



Redland
CITY COUNCIL

MINUTES

GENERAL MEETING

Wednesday 26 November 2008

**Council Chambers
1st floor Administration Building
Bloomfield Street Cleveland. Qld 4163**

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1 DECLARATION OF OPENING

The Mayor declared the meeting open at 4.00pm and acknowledged the Quandamooka people who are the traditional custodians of the land on which Council meet. The Mayor also paid respect to their elders past and present and extended that respect to other Indigenous Australians present.

2 DEVOTIONAL SEGMENT

Pastor Maurie Richter, of the Redlands Ministers' Fellowship, led Council in a brief devotional segment.

3 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

MEMBERS PRESENT:

Cr M Hobson PSM	Mayor
Cr T Bowler	Deputy Mayor and Councillor Division 6
Cr W Boglary	Councillor Division 1
Cr C Ogilvie	Councillor Division 2
Cr D Henry	Councillor Division 3
Cr P Dowling	Councillor Division 4
Cr B Townsend	Councillor Division 5
Cr M Elliott	Councillor Division 7
Cr K Reimers	Councillor Division 8
Cr K Williams	Councillor Division 9
Cr H Murray	Councillor Division 10

EXECUTIVE LEADERSHIP GROUP:

Mr G Stevenson PSM	Chief Executive Officer
Mr G Underwood	General Manager Planning and Policy
Mr R Turner	General Manager Corporate Services
Mr L Smith	Acting General Manager Customer Services
Mr G Soutar	General Manager Redland Water & Waste

MINUTES:

Mrs J Parfitt	Corporate Meetings & Registers Officer
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4 RECEIPT AND CONFIRMATION OF MINUTES

Moved by: Cr Townsend
Seconded by: Cr Bowler

That the minutes of the General Meeting of Council held on 29 October 2008 be confirmed with a correction to General Business item 12.3.2 – Subsidising Public Transport p.55 – to reflect that this item was Lost not Carried.

CARRIED

5 MATTERS OUTSTANDING FROM PREVIOUS GENERAL MEETING MINUTES

5.1 REPORT FROM CHIEF EXECUTIVE OFFICER

5.1.1 PETITION TO RAISE COUNCIL CONTRIBUTION TO CANAL LEVIES

At the General Meeting of the 26 September 2007 Council resolved that the petition be received and referred to a committee or officer for consideration and a report to Council.

At the General Meeting on 19 December 2007, Council resolved that consideration of this item be deferred to a future Planning and Policy Committee meeting to enable a more detailed report to be prepared and presented to Council.

At the General Meeting of 28 May 2008 Council resolved that the Committee Recommendation not be adopted and that Council resolve to defer this item until further legal advice is received regarding the legitimacy of the benefit area levy in raising monies for repair to revetment walls.

A report addressing this matter will be presented to the December Planning & Policy Committee meeting.

5.1.2 REQUEST FOR REPORT – REVIEW OF CURRENT POSITION ON MANAGEMENT OF SHOPPING TROLLEYS

At the General Meeting of 30 April 2008, it was resolved that a report be prepared and presented to Council to review the current position on the management of shopping trolleys and to provide additional options for compliance.

A report addressing this matter will be presented to a Planning & Policy Committee meeting in January 2009.

5.1.3 REQUEST FOR REPORT – PROTECTING SIGNIFICANT VEGETATION

At the General Meeting of 28 May 2008, it was resolved that a report be prepared and presented to Council on the steps Council is taking to protect significant vegetation through the Development Assessment process.

A report addressing this matter will be presented to a Planning & Policy Committee Meeting in February 2009.

5.1.4 REQUEST FOR REPORT – RESEARCH ON THE IMPACT OF TRAIL BIKES ON THE REDLANDS

At the General Meeting of 30 July 2008, Council resolved that research on the current impacts of trail bikes on the Redlands natural areas be undertaken.

A report addressing this matter will be presented to a Planning & Policy Committee Meeting in September 2009.

5.1.5 PETITION – OBJECTING TO THE TRIAL CLOSURE OF SOUTH STREET, CLEVELAND

At the General Meeting of 29 October 2008, Council resolved that the petition (containing 298 signatures) from business operators and stakeholders from South Street and Enterprise Street, objecting to the trial closure of South Street, be received, referred to the Planning and Policy Department and considered when a further report is prepared and presented to Council in this matter.

A report addressing this matter will be presented to a Planning and Policy Committee Meeting in January 2009.

5.1.6 POTENTIAL FORMATION OF A BUSINESS IMPROVEMENT DISTRICT

At the General Meeting of 29 October 2008, Council resolved that a report be prepared and presented to Council outlining the potential formation of a BID (Business Improvement District) in the precinct now formally recognised as CBD (Capalaba Business District).

A report addressing this matter will be presented to a Planning and Policy Committee Meeting in April 2009.

6 PUBLIC PARTICIPATION

Moved by: Cr Dowling
Seconded by: Cr Williams

That the proceedings of the meeting adjourn for a public participation segment.

CARRIED

- Mr F Bradley of Cleveland (also representing his wife of Russell Island) addressed Council in relation to various matters including infrastructure and services on the Bay Islands.
- Mr R MacDonald, Wellington Point addressed Council in relation to various matters including the dog off-leash area at Starkey Street, Wellington Point and an annual kerbside collection.
- Mr R Harris, President of the Macleay Island Progress Association, addressed Council in relation to the Redland Bay Centre and Foreshore Master Plan.

MOTION TO RESUME MEETING

Moved by: Cr Bowler
Seconded by: Cr Reimers

That the proceedings of the meeting resume.

CARRIED

7 PETITIONS/PRESENTATIONS

7.1 PETITION (DIVISION 5) – REDLAND BAY CENTRE AND FORESHORE MASTER PLAN

Moved by: Cr Townsend
Seconded by: Cr Bowler

That the petition, which reads as follows, be received and referred to the appropriate department:

We, the undersigned request that Council defer consideration of plan aspects relating to Locality B (Marine activities & village precinct) until October 2009. In the interim we request that proper and accurate data collection be undertaken together with comprehensive examination and consultation with all stakeholders of the issues relating to mobility

between the Bay Islands and mainland services, facilities, employment etc.

CARRIED

7.2 PETITION (DIVISION 5) – REDLAND BAY CENTRE AND FORESHORE MASTER PLAN

Moved by: Cr Townsend
Seconded by: Cr Henry

That the petition, which reads as follows, be received and referred to the appropriate department:

We, the undersigned request that Council:

- 1. Place an embargo on the Draft Redland Bay Centre and Foreshore Master Plan until such time as a fresh draft plan is produced;**
- 2. Convene a consultative planning group that includes all key stakeholders;**
- 3. Commit to developing a strategic plan that best meet the needs of the key stakeholders.**

CARRIED

8 MOTION TO ALTER THE ORDER OF BUSINESS

Nil.

9 DECLARATION OF MATERIAL PERSONAL INTEREST ON ANY ITEMS OF BUSINESS

Nil.

10 PLANNING & POLICY COMMITTEE 5/11/08 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Murray
Seconded by: Cr Bowler

That the following Planning & Policy Committee Report of 5 November 2008 be received.

CARRIED

DECLARATION OF OPENING

Cr Murray declared the meeting open at 9.00 am.

RECORD OF ATTENDANCE AND LEAVE OF ABSENCEMembers Present

Cr H Murray	Chair and Councillor Division 10
Cr M Hobson	Mayor
Cr W Boglary	Councillor Division 1
Cr C Ogilvie	Councillor Division 2
Cr D Henry	Councillor Division 3
Cr P Dowling	Councillor Division 4
Cr B Townsend	Councillor Division 5
Cr T Bowler	Deputy Mayor & Councillor Division 6 - entered at 9.02am
Cr M Elliott	Councillor Division 7
Cr K Reimers	Councillor Division 8
Cr K Williams	Councillor Division 9

Committee Manager

Mr W Dawson	Acting General Manager Planning and Policy
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Officers

Mr L Smith	Acting General Manager Customer Services
Mr G Photinos	Manager Environmental Management
Ms C Daunt	Advisor Habitat Protection
Mr G Hammermeister	Senior Extension Officer
Mr D Carter	Senior Advisor Natural Area Management
Mr A Athwal	Senior Engineer Traffic and Transport

Minutes

Mrs J Thomas	Corporate Meetings & Registers Officer
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PUBLIC PARTICIPATION AT MEETING

Moved by: Cr Dowling
Seconded by: Cr Townsend

That the meeting be adjourned for a 15 minute public participation segment.

CARRIED

1. Ms N Olsson, Secretary of Russell Island Association, addressed Committee in relation to community engagement on the Redland Bay Centre and Foreshore Master Plan;
2. Mr L Shipley, Russell Island, addressed Committee in relation to the Redland Bay Centre and Foreshore Master Plan and parking concerns at Weinam Creek; and
3. Mr R Harris, President of the Macleay Island Progress Association, addressed Committee in relation to the Redland Bay Centre and Foreshore Master Plan.

Moved by: Cr Elliott
Seconded by: Cr Henry

That the meeting resume.

CARRIED

DECLARATION OF INTEREST

Nil

MOTION TO ALTER THE ORDER OF BUSINESS

Nil

[The following is a record of councillor attendance at this committee meeting:
Cr Elliott left the meeting at 9.28 am (end of item 2.1);
Cr Williams left the meeting at 10.56 am (during general business segment);
Cr Dowling left the meeting at 10.57 am (during general business segment);
Cr Bowler left the meeting at 11.01 am (during general business segment)]

10.1 CUSTOMER SERVICES

10.1.1 BUILDING ACT DELEGATIONS - OBSOLETE POLICY ENBS-002- BUILDING ACT DELEGATIONS

Datworks Filename: L&E Legislation – Building Act (1975)
Responsible Officer Name: Tim Donovan
Manager, Assessment Services
Author Name: Susie Gilbert
Assistant to Manager Assessment Services

EXECUTIVE SUMMARY

A review has been conducted of Policy ENBS-002 Building Act Delegations which was adopted by Council 31 August 1994. This guideline was replaced with the *Integrated Planning Act* and the provision of Chapter 3 of IDAS of this legislation and does not reflect the current legislation.

As a result of these legislative changes it is no longer necessary to have a separate policy on the matter as the Chief Executive Officer has the delegated authority to 'appoint' building certifiers to undertake building certification functions for Council.

It is recommended that Council resolve to declare Corporate Policy ENBS- 002 obsolete.

PURPOSE

For Council to resolve that Building Act Delegation Policy ENBS-002 - Building Act Delegations be declared obsolete.

BACKGROUND

The objective of Policy ENBS-002 was to delegate Powers under the Building Act, Building Regulations and Standard Building Law to the Chief Executive Officer and to ensure Building application determinations and other matters under the Building Act which require a decision of Council are able to be decided efficiently and effectively within guidelines set by Council.

This Policy was reviewed in March, 2006 by the Integrated Development Services Manager with respect to current Building Act Delegations as a result of legislative changes.

ISSUES

As a result of the legislative changes and because of the large number of staff changes due to resignations, retirement, the use of contractors and the many changes to the building legislation it is important to ensure all delegations are up to date and have been 'appointed' to their positions relevant to their qualifications and

accreditation. As a result, this delegation is out of date or the officers are no longer employed with Council or have delegated authority under the old policy.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure building application determinations and other matters under the Building Act which require a decision by Council are able to be decided efficiently and effectively within guidelines set by Council.

FINANCIAL IMPLICATIONS

There are no financial implications.

CONSULTATION

In reviewing the policy, consultation occurred with the Service Manager of Integrated Development and the Senior Projects Advisor, Corporate Planning and Performance.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Murray
Seconded by: Cr Dowling

That Council resolve to declare Policy ENBS-002 – Building Act Delegations obsolete.

CARRIED

10.1.2 COUNCILLORS' CBF DIVISION 7 - PROVISION FOR PARK INFRASTRUCTURE

Datworks Filename: G & S Councillors Community Benefit Fund
Responsible Officer Name: Neil Kesur
Services Manager Parks & Conservation
Author Name: Bill McDowell
Senior Advisor Urban Landscape

EXECUTIVE SUMMARY

Council annually allocates in its budget an amount for discretionary spending by Divisional Councillors known as the Councillors' Community Benefit Fund (CCBF). All requests for funding individual projects with a greater expenditure than \$5,000 requires approval from Council.

This request is for a total amount of \$30,252.00 (GST exclusive) to be allocated for the provision of a new park shelter with table and seats within O'Gorman Street Park, Alexandra Hills, installation of new play equipment including swings, slides and soft fall within Ackworth Place Park, Alexandra Hills, and Gundagai Drive Park, Capalaba and extension of the cricket pitch within Ackworth Place Park..

PURPOSE

The purpose of this report is to seek approval from Council for an allocation from the Division 7 portion of the CCBF for \$30,252.00 (GST exclusive). This funding will be used for the provision a new shelter with table and seats for O'Gorman Street Park, installation of new play equipment including swings, slides and soft fall within Ackworth Place Park and Gundagai Drive Park and extension of the cricket pitch within Ackworth Place Park.

BACKGROUND

The Councillor for Division 7 contacted the Senior Advisor Urban Landscape with a request to investigate the upgrading of parks within the Councillors Division. An on site inspection was undertaken to determine the projects that would be undertaken. Two parks, Ackworth Place Park, Alexandra Hills and Gundagai Drive Park Capalaba, were selected for this upgrading.

It was identified that both parks could have new play equipment (slide and swings) added to the existing equipment. Also refurbishment of the existing play equipment would be undertaken by Parks and Conservation as part of their maintenance program. The existing practice cricket wicket at Ackworth Place Park would also be extended to a full length pitch.

A project proposal with costs was prepared by the Senior Advisor Urban Landscape for the Councillor's consideration based on quotations for the supply and installation sought from Council Suppliers.

Ackworth Place Park

Extend concrete cricket wicket to a full length pitch from its existing half length pitch	\$1,500.00
Install new swing with infant safety seats	\$2,421.00
Install new free standing slide	\$2,450.00
Extend soft fall area to accommodate new play equipment	\$1,500.00
Extend concrete kerb around new play equipment	\$750.00
Total for Ackworth Place Park (GST exclusive)	\$8,621.00

Gundagai Drive Park

Install new swing	\$2,421.00
Install new freestanding slide	\$2,450.00
Extend soft fall to accommodate new play equipment	\$1,500.00
Extend concrete kerb around new play equipment	\$750.00
Total for Gundagai Drive Park (GST exclusive)	\$7,121.00

Following this process the Division 7 Councillor requested a shelter to be installed at O’Gorman Street Park, Alexandra Hills. A quote was prepared and submitted to the Councillor for approval.

O’Gorman Street Park

Supply & Install Shelter – Kit 302 with Skillion Roof	\$13,063.00
Supply & install table & seat setting within shelter	\$1,447.00
Total for O’Gorman Street Park (GST exclusive)	\$14,510.00

The total expenditure proposed for Division 7 is \$30,252.00 GST exclusive.

The above quotations were submitted to the Division 3 Councillor for approval and sufficient funds are available for this project to proceed.

ISSUES

No issues have been identified.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to Build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

The Division 7 Councillor supports this project and has sufficient funds to allocate an amount of \$30,252.00 (GST exclusive) from the Division 7 portion of the CCBF.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The Division 7 Councillor initiated a request to the Senior Advisor Urban Landscape for an on site meeting to discuss a proposal to upgrade local parks within Division 7.

The Division 7 Councillor had also undertaken site inspections with the Senior Advisor Open Space Planning on another occasion to discuss similar projects.

The Senior Advisor Urban Landscape has consulted with the Landscape Architect Open Space Planning to confirm the outcomes of the consultation with the Division 7 Councillor.

OPTIONS**PREFERRED**

That Council resolve to approve an allocation of \$30,252.00 (GST exclusive) from the Division 7 portion of the Councillors' Community Benefit Fund, for the supply and installation of a new shelter with table and seats for O'Gorman Street Park, Alexandra Hills, installation of new play equipment including swings, slides and soft fall within Ackworth Place Park, Alexandra Hills and Gundagai Drive Park, Capalaba and extension of the cricket pitch within Ackworth Place Park.

ALTERNATIVE

That Council not approve the allocation of \$30,252.00 (GST exclusive) for this project.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Murray
Seconded by: Cr Dowling

That Council resolve to approve an allocation of \$30,252 (GST exclusive) from the Division 7 portion of the Councillors' Community Benefit Fund, for the supply and installation of a new shelter with table and seats for O'Gorman Street Park, Alexandra Hills, installation of new play equipment including swings, slides and soft fall within Ackworth Place Park, Alexandra Hills and Gundagai Drive Park, Capalaba and extension of the cricket pitch within Ackworth Place Park.

CARRIED

10.1.3 COUNCILLORS' CBF DIVISION 10- PROVISION FOR PARK INFRASTRUCTURE

Datworks Filename: G & S Councillors Community Benefit Fund
Responsible Officer Name: Neil Kesur
 Services Manager Parks & Conservation
Author Name: Bill McDowell
 Senior Advisor Urban Landscape

EXECUTIVE SUMMARY

Council annually allocates in its budget an amount for discretionary spending by Divisional Councillors known as the Councillors' Community Benefit Fund (CCBF). All requests for funding individual projects with a greater expenditure than \$5,000 requires approval from Council.

This request is for a total amount of \$15,460.00 (GST exclusive) to be allocated for the provision of a new park shelter with table and seats and side seating within Vic Arthur Park, Fisher Road, Thorneside.

PURPOSE

The purpose of this report is to seek approval from Council for an allocation from the Division 10 portion of the CCBF for \$15,460.00 (GST exclusive). This funding will be used for the provision a new shelter with table and seats and side seating for Vic Arthur Park, Thorneside.

BACKGROUND

The Councillor for Division 10 contacted the Senior Advisor Urban Landscape with a request to install a park shelter within Vic Arthur Park, Fisher Road, Thorneside. The style of shelter would be similar to another park previously upgraded by the Divisional Councillor.

A project proposal with costs was prepared by the Senior Advisor Urban Landscape for the Councillor's consideration based on quotations for the supply and installation sought from Council Suppliers.

Vic Arthur Park

Supply & Install Shelter – Kit 402 with Pitched Roof (This includes 2 x timber side seating)	\$14,013.00
Supply & install table & seat setting within shelter	\$1,447.00
Total for Vic Arthur Park (GST exclusive)	\$15,460.00

The above quotations were submitted to the Division 3 Councillor for approval and sufficient funds are available for this project to proceed.

ISSUES

No issues have been identified.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to Build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

The Division 10 Councillor supports this project and has sufficient funds to allocate an amount of \$15,460.00 (GST exclusive) from the Division 10 portion of the CCBF.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The Division 10 Councillor initiated a request to the Senior Advisor Urban Landscape for the addition of a park shelter within Vic Arthur Park, Thorneside.

The Senior Advisor Urban Landscape has consulted with the Landscape Architect Open Space Planning to confirm the outcomes of the consultation with the Division 10 Councillor.

OPTIONS

PREFERRED

That Council resolve to approve an allocation of \$15,460.00 (GST exclusive) from the Division 10 portion of the Councillors' Community Benefit Fund for the supply and installation of a new shelter with table and seats and side seats for Vic Arthur Park, Thorneside.

ALTERNATIVE

That Council not approve the allocation of \$15,460.00 (GST exclusive) for this project.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Murray
Seconded by: Cr Dowling

That Council resolve to approve an allocation of \$15,460.00 (GST exclusive) from the Division 10 portion of the Councillors' Community Benefit Fund, for the supply and installation of a new shelter with table and seats and side seats for Vic Arthur Park, Thorneside.

CARRIED

10.2 PLANNING AND POLICY

10.2.1 PROPOSED ROAD OPENING BANFIELD LANE EXTENSION, CAPALABA

Dataworks Filename: RTT: Capital Works Program
Attachments: [Banfield Land Road Dedication and Easement Requirements](#)
Responsible Officer Name: David Elliott
Manager Infrastructure Planning
Author Name: Len Purdie
Senior Advisor Capital Project Programming

EXECUTIVE SUMMARY

In May 2005 Council sold 96 Old Cleveland Road, Capalaba (Lot 10 on SP171387). A development application for retail use was approved on the site by Council in October 2007. Access to the development is over a formed section of Banfield Lane, currently in Council ownership and used as road that is not dedicated as such. Banfield Lane is currently being well used by vehicles and should be dedicated as road reserve, to provide future access certainty to business operating in the area and the general public.

This report recommends that Council formally apply to the Department of Natural Resources and Water (DNR&W) to surrender to the State land affected by the road and open these roads.

A development application for shops on the site was approved by Council. Access to the site is from Banfield Lane that is not dedicated Road from near the traffic signals to toilet (refer to attached sketch) and referred on the Banfield Lane extension.

Banfield Lane extension is a formed road 8m wide with kerb and channel. It is used as the access to the Skate Park, Soccer fields and for turning vehicles that use shops in the service road.

As an interim measure for access the owner of the land has been advised that Council will allow access over its land (Banfield Lane Extension) until the land is opened as road.

To supply electrical power to 96 Old Cleveland Road Energex need to install conduits in the footpath. The conduits can be installed on the correct alignment in front of 96 Old Cleveland Road because a land resumption was taken prior to the sale of the land. The conduit needs to be extended through lots owned by Council so they are built on the correct alignment.

Energex requires Council's permission to install the conduits and agreement to take an easement over the land.

1. It is recommended that Council formally apply to the Department of Natural Resources and Water (NR&W) that portions of lots be surrendered to the State and opened as road.
2. Permission be given to Energex to construct the conduits in lots 4 and 5 on RP123757 and for the creation of an easement over them.

If the electrical conduits are not constructed on the correct future alignment, it will be necessary for them to relocate when future road upgrades occur.

PURPOSE

For Council to approve the opening of road reserve.

BACKGROUND

In May 2005 Council sold 96 Old Cleveland Road, Capalaba (Lot 10 on SP171387) to Jardee Investments Pty Ltd and Stynes Enterprises Pty Ltd. (Attachment 1 – location plan and aerial photo)

A subsequent application for retail use was approved in October 2007.

Access to the shops is from a section of Banfield Lane constructed as a road, not dedicated as a road reserve and in Council ownership (Attachment 2 refers).

The owners of 96 Old Cleveland Road, Capalaba have expressed their concerns over the access to the development and are seeking certainty that access will always be available. To provide this certainty it will be necessary to convert the land in Council ownership, which Banfield Lane is built on, to road reserve. As a temporary measure, an agreement was signed by the owner of the land and Council to permit access over the Council land and that Council would consider conversion of the land to road reserve.

Prior to the sale of land, a resumption to the frontage of 96 Old Cleveland Road of 6m was taken for future road requirements by Council. Council also owns lots 4 and 5 on RP123757 adjacent to the property.

To supply power to 96 Old Cleveland Road conduits need to be installed by Energex through these lots owned by Council, so it is on the correct future alignment permission to install the easements through these lots is required and for the creation of an easement over them.

Portions of Council land affected by Banfield Lane are listed in Table 1 below:

Table 1 Land Affected by Banfield Lane	
Address	Lot and RP
3A Banfield Lane	Lot 2 on RP1993879
1A Banfield Lane	Lot 2 on RP159653
108 Old Cleveland Road	Lot 4 on RP123757

Table 1 Land Affected by Banfield Lane	
Address	Lot and RP
126 Old Cleveland Road	Lot 5 on RP123757
144 Old Cleveland Road	Lot 2 on RP185253

ISSUES

Council sold the land and approved a development that relied on access over Council land. The land owner was under the impression that access was from a road reserve. They have requested that Council convert the section of Banfield Lane over its land to road reserve. An agreement was signed that Council would consider their request.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water, waste services, roads, drainage and support the provision of transport and waterways infrastructure.

FINANCIAL IMPLICATIONS

The cost associated with the recommendation to surrender to the State and open as road reserve the section of Banfield Lane constructed on land owned by Council involves preparation of survey plans and an application to the Department of Natural Resources & Water which is estimated to cost \$5,000.

There are no financial implications for the creation of the easements.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The Manager Infrastructure Planning has consulted with Land Development, Land Use Planning and Council's Legal Section.

OPTIONS

PREFERRED

That Council resolve as follows:

1. To surrender to the State and open as road reserve the section of Banfield Lane constructed on land owned by Council;
2. To prepare survey plans and an application to the Department of natural Resources & Water;

3. That permission be given by Council for Energex to install conduits through lots 4 and 5 on RP123757 and create easements in their favour over the lots; and
4. That the Chief Executive Officer be delegated authority to sign the necessary documentation associated with the transfer of land for road purposes.

ALTERNATIVE

No alternative recommended.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Murray
Seconded by: Cr Dowling

That Council resolve as follows:

1. To surrender to the State and open as road reserve the section of Banfield Lane constructed on land owned by Council;
2. To prepare survey plans and an application to the Department of natural Resources & Water;
3. That permission be given by Council for Energex to install conduits through lots 4 and 5 on RP123757 and create easements in their favour over the lots; and
4. That the Chief Executive Officer be delegated authority to sign the necessary documentation associated with the transfer of land for road purposes.

CARRIED

10.2.2 KOALA CONSERVATION AGREEMENT PROGRAM

Dataworks Filename: EM Agreements - Koala Conservation Agreement Program

Attachments: [Attach 1: Koala Conservation Agreement including Management Plan and Additional Funding Form](#)
[Attach 2: Existing Extension Based Education Programs](#)
[Attach 3: Economic Modelling for KCAP](#)

Responsible Officer Name: Gary Photinos
Manager - Environmental Management

Author Name: Candy Daunt
Advisor – Habitat Protection

EXECUTIVE SUMMARY

Redland City has the largest urban koala population in Australia. Council committed to act through the Koala Policy and Implementation Strategy to provide incentive programs for residents as part of a suite of actions to address koala sustainability. The Koala Conservation Agreement Program (KCAP) has been developed to achieve these goals.

KCAP is principally about providing information, developing knowledge and engendering behavioural change to achieve Koala Active Communities. On ground outcomes will be achieved in partnership with Council.

This program will strategically target larger urban properties to:

- Prevent dog attacks on koalas;
- Protect, enhance and increase koala habitat;
- Improve koala movement in our neighbourhoods and backyards; and
- The creation of a 'Koala Active Community' which understands its role and takes positive action for the long term survival of koalas.

Currently \$160 000 per annum, is allocated for this program in the current budget. These funds will provide participating land owners an annual 'koala habitat payment', based on koala habitat retained, as well as an optional additional 'property grant' managed by Council for the supply of materials and contract labour for undertaking specific 'on ground' works. This will be administered by Council.

It is proposed to launch a pilot for the KCAP, which will run until the 30 June, 2009. The pilot process will enable the assessment, review and improvement of the program before the program is strategically rolled out across the city.

Officers are now seeking approval for adoption of this program and associated funding and to delegate authority to the CEO to sign the Koala Conservation Agreements on behalf of Council.

PURPOSE

The purpose of this report is to seek Council approval for the implementation of the Koala Conservation Agreement Program and to establish Council's approval for the provision of:

- An annual Koala Habitat Payment;
- A 'property grant' for specific 'on ground' works; and
- To delegate authority to the CEO to sign the Koala Conservation Agreements on behalf of Council.

BACKGROUND

- 2002 - The Koala Conservation and Management Policy and Strategy 2002 was endorsed by Council and revised in 2008;
- 2007 - Environmental Protection Agency released a "Report on the Koala Coast Koala Surveys 2005-2006", which highlighted a significant decline in the koala population for the combined koala coast area;
- 2007 – The Koala Summit identified the critical need to protect the urban koala population;
- 2008 – Redlands Koala Policy and Implementation Strategy 2008 was adopted to stop the rapid decline of the koala population by 2011;
- 2006 – Pest Management Plan 2006-2010 was adopted by Council, to provide a basis for pest management , in particular weeds, within the city;
- 2007 - Vegetation Enhancement Policy and Strategy 2007, was reviewed and adopted by Council. To define species and methods for revegetation within the city;
- 2008 - Biodiversity Strategy 2008-2012 was adopted by Council to identify opportunities to protect and enhance biodiversity (including koala habitat) within the city;
- Extension based education programs for achieving environmental outcomes have been effective in the city from the following dates:
 - 1998 - Land for Wildlife;
 - 2004 - Voluntary Conservation Agreement;
 - 2004 - Your Backyard Garden program; and
 - 2005 - Rural Support.

ISSUES

RESPONSE TO THE REDLANDS KOALA POLICY AND IMPLEMENTATION STRATEGY 2008

In response to the decline of the koala population in the Koala Coast, Redland City Council endorsed the Koala Policy 2008. The policy states "Redland City Council will take the appropriate policy actions in the following areas:

1. Impacts of urbanisation and its future growth on the koala population.
2. Road and rail koala deaths.
3. Dog attacks on koalas.
4. Protect, enhance and increase koala habitat.
5. Improvement to koala movement in our neighbourhoods and backyards.

6. Increased commitments to the level of funding for koala research and monitoring.
7. Creation of a 'Koala Active Community', which understands its role and takes positive action for the long term survival of koalas.
8. Preparation of a detailed and costed implementation strategy."

The Redlands Koala Policy and Implementation Strategy 2008 identifies actions to achieve the eight policy statements:

Action 4.6.4 of the Implementation Strategy states:

'continue to explore opportunities for new incentives programs to protect koala habitat'

with an identified outcome of:

'incentives targeted at residents and companies not currently interested or appropriate'.

THE KOALA CONSERVATION AGREEMENT PROGRAM

To achieve this Action the Koala Conservation Agreement Program (KCAP) has been developed.

The KCAP will have the specific aim of achieving four of the eight policy statements, namely:

- Addressing dog attacks on koalas.
- Protecting, enhancing and increasing koala habitat.
- Improvement to koala movement in our neighbourhoods and backyards.
- Creation of a 'Koala Active Community', which understands its role and takes positive action for the long term survival of koalas.

The KCAP will specifically target larger properties within the urbanised part of the city.

The KCAP was developed through consideration of:

- Analysis of existing extension based education programs in the city (see attachment 2); and
- The experience of other local governments.

The principle components of the KCAP are:

- It will target larger properties within the urban footprint that are not covered by the Your Backyard Garden program and Rural Support.
- It will be an extension based education program provided by skilled extension officers from the Environmental Education Unit to engender behavioural change through the dissemination of information and development of knowledge. This will be a key building block of a Koala Active Community.
- It will partner participants on their property in on-ground actions including:
 - Tree conservation and planting;

- Weed removal;
- Modifying fencing to facilitate koala movement; and
- Mechanisms to avoid contact between koalas and pet dogs.
- It will achieve this through the annual “Koala Habitat Payment as well as an optional ‘property grant’ managed by the Habitat Protection Extension Officer.
- It will include an agreement document to commit the participant to koala conservation principles and habitat retention (where applicable) for 5 years.
- The agreement will include a management plan for the participating property.

The following scenarios will help to explain how the KCAP would function on a number of different property types.

Table 2: KCAP Scenarios

Issue		Property A	Property B	Property C
	Fencing	Barb wire on two sides of property	Good fencing	Good fauna friendly fencing
	Dogs	No dogs	Unconstrained dogs active on site	Constrained dog on site
	Vegetation	Excellent koala habitat and food trees on site	Some koala habitat and food trees on site	Few koala habitat and food trees on site
	Weeds	Some environmental weeds on property	Some environmental weeds on property	Some environmental weeds on property
Prioritised Action from Management Plan	1	Removal of barb wire and adaptation of fencing to encourage movement of koala	Management of dogs through the construction of a compound	Removal of environmental weeds on property
	2	Removal of environmental weeds	Adaptation of fencing to encourage movement of koala	Enhancement planting of koala food and habitat trees
	3		Enhancement planting of koala food and habitat trees	
Outcomes Achieved		Safe movement of koalas and access to habitat and food trees	Dogs separated from koalas	Improved natural regeneration
		Improved health and natural regeneration of trees	Increased koala habitat	

Issue		Property A	Property B	Property C
	Fencing	Barb wire on two sides of property	Good fencing	Good fauna friendly fencing
	Dogs	No dogs	Unconstrained dogs active on site	Constrained dog on site
	Vegetation	Excellent koala habitat and food trees on site	Some koala habitat and food trees on site	Few koala habitat and food trees on site
	Weeds	Some environmental weeds on property	Some environmental weeds on property	Some environmental weeds on property
		Long term natural regeneration		
	<ul style="list-style-type: none"> • Improved knowledge of participants • Behavioural change • Koala active community 	<ul style="list-style-type: none"> • Improved knowledge of participants • Behavioural change • Koala active community 	<ul style="list-style-type: none"> • Improved knowledge of participants • Behavioural change • Koala active community 	

The scenarios listed above are only hypothetical examples of typical property types. It is acknowledged that there will be many permutations of the components within these scenarios. One of these may include property owners who wish to join the program to gain knowledge from the extension officers and who do not wish to receive any funding. To recognise the support of these property owners, acknowledgment will be provided through a certificate as well as range of different options, one which may include property signage.

THE PROGRAM IN DETAIL

THE KCAP AGREEMENT

To protect the investment made by Council either in direct or indirect payments to participants, an agreement will be entered in to by both the participant and Council. Unlike the statutory covenant under the VCA program, the agreement will not be tied to the property title and will not be in perpetuity.

The agreement will remain effective for five years. Council will reserve the right to renew the agreement after five years. The agreement will be extinguished at resale and will need to be renegotiated with the new owners.

Gross failure to comply with the requirements of the agreement will lead to discharge of the agreement by breach of conditions and the cessation of specific works and koala habitat payments.

The management plan will form part of the agreement but will be able to be modified or amended without cause for re-signing by the participant and Council.

MANAGEMENT PLAN

The work to be undertaken on the property will be described in a property management plan. It will include but is not limited to:

- General property details;
- Property description; and
- Specific actions that emphasis those activities that will be undertaken within specific timeframes to:
 - Prevent dog attacks on koalas;
 - Protect, enhance and increase koala habitat; and
 - Improve koala movement through neighbourhoods and backyards.

The level of compliance with the property management plan will be assessed and reported annually.

REPORTING

Council has made a commitment to report annually on the performance of the Redlands Koala Policy and Implementation Strategy 2008. Consequently, the KCAP must provide an annual report on its performance to contribute to the overall policy performance report.

The KCAP will report on:

- The number and distribution of properties participating;
- The total area of koala habitat retained or enhanced;
- The work undertaken to prevent dog attacks on koalas;
- The work undertaken to protect, enhance and increase koala habitat;
- The work undertaken to improve koala movement through neighbourhoods and backyards;
- The amount of money invested; and
- Any actions in contravention of the agreement.

In addition, the KCAP will also need to demonstrate how successful it has been in the creation of a 'Koala Active Community'.

SELECTING THE PARTICIPANTS

The selection of property owners to be invited to participate will be determined on the basis of a strategic and equitable approach. This will ensure that resources provided by the program are focused in the areas that will generate the best return on investment.

PILOTING THE PROGRAM

It is proposed to launch a pilot for the KCAP, which will run until the 30 June, 2009. The pilot area was identified by Council officers as an area which contains larger urban blocks which forms an important corridor for koala habitat and movement.

During the pilot period other property owners will be able to convey their interest for inclusion into the program. The pilot process will enable the assessment, review and improvement of the program before the program is rolled out in a strategic manner across the city.

Promoting the program

The Marketing and Communications Unit will assist in the promotion and marketing of the Koala Conservation Agreement Program.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the enhancement of biodiversity including koala habitat, bushland, greenspace, waterways, catchments, air and coastal ecosystems in recognition of our unique location on Moreton Bay.

FINANCIAL IMPLICATIONS

Currently \$160,000 per annum, is allocated for this program in the current budget.

In order for the program to run effectively, with the current financial and staff resources, the number of new properties eligible to join the program will be capped each financial year. This is indicated in the attached financial modelling (Attachment 3) provided by Council's Financial Management Team. Given current funds and staff resources, the five year model indicates that with the projected expenditure there will be approximately a \$50, 000 buffer at the end of the five year period.

It is anticipated that the program will be delivered in concurrence with the existing programs by two full time extension officers. Based on these figures, 'in kind' officer time may average \$500 per property.

THE INCENTIVE PAYMENT MODEL

The incentive payment model for the KCAP will have two components:

- The annual koala habitat payment; and
- An optional additional 'property grant' managed by Council for the supply of materials and contract labour for undertaking specific 'on ground' works.

KOALA HABITAT PAYMENT

The 'koala habitat payment' is a fixed amount calculated on the size of the retained koala habitat on the participating property. A suggested scale of payment is shown in the table below. For example, a resident with 0.5ha of retained habitat, over five years will receive a 'koala habitat payments' of \$2250. The resident, though the actions listed in his management plan is then able to demonstrate to the extension officer, how these funds were used to enhance koala habitat and improve koala safety and movement on his property.

Table 3: Suggested Scale of Payment

Size of retained koala habitat	Annual Koala Habitat Payment
Up to 0.1ha	\$300
0.11 to 0.5ha	\$450
0.51 to 1ha	\$700
1.1 to 2ha	\$1000

Size of retained koala habitat	Annual Koala Habitat Payment
2.1 to 5ha	\$1500
Greater than 5.1h	\$2500

PROPERTY GRANT

Specific works identified and prioritised in the management plan may require the allocation of a property grant over and above the annual 'koala habitat payments', for example:

- Removal of dangerous limbs on a koala food tree in order to retain the remaining tree;
- Removal and management of weeds that are inhibiting the growth of koala food trees;
- The planting of koala food trees;
- The construction of a compound to contain dogs but allow safe koala movement; or
- The adaptation of existing fencing to include fauna friendly design elements to allow the movement of koalas.

The payments for specific works will not be made directly to the participant. The money will be used by the extension officer to engage contractors or purchase goods through the Council requisition process. This ensures that the work is undertaken by certified contractors to the satisfaction of the extension officer.

PLANNING SCHEME IMPLICATIONS

Structure plans and master plans undertaken by Council will ensure koala protection measures are duly incorporated into statutory planning provisions. These provisions will be triggered by new development that subsequently takes place. It is important to recognise however that within structure plan areas, such as SE Thornlands a number of existing lots has been identified as having environmental values which are intended to remain in private ownership. Recognising these lots will have no opportunity to undertake further subdivision it is appropriate the new KCAP scheme should be available to these owners.

Redlands Planning Scheme should be reviewed where applicable, following the advice from Environmental Management, to ensure the various codes result in new reconfigurations that achieve the outcomes sought by the KCAP.

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation was undertaken with:

- Environmental Education, who are very supportive of the program;
- Marketing and Communication in relation to promotion of the program;

- Land Use Planning provided advice in relation to the implications of town planning zoning on targeted properties;
- Legal Services have provided advice on the agreement and are satisfied with the document;
- Office of General Manager – Customer Services who provided the economic modelling for the program; and
- Koala Action Group, who are generally supportive of the concept of the program.

OPTIONS

PREFERRED

That Council resolve as follows

1. To adopt the Koala Conservation Agreement Program, which includes the Koala Conservation Agreement (Attachment 2) and
2. To adopt the Koala Conservation Agreement Program Annual Incentive Payment Scheme based on the scale of payment (tabled below) for implementation on a pilot basis to 30 June 2009, and its continuation will be subject to further consideration by Council.
 - a. Up to 0.1 hectares of retained Koala Habitat: \$300
 - b. 0.11 to 0.5 hectares of retained Koala Habitat \$450
 - c. 0.51 to 1 hectare of retained Koala Habitat \$700
 - d. 1.1 to 2 hectares or retained Koala Habitat \$1000
 - e. 2.1 to 5 hectares of retained Koala Habitat \$1500
 - f. Greater than 5 hectares of retained Koala Habitat \$2500
3. To delegate authority to the Chief Executive Officer to sign the Koala Conservation Agreements on behalf of Council.

ALTERNATIVE

That Council resolve to adopt the Koala Conservation Agreement Program, which includes the Koala Conservation Agreement with a revised scale of payment as recommended by Council.

OFFICER'S/COMMITTEE RECOMMENDATION

That Council resolve as follows:

1. To adopt the Koala Conservation Agreement Program, which includes the Koala Conservation Agreement (Attachment 1);
2. To adopt the Koala Conservation Agreement Program Annual Incentive Payment Scheme based on the scale of payment (tabled below) for implementation on a pilot basis to 30 June 2009, and its continuation will be subject to further consideration by Council.
 - a) Up to 0.1 hectares of retained Koala Habitat: \$300

- | | | |
|----|---|--------|
| b) | 0.11 to 0.5 hectares of retained Koala Habitat | \$450 |
| c) | 0.51 to 1 hectare of retained Koala Habitat | \$700 |
| d) | 1.1 to 2 hectares or retained Koala Habitat | \$1000 |
| e) | 2.1 to 5 hectares of retained Koala Habitat | \$1500 |
| f) | Greater than 5 hectares of retained Koala Habitat | \$2500 |
3. To delegate authority to the Chief Executive Officer to sign the Koala Conservation Agreements on behalf of Council.

PROPOSED MOTION

Moved by: Cr Murray
 Seconded by: Cr Williams

That this item be deferred until a further report be brought forward to include the bulk of the properties in the urban areas.

On being put to the vote the motion was LOST.

A division was called for.

Crs Reimers, Murray, Williams and Dowling voted in the affirmative.

Crs Townsend, Elliott, Bowler, Henry, Ogilvie, Boglary and Hobson voted in the negative.

The motion was declared by the Mayor as LOST.

COUNCIL RESOLUTION

Moved by: Cr Bowler
 Seconded by: Cr Henry

That Council resolve as follows:

1. **To adopt the Koala Conservation Agreement Program, which includes the Koala Conservation Agreement (Attachment 1);**
2. **To adopt the Koala Conservation Agreement Program Annual Incentive Payment Scheme based on the scale of payment (tabled below) for implementation on a pilot basis to 30 June 2009, and its continuation will be subject to further consideration by Council.**

a)	Up to 0.1 hectares of retained Koala Habitat:	\$300
b)	0.11 to 0.5 hectares of retained Koala Habitat	\$450
c)	0.51 to 1 hectare of retained Koala Habitat	\$700
d)	1.1 to 2 hectares or retained Koala Habitat	\$1000
e)	2.1 to 5 hectares of retained Koala Habitat	\$1500

- f) **Greater than 5 hectares of retained Koala Habitat** **\$2500**
3. **To delegate authority to the Chief Executive Officer to sign the Koala Conservation Agreements on behalf of Council.**

CARRIED

A division was called for.

Crs Townsend, Elliott, Bowler, Henry, Ogilvie, Boglary and Hobson voted in the affirmative.

Crs Reimers, Murray, Williams and Dowling voted in the negative.

The motion was declared by the Mayor as **CARRIED**.

10.3 GENERAL BUSINESS

10.3.1 PARKING AND TRANSPORT ISSUES

- **Cr Henry**

As a means of addressing parking and transport problems, particularly in respect to the Bay Islands, that officers investigate, prepare and present a report on various means of implementing a car sharing program.

On being put to the vote, the motion was LOST.

COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Murray
Seconded by: Cr Dowling

That the general business item be noted.

CARRIED

11 REDLAND WATER AND WASTE COMMITTEE 18/11/08 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Henry
Seconded by: Cr Townsend

That the following Redland Water and Waste Committee Report of 18 November 2008 be received.

CARRIED

DECLARATION OF OPENING

Cr Henry declared the meeting open at 2.02 pm.

RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

Members Present

Cr D Henry	Chair and Councillor Division 3
Cr W Boglary	Councillor Division 1
Cr C Ogilvie	Councillor Division 2
Cr P Dowling	Councillor Division 4
Cr B Townsend	Councillor Division 5
Cr T Bowler	Deputy Mayor and Councillor Division 6
Cr M Elliott	Councillor Division 7
Cr K Reimers	Councillor Division 8
Cr K Williams	Councillor Division 9 Entered at 2.07 pm
Cr H Murray	Councillor Division 10

Committee Manager

Mr G Soutar	General Manager Redland Water & Waste
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Officers

Mr G Stevenson PSM	Chief Executive Officer
Ms E Bray	Manager Customer Service and Business Performance
Mr B Taylor	Manager Treatment Operations
Mr J Frew	Roads and Drainage Services Manager
Ms S Carseldine	Service Manager Business Performance
Mr K Maguire	Service Manager Water Reticulation

Minutes

Mrs J Thomas	Corporate Meetings & Registers Officer
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LEAVE OF ABSENCE

Moved by: Cr Elliott
Seconded by: Cr Reimers

That leave of absence from today's meeting be approved for Cr M Hobson, Mayor, who is attending the Inaugural Meeting of the Australian Council of Local Government in Canberra.

CARRIED

PUBLIC PARTICIPATION AT MEETING

Nil

DECLARATION OF INTEREST

Nil

MOTION TO ALTER THE ORDER OF BUSINESS

Nil

[The following is a record of councilor attendance at this committee meeting:
Cr Elliott left the meeting at 2.31 pm (during item 1.1);
Cr Boglary left the meeting at 2.59 pm (during item 1.1)]

11.1 REDLAND WATER AND WASTE

11.1.1 REDLAND WATER & WASTE COUNCIL BUSINESS UNIT REPORT - OCTOBER 2008

Dataworks Filename:	WW Redland Water & Waste Committee WM Redland Water & Waste Committee WS Redland Water & Waste Committee
Attachments:	<u>Business Unit Report Water & Wastewater - October 2008</u> <u>Appendix A – Wastewater Treatment Plants Supplementary Performance Information</u> <u>Business Unit Report Waste - October 2008</u>
Responsible Officer Name:	Gary Soutar General Manager, Redland Water & Waste
Author Name:	Gary Soutar General Manager, Redland Water & Waste

EXECUTIVE SUMMARY

The Redland Water & Waste (RWW) Council Business Unit report is presented to Council for noting. The report provides the business unit's performance for the month of October 2008 and covers financial and non-financial indicators for water, wastewater and waste.

It is expected that most of the time the report findings will be "business as usual". Where exceptions occur, these will be highlighted.

The report provides a regular opportunity for Council to consider the performance of RWW and to respond to any exceptional reporting.

Council is provided with the option to accept the report or, accept it and request additional information or a review of performance.

PURPOSE

To report on the ongoing performance of the business unit against key performance indicators (KPIs).

BACKGROUND

RWW's performance plan identifies KPIs for which performance targets have been agreed with Council. Reporting is done each month through the RWW Committee.

ISSUES

The report is provided to Council as a means of monitoring the performance of RWW for the activities of water, wastewater and waste.

The first part of the report comprises a “snapshot” of the business unit’s achievement in meeting KPIs (year-to-date) and financial report card.

The report then provides specific financial report and commentary, capital expenditure (graphically) and a detailed customer overview.

The main body of the report focuses on actual levels of achievement against the KPIs for the month. Where exceptions have occurred and targets not met, an explanation is given as well as action taken to improve performance.

The report closes with a summary of the major issues for each group during the month.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water, wastewater and waste services to sustain our community.

Providing this report also supports Council's Governance strategic priority to provide a clear organisational direction supported by effective leadership and a framework of policies, plans and strategies that are responsive to the community’s needs and which promote accountable and ethical standards of practice.

FINANCIAL IMPLICATIONS

There are no direct financial implications resulting from this report. Financial implications may result where Council requests a performance review or requests an increase in performance standards.

CONSULTATION

Consultation has occurred with:

- Manager Customer Service & Business Performance, RWW;
- Manager Treatment Operations, RWW; and
- Senior Advisor, Financial Management, RWW.

OPTIONS

PREFERRED

That Council resolve to accept the Redland Water & Waste Council business unit report for October 2008, as presented in the attachment.

ALTERNATIVE

That Council accepts the report and requests additional information or a review of performance.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Henry
Seconded by: Cr Reimers

That Council resolve to accept the Redland Water & Waste Council Business Unit Report for October 2008, as presented in the attachment.

CARRIED

11.1.2 MEDIUM LEVEL WATER RESTRICTIONS

Datworks Filename:	WS Water Restrictions - General
Attachments:	<u>Attach 1 – QWC Medium Level Water Restrictions</u> <u>Attach 2 - Differences between Restrictions</u>
Responsible Officer Name:	Eleanor Bray Manager Customer Service & Business Performance
Author Name:	Eleanor Bray Manager Customer Service & Business Performance

EXECUTIVE SUMMARY

Redland City Council (RCC) has been advised by the Queensland Water Commission (QWC) that it intends to commence medium level restrictions within Redland City from 30 March 2009. Residents will be allowed to hose for 2 allocated periods of 30 minutes duration each week. Businesses will have up to 9 months to install fixtures and fittings to gain compliance with restrictions. In addition, the residential excessive water user program will commence 1 January 2010 giving Council time to plan for necessary resources to run the program.

PURPOSE

The purpose of this report is to provide Council with information on medium level restrictions which will affect residents and businesses within Redland City.

BACKGROUND

RCC is currently on level 2 water restrictions, sitting outside the QWC restriction area within south-east Queensland (SEQ), while other Councils in SEQ are on QWC high level water restrictions.

Redland City will be connected to the SEQ water grid by 31 December 2008 through the eastern pipeline interconnector (EPI). Redland City will then be part of the regional water network and, as such, QWC will align Redlands with common regional water restrictions.

ISSUES

A detailed comparison on RCC level 2 restrictions and QWC medium level restrictions is provided in attachment 2. Full QWC medium level restrictions are provided in attachment 1. Detailed below are key items relating to the introduction of medium level restrictions.

RESIDENTIAL REQUIREMENTS

- Targets an average residential consumption of 200 litres per person per day;

- Allows residents to hose or efficiently sprinkle in 2 allocated periods of 30 minutes duration each week;
- Bucket watering on any day between 4pm and 8am;
- Bucket use for cleaning purposes is unrestricted;
- Pool owners required to have water efficiency measures;
- Residential excessive water users program to be implemented by January 2010.

BUSINESS REQUIREMENTS

- WEMPS must achieve a 25% water saving from 30 November 2009;
- Businesses over 1ML per year must install water efficient taps, fittings and urinals by 30 October 2009;
- Mobile commercial operators must be trained and registered by 1 January 2010.

COMMUNICATIONS

QWC is planning to commence a communication campaign in late November 2008 and seek assistance from Council.

In addition to this campaign by QWC, it is important to provide information and advice to Council residents to reduce confusion and prevent administration costs. Based on previous restriction changes, it is recommended that Council undertake a direct mail out to residents as well as Council's own media campaign to provide a mechanism to control communication messages.

REPORTING AND COMPLIANCE

As part of the QWC water restrictions, Council has additional reporting obligations on a weekly and monthly basis. This reporting feeds into QWC's monthly water report, released publicly every month detailing all SEQ councils' performance.

Council has already funded a full-time compliance officer position to support the enforcement of water restrictions. Additional compliance resources are not anticipated at this stage, but may need to be reviewed for the 2009/10 budget.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water and support the provision of infrastructure.

FINANCIAL IMPLICATIONS

- The implementation of QWC medium level restrictions will require additional administration resources to manage registrations and water efficiency management plans (WEMPs). A level 2 administration officer would be

required to assist in this restriction administration and reporting, at an annual approximate cost of \$60,000 from January 2009.

- The introduction of the residential excessive water users program would require the development of a new system. A detailed system specification would need to be developed through the engagement of a business analyst to determine implementation costs. The estimated costs of a business analyst would be between \$10,000 and \$12,000.
- A communication campaign to inform residents of changes in restrictions would need to commence in March with local media advertising, direct mail outs and website updates. This would be followed by a targeted campaign to businesses to inform them of their new obligations. Approximate costs would be \$45,000-\$50,000.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was not consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

- General Manager Redland Water & Waste.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Henry
Seconded by: Cr Reimers

That Council resolve to note the proposed introduction of Queensland Water Commission medium level restrictions on 30 March 2009.

CARRIED

12 PLANNING & POLICY COMMITTEE 19/11/08 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Ogilvie
Seconded by: Cr Boglary

That the following Planning & Policy Committee Report of 19 November 2008 be received.

CARRIED

DECLARATION OF OPENING

Cr Ogilvie declared the meeting open at 9.05 am.

RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

Members Present

Cr H Murray	Chair and Councillor Division 10
Cr M Hobson PSM	Mayor
Cr W Boglary	Councillor Division 1
Cr C Ogilvie	Councillor Division 2
Cr D Henry	Councillor Division 3
Cr P Dowling	Councillor Division 4
Cr B Townsend	Councillor Division 5
Cr T Bowler	Deputy Mayor & Councillor Division 6
Cr M Elliott	Councillor Division 7
Cr K Reimers	Councillor Division 8

Committee Manager

Mr G Underwood	General Manager Planning and Policy
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Officers

Mr G Stevenson PSM	Chief Executive Officer
Mr L Smith	Acting General Manager Customer Services
Ms R Bonnin	Manager Community and Social Planning
Ms J Spokes	Senior Adviser – Cultural Services
Mr W Dawson	Manager Land Use Planning
Mr S Hill	Principal Advisor Local Area and Strategic Planning
Mr A Burgess	Manager Economic Development
Mr J Sommer	Tourism Development Coordinator

Minutes

Mrs J Thomas	Corporate Meetings & Registers Officer
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LEAVE OF ABSENCE

Moved by: Cr Townsend
Seconded by: Cr Murray

That leave of absence from today's meeting be approved for Cr K Williams.

CARRIED

PUBLIC PARTICIPATION AT MEETING

Moved by: Cr Elliott
Seconded by: Cr Townsend

That the meeting be adjourned to allow for a public participation segment.

CARRIED

1. Ms N Olsson, Secretary of Russell Island Association, addressed Committee in relation to the Redland Bay Centre and Foreshore Master Plan;
2. Mr R Harris, President of the Macleay Island Progress Association, addressed Committee in relation to the Redland Bay Centre and Foreshore Master Plan;
3. Mr C Lambert, Town Planning & Development Consultant, on behalf of the May family, addressed Committee in relation to the South-east Thornlands Structure Plan;
4. Ms C May, Thornlands, addressed Committee in relation to the South-east Thornlands Structure Plan; and
5. Ms L Roberts, Koala Action Group and Eprapah Creek Catchment Landcare Association. addressed Committee in relation to the South-east Thornlands Structure Plan.

Moved by: Cr Elliott
Seconded by: Cr Henry

That the meeting resume.

CARRIED

DECLARATION OF INTEREST

Cr Dowling declared a conflict of interest in item 2.1 *Public Notification of the South-East Thornlands Structure Plan*, in relation to s.246A (6) of the *Local Government Act 1993* – “private interest includes both pecuniary and non-pecuniary interests, and may include having received a donation to be used for electoral purposes”. Cr Dowling remained in the Chamber for discussion and decision on this item, voting in the negative.

MOTION TO ALTER THE ORDER OF BUSINESS

Nil

[The following is a record of councillor attendance at this committee meeting:

Cr Reimers left the meeting at 10.35 am (during item 2.1) and returned at 10.53 am (during item 3.1);

Cr Ogilvie vacated the Chair and left the Chamber at 10.52 am (during item 3.1); Cr Hobson presided;

Cr Ogilvie resumed the Chair at 10.54 am (during item 3.1)]

12.1 PLANNING AND POLICY

12.1.1 FESTIVALS AND EVENTS STRATEGY FOR THE REDLANDS

Dataworks Filename:	Festivals and Events Strategy
Attachments:	<u>Festivals and Events Strategy for the Redlands Background Report by Engagement Plus</u>
Responsible Officer Name:	Roberta Bonnin Manager Community and Social Planning
Author Name:	Judy Spokes Senior Advisor Cultural Services

EXECUTIVE SUMMARY

The proposed Festivals and Events Strategy seeks to improve opportunities for social and cultural development and economic development throughout the Redlands by strengthening the local events sector, and providing targeted assistance in areas of established need.

A framework of actions over the next ten years is proposed to deliver against four strategic objectives:

1. **Leadership, commitment and service:**
enhance coordination of Council support and compliance services
2. **Inclusive, vibrant, and sustainable:**
improve the quality, reach and viability of local festivals and events to meet diverse community needs
3. **Enabling Infrastructure:**
ensure access to public places and venues that are equipped with safe, suitable and contemporary events infrastructure
4. **Developing skills and capabilities:**
build creative and practical skills within the local festival and event sector

PURPOSE

The purpose of this report is to present to Council for endorsement:

1. A Festivals and Events Strategy for the Redlands (attachment 1) and for noting:
2. A Background Report prepared by Engagement Plus Consultants: (attachment 2)

BACKGROUND

The Strategy has been prepared following extensive consultation with community and Council stakeholders over the past two years. An audit of local Festivals and Events presented to Council in August 2007 engaged more than 70 organisers of sporting, cultural, environmental and business sector festivals and events. It found high levels of energy in the local events sector and significant potential for development. It also

identified constraints to development and highlighted the need for improved co-ordination of Council's support, regulatory and marketing services. The Festivals and Events Strategy has been designed to tackle these constraints and create local conditions in which existing and new festivals and events can thrive.

Engagement Plus consultants were commissioned by Council in March 2008 to examine the obstacles and opportunities experienced by local events organisers and recommend a strategy to address these. The overarching goal that guided consultants' discussions with community and Council staff were those published subsequently in the Redlands Cultural Plan (Our City Our Culture), adopted by Council in June:

"The goal is to develop and support an annual program of local, regional and hallmark festivals and events recognised as:

- **Inclusive:** that engages residents from all walks of life whatever their age, culture, background, interests, abilities, location or means, & fosters self-expression and social interaction.
- **Vibrant:** that offers exciting, inspiring, stimulating, imaginative and fun activities showcasing local spirit and culture in places where people want to gather.
- **Sustainable:** that delivers safe, well managed, locally relevant, activities that audiences support, and draws on and enhances local skills, assets, resources and partnerships"

The Engagement Plus Report (Attachment 2) documents the process and outcomes of consultations with local events sector representatives and Council staff involved in festival and event management, support and regulation. It provides the context and rationale for actions recommended in the Festivals and Events strategy (Attachment 1). Council's brief to the consultants emphasised the following objectives / tasks:

- improve the design and operation of regulatory processes governing external events to ensure effective risk management for Council and maximum benefit for communities.
- improve coordination of Council's public information, advice and support services by establishing of a user-friendly 'one-stop shop' for the management of all queries.
- articulate Council's role in support for local festivals and events.
- identify scope for the establishment of a central events unit to manage all council-initiated events and co-ordinate support for public event organisers.
- establish clear criteria and transparent assessment processes to guide Council's provision of grants for local festival and event organisers [a related grants administration project being conducted by Community and Social Planning has absorbed significant elements of this work].
- explore innovative opportunities emerging from best practice (in Australia and beyond) in planning and support for festivals and events in public places.
- explore ideas for supporting community-based networks, sharing of resources and improving the quality and reach of local festivals and events.

Consistent with the Cultural Plan and the 2007 Festivals and Events Audit, the consultants were advised that support for new festivals and events in areas of acknowledged need (for young people, Indigenous people and those in the islands and southern part of the Redlands) was a high priority for discussion and action.

ISSUES

Festivals and events play an essential role in nurturing a sense of community and place, celebrating local distinctiveness and showcasing local skills, creativity, and enterprises. The Engagement Plus report states that:

“Festivals and events play a key role in building strong communities through:

- Providing opportunities for cultural enrichment and social connection through leisure, arts and sport
- Enhancing community identity, sense of place and making the Redlands a better place to live.
- Promoting economic vitality and building the profile of the area.
- Nurturing volunteer participation and skill development opportunities.
- Enhancing civic pride and participation in community life”.

In the Redlands there are numerous examples: from nationally significant sporting events to local competitions; from large scale music and performance events to small-scale but much loved local arts and heritage events. Local business and commercial interests are promoted through events focussed on food, fashion, tourism etc. All these events are important because they bring people together, harness local assets and skills and offer opportunities for fun, friendship, fitness, entertainment, inspiration, celebration, and creativity. A robust culture that reflects and stimulates all Redlands residents is the overarching goal of the Cultural Plan. Clearly, achieving this goal relies in large part on the vitality and viability of the diverse (mostly voluntary) local events sector. A strategic approach is required to sustain, and continually improve the quality and range of festival options for Redlands residents and visitors.

Central to this strategic approach is a clear understanding that Council’s principal role is to support the efforts of community and business groups in hosting events. Council can do this by providing efficient regulatory services; properly equipped facilities and open spaces; targeted support for innovative programming and capacity building; and strategic intervention to address gaps. This Strategy does not feature a role for Council as a festival and event host outside of civic or ceremonial functions traditionally associated with its role, such as citizenship ceremonies.

The festivals and events sector in the Redlands is expanding in line with the growth and diversity of the population. The fact that half of all events surveyed in the 2007 Audit were first established since 2000 is evidence of this and creates pressure on Council’s limited capacity to fund community initiatives. Balancing the needs of organisations with a history of support from Council with those yet to establish a profile, or in high needs areas is a key issue.

The lack of a dedicated funding program to support festivals means that Council investment decisions are currently made from various sources across the organisation without reference to specific objectives or coherent and transparent criteria. Clear priorities and criteria for funding support in a dedicated festivals and events grants program to be delivered through reform of Council's overall community grants will assist Council to achieve its own goals, and provide clarity for prospective applicants.

The Festivals and Events Audit, and consultation with the local events sector undertaken since then, has created a positive climate for building a more effective partnership among festival and event organisers and between them and Council. Improving the systems and processes of communication, compliance and support that underpin Council's interaction with festival and event organisers, will reduce frustration, increase efficiency and strengthen a spirit of partnership between Council and the events sector.

Key elements of the Strategy

The four-pronged approach outlined in the Strategy Framework (attachment 1) is a response to the recommendations made in the Engagement Plus Report (page 25 of Attachment 2).

It aims to:

- affirm Council's **leadership** role in monitoring and responding to community needs in setting priorities for targeted support to the events sector.
- demonstrate Council's **commitment** to improving customer **service** for festival and event organisers by streamlining design and delivery of support and regulatory services.
- encourage existing festivals and events to adopt **inclusive** practices and programs that engage residents of diverse backgrounds, localities, and capacities, and provide support to incubate new events that fill identified gaps.
- prioritise support to festivals and events demonstrating a commitment to deliver innovative, dynamic, **vibrant** programs that meet community expectations.
- provide support information and marketing services that assist festivals and events become viable and **sustainable**.
- provide and maintain designated public spaces and venues equipped with **infrastructure** that meets the needs of the public and festivals and events organisers.
- facilitate the development of a local festivals and event network to build the **capacity** of the sector to develop and share **skills**, ideas and resources.
- provide information, training and support to the events sector in **partnership** with the festivals and events network.

A central coordination function within the Marketing and Communications Group (where considerable event management experience already exists) is essential to implementing this Strategy. The concept is a one-stop shop for delivery and coordination of Council services which are focussed on end-user needs and

effectively aligned with broader cultural, social, economic and environmental strategic objectives and programs.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

In the early phase of implementation resources will be required to establish a central events and festivals coordination/support service in the Marketing and Communications Group. The equivalent of a full time officer is envisaged. Budget proposals for specific initiatives identified in the Strategy would be developed on an annual basis.

The Strategy seeks to increase efficiency and impact of existing Council resources which are deployed across several work units. Enhancing integration of services and empowering community stakeholders through the provision of clearer information and more transparent processes will assist.

Improving the coordination, targeting and strategic focus of Council's funding to festivals through the Festivals and Events Strategy will increase both the efficiency and effectiveness of Council's investment. A consolidated program of funding support for festivals and events through grants will provide greater transparency and accountability than existing ad-hoc funding arrangements delivered across several programs.

CONSULTATION

26 of the 70 local festivals and events organisers consulted during the Events 2007 Audit participated in planning workshops with Engagement Plus from March to June 2008. This group was selected to maximise representation of diverse interests and stakeholders in the local events sector.

Internal stakeholders consulted during the project included:

- Manager Communications and Marketing
- Manager Customer and Community Services
- Manager Environmental Management
- Manager Economic Development
- Manager Environmental Health
- Service Manager Parks and Conservation
- Senior Advisor, Open Space Planning
- Senior Advisor, Sport and Recreation
- Service Manager Cultural Services
- Service Manager, Leisure and Recreation
- Senior Advisor Economic (Tourism) Development

- Cultural Services Officer
- Coordinator Community Development
- Youth Officer
- Safety Officer
- Risk and Liability Officer
- Environmental Health Officer

The completed Strategy was endorsed by the Manager, Marketing and Communications, Manager, Customer and Community Services and the Senior Advisor Open Space Planning.

OPTIONS

PREFERRED

That Council resolve to endorse the Festivals and Events Strategy and note the background report prepared by Engagement Plus.

ALTERNATIVE

That Council request further research be undertaken in line with specific direction.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Williams
Seconded by: Cr Dowling

That Council resolve to endorse the Festivals and Events Strategy and note the background report prepared by Engagement Plus.

CARRIED

12.2 ITEM DELEGATED TO COMMITTEE FROM COUNCIL

This item was resolved at the Planning & Policy Committee on 19 November 2008 and was noted by Council at today's meeting.

12.2.1 PUBLIC NOTIFICATION OF THE SOUTH-EAST THORNLANDS STRUCTURE PLAN

Datworks Filename: LUPG Studies – South-east Thornlands Structure Plan

Attachments: [1. South-east Thornlands Structure Plan Submission Review Report](#)
[2. Proposed Amendments to the Redlands Planning Scheme Including:](#)

- Local Level strategy – South-east Thornlands Major Development Area
- South-east Thornlands Structure Plan Overlay Code
- Other Proposed Redlands Planning Scheme amendments including proposed zoning map

[3. South-east Thornlands Structure Plan – Non Planning Scheme Implementation Measures](#)

Responsible Officer Name: Wayne Dawson
Manager Land Use Planning Group

Author Name: Stephen Hill
Principal Advisor Local Area and Strategic Planning

EXECUTIVE SUMMARY

At the General Meeting of 29 October 2008, Council resolved that consideration of this matter be referred to the Planning & Policy Committee meeting of 19 November 2008 and that, under section 472 of the *Local Government Act 1993*, the Planning & Policy Committee be delegated the authority to determine this matter.

At its General Meeting held on 27 February 2008 (Item 11.3), Council resolved to commence public notification of the draft South-east Thornlands Structure Plan and associated amendments to the Redlands Planning Scheme. The public notification period commenced on 4 March 2008 with the closing date extended until 2 June 2008.

At the close of the submission period Council had received seven hundred and sixty nine (769) submissions. The submissions have been broadly grouped into the following categories:

- South-east Queensland Regional Plan 2005-2026;
- Redlands Local Growth Management Strategy [LGMS];
- Redlands Planning Scheme ;
- Impacts on Existing Residents;
- Proposed Population & Density ;
- Ecological Issues;
- Infrastructure Delivery and Charging;
- Employment Considerations;
- Community Infrastructure and Identity;
- Road Network;
- Public Transport, Pedestrian & cycle Networks;
- Wastewater, Water and Hydrology;
- Climate Change;
- Site Specific Issues; and
- Project Administration Issues.

Each of the submissions has been reviewed and assessed and subsequently presented to a number of Councillor workshops. Attachment 1 – South-east Thornlands Structure Plan – Submission Review Report provides a summary of all submissions and incorporates recommendations in response to the submissions reflecting the outcomes from the Councillor workshops.

It is recommended Council adopt the workshop outcomes as outlined in Attachment 1 – South-east Thornlands Structure Plan Submission Review Report and refer the amended statutory provisions of the Structure Plan (Attachment 2) to the State Government Deputy Premier and Minister for Infrastructure & Planning for approval under section 6.8.7 (c) of the Integrated Planning Act 1997 as amended. In addition it is also recommended all submitters be notified of Council's decision.

PURPOSE

The purpose of this report is to:

- Review public submissions received during public notification of the South-east Thornlands Structure Plan and adopt responses incorporating the outcomes of recent Councillor Workshops to these submissions; and
- Submit the amended statutory provisions of the South-east Thornlands Structure Plan to the Deputy Premier and Minister of Infrastructure and Planning for approval, thereby Council allowing to proceed to adoption of the Scheme amendment.

BACKGROUND

At a Special Meeting dated 21 August 2006, Council resolved to endorse the draft Structure Plan and associated amendments of the Redlands Planning Scheme for referral to the Queensland State Government for the purposes of First State Interest Review.

By letter dated 20 January 2008, the Acting Minister for Infrastructure and Planning confirmed no state interest would be adversely affected by the proposed South-east Thornlands Structure Plan and associated scheme amendments and Council, could proceed to public notification. This approval was subject to Council complying with the following Ministerial condition:

- “The State Government has concerns regarding the location of the proposed mixed use precinct, with reference to the preferred option identified in the planning study. The community is encouraged to comment to ensure a comprehensive consideration of all relevant issues prior to final approval of the Structure Plan.”

Public notification of the draft Structure Plan and associated Planning Scheme amendments commenced on 4 March 2008 and closed, following an extension on 2 June 2008. At the close of the submission period 769 submissions had been received.

The State Government has recently identified South-east Thornlands as a greenfield bring forward area as part of its program to meet greenfield land supply requirements for South-east Queensland.

To assist the State Government in achieving this timeframe, Council at its General Meeting of the 29 October 2008 Council resolved that:

1. A report be presented to the Planning and Policy Committee on the 19 November 2008 to finalise the review of public submissions received in response to the public exhibition of the South east Thornlands Structure Plan and to consider the adoption of an amended Structure Plan for referral to the State Government for final State Interest check and approval; and
2. The Planning and Policy Committee be delegated authority, under section 472 of the *Local Government Act 1993*, to determine this matter.

ISSUES

As outlined in Table 1 below, the submission review has indicated a divergence of community opinion regarding the structure plan with significant numbers of submissions both supporting and objecting to various aspects of the draft plan.

Table 1: Overview of Submissions to the draft South-east Thornlands Structure Plan.

	In Support	In Objection	TOTAL
Proformas	410	235	645
Petitions	6 (470 Signatures)	1 (408 Signatures)	7
Other	53	64	117
TOTAL	469	300	769

At the completion of the public notification period all the submissions were broadly grouped into the following categories:

- South-east Queensland Regional Plan 2005-2026;
- Redlands Local Growth Management Strategy [LGMS];
- Redlands Planning Scheme ;
- Impacts on Existing Residents;
- Proposed Population & Density ;
- Ecological Issues;
- Infrastructure Delivery and Charging;
- Employment Considerations;
- Community Infrastructure and Identity;
- Road Network;
- Public Transport, Pedestrian & cycle Networks;
- Wastewater, Water and Hydrology;
- Climate Change;
- Site Specific Issues; and
- Project Administration Issues.

All submissions were subsequently reviewed and assessed by an internal technical working group comprising of officers from across the Planning and Policy Department prior to being presented to a series of Councillor Workshops.

As part of the review process consideration was duly given to all relevant local and state government policies and strategies including but not necessarily limited to the following:

- Draft Redlands Local Growth Management Plan (2008);
- Queensland Housing Affordability Strategy – Greenfield Land Supply in South East Queensland (2008);
- Redlands Koala Policy and Strategy and Premiers Koala Taskforce; and
- Sea Level Changes and Stormtide Studies.

A brief commentary on each of these policies /strategies and its implications for South-east Thornlands is provided:

1. Draft Redlands Local Growth Management Strategy (LGMS) July 2008 -

The draft Redlands LGMS released in July 2008 has confirmed the need to establish a new structure planned community in South-east Thornlands in the short term to assist in accommodating population growth in the Redlands and contributing towards meeting the local dwelling targets for Redlands as set by the SEQ Regional Plan [2005-2026].

The draft LGMS also recognised the South-east Thornlands Major Development Area must be developed as an integrated and planned urban community that would be sustainable, attractive and accommodated a range of dwelling types, with a distinct sense of place, community identity and respect for its natural environment. The LGMS further stated the need to ensure the new urban community in South-east Thornlands enjoyed strong pedestrian and cycle links to Victoria Point Major Activity

Centre and the Moreton Bay foreshore, good public transport as well as an integrated highly accessible public open space network.

The draft Redlands LGMS 2008 indicated a dwelling estimate for South-east Thornlands of 1520 dwellings. The amended South-east Thornlands Structure Plan, prepared in response to the detailed review of public submissions and consideration of contemporary state and local government policies and strategies is estimated to accommodate approximately 1450 dwellings in a manner consistent with the LGMS vision for the area.

2. The Queensland Housing Affordability Strategy - Greenfield land supply in South East Queensland – 2008.

This strategy identifies the South-east Thornlands area as one of seventeen (17) greenfield areas (committed & potential) across SEQ that should be made available for development in the short-term. In addition the Strategy further recognises South-east Thornlands as one of twelve “committed areas” that should be made available for housing as soon as possible and should be able to brought to the market within six months (December 2008). While recognising this time constraint, the Strategy should not override other considerations such as the protection and enhancement of areas of environmental significance and that robust planning processes are required to identify lands most appropriate for residential and other uses.

In completing its review of submissions, Council has endeavoured to ensure it achieves the State’s desired timeframe for completion of the Structure Plan. Despite this, Council remains sceptical of the current strategy and believes housing affordability can not be solved simplistically though supply increases. A more comprehensive suite of initiatives including fiscal, taxation and other measures need to be addressed as part of a coordinated whole of government response to the complex issues contributing to diminishing housing affordability.

3. Climate change and storm surge

The Redlands Planning Scheme (RPS) identifies the 1% AEP [Annual Exceedance Probability] storm tide level as 2.4m AHD [Australian Height Datum]. The 1% AEP storm tide event is identified by State Planning Policy 1/03: Mitigating the Adverse Impacts of Flood, Bushfire and Landslide as the appropriate level for development regulation to minimise community vulnerability to risks posed by storm tide events. James Cook University studies have identified the 1% AEP storm tide level for Moreton Bay at approximately 2.1m AHD. Assuming the accuracy of the James Cook analysis the Redlands Planning Scheme (RPS) storm tide level of 2.4m AHD provides an allowance of 30cm for increases to storm tide resulting from climate change. It is also important to note that Council’s development controls require a minimum habitable floor level an additional 30cm above the 2.4 AHD level.

The Queensland Climate Change and Community Vulnerability to Tropical Cyclones Study 2004 modelled the effect of expected changes to tropical cyclone activity that may result from climate change and its impact on storm tide inundation. This modelling predicted that storm tide inundation at Wellington Point during a 1% AEP

storm tide event would potentially increase by approximately 0.45m when climate change factors are considered [i.e. a 0.30m rise in sea level, an expansion southward of cyclonic activity and a 10% increase in cyclone intensity and frequency]. Application of this modelled increase to the 1% AEP storm tide level for Moreton Bay of 2.1m AHD results in a revised level of 2.55m AHD for 1% AEP storm tide inundation.

However, sea level rise projections to the year 2100 are in excess of 0.30m and an upper limit should be used for long term planning purposes. The Intergovernmental Panel on Climate Change (IPCC) 4th Assessment Report projections for sea level rise indicate an upper sea level rise of 0.07 to 0.8m by 2100. The EPA has also advised that through review of the State Coastal Management Plan a 0.81m sea level rise by 2100 will most likely be the amount of sea level rise that needs to be considered.

The Queensland Climate Change and Community Vulnerability to Tropical Cyclones Study 2004 provides the flexibility to add other increases in mean sea level through the replacement of the 0.30m rise with the upper limit projections for sea level rise. Accordingly, the IPCC 4th Assessment Report mean sea level increase projections may be factored into the changes identified to the 1% AEP storm tide level by replacing the 0.30m increase in sea level rise with a 0.70 to 0.80m increase. Incorporation of the IPCC 4th Assessment Report sea level increase projections into this storm tide model provides for a storm tide level of 2.95-3.05m AHD in 2100. This level includes a 0.70 to 0.80m increase in sea level, increases in cyclone intensity and frequency by 10% and an expansion southward of cyclonic activity.

The structure plan identifies the lowest level of development at approximately 3.5m AHD which is above the calculated 1% AEP storm tide level that incorporates the upper limit sea level rise projections to 2100, increase in cyclone intensity and frequency and expansion southwards of cyclonic activity.

4. Redlands Koala Policy and Strategy and Queensland Premier's Koala Task Force

A number of changes have been incorporated into the South-east Thornlands Structure Plan in regards to koala protection and management. These changes have been undertaken in response to submissions and to ensure the South-east Thornlands Structure Plan is consistent both with Council's Koala Policy and Strategy and the recent recommendations of the Premier's Koala Task Force. The changes will also ensure the revised plan addresses a small number of outstanding matters raised by the Queensland Environmental Protection Agency during First State Interest Review of the draft South-east Thornlands Structure Plan. The revised structure plan incorporates:

- The introduction of new koala sensitive development control provisions for all development within the future urban areas of the Structure Plan. These provisions reflect the urban koala area designation controls of the Nature Conservation (Koala's) Conservation Plan 2006;

- A revised Greenspace network with additional areas for fauna (koala) habitat and movement. The revised Greenspace network includes:
 - a. existing significant remnant ecosystems within the structure plan area and opportunities to connect these areas internally and to external habitat areas through revegetation activities in accordance with management plans;
 - b. a minimum greenspace corridor width of two hundred [200] metres to both Eprapah Creek and the Moreton Bay foreshore including the RAMSAR wetland wader bird roosting site and important marine habitats;
 - c. flood prone lands to protect the hydraulic capacity and maintain water quality services provided and establish habitat for flora and fauna.
 - d. areas to be rehabilitated containing soil types that will support endangered remnant ecosystems.
 - e. all remaining koala habitat identified in the Koala Sustainability Area designation of the Nature Conservation (Koala) Conservation Plan 2006 with the exception of two existing urban lots in Mango Place.
- Specific planning controls requiring exclusion fencing along the length of the State controlled arterial road network and the provision of safe fauna [koala] crossings;
- The requirement for the planting of koala habitat trees in the internal road reserve network;
- Investigation of dog controls in the Non Planning Scheme Implementation Measures for the area; and
- Recommendations to the Environmental Protection Agency [EPA] to incorporate all land included within the revised greenspace precinct in the Koala Sustainability Area designation under the Nature Conservation (Koala Conservation) Plan. This will increase the area of land currently within the KSA designation within the South-east Thornlands Area from approximately 20ha to over 79ha.

It should be noted that it is proposed to remove 0.5ha from the existing Koala Sustainability Area on part of a number of smaller lots in Mango Place due to existing development (refer to page 35 of Attachment 1 – South-east Thornlands Structure Plan State Koala Habitat Review Mapping). This proposal is in conflict with recommendations of the Premier’s Koala Task Force. Council’s Environmental Management Group have however confirmed the revised South-east Thornlands Structure Plan represents an acceptable solution for koala conservation and is supported.

Conclusions

It is recommended Council adopt the workshop outcomes as detailed in Attachment 1 – South-east Thornlands Structure Plan Submission Review Report and submit the amended statutory provisions of the South-east Thornlands Structure Plan to the Minister of Infrastructure and Planning for approval under Section 6.8.7 (c) of the *Integrated Planning Act* as amended.

Next Steps

The following steps need to be undertaken once the Minister of Infrastructure and Planning has approved the amended South-east Thornlands Planning Scheme amendments:

- Council adopts the draft South-east Thornlands Structure Plan Scheme Amendments;
- Publication of adoption of the draft South-east Thornlands Structure Plan Scheme Amendments in the local paper and Government Gazette; and
- Draft South-east Thornlands Structure Plan Scheme Amendments come into effect on appointed date.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to preserve a balance with urban, rural, bushland, village, coastal and island character of the Redlands by managing growth. In addition the Structure Plan and associated amendments will contribute to the achievement of the Natural Environment, Essential services, Community Health and Well being and Economic Prosperity strategic priorities in the Corporate Plan.

FINANCIAL IMPLICATIONS

Completion of the drafting the South-east Thornlands Structure Plan is a budgeted project in the 2008/09 financial year.

Implementation of the South-east Thornlands Structure Plan will require Infrastructure Planning frameworks to be aligned to support the preferred settlement pattern for the South-east Thornlands area. Once finalised, the Redlands Priority Infrastructure Plan and Infrastructure Charges Schedules will deliver and fund trunk infrastructure. Other infrastructure will be progressively provided through infrastructure agreements and the imposition of conditions on development as part of the development assessment process. Areas of open space identified in the Structure Plan to come into public ownership but not obtained through the process described above will need to be acquired through a range of other Council and potentially State Government funding sources.

This may have significant funding implications over the life of the Plan and will need to be considered as part of future Council budget deliberations.

PLANNING SCHEME IMPLICATIONS

The draft South-east Thornlands Structure plan will primarily be implemented by amendments to the Redlands Planning Scheme (RPS). Attachment 2 documents the proposed amendments to the RPS.

CONSULTATION

An internal technical working group comprising of officers across the Planning and Policy Department was established at the commencement of the Structure Plan

process. The community has been involved with the Structure Plan through the following mechanisms:

- Community Reference Group [CRG] - a CRG was established early at the commencement of the structure planning process and included local landowners, developers, peak bodies, interest groups and elected representatives. The role of the CRG was to provide advice and input at key stages and allow other community members to be involved through the CRG representatives;
- Community Newsletters – a number of newsletters have been prepared and distributed at key stages throughout the project, including at its inception, to keep the community informed of progress with the structure plan;
- Project webpage – a South-east Thornlands Structure Plan webpage was established early in the process and provided a range of information from CRG meeting minutes to the full range of technical background investigations prepared;
- Public Notification – the draft Structure Plan and subsequent Planning Scheme amendments were placed on public exhibition between March and June this year providing opportunity for community comment. The amount of time provided for public comment exceeded the statutory requirements.

A number of workshops have been undertaken with Councillors as part of the review of submissions required in response to the public notification of the South-east Thornlands Structure Plan.

OPTIONS

PREFERRED

That Council resolve as follows:

1. To adopt the workshop outcomes as detailed in Attachment 1 of the South-east Thornlands Structure Plan Submission Review Report.
2. To amend the statutory provisions of the South-east Thornlands Structure Plan in accordance with recommendation 1 above.
3. To include an additional section within the Planning Report accompanying the South-east Thornlands Structure Plan addressing the public notification period and the submission review process as well as making any other changes as required to reflect the workshop outcomes as detailed in the South-east Thornlands Submission Review Report (Attachment 1).
4. To formally submit the amended statutory provisions of the South-east Thornlands Structure Plan as detailed in Attachment 2 to the Minister for Infrastructure and Planning for approval under Section 6.8.7 (c) of the *Integrated Planning Act 1997* as amended.
5. To notify submitters of Council's decision.
6. To endorse the non planning scheme activities and programs as detailed in Attachment 3 to support the implementation of the outcomes sought by the South-east Thornlands Structure Plan.

ALTERNATIVE

That Council resolve not to adopt the recommendations of the South-east Thornlands Structure Plan Submission Review Report, and not submit the statutory components

of the Structure Plan as amended to the Minister for Infrastructure and Planning for approval.

OFFICER'S RECOMMENDATION

That Committee, under delegated authority, resolve as follows:

1. To adopt the workshop outcomes as detailed in Attachment 1 of the South-east Thornlands Structure Plan Submission Review Report;
2. To amend the statutory provisions of the South-east Thornlands Structure Plan in accordance with recommendation 1 above;
3. To include an additional section within the Planning Report accompanying the South-east Thornlands Structure Plan addressing the public notification period and the submission review process as well as making any other changes as required to reflect the workshop outcomes as detailed in the South-east Thornlands Submission Review Report (Attachment 1);
4. To formally submit the amended statutory provisions of the South-east Thornlands Structure Plan as detailed in Attachment 2 to the Minister for Infrastructure and Planning for approval under Section 6.8.7 (1)(c) of the Integrated Planning Act 1997 as amended;
5. To notify submitters of Council's decision; and
6. To endorse the non planning scheme activities and programs as detailed in Attachment 3 to support the implementation of the outcomes sought by the South-east Thornlands Structure Plan.

COMMITTEE RESOLUTION

Moved by: Cr Hobson

Seconded by: Cr Henry

That Committee, under delegated authority, resolve as follows:

- 1. To adopt the workshop outcomes as detailed in Attachment 1 recommendations of the South-east Thornlands Structure Plan Submission Review Report;**
- 2. To increase the size of sub-precinct 4c – Pinklands Reserve Corridor (incorporating a district park) to cover all of Lot 24 on SP 185053 and include the area in the Open Space Zone;**
- 3. To remove the current area currently included in Precinct 2a – Attached Housing from Lot 16 on RP14839 and include this area within Greenspace Precinct 4e – Bushland Living and include this area in the Environmental Protection zone. The balance of this lot shall be retained in sub-precinct 4d – Thornlands Creek Corridor and the Open Space zone;**
- 4. To amend the statutory provisions of the South-east Thornlands Structure Plan in accordance with recommendations 1, 2 and 3 above;**
- 5. To include an additional section within the Planning Report accompanying the South-east Thornlands Structure Plan addressing the public notification period and the submission review process as well as making**

- any other changes as required to reflect the workshop outcomes as detailed in the South-east Thornlands Submission Review Report (Attachment 1);
6. To formally submit the amended statutory provisions of the South-east Thornlands Structure Plan, as detailed in Attachment 2, to the Minister for Infrastructure and Planning for approval under Section 6.8.7 (1)(c) of the *Integrated Planning Act 1997* as amended;
 7. To notify submitters and all landowners within the precinct of Council's decision;
 8. To endorse the non planning scheme activities and programs as detailed in Attachment 3 to support the implementation of the outcomes sought by the South-east Thornlands Structure Plan;
 9. That the State Government be advised that Redland City Council insists that the State infrastructure provisions matches the development commitment of the Structure Plan; and
 10. That Council request that the State Government ensure the effectiveness of their Housing Affordability Strategy by:
 - a) providing a clear definition of 'affordable';
 - b) taking steps to ensure that the 'affordable housing' be purchased by those in need; and
 - c) committing to an annual public inquiry to investigate the effectiveness of the Housing Affordability Strategy.

CARRIED

A division was called for.

Crs Townsend, Murray, Elliott, Bowler, Henry, Hobson, Boglary and Ogilvie voted in the affirmative.

Cr Dowling voted in the negative.

Cr Reimers was not present when the vote was taken.

Cr Williams was absent from the meeting.

The motion was declared by the Chair as **CARRIED**.

COUNCIL RESOLUTION

Moved by: Cr Ogilvie
Seconded by: Cr Henry

That the Committee Resolution be noted.

CARRIED

12.3 PLANNING & POLICY

12.3.1 ECONOMIC DEVELOPMENT STRATEGY 2008-2012

Datworks Filename:	ED Planning – Economic Growth Strategy
Attachments:	<u>Redland City Council - Economic Development Strategy 2008-2012 (October 2008)</u> <u>Redland Economic Development Strategy - October 2008</u> <u>Redland Economic Development Strategy - Appendices - October 2008</u> <u>Strategic Framework</u>
Responsible Officer Name:	Alan Burgess Manager Economic Development
Author Name:	Alan Burgess Manager Economic Development

EXECUTIVE SUMMARY

Economic Development supports the local community by contributing to the wellbeing and prosperity of the community, business, industry and Local Government. Redland City Council is dedicated to managing Economic Development in a responsible and sustainable manner. This includes giving full consideration to the quadruple bottom line principles of economic, social, governance and the environment.

Economic Development focuses on increasing quality of life. Council provides a broad range of services to the community all of which either directly or indirectly assist the Economic Development of the region.

The Economic Development strategy has been developed in conjunction with Pacific Southwest Strategy Group, which conducted significant background research and consultation with stakeholders and the community.

The strategy recommends concentrating on activities which encourage the 'enablers' of economic development. This includes numerous programs and activities already being undertaken and specifically points to 10 key projects – some of which are already underway. These ten key projects have been developed through a process of prioritisation, from an overall list of almost 100 potential projects.

PURPOSE

The purpose of this report is to seek Council endorsement of the Economic Development Strategy 2008-2012 and agreement on the implementation process.

BACKGROUND

The previous Economic and Tourism Development Strategy implementation was adopted by Council in December 2003. The background to the 2008-2012 Economic

Development Strategy was developed by Pacific Southwest and involved community consultation and included a Councillor workshop.

ISSUES

The Economic vision for Redland City, as determined during the Councillor workshop, is to create an appropriate balance between the Redlands' natural and economic capital. The nature of the region demands an ongoing commitment to the environment and maintaining a harmony between development and nature. The vision of Redland City is one of lifestyle – a great place to live, work and play. The vision includes the development of a vibrant and sustainable economy with a strong local workforce and a high level of employment self containment. This vision will create a City with reduced pollution, long term protection for the environment, happier and healthier workforce and a strong community atmosphere.

In order to ensure sustainable economic growth, it is necessary to create the right conditions for business to thrive. This will be achieved through focusing on the development of economic 'enablers'. According to the 'Opportunities for Local Government – Developing Competitive Regions' paper (Australian Local Government Association), for a region to be economically sustainable, it needs to be active in the provision of ten key areas – these are known as the 'enablers'.

The ten key enablers are:

- Export generation (international and/or inter-regional),
- Local substitution for imports,
- Self containment of services (in sub-region),
- Investment attraction,
- Workforce capability enhancement,
- Strategic infrastructure development,
- Creation of new businesses from within,
- Availability of investment capital,
- Competitive economic conditions,
- Innovation.

The challenges for Redland City in creating this strategy are varied and include:

- Balancing the needs of the environment and the requirement to find more jobs locally,
- Finding the right business which can operate in harmony with our environment. These particularly include creative and knowledge based businesses, the education sector and environmental products, services and attractions.
- Ensuring continued business growth and sustainability.
- Establishing the right conditions for the economy to grow – fostering the right 'enablers'.
- In order to protect the environment, economic growth must be contained to discreet areas. This requires careful management and master planning of activity centres.
- Ensuring vital infrastructure such as roads, community facilities, transport services and networks keep pace with growth.

- Ensuring there is sufficient future planning of all new developments. This is particularly important in light of our ageing population and their particular service needs. It is also important to maintain a focus on the City's environmental and lifestyle values.
- Competition across the region in a broad spectrum of areas, including:
 - State and Federal funding,
 - Workforce and industry,
 - Infrastructure priorities,
 - Tourism, and
 - Business investment.

Many of the activities which support the economic enablers are already being undertaken as routine Council operations, across a broad range of Council departments, and are fully budgeted. The Strategy provides a focus on activities which are most critical to the economic development of the City.

The use of the enablers as a benchmark strategy provides recognition of the existing programs and focus for new or emerging opportunities identified throughout the life of the strategy.

Redland City Economic Development strategy encourages these enablers through the various activities. This involves programs which are already in existence and being provided by a broad cross section of Council departments. These existing, and ongoing programs, include, but are not limited to, such programs as:

- Business Grow program and China Trade and Investment Office, and other business support activities.
- International policy which is designed to encourage cultural, educational and economic cooperation. Currently friendly relationships exist with Cities in China and Korea.
- Tourism development initiatives, including Tourism Advisory Forum.
- Promotion of local products and services through partnerships with local organisations such as the Chamber of Commerce and Redland Tourism.
- Business development training seminars in conjunction with regional partners, including DTRDI, MSIT, Chamber of Commerce and DEIR.
- Development of more job opportunities through the Major Activities Centres strategy, business support programs and investigation of Business Improvement Districts (BIDS).
- In conjunction with State and Federal authorities, continued development of infrastructure, including roads, public transport systems, marine infrastructure, social infrastructure and information technology.
- Promotion of the region to potential investors, in conjunction with regional partners, State and Federal Government agencies, and including such organisations as Austrade, Trade Queensland, Brisbane Marketing and Tourism Queensland.
- Support for local training initiatives, including 'Ready to Work', 'Ecoman' and business development programs.
- Cooperation and partnerships with TAFE and Secondary Schools, to promote and facilitate education and training.

- Specialist library services developed for local businesses.
- Support for Southern Moreton Bay Island PLACE training programs and youth initiatives.
- Indigenous employment program.
- Master planning of major business activity centres.
- Structure planning and development of Thornlands Integrated Enterprise Area.
- Library Strategy and Cultural Plan (eg Minjerribah Knowledge Centre).
- Social Infrastructure Plan.
- Investment in social infrastructure through partnerships with business to encourage the development of educational institutions.
- Economic Development and Tourism Marketing plan.
- Continued review and refinement of development assessment processes.
- Council leadership and representation at regional forums.
- Economic Development strategy.
- Growth Management strategy.
- Master planning and development of enterprise areas.
- Provision of local infrastructure to support business.
- International education project.
- Major Centres strategy.
- Minjerribah Knowledge Centre.

Whilst Council has a leadership and advocacy role and can successfully engage with the community, local, state and federal leaders to develop commitment, to achieve its aims it is also reliant on a network of partnerships.

Council's Economic Development strategy sits within an essential strategic framework of regional stakeholders and partners. The Economic Development strategy relies on the enablers and their projects and programs detailed above, as well as the numerous other Council operations. There were over 300 suggestions gathered during the consultation phase, these were then rationalized into 96 separate projects which were then prioritised into the top ten.

These ten key activities have been identified which are considered high priority. Some of these are already underway and funded some are new and should be implemented as soon as possible. These include:

Project 1 Local Work Website (Redlands, Employment, Contract Labour and Hire Service Portal), this is a blue sky project which is designed to assist the workforce to find local jobs and businesses find local staff.

Project 2 Lobby State Government to establish Government office block at Capalaba or Cleveland, a blue sky project to provide local job opportunities, increase self containment and attract knowledge based workers.

Project 3 Identify skills required and develop and implement local training programs to meet industry needs, in conjunction with DTRDI and MSIT. Project could also include ongoing work to develop a English language and international business college or other specialist training campus.

This would help to increase local skills and employment thereby boosting self containment and potentially attracting investment.

- Project 4** Facilitate the continued development of enablers for economic development. This project includes research into feasibility of other activities which will enhance economic development and social objectives, including investigation of Business Improvement Districts (BIDS) concept. This project might also include such activities as lobbying for affordable housing at Capalaba or other social infrastructure initiatives.
- Project 5** Project to further the redevelopment of Toondah Harbour. This is a very complex project due to the number of land owners, types of tenure and (state/federal) regulatory framework. This is an important transport infrastructure project as well as providing the potential for boosting community recreational facilities, business opportunities, tourism and job creation. It also activates a large majority of the enablers.
- Project 6** Master planning for Principal regional activity centres. Cleveland and Capalaba Master Plans are committed projects which provide the potential for a significant number of new job opportunities to be created, providing up to half the jobs for the self containment target – without increasing the urban footprint. Both locations are Transport Oriented Centres which will be master planned to maximise the use of current and proposed public transport infrastructure.
- Project 7** Structure planning for the Thornlands Integrated Enterprise Area, is a committed project, and is one of the key outcomes required to ensure the success of the Economic Development strategy is achieved, particularly in relation to the employment self containment target. In line with the need to provide a significant amount of new jobs and restricting development to tightly constrained areas it represents the last available significant area of land in the urban footprint able to be planned for urban development. The area is strategically located close the Gateway motorway and provides the opportunity to provide a multitude of compatible facilities such recreation, cultural, sporting and education. It has the capability of providing up to 20% of the new jobs required by 2026.
- Project 8** The revision of the Redland City [Shire] Centres and Employment Review is a project designed to review the proposed centres strategy and identify the employment targets for 2031 to achieve the proposed increased levels of employment self-containment. It will also provide a baseline for ongoing research into the long term performance of the Economic Growth Strategy.
- Project 9** Road transport infrastructure projects are vital to ensuring the arterial roads and linkages can provide efficient access and reduce travelling times – thereby reducing pollution and increasing quality of life. This

will require the lobbying State Government to advance important road infrastructure projects including:

- a. Cleveland – Redland Bay Road project – South Street Cleveland to Boundary Road Thornlands and from Benfer Road Victoria Point to German Church Road Redland Bay.
- b. Redlands sub-arterial road upgrade project Tingalpa Creek – Taylor Road – Gateway Motorway which will provide improved freight and transport services, specifically to the proposed Thornlands Integrated Enterprise Area;

Project 10 Public transport infrastructure projects are also vital to ensuring efficient access and reducing travelling times – thereby reducing pollution and increasing quality of life. This will require the lobbying State Government to advance:

- a. Duplication of the Cleveland Rail line; and
- b. Marine facility upgrades at the Toondah Harbour, Cleveland and Weinam Creek, Redland Bay passenger terminal areas to improve transportation links to the Moreton Bay Islands.

More detailed planning and costing (where necessary) will be established after the adoption of the strategy. Funding for non budgeted projects will be referred to future budget development or review meetings of Council.

Once endorsed the Economic Development Strategy will be printed and made available to the public.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to enhance employment participation and the community's standard of living through encouraging economic development opportunities

FINANCIAL IMPLICATIONS

The outcomes of this report will not have any effect on the current year's budget and many of the recommended projects are already underway and fully funded. Projects with out current budget allocations will be included for consideration in the 10 year and 09/10 F/Y budget planning processes.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report may result in possible amendments to the Redlands Planning. These will be brought to Council for consideration at the appropriate time.

CONSULTATION

The Consultant undertook a wide range of consultation strategies to seek information and ideas, these included:

- Community consultation workshop,
- Business community survey,
- Stakeholder survey,
- Workshops and individual interviews with GM P&P, and Managers of Economic Development, Infrastructure Planning, Land Use Planning, Community and Social Planning, Environmental Management, Corporate Planning Performance and Risk, Marketing and Communications, and Finance.
- Workshop with Councillors to establish the Vision, Mission and Goals.

In addition ELG was consulted to provide their input.

OPTIONS

PREFERRED

1. Council resolve to adopt the Economic Development Strategy 2008-2012;
2. Council note the 10 priority projects and that Council Officers will seek funding for unbudgeted items through the budget planning and review process; and
3. Note the Economic Development Strategy will be used as a framework for further planning purposes.

ALTERNATIVE

Council resolve not to accept the Economic Development Strategy 2008 – 2012

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Ogilvie
Seconded by: Cr Henry

That Council resolve to:

1. **Adopt the Economic Development Strategy 2008-2012;**
2. **Note the 10 priority projects and that Council Officers will seek funding for unbudgeted items through the budget planning and review process; and**
3. **Note the Economic Development Strategy will be used as a framework for further planning purposes.**

CARRIED

12.3.2 MORETON BAY TASKFORCE

Dataworks Filename: ED Program - Moreton Bay Taskforce
Attachments: [Moreton Bay Taskforce Agreement](#)
Responsible Officer Name: Alan Burgess
Manager Economic Development
Author Name: Jan Sommer
Tourism Development Coordinator

EXECUTIVE SUMMARY

Moreton Bay Taskforce is an initiative of the Lord Mayor of Brisbane City Council and the Mayors of Moreton Bay Regional Council (previously Redcliffe and Caboolture) and Redland City Council.

The Moreton Bay Taskforce aims to maximise the social, economic and environmental outcomes for Moreton Bay through enhanced collaboration and partnerships. Outcomes for the Taskforce focus on tourism, business and infrastructure development opportunities.

The Agreement states that the Steering Committee has the responsibility to:

- Oversee the progress of the Taskforce's activities;
- Approve the strategic direction of the Taskforce having regard to the recommendations made by the committee or working group/s;
- Ensure that the aims and objectives of the Taskforce are being met;
- Determine the admission to or expulsion of a Council from the Taskforce respectively;
- Review and make recommendations to the Councils regarding:
 - i. the aims and objectives of the Taskforce (including whether to terminate the Taskforce and the Agreement)
 - ii. the actual and proposed activities of the Taskforce
 - iii. the required budget funding to achieve these activities and
 - iv. the contributions required from each Council
- From time to time, convene (including determine the composition, roles and responsibilities and government frameworks) or dissolve committees and working groups as deemed appropriate.

Redland City Council allocates \$10,000 each year through the Economic Development budget to projects generated by the Taskforce.

In addition to the Mayor, or nominated alternative, the Managers of Economic Development and Tourism Officers of each Council attend the Taskforce meeting. Representatives of agencies are invited to attend to present reports and proposals, ie. Tourism Queensland and Brisbane Marketing. The Moreton Bay Taskforce Consultative Committee is a reference group, established by the Taskforce, of which Redlands Tourism and other local tourism industry operators are participants.

PURPOSE

This report is to seek Council's ongoing endorsement for Redland City Council membership of the Taskforce and authorise the Mayor to amend the Agreement to reflect the changed circumstances of the Taskforce due to Local Government amalgamations.

BACKGROUND

On 21 November 2003, the Lord Mayor of Brisbane City Council and the Mayors of Caboolture Shire Council, Redcliffe City Council and Redland Shire Council signed an Agreement, pursuant to Section 59 Local Government Act 1993 (Qld). The Agreement is a partnership arrangement which aims to maximise social, economic and environmental outcomes for Moreton Bay. The Taskforce activities focus on tourism, business and infrastructure development opportunities that will generate mutual benefit to all Council areas.

Recent projects of the Moreton Bay Taskforce include the Moreton Bay Cycleway Signage Concept, (reported to Council in December 2007), a combined brochure for Moreton Bay Tourist Drives (North and South) and the formation of the Autumn and Spring Moreton Bay Festivals Cluster.

On 13 August 2007, Council endorsed the allocation of \$30,000 from the Economic development budget as part of a three (3) year strategic marketing plan for Brisbane's Moreton Bay and Islands cluster.

ISSUES

Until the recent Council amalgamations, the Moreton Bay Taskforce Steering Committee consisted of the Lord Mayor (Brisbane) and Mayors (Caboolture, Redcliffe and Redland) or their respective nominated alternatives. Other attendees include Managers Economic Development and Tourism Officers and Brisbane City Council provides the Secretariat for the group. In March 2008, Caboolture and Redcliffe amalgamated with Pine Rivers, to form the Moreton Bay Regional Council. The current Agreement therefore needs to be amended to reflect the new Local Government areas.

This Agreement is limited to carrying out activities to achieve the aim and objectives of the Taskforce and does not impact on each council's right to undertake activities in its own interests.

As there is a reduction in membership from four (4) to three (3) Councils, this will also impact on the annual funds available for projects.

Recent projects of the Moreton Bay Taskforce include the Moreton Bay Cycleway Signage Concept, (reported to Council in December 2007), a combined brochure for Moreton Bay Tourist Drives (North and South) and the formation of the Autumn and Spring Moreton Bay Festivals Cluster.

Council's membership of the Moreton Bay Taskforce also provides a wider benefit to the local business and tourism industry as part of the network for consultation and participation for the Moreton Bay and Islands cluster.

The marketing vehicle for the Taskforce is the Moreton Bay Consultative Committee, which comprises the Tourism Queensland Director – Brisbane and SE Queensland Country, Brisbane Marketing, Council tourism officers and local tourism operators. Redlands Tourism has been a member of this group as a representative of the local tourism industry.

The Consultative Committee has also acted as a reference group for the Moreton Bay 10 Year Zoning Plan, Brisbane (and Moreton Bay) Regional Tourism infrastructure and Investment Plan and the Queensland Regional Tourism Review.

The Brisbane's Moreton Bay and Islands Autumn 2008 marketing campaign is jointly funded by Tourism Queensland (30,000); 4 LGAs (\$80,000); Brisbane Marketing (\$15,000 in kind); and the local tourism industry (\$25,550). Twenty five (25) industry operators bought in to the campaign including 16 tourism operators in the Redlands representing the strongest supporters in Brisbane's Moreton Bay and Islands cluster.

This campaign targeting the 200km drive market, built on two successful campaigns undertaken for Brisbane's Moreton Bay & Islands in August 2006 & February to April 2007 as follows:

- to increase awareness and preference for the region among families and couples living in Brisbane and within South East Queensland;
- Stimulate bookings for Moreton Bay and Islands' operators during the traditionally quiet period of February to April; and
- Build on the partnerships developed between stakeholders to help develop sustainable, market ready products.

The key advertising/marketing activities of the campaign included:

- Print
- Online
- Radio

In addition a number of media activities were undertaken including:

- Media placements
- Media familiarisations
- Lifestyle television programs

For a total investment of \$150,550 by Tourism Queensland, Local Government, Brisbane Marketing and the local tourism industry, a campaign with a leveraged advertising value equivalent to \$1,065,000 was achieved. Redland City Council contribution was only \$30,000.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to Enhance employment participation and the community's standard of living through encouraging economic development opportunities.

FINANCIAL IMPLICATIONS

The annual membership subscription, currently \$10,000, is included in the Economic Development budget. All projects initiated by the Moreton Bay Task Force are funded from the combined contributions of the members or from cooperative funds from agencies such as Tourism Queensland, Department of Main Roads, Brisbane Marketing and the local tourism industry.

\$35,000 is allocated in the 08/09 Economic Development budget to implement the second stage of the strategic marketing plan for the Brisbane's Moreton Bay and Islands cluster. This is again expected to be leveraged into a \$1million plus campaign.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has occurred with external and internal as follows:

External:

- Lord Mayor Campbell Newman, Brisbane City Council and Mayor Allan Sutherland, Moreton Regional Council concerning the ongoing commitment to the Taskforce; and
- CEO Brisbane Marketing with regard to the marketing initiatives for Brisbane's Moreton Bay and Islands cluster

Internal:

- Mayor Melva Hobson

OPTIONS

PREFERRED

That Council resolve to:

1. Endorse the ongoing commitment to membership of Moreton Bay Taskforce for Redland City Council; and
2. Delegate authority to the Mayor to amend the Agreement to reflect the changed circumstances of the membership of Moreton Bay Taskforce due to recent Council amalgamations.

ALTERNATIVE

None offered.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Ogilvie
Seconded by: Cr Henry

That Council resolve as follows:

- 1. To endorse the ongoing commitment to membership of Moreton Bay Taskforce for Redland City Council; and**
- 2. To delegate authority to the Mayor to amend the Agreement to reflect the changed circumstances of the membership of Moreton Bay Taskforce due to recent Council amalgamations.**

CARRIED

12.4 GENERAL BUSINESS

Permission was granted for Cr Dowling to present the following item of general business.

PROPOSED MOTION

1. That Council contact Queensland Transport to find out what progress has been made on their investigation of possible Park and Ride sites in Redland City; and
2. That Council request that Queensland Transport look at an additional site for a possible park & ride at 882-892 German Church Road, Redland Bay.

On being put to the vote the motion was LOST.

12.4.1 PARK AND RIDE SITES – REDLAND CITY

COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Ogilvie
Seconded by: Cr Henry

That Council contact Queensland Transport to find out what progress has been made on their investigation of possible Park and Ride sites in Redland City.

CARRIED

Permission was granted for Cr Boglary to present the following item of general business.

12.4.2 TRIAL DOG PARK – STARKEY STREET, WELLINGTON POINT

COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Ogilvie
Seconded by: Cr Henry

That a report be presented to the General Meeting in December on the trial dog park at Starkey Street, Wellington Point, due to the length of the trial and the negative community impacts.

CARRIED

**13 FINANCE AND CORPORATE MANAGEMENT COMMITTEE 19/11/08 -
RECEIPT AND ADOPTION OF REPORT**

Moved by: Cr Townsend
Seconded by: Cr Reimers

That the following Finance and Corporate Management Committee Report of 19 November 2008 be received.

CARRIED

DECLARATION OF OPENING

Cr Townsend declared the meeting open at 2.01pm.

RECORD OF ATTENDANCE AND LEAVE OF ABSENCEMembers Present

Cr B Townsend	Chair and Councillor Division 5
Cr M Hobson PSM	Mayor
Cr W Boglary	Councillor Division 1
Cr C Ogilvie	Councillor Division 2
Cr D Henry	Councillor Division 3
Cr T Bowler	Deputy Mayor and Councillor Division 6
Cr M Elliott	Councillor Division 7
Cr K Reimers	Councillor Division 8
Cr H Murray	Councillor Division 10

Committee Manager

Mr R Turner	General Manager Corporate Services
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Officers

Mr G Stevenson PSM	Chief Executive Officer
Mr L Smith	Acting General Manager Customer Services
Mr G Soutar	General Manager Redland Water & Waste
Mr G Underwood	General Manager Planning & Policy
Mrs K Phillips	Manager Financial Services
Mr G Jensen	Manager Customer & Community Services
Mr L Wallace	Manager Corporate Planning Performance & Risk

Minutes

Mrs J Parfitt	Corporate Meetings & Registers Officer
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APOLOGIES

Cr P Dowling
Cr K Williams

PUBLIC PARTICIPATION AT MEETING

Nil

DECLARATION OF INTEREST

Nil

MOTION TO ALTER THE ORDER OF BUSINESS

Nil

[The following is a record of councillor attendance at this committee meeting:
Cr Ogilvie left the meeting during discussion on item 3.2 at 2.33pm.]

13.1 OFFICE OF CEO

13.1.1 ADMINISTRATIVE AMENDMENT TO THE AUDIT COMMITTEE CHARTER - CORPORATE POLICY (POL-3008)

Datworks Filename: GOV Audit Charter
Responsible Officer Name: Gary Stevenson
Chief Executive Officer
Author Name: Kylie Fernon
Manager Internal Audit

EXECUTIVE SUMMARY

At the request of the CEO research was undertaken to obtain an understanding of the structure and membership of Audit Committees at other Local Government Councils. It should be noted that the CEO is of the view that his position should not be a member of the Audit Committee with full voting rights, but rather an attendee of the meeting which would further strengthen the independence and effectiveness of the Audit Committee.

The purpose of this briefing note is to provide a summary of the proposed administrative amendment to the Audit Committee Charter.

PURPOSE

The Audit Committee Charter has been designed to assist Council in fulfilling its corporate governance role and oversight of financial management and reporting responsibilities imposed under the *Financial Administration and Audit Act 1997*, the *Local Government Act 1993* and other relevant legislation. It also enhances the ability of Councillors to discharge their legal responsibility to exercise due care, diligence and skill in relation to compliance with applicable laws and policy and a number of other objectives as documented in the Charter.

The purpose of this briefing note is to provide a summary of the proposed administrative amendment to the Audit Committee Charter.

BACKGROUND

It is the policy of Redland City Council to maintain an Audit Committee and this is established in accordance with Part 2 of the Local Government Finance Standard 2005. It has no line authority in itself and does not replace the management responsibilities of Executive Management, but rather acts as a source of independent advice to the Chief Executive Officer (CEO).

As detailed in Section 1.3 of the Audit Committee Charter the Audit Committee comprises the following with full voting rights:

- An independent external appointee who shall Chair the Audit Committee;
 - The Mayor;
-

- Deputy Mayor;
- Chair, Finance and Corporate Management Committee; and
- CEO.

The Manager Internal Audit acts as Secretary of the Audit Committee but has no voting rights. The four General Managers attend each meeting where appropriate, but are not members of the Audit Committee and do not have voting rights. The QAO and its representatives have an open invitation to attend each meeting. Other Council Officers are invited to attend the Audit Committee meetings as and when required.

At the request of the CEO research was undertaken to obtain an understanding of the structure and membership of Audit Committees at other Local Government Councils. It should be noted that the CEO is of the view that his position should not be a member of the Audit Committee with full voting rights, but rather an attendee of the meeting which would further strengthen the independence and effectiveness of the Audit Committee.

Structure and Composition of other South-East Queensland Local Government Councils

Selected South-East Queensland Councils were requested to provide responses to the following questions:

1. What is the formal membership structure of your Audit Committee?
2. What other non-members are required to attend each Audit Committee?
3. Is your CEO a full member of the Committee or a standing invited participant?
4. Who is the Chair of the Audit Committee?
5. How often does your Audit Committee meet?
6. Which Council Meeting does the Audit Committee report to?

Nine responses were received from the following South-East Queensland Councils:

- Sunshine Coast;
- Townsville;
- Ipswich;
- Gold Coast;
- Toowoomba;
- Logan;
- Moreton Bay;
- Brisbane; and

- Redland.

Six (67%) of the nine respondees do not have the CEO as a full member of the Committee, but rather a standing invited participant. This statistic supports the CEO's viewpoint that his position should not be a member of the Audit Committee with full voting rights, but rather an attendee of the meeting

ISSUES

The following is a summary of the proposed administrative amendment to Section 1.3 (Composition) of the Audit Committee Charter:

- Paragraph 1 currently states:

"The Audit Committee shall comprise the following with full voting rights:

- *An independent external appointee who shall Chair the Audit Committee;*
- *The Mayor;*
- *Deputy Mayor;*
- *Chair, Finance and Corporate Management Committee; and*
- *Chief Executive Officer."*

- Paragraph 1 to be amended as follows:

"The Audit Committee shall comprise the following with full voting rights:

- *An independent external appointee who shall Chair the Audit Committee;*
- *The Mayor;*
- *Deputy Mayor; and*
- *Chair, Finance and Corporate Management Committee."*

- Paragraph 3 currently states:

"The four General Managers will attend each meeting where appropriate but are not members of the Audit Committee and do not have voting rights."

- Paragraph 3 to be amended as follows:

"The CEO and four General Managers will attend each meeting where appropriate but are not members of the Audit Committee and do not have voting rights."

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the long term financial viability of the City and provide public accountability in financial management.

FINANCIAL IMPLICATIONS

There are no financial implications to Council by adopting the minor administrative amendment to the Audit Committee Charter.

CONSULTATION

The CEO and Chair of the Audit Committee were consulted about the minor administrative amendment to the Audit Committee Charter and have no particular issue with the proposed change.

OPTIONS**PREFERRED**

That Council resolve to adopt the proposed minor administrative arrangement to the Audit Committee Charter.

ALTERNATIVE 1

That Council request additional information.

ALTERNATIVE 2

That Council request alternate changes to the Audit Committee Charter.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Townsend

Seconded by: Cr Elliott

That Council resolve to adopt the proposed minor administrative amendment to the Audit Committee Charter.

CARRIED

13.1.2 REPORT ON THE AUDIT COMMITTEE MEETING - 28 OCTOBER 2008

Datworks Filename: GOV Audit Committee
Responsible Officer Name: Gary Stevenson
Chief Executive Officer
Author Name: Kylie Fernon
Manager Internal Audit

EXECUTIVE SUMMARY

In line with the Audit Committee Charter, the Audit Committee meeting of 28 October 2008 was scheduled to enable discussion and consideration of the following:

- Receipt and Confirmation of Minutes of 1 August 2008;
- Business Arising from Previous Minutes;
- *Local Government Finance Standard 2005* – Section 15 Requirements;
- Compliance Certificates;
- Internal Audit Plan Status;
- Internal Audit Recommendations Due for Implementation;
- QAO Recommendations Due for Implementation;
- Internal Audit Reports;
- 2007/2008 Financial Statements;
- 2007/2008 Financial Statement – External Audit;
- Administrative Amendment to the Audit Committee Charter, Corporate Policy POL-3008;
- Emerging Issues; and
- Other Business.

PURPOSE

The authority for the establishment of an Audit Committee is provided for under Section 502 of the *Local Government Act 1993*. It operates in accordance with Part 2, Section 7 of the *Local Government Finance Standard 2005*.

The purpose of this report is to provide a summary of the issues discussed at the meeting on 28 October 2008.

BACKGROUND

The primary objective of the Audit Committee is to assist Council in fulfilling its corporate governance role and oversight of financial measurement and reporting responsibilities imposed under the *Financial Administration and Audit Act 1997*, the *Local Government Act 1993* and other relevant legislation.

To fulfil this objective, it is necessary that a report on discussions and deliberations of the Audit Committee be submitted to Council to enhance the ability of Councillors to discharge their legal responsibility.

ISSUES

The following is a summary of the issues discussed at the meeting of 28 October 2008:

The Chair, Mr Scanlan, declared the meeting open (**Item 1**), with all members and invitees present, with the exception of Mr G Underwood and Mr L Smith who sent their apology (**Item 2**).

3. Receipt and Confirmation of Minutes

Moved by: Cr Hobson

Seconded by: Cr Bowler

That the minutes of the Audit Committee meeting of 1 August 2008 be confirmed.

CARRIED

3.1 Business Arising from Previous Minutes

3.1.1 Local Government Finance Standard 2005 – Section 15 Requirements

It was noted that KPMG, as per item 7.2 of the minutes of the Audit Committee meeting of 1 August 2008, will report on the following at item 10 on today's agenda:

- GM Corporate Services advised in relation to the water compensation issue that the treatment of the transactions in the accounts will take effect as of 1 July 2008. The advice received from the State Government for the recording of these assets will result in a distorted ratio figure that would adversely affect the current ratio. KPMG are currently going through this advice and will advise Council in due course. All committee members are interested in the resolution of this issue.

3.1.2 QAO Recommendations

It was noted that KPMG, as per item 4 of the minutes of the Audit Committee meeting of 1 August 2008, will report on the following at item 10 on today's agenda:

- KPMG will follow up on the issue in progress in point 1.1 (Leave Balances) and provide feedback on bullet point 1 of 2.1. (All new employee contracts be reviewed by payroll officers and initialled in evidence that rates of pay quoted in the contract agree with the award).

3.1.3 2008-2009 Internal Audit Plan

It was noted, as per item 9 of the minutes of the Audit Committee meeting of 1 August 2008, that the Manager Internal Audit provides the following to Audit Committee members:

- the scope of the China Office for comment prior to the audit commencing; and
- the scope of the Redlands Performing Arts Centre for comment prior to the audit commencing.

4. *Local Government Finance Standard 2005 – Section 15 Requirements*

The Chief Executive Officer reported that his approach to compliance with this section is that a constructive internal audit plan will bring forward to the Audit Committee any exceptions. He further reported that a strategic planning workshop is planned with Councillors and ELG, which will include discussions on organisational development.

Mr Turner reported that since the last Audit Committee meeting, there has been a change in the relationship between Council and the Water Retail Business. The State Government has made a policy decision that all Councils in SEQ (GCC, LCC, SRC, RCC) will hold shares in a distribution entity, SEQ Distribution Entity (Interim) Pty Ltd. Implications will be known in the next 6-9 months. Further information will be provided as it comes to hand.

The report was noted by the Audit Committee.

5. **Compliance Certificates**

Compliance Certificates for the Office of CEO, Customer Services, Planning and Policy, Corporate Services and Redland Water and Waste were presented to the Committee. The following matters were raised by the Councillors, including:

- Customer Services –
 - question 26 regarding WHS assessment questionnaire – Councillors noted the comments made in response to this question regarding the assessment questionnaire; and
 - WHS training for volunteers.
- Planning & Policy –
 - question 28 regarding roof leakage in July 2008.

The Compliance Certificates as presented were noted by the Audit Committee, and further information on items raised by the councillors in this matter is to be presented to the next Audit Committee meeting.

6. Internal Audit Plan

6.1 Audit Plan Status

A report on the status of the Internal Audit Plan 2008/2009 was presented to the Committee.

The Audit Committee noted the Status of the Internal Audit Plan as presented.

7. Audit Recommendations Due For Implementation

7.1 Internal Audit Recommendations

The Internal Audit Group takes an active role in following up recommendations agreed to and accepted by management.

The Manager Internal Audit presented a progress report of audit recommendations due for implementation.

It was noted that all recommendations due in Quarter 1 were implemented, as presented in a report to the Audit Committee.

The Audit Committee noted the Audit Recommendations Due For Implementation as presented.

7.2 QAO Recommendations

The Internal Audit Group takes an active role in following up recommendations reported by the Queensland Audit Office (QAO) and ensures that all matters are adequately addressed to prevent adverse reporting by the Auditor-General.

The Manager Internal Audit presented a progress report of QAO audit recommendations due for implementation.

The Audit Committee noted the Audit Recommendations Due For Implementation as presented.

8. Internal Audit Reports

The Manager Internal Audit provided a summary of the findings on each of the following reports and it was noted that management has acknowledged opportunities for improvement where recommended and has defined responsibilities and timeframes to ensure timely implementation of agreed recommendations and solutions.

8.1 Customer Services

- Internal Audit Report 26/09/08 – Review of the Management of Mowing Contracts.

8.2 Redland Water and Waste

- Internal Audit Report 12/09/08 – Review of the Water Pricing Model – Water Access and Consumption Charges.

8.3 Planning and Policy

- Internal Audit Report 24/09/08 – Review of the Management of the China Office – High level review of the internal control framework governing the administrative and financial aspects of the Office.

8.4 Corporate Services

- Internal Audit Report 24/09/08 – Review of the Management, Reporting and Costing of Legal Advice – Legal Request System.
- Internal Audit Report 15/08/08 – Review of the Accuracy of the Calculation of Depreciation in Finance 1 – Fleet Operations.
- Internal Audit Report 02/10/08 – Review of the Management of Workplace Health and Safety.
- Internal Audit Report 08/09/08 – Review of the Internal Service Level Agreement between Corporate Services and Council Departments – Accuracy and Validity of Internal Transfer Charges.

The Audit Committee received and noted the reports as presented.

9. 2007/08 Financial Statements

The Manager Financial Services presented an overview of the 2007/08 Financial Statements.

The Audit Committee noted the 2007/08 Financial Statements as presented.

10. Update From External Auditors

10.1 2007/08 Financial Statement Audit

KPMG presented an overview of the 2007/08 Financial Statement Audit.

The Audit Committee noted the report as presented by QAO KPMG Representative, Jillian Richards.

11. Administrative Amendment to the Audit Committee Charter Corporate Policy POL-3008

The Manager Internal Audit presented the proposed administrative amendments to the Audit Committee Charter for endorsement by the Audit Committee. It was noted that following this meeting, a report will be presented to the next Finance & Corporate Management Committee meeting and subsequent General Meeting for adoption.

The Audit Committee endorsed the proposed administrative amendments to the Audit Committee Charter, Corporate Policy, POL-3008, as presented.

12. Emerging Issues

The following emerging issues were noted:

1. Queensland Treasury has been working on the new financial management standards and developing new financial administration and Auditor-General bills for presentation in early 2009.
2. New Local Government Bill to be tabled today.

13 Other Business

1. Cr Bowler sought clarification on whether the Audit Committee charter includes audits on conditions of development approvals, including:
 - a. whether approvals granted in the last 12 months are compliant;
 - b. impact on costs of operational staff who clean creeks as a result of developments; and
 - c. conditions relating to re-vegetation and their compliance.

The Chairman suggested these matters might be under the internal controls environment of Council and that management might brief councillors on such matters.

The CEO advised that there are opportunities for reviewing the internal audit plan from time to time to accommodate further requests from Council.

2. Cr Bowler asked whether the Anti-discrimination Commission and Queensland Ombudsman's office provided briefings on their processes.

This was discussed and agreed by the Audit Committee that no further action was required.

There being no further business the meeting closed at 12.16pm.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to support the organisation's capacity to deliver services to the community by building a skilled,

motivated and continually learning workforce, ensuring our assets and finances are well managed, our corporate knowledge is captured and used to best advantage, and that Council market and communicate its' services effectively.

FINANCIAL IMPLICATIONS

The cost to Council for the attendance of the independent Committee Chair is \$5,000 per annum. This is provided for in the Internal Audit Group Budget.

CONSULTATION

The Audit Committee minutes are presented for confirmation as true and accurate record of proceedings at its next meeting.

OPTIONS

PREFERRED

The Council accept this report, which summarises the issues discussed at the Audit Committee meeting of 28 October 2008.

ALTERNATIVE 1

That Council accept this report and request additional information; or

ALTERNATIVE 2

That Council not accept this report and request an alternative method of reporting.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Bowler
Seconded by: Cr Elliott

That Council resolve to accept this report, which summarises the issues discussed at the Audit Committee Meeting of 28 October 2008.

CARRIED

13.2 CORPORATE SERVICES

13.2.1 OCTOBER 2008 - MONTHLY FINANCIAL REPORTS

Dataworks Filename: FM Monthly Financial Reports to Committee
Attachment: [October EOM Financial Report](#)
Responsible Officer Name: Kerry Phillips
Manager Financial Services
Author Name: Deborah Hall
Finance Officer

EXECUTIVE SUMMARY

Section 528(1) of the *Local Government Act 1993* requires that Council's statement of accounts be presented at an ordinary monthly meeting.

The attachments to this report present the October 2008 financial statement of accounts to Council and provide detailed analytical commentary.

All of the seven Key Financial Performance Indicators exceeded targets set at the beginning of the financial year. These are:

- level of dependence on general rate revenue;
- ability to pay our bills – current ratio;
- ability to repay our debt – debt servicing ratio;
- cash balance;
- cash balances – cash capacity in months;
- longer term financial stability – debt to assets ratio; and
- operating performance.

Council's end of month operating financial result (Earnings Before Interest, Tax and Depreciation – EBITD) is ahead of budget by \$9.3 million, with operating expenditure favourable by \$8.6 million and operating revenue favourable by \$0.6 million.

The cash flow position for the year is slightly behind original forecast levels by \$0.3 million although the cash held is ahead of the target range at \$71.3 million.

PURPOSE

The purpose is to present the October 2008 report to Council and explain the content and analysis of the report. Section 528 of the *Local Government Act 1993* requires the Chief Executive Officer of a local government to present statements of its accounts to the local government.

BACKGROUND

The Corporate Plan contains a strategic priority to ensure the long term financial viability of Redland City and provide public accountability in financial management. For organisational effectiveness, it is important that Council receive and understand the monthly financial statements.

ISSUES

The following elements, shown in the attachments, comprise the End of Month Financial Reports for October 2008:

Corporate Financial Report Card (A)

- Operating Revenue compared with Budget;
- General Operating Costs compared with Budget;
- Capital Expenditure compared with Budget;
- Cash Position; and
- Employee Costs compared with Budget.

Report Card Analysis (B)

Classifies variances between revised budget and actual results as being either timing or permanent variances as well as favourable or unfavourable. Timing variances are anticipated to disappear once 30 June 2009 figures are produced. Permanent variances imply the variance will remain into the next financial year.

Council Financial Report 1 (C)

Shows the percentage variance of year to date actual results compared with year to date budget by colour indicators.

Council Financial Report 2 (D)

Shows year to date actual results compared with annual and year to date budgets. This report has a brief commentary on all year to date variances greater than \$20,000.

An **Operational Statement by Strategic Priority (E)**; a **Balance Sheet (F)**, an **Investment Summary (G)**, a **Statement of Cash Flows (H)**, **Financial Stability Ratios Report (I)**, a **Community Benefit Fund Report (J)** and a **Fuel Consumption Report (K)** have been included to provide the complete picture of Council's finances.

RELATIONSHIP TO CORPORATE PLAN

The recommendation in this report primarily supports Council's strategic priority to support the organisation's capacity to deliver services to the community by building a skilled, motivated and continually learning workforce, ensuring assets and finances are well managed, corporate knowledge is captured and used to best advantage, and that services are marketed and communicated effectively.

FINANCIAL IMPLICATIONS

The overall financial position as at end October 2008 remains strong with EBITD of \$24.9 million (\$9.3 million ahead of budget). This result is due to total operating revenue of \$60.1 million (\$0.6 million ahead of budget) and total operating costs of \$35.1 million (favourable variance of \$8.6 million).

Operating Revenue

Rates and utility charges are unfavourable by \$0.3 million, in the main due to wastewater and water. Fees and charges are under budget by \$0.3 million due in part to the slowing of the market since the budget was adopted. Operating grants and subsidies is over budget by \$0.8 million, timing variances in the main to be addressed at the quarter 1 budget review. Of particular note is the \$588,000 State Government subsidy for street lighting. Interest rates and surplus funds have been higher than anticipated, resulting in a \$0.4 million favourable variance in external interest and other revenue is favourable by \$27,000.

Operating Expenditure

Employee costs are under budget by \$0.3 million due to vacancies, goods and services is under budget by \$4.5 million due to several factors including lower than expected contractor expenditure and some seasonal variations. Other finance costs included the market value adjustment of \$4.1 million in relation to the sale of bulk water assets to the State Government.

Capital Revenue

Capital contributions and donations are over budget by \$49,000 due to better than expected cash contributions from developers. The favourable variance of \$49,000 in capital grants and subsidies is due in the main to \$560,000 paths - SEQIPP capital subsidies being received ahead of budget, slightly offset by less than expected community space & open space infrastructure charges \$419,000.

Capital Expenditure

Capitalised goods and services is under budget at the end of October by \$2.4 million. This underspend is across several departments although all variances are expected to be timing at this stage. Capitalised employee costs is over budget by \$45,000 due in the main to staff being diverted from mainland maintenance to the capital works program and pressure & leakage management.

The investment of surplus funds for the month returned a weighted average rate of return of 7.68%, which is behind the UBS Bank Bill Index of 8.11%. These returns are reported on a monthly weighted average return and Council benchmarks the funds against the UBS Australia Bank Bill Index. Interest return is reported on both an annual effective and nominal rate of return.

The cash balance exceeds the target range of \$32 million to \$42 million at the end of October 2008 at \$71.3 million, which is equivalent to 7.4 months cash capacity.

PLANNING SCHEME IMPLICATIONS

It is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has taken place amongst the Executive Leadership Group.

OPTIONS

PREFERRED

That Council note the End of Month Financial Reports for October 2008 and explanations as presented in the attachments.

ALTERNATIVE

That Council requests additional information.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Bowler
Seconded by: Cr Townsend

That Council resolve to note the End of Month Financial Reports for October 2008 and explanations as presented in the following attachments:

- 1. Corporate Financial Report Card;**
- 2. Report Card Analysis;**
- 3. First Council Financial Report;**
- 4. Second Council Financial Report;**
- 5. Operational Statement by Strategic Priority;**
- 6. Balance Sheet;**
- 7. Investment Summary;**
- 8. Statement of Cash Flows;**
- 9. Financial Stability Ratios Report;**
- 10. Community Benefit Fund Report; and**
- 11. Fuel Consumption Report.**

CARRIED

13.2.2 2008/2009 FIRST QUARTER BUDGET REVIEW

Dataworks Filename: FM Budget Review Committee Reports
Attachment: [Q1 Budget Review Submissions 2008/09](#)
Responsible Officer Name: Kerry Phillips
Manager - Financial Services
Author Name: Gavin Holdway
Service Manager - Budget, Financial Modelling
and Group Support

EXECUTIVE SUMMARY

This report outlines the budgeted financial position as at 30 September 2008 and provides a review and consideration of required and/or requested budget funds to Council's 2008/09 revised budget.

Attached to this report are the following details:

- Revised Key Performance Indicators (KPI's) for 2008/09;
- Revised 2008/09 Budgeted Statement of Cash Flows;
- Revised 2008/09 Budgeted Statement of Financial Position (Balance Sheet);
- Summary & Detailed listing of Budget Submissions;
- Revised 2008/09 Strategic Priority Financial Statements; and
- Revised 2008/09 Operating Statements, Capital Funding and Other Items.

It is proposed that Council resolve to adopt the revised budget for 2008/09 at Redland City Council (RCC) consolidated level. In addition to this and in accordance with Section 520 of the *Local Government Act 1993*, it is proposed that Council resolve to adopt the Redland Water & Waste financial statements that are presented in the attached documentation. The relevant pages are outlined within the Officer's Recommendation in this report.

PURPOSE

To address known budget expectations, significant forecast variances and consider budget review submissions.

BACKGROUND

This report presents a review of the 2008/09 revised budget as at 30 September 2008. As part of Council's financial management framework, comprehensive quarterly budget reviews are undertaken by all departments. The September budget usually focuses on making any corrections to adopted budget figures and incorporating any new/changed programs or priorities for the financial year. Council previously revised the 2008/09 budget in August 2008 to include any carryover

funding from 2007/08 to 2008/09. (General Committee Meeting held 27 August 2008).

ISSUES

Budget review submissions have been categorised as:

- **New Projects** – Projects and initiatives proposed by officers that have not previously been approved by Council for any level of expenditure
- **New Projects Councillor/Committee** – Projects and initiatives that have been referred by Councillors or Council/Committee meetings that have not received previous approval for any level of expenditure
- **New Submissions** – Adjustments and variations to existing projects or services and revenue estimates that would affect Council's surplus/deficit or cash position
- **Transfers** – Adjustments and variations to existing projects or services and revenue estimates that would not affect Council's surplus/deficit or cash position

A total of 182 submissions have been included within this budget review, and a summary of these budget review submissions are provided in the attachments to this report.

RELATIONSHIP TO CORPORATE PLAN

The recommendation in this report primarily supports Council's strategic priority to support the organisation's capacity to deliver services to the community by building a skilled, motivated and continually learning workforce, ensuring assets and finances are well managed, corporate knowledge is captured and used to best advantage, and that services are marketed and communicated effectively.

FINANCIAL IMPLICATIONS

Overall the proposed budget review reduces the forecast cash ending balance for the 2008/09 financial year by \$2.254m from \$72.517m down to \$70.263m. This unfavourable movement in forecast is primarily made up of the following:

Operational Revenue - Increase of \$0.813m (favourable)

Primarily attributable to:

- \$0.588m worth of subsidy for street lighting maintenance provided to Council (offsetting expenditure);
- \$0.100m funding assistance to offset expenditure surrounding Council employing a Due Diligence Officer for 12 months to support the transition of the retail and distribution water business;
- \$0.080m additional funds received for the 2008/09 Financial Assistance Grant provided to Council by the Commonwealth Government.

Operational Expenditure - Increase of \$4.481m (unfavourable)

Primarily attributable to:

- \$2.2m worth of expenditure for the Raby Bay Revetment Wall maintenance (previously accounted for as capital expenditure, now treated as operational expenditure);
- \$0.860m worth of expenditure surrounding the maintenance of street lighting within the City;
- \$0.271m for WWTP electricity costs;
- \$0.100m for expenditure surrounding Council employing a Due Diligence Officer for 12 months to support the transition of the retail and distribution water business.

Capital Expenditure - Decrease of \$9.244m (favourable)

Primarily attributable to:

- Various carryover expenditure from 2008/09 to 2009/10 (including \$3.2m for the construction of arterial works at Panorama Drive Thornlands);
- \$2.2m worth of capital transferred to operational expenditure for 2008/09.

Capital Revenue - Decrease of \$8.801m (unfavourable)

Primarily attributable to:

- \$5.766m reduction in developer contributions forecast to be received
- \$4.039m adjustment to subsidies for Rickertt/Quarry Rd (cash already received prior to 2008/09)

The above are only the major items impacting the cash movement, however, for a more detailed listing on the budget submissions, please refer to the pages 4 to 20 within attached reports.

This budget review also includes the known financial transactions surrounding the transfer of Council's bulk water assets to State Government ownership. At the time of the development of the original 2008/09 budget in May 2008, Council only had indicative figures surrounding the transfer of assets, thus, this budget review addresses the differential and finalisation of those transactions.

With the exception of the operating performance KPI, this budget review still results in all key performance indicators being favourable against their respective targets. Of particular note, since Council developed and adopted its original budget for 2008/09, there have been two major items that have significantly changed the operating expenditure outlook for Council going forward. The first item includes the unforeseen operational maintenance of street lighting within the City, which amounts to approximately \$1.0m per annum for this financial year.

Even though Council will receive funding assistance for this item for 2008/09 and 2009/10 to the value of \$0.588m and \$0.294m respectively, Council has an enduring operational expense of approximately \$1.0m (subject to escalation) going forward. This unforeseen expense along with the change in treatment of the Raby Bay

Revetment Wall maintenance expenditure from capital to operational has reduced Council operating performance KPI to 14.9% for the 2008/09 financial year. Even though this KPI is slightly below the target of 15%, the adoption and inclusion of the additional budgeted submissions covered within this proposal into Council's 2008/09 budget will not impact Council's ability to make payments as they fall due.

PLANNING SCHEME IMPLICATIONS

It is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

All group managers in consultation with the Executive Leadership Group undertook the development of this budget review. Councillors reviewed the budget submissions with the Executive Leadership Group in a workshop held on Wednesday 5th November 2008.

OPTIONS

PREFERRED

1. That Council adopt the Revised Budget for 2008/09 at Redland City Council consolidated level which refers to the following:
 - a) RCC Budget Statement of Cash Flows – page 2 of attachments;
 - b) RCC Budgeted Statement of Financial Position (Balance Sheet) – page 3 of attachments;
 - c) RCC Operating and Capital Funding Statements – pages 21 and 22 of the attachments.
2. To meet the requirements of Section 520 of the Local Government Act 1993, that Council resolve to adopt the Redland Water & Waste Operating and Capital Funding Statements – page 25 of the attached financial information.

ALTERNATIVE

That Council reject the proposed budget review.

COUNCIL DISCUSSION

Council noted that a request had been made by the Councillor for Division 7 regarding funding for the Alexandra Hills Community Garden for an amount of \$13,000 to assist with security.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Townsend
Seconded by: Cr Elliott

That Council resolve as follows:

1. To adopt the Revised Budget for 2008/09 at Redland City Council consolidated level, which refers to the following:
 - a) RCC Budget Statement of Cash Flows – page 2 of attachments;
 - b) RCC Budgeted Statement of Financial Position (Balance Sheet) – page 3 of attachments;
 - c) RCC Operating and Capital Funding Statements – pages 21 and 22 of the attachments.
2. In order to meet the requirements of Section 520 of the *Local Government Act 1993*, to adopt the Redland Water & Waste Operating and Capital Funding Statements – page 25 of the attached financial information.

CARRIED

13.2.3 RESUMPTION FOR ROAD PURPOSES - DEENYA PARADE, RUSSELL ISLAND

Dataworks Filename: P.151132/151476/151441
Attachments: [Draft Survey Plans – Deenya Pde, Russell Island](#)
Responsible Officer Name: Brian Lewis
Manager Corporate Acquisitions Fleet & Facilities
Author Name: Merv Elliott
Property Services Manager

EXECUTIVE SUMMARY

At its meeting held on 28 May 2008, Council authorised negotiations to be undertaken to acquire part of Lot 120 on RP131862 and part of Lots 208 and 209 on RP131864 situated at Deenya Parade, Russell Island for construction of a sealed road.

Notices of Intention to resume were served on the property owners on 12 September 2008 and no objections have been received. It is now necessary for Council to resolve to continue with resumption action.

PURPOSE

The purpose of this report is to recommend that Council formally resolve to continue with resumption action to acquire part of Lot 120 on RP131862 and part of Lots 208 and 209 on RP131864, as shown on the attached draft survey plans SP222099, SP222100, and SP222101.

BACKGROUND

As part of the 2008/09 Seal Gravel Roads Program, construction of a sealed road along Deenya Parade, Russell Island was approved (approximately 1080m) which required the acquisition of small portions of three privately owned allotments along Deenya Parade, Russell Island. These acquisitions will allow a safe buffer zone for pedestrian movements and increased visibility around corners.

On 28 May 2008, Council approved the resumption of part of Lot 120 on RP131862 and part of Lots 208 and 209 on RP131864 for road purposes.

The property owners have been contacted and negotiations are still proceeding.

The acquisition areas will have little effect on the value of the parent parcels. Although no objections to the acquisitions have been received, for the purposes of expediency it is appropriate to proceed with resumption action.

ISSUES

There are no issues with the proposed resumptions, and the majority of roadworks have now been completed.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water, waste services, roads, drainage and support the provision of transport and waterways infrastructure.

FINANCIAL IMPLICATIONS

Funds are available in the 2008/09 budget for these acquisitions.

CONSULTATION

Property Services Manager has consulted with the property owners.

OPTIONS**PREFERRED**

That Council resolve as follows:

1. To continue resumption action to acquire part of Lot 120 on RP131862 and part of Lots 208 and 209 on RP131864 for road purposes, as shown on attached draft survey plans SP222099, SP222100, and SP222101; and
2. That the Chief Executive Officer be authorised to sign all relevant documentation.

ALTERNATIVE

That Council take no further action to acquire or resume the subject portions of land.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Townsend
Seconded by: Cr Elliott

That Council resolve as follows:

1. **To continue resumption action to acquire part of Lot 120 on RP131862 and part of Lots 208 and 209 on RP131864 for road purposes as shown on attached draft survey plans SP222099, SP222100, and SP222101; and**
2. **That the Chief Executive Officer be authorised to sign all relevant documentation.**

CARRIED

13.2.4 RESUMPTION FOR ROAD PURPOSES- QUARRY ROAD, BIRKDALE

Dataworks Filename: P.105588/332790/105545/105560/105575
Attachments: [Draft Survey Plans – Quarry Road, Birkdale](#)
Responsible Officer Name: Brian Lewis
Manager Corporate Acquisitions Fleet & Facilities
Author Name: Merv Elliott
Property Services Manager

EXECUTIVE SUMMARY

At its meeting held on 28 May 2008 Council authorised negotiations to be undertaken to acquire part of Lots 84, 85, 86, 194 on RP180851 and part of Lot 2 on SP184072 for road purposes.

Notices of Intention to resume were served on the property owners on 17 September 2008 and no objections have been received. It is now necessary for Council to resolve to continue with resumption action.

PURPOSE

The purpose of this report is to recommend that Council formally resolve to continue with resumption action to acquire part of Lots 84, 85, 86, 194 on RP180851 and part of Lot 2 on SP184072 as shown on the attached draft survey plans SP219833, SP219832, SP219831, SP219830, and SP219834.

BACKGROUND

As part of the Transport Trunk Infrastructure Program, an upgrade of Rickertt/Quarry Road was identified as necessary to manage the increased traffic flow and estimated growth of the area over the next 20 years.

At its meeting held on 28 May 2008 Council approved the resumption of part of Lots 84, 85, 86, 194 on RP180851 and part of Lot 2 on SP184072 for road purposes in relation to the upgrade of Rickertt/Quarry Road.

The 5 portions of privately owned land proposed for resumption are located within an existing Council benefited drainage easement which runs alongside Rickertt/Quarry Road.

All property owners affected by the resumption have been contacted several times by Council's independent valuation consultant. Settlement has been reached with one of the property owners and negotiations are continuing with the other property owners.

Although no objections to the acquisitions have been received, for the purposes of expediency it is appropriate to proceed with resumption action.

ISSUES

The acquisition areas are located within an existing Council benefited drainage easement; therefore the use of this land by the property owners is currently limited.

The issue of dual access to the 5 subject properties (Whitehall Avenue and Rickertt/Quarry Road) has been raised during negotiations with some of the property owners. It is Council's preference that vehicular access to the 5 properties be restricted to Whitehall Avenue (their current street frontage/orientation) and that this be reinforced through the resumption process.

Pedestrian access by property owners to Rickertt/Quarry Road will be provided through Council's installation of pedestrian gates in the new fence proposed to be constructed along the new road alignment.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water, waste services, roads, drainage and support the provision of transport and waterways infrastructure.

FINANCIAL IMPLICATIONS

Funds are available in the 2008/09 budget for these acquisitions.

CONSULTATION

Property Services Manager has consulted with the property owners.

OPTIONS

PREFERRED

That Council resolve as follows:

1. To continue resumption action to acquire part of Lots 84, 85, 86, 194 on RP180851 and part of Lot 2 on SP184072 for road purposes as shown on the attached draft survey plans SP219833, SP219832, SP219831, SP219830, and SP219834; and
2. That the Chief Executive Officer be authorised to sign all relevant documentation.

ALTERNATIVE

That Council take no further action to acquire or resume the subject portions of land.

OFFICER'S RECOMMENDATION

That Council resolve as follows:

1. To continue resumption action to acquire part of Lots 84, 85, 86, 194 on RP180851 and part of Lot 2 on SP184072 for road purposes as shown on the

attached draft survey plans SP219833, SP219832, SP219831, SP219830, and SP219834; and

2. That the Chief Executive Officer be authorised to sign all relevant documentation.

**COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Townsend
Seconded by: Cr Elliott

That consideration of the matter of resumption of 4 land parcels in Whitehall Avenue be deferred until after satisfactory consultation with all owners has been undertaken by the Council.

CARRIED

13.3 CUSTOMER SERVICES

13.3.1 CHANGE REQUEST - FEE FOR NEGOTIATED DECISIONS FOR DEVELOPMENT APPLICATIONS

Datworks Filename: Development Assessment - Negotiated Decisions
Responsible Officer Name: Bruce Appleton
 Manager - Development Co-Ordination
Author Name: Telere Haw
 Unit Administrator

EXECUTIVE SUMMARY

The Fees and Charges for the 2008/2009 financial year for the Development Co-ordination teams (covering the Land Development, Development Assessment and Integrated Commercial) were adopted at a Special Meeting of Council on 17 June 2008. Included in this approval was the introduction of a new fee for development applications to cover Requests for "Negotiated decisions "and a fee of \$575.00 per application was to apply.

It has been identified in instances where there are a number of conditions contained in the development permit the applicant is seeking to review, a flat fee of \$575.00 is not sufficient to meet the costs of processing. A two tier structure is therefore proposed to differentiate the requests where the applicant is seeking to negotiate on more than four (4) conditions within the development permit (or preliminary approval).

It is therefore proposed that the fee adopted on 17 June 2008 of:

Negotiated Decision (fee per application)	\$575.00
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be amended to read as follows:

Criteria	Amended Fee
Minor Where the applicant is seeking to negotiate on 4 or less conditions:	The flat fee of \$575.00 per application to apply
Major Where the applicant is applying to negotiate on more than 4 conditions:	20% of the Material Change of Use / Reconfiguration application fee (at the time that the application was paid) or \$575.00 whichever is the greater per application.

PURPOSE

The purpose of this report is for the Council to amend its' decision of 17 June 2008 and to adopt the revised fee for a request for a negotiated decision on development applications

BACKGROUND

Council adopted the Fees and Charges for 2008/2009 at the Special Meeting on 17 June 2008

ISSUES

It has been identified in instances where there are a number of conditions contained in the development permit the applicant is seeking to review, a flat fee of \$575.00 is not sufficient to meet the costs of processing. A two tier structure is therefore proposed to differentiate the requests where the applicant is seeking to negotiate on more than four (4) conditions within the development permit (or preliminary approval).

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the long term financial viability of the City and provide public accountability in financial management.

FINANCIAL IMPLICATIONS

The financial impact of the \$575.00 flat fee for Negotiated decisions for the 2008/2009 financial year is an additional amount of approximately \$58,000 of income for the three (3) Development Co-ordination teams.

A review of the negotiated decision requests processed in the 2007/2008 financial year reveals that approximately 80 requests were received for a negotiated decision and if processed under the proposed fee structure would have resulted in the following:

Team	Number of Negotiated Decisions	Income that would have resulted for the team
Land Development	19 applications less than 4 conditions to change	\$10,925.00
	7 applications more than 4 conditions requested to be changed	\$11,479.00
Development Assessment	23 applications less than 4 conditions to change	\$13,225.00
	5 applications more than 4 conditions requested to be changed	\$7,110.00
Integrated Commercial	25 applications with less than 4 conditions	\$1,4375.00
	1 application with more than 4	\$763.00

	conditions	
TOTAL		\$5,7877.00

In total, the 80 requests for negotiated decision would have provided an additional income across the three teams of \$57,877 approximately.

For those applications where the applicant requested to negotiate on more than four (4) conditions the resultant income was \$19,352. The proposed fee change would therefore have provided an additional \$11,877 income above the current flat fee rate.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group has not been consulted as it is considered that the change to the fee amount recommended in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has occurred among the effected Development Assessment teams as well as the IT area. IT has indicated this change is possible from a system perspective

OPTIONS

PREFERRED

Preferred

That Council resolve to amend the Fees & Charges 2008/09 to apply a two tier structure to Modifications to Existing Reconfigurations Permits/Approvals for Negotiated Decision Requests for Development Assessment, Integrated Commercial and Land Development applications as follows:

1. Minor
Where the applicant is seeking to negotiate on 4 or less conditions, the flat fee of \$575.00 per application to apply; and
2. Major
Where the applicant is applying to negotiate on more than 4 conditions, 20% of the Material Change of Use / Reconfiguration application fee or \$575.00 (at the time that the original application was paid), whichever is the greater per application.

This fee would apply to all requests for negotiated decisions received by Council (including Preliminary approval) for reconfiguration and Material Change of use applications received by the Development Assessment teams. Where the reason for the request to negotiate is due to a council error this fee would be waived.

ALTERNATIVE

That the current fee for a request for a negotiated decision be maintained at the current rate of \$575.00 for the remainder of this financial year and be reviewed as part of the revised fees and charges for 2008/2009

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Townsend
Seconded by: Cr Elliott

That Council resolve to amend the Fees & Charges 2008/09 to apply a two tier structure to Modifications to Existing Reconfigurations Permits/Approvals for Negotiated Decision Requests for Development Assessment, Integrated Commercial and Land Development applications as follows:

1. Minor

Where the applicant is seeking to negotiate on 4 or less conditions, the flat fee of \$575.00 per application to apply; and

2. Major

Where the applicant is applying to negotiate on more than 4 conditions, 20% of the Material Change of Use / Reconfiguration application fee or \$575.00 (at the time that the original application was paid), whichever is the greater per application.

CARRIED

13.3.2 REGIONAL ARTS DEVELOPMENT FUND (RADF) 2008/9 ROUND ONE

Datworks Filename: G&S RADF 2008/9 Round 1
Attachments: [List of Applicants - RADF](#)
Responsible Officer Name: Greg Jensen
Manager Customer & Community Services
Author Name: Emma Bain
Coordinator Cultural Development and Art
Gallery

EXECUTIVE SUMMARY

Each year Council provides funding for Regional Arts Development Fund (RADF) Grants. This grant provides a way for Council to resource community cultural development to further the objectives of Council.

Application deadlines are 31 March and 30 September each year.

The applications for RADF Round One 2008/9 have been assessed by the RADF Committee in accordance with State Government and Council Policies and Guidelines.

This report seeks approval from Council to fund the successful applications for this grant program.

A list detailing the successful applications is attached.

PURPOSE

In accordance with Corporate Policy POL-2383 *Cultural Organisations Operating Grants* and Corporate Policy-2706 *Cultural Policy*, this report seeks approval from Council to fund the successful applications for the RADF Round One 2008/9.

BACKGROUND

The two rounds of RADF Grants each year are equally funded by Council and State Government in collaboration to support professional artists and arts practitioners living in regional Queensland. The partnership was established in 1991 and focuses on the development of quality art and arts practice for, and with, regional communities.

There are eight categories of funding available, including:

- Developing Regional Skills;
- Building Community Cultural Capacity;
- Interest-Free Arts Loans;
- Cultural Tourism;

- Contemporary Collections/Stories;
- Regional Partnerships;
- Concept Development; and
- Arts Policy Development Implementation.

Council is required to administer RADF grants under the new State Government Guidelines. This includes providing an outcome report to Arts Queensland each year to acquit the annual allocation and a bid for funding for the following year.

The funding program is assessed by the elected RADF Committee which is facilitated by the Co-ordinator Cultural Development and Art Gallery (non-voting) and chaired by a Councillor who has a casting vote. Cr Helen Murray is the Chairperson and Cr Debra Henry is the Business / Tourism / Festivals representative – both were nominated by Council to the Committee.

RADF Committee members are elected for a maximum term of four years and represent a cross section of art forms and interests, for example, visual arts / craft / design, youth and bay islands. This peer assessment of applications for the program is rigorous, consistent, fair and without bias.

RADF applications are assessed against criteria set by the State Government and the objectives of Council's *Cultural Policy* POL-2706.

ISSUES

The applications to which this report refers were assessed by the RADF Committee including Councillors Helen Murray and Debra Henry.

The RADF Committee assessed four applications for RADF Round One 2008/9 and approved three applications under the revised guidelines effective July 2007. The grant allocations range between \$3,550 and \$8,130.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

RADF Grant Round One 2008/9

Three RADF applications were recommended by the RADF Committee totalling \$17,874 and are now submitted for Council approval.

CONSULTATION

The RADF Committee assessed the applications and the Coordinator Cultural Development and Art Gallery reviewed the applications in accordance with the RADF

guidelines. The Cultural Services Manager was informed of the outcome of the RADF Committee's assessment.

OPTIONS

PREFERRED

That Council approve funding of \$17,874 for the RADF Grants Program Round One 2008/9.

ALTERNATIVE

That Council not approve funding of \$17,874 for the RADF Grants Program Round One 2008/9.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Townsend
Seconded by: Cr Elliott

That Council resolve to approve funding of \$17,874 for the RADF Grants Program Round One 2008/9.

CARRIED

13.4 PLANNING AND POLICY

13.4.1 CORPORATE BALANCED SCORECARD - OCTOBER 2008

Datworks Filename:	GOV Corporate BSC Monthly Reporting to Committee
Attachment:	<u>Balanced Scorecard Report – October 2008</u>
Responsible Officer Name:	Luke Wallace Manager Corporate Planning Performance & Risk
Author Name:	Grant Bennett Service Manager, Corporate Planning & Performance

EXECUTIVE SUMMARY

The monthly Corporate Balanced Scorecard report, as attached, provides a high level overview of Council's performance in key areas of Council business using the four Balanced Scorecard Perspectives – Financial, Customer, Internal/Business Processes and People & Learning.

This report is an important component of Council's performance management framework. The other main report provided to Council and the community is the quarterly Operational Plan Report that focuses on performance against each of the programs in the Corporate Plan.

The overall rating for October 2008 is Satisfactory, with a weighted score of 2.11.

PURPOSE

To provide Council with the Corporate Balanced Scorecard Report for the financial year to October 2008.

BACKGROUND

The report shows results against each KPI for the current month and the previous 12 months. Longer term trends and comparisons, incorporating the same month last year, are included to provide a better understanding of current performance levels.

A summary of this month's results is provided on page two of the report and shows the overall score for Redland City Council, including the rating (the small coloured indicator at the right hand side). An outstanding result is shown as green, above standard and satisfactory shown as yellow and an unsatisfactory result is shown as red. The overall rating for Council and for each perspective is determined by the relative weightings of the performance measures.

The subsequent pages of the report provide details of the performance measures in each perspective. The actual performance results each month are displayed as a graph, with the red and green lines showing the normal expected range for the

measure. The red line represents the minimum satisfactory level and the green line represents the outstanding level. The rating for each measure is also shown as a green tick (outstanding), a yellow line (satisfactory and above standard) or a red cross (unsatisfactory).

Explanation of results is provided by the responsible manager in the commentary each month. Where a significant issue arises from the data that requires further explanation, it will be provided in this covering report.

ISSUES

Most measures are performing well within the target range. Please refer to comments provided by managers in the attachment.

The only perspective that is performing below satisfactory overall is "People & Learning" and this is due to performance against the two (2) workplace health and safety KPI's.

Analysis of the October LTIFR result shows that none of the seven (7) LTI injuries that occurred were particularly serious (mostly strains and sprains). Investigations reveal that only one of these incidents (a manual lifting related injury) was clearly avoidable, so no systemic failures of safety systems is indicated by these results. Due to the way the LTIF Rate 12 month rolling average is calculated, it should be noted that these 7 injuries in October will continue to impact on results for the rest of this financial year.

The WH&S Action Plan for 2008/09 includes an extensive set of initiatives and actions that Managers and the WH&S Unit need to implement. Action is being taken by the Advisor Workplace Health & Safety and the Manager Human Resources to reinforce with managers and supervisors throughout the organisation, the need to keep this important work progressing in order to drive a strong safety performance across Council, and they are confident that this KPI will be on target by the end of the year.

The remaining measures have relevant explanations provided in the report by managers.

RELATIONSHIP TO CORPORATE PLAN

The recommendation in this report primarily supports Council's strategic priority to provide a clear organisational direction supported by effective leadership and a framework of policies, plans and strategies that are responsive to the community's needs and which promote accountable and ethical standards of practice.

FINANCIAL IMPLICATIONS

No direct financial implications arise from this report. The report does contain several indicators that either reflects financial performance to date, or which will have had a direct or indirect impact on financial performance.

PLANNING SCHEME IMPLICATIONS

There are no implications for the Planning Scheme arising from this report.

CONSULTATION

The data and components in this report were provided by relevant managers and were compiled by the Corporate Planning, Performance and Risk Group.

OPTIONS**PREFERRED**

That Council resolve to note the Corporate Balanced Scorecard for October, 2008 as attached.

ALTERNATIVE

That Council resolve to note the Corporate Balanced Scorecard for October 2008 and request additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Townsend
Seconded by: Cr Elliott

That Council resolve to note the Corporate Balanced Scorecard for the month of October 2008, as attached.

CARRIED

14 MAYORAL MINUTES

14.1 COUNCIL REPRESENTATIVE ON COUNCIL OF MAYORS REGIONAL TRAIL BIKE TASKFORCE

Background

Council of Mayors invited all member Councils to submit nominations to the external taskforce outlined above.

In addition to statutory duties associated with ordinary meetings and standing committees, Councillors are required to participate in regional forums, taskforces and perform on various boards representing Council's interests on local government matters.

As part of a Councillor's role to ensure that the policies, strategies and objectives are formulated at the regional level to best serve the interest of Redland City, representation on taskforces and external groups is required.

Councillors will only take the role of agents of Council when attending these various taskforces and/or external group meetings. As individuals, Councillors have no legal power to assume any executive or operation role purporting to represent Council and are limited to raising relevant issues and viewpoints for consideration when in attendance at these forums. Council officers will be nominated to assist Councillors, and to ensure effective liaison that information which is obtained is communicated between officers and Councillors.

COUNCIL RESOLUTION

Moved by: Cr Hobson

That Council resolve to nominate, through the Council of Mayors secretariat, Cr Wendy Boglary to represent Redland City Council on the Regional Trail Bike Taskforce.

CARRIED

15 DIRECT TO COUNCIL REPORTS

15.1 CUSTOMER SERVICES

15.1.1 COUNCILLORS' CBF DIVISION 1 - PROVISION OF PARK INFRASTRUCTURE

Datworks Filename: G&S Councillors Community Benefit Fund
Responsible Officer Name: Neil Kesur
 Services Manager Parks & Conservation
Author Name: Bill McDowell
 Senior Advisor Urban Landscape

EXECUTIVE SUMMARY

Council annually allocates in its budget an amount for discretionary spending by Divisional Councillors known as the Councillors' Community Benefit Fund (CCBF). All requests for funding individual projects with a greater expenditure than \$5,000 requires approval from Council.

This request is for a total amount of \$21,525.00 (GST exclusive) to be allocated for the provision of park furniture and play equipment for local parks within Division 1.

PURPOSE

The purpose of this report is to seek approval from Council for an allocation from the Division 1 portion of the CCBF for \$21,525 (GST exclusive). This funding will be used for the provision of park furniture and play equipment for local parks within Division 1.

BACKGROUND

The Councillor for Division 1 contacted the Senior Advisor Urban Landscape with a request to inspect the parks within Division 1 for the purpose of adding new park furniture and play equipment where it was needed.

Following a site inspection, a project proposal with costs was prepared by the Senior Advisor Urban Landscape for the Councillor's consideration based on quotations for the supply and installation sought from Council suppliers.

PARK NAME	LOCATION	NEW ADDITION	ESTIMATED COSTS (\$ ex GST)
Beckwith Street Wetlands	Beckwith Street, Ormiston	Install Table & Seat Combination on conc. slab	1,325.00
Gray Park	Eckersly Street, Ormiston	Play Unit with softfall	7,000.00

PARK NAME	LOCATION	NEW ADDITION	ESTIMATED COSTS (\$ ex GST)
Gray Park	Eckersly Street, Ormiston	Install Table & Seat Combination on conc. slab	1,325.00
Belford Drive Park	Belford Drive, Wellington Point	Install Table & Seat Combination on conc. slab	1,325.00
Liner Street Park	Liner Street, Wellington Point	Install Table & Seat Combination on conc. slab	1,325.00
Plantation Place Park	Plantation Place, Wellington Point	Install Freestanding Slide with softfall. Slide from Gray Street Park	900.00
Wharton Street Park	Wharton Street, Wellington Point	Install Table & Seat Combination on concrete slab	1,325.00
Wharton Street Park	Wharton Street, Wellington Point	Install play unit with softfall	7,000.00
		TOTAL	\$21,525.00

The above quotations were submitted to the Division 1 Councillor for approval and sufficient funds are available for this project to proceed.

ISSUES

No issues have been identified.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

The Division 1 Councillor supports this project and has sufficient funds to allocate an amount of \$21,525.00 (GST exclusive) from the Division 1 portion of the CCBF.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The Division 1 Councillor initiated a request to the Senior Advisor Urban Landscape for the addition of new park furniture and play equipment in local parks within Division 1.

The Senior Advisor Urban Landscape has consulted with the Landscape Architect Open Space Planning to confirm the outcomes of the consultation with the Division 1 Councillor.

OPTIONS**PREFERRED**

That Council resolve to approve an allocation of \$21,525.00 (GST exclusive) from the Division 1 portion of the Councillors' Community Benefit Fund for the supply and installation of new park furniture and play equipment in local parks within Division 1.

ALTERNATIVE

That Council not approve the allocation of \$21,525.00 (GST exclusive) for this project.

**OFFICER'S RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Boglary
Seconded by: Cr Bowler

That Council resolve to approve an allocation of \$21,525.00 (GST exclusive) from the Division 1 portion of the Councillors' Community Benefit Fund for the supply and installation of new park furniture and play equipment in local parks within Division 1.

CARRIED

15.1.2 COUNCILLORS' CBF DIVISION 6 - PROVISION OF PARK INFRASTRUCTURE

Datworks Filename: G&S Councillors Community Benefit Fund
Responsible Officer Name: Neil Kesur
 Services Manager Parks & Conservation
Author Name: Bill McDowell
 Senior Advisor Urban Landscape

EXECUTIVE SUMMARY

Council annually allocates in its budget an amount for discretionary spending by Divisional Councillors known as the Councillors' Community Benefit Fund (CCBF). All requests for funding individual projects with a greater expenditure than \$5,000 requires approval from Council.

This request is for a total amount of \$26,442.00 (GST exclusive) to be allocated for the provision of play equipment for local parks within Division 6.

PURPOSE

The purpose of this report is to seek approval from Council for an allocation from the Division 6 portion of the CCBF for \$26,442.00 (GST exclusive). This funding will be used for the provision of park furniture and play equipment for local parks within Divisions 6.

BACKGROUND

The Councillor for Division 6 contacted the Senior Advisor Open Space Planning with a request to inspect the parks within Division 6 for the purpose of adding new park furniture and play equipment where it was needed.

An on site inspection was organised with the Division 6 Councillor, Landscape Architect Open Space Planning and the Senior Advisor Urban Landscape.

Following the site inspection, a project proposal with costs was prepared by the Senior Advisor Urban Landscape for the Councillor's consideration based on quotations for the supply and installation sought from Council suppliers.

PARK NAME	LOCATION	NEW ADDITION	ESTIMATED COSTS (\$) ex GST
Brookvale Drive Park	Brookvale Drive, Victoria Point	Install Freestanding Slide & Double Swing with softfall	6,371.00
Brookvale Drive Park	Brookvale Drive, Victoria Point	Play Unit – 1 Deck with softfall	10,500.00

PARK NAME	LOCATION	NEW ADDITION	ESTIMATED COSTS (\$) ex GST
Sandy Drive Creek Corridor	Sandy Drive, Victoria Point	Install Freestanding Slide with softfall	3,200.00
Emperor Drive Bushland Refuge	Emperor Drive, Redland Bay	Install Freestanding Slide & Double Swing with softfall	6,371.00
		TOTAL	\$26,442.00

The above quotations were submitted to the Division 6 Councillor for approval and sufficient funds are available for this project to proceed.

ISSUES

No issues have been identified.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

The Division 6 Councillor supports this project and has sufficient funds to allocate an amount of \$26,442.00 (GST exclusive) from the Division 6 portion of the CCBF.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The Division 6 Councillor initiated a request to the Senior Advisor Open Space Planning for an inspection of local parks within Division 6. An on site inspection was organised for the Division 6 Councillor, the Landscape Architect Open Space Planning and the Senior Advisor Urban Landscape to attend.

The Senior Advisor Urban Landscape has consulted with the Landscape Architect Open Space Planning to confirm the outcomes of the consultation with the Division 6 Councillor following the outcome of the site inspection.

OPTIONS**PREFERRED**

That Council resolve to approve an allocation of \$26,442.00 (GST exclusive) from the Division 6 portion of the Councillors' Community Benefit Fund for the supply and installation of new park furniture and play equipment in local parks within Division 6.

ALTERNATIVE

That Council not approve the allocation of \$26,442.00 (GST exclusive) for this project.

**OFFICER'S RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Bowler
Seconded by: Cr Henry

That Council resolve to approve an allocation of \$26,442.00 (GST exclusive) from the Division 6 portion of the Councillors' Community Benefit Fund for the supply and installation of new park furniture and play equipment in local parks within Division 6.

CARRIED

15.2 CORPORATE SERVICES

15.2.1 2007-2008 ANNUAL REPORT FOR ADOPTION

Dataworks Filename: CR Annual Report
Attachment: [Annual Report 2007-2008](#)
Responsible Officer Name: Paula Weston
Principal Adviser, Media and Marketing
Author Name: Paula Weston
Principal Adviser, Media and Marketing

EXECUTIVE SUMMARY

Redland City Council is required to adopt its Annual Report for 2007-08 by 30 November 2008 under the terms of the *Local Government Act 1993* Section 531.

An annual report must contain information on the local government's financial position, an assessment of its performance in implementing its corporate and operational plans, as well as other issues of public interest as specified in section 534 of the Act.

A copy of the Annual Report is presented to Council before being printed for distribution.

It is recommended that Council resolve to adopt the 2007-2008 Redland City Council Annual Report.

PURPOSE

This report is presented to Council for approval to meet our legislative requirements under the *Local Government Act 1993* Section 531, which requires our Annual Report to be adopted by 30 November.

BACKGROUND

Redland City Council has prepared its 2007-08 Annual Report, which reviews in detail its financial and operational performance for the year against the goals of the Corporate Plan.

The report includes Council's audited financial statements, the status of projects budgeted during the 2007-08 financial year and a review of some of the projects budgeted for in the 2008-09 financial year.

Printed copies of the Annual Report will then be made available to the public and contents will be uploaded to Council's website.

In addition, a summary document has been produced that includes a CD containing the Annual Report text and images.

ISSUES

In accordance with section 531 of the *Local Government Act 1993*, a local government must prepare an annual report for each financial year.

Under section 532, it must contain the following:

- a) The financial statements for the year as audited by the auditor-general; and
- b) The auditor-general's report on the financial statements;

In accordance with section 532 a local government's annual report must also contain an assessment of its performance in implementing its corporate and operational plans.

In addition, in accordance with section 534, a local government's annual report must contain:

- a) details of action taken in relation to, and expenditure on, a service, facility or activity:
 - i. for which the local government made and levied a special rate or charge for the financial year; and
 - ii. supplied by another local government under arrangements entered into under section 59; and
- b) a list of all action taken under section 488(2) during the year;
- c) a list of all resolutions made during the year under section 489(1);
- d) a list of the registers kept by it and open to inspection;
- e) a summary of all rebates and concessions allowed by the local government in relation to rates;
- f) a copy of the local government's expenses and reimbursement policy;
- g) a copy of any resolution made during the year under section 236A, 236B or 237
- h) particulars of:
 - i. the total remuneration paid or by it to each of its councillors under the remuneration schedule during the year;
 - ii. the expenses incurred by, and the facilities provided to, each of its councillors under the local government's expenses and reimbursement policy during the year;
 - iii. the total superannuation contributions paid by it for each of its councillors during the year;
- i) details of the number of meetings attended by each councillor during the year;
- j) a statement including the information prescribed under a regulation about its activities during the year to implement its plan for equal opportunity in employment;
- k) particulars of other issues relevant to making an informed assessment of its operations and performance in the financial year;
- l) particulars of issues required by the Local Government Finance Standards;

- m) names of shareholder's delegates of the local government for its local government owned corporations for the year under section 643;
- n) particulars required to be included under section 847;
- o) each of the following details for a financial year starting on 1 July 2005 or later –
 - i. the total number of breaches of the local government's code of conduct committed by councillors as decided during the year by the local government;
 - ii. the name of each councillor decided during the year by the local government to have breached the code, a description of how the councillor breached the code, and details of any penalty imposed by the local government on the councillor;
 - iii. the number of complaints about alleged code of conduct breaches by councillors, other than frivolous or vexatious complaints, that were referred to the conduct review panel during the year by the local government or the chief executive officer under chapter 4, part 3A;
 - iv. the number of recommendations made to the local government by the conduct review panel during the year that were adopted, or not adopted, by the local government;
 - v. the number of complaints resolved under the local government's general complaints process during the year and the number of those complaints that related to an alleged breach by a councillor of the local government's code of conduct;
 - vi. the number of complaints made to the ombudsman, and notified to the local government, during the year about decisions made by the local government in relation to enforcement of its code of conduct.

It is considered that the report presented to Council is in accordance with the above.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the long term financial viability of the Shire and provide public accountability in financial management.

FINANCIAL IMPLICATIONS

Funds for printing the Annual Report and summary brochure have been allocated in the current budget.

CONSULTATION

Consultation has been undertaken across the organisation to ensure the accuracy and content of the Annual Report.

OPTIONS

That Council adopt the 2007-08 Redland City Council Annual Report.

**OFFICER'S RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Bowler
Seconded by: Cr Elliott

That Council adopt the 2007-08 Redland City Council Annual Report.

CARRIED

15.3 OFFICE OF CEO

15.3.1 COUNCILLORS CONDUCT REVIEW PANEL

Dataworks Filename: GOV Councillors - Code of Conduct

Attachment: [LGAQ Review Panel List](#)

Responsible Officer Name: Gary Stevenson
Chief Executive Officer

Author Name: Andrew Ross
Manager Legal Services

EXECUTIVE SUMMARY

Section 250Z(1) of the *Local Government Act 1993* requires Council to have a pool of members for its Conduct Review Panel.

The Local Government Association of Queensland ('LGAQ') has compiled and maintains a Statewide Conduct Review Panel List that provides details of a number of individuals qualified for appointment as members of Conduct Review Panels. According to the LGAQ, Council is entitled to appoint anyone on that list to Council's pool of members, or appoint the entire list as Council's Conduct Review Panel Pool.

This report recommends Council appoint the entire LGAQ Conduct Review Panel list and for the Chief Executive Officer to notify those persons of their appointment to Council's Conduct Review Panel Pool.

PURPOSE

As requested by Mayor and Councillors, this report recommends Council appoint the entire LGAQ Conduct Review Panel list currently published and as published from time to time and for the Chief Executive Officer to notify those persons of their appointment to Council's Conduct Review Panel Pool.

BACKGROUND

In 2006 Council appointed members to its Conduct Review Panel in a collaborative process with other Councils within the SEQ Region, which under section 250Z (3) of the *Local Government Act 1993* can not be appointed for more than 4 years.

ISSUES

This report recommends Council appoint new members to its Conduct Review Panel, namely the entire list of qualified individuals compiled by LGAQ identified in attachment A.

These new members will ensure Council can continually draw from its Conduct Review Panel Pool over the next 4 years and provide effective leadership through accountable and ethical standards of behaviour.

It is noted that the draft *Local Government Act* contains new provisions relating to this matter which may become effective during 2009.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide effective organisational leadership through strategic planning and accountable and ethical standards of practice.

FINANCIAL IMPLICATIONS

There are no financial implications to appoint members to Council's Conduct Review Panel. However members of a conduct review panel are entitled to be paid a fee for attending meetings of the panel as agreed with by Council.

CONSULTATION

There has been consultation with the Mayor and Councillors, relevant officers and the LGAQ.

OPTIONS

PREFERRED

That Council resolve as follows:

1. That it is satisfied that the persons named in the attached LGAQ Statewide Conduct Review Panel List and as published from time to time, are qualified under Section 250ZA of the *Local Government Act 1993* for appointment as members of the Code of Conduct Review Panel;
2. That pursuant to Section 250Z of the *Local Government Act 1993* the persons named in the LGAQ Statewide Conduct Review Panel List be appointed as panel members for the Code of Conduct Review Panel;
3. That pursuant to Section 250Z of the *Local Government Act 1993* the persons named in the LGAQ Statewide Conduct Review Panel List as published by the LGAQ from time to time be appointed as panel members for the Code of Conduct Review Panel;
4. That the persons be advised of their appointment to Council's Code of Conduct Review Panel.

ALTERNATIVE

That Council resolves not to accept the recommended list of candidates, relying solely on the SEQ Regional Panel previously adopted by Council.

**OFFICER'S RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Ogilvie
Seconded by: Cr Elliott

That Council resolve as follows:

- 1. That it is satisfied that the persons named in the attached LGAQ Statewide Conduct Review Panel List and as published from time to time, are qualified under Section 250ZA of the *Local Government Act 1993* for appointment as members of the Code of Conduct Review Panel;**
- 2. That pursuant to Section 250Z of the *Local Government Act 1993* the persons named in the LGAQ Statewide Conduct Review Panel List be appointed as panel members for the Code of Conduct Review Panel;**
- 3. That pursuant to Section 250Z of the *Local Government Act 1993* the persons named in the LGAQ Statewide Conduct Review Panel List as published by the LGAQ from time to time be appointed as panel members for the Code of Conduct Review Panel;**
- 4. That the persons be advised of their appointment to Council's Code of Conduct Review Panel.**

CARRIED

16 URGENT BUSINESS WITHOUT NOTICE

16.1 FLUORIDATION OF WATER SUPPLY AND USE OF RECYCLED WATER

Moved by: Cr Williams

Seconded by: Cr Dowling

That Council resolve as follows:

1. To correspond directly and immediately with the Queensland State Government, Premier Anna Bligh, Deputy Premier Paul Lucas, Michael Choi Member for Capalaba, Phil Weightman Member for Cleveland, and John English, Member for Redlands on behalf of our community outlining our strong objection to bulk fluoridation of our water supply without informed consent, nor confirmed majority consensus of our community;
2. That we also correspond to strongly object to the addition of recycled water to our potable water supplies without any democratic process being undertaken and acknowledged such as that which has been carried out by other water authorities.

On being put to the vote the motion was LOST.

A division was called for.

Crs Reimers, Murray, Williams, Dowling and Boglary voted in the affirmative.

Crs Townsend, Elliott, Bowler, Henry, Ogilvie and Hobson voted in the negative.

The motion was declared by the Mayor as LOST.

16.2 DRAFT REDLAND BAY CENTRE AND FORESHORE MASTER PLAN

Moved by: Cr Townsend

Seconded by: Cr Elliott

1. That , after conclusion of the nominated public consultation period for the Draft Redland Bay Centre and Foreshore Master Plan, the CEO undertakes a review of input data to ensure that up to date facts and statistics are provided that will assist any further deliberation of these matters; and
2. That following collation and analysis of submissions, including petitions tabled today, a comprehensive process be facilitated to allow Council's review of the Plan and its implications as identified, including further community and stakeholder engagement as deemed necessary by Council.

CARRIED

A division was called for.

Crs Townsend, Reimers, Murray, Elliott, Bowler, Dowling, Henry, Ogilvie, Boglary and Hobson voted in the affirmative.

Cr Williams voted in the negative.

The motion was declared by the Mayor as **CARRIED**.

17 MEETING CLOSURE

There being no further business, the Mayor declared the meeting closed at 5.54pm.

Signature of Chairperson: _____

Confirmation date: _____