

Studies indicate there are about 173 BIDs in Australia. Many of these were formed through the desire to make their area clean safe and smart. The key to the success of these groups is the ability to have a call to action or a common vision which identifies the need to and engages in their business community.

Another defining factor is having sufficient funds to be able to achieve significant and achievable outcomes. Therefore, establishing funding priorities that demonstrate value for money is the first step to ensuring the success of the BID. To do this, BIDs require a business plan which demonstrates engagement with members and outlines those priorities for council endorsement.

There should be no limit or restriction on the activities the BID can propose to undertake, other than to avoid duplication of services already provided by Council through general rates. However, the strategic business plan will be an important document for convincing business to support the proposed BID.

ACCOUNTABILITY AND FUNDING

There are many and varied structures currently used to support and deliver BIDs. Some have only council funding, some have both public and private funding: for example a special levy, plus sponsorship, plus membership. In accounting for these funds some organisations, break their spending into public versus private expenditure.

One of the requirements of the business planning process is a detailed budget which translates the BIDs objectives into financial requirements. These requirements in turn should be used to determine the overall level of the target rate.

RATING METHODS

There are several methods for establishing the rateable value for each property owner. The two main ones are:

- **Proportional Value Method** – Here targeted rates are calculated on the basis of the Unimproved Capital Value (UCV). For example if a District has 600 rateable properties, with an average rateable land value of around \$1,000,000. Through a business case it is considered a suitable funding base for the BID would require around \$600,000. A levy based on 0.001% (\$1000 for properties valued at \$1,000,000) of land value will achieve a revenue base of approximately \$600,000. In the proportional value method this rate is applied uniformly across all businesses in the designated area. This has a tendency to ignore the differences in value for money of the program to individual businesses.
- **Differential Rating Zones** – In a differential rating zones system there may be sub areas within the overall BID which are rated at different levels. This is done to ensure equity of 'value for money'. For example the BID district might be broken down into three distinct zones.
 - a) Zone A – Shopping centres, businesses in this area might be almost exclusively retail orientated, and will therefore potentially be the prime beneficiaries of any BIDs program.
 - b) Zone B – Shopping region, not in a shopping centre. Whilst again primarily retail related they are also speciality stores. Their value from the BID will be dependent on the activities of the BID, but could potentially be different from Zone A.
 - c) Zone C – This might include sub-areas which are not necessarily retail based. These areas could include some retail but also manufacturing and warehousing. This zone might be less advantaged by the BID and consequently their levy should be less.

Whilst the calculation of the levy would be based on the UCV, the actual percentage applied would be varied across the different zones.

Council's Financial Strategy is a high level document and it will be seeking views from Council whether or not it supports, in principle, the greater use of special rates and levies to be applied, in individual circumstances, where appropriate. The BID is an example of the application of a special levy and a final decision on any specific BID levy would be made following adoption of the Financial Strategy, prior to budget setting.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to enhance employment participation and the community's standard of living through encouraging economic development opportunities

FINANCIAL IMPLICATIONS

Including the concept of a special levy potentially for a BID, in the financial strategy has no financial implications.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Councillor Division 9 was consulted and the General Manager Corporate Services was consulted regarding the financial strategy.

OPTIONS

PREFERRED

That Council resolve to consider the concept of imposing a special business improvement district levy, in clearly defined areas, as part of its Financial Management Strategy.

ALTERNATIVE

Council resolve to consider the establishment of a business improvement district, funded by a special levy, as part of the 2010/11 budget process.

OFFICER'S RECOMMENDATION

That Council resolve to consider the concept of imposing a special business improvement district levy, in clearly defined areas, as part of its Financial Management Strategy.

COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Murray
Seconded by: Cr Elliott

Due to expressed interest from various business groups, that Council resolve to consider the concept of special business improvement districts, in clearly defined areas, as part of its Financial Management Strategy.

CARRIED

11.2.2 PETITION (DIV 9) - REQUEST FOR FOOTPATHS TO BROSNAN AND BARBER DRIVES, CAPALABA

Dataworks Filename: RTT Footpaths
Attachments: [Location Plan](#)
Responsible Officer Name: David Elliott
Manager Infrastructure Planning
Author Name: David Elliott
Manager Infrastructure Planning

EXECUTIVE SUMMARY

Council, at the General Meeting on 29 July 2009, received a petition from the residents of Division 9 requesting that footpaths be provided for Brosnan and Barber Drives in Capalaba and resolved that this be referred to the appropriate area of Council for consideration and a report back to Council.

This report addresses the petitioners' request and recommends that Council consider these works for inclusion in the ten (10) year capital works program.

PURPOSE

To respond to a petition received from Division 9 residents seeking the construction of concrete footpaths in Brosnan and Barber Drives, Capalaba.

BACKGROUND

At the General Meeting on 29 July 2009 Council resolved that the petition, which reads as follows, be received and referred to the appropriate area of Council for consideration and a report back to Council:

“Residents of Division 9 request that Council provide footpaths for Brosnan Drive and Barber Drive in Capalaba. Brosnan Drive has the only off leash dog park in Capalaba and there are 17 Courts and 2 Streets that access of these 2 Drives. Both Drives are also on a bus route so it is dangerous to walk on the road. Most other roads have a footpath to encourage locals to walk rather than take the car and we believe footpaths on these streets would be a great addition to our community.”

ISSUES**LOCAL RESIDENTIAL ACCESS ROADS**

Brosnan and Barber Drives are designated as local residential access roads in the road hierarchy. Brosnan Drive is a bus route and an important pedestrian link from Callaghan Way to Maridale Park (opposite McTaggart Street). Maridale Park houses community facilities such as dog off-leash area, half court tennis, shelters, etc.

A concrete footpath in Brosnan Drive was included in the Paths and Trails section of the ten (10) year capital program at the February 2009 Council workshop, staged over two (2) years 2009/10 and 2010/11.

Barber Drive, also a bus route servicing a reasonably sized residential catchment, borders in places onto a heavily vegetated linear park.

Brosnan Drive

Stages 1 and 2 have been designed, with Stage 1 between Callaghan Way and Barber Drive scheduled for construction in 2009/10. Stage 2 linking Barber Drive and Maridale Park is proposed in 2010/11 subject to the availability of funds.

Brosnan Drive is considered to have a higher priority than Barber Drive due to the presence of the Maridale Park attractor.

Barber Drive

Barber Drive links local collector Frost Street with Brosnan Drive, effectively acting as a minor local collector for the residential area bounded by Callaghan Way, Frost Street and Brosnan Drive.

Its relatively close proximity to Coolnwynpin Primary School and its function as a bus route would also increase its priority for the provision of a footpath.

Taking into consideration that:

- Council has yet to develop a city-wide priority list of new footpaths; and
- the extent of Paths and Trails program funding in the 10 year capital program,

it is recommended that the Barber Drive footpath be listed for consideration in the ten (10) year capital program for construction in 2011/12.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

| | | |
|---------|-----------------------|----------|
| 2009/10 | Stage 1 Brosnan Drive | \$38,000 |
| 2010/11 | Stage 2 Brosnan Drive | \$85,000 |
| 2011/12 | Barber Drive | \$78,000 |

PLANNING SCHEME IMPLICATIONS

The outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The Division 9 Councillor has been consulted and is supportive of the recommendations.

OPTIONS**PREFERRED**

That Council resolve as follows:

1. To note the scheduled construction of Stage 1 – Brosnan Drive, Capalaba (Callaghan Way to Barber Drive) in the 2009/10 Paths and Trails program;
2. To list Stage 2 – Brosnan Drive footpath for consideration in the ten (10) year capital program in year 2010/11;
3. To list Barber Drive, Capalaba footpath for consideration in the ten (10) year capital program in year 2011/12; and
4. To notify the principal petitioner of Council's decision in this matter and request that she inform all signatories to the petition.

ALTERNATIVE

That Council resolve to note the petitioners concerns and take no further action in this matter.

OFFICER'S/COMMITTEE RECOMMENDATION

That Council resolve as follows:

1. To note the scheduled construction of Stage 1 – Brosnan Drive, Capalaba (Callaghan Way to Barber Drive) in the 2009/10 Paths & Trails program;
2. To list Stage 2 – Brosnan Drive footpath for consideration in the ten (10) year capital program in year 2010/11;
3. To list Barber Drive, Capalaba footpath for consideration in the ten (10) year capital program in year 2011/12; and
4. To notify the principal petitioner of Council's decision in this matter and request that she inform all signatories to the petition.

COUNCIL RESOLUTION

Moved by: Cr Boglary
Seconded by: Cr Henry

That the Committee Recommendation be adopted with the following amendments:

1. Delete the words, “in year 2011/12” and “in year 2010/11” from recommendations 2 and 3; and
2. Add a further resolution:
“5. That as a matter of urgency, a city-wide priority list of new footpaths be developed”.

The motion was put as follows:

That Council resolve -

1. To note the scheduled construction of Stage 1 – Brosnan Drive, Capalaba (Callaghan Way to Barber Drive) in the 2009/10 Paths & Trails program;
2. To list Stage 2 – Brosnan Drive footpath for consideration in the ten (10) year capital works program;
3. To list Barber Drive, Capalaba footpath for consideration in the ten (10) year capital works program;
4. To notify the principal petitioner of Council’s decision in this matter and request that all signatories to the petition be informed of this decision; and
5. That, as a matter of urgency, a City-wide priority list of new footpaths be developed.

Cr Murray moved that the motion be put.

On being put to the vote, the motion to put the motion was CARRIED.

A division was called for.

Crs Murray, Bowler, Henry, Ogilvie and Boglary voted in the affirmative.

Crs Burns, Reimers, Elliott, Williams, Townsend and Hobson voted in the negative.

The Mayor declared the motion as LOST.

After further debate, the Mayor put Cr Boglary’s motion. On being put to the vote, the motion was **CARRIED**.

A division was called for.

Crs Reimers, Bowler, Townsend, Henry, Ogilvie, Boglary and Hobson voted in the affirmative.

Crs Murray, Elliott, Burns and Williams voted in the negative.

The motion was declared by the Mayor as **CARRIED**.

11.3 COMMITTEE GENERAL BUSINESS

Permission was granted for the following items of general business to be brought forward:

11.3.1 ENVIRONMENTAL LAND ACQUISITION STRATEGY

COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Murray
Seconded by: Cr Elliott

That Council review its existing environmental land acquisition strategy to identify lands on the mainland that are currently zoned CN1, that would be considered beneficial to be in public ownership.

CARRIED

11.3.2 BRIEFING – FEDERAL GOVERNMENT ELECTORAL REFORM PAPER

By request and with the permission of the Committee, the Manager Corporate Planning, Performance & Risk provided a briefing on this paper and advised that the deadline for submissions was 26 November 2009. The General Manager Governance recommended that Council considers its priorities regarding making submissions from time to time on various topics relating to local government. He further suggested Council avails itself of the opportunity to utilise organisations such as the LGAQ and ALGA to incorporate state-wide submissions, where appropriate, and in this matter. Committee noted that the General Manager will update Council in this matter in due course.

The briefing was noted.

11.3.3 HOME BASED BUSINESS USES

COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Murray
Seconded by: Cr Elliott

That Council undertake a review of the Home Based Business Uses within the Redlands Planning Scheme.

CARRIED

12 REDLAND WATER COMMITTEE 20/10/09 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Henry
Seconded by: Cr Bowler

That the Redland Water Committee Report of 20 October 2009 be received.

CARRIED

12.1 REPORTS FROM REDLAND WATER**12.1.1 REDLAND WATER BUSINESS UNIT REPORT - SEPTEMBER 2009**

Datworks Filename: WW Redland Water Committee
WS Redland Water Committee

Attachments: [Business Unit Report - September 2009](#)
[Appendix A – Wastewater treatment plants supplementary performance information](#)

Responsible Officer Name: Gary Soutar
General Manager, Redland Water

Author Name: Gary Soutar
General Manager, Redland Water

EXECUTIVE SUMMARY

The Redland Water (RW) business unit report is presented to Council for noting. The report provides the business unit's performance for the month of September 2009 and covers financial and non-financial indicators for water and wastewater.

It is expected that, most of the time the report findings will be "business as usual". Where exceptions occur, these will be highlighted.

The report provides a regular opportunity for Council to consider the RW's performance and to respond to any exceptional reporting.

Council is provided with the option to accept the report or, accept it and request additional information or a review of performance.

PURPOSE

To report on the ongoing performance of the business unit against key performance indicators (KPIs).

BACKGROUND

RW's performance plan identifies KPIs for which performance targets have been agreed with Council. Reporting is done each month through the RW committee.

ISSUES

The report is provided to Council as a means of monitoring the performance of RW for the activities of water and wastewater.

The first part of the report comprises a "snapshot" of the business unit's achievement in meeting KPIs (year-to-date) and financial report card.

The report then provides specific financial report and commentary, capital expenditure (graphically) and a detailed customer overview.

The main body of the report focuses on actual levels of achievement against the KPIs for the month. Where exceptions have occurred and targets not met, an explanation is given as well as action taken to improve performance.

The report closes with a summary of the major issues for each group during the month.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water and wastewater services to sustain our community.

Providing this report also supports Council's Governance strategic priority to provide a clear organisational direction supported by effective leadership and a framework of policies, plans and strategies that are responsive to the community's needs and which promote accountable and ethical standards of practice.

FINANCIAL IMPLICATIONS

There are no direct financial implications resulting from this report. Financial implications may result where Council requests a performance review or requests an increase in performance standards.

CONSULTATION

Consultation has occurred with:

- Manager Treatment Operations, RW;
- Manager Customer Service & Business Performance, RW; and
- Senior Advisor, Financial Management, RW.

OPTIONS**PREFERRED**

That Council resolve to accept the Redland Water business unit report for September 2009, as presented in the attachment.

ALTERNATIVE

That Council accepts the report and requests additional information or a review of performance.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Henry
Seconded by: Cr Elliott

That Council resolve to accept the Redland Water Business Unit Report for September 2009, as presented in the attachment.

CARRIED

12.2 TENDER FOR CONSIDERATION

COMMITTEE CLOSED SESSION

The committee meeting was closed to the public under section 463(1)(h) of the *Local Government Act 1993* to discuss ***Tender 1235-RWW - Redland Water Fire Flow Augmentation***.

After deliberation, the committee meeting was again opened to the public.

12.2.1 TENDER 1235-2009-RWW REDLAND WATER FIREFLOW AUGMENTATION

Datworks Filename: FM Tendering Supply Services
WS Planning – Reticulation Mains

Responsible Officer Name: Bradley Taylor
Manager Treatment Operations

Author Name: Matthew Ingerman
Planning Engineer

EXECUTIVE SUMMARY

Redland Water's (RW's) review of the water supply network's capacity to provide fire flows in accordance with Department of Environment & Resource Management (DERM) Planning Guidelines for Water Supply and Sewerage identified areas in the city that required augmentation. Augmentation options were developed and designed, and quotation documentation was developed with the objective of obtaining submissions from service providers who could demonstrate the capacity and capability to construct the augmentations.

In accordance with Section 484(1) of the *Local Government Act 1993*, Council invited tenders for the establishment of a contract to construct augmentations to the water supply network to improve fire flow provision.

This report summarises the evaluation process of tenders received. The tender received from Brisbane Cityworks is considered to be the most advantageous to Council and is being recommended under sections 481, 483, 484 and 490 of the *Local Government Act* relating to tendering, and the principles governing the making of contracts.

PURPOSE

To seek Council's approval to award the contract for the RW fire flow augmentation in accordance with all relevant regulations to Brisbane Cityworks, commencing 2 November 2009 for a period of 26 weeks.

BACKGROUND

As a result of recent projects undertaken by RW, namely the new water supply network model build, the pressure and leakage management program (PLMP) and subsequent model verification work completed, areas in the water supply network where the fire flow provision in accordance with the DERM Water Supply and Sewerage Planning Guidelines was not met were identified.

Funding was sought in the 2009/10 capital works program for the higher priority works with a package of work to be completed in the 2009/10 financial year developed.

The 2009/10 package of work has been broken down into work to be constructed by RW and work to be constructed by contractor/s. The work to be constructed by contract was further broken down into 2 packages. Within each of the 2 packages, there was a lump sum component and a provisional item component. The intention of the provisional item component is to allow flexibility for actual works to be constructed subject to available budget and contractor performance.

The sites that comprise the tendered work from the 2009/10 financial year program are:

- Olympus Drive;
- Redland Bay Road;
- Middle Street Ferry Terminal;
- School of Arts Road;
- Lawn Terrace;
- The Esplanade;
- Allenby Road and Balmoral Street;
- Willowie Crescent and Howlett Road;
- Balcombe Court;
- McDonald Road;
- Almara Street;
- Trochus Road;
- Degen Road.

The local community has an expectation that the work will be carried out in an environmentally responsible manner and that the amount of disturbance to the environment, both built and natural, will be kept to a minimum, specifically the retention of trees.

TENDER PROCESS

In accordance with Section 484(1) of the *Local Government Act 1993*, Council invited tenders for the establishment of a contract to construct augmentations to the water supply network to improve fire flow provision.

The aim of this contract is to seek a suitable provider to meet the requirements of the contract for construction, testing and commissioning of up to 300mm diameter sections of piped network within the RW supply network.

The tender was advertised in the public tender section of the following newspapers:

- Courier Mail on 15 August 2009;
- Bayside Bulletin on 18 August 2009; and
- Redland Times on 21 August 2009.

At 1.30pm on Tuesday 1 September 2009, a pre-tender meeting was attended by 10 representatives from 9 companies. An addendum was issued on 9 September 2009 to all companies who requested the tender documents detailing questions and answers raised at the pre-tender meeting and a copy of the presentation given at the meeting was also included.

Nineteen companies requested the tender documents.

Tenders closed in the tender box located at the Administration Building, corner of Bloomfield and Middle Streets, Cleveland, at 2.00pm on 15 September 2009.

At the close of tender, a total of 6 submissions were received from the following contractors:

- Allan Ward Drainage;
- Kembla Watertech Pty Ltd – bid for package 2 only;
- Brisbane Cityworks;
- Comdain Civil Constructions (QLD) Pty Ltd;
- Setlow Constructions Pty Ltd;
- Jemena Asset Management Pty Ltd.

Part offers were accepted as the project was broken down into 2 packages.

SUMMARY OF EVALUATIONS

The tender was developed in accordance with the following evaluation criteria and its allocated weightings, as summarised in the table below. All tenders received were assessed in line with the financial and non-financial weighted and non-weighted evaluation criteria as specified in the tender evaluation criteria table below:

| TENDER EVALUATION CRITERIA | | |
|-----------------------------------|---------------------------------------|-----------------------|
| Mandatory criteria | Reference to tender response schedule | Evaluation weightings |
| Form of tender | Tender response schedule – 1 | - |
| Statement of non-compliance | Tender response schedule – 2 | - |
| Insurance of the works | Tender response schedule – 3 | - |
| Licences/personnel qualifications | Tender response schedule – 12 | - |

| Other criteria | Reference to tender response schedule | Evaluation weightings |
|---|---------------------------------------|-----------------------|
| Lump sum price (including sensitivity for potential variations) | Tender response schedule – 4, 5, 6 | 40% |
| Viability | Tender response schedule – 7 | 10% |
| Experience and operational capabilities (including reference reports) | Tender response schedule – 10 | 25% |
| Environmental and quality plans | Tender response schedule – 14 | 15% |
| Safety management plan | Tender response schedule – 15, 16 | 10% |

The tender submissions were evaluated by a panel comprising the following staff and consultants:

- Planning Engineer Redland Water – Matthew Ingerman;
- Contracts Officer – Tracey Justice;
- ARUP (Technical consultant) – David Heape.

During the evaluation process, the panel sought clarification from all tenderers to obtain additional information to assist in evaluating the tenders.

The financial criteria represented 50% of the overall weighting and the non-financial criteria represented 50% of the overall weighting. The value-for-money index was determined by adding/combining the weighted financial score and the weighted non-financial score.

A number of spreadsheets were developed to evaluate tender responses in accordance with the weighted criteria. Each package was broken down into the individual sites and scored in accordance with the information requested in tender response schedules 4 and 5 supplied with the tender documentation. A sensitivity analysis was also conducted using the schedule of rate items as requested in tender response schedule 6. The schedule of rate items were requested to cover possible additional works required as part of the contract due to either an increase in the scope of works and/or latent conditions.

Tenderers were requested to submit their financial information to assess their financial viability in undertaking this work. One tenderer advised they would only provide this information if they were successful in being awarded the contract therefore received a score of 0. A financial viability assessment of the other tenderers was undertaken based on information submitted.

The non-financial criteria were assessed on a sliding scale (from 0% to the maximum available % for that criterion, e.g. 15%.

- 0% – Unsatisfactory – did not meet criteria;
- 5% – Marginal – meets only part of the criteria;

- 10% – Satisfactory – meets criteria;
- 15% – Exceptional – exceeds criteria.

Intermediate percentage scores (e.g. 12% - better than satisfactory but not quite exceptional) were used where it was considered appropriate.

The assessment of the experience and operational capability criteria took into account the tenderers' experience in water reticulation pipe laying (including ability to complete the works without subcontracting the pipe-laying), and their pipe-layers' experience and was based on a detailed evaluation methodology and scoring system.

Note:*During the initial phase of the evaluation it was recognised that price alone almost ruled out some tenderers. Subsequent non-financial criteria were then scored the maximum % in order to check if they remained competitive overall. In both cases neither tenderer scored enough to be considered further.

The evaluation process concluded with the evaluation team recommending that the tender be awarded to Brisbane Cityworks as they scored the highest overall percentage.

RELATIONSHIP TO CORPORATE PLAN

The recommendation to award the contract for the RW fire flow augmentations to Brisbane Cityworks supports Council's strategic priority to provide essential services by providing and maintaining water services and supporting the provision of infrastructure.

FINANCIAL IMPLICATIONS

The cost for this service for both Package 1 and 2 is \$2,311,645.00 excluding GST. Redland Water has sufficient funds in the 2009/10 budget for these services under Job Nos. 62029 and 62214.

CONSULTATION

Consultation has occurred with:

- Manager Treatment Operations;
- Planning Engineer Redland Water;
- Contracts Manager;
- Contracts Officer; and
- ARUP (Technical consultant).

**OFFICER'S RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Henry
Seconded by: Cr Elliott

That Council resolve as follows:

- 1. To award a contract to Brisbane Cityworks for the Redland Water fire flow augmentation for the value of \$2,311,645.00 excluding GST, commencing on 2 November 2009 for a period of 26 weeks; and**
- 2. To delegate authority to the Chief Executive Officer to:**
 - (a) make, vary and discharge the contract in accordance with the agreed contract terms for any changes; and**
 - (b) to sign all relevant documentation; and**
- 3. That a contingency amount of 10% of the contract value equivalent to \$231,645.50 excluding GST be allocated for any variations approved by the Chief Executive Officer; and**
- 4. That the financial viability assessments of the tenderers remain confidential.**

CARRIED

13 PLANNING & POLICY COMMITTEE 21/10/09 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Ogilvie
Seconded by: Cr Boglary

That the Planning & Policy Committee Report of 21 October 2009 be received.

CARRIED

13.1 REPORTS FROM CUSTOMER SERVICES

13.1.1 COUNCILLORS' CBF DIVISION 10 - PROVISION OF PARK INFRASTRUCTURE, BIRKDALE

Datworks Filename: G & S Community Benefit Fund
Responsible Officer Name: Neil Kesur
Service Manager Parks and Conservation
Author Name: Bill McDowell
Senior Advisor Urban Landscape

EXECUTIVE SUMMARY

Council annually allocates in its budget an amount for discretionary spending by Divisional Councillors known as the Councillors' Community Benefit Fund (CCBF). All requests for funding individual projects with a greater expenditure than \$5,000 requires approval from Council.

This request is for a total amount of \$12,902.00 (GST exclusive) to be allocated for the provision of a new park shelter with table and seats within Lachlan Street Park, Birkdale.

PURPOSE

The purpose of this report is to seek approval from Council for an allocation from the Division 10 portion of the CCBF for \$12,902.00 (GST exclusive) for the provision of a new park shelter with table and seats within Lachlan Street Park, Birkdale.

BACKGROUND

The Councillor for Division 10 contacted the Senior Advisor Urban Landscape with a request to investigate the upgrading of parks within this Division.

An on-site meeting with the Councillor was held at Lachlan Street Park, Birkdale to discuss the installation of a park shelter for the dog off-leash area within this park.

ISSUES

A project proposal with costs was prepared by the Senior Advisor Urban Landscape for the Councillor's consideration. The costs are based on quotations for the supply and installation sought from Council Suppliers and the Project Delivery Group.

Lachlan Street Park

- Supply & Install Shelter – Kit 302 with Skillion Roof
\$11,352.00 – Includes BA approval and contingencies
- Supply & install table & seat setting within shelter
\$1,550.00

Total for Lachlan Street Park \$12,902.00 GST exclusive

The above quotations were submitted to the Division 10 Councillor for approval and sufficient funds are available for this project to proceed.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

The Division 10 Councillor supports this project and has sufficient funds to allocate an amount of \$12,902.00 (GST exclusive) from the Division 10 portion of the CCBF.

PLANNING SCHEME IMPLICATIONS

It is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The Division 10 Councillor initiated a request to the Senior Advisor Urban Landscape for a proposal to install a park shelter within Lachlan Street Park.

It is understood that the Division 10 Councillor has been in consultation with users of the dog off-leash area. They are in support of this infrastructure request.

The Senior Advisor Urban Landscape has consulted with the Landscape Architect Open Space Planning to confirm the outcomes of the consultation with the Division 10 Councillor.

OPTIONS

PREFERRED

That Council resolve to approve an allocation of \$12,902.00 (GST exclusive) from the Division 10 portion of the Councillors' Community Benefit Fund to be allocated for the

provision of a new park shelter with table and seats within Lachlan Street Park, Birkdale.

ALTERNATIVE

That Council not approve the allocation of \$12,902.00 (GST exclusive) for this project.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Ogilvie
Seconded by: Cr Boglary

That Council resolve to approve an allocation of \$12,902.00 (GST exclusive) from the Division 10 portion of the Councillors' Community Benefit Fund to be allocated for the provision of a new park shelter with table and seats within Lachlan Street Park, Birkdale.

CARRIED

**13.1.2 COUNCILLORS' CBF DIVISION 7 - PROVISION OF PARK
INFRASTRUCTURE, ALEXANDRA HILLS**

Datworks Filename: G & S Community Benefit Fund
Responsible Officer Name: Neil Kesur
Service Manager Parks & Conservation
Author Name: Bill McDowell
Senior Advisor Urban Landscape

EXECUTIVE SUMMARY

Council annually allocates in its budget an amount for discretionary spending by Divisional Councillors known as the Councillors' Community Benefit Fund (CCBF). All requests for funding individual projects with a greater expenditure than \$5,000 requires approval from Council.

This request is for a total amount of \$50,351.00 (GST exclusive) to be allocated for the provision of new park shelters with table and seats within O'Gorman Street Park, Alexandra Hills, Wimborne Road Park, Alexandra Hills, Windemere Road Park, Alexandra Hills and the installation of park seating at Keith Surridge Park, Alexandra Hills and Wimborne Road Park, Alexandra Hills.

PURPOSE

The purpose of this report is to seek approval from Council for an allocation from the Division 7 portion of the CCBF for \$50,351.00 (GST exclusive).

This funding will be used for the provision of new park shelters with table and seats within O'Gorman Street Park, Alexandra Hills, Wimborne Road Park, Alexandra Hills, Windemere Road Park, Alexandra Hills and the installation of park seating at Keith Surridge Park, Alexandra Hills and Wimborne Road Park, Alexandra Hills.

BACKGROUND

- The Councillor for Division 7 contacted the Senior Advisor Urban Landscape with a request to investigate the upgrading of parks within the Councillors Division. The Councillor supplied a list of identified park infrastructure needs within Division 7.
- A meeting with the Councillor was held to review the costs of these items

ISSUES

A project proposal with costs was prepared by the Senior Advisor Urban Landscape for the Councillor's consideration. All proposed embellishments are consistent with the desired standards of service outlined in the Redland City Council Open Space Plan.

The costs are based on quotations for the supply and installation sought from Council Suppliers and the Project Delivery Group.

O'GORMAN STREET PARK

- Supply & Install Shelter – Kit 302 with Skillion Roof
\$11,352.00 – Includes BA approval and contingencies
 - Supply & install table & seat setting within shelter - \$1,550.00
- Total for O’Gorman Street Park - \$12,902.00 GST exclusive

WIMBORNE ROAD PARK

- Supply & Install Shelter – Kit 302 with Skillion Roof
\$11,352.00 – Includes BA approval and contingencies
- Supply & install table & seat setting within shelter - \$1,550.00

Total for Wimborne Road Park - \$12,902.00 GST exclusive

WINDEMERE ROAD PARK

- Supply & Install Shelter – Kit 302 with Skillion Roof
\$11,352.00 – Includes BA approval and contingencies
- Supply & install table & seat setting within shelter - \$1,550.00

Total for Windemere Road Park - \$12,902.00 GST exclusive

The installation of 9 individual seats will cost a total of \$11,645.00 GST exclusive. Seats will be installed at Keith Surridge Park and Wimborne Road Park.

The total expenditure proposed for Division 7 is \$50,351.00 GST exclusive.

The above quotations were submitted to the Division 7 Councillor for approval and sufficient funds are available for this project to proceed.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

The Division 7 Councillor supports this project and has sufficient funds to allocate an amount of \$50,351.00 (GST exclusive) from the Division 7 portion of the CCBF.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The Division 7 Councillor initiated a request to the Senior Advisor Urban Landscape for a proposal to upgrade local parks within Division 7.

The Senior Advisor Urban Landscape has consulted with the Landscape Architect Open Space Planning to confirm the outcomes of the consultation with the Division 7 Councillor.

OPTIONS

PREFERRED

That Council resolve to approve an allocation of \$50,351.00 (GST exclusive) from the Division 7 portion of the Councillors' Community Benefit Fund to be allocated for:

1. The provision of a new park shelters with table and seats within O'Gorman Street Park, Wimborne Road Park and Windemere Road Park, Alexandra Hills; and
2. The installation of park seating at Keith Surridge Park and Wimborne Road Park, Alexandra Hills.

ALTERNATIVE

That Council not approve the allocation of \$50,351.00 (GST exclusive) for this project.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Ogilvie
Seconded by: Cr Boglary

That Council resolve to approve an allocation of \$50,351.00 (GST exclusive) from the Division 7 portion of the Councillors' Community Benefit Fund to be allocated for:

1. **The provision of new park shelters with table and seats within O'Gorman Street Park, Wimborne Road Park and Windemere Road Park, Alexandra Hills; and**
2. **The installation of park seating at Keith Surridge Park and Wimborne Road Park, Alexandra Hills.**

CARRIED

13.1.3 STORM TIDE HAZARD STUDY

Datworks Filename: CS Local Disaster Management Plan
Responsible Officer Name: Mike Hyde
General Manager Customer Services
Author Name: Michael Morrison
Senior Consultant Emergency Management
Warren Mortlock
Senior Advisor Environmental Protection

EXECUTIVE SUMMARY

A 'Storm Tide Hazard Study Risk Assessment Summary Report' (LJ8824/R1) has been prepared for Redland City and Moreton Bay Regional Councils by consultant Cardno Lawson Treloar. The project gained funding through the Working Together to Manage Emergencies - Local Grants Scheme, made available through the Australian Government Attorney-General's Department represented by Emergency Management Australia. Once finalised the storm tide hazard report will not only inform emergency management planning it will also assist Council in determining an appropriate strategy response to the issue of storm tide and sea level rise.

The Department of Environment and Resource Management (DERM) has recently released a draft Queensland Coastal Plan for consultation purposes. The draft Queensland Coastal Plan provides guidance on issues related to land-use planning and development assessment through a development assessment code and guideline for assessing coastal hazards. Prior to finalisation of the draft Storm Tide Hazard Study Risk Assessment Summary Report it is essential Council seek confirmation from DERM that the study's methodology duly satisfies the requirements of the draft Queensland Coastal Plan - Guideline "Identifying Coastal Hazards - determining storm tide inundation areas".

This report provides an update on the preliminary findings of the Storm Tide Hazard Study Risk Assessment Summary Report and identifies additional work tasks that need to be undertaken prior to Council being in a suitably informed position to adopt the Storm Tide Report for planning purposes.

PURPOSE

To advise Council on the preliminary findings of the 'Storm Tide Hazard Study Risk Assessment Summary Report' (LJ8824/R1) prepared for Redland City and Moreton Bay Regional Councils by consultant Cardno Lawson Treloar.

BACKGROUND

Storm tide is a coastal hazard that is addressed under the State Coastal Management Plan (State Coastal Plan) along with other coastal hazards, including coastal erosion. To avoid duplication and potential conflict, the State has previously decided that the State Planning Policy SPP 01/03 **Mitigating the Adverse Impacts**

of Flood, Bushfire and Landslide should not attempt to address storm tide, except that the SPP required the cumulative flood impacts of storm tide inundation to be considered when determining the extent and severity of flood hazard under the SPP. The current Redlands Planning scheme was prepared to ensure its consistency with the requirements of SPP 01/03.

Recognising Redlands is a coastal city and potential storm tide impacts are an important consideration, Council successfully sought funding through the Australian Government's Emergency Management Australia (EMA) Working Together to Manage Emergencies' initiative to undertake a storm tide risk assessment in 2006.

- The timeline for the project was extended by EMA in September 2007 to June 2008 due to difficulties experienced in progressing the project (DWX 2955313). The project was run as a joint study by funding provided to (the then) Caboolture Shire Council and Redland Shire Council on behalf of the Moreton Bay Regional Council (incorporating Caboolture Shire Council, Pine Rivers Shire Council and Redcliffe City Council) and Redland City Council and Logan City Council. This larger project was funded through the Working Together to Manage Emergencies - Local Grants Scheme, made available through the Australian Government Attorney-General's Department represented by Emergency Management Australia. Cardno Lawson Treloar (CLT), specialist coastal engineering consultants, were engaged to undertake the project.
- In January 2009, the 'Storm Tide Hazard Study – Redland and Logan City Councils' (ref. LJ8824/R2504/01) and 'Storm Tide Hazard Study – Moreton Bay Regional Council' (ref. LJ8824/R2461/01) were delivered. These reports present the regional storm climatology, numerical modelling, statistical modelling and storm tide results. They present the storm tide levels for the current climatic conditions and for the enhanced greenhouse climatic conditions (i.e. enhance cyclone frequency and intensity). An additional allowance for climate change induced sea-level rise is required to determine the overall storm tide level under climate change conditions.
- In March 2009, the Storm Tide Hazard Study Risk Assessment Summary Report LJ8824/R1 was presented to Redland Shire and Moreton Bay Regional Council. This report is a supplementary report to CLT's reports issued in January.
- In a separate but related project, in May 2008 Council received \$50,000 of Federal Government funding under the "Local Adaptation Pathways Program" and in September 2008 consultants Marsden Jacobs and Broadleaf International (MJA) were appointed to undertake a climate change risk assessment. The Redland City Council Climate Change Risk Assessment Report was adopted as a basis for planning and policy response to climate change at the General Meeting of 24 June 2009.

ISSUES

STORM TIDE

Storm tide is the total water level experienced during a storm event, such as a cyclone, and is the combination of the normal tide and the storm surge. The magnitude of the storm tide is dependent on the severity, duration and track of the storm and the local seabed topography.

Storm tides can inundate low-lying coastal areas posing a risk to life and causing significant damage to coastal communities and the environment. Effective land use planning can reduce the impacts of storm tide inundation on coastal communities. In the future, climate change is predicted to increase the intensity and frequency of storms which may raise storm tide levels.

Storm tide can cause significant damage to property and put lives at risk, which is why it's so important for the community to understand the possible hazards.

STUDY AIMS

The aim of the storm tide hazard study is to identify, understand and quantify the risks associated with extreme storm tides occurring within the respective local government authority areas for use in long-term town planning and for emergency response needs. A risk assessment of the potential impacts of such events that considers environmental, economic and social perspectives is a component of the study. The investigation also considers emergency response issues and provides recommendations for optimising the effectiveness of warnings.

The study also provides recommendations for a Defined Storm Tide Event applicable to each local government area consistent with the determined level of impact. The purpose of this study is to identify the 'natural hazard management areas (storm tide)' in the respective LGA areas so that a consistent unified approach is developed. The study has been prepared in a consistent manner with the recommended approach for determination of the 'natural hazard management areas (storm tide)' provided in Appendix 2 of the Environmental Protection Agency's (EPA, 2006) guideline, 'Mitigating the Adverse Impacts of Storm Tide Inundation'. The 'natural hazard management area (storm tide)' is the area of the coast inundated by the Defined Storm Tide Event and the purpose of this study is to provide this information to the respective Councils. The EPA (2006) is not specific about the level of risk that should be associated with the 'natural hazard management areas (storm tide)' and it is appropriate to adopt different levels of risk for different activities within an overall management area.

More recently, the Department of Environment and Resource Management (DERM) has released the Draft Queensland Coastal Plan for consultation. The draft plan incorporates both a draft State Planning Policy "Coastal Protection" and a draft Guideline "Identifying Coastal Hazards".

The draft State Planning Policy – ‘Coastal Protection’ includes a development assessment code which provides advice regarding different levels of risk for different activities within an overall management area. The draft guideline ‘Identifying Coastal Hazards’ provides a methodology for identifying storm tide inundation areas and outlines levels of climatic change that need to be considered.

It is essential Council seek endorsement from the State regarding the robustness of the current Redland study’s methodology and whether it satisfies the requirements of the draft guideline ‘Identifying Coastal Hazards’. Until such time as this advice is received it is not appropriate for Council to adopt the Redland storm tide hazard study for planning purposes. However, it is a valuable preliminary document that council should use to build upon and refine the work in specific high risk areas of Redlands.

STUDY FINDINGS RELEVANT TO REDLANDS

The storm tide hazard study, prepared in accordance with the 2006 Guideline has been undertaken for the coastal areas of Moreton Bay Regional Council, Redland City Council and Logan City Council. The plan seeks to quantify the risks associated with extreme storm tides occurring within the study area for use in long-term planning and for emergency response needs.

The consultant advises that:

the “majority of the Redland City Council is considered a low risk with respect to storm tide inundation.” However it is further noted that a limited number of predominately residential areas are partly inundated during the 100 year ARI storm tide event under enhanced climate change conditions. These areas are

- *adjacent to Queens Esplanade in Thorneside and Birkdale;*
- *between Thomas and Murray Streets, Birkdale;*
- *Cleveland Point;*
- *adjacent to Beveridge Road in Thornlands on the bank of Erapah Creek;*
- *adjacent to Wilson Esplanade, Victoria Point;*
- *Redland Bay Golf Club at Redland Bay; and*
- *Adjacent to Weinam Creek, Redland Bay.*

It is recommended that further site specific two dimensional modelling be undertaken for these areas to refine the storm tide extents, duration of inundation and hazard level for the areas identified above.

It should also be noted that additional mapping is required to complete the storm tide hazard study. Areas yet to be accurately mapped include the Southern Moreton Bay Islands, part of Tingalpa Creek, Amity Point and Dunwich.

REVIEW OF THE STUDY FINDINGS

Marsden Jacobs and Associates have reviewed the Cardno reports as part of the separate Climate Change Risk Assessment and Adaptation Plan project. The review highlighted some methodological difference in relation to the modelling of cyclones. However, MJA have advised that:

“The final report of the CLT study recommends that a 0.3m sea-level rise (SLR) allowance be included for the 50-years planning period (2059). Further, the GIS datasets provided with the final report storm tide planning levels for 2109 make provision for a 0.8 m sea level rise. These recommended levels are broadly consistent with SLR projections recommended in the Draft Queensland Coastal Plan for determining planning developments in the context of potential storm surge inundation although different timeframes are utilized by the CLT study compared with the Coastal Plan projections.”

USE OF THE STUDY

The Cardno Lawson Treloar report once finalised and its methodology endorsed will provide useful information for emergency response planning, it will also considerably assist Council in addressing planning of coastal areas, coastal protection and design of structures on foreshores.

During cyclone events, storm tide estimates are issued by the Bureau of Meteorology for regions predicted to be impacted by the cyclone. These warnings are general in nature and more precise estimates may assist in relation to decisions about evacuations. Such a system may now be developed based on the Cardno Lawson Treloar reports. Emergency Management depends on the interpretive advice from technical areas of Council for understanding of this complex study.

The report advises that, in general, the location of emergency services facilities within Redland provides sufficient storm tide inundation immunity to ensure services can be provided to the public during extreme storm tide events. The report recommends that new emergency services facilities are located at sites that provide storm tide immunity up to the 1000 year ARI event. (note – currently provisions in the Redlands Planning Scheme require emergency services facilities to be located at sites that provide storm tide immunity above the 500 year ARI event) .

Specific areas of Council will now need to review the report in detail to understand the impact of modelled storm tide levels on Council business, including but not limited to:

- Land Use Planning Group;
- Infrastructure Planning Group;
- Community and Social Planning Group;
- Environmental Management Group.

Implementation of the report should not be left in the hands of the Emergency Management to negotiate with all the impacted areas of Council. Rather, because of

the cross-Council nature of the report, a high level direction by Council on responsibilities and implementation is foreshadowed at this point.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

The report has no review of financial implications of risks identified. More detailed studies are required and recommended in the Climate Change Adaptation Plan.

There is no urgency resulting from the risk analysis such that Council need to allocate extraordinary budget at this stage. Response to climate change should be included progressively (without haste) into Council policy, planning and operations, becoming "business-as-usual". Adaptation actions need to be incorporated into coming operating and capital budgets as requirements are fully understood and projects develop over (say) the next ten years.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that once the additional works and the Queensland Coastal Plan are finalised the outcomes of the Storm Tide Hazard Study Risk Assessment Summary Report could be used to inform possible future amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has taken place with representatives across Council since January and March 2009 when the 'Storm Tide Hazard Study' was delivered and presented to Council respectively. Consultation with reference to this report has also taken place during preparation of the Climate Change Risk Assessment Report, and with the Climate Change Adaptation Planning report. Consultation has included Corporate Services, Customer Services, Planning and Policy and Redland Water in:

- risk identification and analysis workshop (October 2008);
- draft risk assessment report forwarded to all workshop participants for comment (November 2008);
- spatial risk assessment (currently being undertaken);
- final risk assessment report (to be provided by end March 2009);
- Climate Change Risk Issues Paper (released as a Redlands 2030 Fact Sheet); and
- preparing this report to be presented to Council.

OFFICER'S RECOMMENDATION

That Council resolve as follows:

1. To note the contents of the draft Storm Tide Hazard Study Risk Assessment Summary Report (LJ8824/R1) for Redland City and Moreton Bay Regional Councils by consultants Cardno Lawson Treloar;
2. To seek endorsement from the Department of Environment and Resource Management (DERM) that the methodology used in the Storm Tide Hazard Study Risk Assessment Summary Report satisfies the requirements of the draft Queensland Coastal Plan - Guideline "Identifying Coastal Hazards - determining storm tide inundation areas";
3. That, subject to DERM endorsing the methodology used in the Storm Tide Hazard Study Risk Assessment Summary Report, the Infrastructure Planning Group manage the completion of the following tasks:
 - a) Complete mapping of areas of the City not currently mapped including the Southern Moreton Bay Islands, Dunwich, Amity Point, and Tingalpa Creek and surrounding area;
 - b) Undertake further site specific two dimensional modelling of the following areas to refine the storm tide extents, duration of inundation and hazard level-
 - *adjacent to Queens Esplanade in Thorneside and Birkdale;*
 - *between Thomas and Murray Streets, Birkdale;*
 - *Cleveland Point;*
 - *adjacent to Beveridge Road in Thornlands on the bank of Eprapah Creek;*
 - *adjacent to Wilson Esplanade, Victoria Point;*
 - *Redland Bay Golf Club at Redland Bay; and*
 - *Adjacent to Weinam Creek, Redland Bay.*
4. That the draft Storm Tide Hazard Study Risk Assessment Summary Report' (LJ8824/R1) for Redland City and Moreton Bay Regional Councils by consultants Cardno Lawson Treloar, remains confidential; and
5. A further report be presented to Council following completion of recommendations 2 and 3 to adopt a finalised Redland City Storm Tide Hazard Study for planning purposes.

COMMITTEE DISCUSSION

After discussion it was agreed that the Committee Recommendation needs to reflect that the results of the actions recommended will provide further opportunities for critical input into the Climate Change Strategy to be considered by Council in 2010.

**COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Ogilvie
Seconded by: Cr Boglary

That Council resolve as follows:

- 1. To note the contents of the draft Storm Tide Hazard Study Risk Assessment Summary Report (LJ8824/R1) for Redland City and Moreton Bay Regional Councils by consultants Cardno Lawson Treloar;**
- 2. To seek endorsement from the Department of Environment and Resource Management (DERM) that the methodology used in the Storm Tide Hazard Study Risk Assessment Summary Report satisfies the requirements of the draft Queensland Coastal Plan - Guideline "Identifying Coastal Hazards - determining storm tide inundation areas";**
- 3. That, subject to DERM endorsing the methodology used in the Storm Tide Hazard Study Risk Assessment Summary Report, the Infrastructure Planning Group manage the completion of the following tasks:**
 - (a) Complete mapping of areas of the City not currently mapped including the Southern Moreton Bay Islands, Dunwich, Amity Point, and Tingalpa Creek and surrounding area;**
 - (b) Undertake further site specific two dimensional modelling of the following areas to refine the storm tide extents, duration of inundation and hazard level-**
 - adjacent to Queens Esplanade in Thorneside and Birkdale;**
 - between Thomas and Murray Streets, Birkdale;**
 - Cleveland Point;**
 - adjacent to Beveridge Road in Thornlands on the bank of Eprapah Creek;**
 - adjacent to Wilson Esplanade, Victoria Point;**
 - Redland Bay Golf Club at Redland Bay; and**
 - Adjacent to Weinam Creek, Redland Bay.**
- 4. That the draft Storm Tide Hazard Study Risk Assessment Summary Report' (LJ8824/R1) for Redland City and Moreton Bay Regional Councils by consultants Cardno Lawson Treloar, remains confidential;**

5. That a further report be presented to Council following completion of recommendations 2 and 3 to adopt a finalised Redland City Storm Tide Hazard Study for planning purposes; and
6. That Council acknowledges that this modelling will provide critical input into the Climate Change Strategy which is due for Council consideration in June 2010.

CARRIED

13.2 REPORTS FROM PLANNING AND POLICY

13.2.1 CONSERVATION LAND MANAGEMENT STRATEGY 2009

| | |
|----------------------------------|--|
| Datworks Filename: | EM Planning- Conservation Land Management Strategy 2009 |
| Attachments: | <u>Appendix A-Conservation Land Management Strategy 2009</u> <u>Appendix B- Public Submissions Feedback</u> |
| Responsible Officer Name: | Angela Wright Acting Manager Environmental Management |
| Author Name: | Leo Newlands Advisor- Reserve Management |

EXECUTIVE SUMMARY

Redland City covers large areas of natural coastline, the coastal islands of Moreton Bay, remnant bushland, and developed urban and rural areas totalling 53,700 hectares of which approximately 17.17% is classed as reserve land.

To date much of Councils accumulated knowledge regarding effective resource management is dispersed throughout a range of management plans, strategies, databases, working procedures and within the personal knowledge of past and present Council officers.

The Redland City Council Conservation Land Management Strategy 2009 (CLMS 2009) provides an innovative and definitive means of managing all of Councils reserves via one living document and the ensuing CLMS Information management system. The Document aims to consolidate available information and knowledge and apply it to the management of specific areas of the Councils conservation estate such as conservation areas, bushland refuges and creek corridors to name a few.

Internal stakeholders have been integral in the development and revision and subsequent quality of the CLMS 2009 and have provided very positive feedback. The document has been opened to public consultation. Comments received, have been considered in the refinement and finalisation of this document has occurred.

PURPOSE

The purpose of this report is to seek Council approval for the "Redland City Council Conservation Land Management Strategy 2009: a plan for the next ten years" to be adopted as the approved and finalised management plan.

BACKGROUND

- 2008 - Development of the CLMS 2009 commenced in response to need for a holistic reserves strategy.

- 2009 - Internal consultation utilised to direct 1st draft of CLMS 2009.
- March 2009 - Draft CLMS 2009 provided to internal stakeholders for comment and completion of 2nd draft strategy.
- July 2009- Draft CLMS 2009 approved for public consultation.
- July 2009- Draft CLMS 2009 was presented to Council and invited external participants (approximately 160) through the 'Focus on the Environment Seminar Series'.
- August 2009 – Draft CLMS 2009 was presented to Redlands Koala Action Group meeting.
- August – September 2009– Submissions period in which comments from the public consultation process are received.

ISSUES

CURRENT LAND MANAGEMENT PLAN DEVELOPMENT

The purpose of current site specific land management plan process is to guide management of reserves. Preparing site specific land management plans are usually an exhaustive process and takes some time to develop therefore not all reserves at this time have a detailed land management plan. However, existing conservation land protocols do apply for the management of all reserves guided by the Pest Management Plan, Vegetation Enhancement Strategy, Biodiversity Strategy, Bushfire Management Plan, Waterway Management Plans and site specific plans.

Council has greater than 280 reserves and the conservation estate is increasing due to newly acquired areas such as the Kidd St Conservation Area.

A WHOLE OF CONSERVATION ESTATE MANAGEMENT STRATEGY

The Conservation Land Management Strategy (CLMS 2009) (Appendix 2) offers a core set of principles that can be applied to Council's entire conservation estate and is positioned under the Biodiversity Policy within the Council's environmental policy matrix.

Whereas the existing plans have limited capacity to respond to evolving Council policy and legislative changes, this document offers the capacity for new policy and legislative changes to be incorporated into regular revisions of the strategy and thus apply to all Council's reserves. The development of an information management system associated with this strategy means that day to day management of individual reserves can be undertaken in the light of up to date information.

KEY FEATURES OF THE CONSERVATION LAND MANAGEMENT STRATEGY 2009

- The new strategy advocates for an improved and consistent classification and management practices for the conservation estate.
- Principles and actions to facilitate the coordinated approach to data collection and information management.

- Reporting and budgeting are two essential process of Council. With improved, data collection and information management means that accurate budget estimate processes can be achieved.
- Council has undertaken to produce the State of the Environment (SOE) reporting process which requires up to date information. The CLMS 2009 seeks to ensure that reportable information is available and is consistent with the format requirements for SOE.

COMMUNITY ENGAGEMENT

It is important to ensure that the broad management objectives are consistent with community values so engagement with the community on these broad principles has been undertaken.

COMMUNITY FEEDBACK

- Written public submissions have been invited from the public and other stakeholders for the period of one month from the time of making the report available (11 August to 8 September 2009).
- An advertisement was included in the Bayside Bulletin on 11 August 2009.
- Identified critical stakeholders were supplied with a copy of the management plan to provide feedback within the submission period.
- The CLMS2009 was also posted on the Council website and copies are held at Victoria Point Library, Cleveland Library, Capalaba Library and Outreach Services Branch Librarian.
- Five (5) submissions were received and are outlined together with Council response in Appendix B. Key Points raised were:
 - a) strengthening the role of indigenous community in land management
 - b) protection of koalas and habitat from adverse recreation uses
 - c) public education regarding the environment an koalas
 - d) the need for some minor rewording regarding mountain bikes and their use

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the enhancement of biodiversity including koala habitat, bushland, greenspace, waterways, catchments, air and coastal ecosystems in recognition of our unique location on Moreton Bay.

FINANCIAL IMPLICATIONS

There will be financial implications including costs associated with the implementation of the CLMS 2009 for auditing reserves, information systems development, amalgamation of lots, and closure of roads and data collection technology. Council's adopted Corporate Policy POL-3077 clearly states that funds from the Environment Charge will be used for the management and revegetation of the conservation estate and koala habitat. Council has already allocated funds from the Environment Charge for this purpose.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation was undertaken at a number of stages with Parks and Conservation, Risk and Liability Services, Land Use Planning, Environmental Education, Economic Development, Integrated Development Services, Infrastructure Planning and Compliance. Consultation also occurred with a number of community stakeholders (see comments table above).

OPTIONS

PREFERRED

That Council resolve to adopt the “Redland City Council Conservation Land Management Strategy 2009: a plan for the next ten years”.

ALTERNATIVE

That Council defer adopting the “Redland City Council Conservation Land Management Strategy 2009: a plan for the next ten years”.

OFFICER’S RECOMMENDATION

That Council resolve to adopt the “Redland City Council Conservation Land Management Strategy 2009: a plan for the next ten years”.

COMMITTEE DISCUSSION

After discussion it was proposed that the Strategy be adopted as an interim document pending further review following the adoption of the Corporate Plan in 2010. In addition to this it was proposed that the emphasis in the Strategy on the quality of urban creek systems, nature belts and remnant urban habitats in support of the needs of urban koalas be increased. These proposals are to be reflected in the Committee recommendation.

COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Ogilvie
Seconded by: Cr Boglary

That Council resolve as follows:

- 1. To adopt the “Redland City Council Conservation Land Management Strategy 2009: a plan for the next ten years”, as an interim document; to be amended to reflect the 2010 Redland City Council Corporate Plan following its adoption; and**

2. To increase the emphasis in the Strategy on the quality of urban creek systems, nature belts and remnant urban habitats to support the increased needs of urban koalas.

CARRIED

13.2.2 FAUNA FRIENDLY ROAD INFRASTRUCTURE

Dataworks Filename: Environmental Management - EM Projects - Biodiversity Projects 07/08

Attachments: [Action Plan to Reduce Koala Hits from Vehicles in the Redlands 2009](#)

Responsible Officer Name: Angela Wright
Acting Manager Environmental Management

Author Name: Richard Collins
Advisor – Biodiversity Planning

EXECUTIVE SUMMARY

Council is committed, through the ‘Koala Policy and Implementation Strategy 2008’, to reducing koala mortality on the city’s roads.

Two documents, the ‘Action Plan to Reduce Koala Hits from Vehicles in the Redlands 2004’ adopted by Council in September 2004 and the ‘Assessment of Local Roads for Koala Safety 2007’ and are considered key documents, or tools, for achieving the actions within the ‘Koala Policy and Implementation Strategy 2008’.

A subsequent document, the ‘Action Plan to Reduce Koala Hits from Vehicles in the Redland City 2009’ has been produced. Recent research has enabled this document to build upon the foundation created by its predecessors and makes additional recommendations.

An internal audit has shown that 8 of the 141 treatment recommendations have been completed for local roads, with the State Government having made more significant efforts to achieve on-ground outcomes.

This report recommends that the ‘Action Plan to Reduce Koala Hits from Vehicles in the Redlands 2009’ should be adopted as a key strategy under the ‘Koala Policy and Implementation Strategy 2008’. Furthermore, the document should be consolidated into the ten year capital works budget and planning process along with the ‘Action Plan to Reduce Koala Hits from Vehicles in the Redlands 2004’.

PURPOSE

The purpose of the report is to adopt, as a key strategy under the ‘Koala Policy and Implementation Strategy 2008’, the ‘Action Plan to Reduce Koala Hits from Vehicles in the Redlands 2009’ and to ensure that it is effectively implemented together with the ‘Action Plan to Reduce Koala Hits from Vehicles in Redland City 2004’. This will require inclusion in the ten year capital works budgeting and planning process and annual progress reporting.

BACKGROUND

1. June 2004 – Version 1 of the ‘Action Plan to Reduce Koala Hits from Vehicles in the Redlands’ was prepared by Biological Assessment and Management (“BAAM”).
2. September 2004 – Council resolved to:
Receive the action plan to reduce koala hits from vehicles in Redland Shire as outlined in this report:
 - a) *Support the management actions for council controlled roads which will be implemented subject to future budget considerations; and*
 - b) *Write to the appropriate State Government Departments and ministers seeking commitment, including financial, to the implementation of the action plan to reduce koala ‘hits’ by vehicles on all State controlled roads within Redland Shire.*
3. June 2007 – the ‘Assessment of local roads for Koala Safety’ is finalised by BAAM. The report identified problems, 141 treatments and associated costs (capital and operational) for 27 RCC roads of concern.
4. July, 2007 – the ‘Redlands Main Road Koala Crossings: Cleveland-Redland Bay Rd, Moreton Bay Rd and Finucane Road’ report prepared by BAAM.
5. January 2008 – ‘Redlands Koala Policy and Implementation Strategy 2008’ approved by Council.
6. November 2008 – Implementation Agreement between EMG and IPU developed and signed by managers.
7. August 2008 – Premier’s Koala Taskforce was formed. It required all new State controlled roads and upgrades in koala-mapped habitats to be koala-friendly (e.g. include safe crossing points and fencing) and provided \$10 million to pilot a retrofitting program for existing road hotspots.
8. April 2009 – DERM released ‘Decline of the Koala Coast Koala Population” Population Status in 2008” report.
9. February 2009 – the Environmental Management Group completed the ‘Survey and Report of Potential Fauna Crossing Points of Main Roads in Redland City’, which catalogued culvert retrofitting opportunities for State controlled roads in the city.
10. May 2009 – Council officers presented findings of the ‘Survey and Report of Potential Fauna Crossing Points of Main Roads in Redland City’ to an internationally attended Environment Institute of Australia and New Zealand (“EIANZ”) Road Ecology conference.

11. June 2009 – Griffith University completed the ‘Redland City Road-Kill and Culvert Monitoring Program: report for Redland City Council’.
12. July 2009 – Council officers presented the ‘Survey and Report of Potential Fauna Crossing Points of Main Roads in Redland City’ to over 160 council staff at the first ‘Focus on the Environment Seminar Series’.
13. August 2009 – Second and final version of ‘Action Plan to Reduce Koala Hits from Vehicles in the Redland City 2009’ completed by BAAM.

ISSUES

‘KOALA POLICY AND STRATEGY 2008’ AND THE ‘BIODIVERSITY STRATEGY 2008 – 2012’

The ‘Koala Policy and Implementation Strategy 2008’, which was approved as council policy in January 2008, includes the following relevant actions which provide the significant policy platform for the ‘2004 Action Plan’, the ‘2007 Assessment’ and the ‘2009 Action Plan’:

- 2.3.1 Continue to implement and accelerate implementation of road treatments as per ‘Action Plan to Reduce Koala Hits in the Redlands’ and ‘Assessment of local roads for Koala Safety’ (ongoing action).
- 2.3.3 Identify and continually update road design plans to ensure fauna movement across roads is appropriately funded (short-term action)
- 2.3.5 Implement a planning report that assesses road treatments for all other roads in the Redlands consistent with the principles of ‘Assessment of Local Roads for Koala Safety’ (ongoing action)
- 2.7.1 Condition local roads within developments to provide sufficient width to allow koala habitat trees to be planted (short-term action)
- 2.7.2 Design roads to reduce speed and improve koala movement through the development (short-term action)

In addition, the ‘Biodiversity Strategy 2008 – 2012’, which was approved as Council policy on 28 May 2008 states as an immediate action:

- 1.21.1 Service Level Agreements (SLA) between Infrastructure Planning, Land use Planning and Environmental Management to ensure infrastructure planning takes into consideration biodiversity values.

The intended outcome of this action is to ensure fauna infrastructure is a mandatory planning requirement for all new developments, expansions and road works.

The ‘2004 Action Plan’, the ‘2007 Assessment’ and the ‘2009 Action Plan’ can, therefore, all be considered as key documents, or tools, for achieving the actions within the ‘Koala Policy and Implementation Strategy 2008’ and the ‘Biodiversity Strategy 2008-2012’.

‘ACTION PLAN TO REDUCE KOALA HITS FROM VEHICLES IN REDLAND CITY 2004’

A study was commissioned by Redland City Council to focus on the issues associated with koala vehicle collisions in Redland Shire. The aim of the study was to identify technically and economically feasible actions to be applied to roads identified as major contributors to koala mortality in the Redlands. The action plan included the study and a table of recommendations. Most of the recommendations are described as ‘treatments’ that could be undertaken on both main roads controlled by the State and local roads controlled by Council.

Council resolved to receive the action plan and support the management actions of council controlled roads on 22 September, 2004.

‘ASSESSMENT OF LOCAL ROADS FOR KOALA SAFETY 2007’

The ‘2007 Assessment’ is a précis of the ‘2004 Action Plan’ which identifies and itemises treatments recommended for local roads controlled by Council. The document includes completed project scopes for all 141 recommended treatments with the intent of enabling the proposed treatments to be seamlessly included in the 10 year capital works budget and planning processes for future road upgrade works.

ACTION PLAN TO REDUCE KOALA HITS FROM VEHICLES IN REDLAND CITY 2009’

The report ‘Action Plan to Reduce Koala Hits from Vehicles in Redland City 2009’ (herein the ‘2009 Action Plan’) has an important pedigree and is supported by a significant policy and research platform and was commissioned by Council in response to Action 2.3.5 in the ‘Koala Policy and Implementation Strategy 2008’.

The ‘2009 Action Plan’ follows the methodology and format of the ‘2004 Action Plan’. The ‘2004 Action Plan’ attempted to prove that roads were having a significant impact on the koala population. Subsequent research has removed the conjecture on this point and this has enabled the ‘2009 Action Plan’ to concentrate on the interpretation of the most recent koala vehicle hit data and identify priority actions to be undertaken within the city to reduce koala hits from vehicles.

The aim of the ‘2009 Action Plan’ is to “identify technically and economically feasible actions that can be applied to roads identified as major contributors to koala hits in Redland City”.

The study approach of the ‘2009 Action Plan’ is based upon a number of data sources including;

- known aspects of koala ecology in relation to their movement patterns and susceptibility to vehicle collisions;
- statistical information on koala – vehicle collisions in the City from the Queensland Parks and Wildlife Koala Research Unit; and
- the status of wildlife crossing implementation, research and monitoring in Australia and elsewhere.

The study outcomes of the '2009 Action Plan' are:

- the identification of priority roads and/or portions of roads that warrant investigation for the implementation of mitigative measures to minimise koala / vehicle collisions;
- the description of a range of mitigative measures that could be employed to achieve the stated aim of the Action Plan, and
- the broad-scale analysis of habitat and areas of koala movement throughout Redland City with management objectives and actions that could be implemented within the broad management precincts and at specific road locations to facilitate and guide safer koala movement.

The '2009 Action Plan' identifies a number of 'road treatments and management strategies'. These include;

- fauna exclusion or guide fencing;
- under and over passes;
- signage;
- lighting;
- verge and median strip treatment;
- road speed limits and traffic calming;
- road works;
- public awareness; and
- monitoring

IMPLEMENTATION OF THE KEY DOCUMENTS

The '2004 Action Plan' and the '2009 Action Plan' include recommendations for both main roads controlled by the State and local roads controlled by Council. The degree of implementation for each is described below.

IMPLEMENTATION: MAIN ROADS

Officers from the Environmental Management Group have been very active in implementing the recommendations of the '2004 Action Plan' and ensuring that the relevant on-ground outcomes of the September 2004 resolution of Council are achieved. The following actions have been undertaken or continue in their development;

1. Officers from both RCC and the Department of Transport and Main Roads (DTMR) are working closely to improve inter-departmental communication and fauna friendly road design. Recently, Council sent a letter to Miles Vass, the Regional Director for DTMR, requesting a closer coordinated and more strategic approach to the development and implementation of fauna friendly road design in the Redlands.
2. The Environmental Management Group completed the 'Survey and Report of Potential Fauna Crossing Points of Main Roads in Redland City', which catalogues culvert retrofitting opportunities and Griffith University completed the 'Redland City Road-Kill and Culvert Monitoring Program' report. Both of these documents have been instrumental in securing the on-ground retrofitting

of bridges and culverts in the City through the initiative of the Premier's Koala Task Force.

3. DTMR erected fauna exclusion fencing around two underpasses on Finucane Road and Redland Bay-Capalaba Road in 2009. Council officers are working closely with their counterparts in DTMR to learn from this work and employ this knowledge in future works.
4. In August 2009 DTMR produced a draft implementation and construction schedule for koala sensitive road design for main roads identified as areas of concern in the City. Council officers are working cooperatively with DTMR to finalise the selection of sites and the treatments to be applied.

IMPLEMENTATION: LOCAL ROADS

The '2007 Assessment' makes 141 treatment recommendations for local roads in the city. These recommendations are derived from the '2004 Action Plan'.

It is considered that eight of the 141 treatment recommendations have been completed to date. These are:

- 27 fixed koala warning signs were erected on RCC roads in 2006 located at;
 - Panorama Drive – 1
 - Wellington Street – 5 signs
 - Sturgeon Street – 2 signs
 - Old Cleveland Road East – 4 signs
 - Ney Road – 6 signs
 - Lyndon Road – 4 signs
 - Avalon Road – 4 signs
 - Estelle Street – 1
- Late 2007 – Council installed lighting along Sturgeon Street to improve visibility of koalas active at night.

There is currently no tracking on the completion of the recommended local road treatments, and the 10 year capital works budget planning process has not yet included the '2007 Assessment'.

As part of the Rickertt Road / Quarry Road upgrade, Council has designed, and is in the process of constructing, treatments to facilitate safe koala movement. \$340,000 has been allocated for this work. This sum is in addition to the purchase from the Environmental Charge funds of 0.7 ha of land on Quarry Road for \$450,000 to enable the development of the underpass structure.

While it is not specifically identified in either the '2004 Action Plan' or the '2009 Action Plan' the Infrastructure Planning Group has indicated that a similar package of treatments will be applied to the Days Road upgrade. The indicative estimate for this work is \$150,000.

FUTURE IMPLEMENTATION

It is apparent that the implementation of the '2004 Action Plan' has not progressed significantly for local roads.

To assist with the implementation of both the 2004 and 2009 Action Plan, it is proposed that all recommended treatments be included in the 10 year capital works budget and planning process.

The '2009 Action Plan' includes recommendations for the use of LED koala signs which have been purchased and will be deployed within the next few months.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the enhancement of biodiversity including koala habitat, bushland, greenspace, waterways, catchments, air and coastal ecosystems in recognition of our unique location on Moreton Bay.

FINANCIAL IMPLICATIONS

Implementation of the outstanding recommended actions for local roads in the 2004 Action Plan and 2007 Assessment, and with new works identified in the most recent 2009 Action plan is \$1,266,924.

This equates to approximately \$126,000 per annum over the ten year capital works budget cycle.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted for this project. 'Amendments to the Redlands Planning Scheme' that are required to support the draft 'Action Plan to Reduce Koala Hits from Vehicles in Redland City 2009' are currently being reviewed by the Land Use Planning Group in consultation with the Environmental Management Group as part of the Biodiversity Friendly Urban Design [BFUD] amendment project. Amendments to the Bushland Habitat Overlay and draft Priority Infrastructure Plan may also be necessary'.

CONSULTATION

Consultation was undertaken with:

- Land Use Planning – Principal Advisor Local Area and Strategies and Strategic Planner were consulted regarding the planning scheme implications.
- Infrastructure Planning Group – Manager Infrastructure Planning, Principal Engineer Roads and Drainage and Environmental Engineer – Planning were consulted on the 'Action Plan to Reduce Koala Hits from Vehicles in the Redlands 2009' through meetings and by email. The Manager Infrastructure Planning was given a particular opportunity read and make comments on the draft report. The comments, specifically concerning the upgrades to Rickertt Road and Days Road upgrades, were included in the final draft.

OPTIONS**PREFERRED**

That Council resolve to:

1. Adopt the 'Action Plan to Reduce Koala Hits from Vehicles in Redland City 2009' as a key document under the 'Koala Policy and Implementation Strategy 2008' and immediately implement the recommendations;
2. Integrate the relevant recommended treatments from the 'Assessment of Local Roads for Koala Safety 2007' and the 'Action Plan to Reduce Koala Hits from Vehicles in Redland City 2009' into the 10 year capital works budget; and
3. Complete the recommendations of the 'Action Plan to Reduce Koala Hits for Vehicles in the Redlands 2004'.

ALTERNATIVE

That Council resolve to provide additional direction on this report before consideration can be made at a subsequent meeting.

OFFICER'S RECOMMENDATION

That Council resolve to:

1. Adopt the 'Action Plan to Reduce Koala Hits from Vehicles in Redland City 2009' as a key document under the 'Koala Policy and Implementation Strategy 2008' and immediately implement the recommendations;
2. Integrate the relevant recommended treatments from the 'Assessment of Local Roads for Koala Safety 2007' and the 'Action Plan to Reduce Koala Hits from Vehicles in Redland City 2009' into the 10 year capital works budget; and
3. Complete the recommendations of the 'Action Plan to Reduce Koala Hits for Vehicles in the Redlands 2004'.

COMMITTEE DISCUSSION

After discussion, it was proposed that an amendment in regarding the implementation of recommendations as outlined in the officer's recommendation should include any remaining recommendations from previous actions plans. It was noted implementation of recommendations was also subject to budget. It was further agreed that the State government should be approached in regard to increased road lighting for koala safety at night. These amendments to be reflect in the Committee recommendation.

**COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Ogilvie
Seconded by: Cr Boglary

That Council resolve as follows:

- 1. To adopt the 'Action Plan to Reduce Koala Hits from Vehicles in Redland City 2009' as a key document under the 'Koala Policy and Implementation Strategy 2008' and immediately implement the recommendations, including any remaining recommendations from previous Action Plans, subject to budget;**
- 2. To integrate the relevant recommended treatments from the 'Assessment of Local Roads for Koala Safety 2007' and the 'Action Plan to Reduce Koala Hits from Vehicles in Redland City 2009' into the 10 year capital works budget; and**
- 3. To lobby the State Government for road lighting and edge line-marking on two-lane State roads.**

CARRIED

13.2.3 OPERATIONAL AND ADMINISTRATIVE ACTIONS TO RECOMMENDATIONS OF SMBI COMMUNITIES ADVISORY COMMITTEE MEETING, 16 SEPTEMBER 2009

Datworks Filename: GOV SMBI Advisory Committee
Attachments: [List of Recommendations and Actions](#)
Responsible Officer Name: Wayne Dawson
Manager Land Use Planning Group
Author Name: Mark Conlan
Principal Advisor - SMBI Strategy

EXECUTIVE SUMMARY

This report provides Council with a summary of operational and administrative actions raised in relation to the SMBI Communities Advisory Committee meeting of 16 September 2009 and received by Council at its General Meeting on 30 September 2009.

PURPOSE

The purpose of this report is to provide Council with an update on how Committee recommendations related to Transport Planning for the Southern Moreton Bay Islands are being addressed.

BACKGROUND

- A number of action items were raised at the Advisory Committee meeting of 16 September 2009.
- Council resolved on 30 September 2009 to note that the Chief Executive Officer will deal with any operational or administrative recommendations from this Advisory Committee Report and where appropriate, report to the next Planning and Policy Committee meeting with recommendations for consideration by that Committee.

ISSUES

The attached table highlights the actions to be undertaken by Council in addressing the recommendations raised. This is consistent with Council's decision at General Meeting of 30 September 2009.

Advice from the Advisory Committee has been reviewed in relation to operational and administrative actions derived from Committee recommendations. The attached table provides a detailed action plan to address these recommendations.

RELATIONSHIP TO CORPORATE PLAN

The recommendation in this report primarily supports Council's strategic priority to provide a clear organisational direction supported by effective leadership and a framework of policies, plans and strategies that are responsive to the community's needs and which promote accountable and ethical standards of practice.

OPTIONS**Preferred**

That Council acknowledges and approves the actions as set out in the attached list of SMBI Communities Advisory Committee recommendations and actions.

Alternative

That Council resolves to provide further direction on the actions as set out in the attached list of Recommendations and Actions.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

That Council acknowledge and approves the actions as set out in the attached SMBI Communities Advisory Committee list of recommendations and actions.

CARRIED

13.2.4 COUNCIL SUBMISSION ON DRAFT QUEENSLAND COASTAL PLAN

Dataworks Filename: Draft Queensland Coastal Plan
Attachments: [Comments on Draft Queensland Coastal Plan](#)
Responsible Officer Name: Wayne Dawson
Manager
Author Name: Stephen Hill
Principal Advisor Local Area & Strategic
Brett Hookway
Strategic Planning Officer

EXECUTIVE SUMMARY

This report provides an overview of the *Draft Queensland Coastal Plan* and seeks Council endorsement of the proposed submission to the Department of Environment and Resource Management (DERM) in response to the draft plan. The *Draft Queensland Coastal Plan* was released by the DERM in July 2009 for consultation purposes until 31 October 2009.

The *Draft Queensland Coastal Plan* consists of two policy documents (1) *Draft State Policy Coastal Management* and (2) *Draft State Planning Policy Coastal Protection*. Supporting draft guidelines are also available for both of the policy documents in the Plan as well as a *Draft Guideline Coastal Hazards*. Comments have been prepared on both policy documents of the *Draft Queensland Coastal Plan* as well as the three supporting guidelines.

PURPOSE

To inform Council on issues arising from the *Draft Queensland Coastal Plan* and seek Council approval of comments prepared on the *Draft Queensland Coastal Plan* by Council officers.

BACKGROUND

Coastal planning and management is currently dealt with under the Coastal Protection and Management Act 1995 by the State Coastal Management Plan and SEQ Regional Coastal Management Plan. Following a review of the State Coastal Management Plan in early 2008, the Minister for Climate Change and Sustainability requested a new Queensland Coastal Plan be prepared. The reviews raised the following issues to be addressed in the preparation of a new coastal plan:

- Guidance required on planning for and determining coastal hazards;
- Removal of policy duplication;
- Confusion regarding implementation of policies under State and SEQ Coastal Management Plans; and
- Need to integrate coastal planning with recent reform to planning legislation.

The Draft Queensland Coastal Plan was released for consultation purposes in July 2009 and consists of two policy documents 1) *Draft State Policy Coastal Management* and (2) *Draft State Planning Policy Coastal Protection*. Draft supporting guidelines for both policy documents in the draft plan as well as a *Draft Guideline Coastal Hazards* have been made available for consultation purposes.

As the *Queensland Coastal Plan* is a new plan rather than a revision to the existing plan, once adopted by the state government it will replace the current *State Coastal Management Plan* and *SEQ Regional Coastal Management Plan*. In addition, it is proposed to amend the *Coastal Protection and Management Act 1995* to remove the requirement for regional coastal management plans to be prepared.

Comments on the *Draft Queensland Coastal Plan* have been prepared by Council officers and are provided in the attachment. These comments will be used as Council's formal submission to the *Draft Queensland Coastal Plan* which will be forwarded to DERM prior to the close of the submission period on the 31 October 2009.

ISSUES

A summary of the draft policies together with an overview of the proposed policy outcomes is provided in:

DRAFT STATE POLICY COASTAL MANAGEMENT

The *Draft State Policy Coastal Management* is for coastal management and activities that do not constitute development under *Integrated Planning Act 1997 (IPA)*. The *Draft State Policy Coastal Management* and its supporting guideline are intended to provide policy direction and guidance on managing coastal land in Queensland in line with the objectives of the *Coastal Act*. The policy outlines that management plans and other tools listed in the policy should be prepared and used by local governments and other managers of state land in the coastal zone. Broad guidance is provided for on-ground management, rehabilitation and maintenance activities.

The policy outcomes are to protect and maintain coastal resources by:

- a) preparing management plans (or similar tools) to direct strategic, efficient and effective management practices;
- b) reflecting potential climate change impacts in decision making about the use and management of coastal resources;
- c) providing infrastructure and services to facilitate effective management of coastal resources;
- d) regulating the use of coastal resources to allow public benefits from those resources to be realised, while restricting uses that result in a loss of associated values;
- e) implementing planned maintenance, protection and rehabilitation activities;

- f) improving collaborative management efforts, knowledge sharing, community awareness and increased participation in coastal management activities.

DRAFT STATE PLANNING POLICY COASTAL PROTECTION

The *Draft State Planning Policy Coastal Protection* deals with issues related to land-use planning and development assessment regulated under IPA. The *Draft State Planning Policy Coastal Protection* and its supporting guideline applies to the coastal zone and provides policy outcomes to be achieved when making or amending a planning scheme, assessing a development application, or designating land for community infrastructure.

The policy outcomes are:

- *Coastal hazards* – to ensure the protection of people and property from coastal hazards. The draft plan includes a *Guideline Coastal Hazards* which provides a methodology for determining coastal hazards (coastal erosion, storm tide inundation, or permanent inundation due to sea level rise). The draft policy allows for the identification of storm tide inundation areas through a regional assessment or local assessment for a specific site.
- *Physical Coastal Processes* – the policy outcome is aimed at allowing for natural fluctuations of the coastline to occur as a result of sea level rise and to ensure physical coastal processes continue to occur naturally as far as practicable.
- *Areas of High Ecological Significance (HES)* - areas of HES have been identified in the draft plan and the outcome is for their preservation.
- *Social and economic coastal resources* – the outcome is to preserve scenic amenity of the coast and maintain and enhance public access to the coast. The draft plan includes a methodology for assessing scenic preference rating (SPR) and level of change to that rating by a new development.
- *Urban settlement pattern* – to conserve coastal resources by limiting future urban growth within areas of coastal hazards and high ecological significance.
- *Maritime Development* – to preserve opportunities for locating coastal-dependent land uses in areas adjoining tidal waters and to allow for maritime development to occur in designated areas. Identified Maritime Development Areas (MDA's) include where maritime development has been legally established including public and private facilities; areas approved for maritime development which have not been constructed as yet and areas zoned for maritime development. Future MDA's will be identified through strategic planning exercises and if a local government area is intending to include additional MDA they will need to consult with DERM. Maritime development outside of a MDA is not prohibited however it would need to be demonstrated that the proposed site is suitable for designation as a MDA and would not be supported in areas of high ecological significance.

Comments on the *Draft Queensland Coastal Plan* in the attachment identify the significant issues for Council, followed by detailed comments on all elements of the *Draft Queensland Coastal Plan*. It is intended these comments will be used as Council's formal submission on the *Draft Queensland Coastal Plan*. Some of the key issues for Council from the *Draft Queensland Coastal Plan* include:

- A significant amount of additional work and responsibility is placed on local government under the *State Planning Policy Coastal Management* and *State Planning Policy Coastal Protection* ;
- Additional complexity in assessing development applications in the coastal hazard areas, including incorporation of sea level rise projections into assessments;
- Requirement to identify areas of scenic preference and incorporate in the Redlands Planning Scheme.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the enhancement of biodiversity including koala habitat, bushland, greenspace, waterways, catchments, air and coastal ecosystems in recognition of our unique location on Moreton Bay.

FINANCIAL IMPLICATIONS

There are no direct financial implications for Council from the recommendation. The draft Queensland Coastal Plan will place increasing responsibilities on Council to undertake coastal hazard identification and mapping of scenic preference rating.

PLANNING SCHEME IMPLICATIONS

The Queensland Coastal Plan will require future amendments to the Redlands Planning Scheme, specifically in addressing coastal hazards, areas of HES (if there are any inconsistencies) and scenic coastal amenity (incorporating SPR).

CONSULTATION

- Consultation with state agencies (DIP and DERM)
- Comments sought from Planning and Policy groups

OPTIONS

PREFERRED

That Council resolve to endorse the comments in the attachment as Council's formal submission to the *Draft Queensland Coastal Plan*.

ALTERNATIVE

That Council resolve to endorse the comments in the attachment with additions and/or amendments, as the basis for preparing Council's formal submission.

OFFICER'S RECOMMENDATION

That Council resolve to endorse the comments in the attachment as Council's formal submission on the *Draft Queensland Coastal Plan*.

COMMITTEE DISCUSSION

After discussion, it was agreed that some amendments to reflect discussion will be made to the attached response and presented for final adoption at the ensuing General Meeting.

**COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Ogilvie
Seconded by: Cr Boglary

That Council resolve to endorse the comments in the amended attachment as Council's formal submission on the *Draft Queensland Coastal Plan*.

CARRIED

13.2.5 REGIONAL AND LOCAL COMMUNITY INFRASTRUCTURE PROGRAM ROUND 2 - DELEGATED AUTHORITY TO COMMITTEE

Datworks Filename: Regional and Local Community Infrastructure Program - Round 2

Responsible Officer Name: Roberta Bonnin
Manager Community and Social Planning Group

Author Name: Lacey Brown
Strategic Adviser Social Planning

EXECUTIVE SUMMARY

The Regional and Local Community Infrastructure Program (RLCIP) has allocated \$363,000 to Redland City Council. On fulfilling the requirements, Council will be undertaking nominated community infrastructure projects with the allocated funds. A Council application for a nominated Strategic Project (\$1 million plus) as part of a national competitive-bidding process will also occur.

To assist in meeting the funding submission deadline of 20 November 2009, it is recommended that this matter be referred to the Planning & Policy Committee meeting on 18 November 2009 and that the Committee be delegated authority to approve the nominations of projects for Australian Government funding.

PURPOSE

The purpose of this report is to describe the outcomes and criteria of the Regional and Local Community Infrastructure Program funding announcement and to recommend that Council refer this matter to the Planning & Policy Committee meeting on 18 November 2009 and delegate authority to the Committee to approve the nominations of projects for Australian Government funding.

BACKGROUND

On the 25 June 2009, the Australian Government made an additional \$220 million available to boost the Regional and Local Community Infrastructure Program (RLCIP) and released the guidelines and submission dates on 9 October 2009. This investment is intended to support local jobs during the global economic recession and provide long-term benefits to communities by assisting councils to build and upgrade local infrastructure.

ISSUES

Under the RLCIP there are two components: a non-competitive, direct allocation (\$363,000 to Redland City Council) and a competitive component where \$120 million will be made available for a limited number of large strategic projects seeking a minimum Commonwealth contribution of \$1 million. The funding criteria and considerations are outlined below.

\$100 MILLION – DIRECT ALLOCATIONS

- Redland City Council allocation is \$363,000
- Eligible projects must be additional, ready to proceed or additional stages of current projects.
- Construction must begin within 3 months of signing the funding agreement.
- Councils are encouraged to submit a number of prioritised projects, the aggregate which may exceed allocation.
- Should the Department find that a higher priority project is ineligible, a lower priority yet eligible project may then be substituted in its place.
- Funding agreement may not be available for execution until Council has completed and properly acquitted its projects under the initial allocated component of the RLCIP (\$842,000).
- Projects are to be completed and expended by 31 December 2010.

\$120 MILLION – STRATEGIC PROJECTS

- Funding is based on a national competitive bid basis
- Preference will be given to projects which can demonstrate community benefit.
- Partnership funding is required and preference may be given to projects with greater co-contributions.
- Consideration will also be given to whether Council has completed its \$842,000 allocation.
- Councils are encouraged to identify projects that address the needs of the local Indigenous population and to consider environmental sustainability.
- There is a limit of one application per Council (and one additional if a participant in a group application).

PROJECT ELIGIBILITY

Funding will be provided for community infrastructure, including new construction and major renovations or refurbishments of assets such as:

- social and cultural infrastructure (e.g. art spaces, gardens)
- recreational facilities (e.g. swimming pools, sports stadiums)
- tourism infrastructure (e.g. walkways, tourism information centres)
- children, youth and seniors facilities (e.g. playgroup centres, senior citizens' centres)
- access facilities (e.g. boat ramps, footbridges)
- environmental initiatives (e.g. drain and sewerage upgrades, recycling plants)

INELIGIBLE PROJECTS AND ACTIVITIES

- projects that support council operations (upgrades of Council offices) or make a direct contribution to private businesses, or those which benefit specific individuals
- funding will not be used for existing projects that have exceeded budget forecast
- funding cannot be used for:
 - artworks
 - information technology and communications hardware and software
 - ongoing costs (e.g. operational costs and maintenance)
 - roads or related infrastructure covered by the Roads to Recovery or Black Spots programs

FUNDING ARRANGEMENTS

Progress reports will be required at set dates and the Department will monitor projects through reports received and may conduct site visits.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life. The economic development strategic priority to enhance employment participation and the community's standard of living through encouraging economic development opportunities also supports the funding allocation for these projects.

FINANCIAL IMPLICATIONS

Delegated authority to approve the nominations for funding will allow opportunity for completion of significant community infrastructure projects and delivery of other much needed community infrastructure that may have been subject to budget cuts.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Various consultation steps will occur for the purposes of compiling the report for the Planning and Policy Committee on the 18 November, including:

- Meeting with Managers and Senior Advisors to nominate projects that meet the funding criteria – 21 October 2009.

- Presentation of tabled projects to the Executive Leadership Group – 2 November 2009.
- Workshop with Councillors – 4 November 2009.

OPTIONS

PREFERRED

That Council resolves to delegate authority under section 472 of the *Local Government Act 1993* to the Planning and Policy Committee on 18 November 2009 to approve the nomination of projects for the Australian Government funding under the Regional and Local Community Infrastructure Program.

ALTERNATIVE

That Council resolves not to delegate authority to the Planning and Policy Committee on 18 November 2009 therefore not meeting the submission closing date of 20 November 2009.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Ogilvie
Seconded by: Cr Boglary

That Council resolves to delegate authority under section 472 of *the Local Government Act 1993* to the Planning and Policy Committee on 18 November 2009 to approve the nomination of projects for the Australian Government funding under the Regional and Local Community Infrastructure Program.

CARRIED

13.3 COMMITTEE GENERAL BUSINESS**13.3.1 QUESTION ON NOTICE – STORMWATER RETENTION PONDS****Cr Henry (Division 3):**

Can the relevant officers of Council please advise on the applicability of stormwater retention ponds in urban residential areas.

This question was taken on notice for referral to the Chief Executive Officer to arrange a response.

**COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Ogilvie
Seconded by: Cr Boglary

That the question on notice be referred to the Chief Executive Officer to arrange a response.

CARRIED

14 FINANCE AND CORPORATE MANAGEMENT COMMITTEE 21/10/09 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Townsend
Seconded by: Cr Boglary

That the Finance & Corporate Management Committee Report of 21 October 2009 be received.

CARRIED

14.1 REPORTS FROM CORPORATE SERVICES

14.1.1 PUBLIC CONSULTATION - RATING

Datworks Filename: R&V Projects
Responsible Officer Name: Martin Drydale
General Manager, Corporate Services
Author Name: Kerry Phillips
Manager, Financial Services

EXECUTIVE SUMMARY

The development of the next Community Plan, Corporate plan and budget for Council may benefit from public consultation in relation to rating. Through this process, it is anticipated that the consultation will create an opportunity to gather views from the public and be used to educate and inform regarding the mechanisms Council uses to set rates.

The purpose of this report is to provide advice regarding the planned consultation process in relation to rating which is to be undertaken to support the development of budget 2010/2011 and the emerging Community and Corporate plans.

PURPOSE

The purpose of this report is to provide advice regarding the planned consultation process in relation to rating which is to be undertaken to support the development of budget 2010/2011 and the emerging Community and Corporate plans.

BACKGROUND

It is felt that the current budgeting process surrounding the development of a rating strategy for Council would benefit from more extensive consultation and feedback of the public view on rating.

During the development of the Community Plan the question of “How do we pay?” remains under developed. The development of Council’s Financial Strategy would also benefit from input from the Community on the wider issue of achieving financial sustainability through feedback on specific rating issues.

ISSUES

In looking to enhance the budget process and providing advice to the Community and Corporate plan development processes, the staff in rating services in conjunction with the Community Engagement officer, have developed a proposed plan for public consultation in relation to rating.

The goals of the public consultation process are to:

1. Form a focus group by inviting members of the public including a personal invitation to the members of the 2030 Reference Group. The focus group must have a good balance of the community. E.g. Pensioners, Self Funded Retirees, First home buyers, Middle income owners and the business communities. This also includes property owners with high valuations, canal frontage, units, low valuations, owners/lessees of retirement villages and bay island property owners, through the engagement of a company to manage and facilitate this process.
2. Coordinate 3 community engagement meetings to discuss rating options within the requirements of the legislation.
3. Engage an independent Facilitator to conduct the 3 meetings based on the following the process:

Meeting (Phase) 1 — Education on Current Rate Model and legislative requirements;
Meeting (Phase) 2 — Conversation- to develop information and idea sharing;
Meeting (Phase) 3 — Responses and Opinions.
4. Develop an educational Fact Sheet to use with the focus groups.
5. Telephone Survey the community to gather wider opinion and to test the findings of the focus groups

It is proposed that the meetings would be conducted in the evenings during late October and early November in the North and South Stradbroke rooms. Councillors would be encouraged to attend as observers.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the long term financial viability of the City and provide public accountability in financial management.

FINANCIAL IMPLICATIONS

A budget of up to \$10,000 has been provided by Corporate Services to facilitate the process.

CONSULTATION

Team Co-ordinator Rating Services, Service Manager Revenue and Recovery, Group Manager Financial Services, General Manager Corporate services, Group Manager Community and Cultural Services, Project Manager Community Plan, Group Manager Corporate Performance and Risk and the Community Engagement officer have all been consulted during the development of this plan.

OFFICER'S RECOMMENDATION

That Council resolve to note the report.

**COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Townsend
Seconded by: Cr Williams

That Council resolve to note the report, with the addition of opportunities for on-line and written input and for interested parties to attend and observe the panel/working groups.

CARRIED

14.1.2 SEQ (DISTRIBUTION AND RETAIL RESTRUCTURING) AND NATURAL RESOURCES BILL 2009

Dataworks Filename: GOV WRAD - WB3 Establishment Group
Attachment: [QWC Workshop Outcomes](#)
[SEQ Participation Agreement](#)
Responsible Officer Name: Martin Drydale
General Manager Corporate Services
Author Name: Eleanor Bray
Water Reform Manager

EXECUTIVE SUMMARY

The State Government recently released the draft *South-East Queensland (Distribution and Retail Restructuring) and Natural Resources Provisions Bill 2009* (the 'Bill') for consultation purposes.

Following consideration of the draft Bill by the Council of Mayors Water Reform Program, which included representatives from each Council, a number of issues were identified with the draft legislation which were subsequently discussed with the Queensland Water Commission and Queensland Treasury. The key issues identified were that:

- the Bill will provide for transitional arrangements. It will allow existing negotiated PAs (Participation Agreements) /Memoranda of Understanding (MoUs) to form the basis of the interim PA with an interim Board being constituted by participating Councils, i.e. as currently arranged. The interim PA will continue until the Minister approves the final PA which must be submitted to him by the end of April 2010;
- in terms of the Minister's involvement in future changes to PAs, the Minister wishes to retain approval only where a PA changes in respect of matters such as change of participants, changes in rights or equity. All other matters will be resolved between participating Councils; and
- the only outstanding policy matter to which there is currently no response regards the composition of final boards and the eligibility requirements. All parties are aware this matter is outstanding and it is still with the Minister to communicate to the Lord Mayor.

The draft Bill is expected to be passed through Parliament in November 2009.

PURPOSE

The purpose of this report is to update Council on the *South-East Queensland (Distribution and Retail Restructuring) and Natural Resources Provisions Bill 2009* (the 'Bill').

BACKGROUND

In September 2007, the Queensland Government approved a range of institutional reforms to be implemented across the SEQ urban water sector. The SEQ Water Reform Program (Reform Program) was to be delivered in a two stage process. Stage One focused on bulk water reform, in particular the establishment of the three statutory authorities to own the bulk supply, bulk transport and manufactured water infrastructure respectively, and the construction of the SEQ Water Grid which connected the SEQ Region's major water sources, water treatment plants and bulk water transport networks. The SEQ Water Grid Manager was also established to operate the SEQ Water Grid and be the single purchaser of bulk water services and the single seller of bulk water in SEQ.

Stage One, which became operational on 1 July 2008, was given effect through the *South East Queensland Water (Restructuring) Act 2007*. Stage Two, to be operational from 1 July 2010, focuses on downstream water reform. The core of the Stage Two Reform Program is the separation of the retail and distribution functions from SEQ local governments and the establishment of three separate vertically integrated distribution-retail businesses (distributor-retailer entities).

The Bill is the first of two steps to implement the Reform Program and includes provisions to establish the three distributor-retailer entities and enable the transfer of property, water and wastewater assets, liabilities, instruments and employees from the SEQ local governments to the new entities. The Bill also enables the Minister to recognise an employee framework (negotiated between the Council of Mayors (South East Queensland) (CoMSEQ) and relevant unions) to protect workers affected by the reform.

A further Bill will enable the new entities to become operational. Specifically, this Bill will provide for key powers of the entities, including powers of entry and acquisition, and address the role of the new entities in supporting the planning and development assessment processes and trade waste approval processes, which are currently undertaken by local government.

On Friday 23 September 2009 correspondence was received from the Acting Chief Executive Officer (CEO), Queensland Water Commission (QWC) addressed to all Mayors and CEOs attaching a copy of the draft Bill and seeking feedback from councils by Monday 28 September 2009. The Bill is expected to be presented to parliament in early November 2009.

ISSUES

1. The preliminary briefing paper to the WRP Project Control Group (PCG) on this topic mentioned several issues which included:
 - having suitable interim arrangements if the state was reluctant to allow for interim corporations act companies;
 - ensuring the appropriate application of SBFA and FA and standards;

- clarifying the role of the Minister in approving Participation Agreements (PAs);
 - clarifying the eligibility criteria and appointment process for board members;
 - ensuring appropriate non-liability for state taxes, charges or fees; and
 - ensuring that transfer and transitional provisions meet our requirements.
2. The workshop was conducted on 28 September 2009 and the 4-hour session was productive in addressing a large number of matters raised, including detailed feedback pertaining to the above and other matters. A “clause by clause” review was undertaken with QWC (and Treasury present) based on WRP’s review of the draft combined with detailed feedback from cluster representatives. All cluster representatives attended the workshop. Since this workshop, officers have continued to refine feedback and work through a range of matters to the point where participants are comfortable that the proposed Bill will meet expected needs.
3. In summary the key points to note are:
- the Bill will provide for transitional arrangements. It will allow existing negotiated PAs/Memorandums of Understanding (MoUs) to form the basis of the interim PA with an interim Board being constituted by participating Councils, i.e. as currently arranged. The interim PA will continue until the Minister approves the final PA which must be submitted to him by the end of April 2010;
 - in terms of the Minister’s involvement in future changes to PAs, the Minister wishes to retain approval only where a PA changes in respect of matters such as change of participants, changes in rights or equity. All other matters will be resolved between participating Councils;
 - the only outstanding policy matter to which there is currently no response regards the composition of final boards and the eligibility requirements. All parties are aware this matter is outstanding and it is still with the Minister to communicate to the Lord Mayor.
4. Attached for information is a table which provides a full explanation of all the matters considered and documents the agreed position. It will be noted from a perusal of this document that there are considerably more issues than were raised at the initial meeting, based on a more considered review and detailed input from cluster representatives. It is believed that all matters are now covered in which Councils had concerns, and furthermore the agreed position is suitable for WB3 requirements.

Essentially there are no key issues raised (other than the Board matter) which have not been accepted by the QWC or where their response is considered to be unsatisfactory.

5. A PA will be a required agreement between participating Councils to establish the new entity. This agreement is similar in some ways to a combined shareholders' agreement and constitution but has particular reference and regards to the context and environment in which the business is to be established. Attached is a draft PA which will be considered as a base for the joint development between Logan City Council, Gold Coast City Council and Redland City Council.
6. The expected timeframe for the legislation to pass through Parliament is November 2009. Following this, the new water entities will have 3 months after the date of assent to finalise the PA and gain approval from the Minister.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water, waste services, roads, drainage and support the provision of transport and waterways infrastructure.

FINANCIAL IMPLICATIONS

There are no financial implications.

PLANNING SCHEME IMPLICATIONS

Not applicable.

CONSULTATION

Consultation has occurred with Chief Executive Officers and Senior Management Groups of Logan City Council, Gold Coast City Council and Redland City Council.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Townsend
Seconded by: Cr Boglary

That Council resolve to note the report together with the information contained in the attachments.

CARRIED

14.1.3 SEPTEMBER 2009 - MONTHLY FINANCIAL REPORTS

Datworks Filename: FM Monthly Financial Reports to Committee
Attachment: [EOM Report September 2009](#)
Responsible Officer Name: Kerry Phillips
Manager Financial Services
Author Name: Deborah Hall
Finance Officer

EXECUTIVE SUMMARY

Section 528(1) of the *Local Government Act 1993* requires that Council's statement of accounts be presented at an ordinary monthly meeting.

The attachments to this report present the September 2009 financial statement of accounts to Council and provide detailed analytical commentary. The suite of reports has been revised following a workshop held with the Executive Leadership Group and Councillors on 1 September 2009. During the workshop it was agreed that this report will accompany the revised monthly financials and a separate report will accompany the quarterly project and Type III business reports.

The financials demonstrate that all of the seven Key Financial Performance Indicators exceeded targets set at the beginning of the financial year. These are:

- level of dependence on general rate revenue;
- ability to pay our bills – current ratio;
- ability to repay our debt – debt servicing ratio;
- cash balance;
- cash balances – cash capacity in months;
- longer term financial stability – debt to assets ratio; and
- operating performance.

Council's end of month operating financial result (Earnings Before Interest, Tax and Depreciation – EBITD) is ahead of budget by \$4.8 million, with operating revenue favourable by \$2.0 million and operating expenditure favourable by \$2.9 million.

The cash flow position for the year is ahead of revised budget levels by \$10.1 million principally due to phasing of the budget. The cash held is ahead of targeted levels at \$88.3 million, equal to 8.5 months cash capacity against an original target of three to four months.

PURPOSE

The purpose is to present the September 2009 report to Council and explain the content and analysis of the report. Section 528 of the *Local Government Act 1993* requires the Chief Executive Officer of a local government to present statements of its accounts to the local government.

BACKGROUND

The Corporate Plan contains a strategic priority to ensure the long term financial viability of Redland City and provide public accountability in financial management. For organisational effectiveness, it is important that Council receive and understand the monthly financial statements.

ISSUES

The following elements, shown in the attachments, comprise the End of Month Financial Reports for September 2009:

Dashboard and Key Performance Indicators (A)

- Operating Revenue compared with Budget;
- Operating Expenditure compared with Budget;
- Capital Expenditure compared with Budget;
- Employee Costs compared with Budget;
- Key Performance Indicators – actuals compared with Budget and Targets.

Operational Statement with headline commentary (B)

Shows the percentage variance of year to date actual results compared with year to date budget by colour indicators. Tolerance levels differ between operational and capital amounts and variances are classified as timing or permanent. Timing variances are anticipated to disappear once 30 June 2010 figures are produced. Permanent variances imply the variance will remain into the next financial year.

Additionally, an **Operational Statement by Strategic Priority (C)**; **Balance Sheet and commentary (D)**; **Cash Flow Statement and commentary (E)**; and an **Investment Summary and Graphs (F)** have been included to provide the complete picture of Council's finances. Finally, an **Operational Statement with detailed commentary (G)** shows year to date actual results compared with annual and year to date budgets. This report has a brief commentary on all year to date variances greater than \$20,000.

RELATIONSHIP TO CORPORATE PLAN

The recommendation in this report primarily supports Council's strategic priority to support the organisation's capacity to deliver services to the community by building a skilled, motivated and continually learning workforce, ensuring assets and finances are well managed, corporate knowledge is captured and used to best advantage, and that services are marketed and communicated effectively.

FINANCIAL IMPLICATIONS

The overall financial position as at the end of September 2009 remains strong with EBITD of \$14.8 million (\$4.8 million ahead of budget). This result is due to total operating revenue of \$49.0 million (\$2.0 million ahead of budget) and total operating costs of \$34.2 million (favourable variance of \$2.9 million).

Operating Revenue

Rates Charges is over budget by \$246,000 due in the main to credits held \$225,000. Utility Charges has a favourable variance of \$469,000, water consumption is favourable by \$527,000 slightly offset by unfavourable variances in wastewater and trade waste. Pensioner Remissions is favourable against budget by a timing variance of \$31,000. Fees and Charges is under budget by \$125,000 in the main due to water fees and charges \$33,000, \$32,000 consumption standpipes and some Waste Operations budgeting errors (double ups) that will be addressed in the first quarterly budget review. Operating Grants and Subsidies is under budget by \$1.3 million due to the Federal Assistance Grant for the first quarter being received in 2008/09 to be accounted for in 2009/10. This is currently being addressed with the external auditors and will be addressed for the October reporting.

Operating Expenditure

Employee Costs is under budget by \$531,000 in the main due to \$494,000 which is the budget for the Defined Benefit Superannuation (potential shortfall). Following the adoption of the budget, advice has been received that there is no longer a shortfall for Council to meet and hence this budgeted amount will be given up in a future Budget Review. Operational Goods and Services are under year to date budget by \$2.6 million and the variances are all expected to be timing at this stage. Of particular note, \$278,000 waste tonnage is down resulting in reduced contract expenses, \$276,000 is predominantly underspends on contractors and consultants for Redland Water, \$200,000 Landfill Site Investigations program, \$160,000 is underspends in relation to Waterways, \$149,000 is an underspend in Damages Settlements and \$139,000 is under expenditure in consultants and contractors in Regulatory Services timing at this stage.

Capital Revenue

Contributions and Donations is \$157,000 over budget as Planning and Policy developer contributions were received ahead of budget and are timing differences only. These monies have been transferred to capital reserves and accompany a further \$1.05 million that has been transferred to reserves due to the phasing of the Conservation Land Acquisitions. Both transfers are timing variances only. Grants and Subsidies are under budget by \$461,000 due to the recognition of these monies as unearned revenue. Following advice from WHK Horwath, these monies will be transferred to revenue at the first quarter budget review.

Capital Expenditure

Capitalised Goods and Services is \$3.0 million under year to date budget as a result of significant underspends in Redland Water \$1.8million, Planning and Policy \$1.0 million and Corporate Services \$921,000. These underspends are due in the main to delays in Redland Water capital works: Wastewater ICS \$1.2 million works not

started and Water Reticulation \$340,000 works not started and are slightly offset by the \$718,000 overspend in Customer Services. The over-spend in Customer Services is mostly due to road construction splits which will be reviewed. The Planning and Policy underspend is due to the phasing of the budget with respect to Conservation Land Acquisitions. Fleet has \$797,000 timing variances due to items on order and not yet delivered.

Capitalised Employee Costs is \$85,000 below cumulative budget with the under-spend in Customer Services department and expected to be timing at this stage.

Cash and Investments

The investment of surplus funds for the month returned a weighted average rate of return of 3.53%, which is again ahead of the UBS Aust Bank Bill Index of 3.22%. These returns are reported on a monthly weighted average return and Council benchmarks the funds against the UBS Australian Bank Bill Index. Interest return is reported on both an annual effective and nominal rate of return. It is also relevant to note that the RBA policy interest rate has remained at 3.00% as at the end of September 2009.

The cash balance is \$88.3 million at the end of September 2009 which is equivalent to 8.5 months cash capacity. Council is intentionally maintaining a higher balance than target whilst it monitors the impact of the structural reforms to the water business.

PLANNING SCHEME IMPLICATIONS

It is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has taken place amongst the Executive Leadership Group.

OPTIONS

PREFERRED

That Council resolve to note the End of Month Financial Reports for September 2009 and explanations as presented in the following attachments:

1. Dashboard and Key Performance Indicators (A);
2. Operational Statement with headline commentary (B);
3. Operational Statement by Strategic Priority (C);
4. Balance Sheet and commentary (D);
5. Cash Flow Statement and commentary (E);
6. Investment Summary and Graphs (F); and
7. Operational Statement with detailed commentary (G).

ALTERNATIVE

That Council requests additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Townsend

Seconded by: Cr Boglary

That Council resolve to note the End of Month Financial Reports for September 2009 and explanations, as presented in the following attachments:

- 1. Dashboard and Key Performance Indicators (A);**
- 2. Operational Statement with headline commentary (B);**
- 3. Operational Statement by Strategic Priority (C);**
- 4. Balance Sheet and commentary (D);**
- 5. Cash Flow Statement and commentary (E);**
- 6. Investment Summary and Graphs (F); and**
- 7. Operational Statement with detailed commentary (G).**

CARRIED

14.1.4 QUARTERLY PROJECTS AND BUSINESS UNIT ACTIVITY REPORTS

Datworks Filename: FM Quarterly Projects and Business Unit Activity Reports

Attachment: [Quarterly Project Report September 2009](#)

Responsible Officer Name: Kerry Phillips
Manager Financial Services

Author Name: Kevin Lamb
Service Manager Financial Reporting

EXECUTIVE SUMMARY

The attached reports include:

- the business activity statements for Council's four business activities subject to the Code of Competitive Conduct - Caravan Parks, School Aged Care, Redlands Performing Arts Centre and Building Certification Services; and
- selected operational and capital project expenditure across individual groups and departments of Council.

PURPOSE

Council resolved to apply the Code of Competitive Conduct to 4 business units as part of its 2009/10 adopted budget. This report highlights actual to budget results for revenue and expenditure and provides commentary on major variations.

This report also presents year to date expenditure against revised and original budgets for selected operational and capital projects across the groups and departments of Council.

BACKGROUND

Previously the business activity statements and project reports were presented to Council on a quarterly basis as part of a complete package of financial reports. In order to achieve a clear separation between the *strategic financial management* and *operational performance* of Council, the quarterly operational and capital project and Code of Competitive Conduct business unit reports have been detached from the full suite of financial reports and presented as a separate report to Council.

The suite of strategic financial reports containing Council's income statement, balance sheet, cash flows and performance against key financial performance indicators is presented as a separate report to Council.

ISSUES

Nil.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the long term financial viability of the City and provide public accountability in financial management.

FINANCIAL IMPLICATIONS

Caravan Parks

The Caravan Parks business activity reported a net surplus of \$7,000 for the 3 months to 30/9/09 with operating revenue \$589,000 (\$7,000 ahead of budget) and operating expenditure \$583,000 (\$60,000K under budget). All variances are timing at present with a number of budget allocations for employee costs and contractors in particular to be reviewed.

School Age Care

The School Age Care business unit reported a net loss of \$109,000 for the 3 months to 30/9/09. This comprised operating revenue of \$693,000 (\$65,000 under budget) and operating expenditure of \$803,000 (\$86,000 over budget). Fees and charges and child care benefit were under budget by \$42,000 and \$23,000 respectively. Salary splits are to be reviewed in the Q1 budget review process.

Redland Performing Arts Centre

The Redland Performing Arts Centre business unit reported a net loss of \$268,000 for the 3 months to 30/9/09. This comprised operating revenue of \$145,000 (on budget) and operating expenditure of \$413,000 (\$61,000 below budget). Employee costs are under budget by \$21,000 due to a vacant position. Lower than anticipated electricity, insurance and contractor costs contributed to a favourable variance of \$53,000 in combined materials and services costs.

Building Certification Services

The Building Certification Services business unit reported a net surplus of \$36,000 for the 3 months to 30/9/09. Operating revenue comprised \$307,000 (\$21,000 under budget) and operating expenditure \$271,000 (\$43,000 under budget). Fees and charges are under budget by \$42,000, still affected by the global economic climate. Salaries and wages are under budget by \$55,000 due to position vacancies.

Selected Operational Projects

Expenditure on operational materials and services was under budget by \$2.5 million at 30/9/09 implying significant delays in the commencement and completion of 2009/10 operational projects and issues relating to the phasing of the original budget. Major areas that are behind in operational expenditure include Operations and Maintenance (\$613,000), Environmental Management (\$500,000), remainder of Planning and Policy (\$415,000) and Waste Management (\$278,000) due to reduction in tonnages.

Significant individual projects behind budget include:-

| | |
|---|--------------|
| Duncan Road Sportsfield Remediation project | \$150,000.00 |
| Waterways Extension Officer | \$111,000.00 |
| Lighting ECO Financial Efficiency | \$104,000.00 |
| Sportsfield Upgrade | \$103,000.00 |

The attached report provides commentary on the progress of an extensive list of other selected projects.

Selected Capital Projects

The capital expenditure program is behind year to date revised budget by 26.9% or \$3.1million at 30/9/09. Of particular note is sewerage pump station #6, \$978,000 behind budget with the pipe purchase due to occur in December and the tender due to be awarded in February 2010.

Other large capital projects behind schedule include:

| | |
|-------------------------------------|----------------|
| Purchase of conservation land | \$1,000,000.00 |
| Purchase of fleet | \$797,000.00 |
| Backlog fire flow augmentation | \$151,000.00 |
| Wastewater supply pump station # 86 | \$200,000.00 |
| PDG road reseals | \$213,000.00 |

CONSULTATION

The Chief Executive Officer and General Manager Corporate Services initiated discussions with the Executive Leadership Group and Council several months ago to clearly separate strategic financial reporting from operational and capital project reporting. This was to enable a clear focus on Council's corporate financial performance and position including results against key financial performance indicators in the financial strategy.

A presentation was subsequently given to Council on the proposed layout and presentation of the enhanced suite of financial reports. Feedback from this meeting has now been incorporated into the presentation layout and style of the new suite of financial reports.

OPTIONS

PREFERRED

That Council resolve to note the quarterly operational and capital project reports in addition to the Business Unit reports to which the Code of Competitive Conduct applies for September 2009, as presented in the following attachments:

1. Business activity statement for Caravan Parks;
2. Business activity statement for School Aged Care;

3. Business activity statement for Redlands Performing Arts Centre;
4. Business activity statement for Building Certification Services; and
5. Selected Operational and Capital Projects expenditure reports.

ALTERNATIVE

That Council requests additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Townsend
Seconded by: Cr Boglary

That Council note the quarterly Operational and Capital Project reports in addition to the Business Unit reports to which the Code of Competitive Conduct applies for September 2009, as presented in the following attachments:

- 1. Business activity statement for Caravan Parks;**
- 2. Business activity statement for School Aged Care;**
- 3. Business activity statement for Redlands Performing Arts Centre;**
- 4. Business activity statement for Building Certification Services; and**
- 5. Selected Operational and Capital Projects expenditure reports.**

CARRIED

14.2 REPORTS FROM CUSTOMER SERVICES

14.2.1 REDLAND PERFORMING ARTS CENTRE - BUSINESS PLAN REVIEW

Datworks Filename: CP Operations – RPAC Redland Performing Arts Centre

Attachments [Attach 1 - General Review – Redland Performing Arts Centre](#)
[Attach 2 - Redland Performing Arts Centre Business Plan 2009 to 2012](#)

Responsible Officer Name: Greg Jensen
Manager Customer and Community Services

Author Name: Lisa Trelvellick
Manager Redland Performing Arts Centre

EXECUTIVE SUMMARY

Council adopted the first Redland Performing Arts Centre business plan in October 2007 to guide the new venture and provide an overview of its operations. The plan covered the initial start up and the following years to be a three (3) year plan. It was agreed at the end of the first full year of operation that a report be provided to Council outlining achievements against the business plan and that the plan would be amended to reflect the following three (3) years of operations.

The centre has achieved significant success since it opened in April 2008. Significantly the largest users of the centre have been the local community cultural organisations with 47 using the venue for performances and events. Of the 38,702 audience attending 64% have been to these community performances and events.

The centre was required to initially concentrate on completion of the construction and fit out phase as well as developing its key business services and systems as required under the approved business plan. These have provided a platform for the centre to operate at a high standard.

This next business plan requires the centre to focus on audience development and creating stronger linkages with local community organisations. Increased promotion of the venue as well as development of workshops and master classes with professional performers will also be a feature of the business plan. The centre will also explore the potential to provide traineeships in technical services and hospitality during the life of the plan.

The three (3) year plan will be reviewed each year to develop a rolling plan for the centre to support Council's significant investment into the cultural life of the community.

PURPOSE

To present to Council the achievements of the Redland Performing Arts Centre against the approved business plan and for Council to adopt the new business plan for the next three years.

BACKGROUND

Council initially adopted a business plan for the new Redland Performing Arts Centre (RPAC) in October 2007. Part of the minute of Council required, *“That a report be provided to Council on the operations of the Redland Performing Arts Centre covering the first 12 months.”* To better reflect the performance of the centre, a full financial year was chosen as the most representative period and the attached performance report covers both the initial 3 month start up period and a full 12 month financial year.

The initial plan was done prior to the commencement of operations and was developed to guide the business in its first start up phase of operations and the subsequent two (2) years. As this was a new venture for Council, it was agreed to provide a report at the end of the first full year of operations to gauge achievement against the business plan and provide information to Council on the performance of the centre. This review would allow for the setting of the next business plan for the following three (3) years of operations.

Since actually operating the centre, it has become apparent that there are still refinements to implement. The initial business plan was a good foundation and can be improved with actual operational experience.

The centre opened for business in April 2008, comprising only 3 months of operations in its first financial year. The second financial year was completed on 30 June 2009 and the development of the budget for 2009/10 and the finalisation of the end of year accounts have enabled an actual representation of performance to be provided.

ISSUES

The RPAC has achieved significant success since its opening, especially considering the difficulties experienced with the construction and subsequent requirement for Council to complete the building. The centre opened 2 months later than anticipated and had to manage its operations around continuing construction.

A detailed analysis of the performance of the centre can be found in Attachment 1. A summary of the performance is detailed below.

The centre was required to establish a significant number of new systems and processes that were compatible with Council’s existing systems. The business was a new venture for Council and quite different to its other service delivery responsibilities. These included staff recruitment, OH&S, financial and operating

procedures as well as evacuation planning, liquor licensing and customer management systems.

The opening performance program was developed and altered due to construction delays and the annual program was developed to blend community events, entrepreneured program and commercial hires in a new and untested venue.

During this phase it became necessary to resolve key stage production and technical design issues with the builder, resulting in a multi-functional venue that could cater to all performing arts genre and service all sectors of the community. This also saved operational costs as the original design was not acceptable and would have resulted in high long term operational costs for the centre had they not been resolved.

Extensive consultation with local community arts groups prior to the opening of the centre resulted in 47 different local community groups "successfully" using the centre to stage their events and has resulted in strong community use of the centre. Initial concerns raised by a small number of community groups were resolved as part of the change from an old venue to a new professionally managed venue for community use. To date 80% of presentations are by community groups and 64% of audience attendance is for these performances.

As part of its commitment to cultural development the centre has provided the opportunity for 380 people to attend performance workshops following the RPAC entrepreneurial program, and 165 local performers have been directly involved in RPAC sponsored presentations.

To test the audience satisfaction with the RPAC program customers were surveyed and 88% were highly or extremely satisfied with the quality of the program and 78% with the variety.

The audience attendance at the centre at end of June 2009 has been 38,702 persons or equivalent to 28% of the entire Redlands population. Additionally, the centre has been able to provide opportunity for 4,298 people to participate in performances at the centre either through the community events or RPAC performances.

To enable these events and performances to occur, the RPAC Technical Services Team has supported and managed 153 performances or events since opening. In addition the team also developed and delivered a risk management information kit for all users and in particular local community groups to use to improve their duty of care and knowledge. Feedback from users about the quality of the support services has been positive.

The new business plan will build on the strengths of the current plan. It will have at its focus strengthening its relations with community groups, schools and other users. It will develop additional workshops and master classes with professional performers to develop skills and knowledge within the community organisations. The centre will also develop a theatre craft workshop program targeting community groups.

Additionally, the centre will explore traineeships for technical services and also hospitality to provide career development opportunities for local people.

Increased promotion of the centre will occur now that the initial developmental stages are stabilising and the centre will investigate development of an external ticketing service for other events to source additional funds and provide a service to the community.

Lastly, the centre will focus on maintaining the significant asset Council has provided and address issues associated with the older structures to improve the venue's ability to deliver the level of service expected.

The Redland Performing Arts Centre business plan is attached as Appendix 2 and provides complete detail on the initiatives and key performance indicators for the next 3 years.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

There are no direct financial implications from this report. The current budget allocations provide the operational and minor replacement capital expenditure for this year and as forecast in the ten (10) year operational and capital budget.

The recent completion of the RPAC Individual Asset Management Plan (IAMP) and also stage 1 of the Strategic Development Plan (SDP) do highlight areas for increased expenditure over the life of the asset. The SDP identifies that there is a need for an additional expenditure of \$327,000 over the next 4 years. This is required for maintenance of the older section of the RPAC (previously Redland Community Cultural Centre). The plan details items for replacement or areas of non-compliance with current legislation specifically relating to fire and evacuation safety.

The IAMP has identified that in addition to the current budget for maintenance of the buildings there is a requirement for additional for asset maintenance that was not able to be forecasted accurately until the IAMP was completed.

Adjustment to the 10 year operational and capital budget will occur at the time of budget development for 2010/11 and be subjected to Council approval based on other priorities that will be considered at that time.

The financial performance of the RPAC for 2008/09 resulted in a total additional investment from Council of \$1.41 million. In 2009/10 that investment is budgeted at \$1.6 million. The business plan has been developed to identify opportunity for revenue growth to reduce the level of Council investment, but Council will always be required to provide additional investment in the operations due to fee reductions for

community hire and the costs of holding the asset such as depreciation, internal Council service charges and also the inherent costs of provision of such an operation within a community setting. Redland City Council's investment is similar to other Council's in South East Queensland where the subsidy ranges from \$770,000 to \$1.2 million per annum (in some cases not including internal Council service charges and depreciation).

This investment by Council adds to the cultural vibrancy of the community and is consistent with Council's investment in culture through the provision of library services, art gallery and museums. These facilities and services support Council's social/cultural, environmental, economic and governance responsibilities it manages to provide the lifestyle the residents of the city expect from a progressive local government and desirable place to live.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation was conducted with Community and Social Planning.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Townsend
Seconded by: Cr Boglary

That Council resolve as follows:

- 1. To note the report detailing the performance of the Redland Performing Arts Centre, as presented in Attachment 1; and**
- 2. To adopt the business plan entitled, "Redland Performing Arts Centre Business Plan 2009-2012", as presented in Attachment 2.**

CARRIED

**14.2.2 ASBESTOS MANAGEMENT PLAN 2009 - 14-22 RUSSELL TERRACE
MACLEAY ISLAND**

Dataworks Filename: CP Asbestos Reports
Attachment: [Macleay Island Asbestos Management Plan](#)
Responsible Officer Name: John Frew
Service Manager Roads and Drainage
Author Name: John Frew
Service Manager Roads and Drainage

EXECUTIVE SUMMARY

On 14 June 2002, Council purchased the property at 14-22 Russell Terrace, Macleay Island, as part of plans for the possible future expansion of the Macleay Island passenger ferry and barge terminal.

Subsequent to the purchase of the property, Council was made aware of asbestos contamination on the site and has carried out a number of remedial activities to address the contamination. However, due to the nature of the contamination, it has not been possible thus far to fully cleanse the site. An Asbestos Management Plan has been drafted to manage the site into the future, until such time as full remediation can be achieved.

PURPOSE

The purpose of this report is to seek Council's endorsement of the Asbestos Management Plan 2009 with respect to 14-22 Russell Terrace, Macleay Island.

BACKGROUND

Council was notified in 2005 of possible asbestos contamination on land contained within its property at 14-22 Russell Terrace, Macleay Island and also in the foreshore area adjoining the property. Subsequent investigation revealed asbestos dumping had occurred on the site and that there were several buildings/structures on the site which contained asbestos.

Remedial activities were undertaken by Council to the current point where all buildings/structures have been removed from the site and the majority of the dumped asbestos has been removed. The Council owned portion of the site has recently been fully security fenced to isolate any residual contamination. Regular fortnightly inspections are carried out to identify and remove any asbestos that may be brought to the surface by tidal action in the foreshore area outside the security fence.

Council has sought independent expert advice on the management and remediation of the site from Simtars, a business unit of the Department of Mines and Energy. To date two reports have been commissioned and received

Council has also obtained a clearance certificate from Simtars for the upper portion of the site now occupied by a gravel car park. This followed the implementation of remedial measures recommended in the first Simtars report.

ISSUES

Buried pieces of asbestos are being regularly exposed by tidal action in the foreshore area in front of the security fence. As a result, Council staff have prepared an Asbestos Management Plan for the site. The plan incorporates the following key elements: Legislative requirements, jurisdiction and responsibilities, training, regular inspections, asbestos management both short and long term, record keeping and public communication.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

There will be financial implications resultant from the implementation of the Asbestos Management Plan. Project type work will be financed through quarterly budget review or annual budgets. All other costs will be absorbed, where possible, in the Roads and Drainage Maintenance Unit operational budget.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The preparation of the Asbestos Management Plan has been extensively contributed to by the following Council areas: Regulatory and Health Services, Workplace Health and Safety, Infrastructure Planning Group and Operations and Maintenance Group. Additional input has been received from Council's external consultant in this matter, Simtars.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Townsend
Seconded by: Cr Boglary

That Council resolve to endorse the Asbestos Management Plan 2009, 14-22 Russell Terrace, Macleay Island, as attached.

CARRIED

14.2.3 WASTE MANAGEMENT SERVICES - BUSINESS UNIT REPORT - SEPTEMBER 2009

Dataworks Filename: WM Waste Monthly Reports to Committee
Attachments: [Waste Management Services - Business Unit Report - September 2009](#)
Responsible Officer Name: Lex Smith
Acting Manager Operations and Maintenance
Author Name: Mary-Anne Micovic
Finance Officer

EXECUTIVE SUMMARY

The Waste Management Services Business Unit report is presented to Council for noting. The report provides the business unit's performance for the month of September 2009 and covers financial and non-financial indicators for waste.

It is expected that, most of the time the report findings will be "business as usual". Where exceptions occur, these will be highlighted.

The report provides a regular opportunity for Council to consider the performance of Waste Management and to respond to any exceptional reporting.

Council is provided with the option to accept the report or, accept it and request additional information or a review of performance.

PURPOSE

To report on the ongoing performance of the business unit against key performance indicators (KPIs).

BACKGROUND

Waste Management's performance plan identifies KPIs for which performance targets have been agreed with Council. Reporting is completed at each quarter end through Council's Finance and Corporate Management Committee.

ISSUES

The report is provided to Council as a means of monitoring the performance of Waste Management for its waste activity.

The first part of the report comprises a "snapshot" of the business unit's achievement in meeting KPIs (year-to-date) and financial report card. The report then provides specific financial report and commentary, capital expenditure (graphically) and a detailed customer overview.

The main body of the report focuses on actual levels of achievement against the KPIs for the month. Where exceptions have occurred and targets not met, an explanation is given as well as action taken to improve performance.

The report closes with a summary of the major issues for each group during the quarter.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain waste services to sustain our community.

Providing this report also supports Council's Governance strategic priority to provide a clear organisational direction supported by effective leadership and a framework of policies, plans and strategies that are responsive to the community's needs and which promote accountable and ethical standards of practice.

FINANCIAL IMPLICATIONS

There are no direct financial implications resulting from this report. Financial implications may result where Council requests a performance review or requests an increase in performance standards.

CONSULTATION

Consultation has occurred with:

- Group Manager Operations & Maintenance;
- Service Manager – Waste Operations; and
- Senior Advisor – Waste Planning.

OPTIONS

PREFERRED

That Council resolve to accept the Waste Management Services Business Unit Report for September 2009, as presented in the attachment.

ALTERNATIVE

That Council accepts the report and requests additional information or a review of performance.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Townsend
Seconded by: Cr Boglary

That Council resolve to accept the Waste Management Services Business Unit Report for September 2009, as presented in the attachment.

CARRIED

14.3 REPORT FROM REGULATORY SERVICES

14.3.1 DEVELOPMENT APPLICATION FEES FOR TELECOMMUNICATIONS TOWERS – PROPOSED AMENDMENT TO ADOPTED 2009/2010 FEES AND CHARGES SCHEDULE

Dataworks Filename: GOV Fees & Charges Documentation
Responsible Officer Name: Timothy Donovan
Manager Assessment Services
Author Name: Bruce Appleton
Manager Development Coordination

EXECUTIVE SUMMARY

A review of the fees for development applications for a material change of use for a telecommunications tower supports a change of the fee from the present level of \$5,997.00 plus \$247 per metre of tower.

The recommendation is that Council resolve to amend the fee to a flat fee of \$5,997.00 and that the adopted fees and charges schedule be amended accordingly.

PURPOSE

This report is to recommend that Council resolve to set a revised application fee for material change of use applications for telecommunications towers. This report if adopted would amend the current 2009/2010 Fees & Charges Schedule.

BACKGROUND

In 2005/2006, Redland City conducted a full cost pricing (ABC Costing) for development application fees. Since that review, Council has revised development application fees by CPI and bench-marked them against other similar sized councils.

Following an enquiry from the Mobile Carriers Forum representing the telecommunications industry, officers have prepared this report for consideration.

ISSUES

The telecommunications industry has raised concerns with the level of fees being applied to telecommunications towers by Redland City Council. The current fees for a telecommunications tower are \$5,997.00 per application plus \$248.00 per metre of tower height. In the previous 3 years there have been 4 such applications, with one of those being discontinued by the applicant.

The fees charged for these applications were levied under various fee schedules and ranged from \$5,940.00 up to \$10,646.00 as a consequence of particulars of the application.

Since the introduction of Federal legislation limiting the issues for assessment of these applications, the assessment of these applications has changed. The applications are now conditioned in terms of height, design and visual impact along with provisions for access and landscaping. Conditions are also added for performance bonding to ensure completion of the works in accordance with the Redlands Planning Scheme.

As a result of these changes it is appropriate for Council to consider a revised level of fees for such applications and it is proposed that a single fee be levied. The arguments for a component of the fee based on the height of the tower are now limited, as issues of radiation levels and referrals to Department of Health etc are not now necessary.

It is proposed that the development application fee for telecommunications towers be reduced by removing the per metre component of the present fee. This revised fee reflects the level of work required for the assessment of such applications and it is consistent with the standardisation of fees. Standardisation assists the electronic lodgement of development applications being developed for SmarteDA.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to preserve a balance with urban, rural, bushland, village, coastal and island character of the Redlands by managing growth.

FINANCIAL IMPLICATIONS

Due to the limited number of development applications for telecommunications towers in the City at present, any change to the fee structure would have limited effect on revenue for Development Coordination. At the rate of approximately 1 application per year, changes to revenue would be small.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The Mobile Carriers Forum has provided advice to Council in relation to these issues.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Townsend
Seconded by: Cr Boglary

That Council resolve as follows:

- 1. To adopt a flat fee for future development applications for telecommunications towers of \$5,997.00; and**

2. That the 2009/2010 Fees and Charges Schedule be amended accordingly.

CARRIED

Cr Townsend declared a conflict of interest in the following item at the committee meeting stating that she was an Honorary Member of the club and advised she would remain in the Chamber for deliberation on this matter, voting in the affirmative at the committee meeting.

Prior to deliberation and resolution on this matter at today's meeting, Cr Townsend declared a conflict of interest for the same reasons as above and remained in the meeting.

14.3.2 TINGIRA BOAT CLUB - REQUEST FOR REVIEW OF DEVELOPMENT APPLICATION FEES

Datworks Filename: P-200906
Responsible Officer Name: Timothy Donovan
Manager Assessment Services
Author Name: Bruce Appleton
Manager Development Coordination

EXECUTIVE SUMMARY

The Tingira Boat Club Inc. has advised that they wish to make minor improvements to their facilities at 91 Coast Road, Macleay Island. As a community-based organisation providing training facilities for young people on the island, they are seeking advice about appropriate fees for their development applications. Those applications could be for minor works considered to be indoor recreation and a tidal works application.

As the tidal works application is most unlikely to get support from State agencies, the club would be encouraged to omit this application, therefore resolution is not to provide a fee reduction for this.

The recommendation is that Council approve a fee of \$1,354.00 (equivalent to 25% of the schedule fee of \$5,417.00 for an MCU for indoor recreation use) based on the minor nature of the improvements and community benefits that would arise from the change. These changes are intended to be within the existing footprint of the existing building.

PURPOSE

The purpose of this report is to seek Council resolution to set fees for the Tingira Boat Club Inc. when a development application is lodged for proposed improvements at the Club's facility.

BACKGROUND

Representatives of the Tingira Boat Club Inc have met Divisional Councillor Barbara Townsend and officers to request confirmation of application fees for their proposed development, which is intended to facilitate enhancement of their existing community

facilities and to be able to expand an educational program provided by the club for residents and the local school.

The site is at 91 Coast Road, Macleay Island and is located on Council freehold land zoned Open Space and is affected by a number of overlays. Any material change of use would then require an impact assessable MCU application. There would be at least 3 referral agencies triggered by any applications.

ISSUES

The Tingira Boat Club Inc. has an urgent need for improved facilities and access to Moreton Bay for increased sailing hours for the Club's training program. With the current site facilities, the sailing program is severely constrained by limited access to tidal water and facilities to accommodate the activities in the existing structure.

The improvements include a modification and improvement to the activities deck, but this would be contained within the existing roof line of the building. There may also be a proposal for improved access to the Bay at most tide levels by constructing a boat ramp.

Development applications for a material change of use and possibly for prescribed tidal works will be required for the improvements proposed by the club. This latter development is inconsistent with the Moreton Bay Zone Plan and is most unlikely to achieve support from those agencies. It is not recommended that Council agree to the current fee waiver of (\$850.00) for any tidal works application.

The Club is a not-for-profit organisation, and funds are not easy to obtain from a small population base. The Club has sought advice about appropriate fees for any MCU application for the minor works proposed to the building. It is recommended that the fee for this application type be set at \$1,354.00 due to the minor nature of the work required to assess the application. This is 25% of the fee for an indoor recreation use and is appropriate based on the workload to assess such a minor application.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to preserve a balance with urban, rural, bushland, village, coastal and island character of the Redlands by managing growth.

FINANCIAL IMPLICATIONS

This report recommends a reduced fee of \$1,354.00 for the MCU application, which is equivalent to 25% of the scheduled fee of \$5,417.00. This fee is appropriate for the workload given its minor nature required to assess the application.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has included the Divisional Councillor, Tingira Boat Club Inc. and officers of Community & Social Planning and Regulatory Services.

CONCLUSION

It is recommended that Council agree to the fee for the proposed MCU application of 25% of the indoor recreation fee due to the minor nature of the changes proposed within the footprint of the current building at 91 Coast Road, Macleay Island.

It is not recommended that Council waive the fee for any application for tidal works to improve access to Moreton Bay at the same address.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Reimers
Seconded by: Cr Murray

That Council resolve to set a fee of \$1,354.00 for a development application, from the Tingira Boat Club Inc, for any material change of use for minor extensions at 91 Coast Road, Macleay Island, where the extent of development is constrained to the footprint of the existing building.

CARRIED

Cr Townsend voted in the affirmative.

14.4 REPORTS FROM GOVERNANCE

14.4.1 CORPORATE BALANCED SCORECARD REPORT – SEPTEMBER 2009

| | |
|----------------------------------|--|
| Datworks Filename: | GOV Corporate BSC Monthly Reporting to Committee |
| Attachment: | <u>Balanced Scorecard Report – September 2009</u> |
| Responsible Officer Name: | Luke Wallace Manager Corporate Planning Performance & Risk |
| Author Name: | Benjamin Steel Project Coordinator Corporate Planning & Performance |

EXECUTIVE SUMMARY

The monthly Corporate Balanced Scorecard report, as attached, provides a high level overview of Council's performance in key areas of Council business using the four Balanced Scorecard Perspectives – Financial, Customer, Internal/Business Processes and People & Learning.

This report is an important component of the performance management framework. The other main report provided to Council and the community is the quarterly Operational Plan Report that focuses on performance against each of the programs in the Corporate Plan.

The overall rating for September 2009 is Above Standard, with a weighted score of 2.89.

PURPOSE

To provide Council with the Corporate Balanced Scorecard Report for September 2009.

BACKGROUND

The report shows results against each KPI for the current month and the previous 12 months. Longer term trends and comparisons incorporating the same month last year are included to provide a better understanding of current performance levels.

A summary of this month's results is provided on page two of the report and shows the overall score for Redland City Council, including the rating (the small coloured indicator at the right hand side). An outstanding result is shown as green, above standard and satisfactory shown as yellow and an unsatisfactory result is shown as red. The overall rating for Council and for each perspective is determined by the relative weightings of the performance measures.

The subsequent pages of the report provide details of the performance measures in each perspective. The actual performance results each month are displayed as a graph, with the red and green lines showing the normal expected range for the measure. The red line represents the minimum satisfactory level and the green line represents the outstanding level. The rating for each measure is also shown as a green tick (outstanding), a yellow line (satisfactory and above standard) or a red cross (unsatisfactory).

Explanation of results is provided by the responsible manager in the commentary each month. Where a significant issue arises from the data that requires further explanation it will be provided in this covering report.

ISSUES

Most measures are performing well within the target range. Comments for each measure are provided by managers and are outlined in the attached report. Those measures performing outside the target range are:

People and Learning Perspective (page 5)

Progress against completing items identified in the Workplace Health and Safety Management Plan are well underway. Due to the current workload of the Workplace Health and Safety Unit, some planned items that did not reach completion this month are in the process of being addressed and it is envisaged that completion against the plan will steer back on track within the coming months.

A higher number of workplace injuries over the last 12-18 months continue to be of concern. All injuries are investigated as a matter of course and in the vast majority of cases the injuries have tended to be unavoidable.

Detailed commentary surrounding these measures has been provided by the relevant managers in the attached report.

RELATIONSHIP TO CORPORATE PLAN

The recommendation in this report primarily supports Council's strategic priority to provide a clear organisational direction supported by effective leadership and a framework of policies, plans and strategies that are responsive to the community's needs and which promote accountable and ethical standards of practice.

FINANCIAL IMPLICATIONS

No direct financial implications arise from this report. The report does contain several indicators that either reflects financial performance to date, or which will have had a direct or indirect impact on financial performance.

PLANNING SCHEME IMPLICATIONS

There are no implications for the Planning Scheme arising from this report.

CONSULTATION

The data and components in this report were provided by relevant managers and have been compiled by the Corporate Planning, Performance and Risk Group.

OPTIONS**PREFERRED**

That Council resolve to note the Corporate Balanced Scorecard for September 2009, as attached.

ALTERNATIVE

That Council resolve to note the Corporate Balanced Scorecard for September 2009 and request additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Townsend
Seconded by: Cr Boglary

That Council resolve to note the Corporate Balanced Scorecard for the month of September 2009, as attached.

CARRIED

14.4.2 QUARTERLY OPERATIONAL PLAN REPORT FOR SEPTEMBER 2009

Dataworks Filename: GOV - Corporate Performance Reporting - Quarterly

Attachments: [September Quarterly Operational Plan Report Summary of 08/09 Operational Plan Incomplete Projects](#)

Responsible Officer Name: Luke Wallace
Manager Corporate Planning, Performance & Risk

Author Name: Benjamin Steel
Project Coordinator Corporate Planning & Performance

EXECUTIVE SUMMARY

The 2009/10 Operational Plan sets out the most important projects and initiatives that Council decided to pursue this financial year, towards achieving the long-term objectives in the Corporate Plan 2006-2010. Council adopted the Operational Plan on 24 June 2009, prior to the approval of the 2009/10 Budget.

Regularly monitoring progress against this Operational Plan is an important element of Council's corporate reporting and is also a requirement of the *Local Government Act 1993*.

The attached report shows the status of all projects in both practical and financial terms, and shows progress against performance targets for other measures.

PURPOSE

To ensure good corporate governance of the organisation by monitoring performance against Council's approved Operational Plan 2009/10.

BACKGROUND

The attached report provides information to Council on the progress in the first quarter of all projects, initiatives and performance indicators in the Operational Plan 2009/10. This is the first report for 2009/10.

For projects, the report includes financial information (where operational or capital funds have been specifically allocated) and practical information to give a more comprehensive picture of progress. Where no budget is shown, this indicates that the work is being done solely in-house by Council staff and/or the project is part of a larger program of work and therefore does not have discreet funds allocated to it. Practical progress of projects is rated against a status indicator, being of the following: *Completed, On Track, Delayed, Not Commenced, On Hold, Revised or Cancelled*.

For performance indicators, actual performance is shown as a blue point on a graph, with a red line showing minimum satisfactory performance level and the green line showing outstanding performance level.

Commentary is provided by the responsible officers to explain progress achieved to date.

ISSUES

2008/09 – Incomplete Projects

At the end of 2008/09, there were a number of projects which were incomplete. In July, Governance undertook to update Council at this meeting as to the status of these projects. Appended to this report is a summary of the incomplete 2008/09 projects. Some of these projects have rolled forward into the 2009/10 Operational Plan.

Amendments to the 2009/10 Operational Plan

The Operational Plan 2009/10 includes a key performance indicator (7.2.1) to show Council's returns on investment, compared to an agreed benchmark. The text in the Operational Plan explains that the target is to achieve returns at least equal to the UBS Bank Bill Index. However, the target was incorrectly stated as a percentage. In monitoring this indicator, officers will report Council returns against the benchmark in terms of the number of basis points above or below the benchmark. The target is 0 (i.e. equal to the UBS Bank Bill Index), 'Above standard' will be 5 basis points above the Bank Bill Index and 'Outstanding' will be 10 basis points above the Bank Bill Index.

A duplication of projects has occurred with the following initiatives in the 2009/10 Operational Plan:

- *1.1.1 Completion of Integrated Waterway Plan* (Environmental Management Group) and;
- *3.4.1 Completion of Waterways and Drainage Management Plans* (Infrastructure Planning Group)

As the budget for the delivery of this project is held by the Infrastructure Planning Group, it is recommended that Initiative *1.1.1 Completion of Integrated Waterway Plan* be removed from the 2009/10 Operational Plan as it is covered by item 3.4.1.

To date, the Economic Development and Tourism Marketing Plan has not been progressed due to the potential transition to a new tourism organisation. The Economic Development Group however is currently working on the development of a new Tourism Strategy that will incorporate a marketing plan, and consideration is being given to the development of an Economic Development specific marketing plan. It is therefore recommended that an amendment be made to initiative *5.2.1 Implement Economic Development and Tourism Marketing Plan* to now read *5.2.1 Implement Economic Development Marketing Plan*. This recommendation allows for

the Economic Development Group to progress against the Economic Development marketing initiatives while Council considers all options relating to Tourism within the Redlands.

Cancelled projects

Subsequent to the approval of the 2009/10 Operational Plan, two (2) projects have been cancelled.

Initiative 2.2.3 *Commencement of Thornlands Integrated Enterprise Area Planning Study and Structure Plan* – This area has been removed from the urban footprint and included in the Regional Landscape and Rural Areas of the South east Queensland Regional Plan. As a result of this change the area is considered unsuitable for integrated enterprise purposes. This project is therefore cancelled and it is recommended that it be removed from the Operational Plan for 2009/10.

Item 3.4.6 *Energy Infrastructure planning of overhead service reticulation* – this project has been cancelled as agreed by Council resolution and it is therefore recommended that Council remove this initiative from the 2009/10 Operational Plan.

Quarter One Progress

The Operational Plan 2009/10 consists of 90 projects and ten (10) indicators. The attached report for quarter one indicates that progress against the delivery of some projects has not yet commenced with commencement planned within the next quarter but that the majority of initiatives and indicators are on track and achieving planned outcomes.

Council should note that initiative 2.4.4 *Proactive Compliance Achievements* has been placed on hold as the outcomes from the CEO's working groups, and therefore the relevant action plans have not yet been finalised. Accordingly it is not possible to start recording performance against this initiative at this time. It is anticipated that reporting against this project will commence by November 2009.

Projects

| Progress Indicator | No. of Projects |
|---------------------------|------------------------|
| On Track | 45 |
| Not Commenced | 35 |
| Revised | 1 |
| Delayed | 5 |
| On Hold | 1 |
| Cancelled | 3 |
| TOTAL | 90 |

Of the ten indicators, nine are either above standard or outstanding and one is below standard. Comments have been provided in the attached report by the relevant officers as to the progress achieved against these indicators.

In summary, five (5) initiatives are delayed, three (3) cancelled and one (1) revised in the attached report and comments have been provided by the appropriate officers which explain what has happened and what action is being taken to bring the project or measure back on track.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide effective organisational leadership through strategic planning and accountable and ethical standards of practice.

FINANCIAL IMPLICATIONS

No direct financial implications arise from this report. The report does contain several initiatives and indicators that either reflects financial performance to date or which will have had a direct or indirect impact on financial performance.

PLANNING SCHEME IMPLICATIONS

There are no implications from the recommendations in this report that would require any amendments to the Redlands Planning Scheme.

CONSULTATION

The data and comments in the report were provided by relevant managers and were compiled by the Corporate Planning, Performance and Risk Group.

OPTIONS

PREFERRED

1. To note the Operational Plan Report for the 2009/10 September quarter as attached;
2. To remove item *1.1.1 Completion of Integrated Waterway Plan* from the 2009/10 Operational Plan to avoid duplication in reporting with item *3.4.1 Completion of Waterways and Drainage Management Plans*;
3. To amend item *5.2.1 Implement Economic Development and Tourism Marketing Plan* to now read *5.2.1 Implement Economic Development Marketing Plan* in light of the potential transition to a new tourism organisation.
4. To remove item *2.2.3 commencement of Thornlands Integrated Enterprise Area Planning Study and Structure Plan* from the 2009/10 Operational Plan due to the removal of this area from the urban footprint and inclusion into the South East Queensland Regional Plan which deems this area unsuitable for integrated enterprise purposes.

5. To remove item *3.4.6 Energy Infrastructure Planning of Overhead Service Reticulation* from the 2009/10 Operational Plan as this project has been cancelled as agreed by Council resolution.

ALTERNATIVE

That Council resolve to note the Operational Plan Report for the 2009/10 September quarter and request additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Townsend
Seconded by: Cr Boglary

That Council resolve as follows:

1. To note the Operational Plan Report for the 2009/10 September quarter as attached;
2. To remove item *1.1.1 Completion of Integrated Waterway Plan* from the 2009/10 Operational Plan to avoid duplication in reporting with item *3.4.1 Completion of Waterways and Drainage Management Plans*;
3. To amend item *5.2.1 Implement Economic Development and Tourism Marketing Plan* to now read *5.2.1 Implement Economic Development Marketing Plan* in light of the potential transition to a new tourism organisation;
4. To remove item *2.2.3 Commencement of Thornlands Integrated Enterprise Area Planning Study and Structure Plan* from the 2009/10 Operational Plan due to the removal of this area from the urban footprint and inclusion into the South East Queensland Regional Plan which deems this area unsuitable for integrated enterprise purposes; and
5. To remove item *3.4.6 Energy Infrastructure Planning of Overhead Service Reticulation* from the 2009/10 Operational Plan as this project has been cancelled as agreed by Council resolution.

CARRIED

14.5 COMMITTEE CLOSED SESSION

The meeting was closed to the public under Section 463(1)(h) of the *Local Government Act 1993* to discuss ***Update on Equity/Shareholding of Water Business 3***.

Following deliberation on this matter, the committee meeting was again opened to the public.

14.5.1 UPDATE ON EQUITY/SHAREHOLDING OF WATER BUSINESS 3

Datworks Filename: GOV Water Business Three Establishment Group (WB3EG)
Responsible Officer Name: Martin Drydale
General Manager, Corporate Services
Author Name: Gavin Holdway
Water Reform Finance Project Manager

EXECUTIVE SUMMARY

A confidential report from General Manager Corporate Services dated 14 October 2009 providing an update and recommendation to Council in relation to an agreed methodology to support the equity shareholding of the WB3 entity, due to commence business on 1 July 2010, was deliberated in closed session.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Townsend
Seconded by: Cr Boglary

That Council resolve that the Officer's Recommendation in confidential report from General Manager Corporate Services dated 14 October 2009 in this matter be adopted.

CARRIED

15 DIRECT TO COUNCIL REPORTS

15.1 TENDER FOR CONSIDERATION

15.1.1 RABY BAY REVETMENT WALL (SEPARABLE PORTION 2 PIERMONT PLACE)

Dataworks Filename: 42094-3
Responsible Officer Name: Mike Hyde
General Manager Customer Services
Michelle Pipia
Acting Group Manager, Project Delivery Group
Author Name: Nigel Carroll
Acting Service Manager, Project Management Services Unit

EXECUTIVE SUMMARY

In October 2008 Council invited public tenders in accordance with s484 of the Local Government Act for the revetment wall repairs at Raby Bay. Due to the time constraints, criticality of the type of works to be undertaken and to obtain value for money it was decided to tender the works as four separable portions:

1. **Separable Portion 1** Masthead Drive (PDG-30481)
2. **Separable Portion 2** Piermont Place (PDG-42094-3)
3. **Separable Portion 3** Mainroyal Court (PDG-42092-2)
4. **Separable Portion 4** All other sites (to be determined)

The scope of works for each site consisted of:

- Supply and install screw piles.
- Construct the headstocks and screw capping.
- Undertake the restoration to private property.

Of the 17 companies that requested tender documents 4 companies submitted a tender. The tender review and evaluation process resulted in Council entering into a contract with SFL Group Pty Ltd.

There is provision under the Contract (PDG-30481) for the Superintendent in relation to each Separable Portion to identify the scope of work and to obtain costs and completion dates from the successful contractor (SFL Group Pty Ltd). At the request of the Superintendent, SFL Group Pty Ltd have provided a proposal [offer] to undertake the works at Piermont Place (Separable Portion 2 PDG-42094-3) for an amount of \$975,598.00 excluding GST (\$1,073,157.80 including GST). This proposal [offer] was evaluated by taking into consideration the tender deliverables of the original Masthead Drive contract, the performance of the contractor in the delivery of the Masthead Drive project and the savings to Council as a direct result of the

contractor already being established within the canal system as value for money and an advantageous offer to Council.

PURPOSE

The purpose of this report is to seek resolution from Council to accept the proposal [offer] from and enter into a contract for Separable Portion 2 with SFL Group Pty Ltd.

BACKGROUND

In October 2008 Council invited public tenders in accordance with s484 of the Local Government Act for the revetment wall repairs at Raby Bay. Due to the time constraints, criticality of the type of works to be undertaken and to obtain value for money it was decided to tender the works as four separable portions at the locations listed in the table below.

| Project No. | Separable Portion No. | Address |
|------------------|---|--|
| PDG-30481-2 | Separable Portion 1 Masthead Drive | 117 & 119 Masthead Drive, Cleveland, Raby Bay (Lot 340 & 447 Chichester Canal) |
| PDG-42094-3 | Separable Portion 2 Piermont Place | 50 Piermont Place, Cleveland, Raby Bay (Lot 811) |
| PDG-42092-2 | Separable Portion 3 Mainroyal Court | 4 Mainroyal Court, Cleveland, Raby Bay (Lot 594) |
| To be determined | Separable Portion 4 All other sites | Other separable portion or portions as identified by Council within the Raby Bay Canal System, Cleveland (Raby Bay) |

The Scope of Works for each site consisted of:

- Supply and install screw piles.
- Construct the headstocks and screw capping.
- Undertake the restoration to private property.

As part of the tender a Bill of Quantities was issued for Masthead Drive (Separable Portion 1 PDG-30481) and Schedule of Rates were issued for Separable Portions 2, 3 and 4 along with other Tender Deliverables that made up the evaluation criteria.

Of the 17 companies that requested tender documents 4 companies submitted a tender. The tender review and evaluation process considered tenderers responses to each of the separable portions along with demonstrated past experience in screw-piling, in-house and in-depth knowledge of screw piling and concrete construction resulting in Council entering into a contract with SFL Group Pty Ltd

Works on the Masthead Drive site (Separable Portion 1) are nearing completion and to date these works by the contractor have been of a very high standard. Efforts for continuous improvement by both parties have resulted in amendments to the original design. These amendments will be reflected in the design for Piermont Place site

(Separable Portion 2) but are not considered to be a major deviation from the intention of the original tender.

There is provision under the Contract (PDG-30481) for the Superintendent in relation to each Separable Portion to identify the scope of work and to obtain costs and completion dates from the successful contractor (SFL Group Pty Ltd).

On 30 September 2009, the Superintendent invited SFL Group Pty Ltd to provide a proposal [offer] to supply, deliver and execute the revetment wall repairs and associated works for Piermont Place (Separable Portion 2 PDG-42094-3). Separable Portion 2 is defined as "Lot 811 Piermont Place and Lot 812 Marram Court, Cleveland (Raby Bay)".

An opportunity now exists for Council to make considerable savings by entering into a contract with SFL Group Pty Ltd for Separable Portion 2 – Piermont Place (PDG-42094-3) under the terms and conditions of the original contract. These savings are due to the fact that the contractor is already established within the canal system, has machinery and labour available, is the manufacturer of their own screw piles and has demonstrated that they have the correct project methodology.

The proposal [offer] received (6 October 2009) from SFL Group Pty Ltd to undertake the works is \$975,598.00 excluding GST (\$1,073,157.80 including GST). This proposal [offer] was evaluated by taking into consideration the tender deliverables of the original Masthead Drive contract, the performance of the contractor in the delivery of the Masthead Drive project and the savings to Council as a direct result of the contractor already being established within the canal system as value for money and an advantageous offer to Council.

ISSUES

The timing of the Piermont Place project is critical in mitigating the following risks:

1. Site has shown a recent increase in the rate of movement of the wall;
2. The depth of slip circle is large due to the depth of canal adjacent to the site;
3. Due to the large slip circle any rapid failure will impact upon the concrete wall, swimming pool, pergola and outdoor patio, thus increasing the cost of restoration.

Infrastructure Planning Group has reviewed the Raby Bay Revetment Wall Works Program which has resulted in the reprioritisation of this program and as such it is not Council's intention to proceed with Separable Portions 3 or 4.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water, waste services, roads, drainage and support the provision of transport and waterways infrastructure.

FINANCIAL IMPLICATIONS

The proposal [offer] received from SFL Group Pty Ltd to undertake the works is \$975,598.00 excluding GST (\$1,073,157.80 including GST). Allowing for a 15% contingency amount as well as Council Internal costs, the total budget required to deliver this project is \$1,255,000.00 excluding GST.

The budget currently allocated to the project from the Capital Works Program is \$730,000.00 exclusive GST. This amount has been allocated to this project for two years and was based on preliminary estimates that were formulated before the design was finalised. This has resulted in a budget shortfall of \$525,000, excluding GST.

Additional budget is available within the Raby Bay Revetment Wall Works Program for the construction of this project due to the reprioritisation of this works program by Infrastructure Planning Group. This budget reallocation will form part of the Q1 budget review.

PLANNING SCHEME IMPLICATIONS

It is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The Supply Chain Manager CAFF, Contracts Manager CMSU, Manager Legal Services, Senior Advisor Infrastructure Projects, Acting Service Manager Project Management Services Unit, Project Coordinator Marine Projects, and the Tenders & Contracts Officer Project Management Services Unit were consulted in the preparation of this report and are all in agreement with the recommendation.

OPTIONS

PREFERRED

That Council resolve to:

1. Accept the proposal [offer] from and enter into a contract for Separable Portion 2 with SFL Group Pty Ltd for works at the Piermont Place site (PDG-42094-3) under the terms and conditions of the original contract for Masthead Drive (PDG-30481);
2. Delegate authority to the Chief Executive Officer to make, vary and discharge the contract and sign relevant documentation for the Piermont Place site (Separable Portion 2 PDG-42094-3);
3. Appoint the Chief Executive Officer as Principal's Representative for this contract (Separable Portion 2 PDG-42094-3);
4. Authorise the Chief Executive Officer to delegate further the Principal's Representative role to an appropriate senior officer within Council; and
5. That the proposal [offer] received from SFL Group Pty Ltd be treated as "Commercial in Confidence".

ALTERNATIVE

That Council resolve to not accept the proposal [offer] from SFL Group Pty Ltd for Piermont Place (Separable Portion 2 PDG-42094-3) and retest the market place by way of a tender process. This would place Council at risk of the following:

- Further increases in the rate of movement of the wall;
- The depth of slip circle expanding further;
- Rapid failure impacting on concrete wall, swimming pool, pergola and outdoor patio, thus increasing the cost of restoration; and
- Increased cost of construction due to disestablishment and re-establishment costs.

**OFFICER'S RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Elliott
Seconded by: Cr Bowler

That Council resolve as follows:

- 1. Accept the proposal [offer] from and enter into a contract for Separable Portion 2 with SFL Group Pty Ltd for works at the Piermont Place site (PDG-42094-3) under the terms and conditions of the original contract for Masthead Drive (PDG-30481);**
- 2. Delegate authority to the Chief Executive Officer to make, vary and discharge the contract and sign relevant documentation for the Piermont Place site (Separable Portion 2 PDG-42094-3);**
- 3. Appoint the Chief Executive Officer as Principal's Representative for this Piermont Place (Separable Portion 2 PDG-42094-3) contract; and**
- 4. Authorise the Chief Executive Officer to delegate further the Principal's Representative role to an appropriate senior officer within Council.**

CARRIED

16 MEETING CLOSURE

The Mayor declared the meeting closed at 5.39pm.

Signature of Chairperson: _____

Confirmation date: _____