



Redland
SHIRE COUNCIL

MINUTES

GENERAL MEETING

**Wednesday 28 February 2007
commencing at 4:00pm**

**Council Chambers
1st floor Administration Building
Bloomfield Street Cleveland. Qld 4163**



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1 DECLARATION OF OPENING

The Mayor declared the meeting open at 4.00pm

2 DEVOTIONAL SEGMENT

Pastor Glen Gray from the Redlands Ministers' Fellowship led Council in a brief devotional segment.

3 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE**MEMBERS PRESENT:**

Cr D H Seccombe	Mayor
Cr P J Dowling	Deputy Mayor and Councillor Division 4
Cr A G Barker	Councillor Division 1
Cr C B Ogilvie	Councillor Division 2
Cr D A Henry	Councillor Division 3
Cr J L Burns	Councillor Division 5
Cr T Bowler	Councillor Division 6
Cr M A Elliott	Councillor Division 7
Cr A R Beard	Councillor Division 8
Cr K M Williams	Councillor Division 9
Cr H J Murray	Councillor Division 10

EXECUTIVE LEADERSHIP GROUP:

Mrs S Rankin	Chief Executive Officer
Mr M Goode	General Manager Customer Services
Mr R Turner	General Manager Corporate Services
Mr J Pruss	General Manager Redland Water and Waste
Mr G Underwood	General Manager Planning and Policy

MINUTES:

Mrs T Dunn	Corporate Meetings and Registers Team Leader
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4 RECEIPT AND CONFIRMATION OF MINUTES

Moved by: Cr Beard
Seconded by: Cr Barker

That the minutes of the General Meeting of Council held on 31 January 2007 be confirmed.

CARRIED

5 MATTERS OUTSTANDING FROM PREVIOUS GENERAL MEETING MINUTES

5.1 REPORT FROM CHIEF EXECUTIVE OFFICER

5.1.1 PETITION (DIVISION 3) INTERFACE BETWEEN INDUSTRIAL AND RESIDENTIAL LANDS ALONG SOUTH STREET, CLEVELAND

At the General Meeting of 20 December 2006, Council resolved that the petition requesting Council undertake a master planned upgrade of the interface between industrial and residential lands along South Street, Cleveland, with a view to resolving matters including noise buffering, visual amenity, vehicular/motorist safety, be received and referred to the appropriate area of Council for a report.

A report addressing this petition will be presented to a future Planning and Policy Committee meeting.

5.1.2 REPORT ON POTENTIAL TO IMPLEMENT PROGRAM FOR GRADUAL UNDERGROUNDING OF ELECTRIC POWERLINES

At the General Meeting of 20 December 2006, Council resolved to initiate discussions with Energex and report back within two months on progress on the potential to implement a program of gradual undergrounding of electric powerlines for the purpose of conservation of urban koala habitat on both public and private lands.

A report will be presented to the Planning and Policy Committee meeting on 14 March 2007.

5.1.3 REPORT ON REVIEW OF ENVIRONMENTAL ACQUISITION POLICY POL-0281

At the General Meeting of 31 January 2007, Council resolved that consideration of this matter be deferred to the March 2007 Planning and Policy Committee meeting.

A report will be presented to the Planning and Policy Committee meeting on 14 March 2007.

6 PUBLIC PARTICIPATION

MOTION TO ADJOURN MEETING

Moved by: Cr Williams
Seconded by: Cr Henry

That the meeting adjourn for a public participation segment.

CARRIED

The following speakers addressed Council:

1. Mr N Owen, Chairman of the Redlands Youth Forum, presented Council with copies and a brief outline of the Redlands Youth Forum Annual Report for 2005-06. (A copy of the Annual Report will be noted on the appropriate Council file).
2. Mr R Carter of Macleay Island, addressed Council in relation to Koala preservation on North Stradbroke Island and Council's proposed amendments to Local Law 2.

MOTION TO RESUME MEETING

Moved by: Cr Elliott
Seconded by: Cr Henry

That the proceedings of the meeting resume.

CARRIED

7 PETITIONS/PRESENTATIONS

7.1 PETITION (DIVISION 8) ANIMAL MANAGEMENT ISSUE AT SPOONBILL STREET, BIRKDALE

Moved by: Cr Beard
Seconded by: Cr Elliott

That Standing Orders be suspended and that Council resolve that the copy of petition addressed to Hon Judy Spence, Phil Weightman MP, Mayor Don Secombe and Cr Alan Beard, which reads as follows, be received and referred to the appropriate area of Council for a report to the Planning and Policy Committee:

“Currently the residents of Spoonbill Street, Birkdale are suffering from a gap in noise pollution regulations between State and Local Governments.

According to Animal Management, Redland Shire Council By-Law, do not allow for reoccurring visits of animals which cause a public nuisance. If the reoccurring visits are under 14 days Council will not act – and the Queensland Police Service do not have the authority to act on noise disturbances created by poor animal management. Nor does the RSPCA, adequately protect animals who are clearly distressed by lack of attention, exercise and stimulation.

On Spoonbill Street, residents' lifestyles are being severely disrupted by a regular visiting border collie dog. The dog is left alone unattended in a small yard for long periods during the day, but stays for regular periods of less than 12 days.

The resident refuses to take any measures to reduce the impact on other residents' lifestyles, as she is aware her lack of courtesy slips between the cracks in this cross-jurisdictional issue.

When approached about the issue, the resident of (number withheld) Spoonbill Street threatened to kill the neighbour who offered to put up screens, take the dog for a walk, even look after the dog herself. The resident of (number withheld) Spoonbill Street, Birkdale was irrational, and maybe even psychotic, accusing the neighbour of threatening to bait the animal, which was not the case in anyway whatsoever.

We urge both levels of Government to close this loophole so that, surrounding households do not have their sleep, work and leisure time considerably disrupted by discourteous people who show no regard for the animals within their care or the neighbourhood in which they live."

CARRIED

8 MOTION TO ALTER THE ORDER OF BUSINESS

Nil

9 DECLARATION OF MATERIAL PERSONAL INTEREST ON ANY ITEMS OF BUSINESS

Nil

10 PLANNING & POLICY COMMITTEE 14/02/07 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Burns
Seconded by: Cr Beard

That the Planning and Policy Committee Report of 14 February 2007 be received.

CARRIED

10.1 OFFICE OF CEO

10.1.1 REDLANDS MULTI SPORT CLUB UPGRADE OF KITCHEN APPLIANCES - CCBF (DIVISION 8)

Datworks Filename: G&S Community Benefit Fund
Responsible Officer Name: Susan Rankin
Chief Executive Officer
Author Name: Tina Robinson
Executive Support Officer

EXECUTIVE SUMMARY

Council annually allocates in its budget an amount for discretionary spending by Divisional Councillors known as the Councillors' Community Benefit Fund (CCBF). All funding requests for projects with an expenditure of \$5,000 or greater require approval from Council.

This request is for an amount of \$5,885.00 (GST Exclusive) to be allocated to the Redlands Multi Sports Club to replace the existing kitchen stove.

PURPOSE

This report is to seek Council approval to allocate \$5,885.00 (GST Exclusive) from the Division 8 (Cr Alan Beard) portion of the CCBF. These funds will allow the Redlands Multi Sports Club to replace the existing stove within the club's kitchen.

BACKGROUND

The Councillor for Division 8 has received a request from the Redlands Multi Sports Club to purchase a new stove for the club's kitchen due to the deterioration of the existing stove.

ISSUES

The Councillors' Community Benefit Fund Guideline, GL-2034, states that two written quotations must be sought for any allocation of funds for amounts between \$2,001 and \$7,500 to meet Council's financial reporting requirements. Two quotations have

been received and the application from the club meets all other guideline requirements.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

As per the Councillors' Community Benefit Fund Guideline GL-2034, quotations have been provided and the Division 8 Councillor has sufficient funds to meet this funding request.

CONSULTATION

The Divisional Councillor has consulted with the Redlands Multi Sports Club as to the club's requirements.

OPTIONS

PREFERRED

That Council resolve to approve the allocation of \$5,885.00 (GST Exclusive) from the Division 8 portion of the Councillors' Community Benefit Fund for the Redlands Multi Sports Club to replace the existing stove within the club's kitchen.

ALTERNATIVE

That Council resolve to not approve the allocation of \$5,885.00 (GST Exclusive) from the Division 8 portion of the Councillors' Community Benefit Fund for the Redlands Multi Sports Club to replace the existing stove within the club's kitchen.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Burns
Seconded by: Cr Elliott

That Council resolve to approve the allocation of \$5,885.00 (GST Exclusive) from the Division 8 portion of the Councillors' Community Benefit Fund for the Redlands Multi Sports Club to replace the existing stove within the club's kitchen.

CARRIED

10.2 PLANNING AND POLICY

10.2.1 POLICY IMPLICATIONS OF NEW BUILDING LEGISLATION 2007

Dataworks Filename: L&E Legislation - Building Act 1975 Statutory
POL-1734 Corporate TPSP-5 Corporate POL-3015

Attachments: [Att 1 - Briefing Note on Building Changes](#)
[Att 2 - Amenity and Aesthetics Policy and Guideline](#)
[Att 3 - Removal of Buildings & Dwellings Policy](#)
[Att 4 - Rainwater Harvesting and Use Policy and Guideline](#)

Responsible Officer Name: Wayne Dawson
Manager Land Use Planning Group

Author Name: Stephen Hill
Senior Advisor Local Area and Regional Planning
Julian Bunting
Senior Advisor - Strategic Planning

EXECUTIVE SUMMARY

A number of key legislative changes have occurred in regard to building work at the end of 2006 and beginning of 2007. This includes the introduction of the new *Building Regulation 2006*, amendments to the *Building Act 1975*, and amendments to the Queensland Development Code (QDC) that commenced on the 1 January 2007. Changes to the legislation have implications for several Council policies including the Amenity and Aesthetics Policy, Removal Buildings and Dwelling Policy, and Rainwater Harvesting and Use Policy. This report seeks to amend the policies and related guidelines to ensure their continued implementation.

This report is only intended to cover the requirements to satisfy the recent Building Act amendment and does not establish a proposed water management strategy for new developments. A proposed water management strategy will be developed when the Queensland Water Commission releases the draft SEQ Regional Water Supply Strategy, which is likely to set higher water saving measures.

PURPOSE

The purpose of this report is to outline amendments to a number of policies to recognise the new building legislation including the *Building Regulation 2006*, amendment to the *Building Act 1975* and introduction of Part 25 – Water Saving Targets of the QDC. These policies include:

- Amenity and Aesthetics Policy;
- Removal Buildings and Dwelling Policy; and
- Rainwater Harvesting and Use Policy.

In addition, the report seeks a new resolution of Council to:

- designate part of the Shire as land liable to flooding (replace existing designation made under repealed *Standard Building Regulation 1993*);
- declare the level to which floor levels of habitable rooms must be built (replace existing declaration made under repealed *Standard Building Regulation 1993*);
- designate through the Redlands Planning Scheme (RPS) bushfire prone areas for the BCA (replace existing designation under repealed *Standard Building Regulation 1993*).

BACKGROUND

Introduction of amendments to the *Building Act 1975* and new *Building Regulation 2006* in late 2006, including amendments to the QDC which took effect on 1 January 2007, have resulted in changes to the way applications for building work are to be assessed. The changes to the building legislation were discussed in detail at a Briefing with Councillors and the Executive Leadership Group on 23 January 2007. A copy of this presentation is included as Attachment 1.

ISSUES

Amenity and Aesthetics Policy and Guideline

The Amenity and Aesthetics policy and guideline ensure single detached dwelling houses, shipping containers and railway carriages that are removed from a premise and transported to the Shire respect the built form and character of a neighbourhood. In summary, the policy deals with the scale, siting and external design of the removal building. However, since the *Standard Building Regulation 1993* has been repealed the policy and guideline have no effect.

Key amendments to the Amenity and Aesthetics policy and associated guideline relate to how the application process occurs and its head of power. Under the now repealed *SBR 1993* (Section 50) Council by resolution declared that prior to a development permit to carry out building work, an amenity and aesthetic assessment must be made for class 1 (removal buildings) and class 10 (shipping containers) that:

- (a) may have an extremely adverse effect on the amenity or likely amenity of a locality; or
- (b) may be in extreme conflict with the character of the locality.

This process was known as a section 50 application under the *Standard Building Regulation 1993*. This provided the statutory basis for the Amenity and Aesthetics policy and assessment criteria under the Amenity and Aesthetics guideline. However, the *Standard Building Regulation 1993* has now been repealed and replaced by the *Building Regulation 2006* and amendments to the *Building Act 1975* (as amended). As a result of this change in legislation the application process and its head of power have now changed.

The change in building legislation effectively means that the ability to make this same resolution for an Amenity and Aesthetics assessment now falls under section 32 of the *Building Act 1975* (as amended). In addition, instead of a section 50 application under the *Standard Building Regulation 1993*, the Amenity and Aesthetics assessment occurs as a referral to Council with Council providing a concurrence agency response to the assessment manager (private certifier/Council) prior to issue of a development permit. The building referral arrangements and jurisdiction (matters which Council can consider) take effect through Schedule 2 of the *Integrated Planning Regulation 1998*.

To ensure the continued implementation of the Amenity and Aesthetics policy and guideline it is recommended that Council:

- resolve under section 32 (1)(b) of the *Building Act 1975* (as amended) to undertake an Amenity and Aesthetics assessment of class 1 and class 10 buildings and structures;
- adopt as amended, the Amenity and Aesthetics Policy and Guideline as outlined in attachment 2.

Removal Buildings and Dwellings Policy

The Removal Buildings and Dwellings Policy seeks to regulate the relocation and reconstruction of transported buildings to the Shire. The policy ensures that removal buildings transported to the Shire:

- maintain the amenity of the site and surrounding streetscape;
- are structurally sound;
- are reconstructed in compliance with the Australian Standard and BCA;
- reconstructed in accordance with the development permit; and
- does not contain asbestos or asbestos products.

This policy also supports Council's declaration under section 50 of the now repealed *Standard Building Regulation 1993* in relation to the Amenity and Aesthetics impact of removal buildings. In this regard the policy will need to be amended to reflect Council's resolution under section 32 of the *Building Act 1975* (as amended).

Other key amendments to the policy relate to the application process, transportation requirements and bonding. As discussed above, since the *Standard Building Regulation 1993* has now been repealed and amendments to the *Building Act 1975* have been introduced, assessment against the policy is now triggered as a referral to Council. Currently, the policy requires a preliminary application to be submitted to Council for assessment of the amenity and aesthetic impact of the proposed building work. Instead of a preliminary application, the application process will now occur as a referral, with Council providing a concurrence agency response to the assessment manager prior to issue of a development permit.

The change in building legislation limits the matters to which Council can address in relation to building work for removal or rebuilding to whether a bond (security) is required for the performance of the work. Currently, the policy requires a transportation bond and security bond. A transportation bond ensures that any damage to Council/public resources resulting from transporting the removal building to the Shire will be reinstated. A performance bond (completion bond) ensures external building works are completed to a satisfactory standard i.e. there are no building defects such as broken windows, flaking paint, rust and the like. Effectively, changes to the building legislation do not cover a transportation bond. The Removal Buildings and Dwellings Policy has been amended accordingly and is outlined in Attachment 3.

The process by which transportation of the removal building is regulated has also been updated to reflect the new house removal coordination policy issued by the Local Government Association of Queensland. In summary, the process now involves the following steps:

1. Following assessment of the Amenity and Aesthetics impact Council issues a "Letter of Final Approval" to the house removalist.
2. Department of Main Roads issues a "Letter of No Objection" to the house removalist and notifies Council at the start and end of the house movement.
3. Once the above matters are satisfied, Queensland Police Service issue an over-dimension permit that authorises the house movement.

Part 25 QDC Water Saving Targets

In an effort to reduce demand on reticulated town water supplies, the State Government has introduced mandatory water-saving targets that will apply to building development applications lodged for the construction of new houses in South-East Queensland from 1 January 2007, and will be rolled out State-wide on 1 July 2007.

Key elements of Part 25 of the QDC indicate that targets can be achieved through:

- a. rainwater tanks; or
- b. alternative water substitution measures such as dual reticulation, communal rainwater tanks, or stormwater reuse.

A combination of a. and b. can be specified in a local government's planning scheme.

In addition, Council must ensure rainwater tanks achieve the minimum storage capacity, roof catchment areas, and incorporate internal household fixture connections. These minimum standards include:

- storage capacity of 5,000 litres for detached Class 1 buildings and 3,000 litres for other Class 1 buildings;
- a roof catchment of one half of the total roof area or 100m², which ever is the lesser; and

- internal household fixtures such as toilets and washing machines (cold water taps).

Greater storage capacities, roof catchment areas including other internal household fixtures can be specified in a local government planning scheme.

The introduction of Part 25 of the QDC requires a minor amendment to Council's Rainwater Harvesting and Use Policy. Importantly, this policy is voluntary and applies to all types of developments and not just Class 1 buildings. Its application typically relates to the installation of rainwater tanks for existing dwelling houses and other forms of development for internal and external use, whereas Part 25 of the QDC applies only to building development applications for Class 1 buildings made on or after 1 January 2007. In this regard the continued implementation of the Rainwater Harvesting and Use Policy remains important to provide advice to landowners for retrofitting an existing development including dwelling houses with rainwater tanks and other similar underground storage systems.

An amendment to the Rainwater Harvesting and Use Policy and Guideline should be made which recognises the mandatory requirements of Part 25 of the QDC. To achieve this, it is recommended that the following text be inserted under section entitled "Policy Statement":

"This policy applies to the installation of rainwater tanks as a voluntary addition to an existing building or existing dwelling house. All new Class 1 buildings (detached dwelling houses and multiple dwellings) approved on or after 1 January 2007 must include a rainwater tank or alternative water substitution measures in accordance with Part 25 of the Queensland Development Code (QDC). Part 25 of the QDC does not apply to alterations or additions to existing dwelling houses."

The Rainwater Harvesting and Use Policy and Guideline have been amended accordingly and attached as Attachment 4.

Land Liable to Flooding Declaration

Under Section 53(1) of the now repealed *Standard Building Regulation 1993*, Council at its Special Meeting held 15 March 2006 by resolution declared that:

- a. land liable to inundation by flood and storm tide is the land subject to the defined flood or storm tide event, being the 1 percent Annual Exceedance Probability for flood and 2.4m AHD for storm tide;
- b. floor levels of habitable rooms must be built 300mm above this defined flood or storm tide event level.

Given that the *Standard Building Regulation 1993* is now repealed, it is recommended that Council re-adopt these same matters under section 13(1) of the *Building Regulation 2006*.

Designation of Bushfire Prone Areas for Building Code of Australia

Currently, the RPS contains a note that designates land identified within the high bushfire hazard and SMBI bushfire hazard areas of the Bushfire Hazard Overlay, as bushfire prone areas under the BCA. This designation was made under section 55(1) of the now repealed *Standard Building Regulation 1993*.

The ability to designate areas of the Shire as bushfire prone areas for the BCA is now valid under section 12(1) of the *Building Regulation 2006*. On this basis, it is recommended that Council in accordance with section 12(1) of the *Building Regulation 2006*:

- designate land identified within the high bushfire hazard and Southern Moreton Bay Islands bushfire hazard as designated bushfire prone areas for the BCA;
- amend the RPS note under section 5.3.6 of the Bushfire Hazard Overlay Code to read: "*Land identified within the High Bushfire Hazard and Southern Moreton Bay Islands Bushfire Hazard is designated as a bushfire prone area and the medium category bushfire protection provisions of the Building Code of Australia apply for the purposes of section 12(1) of the Building Regulation 2006.*"

OTHER IMPLICATIONS OF THE CHANGES TO THE BUILDING LEGISLATION

Siting and Design QDC Part 11 and 12

Under the Redlands Planning Scheme (RPS) for a Class 1 or 10 building (dwelling house, extension, garage or shed), where an application does not comply with acceptable solution for self assessable development of a relevant code of the RPS, the level of assessment is elevated to Code Assessable development. In this instance, an application is required as a material change of use or building work. Due to changes in building legislation, the Department of Local Government and Planning (DLGP) have advised that this approach is no longer valid in relation to siting and setbacks for Class 1 or 10 buildings. Instead QDC Part 11 and 12 or "Alternative Provisions" nominated within the RPS apply as building provisions. This process was adopted by the State Government to reduce the number of development applications submitted to Council.

Under these new provisions non-compliance with only the acceptable solutions (self assessable development) for Setbacks and Site Cover, or nominated 'Alternative Provisions' will not elevate the level of assessment of the proposal from self assessable development to assessable development under the RPS. In these instances, Redland Shire Council will undertake the functions of a referral agency with Concurrence Agency jurisdiction under the *Integrated Planning Act 1997* (IPA), to assess and determine these matters. For example, if the proposal complies with the self-acceptable solutions in every respect except for a side boundary setback only, the matter of non-compliance would be referred to Council for a referral agency

consideration and response in accordance with the *Building Act* and would not trigger a development application under the RPS.

If however, there is non-compliance with matters in the self-acceptable solutions other than for setbacks and site cover or nominated 'Alternative Provisions', such as an overlay, then the level of assessment of the proposal will be elevated from self-assessable development to assessable development under the RPS.

The Department of Local Government and Planning have advised that the above changes to the operation of the existing scheme be implemented immediately. It should be noted that these changes are consistent with the proposed 1A Amendment to the RPS which are currently undergoing first State interest review.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to preserve a balance with urban, rural, bushland, village, coastal and island character of the Redlands by managing growth.

FINANCIAL IMPLICATIONS

The recommendations within this report do not provide any short or long term financial implications. However, it is recognised that the new building legislation requires Council to initiate new application processes and potentially establish a new fee schedule.

PLANNING SCHEME IMPLICATIONS

The outcome of recommendations in this report will not result in amendment to the Redlands Planning Scheme.

CONSULTATION

The changes to the building legislation were discussed in detail at a briefing with Councillors and the Executive Leadership Group on 23 January 2007. The proposed amendments to the policies have been discussed with Assessment Services Group. In addition, Redland Water and Waste have been consulted in relation to part 25 of the QDC Water Saving Targets.

OPTIONS

PREFERRED

That Council resolve as follows:

1. To adopt, as amended, the Amenity and Aesthetics Policy and associated Guideline as contained in Attachment 2;
2. In accordance with section 32 (1)(b) of the *Building Act 1975* (as amended) to undertake an Amenity and Aesthetics assessment of Class 1 and Class 10 buildings and structures;

3. To adopt, as amended, the Removal Buildings and Dwelling policy as contained in Attachment 3;
4. To adopt, as amended, the Rainwater Harvesting and Use Policy and Guideline as contained in Attachment 4, to recognise the introduction of Part 25 – Water Saving Targets of the QDC;
5. In accordance with section 13(1) of the *Building Regulation 2006*:
 - (a) To designate land liable to inundation by flood and storm tide (land subject to the defined flood or storm tide event, being the 1 percent Annual Exceedance Probability for flood and 2.4m AHD for storm tide) as a natural hazard management area (flood);
 - (b) To declare that floor levels of habitable rooms of buildings as defined under the BCA must be built 300mm above this defined flood or storm tide event level;
6. That Council in accordance with section 12(1) of the *Building Regulation 2006*:
 - (c) designate land identified within the high bushfire hazard and Southern Moreton Bay Islands bushfire hazard of the RPS as designated bushfire prone areas for the BCA;
 - (d) amend the RPS note under section 5.3.6 of the Bushfire Hazard Overlay Code to read: "*Land identified within the High Bushfire Hazard and Southern Moreton Bay Islands Bushfire Hazard is designated as a bushfire prone area and the medium category bushfire protection provisions of the Building Code of Australia apply for the purposes of section 12(1) of the Building Regulation 2006.*"

ALTERNATIVE

That Council resolve as follows:

1. To adopt, as amended, the Amenity and Aesthetics Policy and associated Guideline, the Removal Buildings and Dwelling Policy, Rainwater Harvesting and Use Policy with changes as determined by Council to attachments 2,3 and 4;
2. To not designate land as liable to inundation by flood and storm tide as a natural hazard management area (flood);
3. To not declare that floor levels of habitable rooms of buildings as defined under the BCA must be built 300mm above this defined flood or storm tide event level; and
4. To not designate land identified within the high bushfire hazard and Southern Moreton Bay Islands bushfire hazard of the RPS as designated bushfire prone areas for the BCA.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Burns
Seconded by: Cr Elliott

That Council resolve as follows:

- 1. To adopt, as amended, the Amenity and Aesthetics Policy and associated Guideline as contained in Attachment 2;**
- 2. In accordance with section 32(1)(b) of the *Building Act 1975* (as amended) to undertake an Amenity and Aesthetics assessment of Class 1 and Class 10 buildings and structures;**
- 3. To adopt, as amended, the Removal Buildings and Dwelling policy as contained in Attachment 3;**
- 4. To adopt, as amended, the Rainwater Harvesting and Use Policy and Guideline as contained in Attachment 4 to recognise the introduction of Part 25 – Water Saving Targets of the QDC;**
- 5. In accordance with section 13(1) of the *Building Regulation 2006*:**
 - a. To designate land liable to inundation by flood and storm tide (land subject to the defined flood or storm tide event, being the 1 percent Annual Exceedance Probability for flood and 2.4m AHD for storm tide) as a natural hazard management area (flood);**
 - b. To declare that floor levels of habitable rooms of buildings as defined under the BCA must be built 300mm above this defined flood or storm tide event level;**
- 6. In accordance with section 12(1) of the *Building Regulation 2006*:**
 - a. To designate land identified within the high bushfire hazard and Southern Moreton Bay Islands bushfire hazard of the Redlands Planning Scheme as designated bushfire prone areas for the BCA; and**
 - b. To amend the Redlands Planning Scheme note under section 5.3.6 of the Bushfire Hazard Overlay Code – to read: "*Land identified within the High Bushfire Hazard and Southern Moreton Bay Islands Bushfire Hazard is designated as a bushfire prone area and the medium category bushfire protection provisions of the Building Code of Australia apply for the purposes of section 12(1) of the Building Regulation 2006.*"**

CARRIED

10.2.2 TRANSPORT 2016 MID-TERM REVIEW

Dataworks Filename: RTT Redland Shire Integrated Local Transport Plan (ILTP)

Attachments: [List of revised Transport 2016 actions](#)

Responsible Officer Name: David Elliott
Manager Infrastructure Planning

Author Name: Crawford Connell
Transport Planning Officer

EXECUTIVE SUMMARY

The first Mid-Term Review of Redland Shire Council's Transport 2016 document has been completed. Consultation with the relevant internal and external stakeholders has been successful. A final revised list of actions is presented for consideration by the Council.

PURPOSE

To briefly outline the first Mid-Term review of Transport 2016 and seek Council's resolution on the adoption of the reviewed action list.

BACKGROUND

The Transport 2016 document outlines that a 3 yearly review process be undertaken over the life of the document. This allows actions contained within the document to undergo periodical review ensuring they stay relevant to current policy environments and are better aligned with corporate plans and priorities. The body text and principles of the Transport 2016 document remain unchanged.

The initial list has been revised to include 10 new High Priority Actions, (see items 1 to 10 on attachment), as well as removing completed actions and items that are not possible to implement in the current or foreseeable institutional framework. This reduces the number of actions in the list to a more manageable number of 120 (consolidated list attached).

ISSUES

The review has seen some wording changes for the actions. This is to clarify the action intent or purpose. The broader strategies that the actions were initially drafted on remain unchanged.

The new High Priority Actions (HPA) for immediate implementation has been chosen to ensure Council develops a refined position on relevant future transportation matters. Examples of the new HPA's include developing a formal position on - public transport for the Bay Islands, marine transport infrastructure, travel demand management and management of vehicular traffic in Capalaba.

A memo will be circulated to all business areas to ensure familiarity with the revised action list and allowing the actions to be further integrated into future work programs.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water, waste services, roads, drainage and support the provision of transport and waterways infrastructure to sustain our community.

FINANCIAL IMPLICATIONS

Each action in the Transport 2016 document requiring budgetary commitment must undergo the budget review process. Some of the actions can be undertaken with existing Council resources. No budget has been allocated for future implementation monitoring at this stage.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Through the review process the revised list has been reviewed by the Redlands Transport Implementation Group (RTIG) and repeatedly by the Redlands Transport Working Group (RTWG).

Consultation has also occurred with relevant stakeholders including:

- General Manager Planning and Policy;
- Manager Infrastructure Planning;
- Manager Land Use Planning;
- Manager Environmental Management;
- TransLink;
- Department of Main Roads;
- Queensland Transport.

OPTIONS

PREFERRED

That Council resolve to adopt the comprehensively reviewed list of Transport 2016 actions for future implementation.

ALTERNATIVE

Not adopt the list of reviewed actions and suggest an alternative way forward.

OFFICER'S RECOMMENDATION

That Council resolve to adopt the attached comprehensively reviewed list of Transport 2016 actions for future implementation.

COMMITTEE DISCUSSION

Committee discussed the attached list of actions and agreed that this should be reviewed annually instead of every three years. Further, it was proposed that investigations be undertaken for the future use of light rail in key centres in the Shire, commencing with Capalaba, and that 107 include the word overpass as well as underpass. These amendments will be reflected in the Committee Recommendation and will be presented to the General Meeting with the amendments.

**COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Burns
Seconded by: Cr Elliott

1. That Council resolve to adopt the attached list of Transport 2016 actions with the following amendments:
 - a. That a new action item, No 121, be included to read: "Investigate the feasibility of a light rail system for key centres as part of an integrated transport strategy for the Shire (commencing with Capalaba);
 - b. That 'overpasses' be included in action item No 107; and
2. That the list of actions be reviewed annually.

CARRIED

10.2.3 TRANSPORT INFRASTRUCTURE CHARGES PLANNING SCHEME POLICY

Dataworks Filename: RTT - Transport Infrastructure Charges Schedule

Attachments: [Transport Infrastructure Charges Planning Scheme Policy](#)
[Appendix A Transport Infrastructure Charges Schedule](#)
[Appendix B - Plans For Trunk Infrastructure](#)

Responsible Officer Name: David Elliott
Manager Infrastructure Planning

Author Name: Michael Kriedemann
Infrastructure Charges Advisor

EXECUTIVE SUMMARY

At Council's General Meeting of 30 August 2006, the Transportation Infrastructure Charges Planning Scheme Policy was proposed. At this meeting Council resolved:

1. To propose to make the Planning Scheme Policy, Framework for Infrastructure Charges Contributions, for both the mainland and Southern Moreton Bay Islands, as amended and attached; and
2. That the relevant actions for notification and consultation be undertaken in accordance with Schedule 3 of the Integrated Planning Act 1997 for the adoption of the Planning Scheme Policy.

Before the new charge could be formally adopted, Council was required to undertake a community comments phase. This has been completed and approximately 1,500 submissions were received and considered in completing the policy.

It is recommended that Council adopt the Transportation Infrastructure Charges Planning Scheme Policy for the mainland and complete actions in accordance with the provisions of Schedule 3 of the *Integrated Planning Act 1997*.

It is further recommended that Council not introduce a charge for the Southern Moreton Bay Islands at this time and that Council prepare a SMBI roads funding submission to the State Government.

PURPOSE

To report to Council on the submissions received in relation to the draft Transportation Infrastructure Charges Planning Scheme Policy and to resolve to adopt the Transportation Infrastructure Charges Planning Scheme Policy for the mainland in accordance with the provisions of Schedule 3 of the *Integrated Planning Act 1997*.

BACKGROUND

The intent of the original policy was to enable Council to fund the construction of necessary road infrastructure on the mainland and Southern Moreton Bay Islands, providing equitable access and a standard of infrastructure that the community requires in the future. If the infrastructure charges are not adopted for the mainland, Council will be required to meet a larger financial burden for upgrading existing infrastructure and constructing new infrastructure for the growing population.

On SMBI, the introduction of infrastructure charges would result in an excessive annual cost being imposed on the Shire wide rate base due to the limited funds that would result from new building applications on SMBI.

The intent of Infrastructure Charges is for new development to pay their portion of the infrastructure costs associated with the direct impact their development will have on the existing and future network. Under Integrated Planning Act legislation, all Councils in Queensland are required to undertake appropriate infrastructure planning studies and implement a Priority Infrastructure Plan which details trunk infrastructure improvements for a 15 year planning horizon. Redland Shire has adopted a planning horizon of 2006 – 2021. There is no requirement to impose an infrastructure charge.

A formal public notice was placed in the Redland Times on Friday 8 September 2006, inviting submissions on the proposed planning scheme policy. The public notice stated that submissions on the policy must be received on or before Friday 6 October 2006. On Wednesday 4 October 2006, Council mailed out approximately 10,000 letters to ratepayers on the Southern Moreton Bay Islands explaining the draft policy and extended the submissions period to Friday 20 October 2006.

During the 6 week submissions period, the community were able to view the documentation at Council's customer service centres, via Council's web site or by phoning and requesting an information pack be mailed out. A Council officer was also available to explain the policy over the phone. During the 6 week period, Council was inundated with calls from the community asking for clarification on the policy and wanting to know how to complete a submission. The majority of callers were rate payers from the Southern Moreton Bay Islands and were opposed to Council's draft policy.

Developments on the mainland within the Redland Bay, East Thornlands and Wellington Point Development Control Plan Areas have been paying road infrastructure contributions since 1998. Developers in these areas have previously included these charges in their development costs and understand that infrastructure charges are proposed to be phased in across the Shire.

ISSUES

Mainland Infrastructure Charge:

Only a small number of submissions were received regarding the mainland infrastructure charge. The major issues raised in these submissions include:

- If this policy was adopted it would result in a significant disincentive for builders and developers to conduct business in Redland Shire. These costs will be passed onto consumers and have an impact on housing affordability.
- Increased charges should be phased in to allow for marketplace adjustments.
- The cost of infrastructure should be shared throughout the entire community and not just the “new” users.
- The policy is not in accordance with the State Government guidelines as it does not apportion the total infrastructure cost over the total population.
- The industrial and commercial developments should be included in the charge and not left to negotiate an appropriate contribution with Council based on development impact.
- The policy requires that developers contribute a charge based on the theoretical lot yield not the actual lot yield, which may be less. It is difficult to meet theoretical lot yields due to restrictive overlays etc.

The charge methodology recovers funds for the fair share of the transport network used by new developments and is in accordance with the State Government guidelines. The “phasing in” of the infrastructure charge over say 2-3 years would result in some developments not paying their fair share of the upgrade costs and the difference would have to be funded by Council. This is not recommended as Council would be better off having no charge and therefore having the flexibility of extending the works over a longer period. The introduction of the charging mechanism introduces a commitment to future capital allocations from Council to fund the specified works within the specified timeframe.

Commercial, Industrial and other non residential developments do not generate the traffic volumes that dictate the ultimate road capacity at morning and afternoon peaks. These road capacities are generated by residential users as start and finish trips from their residential premises. However where Industry & Commercial developments have a direct impact for access to the trunk system or require specific upgrades, they will be conditioned accordingly.

Experience in other locations and a recent report from the Local Government Association of Queensland indicates that the introduction of user charges has little if any affect on the marketplace for housing take up.

When the new Transportation Infrastructure Charges Planning Scheme Policy is adopted the existing Planning Scheme Policy 3 – Contributions and Security Bonding – Chapter 4 Movement Network will be repealed. There will no longer be individual local network transport charges in Redland Bay, East Thornlands and Wellington Point. These areas will be charged under this new policy which will be a shire wide (mainland) policy.

In accordance with Schedule 3 of the *Integrated Planning Act 1997*, Council is required to publish in a newspaper, a public notice of the adoption of the new

planning scheme policy and state the existing planning scheme policy will be repealed. Prior to the new policy being implemented Development Assessment, Infrastructure Planning and Financial Services will be required to modify existing administration practices to ensure the charge is correctly applied, collected and receipted. It is recommended the charge apply from Monday 2 April 2007 to allow for these administrative changes to be made.

Southern Moreton Bay Islands Infrastructure Charge:

The majority of written submissions and telephone calls were received from residents and rate payers of the Southern Moreton Bay Islands (SMBI). The major issues raised in their submissions included:

- It is unfair to only charge new residents wishing to build on the island, why not charge all land owners who will ultimately be the users and beneficiaries of the infrastructure;
- The charge is too great and applicants can not be expected to find this amount in a lump sum payment;
- If I pay the charge, why can't I get my road sealed immediately? Why should I wait up to 15 years when I pay my charge in the first year?
- Why doesn't the Council put a road levy on all rateable blocks through the rates notice and land owners can pay a small amount each quarter? This will be equitable as everyone has to pay, not just vacant lot owners when they apply to build.
- Why does Council charge for the upgrade of roads through building applications on the SMBI and does not intend doing the same on the mainland? Land owners with vacant land on the mainland appear not to have to pay the charge.

As the Southern Moreton Bay Islands were allowed to be subdivided without the proper provision of infrastructure and services, Council needs to obtain funds to provide these services. The present rating income both from the islands and the mainland is sufficient to fund maintenance programs, renewal programs and operational services to the community. It is not adequate, however, for providing major capital works on the mainland or on the islands.

In the financial implications section of this report, there are three funding options outlined for consideration. These options also explain the issues raised by the submissions. The majority of submitters did not dispute that road upgrades were necessary however the matter of who should fund the infrastructure and by how much was the biggest issue.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water, waste services, roads, drainage and support the provision of transport and waterways infrastructure to sustain our community.

FINANCIAL IMPLICATIONS

Mainland Infrastructure Charge

The existing trunk infrastructure on the mainland has been valued at \$413.60 million and the future trunk infrastructure is proposed to cost \$293.24 million (2006 dollars). The total cost of the existing plus future network apportioned over the total future population at 2021 is the method used to determine the infrastructure charge. The transport infrastructure charge per detached dwelling is \$11,347 with other forms of residential development being determined from the traffic generation rates applied in the transport model.

Based on the demographics report there will be approximately 62,291 households on the mainland in 2021, up from 45,196 households in 2006. This represents an increase of 17,095 households. This increase will consist of approximately 12,000 detached dwellings and 5,095 multiple dwellings. The expected revenue from infrastructure charges is anticipated to be approximately \$171 million.

In order to complete the upgrade works listed in this policy, Council is required to continue to contribute towards the upgrade of the trunk road network, initially at the current rate and then marginally higher, through the life of the program of approximately 15 years. However, if the population increase is lower or if the demand for improvements changes, Council can lower this commitment through regular reviews of the Transport Plan. Council currently spends approximately \$3 million per year on trunk roads and this will need to continue and be increased in future years which may result in a need for Council to shift its focus from lower order residential street construction to trunk road upgrades, including major intersections.

The infrastructure charge is proposed to generate approximately \$11 million in revenue each year for 15 years. With Council contributions this will enable Council to undertake an expanded trunk road improvement program. This is essential in ensuring the trunk road network functions at the desired standard of service into the future providing safety and amenity throughout the entire network.

The total cost of work in the first 5 years of the program totals approximately \$80 million. Council is expecting revenue of approximately \$55 million, with the remaining \$25 million being funded through the roadworks program. With minor funding increases to trunk roads, this can be accommodated within the existing budget cycles.

Southern Moreton Bay Islands Infrastructure Charge:

The existing road infrastructure on the Southern Moreton Bay Islands has been valued at \$31.4 million and the future road infrastructure is estimated to cost \$133.7 million (2006 dollars). The total cost of the existing plus future network apportioned over the total number of lots at full development, for each individual island, is the method used to determine the infrastructure charge. The transport infrastructure charge per lot varies on each island and is as follows:

- Russell Island \$14,939 per lot;
- Macleay Island \$13,095 per lot;
- Lamb Island \$11,659 per lot;
- Karragarra Island \$14,188 per lot.

Based on the demographics report there will be approximately 4,118 households on the Southern Moreton Bay Islands in 2021, up from 3,271 households in 2006. This represents an increase of 847 households. The expected revenue from infrastructure charges (averaged) is anticipated to be approximately \$11.4 million with Council to fund the shortfall in future works of approximately \$122.3 million over the 15 year life of the infrastructure plan.

In order to complete the upgrade works listed in this policy, Council is required to contribute approximately \$8.15 million per year for 15 years towards the upgrade of the road network. This will have an effect on the capital roadworks program as Council currently spends approximately \$1 - \$1.5 million per year on island roads. Given Council's current budgetary constraints it is unlikely that Council will be able to afford to fund these works in the required timeframe.

There are a number of funding options which Council can explore in order to lighten the financial burden on both rate payers and Council, these include:

1. Reducing the amount of work to be completed in the 15 year planning horizon

By reducing the amount or scope of works the cost of the works will decrease and the charge per lot will also decrease. The disadvantage to rate payers is that they may contribute to the infrastructure charge but their street may not be included in the construction program in the initial 15 years.

This method would be difficult to administer as Council would be required to determine which roads will be sealed in the initial 15 years. Council would need to assess each road based on merit using traffic volumes, number of dwellings in each street and stormwater issues as some of the guiding criteria. Inevitably disputes would arise as some residents would not see construction in their street for over 15 years, or much longer as the overall program would take in excess of 40 years. Given that the road network is dynamic i.e. changes as the community grows and expands, this method would be difficult to make work and is not recommended.

2. Create a defined benefited area and charge all rate payers a road levy through the quarterly rates notices

This option would allow Council to cost the full network upgrade and charge a road levy in the quarterly rates notice. The benefits of this option include:

- New residents would not incur a large upfront infrastructure charge;

- Council would be guaranteed an income stream;
- Council could confidently predict and program upgrade works;
- All road users (existing and new residents) who gain a benefit from the upgraded roads would contribute to the works;
- Council could reduce the levy if the level of development slows and road upgrades are not needed in parts of the islands for some time;
- It is a “fairer” and more equitable system of apportionment.

If Council, for example, charged \$400 per annum for a road levy there would be approximately \$4.6 million in revenue each year. Combined with Council’s general rate funds there could be as much as \$6 million in funds available each year to upgrade roads. At this level of funding it would take approximately 22 years to complete all of the roadworks on the islands.

This option would increase rates from approximately \$700 per year to approximately \$1,100 per year. This is considered less of a financial imposition on rate payers than an infrastructure charge but may still be beyond the affordability of a large number of land owners. Although this is a hefty burden on all SMBI ratepayers, it is the only funding method that would provide a good final result in a reasonably timely manner.

3. Do not introduce any road infrastructure charge or road levy and continue to fund road improvements through the existing capital budget process

Council presently funds road upgrades on the islands at a rate of \$1-\$1.5 million per year through the capital road improvement program. Continuing with the current roadworks funding program would not impose any new or extra financial burden on the existing land owners or shire wide rate payers, and would allow Council to continue to allocate funds for priority work. Council could consider lobbying the State Government for assistance with the provision of this infrastructure.

CONSULTATION

In preparing this report, consultation was undertaken with:

- General Manager Planning and Policy; and
- Assessment Services.

OPTIONS

PREFERRED

That Council resolve as follows:

1. To adopt the Planning Scheme Policy – Transportation Infrastructure Charges for the mainland and that it be implemented effective Monday 2^d April 2007;

2. That the relevant actions for adoption be undertaken in accordance with Schedule 3 of the Integrated Planning Act 1997 for the adoption of the Planning Scheme Policy;
3. To repeal the existing Planning Scheme Policy 3 – Contributions and Security Bonding – Chapter 4 Movement Network; and
4. To not introduce a charge on the Southern Moreton Bay Islands at this time and to deliver an SMBI road funding submission to State Government.

ALTERNATIVE

That Council resolve as follows:

1. To adopt the Planning Scheme Policy – Transportation Infrastructure Charges for the mainland and that it be implemented effective Monday 2 April 2007;
2. That the relevant actions for adoption be undertaken in accordance with Schedule 3 of the Integrated Planning Act 1997 for the adoption of the Planning Scheme Policy;
3. To repeal the existing Planning Scheme Policy 3 – Contributions and Security Bonding – Chapter 4 Movement Network; and
4. To create a defined benefit area under the Local Government Act over the Southern Moreton Bay Islands and charge all SMBI ratepayers \$400 per annum.

OFFICER'S RECOMMENDATION

That Council resolve as follows:

1. To adopt the Planning Scheme Policy – Transportation Infrastructure Charges for the mainland and that it be implemented effective Monday 2 April 2007;
2. That the relevant actions for adoption be undertaken in accordance with Schedule 3 of the *Integrated Planning Act 1997* for the adoption of the Planning Scheme Policy;
3. To repeal the existing Planning Scheme Policy 3 – Contributions and Security Bonding – Chapter 4 Movement Network; and
4. To not introduce a charge on the Southern Moreton Bay Islands at this time and to deliver an SMBI road funding submission to State Government.

PROPOSED MOTION

That Council resolve as follows:

1. To adopt the Planning Scheme Policy – Transportation Infrastructure Charges for the mainland and that it be implemented effective Monday 2 April 2007;

2. That the relevant actions for adoption be undertaken in accordance with Schedule 3 of the Integrated Planning Act 1997 for the adoption of the Planning Scheme Policy;
3. To repeal the existing Planning Scheme Policy 3 – Contributions and Security Bonding – Chapter 4 Movement Network; and
4. To create a defined benefit area under the Local Government Act over the Southern Moreton Bay Islands and charge all SMBI ratepayers \$400 per annum.

On being put to the vote, the motion was LOST.

A division was called for.

Crs Murray, Williams, Elliott and Henry voted in the affirmative.

Crs Bowler, Seccombe, Dowling, Ogilvie, Barker and Burns voted in the negative.

Cr Beard was not present when the vote was taken.

The motion was declared by the Chair as LOST.

COMMITTEE DISCUSSION

Council officers distributed an amended attachment for Table 6 - Equivalent Residential Allotment Rates reflecting the correct charge rate.

This amended attachment is reflected in the Committee Recommendation and presented for consideration at the General Meeting of Council on 28 February 2007.

COMMITTEE RECOMMENDATION

That Council resolve as follows:

1. To adopt the Planning Scheme Policy – Transportation Infrastructure Charges, as amended and attached, for the mainland and that it be implemented effective Monday 2 April 2007;
2. That the relevant actions for adoption be undertaken in accordance with Schedule 3 of the *Integrated Planning Act 1997* for the adoption of the Planning Scheme Policy;
3. To repeal the existing Planning Scheme Policy 3 – Contributions and Security Bonding – Chapter 4 Movement Network; and
4. To not introduce a charge on the Southern Moreton Bay Islands at this time and to deliver an SMBI road funding submission to State Government.

ADDENDUM – 28 FEBRUARY 2007

Further consideration was given to this matter by the officers following the Committee meeting and to streamline the administration and implementation of the proposed changes, some amendments were proposed to the Committee Recommendation resulting in the following Recommendation for Council's consideration.

**REVISED RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Burns
Seconded by: Cr Elliott

That Council resolve as follows:

- 1. To adopt the Planning Scheme Policy – Transportation Infrastructure Charges for the mainland as attached and that it be implemented effective Thursday 1 March 2007;**
- 2. Any application received on or after Thursday 1 March 2007 that increases the demand on the transport network will be required to pay a contribution in accordance with the Planning Scheme Policy – Transportation Infrastructure Charges for the mainland;**
- 3. In cases where a development has an existing Material Change of Use and/or Reconfiguration of Allotment approval (whether Development Permit or Preliminary Approval) within the Wellington Point, East Thornlands and Redland Bay areas, will be required to pay a contribution in accordance with the Planning Scheme Policy 3 – Contributions and Security Bonding – Chapter 4 Movement Network. Such applications made outside of these areas and prior to 1 March 2007 will not pay a transport charge;**
- 4. That in accordance with Resolution No 3 above, the attached Planning Scheme Policy be amended by deleting the words, "*In cases where a development has existing Material Change of Use and /or Reconfiguration of allotment approval (whether Development Permit or Preliminary Approval) trunk transport charges will not be applied*" from Clause 1.5.2 of the Policy;**
- 5. That the relevant actions for adoption be undertaken in accordance with Schedule 3 of the *Integrated Planning Act 1997* for the adoption of the Planning Scheme Policy;**
- 6. To repeal the existing Planning Scheme Policy 3 – Contributions and Security Bonding – Chapter 4 Movement Network; and**
- 7. To not introduce a charge on the Southern Moreton Bay Islands at this time and -**
 - (a) deliver an SMBI road funding submission to State Government; and**

(b) approach the Federal Government to support provision of infrastructure on SMBI.

CARRIED

A division was called for.

Crs Beard, Elliott, Bowler, Burns, Dowling, Ogivlie, Barker and Seccombe voted in the affirmative.

Crs Murray, Williams and Henry voted in the negative.

The motion was declared by the Mayor as **CARRIED**.

10.2.4 LEASE TO RDCOTA - 57 WYNYARD STREET CLEVELAND (LOT 18 ON RP123986)

Dataworks Filename: Redland District Committee on the Ageing Inc;
Land No 120228

Attachments: [Site Plan](#)
[Photographs of relocatable building](#)

Responsible Officer Name: Roberta Bonnin
Manager Community & Social Planning

Author Name: Col Griffiths
Senior Advisor Community Development
Andrea Horton
Project Officer Community & Social Planning

EXECUTIVE SUMMARY

Redlands District Committee on the Ageing Inc (RDcota) is seeking a site on which they can place a relocatable building for use for meetings, activities, administration and storage.

A suitable site has been identified on Council-owned land in Donald Simpson Park at 57 Wynyard Street, Cleveland. This site could be leased to the organisation.

PURPOSE

To seek Council approval to grant a lease over part of Lot 18 on RP123986, 57 Wynyard Street, Cleveland, generally in accordance with the attached plan, to Redlands District Committee on the Ageing Inc.

BACKGROUND

Redlands District Committee on the Ageing Inc (RDcota) was formed in 1971. The organisation is an incorporated, not for profit, community organisation which undertakes a range of activities relating to seniors in the Redlands community, including:

- Advocacy;
 - investigating and addressing seniors issues;
 - community awareness and education;
 - supporting other local groups and services through fundraising and volunteering;
 - donating facilities, equipment and funds to the Redlands Hospital;
 - coordinating the annual Senior Citizens Week and Bayside Retirement Lifestyle Expo.
-

RDcota are currently (and have been for most of their existence) housed in a building in the Redlands Hospital site in Weippin Street, Cleveland, which is supplied to them rent free.

The organisation is self-funding through membership fees, fundraising activities, donations, and revenue from events. It actively seeks fundraising and funding opportunities and has been able to secure one-off grants for projects and events in the past, but does not receive an ongoing/recurrent operational funding.

In November 2006, RDcota was advised by hospital management that they would need to find alternative accommodation, as the hospital required the building to accommodate the hospitals expanding staff requirements. Further, the hospital advised that there is no available space or capacity to accommodate RDcota elsewhere on the hospital site.

RDcota was originally given a date for vacating the building of February 2007. However the organisation has written to the Redland Hospital requesting an extension to 30 June 2007.

The organisation lobbied the State Government for a range of assistance including alternative accommodation, land on which they could locate a relocatable building, financial assistance to lease/purchase suitable accommodation, and financial assistance with their relocation costs. To date, they have been unable to obtain any assistance from the State Government.

In November 2006, RDcota approached Council requesting urgent assistance to obtain alternative accommodation. Following advice that Council does not currently have a suitable building available for lease, the organisation investigated options for relocatable buildings. The organisation is currently negotiating the purchase of a relocatable building which has been used as a sales office for a residential development at Bulimba.

ISSUES

Redlands District Committee on the Ageing Inc (RDcota) is seeking a commitment from Council regarding a site before it proceeds any further with pursuing purchase of the building. They are also seeking financial support from Council to relocate and install the building.

RDcota are proposing to erect a single-storey relocatable building on small stumps, approximately 12 metres wide x 16 metres long. It will include a kitchenette, a disabled toilet, and disability access ramp. The lease area will be approximately the footprint of the building plus 1 metre on each side (about 14 metres wide x 18 metres long). Lease terms will be in accordance with Council policy.

The building will be used as an administration and coordination centre, meeting facility, storage space, and occasionally as an activity centre to work on projects. It will be predominantly used Monday to Friday between 8am and 5pm. As much of the

organisation's activities are conducted in the community, the number of people using the facility as any one time will be fairly low - generally 4-5 people at a time.

The proposed lease area is part Lot 18 on RP123986, 57 Wynyard Street Cleveland. It is zoned Open Space. Community facilities such as cultural, social or community based uses are generally consistent in the Open Space Zone and are code assessable. Key considerations in the assessment include other development works, built form, amenity, environment and infrastructure. The land is also affected by the Acid Sulfate Soils Overlay, Flood Prone Storm Tide and Drainage Constrained Land Overlay, Bushland Habitat Overlay, and Road and Rail Noise Overlay. Any development would need to address these issues.

This lot forms part of the Donald Simpson Park. The Donald Simpson Centre is constructed in the north-west corner, and the Council owned and operated Killara Place Respite Centre is constructed in the south-east corner of the property. The location of RDcota on this site provides a synergy with these other services. The Donald Simpson Centre and Customer and Community Services (who manage Killara Place) have been consulted in regard to the proposed lease area and use, and are in agreement with the proposal.

A number of different sites were considered, both within Donald Simpson Park and at other locations. This site was considered the most suitable for the following reasons:

- Allows siting of the building with minimal disturbance to existing vegetation and trees;
- Location and use should not significantly impact on neighbours, surrounding residents, or use or users of the park;
- The ability to easily connect to services (water, sewerage, electricity, telephone, etc);
- There will be good natural surveillance of the building and a safe location for users;
- Site is not anticipated to be significantly affected by flooding;
- The synergy of providing a range of services for seniors in close proximity would be beneficial to these organisations/services, service users, and the community;
- Able to use the car park located close to the Donald Simpson Centre. Additionally, there is already recessed parking available on Wynyard Street;
- Close proximity to Cleveland CBD and public transport

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide a range of community services to support basic qualities of community life and maximise opportunities for community participation and development.

FINANCIAL IMPLICATIONS

Lease

There are no direct short-term financial implications for Council in leasing the land. The organisation will be responsible for meeting all costs associated with the preparation and registration of the lease.

Building

RDcota have estimated that the costs associated with purchasing, relocating and installing the building as:

Building purchase	\$25,000 ⁽¹⁾
Relocation and installation at new site	\$20,000 ⁽²⁾
Connection of services (water, sewerage, electricity, telephone, etc)	\$20,000 ⁽³⁾
Installation of new disabled toilet and access ramp	\$20,000 ⁽³⁾
Total	\$85,000

(1) The organisation is anticipating that they will be able to purchase the building for \$25,000.

(2) The organisation has obtained an estimate from a supplier for the relocation and installation of the building.

(3) Other costs are a broad estimate.

The organisation is able to contribute \$25,000 plus volunteer labour. It is proposed that Council provides a grant of \$40,000 to RDcota towards the costs of relocating and installing the building at the new site. Council's contribution together with the funding RDcota already has should be sufficient for them to purchase, relocate and install the building to a point where it is secure on the site.

RDcota will need to seek the remaining funding required from the State Government or grants programs such as Gaming Community Benefit Fund. It is proposed that Council assists the organisation where possible in doing this.

RDcota will be responsible for all ongoing costs associated with the building, such as maintenance, insurance, and service charges.

CONSULTATION

The proposed site was identified in consultation with:

- Divisional Councillor;
- Manager Customer and Community Services;
- Manager Environmental Management;
- Acting Human Services Manager;
- Integrated Development Services Manager;
- Parks and Conservation Service Manager;
- Property Services Manager;
- Senior Adviser Environmental Protection;
- Senior Advisor Natural Environment;
- Senior Advisor Open Space Planning;
- Senior Adviser Strategic Land Use Planning;
- Coordinator Respite Services;

- Senior Property Officer;
- Stormwater Management Engineer;
- Redlands District Committee On The Ageing Inc;
- Donald Simpson Over 50 Leisure Centre.

OPTIONS

PREFERRED

That Council resolve as follows:

1. To lease, generally in accordance with the attached plan, part of Lot 18 on RP123986, 57 Wynyard Street, Cleveland to Redlands District Committee on the Ageing Inc;
2. That all terms and conditions of the lease be consistent with all relevant Council policies;
3. That the Mayor and Chief Executive Officer be authorised to sign, seal and amend all documentation in relation to the lease;
4. Subject to budget processes, to provide a grant of \$40,000 to Redlands District Committee on the Ageing Inc towards the cost of purchasing, relocating and installing a relocatable building on part of Lot 18 on RP123986, 57 Wynyard Street Cleveland; and
5. To assist Redlands District Committee on the Ageing Inc to seek the remaining funding required.

ALTERNATIVE

That Council resolve to not lease part of Lot 18 on RP123986, 57 Wynyard Street, Cleveland, generally in accordance with the attached plan, to the Redlands District Committee on the Ageing Inc and request that an alternative location be identified.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Burns

Seconded by: Cr Elliott

That Council resolve as follows:

1. **To lease, generally in accordance with the attached plan, part of Lot 18 on RP123986, 57 Wynyard Street, Cleveland to Redlands District Committee on the Ageing Inc;**
2. **That all terms and conditions of the lease be consistent with all relevant Council policies;**
3. **That the Mayor and Chief Executive Officer be authorised to sign, seal and amend all documentation in relation to the lease;**

4. Subject to budget processes, to provide a grant of \$40,000 to Redlands District Committee on the Ageing Inc towards the cost of purchasing, relocating and installing a relocatable building on part of Lot 18 on RP123986, 57 Wynyard Street Cleveland; and
5. To assist Redlands District Committee on the Ageing Inc to seek the remaining funding required.

CARRIED

10.3 GENERAL BUSINESS

10.3.1 GENERAL BUSINESS FOR NOTING

The following record of proceedings forms part of the Committee's report relating to motions that were proposed and, on being put to the vote, were declared as lost.

PROPOSED MOTION 1

Moved by: Cr Dowling
Seconded by: Cr Barker

That Council officers from Parks and Recreation prepare a report which considers the temporary use of part of council land at Redland Bay for a Junior Motor Cross track. The anticipated duration would be for a 3 year pepper-corn lease with the ability for Council to extend in 1 year increments until Council resolves the land is needed for other purposes.

On being put to the vote, the motion was LOST.

PROPOSED MOTION 2

Moved by: Cr Dowling
Seconded by: Cr Ogilvie

That Council officers prepare a report for Council to consider the issue of green house gas emissions (GHGE) caused by street lighting.

Items to be considered should include:

- Does street lighting contribute to GHGE through the use of electricity (coal fired power plants)?
- Would turning off street lighting after midnight on minor roads (up to Arterial or Main) reduce GHGE's?
- Are there any environmental benefits to wildlife?
- Are there any potential safety risks?
- Report on other communities that have done this already.

On being put to the vote, the motion was LOST.

A division was called for.

Crs Murray, Williams, Dowling and Ogilvie voted in the affirmative.

Crs Bowler, Elliott, Seccombe, Henry, Barker and Burns voted in the negative.

Cr Beard was not present when the vote was taken.

The motion was declared by the Chair as LOST.

PROPOSED MOTION 3

Moved by: Cr Dowling
Seconded by: Cr Barker

That Council officers consider adopting a strategy of sign marking (paint on path) popular footpaths with a recognised symbol showing Cyclists Give Way to pedestrians in all circumstances. Report back to Council with their comment. Following escalating complains about cyclists racing along the foreshore parks in Victoria Point and abusing pedestrians.

On being put to the vote, the motion was LOST.

PROPOSED MOTION 4

Moved by: Cr Henry
Seconded by: Cr Bowler

That Council undertake an immediate Audit of the Conservation, Environmental Protection, Open Space and Recreational Areas of the Shire with a view to establishing the amount of land allocated for biodiversity and ecosystem functioning, and the amount of land that is available for recreational pursuits, both structured and informal.

On being put to the vote, the motion was LOST.

A division was called for.

Crs Murray, Elliott, Bowler and Henry voted in the affirmative.

Crs Williams, Seccombe, Dowling, Ogilvie, Barker and Burns voted in the negative.

Cr Beard was not present when the vote was taken.

The motion was declared by the Chair as LOST.

PROPOSED MOTION 5

Moved by: Cr Bowler
Seconded by: Cr Murray

That Council extend an invitation to the three State members to attend a meeting at Council to participate in discussions concerning the Bay Islands and the public transport issue of light rail. (note correction over page)

On being put to the vote, the motion was LOST.

COMMITTEE RECOMMENDATION

That the report be noted.

CORRECTION

Cr Bowler stated that her 'proposed motion 5' at the Committee meeting, which was put to the vote and lost, was incorrectly recorded. It is noted that the motion should read: *"That Council extend an invitation to the three State members to attend a meeting at Council to participate in discussions on Redland issues"*.

COUNCIL RESOLUTION

Moved by: Cr Burns

Seconded by: Cr Elliott

That the report be noted.

CARRIED**10.3.2 REVIEW OF REDLANDS PLANNING SCHEME – MINIMUM LAND AREA REQUIREMENTS FOR CHILDCARE FACILITIES****COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Burns

Seconded by: Cr Elliott

That Council review the Redlands Planning Scheme for minimum land area requirements for childcare facilities.

CARRIED**10.3.3 REVIEW OF REDLANDS PLANNING SCHEME – REQUIREMENTS FOR MATERIAL CHANGE OF USE****COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Burns

Seconded by: Cr Elliott

That Council review the Redlands Planning Scheme for requirements for Material Change of Use for internal changes in major centres, in order to achieve a more definitive interpretation.

CARRIED

11 REDLAND WATER AND WASTE COMMITTEE 21/02/07 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Barker
Seconded by: Cr Burns

That the Redland Water and Waste Committee Report of 21 February 2007 be received.

CARRIED

11.1 REDLAND WATER AND WASTE

11.1.1 REDLAND WATER & WASTE BUSINESS UNIT REPORT - JANUARY 2007

Dataworks Filename: WW Redland Water & Waste Committee
WM Redland Water & Waste Committee
WS Redland Water & Waste Committee

Attachments: [Business Unit Report January 2007](#)
[Appendix A – Additional Water Quality Indicators](#)
[Appendix B – Wastewater Treatment Plants](#)
[Supplementary Performance Information](#)

Responsible Officer Name: Jim Pruss
General Manager, Redland Water & Waste

Author Name: Jim Pruss
General Manager, Redland Water & Waste

EXECUTIVE SUMMARY

The Redland Water & Waste (RWW) Council business unit report is presented to Council for noting. The report provides the business unit's performance for the month of January 2007 and covers financial and non-financial indicators for water, wastewater and waste.

It is expected that, most of the time the report findings will be "business as usual". Where exceptions occur, these will be highlighted.

The report provides a regular opportunity for Council to consider the performance of RWW and to respond to any exceptional reporting.

Council is provided with the option to accept the report or, accept it and request additional information or a review of performance.

PURPOSE

To report on the ongoing performance of the business unit against key performance indicators (KPIs).

BACKGROUND

RWW's performance plan identifies KPIs for which performance targets have been agreed with Council. Reporting is done each month through the RWW Committee.

ISSUES

The report is provided to Council as a means of monitoring the performance of RWW for the activities of water, wastewater and waste.

The first part of the report comprises a "snapshot" of the business unit's achievement in meeting KPIs (year-to-date) and financial report card.

The report then provides specific financial report and commentary, capital expenditure (graphically) and a detailed customer overview.

The main body of the report focuses on actual levels of achievement against the KPIs for the month. Where exceptions have occurred and targets not met, an explanation is given as well as action taken to improve performance.

The report closes with a summary of the major issues for each group during the month.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water, wastewater and waste services to sustain our community.

Providing this report also supports the organisational leadership goal of good governance by providing accountability of RWW's performance in a way that is open to the public.

FINANCIAL IMPLICATIONS

There are no direct financial implications resulting from this report. Financial implications may result where Council requests a performance review or requests an increase in performance standards.

CONSULTATION

Consultation has occurred with:

- Manager Customer Service & Business Performance, RWW;
- Manager Treatment Operations, RWW;
- Manager Technical Support, RWW; and
- Senior Advisor, Financial Management, RWW.

OPTIONS**PREFERRED**

That Council resolve to accept the Redland Water & Waste Council business unit report for January 2007, as presented in the attachment.

ALTERNATIVE

That Council accepts the report and requests additional information or a review of performance.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Barker
Seconded by: Cr Williams

That Council resolve to accept the Redland Water & Waste Council Business Unit Report for January 2007, as presented in the attachment.

CARRIED

11.2 CLOSED SESSION

MOTION TO CLOSE COMMITTEE MEETING

The meeting was closed to the public under Section 463(1) of the *Local Government Act 1993* to discuss Tender No. 1130-2007-CAF – Supply and Delivery of Water Meters and Ancillary Items;

MOTION TO REOPEN COMMITTEE MEETING

The meeting was again opened to the public.

11.2.1 TENDER NO. 1130-2007-CAF - SUPPLY AND DELIVERY OF WATER METERS AND ANCILLARY ITEMS

Datworks Filename: 1130-2007-CAF

Responsible Officer Name: Eleanor Bray
Manager Customer Service & Business
Performance

Author Name: Greg Guy
Team Leader Warehouse and Distribution

EXECUTIVE SUMMARY

On 6 January 2007 Council advertised in the Courier Mail inviting tenders for the Supply and Delivery of Water Meters, Brass Ball Valves and Ancillary items. This tender was initiated to obtain the best value for Council in implementing the water meter replacement program.

The tender comprised 2 individual schedules. Schedule 1 is the supply and delivery of water meters and Schedule 2 is the supply and delivery of brass ball valves and other ancillary items. Tenderers were invited to make offers for schedule 1 and/or schedule 2.

Fourteen copies of the tender document were requested and 2 offers were submitted for schedule 1 and 4 offers for schedule 2 by the closing date.

After evaluation of the submissions, the best value for Council will be to award the contract for both schedules to a single supplier.

PURPOSE

To recommend that Council award the contract to Elster Metering Pty Ltd for the supply and delivery of water meters (Schedule 1) and for brass ball valves and ancillary items (Schedule 2), for a period of 2 years from 5 March 2007 to 4 March 2009 with the option to extend for a further 12 months.

This report presents the evaluations for the individual schedules of tenders received and the tenders considered to be the most advantageous to Council are recommended under sections 481, 483, 484 and 490 of the *Local Government Act* relating to tendering, and the principles governing the making of contracts.

BACKGROUND

Tenderers were advised that the Council's objective in evaluating tenders is to secure the most advantageous offer and best value for money for Council, and not necessarily the lowest price.

Tenderers were also required to submit samples of key items from the tender to ensure their compliance with the specifications and fit for purpose. The tender was evaluated using the following criteria.

TENDER EVALUATION CRITERIA			
Mandatory Criteria	Tender Attachment in Section B	Deliverable	Evaluation Weightings
Form of Tender	Tender Deliverable Attachment – A		-
Other Criteria			
Risk and Benefit to RSC	All Tender Deliverable Attachments.		-
Statement of Non Compliance	Tender Deliverable Attachment – B		-
Tendered Sum	Tender Deliverable Attachment – C		30%
Insurances	Tender Deliverable Attachment – D		-
Referee Details	Tender Deliverable Attachment – E		15%
–Previous Experience with Redland Shire Council	Tender Deliverable Attachment – F		-
–Quality Assurance/Certification	Tender Deliverable Attachment – G		10%
–Safety Management Plan	Tender Deliverable Attachment – H		-
–Company Profile, Operational Capability, Product Portfolio & Ability to Deliver	Tender Deliverable Attachment – I		25%
–Meter Performance & Technical Support for schedule (1) Product Quality and Support for schedule (2)	Tender Deliverable Attachment – J		20%
–Certificates of Approval	Tender Deliverable Attachment – K		-
–Product Samples	Tender Deliverable Attachment – L		-

For those areas without an evaluation weighting, these were assessed as either acceptable or not acceptable to Council.

Crevet Pipelines was one of the 4 tenders for schedule 2 and requested to be withdrawn from the tender process due to insufficient preparation and product inconsistency. Crevet Pipelines tender was recorded as a withdrawal and was not entered into the evaluation. Three potential suppliers were evaluated for Schedule 2.

ISSUES

Clarifications were sought from all suppliers ranging from pricing formula, product samples, and compliance to Council's standard Conditions of Contract.

This tender is a re-advertisement of tender number 1116-2206-CAF (advertised 30 August 2006), which was withdrawn after closure due to insufficient technical data in the specification resulting in unsuitable products being offered. All suppliers who made an offer in the original tender were advised of the new tender, and sent documents to allow them to submit a new offer.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the long-term financial viability of the Shire and provide public accountability in financial management.

FINANCIAL IMPLICATIONS

Funding has been allocated in the 2006/07 budgets within Redland Water & Waste (RWW) for the water meter replacement program and for installations and maintenance and there are no significant financial implications. Supply and delivery will only be completed if sufficient funds are available. There are no minimum quantities in the contract that would commit Council to future expenditure.

The estimated value for the supply and delivery of water meters Schedule 1 and brass ball valves and ancillary items for Schedule 2 for this tender is \$500,838.90 (excl GST) per annum based on anticipated usage. The prices submitted for brass items are fixed for the first 12 months and reviewed at the end of that term and thereafter quarterly from the original contract base rates, and subject to the average of the previous quarter's rise and fall in the London Metal Exchange (LME) for copper and zinc in the ratio of 60% copper and 40% zinc for the individual brass weights of the items tendered. Five line items that are not made of brass will remain fixed for 2 years and will be reviewed with the option to extend the contract in the third year.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has occurred with:

- Supply Services Manager Andy Blacklock
- Procurement Coordinator Jillian Jones
- Service Manager Water Reticulation Kevin McGuire
- Supervisor Water Services Harold Virgo
- Water Meter Administration Officer Caroline Hutchinson
- Senior Supervisor Water Reticulation Tony Harding

OPTIONS**PREFERRED**

That Council resolve as follows:

1. To award the contract for the supply and delivery of water meters, brass ball valves and ancillary items (Tender No 1130-2007-CAF) to Elster Metering Pty Ltd for a period of 2 years from 5 March 2007 to 4 March 2009 with the option to extend for a further 12 months;
2. To delegate authority to the Chief Executive Officer to:
 - a. make, vary and discharge the contract in accordance with the agreed contract terms;
 - b. to sign all relevant documentation; and
3. That the documents "Summary of Tender Evaluation" and "Schedule of Rates" remain confidential.

ALTERNATIVES

To not award the contract to Elster Metering Pty Ltd for schedule 1 and schedule 2 and seek new tenders.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Barker
Seconded by: Cr Williams

That Council resolve as follows:

1. **To award the tender for the supply and delivery of water meters, brass ball valves and ancillary items (Tender 1130-2007-CAF) to Elster Metering Pty Ltd for a period of 2 years from 5 March 2007 to 4 March 2009 with the option to extend for a further 12 months;**
2. **To delegate to the Chief Executive Officer the authority to:**
 - a. **make, vary and discharge the contract in accordance with the agreed contract terms;**
 - b. **to sign all relevant documentation; and**
3. **That the documents "Summary of Tender Evaluation" and "Schedule of Rates" remain confidential.**

CARRIED

11.3 GENERAL BUSINESS

The following item of General Business was raised:

- Braking system on garbage trucks. General Manager Redland Water and Waste responded.

COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Barker
Seconded by: Cr Williams

That the general business item be noted.

CARRIED

12 FINANCE AND CORPORATE MANAGEMENT COMMITTEE 21/02/07 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Williams
Seconded by: Cr Beard

That the Finance and Corporate Management Committee Report of 21 February 2007 be received.

CARRIED

12.1 PLANNING AND POLICY

12.1.1 MONTHLY BALANCED SCORECARD REPORT FOR JANUARY 2007

Datworks Filename: Gov – Corporate Balanced Scorecard Monthly Reporting to Committee

Attachments: [Corporate Balanced Scorecard January 2007](#)

Responsible Officer Name: Warren Van Wyk
Manager Corporate Planning Performance & Risk

Author Name: Warren Van Wyk
Manager Corporate Planning Performance & Risk

EXECUTIVE SUMMARY

The monthly Corporate Balanced Scorecard report, as attached, provides a high level overview of Council's performance in key areas of council business.

This report provides the performance results and comments for the month of January 2007. Performance is shown in one of four ranges: Outstanding (green), above standard (yellow), satisfactory (orange) or unsatisfactory (red). The overall rating for each Perspective is determined by the relative weightings of each KPI it includes.

The overall rating for Redland Shire Council for the month of January is Outstanding.

PURPOSE

To provide Council with the Corporate Balanced Scorecard report for the month of January 2007.

BACKGROUND

The performance management framework for Redland Shire Council includes the requirement for reports to Council on a monthly and quarterly basis as follows:

- The monthly Corporate Balanced Scorecard (BSC) report to Council of overall organisational performance. This report comprises a concise set of high level KPI's that have been developed to reflect organisational performance against

financial, customer, internal/business processes, and people and learning perspectives. This report provides Council with a monthly snapshot on how the organisation is performing in key areas of our business.

- A more detailed quarterly operational plan performance report that focuses on performance at a program level. This report comprises a summary of performance against all KPI's and more detailed comments from Managers about performance that falls above or below an acceptable range.

ISSUES

The following comments provide an overview of performance under each scorecard perspective and the associated key performance indicators.

Financial Perspective

January Rating: Outstanding

Proven Earnings Before Interest Tax & Depreciation (EBITD) Savings to Budget (weighting 20%) rated at the outstanding level with a favourable variance to budget at the end of January. This is primarily due to materials and services being underspent by \$6.5 million and employee costs being underspent by \$1.7 million, offset by rates and utility charges \$1.2 million behind anticipated levels as are fees and charges by \$121,000. Full details are provided in the monthly finance report.

Cash Levels within Targets (weighting 8%) rated in the outstanding range, very close to the target of 4 months cash available.

The Capital Works Program Financial Performance KPI (weighting 12%) compares expenditure on finalised projects with budget. The budget for projects that have been completed to date this financial year was \$9,148,301 and actual was \$8,683,980, representing a 5% saving year to date and is an outstanding result.

Customer Perspective

January Rating: Above Standard

Capital works program practical completion (weighting 15%) reports on the % of capital project milestones achieved compared to plan. This KPI continues to rate outstanding with milestones overall being well ahead of schedule. Project Delivery Group is well ahead of target with 544 milestones achieved of 376 due, representing 133 out of 244 capital projects having reached practical completion so far this year. Corporate Services is also ahead of schedule with 161 achieved against 143 due and Planning and Policy is also on target. Redland Water and Waste achieved all 5 milestones due this month, and YTD 37 milestones have been achieved against 40 due. The three RW&W milestones outstanding YTD are Dunwich Irrigation Area, NSI small capital projects and Mount Cotton Chlorination project.

Compliance with the Australian Drinking Water Guidelines (ADWG, weighting 2.5%): Drinking water quality fully complied (100%) with all 4 key ADWG parameters: e-coli levels, turbidity, pH levels, and manganese levels.

Compliance with our EPA Licence for Wastewater (weighting 2.5%) rated as outstanding, with no non-compliances during January. The YTD result is that 99.89% of the volume of effluent discharged year to date was compliant with the EPA's requirements.

% of development assessment, integrated commercial and land development applications processed within IPA timeframes (weighting 10%) improved to 100% of decisions made within statutory timeframes in January and the YTD result therefore improving to 94%, which is 1% below the satisfactory level.

Internal Perspective

January Rating: Above Standard

Asset Management Plans Actions Completed (weighting 7.5%) increased slightly to 88% this month. Completion rate has increased by 1% since last month but is lower than previous months due to annual leave.

% of Internal Audit Actions completed within agreed timeframes (weighting 7.5%), again rated as outstanding with 100% of audit recommendations completed on schedule.

People & Learning Perspective

January Rating: Outstanding

The Lost Time Injury Frequency Rate (weighting 5%) YTD result decreased to satisfactory with 4 injuries occurring in January. Of these injuries, 3 were lower back strains and one a laceration to the right hand. All have returned to work with some suitable duties.

% implementation of the Tri-Safe audit action plan (weighting 10%) remains at the outstanding level with all actions due completed. New checklists for contractors are now being distributed.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to effective leadership through accountable and ethical standards of behaviour.

FINANCIAL IMPLICATIONS

No direct financial implications arise from this report. The report does contain several indicators that either reflects financial performance to date, or which will have had a direct or indirect impact on financial performance.

CONSULTATION

The data and comments in the report were provided by relevant managers and were compiled by the Corporate Planning, Performance and Risk Group.

OPTIONS

PREFERRED

That Council resolve to note the Corporate Balanced Scorecard for the month of January 2007.

ALTERNATIVE

That Council resolve to note the Corporate Balanced Scorecard for January 2007 and request additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Williams

Seconded by: Cr Barker

That Council resolve to note the Corporate Balanced Scorecard for the month of January 2007.

CARRIED

12.1.2 QUARTERLY OPERATIONAL PLAN REPORT - DECEMBER 2006

Dataworks Filename: GOV – Corporate Performance Reporting - Quarterly

Attachment: [Quarterly Operational Plan December 2006](#)

Responsible Officer Name: Warren Van Wyk
Manager Corporate Planning Performance & Risk

Author Name: Grant Bennett
Service Manager Corporate Planning & Performance

EXECUTIVE SUMMARY

Council adopted a new Corporate Plan for 2006 – 2010 on 21 December 2005. Implementation of the Corporate Plan occurs through the annual Operational Plan.

The 2006/07 Operational Plan adopted on 31 May 2006 (and amended to reflect some minor changes in September 2006), highlights to the Council and the community the key initiatives that Council will pursue this financial year towards achievement of the Corporate Plan's long term objectives.

In line with the *Local Government Finance Standard 2005*, the 2006-07 Operational Plan sets out the Key Outputs that will be delivered during the 2006/07 year for each of the Strategies in the Corporate Plan, and the Key Performance Indicators (KPI's) for those Outputs. This quarterly report shows the actual achievements to date towards delivering on those KPI's, and by doing so also ensures that Council meets its obligations to monitor progress on delivering its Corporate and Operational Plans as required by *the Local Government Act 1993*.

The reporting system is designed to rate performance against each KPI in one of four ranges:

- Outstanding – Green (or ☆ in the summary)
- Above Standard – Yellow (✓)
- Satisfactory – Orange (▲)
- Unsatisfactory – Red (✖)

A change is also proposed to a KPI in the People Management Strategic Priority to better reflect the current range of workplace health and safety initiatives that are being implemented.

PURPOSE

This report ensures Council complies with the requirements of the *Local Government Act* and enables Council to monitor its business performance against its approved Operational Plan. It also identifies a proposed amendment to the 2006-07 Operational Plan, and in accordance with the Act, recommends that Council adopt the necessary amendment.

BACKGROUND

The Corporate Plan 2006 – 2010 includes 129 Strategies. To ensure a more strategic focus is maintained and reports are manageable, Council identified in this year's Operational Plan only the most significant outputs scheduled to occur this year for each Strategy. For some Strategies there are no Key Outputs identified this year because they are scheduled to be delivered in later years of the Corporate Plan.

This is the normal "exceptions" based report which focuses on KPI's performing in the unsatisfactory or outstanding ranges. A full report detailing results for all KPI's is available from the Corporate Planning Performance & Risk Group (CPPR) and will be posted on the intranet. A copy of the KPI Register; which includes comprehensive details of all KPI's including detailed definitions, sources of data, calculation methodology, targets each quarter, responsible officers and associated information; is available from CPPR and has been provided in the Councillors resource area for information.

ISSUES

Overall Performance – December Quarter (refer to the Attachment pp.3-7)

Performance against the Operational Plan as a whole rated in the above standard range for the quarter. The overall range of performance against each Strategic Priority is:

- Outstanding – Essential Services, Economic Prosperity, Organisational Leadership and People Management.
- Above Standard – Natural Environment, Community Health and Wellbeing, and Knowledge Management.
- Satisfactory – Physical Character.
- Unsatisfactory – Financial Management.

KPI performance summary

There are a total of 120 KPI's that are reportable in the 2006-07 Operational Plan. For the December quarter these KPI's rated as follows:

- Outstanding – 62 KPI's (52%)
- Above Standard – 11 KPI's (9%)
- Satisfactory – 32 KPI's (27%)
- Unsatisfactory – 15 KPI's (12%) performed below expected levels.

Councillors will note that the targets for some KPI's are shown in the report as Satisfactory 0, Above Standard 1 and outstanding 2. This indicates that there was no planned action/s in the relevant quarter. However, these ranges are required to allow the reporting system to assign scores when an actual result is entered.

Summary comments on the performance against each Strategic Priority follow. Comments on specific KPI's are included where an unsatisfactory result has occurred this quarter.

Natural Environment (refer to the Attachment pp. 9 - 10)

- Coastal and Waterways, Biodiversity, and Environmental Performance Programs all performed at an above standard level with all key initiatives either on or ahead of their delivery schedule.

Physical Character (refer to the Attachment pp. 11 - 16)

- Open Space Program achieved an above standard rating this quarter with all initiatives progressing as planned.
- Land Use & Infrastructure Planning, Development Assessment, and Local Area Planning Programs achieved a below satisfactory result. A number of KPI's did not achieve a satisfactory results this quarter and comments on these follow:
 - The result of 93% for Development Assessment processing fell marginally below the satisfactory target of 95% of applications assessed within statutory timeframes, primarily due to the need to handle new RPS application types.
 - The result of 33% for the completion of six-monthly RPS amendment actions was below the satisfactory target of 40%. The RPS 1B amendment was completed in August 2006; however indications are that the Minister's response will not be received until February.
 - The result of 35% for the extent to which the Priority Infrastructure Plan (PIP) is completed was below the satisfactory target of 45%. Draft reports for each item in the Priority Infrastructure Plan have been completed; however State Interest sign-off is not expected until the third quarter. Further, the State Government has deferred any ICS approval until June 2007 and is considering further deferral.
 - The completion of the SMBI Strategy achieved a result of 88%, which was below the satisfactory target of 95%. A final decision on the SMBI component of the ICS has been deferred pending a report to the February Planning & Policy Committee meeting.
 - The review of the RPS provisions relating to Capalaba and Cleveland business centres achieved a result of 32%, below the satisfactory target of 65%. A joint agreement was made to defer the project pending agreement being reached with Translink on the preferred location of the busway.
 - The completion of the planning & design for the Dunwich Town Centre and Cleveland (Middle St West) achieved a result of 25% against a target of 70%. Concept drawings and preliminary costing are completed. We are waiting for a decision from the State Government for funding under the Region Links Program, with further phases of the project dependent on the success of that application.

Essential Services (refer to the Attachment pp.17-28)

- Water Supply, Wastewater, Transport, and Marine Facilities Programs achieved an outstanding rating, with the vast majority of their KPI's performing at the outstanding level.
- Waste Management; and Roads & Drainage Programs achieved an above standard rating this quarter, with the majority of projects and initiatives progressing well.

Only 2 KPI's performed below the satisfactory target:

- The EOI for recycling of construction and demolition waste achieved a result of 66% against a target of 73%. Tenders for recycling are progressing, with an EOI released into the marketplace but finalisation has been delayed due to the market requesting an extension of time. This has pushed completion beyond the December target to January 2007.
- Asset management plan actions for roads and drainage are progressing slightly behind schedule with a result of 50% against a target of 55%. Work is underway to develop an indicator to determine maintenance repairs and to organise quotations for bridge surveys to be undertaken.

Community Health & Wellbeing (refer to the Attachment pp.29-33)

- Strong Communities; and Disaster Management Programs both achieved an outstanding rating, with the vast majority of their KPI's performing at the outstanding level.
- Sport & Recreation; and Community Health and Safety Programs achieved an above standard rating with all KPI's performing satisfactorily or better.
- Arts and Culture Program and all KPI's achieved a satisfactory result for the quarter.

Economic Prosperity (refer to the Attachment pp. 34-39)

- Business Attraction; and Tourism Development Programs and all their KPI's rated in the outstanding range. All initiatives are well ahead of schedule.
- Business Retention & Expansion rated above standard with all KPI's except one rating outstanding.
 - The delivery of the Broadening Broadband project promotional activities achieved a result of 33% against a target of 61%. The marketing of wireless broadband services is behind schedule. Gold Coast City Council is the "Broadening Broadband" project manager, and the two suppliers that were to undertake this work have now withdrawn. Officers have been informed that other suppliers may enter the market. The merits of a wireless broadband marketing program will be considered during the next quarter.

Organisational Leadership (refer to the Attachment pp. 40-44)

- Governance; and Marketing & Communications Programs rated in the outstanding range. All initiatives are either on or ahead of schedule.

- Strategic Planning; and Regional Collaboration Programs performed at an above standard level with all initiatives on schedule or better.

Financial Management (refer to the Attachment pp. 45-48)

- Asset Management; and Financial Planning & Disclosure Programs rated satisfactory.
 - The completion of the review of the Master Accommodation Plan achieved a result of 50% against a target of 70%. The specification is completed and quotations sought on schedule. The only outstanding milestone this quarter being to award the contract.
 - The review of the 10 year financial strategy has commenced and although it was not scheduled for completion until the end of January, the target set reflected our intentions to complete it in the December quarter. It will however be completed and taken to Council in the next quarter.
- Treasury Program achieved a below satisfactory result this quarter. This was due to work on researching an overall framework for revenue and charging of council services being behind the original schedule with limited resources reallocated to focus on other projects.

Knowledge Management (refer to the Attachment pp.49-53)

- Learning Program and all KPI's rated in the outstanding range with all initiatives on or ahead of schedule.
- Information Management Program rated above standard with all KPI's on track except:
 - The installation and commissioning of wireless infrastructure in Chambers is behind schedule with a result of 40% against a target of 95%. However the project is well underway and we are currently finalising the procurement process.
 - The implementation of the Dataworks browser interface had a score of 0% against the target of 55%. This project has been deferred following consultation with Internal Audit whilst a review of Dataworks is completed. Survey results relating to user experiences with Dataworks are currently being assessed.

People Management (refer to the Attachment pp. 54-58)

- Organisational Improvement Program rated above standard this quarter, with both KPI's on target.
- Human Resource Management Program rated outstanding, with all initiatives that were due to be commenced being on or ahead of schedule, except:
 - The % completion of the RSC employee value proposition and inclusion in the recruitment process. This initiative has been incorporated into the larger Workforce Planning project due for presentation to ELG in the third quarter. About half of the planned progress on developing and formally adopting an employee value proposition has nevertheless been achieved.

- Amendment to KPI: The KPI relating to “% extent to which workplace health and safety skills audit is completed and plans developed” is only one component of a suite of initiatives included in the Tri-safe Audit Implementation Plan, and it is therefore proposed to amend this KPI to include all of these WH&S initiatives. The new KPI is proposed to be “% Tri-safe Audit Action Plan implemented”. The end of year target for completion of actions will remain the same.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to effective leadership through accountable and ethical standards of behaviour.

FINANCIAL IMPLICATIONS

No direct financial implications arise from this report. The report does contain several indicators that either reflects financial performance to date or which will have had a direct or indirect impact on financial performance.

CONSULTATION

The data and comments in the report were provided by relevant managers and were compiled by the Corporate Planning, Performance and Risk Group.

OPTIONS

PREFERRED

That Council resolve to:

1. Note the Operational Plan Report for the December Quarter 2006; and
2. Adopt the following amendment to the 2006-07 Operational Plan:

People Management Program – Replace the KPI “% extent to which workplace health and safety skills audit is completed and plans developed” with “% Tri-safe Audit Action Plan implemented”.

ALTERNATIVE

That Council resolve to:

1. Note the Operational Plan Report for the December Quarter 2006 and seek additional information; and
2. Not adopt the proposed amendment to the 2006-07 Operational Plan, and seek additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Williams
Seconded by: Cr Barker

That Council resolve to:

- 1. Note the Operational Plan Report for the December Quarter 2006; and**
- 2. Adopt the following amendments to the 2006-07 Operational Plan:
People Management Program – Replace the KPI “% extent to which workplace health and safety skills audit is completed and plans developed” with “% Tri-safe Audit Action Plan implemented”.**

CARRIED

12.2 CORPORATE SERVICES

12.2.1 JANUARY 2007 - MONTHLY FINANCIAL REPORTS

Datworks Filename: FM Monthly Financial Reports to Committee
Attachments: [Financial Report January 2007](#)
Responsible Officer Name: Kerry Phillips
Manager Financial Services
Author Name: Kevin Lamb
Services Manager Financial Reporting

EXECUTIVE SUMMARY

Section 528(1) of the *Local Government Act 1993* requires that Councils statement of accounts be presented at an ordinary monthly meeting.

The attachments to this report present the January 2007 statement of accounts to Council and provide detailed analytical commentary. In summary five of the seven Key Performance Indicators met or exceeded targets set at the beginning of the financial year. These related to:

- level of dependence on rate revenue;
- ability to pay our bills current ratio;
- cash balance;
- cash balance cash capacity in months; and
- longer term financial stability debt to assets ratio.

Two Key Financial Performance Indicators fell outside Councils set parameters. These related to:

1. The ability to repay our debt indicator was 27.3% for January which is outside our set target of below 17%. This is solely due to the early repayment of QTC loans. This indicator will fall back within the comfort zone before year end.
2. The operating performance indicator was 9.4% for January which is outside our set target of greater than 15%. This is due to payouts of large creditor balances accrued from 30 June 2006 in July and August of 2006. This indicator will improve throughout the financial year.

The operating financial result (Earnings Before Interest, Tax and Depreciation EBITD) is ahead of budget by \$5.3 million, with operating expenditure favourable by \$6.5 million and operating revenue unfavourable by \$1.2 million.

Capital expenditure is \$5.8 million or 21.8% behind budget expenditure levels at the end of January.

The cash flow position for the year is below forecast levels by \$1.8 million at 31 January 2006. This is principally due to unfavourable variances experienced in relation to lower receipts for rates and charges \$6.6 million , fees and charges \$0.3 million, capital grants and subsidies \$0.3 million and proceeds from sale of non current assets \$0.7 million in addition to higher than anticipated payments for materials and services \$0.5 million and repayment of borrowings \$0.6 million. These are offset by favourable variances in relation to higher receipts than anticipated for operating grants and subsidies \$0.1 million and other revenue \$0.1 million in addition to lower than anticipated payments for employee costs \$1.0 million and non current assets \$5.8 million.

PURPOSE

The purpose is to present the January 2007 report to Council and explain the content and analysis of the report. Section 528 of the Local Government Act 1993 requires the Chief Executive Officer of a local government to present statements of its accounts to the local government.

BACKGROUND

The Corporate Plan contains a strategic priority to ensure the long term financial viability of the Shire and provide public accountability in financial management. For organisational effectiveness, it is important that Council receive and understand the monthly financial statements.

ISSUES

The following elements, shown in the attachments, comprise the End of Month Financial Reports for January 2007:

Corporate Financial Report Card (A)

- Operating Revenue compared with Budget;
- General Operating Costs compared with Budget;
- Capital Expenditure compared with Budget;
- Cash Position; and
- Employee Costs compared with Budget.

Report Card Analysis (B)

Council Financial Report 1 (C)

Shows the percentage variance of year to date actual results compared with year to date budget by colour indicators.

Council Financial Report 2 (D)

Shows year to date actual results compared with annual and year to date budgets. This report has a brief commentary on all year to date variances greater than \$20,000.

A **Balance Sheet (E)**, an **Investment Summary (F)**, a **Statement of Cash Flows (G)**, **Financial Stability Ratios report (H)** and **Community Benefit Fund Report (I)** have been included to provide the complete picture of Councils Finances.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the long term financial viability of the Shire and provide public accountability in financial management.

FINANCIAL IMPLICATIONS

The overall financial position remains strong with EBITD of \$20.7 million (\$5.3 million ahead of budget). This result is due to total operating revenue of \$83.3 million (unfavourable variance of \$1.2 million) and total operating costs of \$62.6 million (favourable variance of \$6.5 million).

The capital expenditure program is \$5.8 million or 21.8% behind targeted expenditure levels at the end of January.

The investment of surplus funds for the month returned a weighted average rate of return of 6.50% that compares favourably to the benchmark UBSWA Bank Bill Index of 6.32%.

Council's cash position at the end of January is behind budgeted levels due principally to the early repayment of QTC loan instalments. The cash balance remains strong at \$38.1 million, equivalent to 3.9 months cash capacity.

CONSULTATION

Consultation has taken place amongst the Executive Leadership Group.

OPTIONS

PREFERRED

That Council resolve to note the End of Month Financial Reports for January 2007 and explanations as presented.

ALTERNATIVE

That Council requests additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Williams
Seconded by: Cr Barker

That Council resolve to note the End of Month Financial Reports for January 2007 and explanations as presented in the following attachments:

- 1. Corporate Financial Report Card;**
- 2. Report Card Analysis;**
- 3. First Council Financial Report;**
- 4. Second Council Financial Report;**
- 5. Balance Sheet;**
- 6. Investment Summary;**
- 7. Statement of Cash Flows;**
- 8. Financial Stability Ratios report; and**
- 9. Community Benefit Fund report.**

CARRIED

12.2.2 2006/07 DECEMBER 2006 BUDGET REVIEW

Datworks Filename: FM Budget Review Committee Reports
Attachments: [December 2006 Budget Review](#)
Responsible Officer Name: Kerry Phillips
Manager, Financial Services
Author Name: Gavin Holdway
Service Manager, Budget, Financial Modelling & Group Support

EXECUTIVE SUMMARY

A review of the 2006/07 budget was conducted at the end of December 2006 to consider the required and or requested budget adjustments to Council's 2006/07 Revised Budget.

The proposed Revised Budget for 2006/07, based on the December 2006 Budget Review, is now presented to Council for adoption in accordance with the attachments and the *Local Government Finance Standard 2005*.

Attached to this report are the following financial reports and information:

- Budgeted Statement of Cash Flows to 30 June 2007;
- Budgeted Statement of Financial Position (Balance Sheet);
- Revised 2006/07 Operating Statement, Capital Funding Statement and Other Items;
- December 2006 Budget Review Information (Summary and Details); and
- Revised Key Financial Performance Indicators (KPI's)

Overall, the proposed budget review produces a cash surplus of \$2.720m, which improves Council's June 2007 ending cash forecast from \$46.630m to \$49.350m.

It is proposed that Council resolve to adopt the Revised Budget for 2006/07 at Redland Shire Council (RSC) consolidated level. In addition to this and in accordance with Section 520 of the *Local Government Act 1993*, it is proposed that Council resolve to adopt the Redland Water & Waste financial statements that are presented in the attached financial documentation. The relevant pages are outlined within the Officer's Recommendation in this report.

PURPOSE

To address the known budget expectations and significant forecast variances, and to consider budget review submissions.

BACKGROUND

This report presents a review of the 2006/07 Revised Budget as at December 2006. As a part of Council's financial management framework, comprehensive quarterly budget reviews are conducted by all departments. The December 2006 budget review usually focuses on considering forecast under and over-expenditure based on the half year financial position, while incorporating any new/changed programs or priorities for the year.

Council last revised the 2006/07 Budget in November 2006 in accordance with the September 2006 Budget Review (Item No. 12.1.3 of the General Meeting Minutes dated 1 December 2006).

ISSUES

Budget review submissions have been categorised as:

- **New Projects** – Projects and initiatives proposed by officers that have not previously been approved by Council for any level of expenditure;
- **New Projects Councillor/Committee** – Projects and initiatives that have been referred by Councillors or Council/Committee meetings that have not received previous approval for any level of expenditure;
- **New Submissions** – Adjustments and variations to existing projects or services and revenue estimates that would affect Council's surplus/deficit or cash position;
- **Transfers** – Adjustments and variations to existing projects or services and revenue estimates that would not affect Council's surplus/deficit or cash position.

A total of 168 individual submissions have been included in this budget review and a summary of the December 2006 Budget Review Submissions is provided in the attachments.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the long-term financial viability of the Shire and provide public accountability in financial management.

FINANCIAL IMPLICATIONS

In comparison to the revised budget adopted from the September 2006 quarterly review, it is now forecast that Council will increase its June 2007 cash ending balance by \$2.720m. This favourable cash movement has been influenced by various proposed adjustments to the 2006/07 revised budget. The high level movements influencing this cash movement include the following forecast changes;

- Unfavourable - A reduction in **operational revenue** of \$0.974m
(Primarily influenced by a reduction in water consumption of \$0.734m)

- Favourable - A reduction in **operational expenditure** of \$0.861m
(Primarily influenced by savings in salary and wages of \$1.559m – mainly attributable to permanent savings realised from unfilled / vacant positions; however, offset by additional expected legal expenses of \$0.570m)
- Favourable - An increase in **expected interest revenue** of \$0.286m
- Favourable - A reduction in **capital expenditure** of \$5.532m
(Primarily attributable to various capital projects being deferred to the 2007/08 financial year)
- Unfavourable - A reduction in **capital grants & subsidies** of \$2.920m
(Primarily attributable to various capital revenues and contributions moving with the deferred capital expenditure projects into 2007/08)

Please note that the above listing includes only the major cash flow movements, and all budget submissions can be reviewed on pages 3 to 16 of the attached reports.

While all of the key performance indicators are favourable against their respective targets, the measure of operating performance is only marginally favourable at 15.1%. This proposed budget still provides Council with a sound financial base for 2006/07, which in turn, does not impact Council's ability to make payments as they fall due.

Proposed Budget Adoption Change

It is proposed for this budget review that Council adopt the revised budget at RSC consolidated level only. This refers to only adopting the Budgeted Statement of Cash Flows; Statement of Financial Position (Balance Sheet) and the RSC level Operating and Capital Funding Statement, and these statements are presented in the attached information on pages 1, 2 and 17 respectively. Additionally, to meet the requirements of Section 520 of the Local Government Act 1993, Council will need to adopt the Redland Water & Waste Operating and Capital Funding Statement as per page 20 of the attached financial information. Previously, all departmental level operating and capital funding statements along with the RSC level financial statements have been adopted.

CONSULTATION

Budget review submissions were considered at the ELG Meeting of 7th February 2007 and joint Councillor/ELG workshop of 9th February 2007. The review contains only those submissions and adjustments which were presented or discussed at the Councillor/ELG workshop.

OPTIONS

PREFERRED

1. That Council resolve to adopt the Revised Budget for 2006/07 at Redland Shire Council consolidated level. This refers to adopting the following:
 - a) RSC Budgeted Statement of Cash Flows – Page 1 of attachments;
 - b) RSC Statement of Financial Position (Balance Sheet) – Page 2 of attachments;

- c) RSC Operating and Capital Funding Statement – Page 17 of attachments; and
- 2. To meet the requirements of Section 520 of the Local Government Act 1993, that Council resolve to adopt the Redland Water & Waste Operating and Capital Funding Statement - Page 20 of the attached financial information.

ALTERNATIVE

That Council resolve to not adopt the revised budget for 2006/07 as presented in the Officer's Recommendation below.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Williams
Seconded by: Cr Barker

- 1. **That Council resolve to adopt the Revised Budget for 2006/07 at Redland Shire Council consolidated level. This refers to adopting the following:**
 - a) **RSC Budgeted Statement of Cash Flows – Page 1 of attachments;**
 - b) **RSC Statement of Financial Position (Balance Sheet) – Page 2 of attachments;**
 - c) **RSC Operating and Capital Funding Statement – Page 17 of attachments; and**
- 2. **To meet the requirements of Section 520 of the *Local Government Act 1993*, that Council resolve to adopt the Redland Water & Waste Operating and Capital Funding Statement - Page 20 of the attached financial information.**

CARRIED

12.2.3 POL-2528 ASSET MANAGEMENT POLICY AND ASSET MANAGEMENT STRATEGY

Dataworks Filename: FM Assets
Attachment: [POL-2528 Asset Management Strategy](#)
Responsible Officer Name: Kerry Phillips
Manager Financial Services
Author Name: John Hunter
Service Manager Corporate Asset Information

EXECUTIVE SUMMARY

An Asset Management Policy plus an Asset Management Strategy are required to establish a clear framework to enable Council to meet and to exceed the standards of the *Local Government Act 1993* and the *Local Government Finance Standard 2005*. Previously the policy and strategy were incorporated into a single document. The policy is now presented in one page, similar with most other policies. Both documents reflect changes since their initial adoption in 2003 to provide a clear strategic direction for managing Council's non-current assets, and to update the head of power for guidelines and procedures.

They policies are based upon leading best practice. They outline Council's commitment to developing whole of life processes and formalising the assigning of responsibilities to the various Council Groups that add value to non-current assets over their lifecycle.

It is recommended that Council adopts POL-2528 Asset Management Policy and that Council adopts the Asset Management Strategy.

PURPOSE

The purpose is to seek Council's approval for POL-2528 Asset Management Policy and to seek Council's approval for the Asset Management Strategy.

BACKGROUND

The existing single document Asset Management Policy and Strategy was approved at the General Meeting dated 13 August 2003. The documents (now separated into a policy and a separate strategy) have been circulated to a wide range of stakeholders for review and consideration on 20 December 2006. The major change in the Asset Management Strategy relates to Section 7 (Asset Groups and Responsibilities) reflecting the revised methodologies recording internal asset assignment (ownership) since the introduction of the Fixed Asset Assignment Matrix. This does not alter the context of the document, but internal responsibilities only.

ISSUES

The Asset Management Policy and the Asset Management Strategy have been updated in conjunction with the Total Asset Management Plan which is also submitted for approval at this meeting. The latter document's review date (24/11/07) has been brought forward to coincide with this document's update. The Asset Management Policy and Strategy will continue to act as the Head of Power for guidelines and procedures in place and those that will continue to be developed.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the long-term financial viability of the Shire and to provide public accountability in financial management.

FINANCIAL IMPLICATIONS

There are no definable financial implications arising from the Asset Management Policy and the Asset Management Strategy. It is part of a documented framework that will assist Council in developing cost effective strategies for asset management.

CONSULTATION

Consultation has occurred with a wide range of stakeholders over all departments including:

- Office of the Chief Executive Officer (three staff members)
- Corporate Services (25 staff members)
- Customer Services (23 staff members)
- Planning and Policy (16 staff members)
- Redland Water and Waste (16 staff members)

There were no major concerns or issues raised with the document. All suggestions received for improvement were considered for incorporation within the document.

OPTIONS

PREFERRED

That Council resolve to adopt:

1. To adopt the revised Asset Management Policy POL-2528 as attached; and
2. To adopt the revised Asset Management Strategy as attached.

ALTERNATIVE

That Council resolve not to adopt the Corporate Policy POL-2528 Asset Management Policy and the Asset Management Strategy and request that new policies be developed.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Ogilvie
Seconded by: Cr Henry

That Council resolve as follows:

- 1. To adopt the revised Asset Management Policy POL-2528 as attached; and**
- 2. To adopt the revised Asset Management Strategy as attached.**

CARRIED

12.2.4 TOTAL ASSET MANAGEMENT PLAN

Datworks Filename: FM Assets
Attachment: [Total Asset Management Plan](#)
Responsible Officer Name: Kerry Phillips
Manager Financial Services
Author Name: John Hunter
Service Manager Corporate Asset Information

EXECUTIVE SUMMARY

The Total Asset Management Plan supports Corporate Policy POL-2528 Asset Management Policy and the Asset Management Strategy. The document provides an over-arching framework to holistically manage Council's diverse range of non-current assets over the acquisition, operations, maintenance and disposal phases of an asset's lifecycle.

This document is an update to Council's existing Total Asset Management Plan. The major amendments (that don't impact on the context or the content of the original document) incorporate changes to Section 8 (External Funding for Council Projects) since November 2004 reflecting changed conditions applying to grants. There were also amendments to Appendix E (Risk Identification) to expand upon risk identification and treatment options.

It is recommended that Council adopts the Total Asset Management Plan.

PURPOSE

The purpose is to seek Council's approval for the Total Asset Management Plan.

BACKGROUND

Prior to the development of the initial Total Asset Management Plan, there was no formalised process in place to holistically manage Council's entire asset base. This document has provided a sound framework to facilitate the introduction of Individual Asset Management Plans and has provided a structure to improve asset management at an activity level.

The Total Asset Management Plan has provided additional structure to the acquisition, operations, maintenance and operation phases of an asset lifecycle, asset risk and insurance, environmental considerations and financial issues such as depreciation. This framework allows Council to manage a range of issues associated with assets within a single framework.

ISSUES

There are no adverse issues relating to this document. It includes a diverse range of concepts such as revaluations, stock taking, maintenance processes, asset renewals

and upgrades, risk and continuous improvement principles for Council's diverse non-current asset base. This document's initial review date (24/11/07) has been brought forward to coincide with the review date of POL-2528 Asset Management Policy and the Asset Management Strategy which is also submitted at this meeting.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the long-term financial viability of the Shire and to provide public accountability in financial management.

FINANCIAL IMPLICATIONS

There are no definable financial implications arising from the Total Asset Management Plan. The document provides a framework to allow cost effective processes to be implemented.

CONSULTATION

Consultation has occurred with a wide range of stakeholders over all departments including:

- Office of the Chief Executive Officer (three staff members)
- Corporate Services (25 staff members)
- Customer Services (23 staff members)
- Planning and Policy (16 staff members)
- Redland Water and Waste (16 staff members)

There were no major concerns or issues raised with the document.

OPTIONS

PREFERRED

That Council resolve to adopt the Total Asset Management Plan.

ALTERNATIVE

That Council resolve not to adopt the Total Asset Management Plan and request that a new document be developed.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Williams
Seconded by: Cr Barker

That Council resolve to adopt the attached Total Asset Management Plan.

CARRIED

13 DIRECT TO COUNCIL REPORTS

13.1 OFFICE OF CEO

13.1.1 SIZE, SHAPE AND SUSTAINABILITY OF QUEENSLAND LOCAL GOVERNMENT INITIATIVE

Dataworks Filename: GOV SouthROC
Responsible Officer Name: Susan Rankin
Chief Executive Officer
Author Name: Susan Rankin
Chief Executive Officer

EXECUTIVE SUMMARY

In June 2005 the Size, Shape and Sustainability (SSS) initiative was adopted by Queensland local government to investigate and consider structural and process reform options that demonstrate a commitment to ensuring the sustainability of Queensland local government.

Council, at its meeting on 9 November 2005, resolved that the Mayor and Chief Executive Officer (CEO) be delegated authority to undertake further research into some options for improving the efficiency and effectiveness of the delivery of local government services for Redland Shire Council.

Discussions have now taken place between CEO's and between SouthROC Councils which might be considered under the initial phase.

It is now recommended that Council formally enter into the SSS initiative and that Council indicate its preference for a facilitator.

PURPOSE

To update Council on the SouthROC discussions regarding the Size, Shape and Sustainability (SSS) initiative and to seek Council endorsement to formally enter into the initial review phase of this process and also to nominate Council's preferred facilitator and Steering Group members.

BACKGROUND

In June 2005 the SSS initiative was adopted by Queensland local governments to investigate and consider structural and process reform options that demonstrate a commitment to ensuring the sustainability of Queensland local government.

At the General Meeting on 9 November 2005 the Mayor moved the following motion which was endorsed by Council:

“That the Mayor and Chief Executive Officer be delegated authority to undertake further research into options for improving the efficiency and effectiveness of the delivery of local government services for Redland Shire Council by examining the range of potential changes, including but not limited to external local government boundaries, resource sharing, joint service delivery, and in doing so, commence negotiations with neighbouring local governments and state agencies in relation to these matters.”

Subsequent to this, discussions have taken place between CEO's and also between SouthROC Councils on general items which might be considered under the initial phase.

ISSUES

Confirm Participation

At the 15 February 2007 meeting of SouthROC Councils it was resolved to seek approval from each SouthROC Council to formally enter into the initial review phase of the SSS initiative and to confirm this Council's preferred nomination for a facilitator.

Nominate Facilitator

Councils were asked to nominate their preferred facilitator from those currently available. These facilitators have been pre-approved and selected by the LGAQ to assist with this process. Currently there are a limited number of facilitators available namely:

- Mr Rob Carter – EMD Workforce Development
- Mr Colin Colquhoun – Colquhoun and Associates
- Dr Veronica Lunn – AEC Group

Membership

Additionally, Council needs to confirm its membership of this review group and initially it is proposed to have the Mayor and CEO as representatives with additional members being considered as necessary and as the review phase progresses.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority for good governance and effectiveness and efficiency in its operations.

FINANCIAL IMPLICATIONS

At present there are no immediate financial implications. Once Councils formally enter into the SSS initiative they are able to seek a grant from the State Government to assist with consultant/facilitator costs. Any further costs associated with Council's participation in this initiative will be the subject of a further report to Council.

OPTIONS

PREFERRED

That Council resolve as follows:

1. To formally enter into the Size, Shape and Sustainability Initiative for the initial review phase and consider further involvement, subject to the Chief Executive Officer reporting back to Council on outcomes and recommendations at the conclusion of this phase;
2. To indicate to SouthROC that Redland Shire Council's preference for a facilitator would be, either Mr Rob Carter, EMD Workforce Development, or Mr Colin Colquhoun, Colquhoun and Associates, but to leave the final decision regarding this matter to the Mayor, as the Chair of SouthROC; and
3. To confirm that for the initial review phase, Council's nominees to the Steering Group will be the Mayor and Chief Executive Officer and that they will be authorised to enter into these discussions as they see appropriate.

ALTERNATIVE

That Council resolves not to participate in the Size, Shape and Sustainability Initiative and advise the remaining SouthROC Councils accordingly.

OFFICER'S RECOMMENDATION

That Council resolve as follows:

1. To formally enter into the Size, Shape and Sustainability Initiative for the initial review phase and consider further involvement, subject to the Chief Executive Officer reporting back to Council on outcomes and recommendations at the conclusion of this phase;
2. To indicate to SouthROC that Redland Shire Council's preference for a facilitator would be, either Mr Rob Carter, EMD Workforce Development, or Mr Colin Colquhoun, Colquhoun and Associates, but to leave the final decision regarding this matter to the Mayor, as the Chair of SouthROC; and
3. To confirm that for the initial review phase, Council's nominees to the Steering Group will be the Mayor and Chief Executive Officer and that they will be authorised to enter into these discussions as they see appropriate.

COUNCIL RESOLUTION

Moved by: Cr Beard
Seconded by: Cr Williams

That the Officer's recommendation be adopted with an amendment to reflect that the Chief Executive Officer will report back to Council during the review phase, instead of at the conclusion of the phase.

The motion was put as follows:

That Council resolve:

- 1. To formally enter into the Size, Shape and Sustainability Initiative for the initial review phase and consider further involvement, subject to the Chief Executive Officer reporting back to Council on outcomes and recommendations during this phase;**
- 2. To indicate to SouthROC that Redland Shire Council's preference for a facilitator would be, either Mr Rob Carter, EMD Workforce Development, or Mr Colin Colquhoun, Colquhoun and Associates, but to leave the final decision regarding this matter to the Mayor, as the Chair of SouthROC; and**
- 3. To confirm that for the initial review phase, Council's nominees to the Steering Group will be the Mayor and Chief Executive Officer and that they will be authorised to enter into these discussions as they see appropriate.**

CARRIED

13.1.2 DELEGATION TO CEO - STANDING OFFER, PREFERRED SUPPLIER ARRANGEMENTS, REGISTER OF PRE-QUALIFIED SUPPLIERS AND PURCHASING ARRANGEMENTS – LOCAL GOVERNMENT FINANCE STANDARD RENUMBERING

Dataworks Filename: GOV Delegations - LGA s.472
Attachments: [Extract of relevant sections of LGFS](#)
Responsible Officer Name: Susan Rankin
Chief Executive Officer
Author Name: Thorbjorg Dunn
Team Leader - Corporate Meetings and Registers

EXECUTIVE SUMMARY

Authority was delegated by Council to the Chief Executive Officer (CEO) on 30 October 2002 to establish preferred supplier arrangements, standing offer arrangements, registers of pre-qualified suppliers and purchasing arrangements under the *Local Government Finance Standard*, sections 12, 13 and 14, subject to conditions.

A recent review of delegations found that the sections of the legislation referred to in the delegation have been renumbered. To correct this, Council is requested to delegate authority to the CEO to exercise powers under new sections 18, 19 and 20, subject to the conditions as adopted in 2002.

PURPOSE

The purpose of this report is to recommend that Council delegate its powers under renumbered sections 18, 19 and 20 of the *Local Government Finance Standard* to the CEO.

BACKGROUND

- Council, on 30 October 2002, delegated its powers under sections 12, 13 and 14 of the *Local Government Finance Standard* to the CEO, with conditions. These sections related to appointment of preferred supplier arrangements, standing offer arrangements, registers of pre-qualified suppliers and purchasing arrangements.
- A recent review of delegations found that with the implementation of the new Finance Standards, the sections delegated were renumbered;
- It is now recommended that Council delegate its powers under renumbered sections 18, 19 and 20 of the Finance Standards.

ISSUES

At the General Meeting on 30 October 2002, Council resolved to delegate authority to the CEO to enter, negotiate and conclude contracts and purchasing arrangements under the *Local Government Act* and the *Local Government Finance Standard*. The

following are the powers delegated to the CEO under the previous Finance Standard, including conditions imposed by Council:

- "5. *To establish preferred supplier arrangements, standing offer arrangements and registers of pre-qualified suppliers under sections 12, 13 and 14 of the Local Government Finance subject to the following conditions:*
- a. *To exercise delegated authority only if:*
 - a. *The pre-conditions under sections 12 and 13 of the Local Government Finance Standards have been met; and*
 - b. *That the maximum period of these arrangements is for 2 years, however, where better value can be achieved by entering into a longer agreement, for a period not longer than 5 years;*
 - b. *To not sub-delegate this authority to any officer below General Manager level, and*
 - c. *To not exercise any delegated power in relation to establishing a purchasing arrangement, which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter);*
 - d. *To not exercise any delegated power to establish purchasing arrangements which, to the delegate's knowledge, adversely affects, or is likely to adversely affect, the Council's relations with the public at large;*
 - e. *To not exercise any delegated power in a manner or which has the foreseeable effect of being contrary to an adopted Council policy".*

It is proposed that the new provisions as outlined in sections 18, 19 and 20 of the Finance Standards be delegated to the CEO subject to the conditions already determined by Council in 2002.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the long term financial viability of the Shire and provide public accountability in financial management.

FINANCIAL IMPLICATIONS

There are no financial implications identified as a result of the recommendation.

PLANNING SCHEME IMPLICATIONS

It is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The author consulted with the Chief Executive Officer and Manager Legal Services in this matter, who agreed that administratively it was preferable to update the powers in accordance with the new legislation.

OPTIONS**PREFERRED**

That Council resolve, under section 472 of the *Local Government Act*, to delegate its powers under sections 18, 19 and 20 of the *Local Government Finance Standard 2005* to the Chief Executive Officer, subject to the following conditions:

1. To exercise delegated authority only if:
 - a. The requirements of sections 18 and 19 of the *Local Government Finance Standard* have been met; and
 - b. That the preferred maximum period of these arrangements be for 2 years, unless better value can be achieved by entering into a longer agreement, and then for a period no longer than 5 years;
2. To not sub-delegate this authority to any officer below General Manager level; and
3. To not exercise any delegated power in relation to establishing a purchasing arrangement, which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter);
4. To not exercise any delegated power to establish purchasing arrangements which, to the delegate's knowledge, adversely affects, or is likely to adversely affect, the Council's relations with the public at large; and
5. To not exercise any delegated power in a manner or which has the foreseeable effect of being contrary to an adopted Council policy.

ALTERNATIVE

1. That Council resolve to delegate authority to the Chief Executive Officer in accordance with sections 18, 19 and 20 of the *Local Government Finance Standard* subject to alternative conditions; or
2. That Council resolve to delegate authority to the Chief Executive Officer in accordance with sections 18, 19 and 20 of the *Local Government Finance Standard 2005* with no conditions.

**OFFICER'S RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Dowling

Seconded by: Cr Burns

That Council resolve, under section 472 of the *Local Government Act 1993*, to delegate its powers under sections 18, 19 and 20 of the *Local Government Finance Standard 2005* to the Chief Executive Officer, subject to the following conditions:

1. To exercise delegated authority only if:
 - a. The requirements of sections 18 and 19 of the *Finance Standards* have been met; and
 - b. That the preferred maximum period of these arrangements be for 2 years, unless better value can be achieved by entering into a longer agreement, and then for a period no longer than 5 years;
2. To not sub-delegate this authority to any officer below General Manager level; and
3. To not exercise any delegated power in relation to establishing a purchasing arrangement, which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter); and
4. To not exercise any delegated power to establish purchasing arrangements which, to the delegate's knowledge, adversely affects, or is likely to adversely affect, the Council's relations with the public at large; and
5. To not exercise any delegated power in a manner or which has the foreseeable effect of being contrary to an adopted Council policy.

CARRIED

13.2 CUSTOMER SERVICES

13.2.1 MOUNT COTTON VILLAGE ESTATE – DELEGATION OF AUTHORITY TO SIGN AND SEAL DOCUMENTS

Datworks Filename: R.400
Responsible Officer Name: Timothy Donovan
Manager Assessment Services
Author Name: Bruce Appleton
Manager Development Coordination

EXECUTIVE SUMMARY

Bayview Country Club Pty Ltd and Yarrum Equities Pty Ltd, the developers of the Mt Cotton Village estate, have executed an infrastructure agreement with Council for the provision of services to the development. Bayview Country Club is seeking Council approval to novate and transfer their obligations under the Infrastructure Agreement to Villa World Limited. Council has received a signed Novation Agreement that accords with the previous approvals of Council.

It is recommended that the Mayor and Chief Executive Officer (CEO) be authorised to sign and seal all documents relevant to the Infrastructure Agreement including the Novation Agreement on behalf of Council.

PURPOSE

The purpose of the report is to obtain a delegation for the Mayor and CEO to sign and seal all documents relevant to the Infrastructure Agreement including the Novation Agreement.

BACKGROUND

Council has executed the infrastructure agreement for Mt Cotton Village estate. A signed copy of the Novation Agreement has now been received from the developers that are consistent with the previous approvals of Council.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to preserve a balance with urban, rural, bushland, village, coastal and island character of the Redlands by managing growth.

FINANCIAL IMPLICATIONS

There are no financial implications for Council in granting the delegations.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Legal Services has been consulted.

**OFFICER'S RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Burns
Seconded by: Cr Dowling

That Council resolve to authorise the Mayor and Chief Executive Officer to sign and seal all documents relevant to the Infrastructure Agreement, including the Novation Agreement, between Council, Bayview Country Club Pty Ltd, Yarrum Equities Pty Ltd and Villa World Limited.

CARRIED

14 NOTICE OF BUSINESS**14.1 COUNCIL DISCUSSIONS WITH ENERGY PROVIDERS – OPTIONS FOR GREENHOUSE GAS REDUCTION ASSOCIATED WITH STREET LIGHTING (CR DOWLING – DIVISION 4)****COUNCIL RESOLUTION**

Moved by: Cr Dowling
Seconded by: Cr Beard

That Council resolve to initiate discussions with energy providers to gain an understanding of possible areas of cooperation and or involvement in researching potential efficiencies, options for greenhouse gas reduction through the provision of street lighting and lighting of public places. The discussions should include but not be limited to the following:

- consideration of placement and number of street lights in residential areas;
- the use of new technologies in lighting such as dimmers, timers, directional and shielding for improved efficiency and amenity;
- opportunities to include new technologies including solar into existing or future subdivisions; and
- review of any research that has been done on other initiatives trialled or considered here and in other jurisdictions.

CARRIED

14.2 GREENSPACE ENHANCEMENT ADVISORY GROUP MEMBERSHIP (CR HENRY – DIVISION 3)**COUNCIL RESOLUTION**

Moved by: Cr Henry
Seconded by: Cr Bowler

That Council resolve to increase the number of members on the Greenspace Enhancement Advisory Group to thirteen (13) members; which should be made up of internal and external appointees.

The purpose of this is to get a broader contribution to assist with quality decision-making.

PROPOSED AMENDMENT MOTION

Moved by: Cr Ogilvie
Seconded by: Cr Elliott

That the words 'internal and' be deleted from the motion.

On being put to the vote the amendment motion was LOST.

A division was called for.

Crs Elliott, Bowler, Henry and Ogilvie voted in the affirmative.

Crs Murray, Williams, Beard, Burns, Dowling, Barker and Seccombe voted in the negative.

The motion was declared by the Mayor as LOST.

Cr Henry's motion was then put to the vote and LOST.

A division was called for.

Crs Murray, Elliott, Bowler, Henry and Ogilvie voted in the affirmative.

Crs Williams, Beard, Burns, Dowling, Barker and Seccombe voted in the negative.

The motion was declared by the Mayor as LOST.

15 CONFIDENTIAL REPORT

MOTION TO CLOSE MEETING

Moved by: Cr Beard
Seconded by: Cr Dowling

That the meeting be closed under section 463(1)(h) of the *Local Government Act 1993* to discuss item 15.1.1 Cleveland Major Centre Zone Redevelopment.

CARRIED

MOTION TO REOPEN MEETING

Moved by: Cr Elliott
Seconded by: Cr Williams

That the meeting be reopened to the public.

CARRIED

15.1 OFFICE OF CEO

15.1.1 CLEVELAND MAJOR CENTRE ZONE REDEVELOPMENT

Dataworks Filename: LUP Planning (LUP Cleveland Major Centre Zone Redevelopment)
Responsible Officer Name: Susan Rankin
Chief Executive Officer
Author Name: Anne Roseler
Manager Legal Services

EXECUTIVE SUMMARY

The Chief Executive Officer informed Council of further due diligence enquiries in this matter.

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Dowling
Seconded by: Cr Elliott

That Council note the report.

CARRIED

A division was called for.

Crs Williams, Beard, Elliott, Burns, Dowling, Henry, Ogilvie, Barker and Seccombe voted in the affirmative.

Crs Murray and Bowler voted in the negative.

The motion was declared by the Mayor as **CARRIED**.

16 MEETING CLOSURE

The Mayor declared the meeting closed at 5.26pm.

Signature of Chairperson: _____

Confirmation date: _____