



Redland
SHIRE COUNCIL

MINUTES

GENERAL MEETING

**Wednesday 29 August 2007
commencing at 4:00pm**

**Council Chambers
1st floor Administration Building
Bloomfield Street Cleveland. Qld 4163**



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1 DECLARATION OF OPENING

The Mayor declared the meeting open at 4.00pm.

2 DEVOTIONAL SEGMENT

Fr. Murray Moffat from the Redlands Ministers' Fellowship led Council in a brief devotional segment.

3 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE**MEMBERS PRESENT:**

| | |
|-----------------|-------------------------------------------|
| Cr D H Seccombe | Mayor |
| Cr P J Dowling | Deputy Mayor and Councillor Division 4 |
| Cr A G Barker | Councillor Division 1 |
| Cr C B Ogilvie | Councillor Division 2 |
| Cr D A Henry | Councillor Division 3 – entered at 4.05pm |
| Cr J L Burns | Councillor Division 5 |
| Cr T Bowler | Councillor Division 6 |
| Cr M A Elliott | Councillor Division 7 |
| Cr A R Beard | Councillor Division 8 |
| Cr K M Williams | Councillor Division 9 |

EXECUTIVE LEADERSHIP GROUP:

| | |
|----------------|----------------------------------------------|
| Mrs S Rankin | Chief Executive Officer |
| Mr M Goode | General Manager Customer Services |
| Mr R Turner | General Manager Corporate Services |
| Mrs E Bray | Acting General Manager Redland Water & Waste |
| Mr G Underwood | General Manager Planning and Policy |

MINUTES:

| | |
|---------------|----------------------------------------|
| Mrs J Parfitt | Corporate Meetings & Registers Officer |
|---------------|----------------------------------------|

ABSENT

Cr H J Murray, Councillor Division 10.

4 RECEIPT AND CONFIRMATION OF MINUTES

4.1 GENERAL MEETING MINUTES OF 1 AUGUST 2007

Moved by: Cr Dowling

Seconded by: Cr Barker

That the minutes of the General Meeting of Council held on 1 August 2007 be confirmed.

CARRIED

4.2 SPECIAL MEETING MINUTES OF 7 AUGUST 2007

Moved by: Cr Barker

Seconded by: Cr Dowling

That the minutes of the Special Meeting of Council held on 7 August 2007 be confirmed.

CARRIED

5 MATTERS OUTSTANDING FROM PREVIOUS GENERAL MEETING MINUTES

5.1 REPORT FROM CHIEF EXECUTIVE OFFICER

The following matters outstanding from previous minutes were presented by the Chief Executive Officer and were noted by Council.

5.1.1 PETITION (DIVISION 10) – REQUEST FOR NAMING OF PARK

At the General Meeting of 2 May 2007, Council resolved that petition requesting to name parkland in Fisher Road, Thorneside, be received and referred to the appropriate area of council for consideration and report to the relevant Committee.

A report addressing this petition is proposed for the Planning and Policy Committee meeting scheduled for 17 October 2007.

5.1.2 PETITION (DIVISION 5) – REQUEST FOR ROAD UPGRADES, RUSSELL ISLAND

At the General Meeting of 27 June 2007, Council resolved that petition requesting that Council undertake some road upgrades on Vista, Taylor, Regal, Folwell, Ross and Coyne Streets, Russell Island, be received and referred to a future Planning and Policy Committee meeting.

This petition has been referred to the Infrastructure Planning Group for investigation and a report addressing this petition will be presented to the Planning and Policy Committee scheduled for 17 October 2007.

6 PUBLIC PARTICIPATION

MOTION TO ADJOURN MEETING

Moved by: Cr Henry
Seconded by: Cr Dowling

That the proceedings of the meeting adjourn for a public participation segment.

CARRIED

1. Mr I Andrews of Macleay Island addressed Council in relation to a development application and the time taken to process.
2. Ms R Skelly representing the Maybanke Accommodation & Crisis Support Services addressed Council in relation to the Redlands Community Safety Committee.
3. Ms D Newton of Wellington Point addressed Council in relation to the Redlands Community Safety Committee.
4. Mr I Neil of Thornlands addressed Council in relation to an application for an EcoVillage in Korsman Drive/Boundary Road, Thornlands. (MC008646).
5. Mr R Carter of Macleay Island addressed Council in relation to rate payers on the Bay Islands receiving Councillor newsletters with their rate notices.

MOTION TO RESUME MEETING

Moved by: Cr Elliott
Seconded by: Cr Williams

That the proceedings of the meeting resume.

CARRIED

7 PETITIONS/PRESENTATIONS

7.1 PETITION (DIVISION 6) – OBJECTION TO EXTENDING OPERATING HOURS OF BONING PLANT AT MOUNT COTTON

Moved by: Cr Bowler
Seconded by: Cr Elliott

That Standing Orders be suspended and that council resolve that the petition containing approximately 400 signatures, which reads as follows, be received and referred to the relevant department to be addressed as part of the development assessment process:

“We object to extending the operating hours of the Golden Cockerel Boning Plant at Mt Cotton.”.

CARRIED

7.2 PETITION (DIVISION 5) – CLOSURE OF FIJI STREET, RUSSELL ISLAND

Moved by: Cr Burns
Seconded by: Cr Dowling

That the petition which reads as follows, be received and referred to the Infrastructure Planning Group to investigate and prepare a report to a future Planning and Policy Committee meeting:

“We the residents of Fiji Street, Russell Island, hereby petition the Redland Shire Council to close the road off, at or near light pole number 116877, to stop it being used as a ‘raceway’ for the local hoons.

The amount of dust these vehicles are throwing into the air is affecting people’s health and lifestyles, not to mention the hazards to children and animals.”.

CARRIED

8 MOTION TO ALTER THE ORDER OF BUSINESS

Nil

9 DECLARATION OF MATERIAL PERSONAL INTEREST ON ANY ITEMS OF BUSINESS

Nil

10 PLANNING & POLICY COMMITTEE 15/08/07 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Burns
Seconded by: Cr Elliott

That the following Planning & Policy Committee Report of 15 August 2007 be received.

CARRIED

DECLARATION OF OPENING

Cr Burns declared the meeting open at 9.01 am.

RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

Members Present

| | |
|-----------------|-------------------------------------------|
| Cr J L Burns | Chair and Councillor Division 5 |
| Cr D H Seccombe | Mayor |
| Cr A G Barker | Councillor Division 1 |
| Cr C B Ogilvie | Councillor Division 2 |
| Cr D A Henry | Councillor Division 3 |
| Cr P J Dowling | Deputy Mayor and Councillor Division 4 |
| Cr T Bowler | Councillor Division 6 |
| Cr M A Elliott | Councillor Division 7 |
| Cr A R Beard | Councillor Division 8 |
| Cr K M Williams | Councillor Division 9 |
| Cr H J Murray | Councillor Division 10 Entered at 9.09 am |

[Cr Murray left the meeting at 10.27 am (during item 1.5). Cr Henry left the meeting at 10.31 am (during item 1.5) and returned at 10.39 am (during item 1.5). Cr Elliott left the meeting at 10.37 am (during item 1.5) and returned at 10.45 am (during item 1.5). Cr Williams left the meeting at 10.38 am (during item 1.5) and returned at 11.12 am (during item 1.6). Cr Burns vacated the chair at 11.09 am (during item 1.6), Cr Dowling presided. Cr Dowling vacated the chair at 11.12 (during item 1.6), Cr Burns presided. Cr Elliott left the meeting at 11.34 am (during item 1.6) and returned at 11.46 am (during item 1.6). Cr Beard left the meeting at 12.22 pm (end of item 1.7). Cr Burns vacated the chair at 12.26 pm (during item 1.9), Cr Dowling presided Cr Elliott left the meeting at 12.28 pm (during item 1.9). Cr Ogilvie left the meeting at 12.29 pm (during item 1.10) and returned at 12.37 pm (during item 1.11). Cr Burns returned to the meeting at 1.00 pm (during item 1.12).]

Committee Manager

Mr G Underwood General Manager Planning and Policy

Officers

| | |
|--------------|----------------------------|
| Mrs S Rankin | Chief Executive Officer |
| Mr W Dawson | Manager Land Use Planning |
| Ms B Tidey | Strategic Planning Advisor |

| | |
|-----------------|----------------------------------------------------|
| Mr G Photinos | Manager Environmental Management |
| Mr W Mortlock | Senior Advisor Environmental Protection |
| Mr S Fitzsimons | Advisor Biodiversity Planning |
| Ms R Bonnin | Manager Community and Social Planning |
| Ms L Galatola | Community Safety Officer |
| Ms J Spokes | Senior Advisor Cultural Services |
| Mr D Elliott | Manager Infrastructure Planning |
| Mr T Britt | Senior Advisor Principal Planning Traffic Engineer |
| Mr A Burgess | Manager Economic Development Group |
| Ms J Sommer | Tourism Development Co-ordinator |

Minutes

Mrs J Thomas Corporate Meetings & Registers Officer

PUBLIC PARTICIPATION AT MEETING

Nil

DECLARATION OF INTEREST

Nil

MOTION TO ALTER THE ORDER OF BUSINESS

Nil

10.1 PLANNING AND POLICY

A DVD titled "*Viewfinder*" – a digital multimedia project working with young people aged 12-30 exploring cultural identity and expression within the Redland Shire was screened prior to discussion on the committee report.

Following the screening, Cr Seccombe thanked all those involved in the production of the DVD for their input and presented four of the participants, namely Ms Alicia Williams, Mr David Russell, Ms Prew McKell and Ms Stephanie Brierley, with a token of Council's appreciation.

10.1.1 VIEWFINDER - A YOUTH CULTURES RESEARCH PROJECT

Dataworks Filename: R&C Youth Cultures
Attachment: [Viewfinder - Youth Cultures Research Project](#)
Responsible Officer Name: Roberta Bonnin
Manager Community & Social Planning
Author Name: Judy Spokes
Senior Advisor Cultural Services

EXECUTIVE SUMMARY

The Community and Social Planning Unit recently conducted research to identify young people's needs and aspirations in relation to:

- affirmation of their cultural identity;
- support required to maximise their participation in cultural opportunities in the Shire.

The research project was initiated in response to perceived gaps in cultural participation opportunities for teenagers and young adults. It was conducted in four stages including:

1. a review of local and national literature relating to young people and cultural development by a young graduate-student through a work experience placement;
2. meetings with internal and external stakeholders involved in planning and delivering youth-specific cultural activities;
3. an arts-led creative social research project developed in partnership with Speak Out Inc. which resulted in production of a DVD entitled Viewfinder; and
4. analysis of research data and identification of strategic directions for future Council support of young people's cultural and recreation needs.

An innovative community research project, Viewfinder, was produced in the form of a 10 minute DVD to inform Council's planning and delivery of cultural development services for teenagers and young adults. It will be screened during the Policy and Planning Committee's consideration of this report and will be introduced to the Committee by young participants involved in its production.

Documenting the views of 87 young people from across the Shire, the *Viewfinder* project has created a platform for further development of Council's cultural, leisure and community development teams. Improved engagement with, and support for, young people is anticipated through the adoption of integrated approaches to delivering existing services and programs.

PURPOSE

The purpose of this report is to present the outcomes of a creative research project exploring young people's cultural development needs and aspirations for Council's noting and endorsement for the purposes of planning and distribution.

BACKGROUND

Research conducted by Council over the past two years demonstrates that teenagers and young adults in the Shire perceive significant gaps in opportunities for their cultural expression and development. Clear evidence of this has emerged through:

- The Redland Shire Cultural Mapping Report 2005;
- Redlands Young Adults Project Report 2006;
- Capalaba Activity Centre Report 2007;
- Festivals and Events Audit 2007;

- Redland Shire Library Service: A ten year plan 2007.

Feedback from Council's cultural development team affirms this evidence that there are limited cultural opportunities for teenagers and young adults. Children are generally better served than teenagers and young adults in youth-designated activities delivered through Council. Community cultural programs managed by the library service and the Redland Art Gallery are examples of this.

Opportunities for participation and development of performing arts and emerging digital technology-based creative programs are underdeveloped for young people. This is despite a strong network of drama, dance and music organisations operating in the Shire. Contemporary music (from heavy metal to hip hop) and youth-specific festivals and events (as distinct from family-friendly or children's events) are identified as particular gaps.

Council's youth music program was, until recently, delivered through the 'Charged' contemporary music events series, hosted at the Cleveland Memorial Hall. Though well attended and very popular with teenagers and young bands, security concerns prompted a decision in June to discontinue the program. The *Viewfinder* project will inform the planning and development of activities to fill the gap left by 'Charged'.

The need to engage young people is recognised in several areas of Council's cultural development program. Maximising the participation of young people in the Shire's new Performing Arts Centre is a key objective especially during its establishment phase. Similarly, young people are a designated priority of Council's library service with specialist staff seeking to engaging teenagers and young adults as well as children in library programs. Ensuring effective inclusion of cultural as well as sporting and recreation activities at the Redlands Youth Plaza and encouraging participation of girls as well as boys are priorities driving planning for this space.

During the project the emergence of a new group supported through the Scout Association was noted. The group plans to launch 'Redlem' a youth festival in November 2007. The festival is being planned to meet the needs of teenagers from 13 to 18.

METHODOLOGY

In March, a review of local and national literature addressing youth and cultural development together with interviews with youth oriented cultural groups in the Redlands informed the scope and focus of the project. A creative community engagement process was adopted to maximise interest and participation in the project and, at the same time, to provide a hands-on creative development opportunity for young participants. A related objective was to create an opportunity for young people to speak directly to Council about their issues and goals.

Community arts organisation, Speak Out, was commissioned to work with Council to deliver the project. Speak Out Inc. is a community cultural development agency working for positive social change through the arts. Its creative team mentored young people in various art forms including film and digital storytelling, so they could identify and assert their needs and unleash their own creative potential. A creative

peer-to-peer research process was adopted and facilitated by Speak Out's artist mentors using (and sharing skills in) multi-media. The project title, *Viewfinder* reflects both the objective and the methodology of the research exercise.

Speak Out's deep commitment to the project is reflected in the company's allocation of almost half the total expenditure on the project. This voluntary commitment was made by Speak Out mid-way in their service contract with Council in order to extend the capacity for young people to drive the project and develop their confidence and skills. What began as a standard fee for service contract relationship quickly developed into an equal partnership or 'joint-venture' between Speak Out Inc. and the Shire. This is characteristic of the company's objective to sustain long term partnerships with Council and community organisations in the interests of young people's development.

Creative community engagement

Viewfinder documents the views of 87 young people consulted in various locations throughout the Redlands during May and June 2007. The target group for the project was people between the ages of 12-30 years from all walks of life. Considerable effort was made to gather the views of young people from the whole of the Shire. Also, a concerted effort to engage Indigenous young people was an explicit priority. This was achieved with the assistance of local arts group, Saltwater Murris Quandamooka Inc. which played a critical coordinating role at Dunwich on Minjerribah / North Stradbroke Island.

Consultation commenced with an information campaign targeting all secondary schools, local media, youth agencies and key locations in the Shire with posters flyers and news releases inviting participation. Details of the consultation process summarised below are provided in Attachment 1.

Demographic profile of *Viewfinder* participants

The geographic spread of young people across the Shire was reflected in the *Viewfinder* participation pattern with substantially higher representation of young people from northern suburbs compared with that of southern suburbs. Participants were residents of 17 suburbs throughout the Redlands, with Alexandra Hills, Birkdale, Capalaba and Dunwich represented most strongly. 55 % of participants were female and 45 % were male. More than two thirds were aged between 14 to 18 years, with most of the balance aged between 18 and 30.

ISSUES

It is widely recognised that traditional consultation methods often fail to engage young people. Though many are reluctant to attend formal meetings and focus groups or complete surveys, most are eager to ensure their views are considered by policy makers. The *Viewfinder* project's creative methodology and informal approach successfully engaged a wide range of young people in exploration of their culture and aspirations, and gave them a direct voice to Council.

Research outcomes

Drawing on evidence in the DVD, an additional eight hours of raw video footage, audio interview tapes, and an evaluation report provided by Speak Out, young people in the Redlands articulated their cultural identity, needs and aspirations in the following terms:

Cultural Identity and expression

1. Cultural identity is about who young people are, where they have come from and where they want to be;
2. There is a diversity of 'cultures' within the age group; 'cultures' being defined as distinct groups of young people, with particular interests, preferences, styles and social/cultural forms;
3. Young people would like to see events and opportunities that facilitate increased connection across these sub cultures;
4. Young people like to express themselves in various ways – arts and culture (dancing, visual art, and performing arts), sports and recreation (bike riding, skateboarding, going to parties, and hanging with friends) and through what they like to wear.

Culture and public space

5. 'Hanging out' with friends is a high priority with public spaces such as shopping centres a common meeting place.
6. There is a significant hip hop scene (a combination of graffiti art, MCing, break-dance and skating). This culture could be supported in many ways through Council's arts programs and public space / safety initiatives such as the provision of legal graffiti walls.
7. Suggestions were made to have a legal graffiti gallery for high quality rotating exhibitions at the new Redlands Youth Plaza, to ensure the site is not damaged by poor quality illegal graffiti.
8. Young women seek opportunities to express themselves at skate parks, other than skating, especially through creative activities such as writing, music and dance. They would like to challenge the perception that skate parks are for boys only.

Cultural activities and events

9. Young people are eager to assist in coordinating and managing youth events.
10. Promotion of youth events in local media requires improved focus and coordination.
11. Young people prefer their own designated spaces for self-expression and identified an art gallery for young emerging artists, a youth 'hanging out' space, drop-in or cultural centre as priorities.

12. 'Charged' music events were highly valued with scope for development of other art forms as companions to contemporary music identified.
13. Hands on creative arts workshops (including creative writing) are desired where people have opportunities to try different art forms particularly on school holidays and in different locations around the Redlands.

Other issues

14. Young people thought that it was important for them to express their views and opinions to shape their own identity, for good mental health and social development, and to ensure they are involved in "creating our own future"
15. Concerns were expressed that 'Youth/Junior Council' should reflect a greater diversity of young representatives. There is a view that only young people that are 'smart' and who go to a 'private school' have the opportunity to participate in these groups. The shift from 'junior council' to YTalk as Council's principal civic engagement with young people was not generally recognised.
16. Young people living on the Bay Islands and Minjerribah / NSI have limited structured and coordinated youth activities on the islands and face the major challenge of transport to participate in youth activities on the mainland.
17. Young people living on the Islands believed they have been over consulted and feel dismayed by the lack of practical follow up to their ideas (for projects and new infrastructure). Dunwich workshop participants revealed frustrations about lack of follow up to their proposed cultural / youth / community centre during community-initiated consultations two years ago. Young people on the Bay Islands consulted on developments such as a skate park and community swimming pool expressed similar views.

Future Directions for Council

There are many opportunities for young people's cultural aspirations to be advanced through integrated approaches to the delivery of council's cultural development, recreation, and community development services especially in relation to:

- Redland Performing Arts Centre;
- Redland Youth Plaza;
- 'Place' project in the Southern Moreton Bay Islands and Redland Bay;
- The Capalaba Activity Centre;
- Traffic signal box art public art (graffiti-prevention) program;
- Youth focus at Capalaba Library;
- Development of a festivals strategy;
- Development of a Minjerribah Knowledge Centre at Dunwich;
- NSI Sport and Recreation Strategy;
- Young people and public space / community safety initiatives;

- Physical activity strategy.

Council planners and service providers involved in these projects will collaborate towards development of strategies, projects, priorities, and targets to address service gaps identified in *Viewfinder*. Early work has already commenced with discussions focussed on youth festivals, RPAC opening events, cultural activities at Redland Youth Plaza and new contemporary performance / music activities planned to replace the 'Charged' program.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

There are no immediate financial implications of this report. The study will inform and focus Council's current investment in youth programs in the areas of public space management, community safety, recreation, culture and community development.

CONSULTATION

Internal stakeholders were consulted during the project included:

- Open Space Planner;
- Cultural Services Officer;
- Youth Officer;
- Safety Officer;
- Performing Arts Centre Manager;
- Library Services leadership team.

External stakeholders consulted during the project included:

- Redland Arts Council;
- Cleveland High School;
- Dunwich Secondary School / TAFE;
- Saltwater Murriss;
- Bay Islands Community Services;
- Redland Shire Bands;
- Redlem event organisers;
- Ytalk.

OPTIONS

PREFERRED

That Council resolve to endorse the Youth Cultures Report and Viewfinder DVD for planning purposes.

ALTERNATIVE

That Council note the report.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Burns

Seconded by: Cr Elliott

That Council resolve to endorse the Youth Cultures Report and Viewfinder DVD for planning purposes.

CARRIED

10.1.2 BRISBANE'S MORETON BAY AND ISLANDS TASK FORCE MARKETING PROPOSAL

Datworks Filename: ED Programs – Moreton Bay Task Force
Responsible Officer Name: Alan Burgess
Manager Economic Development Group
Author Name: Jan Sommer
Tourism Development Co-ordinator

EXECUTIVE SUMMARY

Council annually allocates \$10,000 to Brisbane's Moreton Bay & Islands (BMB&I) Task Force from the Economic Development budget to facilitate projects initiated by the Mayors of the four council areas Redlands, Brisbane, Redcliffe and Caboolture that will generate mutual benefit to all areas.

This request is for an amount of \$110,000 (GST exclusive) over a three year period commencing in 2007/08, in addition to the above annual allocation, for Redland Shire Council's contribution to the BMB&I Marketing Plan.

At the most recent meeting of the BMB&I Task Force held in March 2007, Brisbane Marketing presented a three year Destination Marketing Proposal on behalf of the consultative committee. **This was endorsed in principle by the four Mayors.**

PURPOSE

This report is to seek Council approval for \$30,000 in the 2007/08 budget with an option of \$35,000 (2008/09), \$45,000 (2009/10), commencing in 2007/08 with an initial contribution of \$30,000, as a commitment to the marketing of Brisbane's Moreton Bay & Islands for a "whole of bay" approach to destination promotion.

BACKGROUND

BMB&I Task Force, an initiative of the Mayors of Redland, Brisbane, Redcliffe and Caboolture Councils, meets two to four times per year and is attended by Mayors, Economic Development Managers and tourism officers.

A working group of the Task Force is the BMB&I Consultative Committee (a marketing committee consisting of Council tourism officers and tourism industry operators). The purpose of this committee is to research and develop effective promotional campaigns for the region.

The consultative committee developed and implemented two campaigns during 2006-07, the first in August 2006 and the second in February-April 2007. Tourism Queensland has been a major partner in both these campaigns contributing cooperative funds to strengthen and expand the campaigns.

The February-April 2007 campaign was funded in the following manner:

Budget

| | |
|--------------------------------------------|----------|
| Tourism Queensland | \$40,000 |
| Councils (through BMB&I Taskforce Project) | \$20,000 |
| Brisbane Marketing | \$10,000 |
| Cooperative Income (Industry partners) | \$13,600 |

Total Budget **\$83,600**

Redland Shire Council's total contribution to this campaign was only \$6,000 (GST exclusive); \$5,000 from the collective Task Force budget and \$1,000 as one of 14 industry partners, to build awareness of the Redlands on Moreton Bay brand. By combining with other councils and partners we gain considerable extra leverage for our money.

The benefit to the Redlands area from this campaign includes:

- Print media (Sunday Mail, Brisbane News, Courier Mail, Brisbane Style, Weekend Australian Magazine, both brand and cooperative with partners);
- Avant postcards that are placed in high exposure cafes and tourist friendly facilities to encourage distribution;
- ENewsletter advertising on www.experiencebrisbane.com.au website;
- Tower advertisement on the Brisbane website that draws attention to specific features of the campaign and directs online visitors to the BMB&I website;
- E-blast online newsletter to 20,500 demographically targeted users to whom the content of the campaign will appeal

The primary call to action was www.moretonbayislands.com.au with good representation of tourism product including Straddie Holiday Parks and self catering accommodation, Southern Moreton Bay Islands, Coochiemudlo and Redlands mainland accommodation and activities.

ISSUES

To compete with other popular Queensland destinations and capitalise on the two successful campaigns undertaken for Brisbane's Moreton Bay & Islands in August 2006 and February to April 2007, the implementation of a strategic marketing plan over the next three (3) years is vital.

Tourism Queensland will contribute significant funds to the campaign and direct resources for consultation and implementation of the plan.

The base funding model for the three years is as follows:

| <i>Authority</i> | <i>2007/08</i> | <i>2008/09</i> | <i>2009/10</i> |
|----------------------------------------|-------------------------|-------------------------|-------------------------|
| <i>Tourism Queensland</i> | <i>50,000</i> | <i>80,000</i> | <i>100,000</i> |
| <i>Brisbane City Council</i> | <i>30,000</i> | <i>35,000</i> | <i>45,000</i> |
| <i>Redland Shire Council</i> | <i>30,000</i> | <i>35,000</i> | <i>45,000</i> |
| <i>Redcliffe Council</i> | <i>30,000</i> | <i>35,000</i> | <i>45,000</i> |
| <i>Caboolture Shire Council</i> | <i>30,000</i> | <i>35,000</i> | <i>45,000</i> |
| <i>Industry Operators</i> | <i>30,000</i> | <i>40,000</i> | <i>50,000</i> |
| | <i>\$200,000</i> | <i>\$270,000</i> | <i>\$330,000</i> |

NB. Brisbane Marketing will also provide staff resources for product development, facilitation and implementation of the marketing plan.

As funds to contribute to Brisbane's Moreton Bay & Islands "whole of bay" marketing proposal have not been allocated in 2007/08 budget, it is requested a Q1 adjustment of \$30,000 to be considered.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to enhance employment participation and the community's standard of living through encouraging economic development opportunities.

FINANCIAL IMPLICATIONS

Council will be required to approve an increase in the Economic Development budget by \$30,000 for 2007/08; and further to adjust the 10 year operational plan by \$35,000 (2008/09); and \$45,000 (2009/10); a total over three years of \$110,000.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has occurred with Brisbane Marketing, with an undertaking being given that a one year action plan and industry prospectus for the 2007/08 campaign for local government partners and the tourism industry will be available shortly.

OPTIONS**PREFERRED**

That Council consider an increase in the Economic Development Group's budget in the amount of \$30,000 as part of the Q1 Review of the 2007/08 Budget.

ALTERNATIVE

None offered.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Burns
Seconded by: Cr Barker

That Council resolve to consider an increase in the Economic Development Group's budget in the amount of \$30,000 as part of the Q1 Review of the 2007/08 Budget.

CARRIED

10.1.3 PETITION (DIVISION 1) FINISH THE PAVED FOOTPATH BETWEEN MUSGRAVE STREET AND VALLEY ROAD, WELLINGTON POINT

Datworks Filename: RTT Capital Works Program
Responsible Officer Name: David Elliott
Manager Infrastructure Planning
Author Name: Len Purdie
Senior Advisor Capital Project Programming

EXECUTIVE SUMMARY

A Petition was received by Council from residents in the vicinity of Main Road, Wellington Point.

At the General Meeting of 27 June 2007, Council resolved as follows:

That the petition which reads as follows, be received and referred to the appropriate area of Council for consideration and a report to a future Planning and Policy Committee meeting:

"We, the undersigned request that Council finish the paved footpath between Musgrave Street and Valley Road, Wellington Point on Main Road".

PURPOSE

To prepare a response to a Petition from residents in the vicinity of Main Road, Wellington Point.

BACKGROUND

At the General Meeting of 27 June 2007 a Petition was received by Council for the completion of the footpath between Musgrave Street and Valley Road, Wellington Point on Main Road.

ISSUES

In Council's Capital Works Program, the construction of 1.5m wide pathway missing link between Musgrave Street and Valley Road is programmed for 2008/09 at a cost of approximately \$39,000.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water, waste services, roads, drainage and support the provision of transport and waterways infrastructure.

FINANCIAL IMPLICATIONS

The costs for the construction of the footpath are included in the 10 year Capital Works Program which has been approved by Council. If the works remain in 2008/09 there are no financial implications.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The Divisional Councillor was consulted regarding the recommendations contained within this report.

OPTIONS

PREFERRED

That Council resolve as follows:

1. To consider the 1.5m wide pathway missing link between Musgrave Street and Valley Road in the budget deliberations for 2008/2009; and
2. That the principal petitioner be advised of Council's resolution in this matter

ALTERNATIVE

No alternative suggested.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Burns
Seconded by: Cr Elliott

That Council resolve as follows:

1. **To consider the 1.5m wide pathway missing link between Musgrave Street and Valley Road in the budget deliberations for 2008/2009; and**
2. **That the principal petitioner be advised of Council's resolution in this matter**

CARRIED

**10.1.4 PETITION (DIVISION 3) TRAFFIC CONCERNS MOSELLE DRIVE,
THORNLANDS**

Dataworks Filename: RTT Complaints Traffic
Responsible Officer Name: David Elliott
Manager Infrastructure Planning
Author Name: Terrance Britt
Senior Advisor Principal Planning Traffic
Engineer

EXECUTIVE SUMMARY

At the General Meeting of 28 March 2007, it was resolved as follows:

“That the petition be received and referred to the appropriate area of Council for consideration and a report to a future Planning & Policy Committee meeting.”

The petition reads as follows:

“As residents of the Redland Shire we would like to petition the Council to do something about the speeding along Moselle Drive. The cars, trucks and motorbikes that are continuously speeding along this road will one day cause a very fatal accident. Sometimes the speeding sounds like it is in excess of 100klms per hour. It is very unsafe for children to try and cross the road especially the middle section of Moselle Drive as you cannot see the cars coming over the rise one way, and coming around the bend the other way. It is supposed to be a 50 klm zone.”

On 30 March 2007 the Chief Executive Officer forwarded the petition to Planning and Policy for actioning in accordance with the resolution.

This report recommends that Council investigate pedestrian refuge islands, implements remedial changes along Moselle Drive immediately and continues to monitor and review the situation in 2 years time.

PURPOSE

To respond to a petition from local residents of Moselle Drive, Thornlands raising concerns about speeding vehicles, unsafe crossing points for children and to respond to Council resolution dated 28 March 2007.

BACKGROUND

On 1 March 2007, residents of the Moselle Drive precinct submitted a petition requesting Council to address the traffic situation in the area, in particular the speed of vehicles and crossing points. This petition was tabled at the General Meeting of 28 March 2006 and Council resolved to consider the request and report back to the Planning and Policy Committee.

Moselle Drive is designated as a Residential Street in accordance with Council Road Hierarchy. The default unsigned speed limit of 50km/h is applicable to this road. The intersection of Moselle Drive and Ziegenfusz Drive had a roundabout constructed in approximately 1992 including linemarking for a small section of Moselle Drive. This linemarking was extended in 1994 where raised retro reflective pavement markers and a centreline were installed for the full length.

Following receipt of the petition, Infrastructure Planning scheduled a review of Moselle Drive, which assessed parameters including crash statistics, traffic speeds, traffic volume, road purpose, through traffic, commercial vehicles and activity generators. This review recommended minor remedial changes to the existing linemarking as per the recommendations contained in this report.

ISSUES

The petition Council received on 14 March 2007 raised two main issues as follows:

1. *Speeding on Moselle Drive*

Council undertook traffic counts adjacent to common boundary of 28-30 Moselle Drive, between 30 April and 8 May 2007. The results obtained were compared to the acceptable speed distributions for a 50km/h speed zone in accordance with the Manual of Uniform Traffic Control Devices, where the 15km/h pace should be between 44-59 km/h, the percentage of vehicles within this pace should be greater than 60% and the average daily volume should be 1,000 vehicles/day for a residential street.

The results of data collected in Moselle Drive indicated the average speed was 52.7km/h, the 85th percentile was 61.9km/h, the 15km/h pace was 45-60km/h, the percentage within the pace was 61.9% and the average daily volume was 1,345.

Moselle Drive is classified a residential street in accordance with Council's road hierarchy and the measured speeds and associated data listed above generally satisfy the criteria set out in the Manual of Uniform Traffic Control Devices.

A search of reported accidents for the full length of Moselle Drive over the past 10 years revealed 4 accidents. Of these accidents 2 were at intersections of Moselle Drive with Panorama Drive and Ziegenfusz Drive; the other accidents were along the straight section of Moselle Drive. All accidents were generally unrelated to speed.

2. *Safer crossing point in the middle of Moselle Drive*

Following receipt of the petition Council officers have investigated Moselle Drive and have identified two locations where pedestrian refuge island would be appropriate. These locations would provide a safer crossing point for pedestrians, allowing them to cross only one half of the road at a time. The locations identified are as follows:

- Between Hermitage Crescent and Tokay Court (the frontage of park);
- Just north of Riesling Street southern intersection.

These locations would require further investigation and detailed design to confirm their suitability for pedestrian refuge islands. These projects would also include appropriate linemarking and signage.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water, waste services, roads, drainage and support the provision of transport and waterways infrastructure.

FINANCIAL IMPLICATIONS

The recommendations contained in this report have limited impact on maintenance budgets. The pedestrian refuge island will be added to the schedule and prioritised following detailed investigations and should be funded from future capital funds.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The Divisional Councillor has been consulted regarding the recommendation contained in this report.

OPTIONS

PREFERRED

That Council resolve as follows:

1. To fully investigate a pedestrian refuge island between Hermitage Crescent and Tokay Court (the frontage of park) and just north of Riesling Street southern intersection on Moselle Drive and include works within future budget consideration;
2. To implement the remedial changes, including the increased use of raised retro reflective markers and edge line marking on Moselle Drive;
3. That Queensland Police (Traffic Branch) be requested to conduct targeted speed enforcement on Moselle Drive; and
4. That the petitioners be advised of Council's resolution in this matter.

ALTERNATIVE

That Council resolve as follows:

1. To continue to monitor the situation and review the traffic situation in two (2) years time; and
2. That the petitioners be advised of Council's resolution in this matter.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Burns
Seconded by: Cr Elliott

That Council resolve as follows:

- 1. To fully investigate a pedestrian refuge island between Hermitage Crescent and Tokay Court (the frontage of park) and just north of Riesling Street southern intersection on Moselle Drive and include works within future budget consideration;**
- 2. To implement remedial changes, including the increased use of raised retro reflective markers and edge line marking on Moselle Drive;**
- 3. That Queensland Police (Traffic Branch) be requested to conduct targeted speed enforcement on Moselle Drive; and**
- 4. That the petitioners be advised of Council's resolution in this matter.**

CARRIED

10.1.5 AMENDMENTS TO CLEVELAND AND CAPALABA STREETSCAPE DESIGN MANUALS

| | |
|----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Datworks Filename: | Cleveland and Capalaba Streetscape Design Guideline Manuals |
| Attachments: | <u>Streetscape Design Manuals Planning Scheme Policy</u> <u>Cleveland Principal Activity Streetscape Design Manual</u> <u>Capalaba Principal Activity Streetscape Design Manual</u> |
| Responsible Officer Name: | Wayne Dawson Manager, Land Use Planning |
| Author Name: | Bridget Tidey Strategic Planning Advisor |

EXECUTIVE SUMMARY

It has been brought to the attention of the Land Use Planning Group that particular provisions of the Cleveland Streetscape Design Guidelines Manual (rubbish bins and pavement form and materials) and Capalaba Streetscape Design Guidelines Manual (rubbish bins) require amendment.

Redland Water and Waste have advised following the completion of an audit (of usage) with the Council's refuse management contractors, that there is an over supply of rubbish bins in the Cleveland and Capalaba Town Centres based on the level of refuse waste being collected from particular individual bins across the centres. Additionally, the external contractors have expressed concerns about safety issues associated with the rubbish bin design and emptying these bins. The proposed amendments relate to nominating a new type and design of rubbish bin and a review of current nominated locations for and distance between rubbish bins.

Additionally, the changes to the material product and design specifications for footpath pavements in Cleveland reflect a contemporary position in moving away from the smaller paver for maintenance and safety reasons.

Aside from these two significant changes to the current Cleveland and Capalaba Streetscape Design Guidelines Manuals, a number of other minor changes have been made purely to bring the documents into a contemporary context i.e. referencing the Redlands Planning Scheme and to reflect current products and works practices.

It is intended that these amended Streetscape Design Manuals will become supporting policy to the Redlands Planning Scheme with adopting a reference to the manuals under the new Planning Scheme Policy 17 Streetscape Design Manuals.

PURPOSE

Section 2.1.19 of the *Integrated Planning Act 1997* requires that before making a planning scheme policy, the local government must by resolution propose to make the planning scheme policy.

The purpose of this report is to outline to Council the amendments to the Cleveland and Capalaba Streetscape Design Manuals and to seek a Council resolution to make a new Planning Scheme Policy 17 Streetscape Design Manuals.

BACKGROUND

A review of the rubbish bin and footpath pavement provisions of the Cleveland and Capalaba Streetscape Design Guidelines Manuals was instigated by safety and maintenance concerns raised by Redland Waste, Operations and Maintenance, Council's Development Assessment and Integrated Commercial Teams and Council's external waste management contractor.

ISSUES

Rubbish Bins

An audit of the usage of existing rubbish bins in the Cleveland and Capalaba centres has determined that a number of bins are not being efficiently utilised and can thus be removed from operation without implications to litter management in both centres. As a result, the manuals have altered to locate rubbish bins at intervals and locations to be determined by Council as well as increasing the bin size capacity.

Pavement

To be consistent with modern trends regarding footpath pavement specifications in streetscapes across South East Queensland, the Cleveland Streetscape Design Guidelines Manual provision about paving has been amended accordingly. A larger concrete paver is specified to minimise incidences of maintenance and avoid potential trip hazards.

General

The current Cleveland and Capalaba Streetscape Design Guidelines Manuals make numerous references to the Transitional Planning Scheme and obsolete Development Control Plans. It is proposed that these references be amended to reflect the adoption of the Redlands Planning Scheme. Furthermore, other minor changes and updates have been proposed to both the Cleveland and Capalaba Streetscape Design Guidelines Manuals to reflect current products and practices being used.

As example in the Cleveland manual:

- Pavement surface treatment (Figure 2, section 2.5) – review of precinct treatments;
- Garden bed setting (Figure 10B and 10C, section 4.8.3) – design alteration to wingwall configuration and increased distance to parking bay/kerb;

- Pedestrian footpath lighting (section 4.9.2) – update reference to contemporary standards;
- Skateboard deterrents (section 4.14) – inclusion of new specification reflects current practices;
- Irrigation (section 7.5) – update specifications to reflect current practices i.e. water restrictions.

(These changes are identified in the attachments).

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

In the short term there will be costs incurred in the process of removing and replacing rubbish bins. This practice has already been commenced by Operations and Maintenance under their normal maintenance programs. It is anticipated that there will also be cost effective potential savings in the reduction of bin collections in the centres by contractors.

PLANNING SCHEME IMPLICATIONS

It is considered that the outcome of recommendations in this report will not result in amendments to the Redlands Planning Scheme. It is intended that the amended Streetscape Design Manuals be called up as a new Streetscape Design Planning Scheme Policy.

CONSULTATION

The Land Use Planning Group consulted with:

- Redland Water and Waste – who provided advice about the serviceability and functionality of the design of the proposed rubbish bins and the nominated distance between rubbish bins.
- Infrastructure Planning Group – who provided advice about the type of pavement to use and lighting specifications that need to be updated.
- Operations and Maintenance – who provided advice about the specification of rubbish bins and footpath pavement materials.
- Integrated Commercial and Development Assessment Teams – who provided advice about the specification of rubbish bins and footpath pavement material and design.
- Risk and Liability Services – who provided advice about safety risks of rubbish bin and pavement design specification.

OPTIONS**PREFERRED**

That Council resolve as follows:

1. To propose to make new Planning Scheme Policy 17 – Streetscape Design Manuals as attached; and
2. That the relevant actions for notification and consultation be undertaken in accordance with Schedule 3 of the *Integrated Planning Act 1997* for the adoption of the Planning Scheme Policies.

ALTERNATIVE

That Council resolve not to make new Planning Scheme Policy 17 – Streetscape Design Manuals as contained in Annexure A.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Burns
Seconded by: Cr Elliott

That Council resolve as follows:

1. **To propose to make new Planning Scheme Policy 17 – Streetscape Design Manuals as attached; and**
2. **That the relevant actions for notification and consultation be undertaken in accordance with Schedule 3 of the *Integrated Planning Act 1997* for the adoption of the Planning Scheme Policies.**

CARRIED

10.1.6 RESEARCH ON THE INTRODUCTION OF CARBON MARKETS

Datworks Filename: EM Greenhouse Effect
Responsible Officer Name: Gary Photinos
Manager, Environmental Management Group
Author Name: Gary Photinos/ Warren Mortlock
Manager/Advisor

EXECUTIVE SUMMARY

This report provides Council with the results of research and reports on the potential revenue opportunities that have been created by the introduction of carbon markets like the NSW Benchmark Scheme.

It is recommended that Council note the report and adopt as guiding principles for reducing greenhouse emissions.

PURPOSE

To report back to Council on the potential revenue opportunities that have been created by the introduction of carbon markets.

BACKGROUND

- At the General Meeting of 28 March 2007, Council resolved to undertake research and report back to Council on the potential revenue opportunities that have been created by the introduction of carbon markets like the NSW Benchmark Scheme.
- RSC has been a participant in the Cities for Climate Protection Program (CCP) since 1999.
- The CCP Milestone 5 Report was adopted for public release by Council in July 2007 and provides a summary of the progress of the Council and community towards its Local Greenhouse Action Plan 2010 and CCP goals, at approximately the half way point in the Plan implementation period.

ISSUES

WHAT ARE CARBON MARKETS

Carbon markets are commercial carbon emissions trading forums. There is no formal carbon or emissions trading market operating nationally in Australia at this time, however there are State schemes, and there are commercial operators trading in what are termed 'carbon offsets'.

CARBON TRADING

Participants in carbon trading buy and sell certificates that represent specified amounts of carbon-related emissions that either:

- are allowed to be emitted;

- comprise reductions in emissions (new technology, energy efficiency, renewable energy); or
- comprise offsets against emissions, such as carbon sequestration (capture of carbon in biomass).

The certificates are issued by the trading scheme regulator and are much like share certificates.

The driver for carbon markets to work is firstly that a cap or limit on the level of greenhouse gases (carbon emissions) is set and enforced, and that a legitimate and economically responsible trading scheme is in place. The driver for companies, organisations and others to buy and sell such certificates is that commercial conditions mean it is the most cost-effective way to achieve an overall reduction in the level of greenhouse gases (carbon emissions) they produce.

It is cost-effective because the entities that have achieved their own emission reduction target easily will be able to create emission reduction certificates "surplus" to their own requirements and be financially rewarded by being able to sell those surpluses to others.

Emissions trading is a significant mechanism allowed under the Kyoto Protocol to enable countries/companies to meet their emissions reduction target. Countries/companies with high internal emission reduction costs would be expected to buy certificates from countries/companies with low internal emission reduction costs.

VOLUNTARY CARBON OFFSET SCHEMES

There are a number of voluntary carbon offset schemes around, for example Greenfleet (www.greenfleet.com.au), CarbonPool (www.carbonpool.com) and Carbon Planet (www.carbonplanet.com). These schemes enter into agreements with landholders or forestry organisations for the right to their carbon credits, paying the landholder or "owner" of the credits for this. Mostly they focus on large forestry areas or the purchase of tree clearing permits for areas not already protected under legislation. These companies sell the credits to people or companies that need to offset their emissions.

For example, Greenfleet scheme invites individuals and organisations to join Greenfleet's tree-planting program. For \$40 (tax-deductible) Greenfleet plants 17 native trees on the motorist's behalf. These trees, as they grow, will absorb the greenhouse gas emissions that the average car produces in one year (based on 4.3 tonnes of CO₂). Since 1997, more than 2.3 million trees have been planted on behalf of individuals and organisations, including Telstra, AAMI, Vic, Qld and ACT governments, and Monash University.

VALIDATING OFFSETS, MEASURING CARBON

Any offset trading scheme will need to accredit organisations, so that offset credits can be registered on a frequency that reflects the actual rate of carbon sequestration.

It is not possible to “forward create” credits for a forest. Typically an accredited organisation will create the credits annually, after calculating how much the forest has grown, and therefore how much carbon has been sequestered for the year. Once a forest has stopped growing, credits are no longer being created in most schemes.

It is worth noting here that under the IECEI specifications for abatement offsets reported through the CCP Program, local governments can only report as abatement offsets and “green” electricity abatements they have purchased from a source accredited by a body approved by ICLEI to a standard specified by ICLEI. ICLEI still maintains a strong preference for offsets created through energy-efficiency and renewables projects over biosequestration projects. It no longer accepts non-accredited renewable energy. Accepted programs include: Green Power, Greenhouse Friendly, retired Renewable Energy Certificates (RECs), NSW GGAS (retired), and CDM Gold Standard.

Tools for prediction of growth and sequestration of carbon are now reasonably well developed for many commercial tree species, particularly those growing in regions of high rainfall. However, there is increasing interest in the use of environmental plantings to sequester carbon in low-medium rainfall regions where relatively low costs of land may offset reduced site productivity. Environmental plantings offer an attractive option for sequestration of carbon in these regions. Compared to industrial tree plantations, environmental plantings are often less expensive to establish and manage, and there is no need to track flows of carbon associated with thinning and harvesting of trees. Environmental plantings are often targeted in the landscape to control salinity and erosion.

It is not feasible to directly measure the amount of carbon that a forest is storing over time, so the preferred approach is to use tree-growth modelling to estimate the amount of carbon stored. This modelling is then adjusted on a regular basis to reflect the occurrence of events that affect the rate of carbon sequestration, such as rainfall or bushfire. Many different models for carbon sequestration are available, but the National Carbon Accounting Toolbox (NCAT) released recently by AGO/CSIRO is one of the most comprehensive available.

In very general terms, Greenfleet uses a figure of 0.25 tonnes of carbon sequestered per tree per year. Using this rate, a hectare of mature trees planted and maintained at a 4metre grid (625 trees per hectare) would sequester 156.25 tonnes per annum.

WHO WOULD PARTICIPATE IN CARBON MARKETS?

It is expected that only large entities would participate in any carbon market. As with all certificate trading, or offsets, a prospective purchaser will take into account the cost differential between installing their own abatement or purchasing credits from a provider, and they will look carefully at the amount of abatement gained per dollar spent and the time period for which they are valid. Given the administrative cost of entering into such trading regimes, the returns must be significant and the drivers to make purchases (emissions cap) real and significant.

Local Governments by nature may be conservative about entering the market and may only participate as the market matures, as activity in the market increases and the achievement of a reasonable price for carbon can be obtained, demonstrating a benefit to their communities.

PROBLEMS WITH CARBON OFFSET (SEQUESTRATION)

There are significant problems and pitfalls for the Australian carbon offset market, which as outlined in this report is a chaotic situation. The Total Environment Centre (environment lobby group) released a recent report pointing to concerns with the conflicting methodologies for offset approval, accreditation and monitoring processes amongst 17 companies. Jeff Angel, Director at the Total Environment Centre points out that:

“These all contribute to an alarming chasm of credibility and that can become a reputational risk to the organisations who buy them. In its worst light offsets that are not robustly reviewed and assured, can be viewed as greenwash. To add confusion to the mix, there are currently, 4 offset accreditation schemes in operation in Australia and another 4 voluntary schemes under development overseas. It is becoming increasingly difficult to know which one is most reliable.”

Carbon sequestration offsets are plagued with difficulties, in particular in the different schemes for carbon accounting, the lack of regulation, and ultimately in assurance and insurance to ensure that the offset actually delivers to predictions over the entire life of the tree, regardless of weather conditions or fire.

Basically, reducing carbon emissions through energy efficiency programs and renewable energy that reduce emissions immediately are a much better option than offsets.

CARBON MARKETS OPERATING IN AUSTRALIA

On 3 June 2007 Australia stepped closer to emissions trading when the Prime Minister accepted the recommendations of his Task Group on Emissions Trading. In so doing, he is seeing domestic emissions trading with international linkages as the most effective way to manage future greenhouse gas emissions.

Details of the domestic trading scheme can be found in the Task Group’s report but in summary the key features of the proposal are:

- a ‘cap and trade’ model supported by offset projects, to be operational no later than 2012.
- a long-term aspirational emissions abatement goal and associated pathways to provide an explicit guide for business investment and community engagement
- maximum practical coverage of all sources and sinks, and of all greenhouse gases including agriculture when practical issues are resolved

- a mixture of free allocation and auctioning of single-year dated emissions permits
- free allocation of permits as compensation to existing businesses likely to suffer a disproportionate loss of value or adverse trade exposure due to the introduction of a carbon price
- a 'safety valve' emissions fee designed to limit unanticipated costs to the economy and to business, particularly in the early years of the scheme, while ensuring an ongoing incentive to abate
- recognition of a wide range of credible carbon offset regimes, domestically and internationally
- capacity, over time, to link to other comparable national and regional schemes in order to provide the building blocks of a truly global emissions trading scheme
- revenue from permits and fees to be used, in the first instance, to support emergence of low-emissions technologies and energy efficiency initiatives.
- A timetable of around four years has been proposed by the Task Group for Australia to begin full-scale emissions trading. This involves announcement of a long-term aspirational goal and establishment of an emissions reporting and verification system in 2008; finalisation of the key design features and establishment of the legislative basis of the scheme by 2009; establishment of the first set of short-term caps and allocation of permits in 2010; and commence trading in 2011 or, at the latest, 2012.

THE STATES' NATIONAL EMISSIONS TRADING SCHEME

The States and Territories announced on 9 Feb 2007 that they would introduce an emissions trading scheme by end of 2010, if the Commonwealth did not commit to a scheme following the report of the Prime Minister's Task Group on Emissions Trading (due 31 May).

Further information on this is at www.emissionstrading.nsw.gov.au.

As it currently stands, the most detailed proposal for a national emissions trading scheme for Australia is still that put forward by the National Emissions Trading Taskforce (NETT) on behalf of the state and territory governments. This includes looking at eligible credits under the scheme.

NSW GREENHOUSE GAS REDUCTION SCHEME

The NSW Greenhouse Gas Reduction Scheme (GGAS) commenced on 1 January 2003. It is one of the first mandatory greenhouse gas emissions trading schemes in the world. GGAS aims to reduce greenhouse gas emissions associated with the production and use of electricity. It achieves this by using project-based activities to offset the production of greenhouse gas emissions.

GGAS establishes annual state-wide greenhouse gas reduction targets, and then requires individual electricity retailers and certain other parties who buy or sell

electricity in NSW to meet mandatory benchmarks based on the size of their share of the electricity market.

Project-based emission reduction activities, from which abatement certificates can be created by accredited abatement certificate providers, include:

- Low-emission generation of electricity (including cogeneration) or improvements in emission intensity of existing generation activities (Rule 2 – Generation);
- Activities that result in reduced consumption of electricity (Rule 3 – Demand Side Abatement);
- Activities carried out by elective participants that reduce on-site emissions not directly related to electricity consumption (Rule 4 – Large User Abatement1); and
- The capture of carbon from the atmosphere in forests (Rule 5 – Carbon Sequestration).

If these parties, known as Benchmark Participants fail to surrender enough abatement certificates to meet their mandatory benchmark, then a penalty is assigned. Currently the penalty level is set at \$11 per tonne of shortfall. Assessing abatement projects, accrediting parties to undertake eligible projects and then create certificates, and monitoring compliance with GGAS is undertaken by the Independent Pricing and Regulatory Tribunal of NSW (IPART) in its role as Compliance Regulator.

Further Information can be found at <http://www.greenhousegas.nsw.gov.au> .

QUEENSLAND GOVERNMENTS RESPONSE TO CLIMATE CHANGE

Although Queensland does not have an emissions trading scheme or offsets policy, the State has already committed (in February 2007) to a national emissions trading scheme (after initial reluctance) with all other states by 2010.

The Queensland State Government released its Climate Smart 2050 Strategy in June 2007 to meet a national greenhouse gas emission reduction target of 60% below our 2000 levels by 2050. The main initiatives most relevant to carbon trading and offsets in this strategy are the: Queensland Carbon Offsets Policy and Green Invest.

- Queensland Carbon Offsets Policy. The policy will ensure that Queensland is positioned to benefit from all potential offset opportunities that will be available through a proposed national emissions trading scheme, and prepare Queensland industries that will provide or purchase carbon offsets. As part of this policy, the Queensland Government will investigate the potential for regrowth vegetation on leasehold land to be utilised as a carbon offset.
- Green Invest. The Queensland Government has developed a policy framework for the use of environmental offsets (currently excludes carbon) to compensate for any unavoidable negative environmental impacts that might result from development. The government is also establishing an offsets exchange facility called Green Invest as a mechanism to assist developers find offsets for vegetation clearing. Both tools have the potential to facilitate

carbon offsetting arrangements, and will undergo further refinement over the next six months, in close consultation with industry including agricultural, forestry and secondary industrial sectors.

- Queenslanders will be encouraged to offset emissions from their vehicles through the annual registration renewal process. Offsetting would be achieved through balancing the emissions produced by a car through measures such as planting trees. Similar to the national GreenPower program, consumers can elect to pay to have their emissions offset through an accredited scheme. This program is voluntary and will support and link to the ClimateSmart Living education campaign.

BRISBANE CITY COUNCIL CLIMATE CHANGE AND ENERGY TASKFORCE REPORT

Brisbane City Council (BCC) convened a Climate Change and Energy Taskforce in August 2006 to advise Council on preparing the city for climate change and peak oil. The 'Final Report – A Call for Action' represents the work of the Taskforce and its recommendations to Council. Pertinent recommendations to the issue of carbon trading and offsets were that:

- Council should join other local governments, Federal and State agencies and leading corporations in moving towards full carbon neutrality. Carbon neutrality means reducing greenhouse gas emissions as far as possible and then using offsets to achieve net greenhouse emissions of zero.
- Council should capitalise on its strong commitment to reducing emissions by investing in energy efficiency, renewable electricity, biofuels and the Regional Carbon Sink.
- Carbon emissions trading will play a central role in Brisbane's approach to reducing greenhouse gas emissions. However, the Taskforce encourages Council to maintain a higher priority on measures to save energy and oil, and promote renewable energy, as storing carbon in trees alone is not enough to combat climate change.

POSITIONING FOR OPPORTUNITIES IN REDLANDS

It seems certain that Australia is moving toward national emissions trading system, with much of the structure and requirements of schemes already proposed or in place. There is not a robust case for a Council to enter into a carbon trading regime, particularly in Queensland where there is no state or federal trading scheme in operation. Were Council to do this, it would likely need to participate in the NSW Government's CGas Scheme.

Wherever possible, Council's goal should be to reduce overall greenhouse emissions, and purchasing tradable certificates or offsets do not do that.

Council should adopt the hierarchy to reduce greenhouse emissions whereby the priorities in order are:

1. Reducing emissions by improved efficiency to the point at which best practice is achieved:

Note 1: Council may claim offset credits for environmental plantings undertaken each year, but at the rate that these plantings currently take place, the abatement is worth claiming but very small (less than 1 hectare/annum).

2. Sourcing power from less carbon intense sources (purchasing green power, installing solar power generating capacity, using alternative vehicle fuels), such that Council meets its commitment to greenhouse gas reduction target;
3. Purchasing carbon offsets, such that Council to meet its commitment to greenhouse gas reduction target, ranging in priority from:
 - a) offsets created through energy-efficiency and renewables (from registered accredited providers operating under a regulated scheme);
 - b) offsets created through biosequestration projects (from registered accredited providers operating under a regulated scheme)

Note 2: It is not advisable that Council meet its commitment by purchasing offsets created through biosequestration projects operating under a voluntary scheme.

Depending on the level of target set, all three approaches may be required. Council is in the position currently that it needs to adopt all three measures to meet its 2010 CCP target.

Once investment in commitment and efficiencies (1. and 2. above) is maximised in any year, the additional reduction in emissions to reach a target may best be offset by purchasing green power. However, this is only available to the maximum extent equivalent to the total electricity purchased by Council. Any further reduction must come from buying certificates in a recognised carbon trading scheme, or buying offset certificates issued by accredited offset providers under a regulated scheme. The least desirable approach is to purchase offsets gained through biosequestration.

POTENTIAL REVENUE OPPORTUNITIES IN REDLANDS

The methods that Council uses to revegetate typically is very small scale, very labour intensive, and very expensive in comparison to broad acre and forestry methods, and the revegetation industry best practice used in temperate areas of Australia.

The FloraBank Project in 1999 surveyed Australia's environmental and revegetation industry and found that 93% of all native seedlings used (21.7 million seedlings) per annum were used by big operators (using average 235,000 seedlings each), and that the 12 biggest operators using seed accounted for 60% of the 22.7 tonnes of native seed used each year. At that time, demand was outstripping supply of seed and seedlings, and predicted to increase dramatically.

The business potential for selling biosequestration offsets must be seen in the context of this kind of national market. Big revegetation operators often do not source provenance seed (and rarely local provenances) and achieve planting

densities of up to 1000 stems per hectare using 2 kilograms of seed per hectare sown by direct seeding and provided with no further care.

Highly relevant in this comparison is that the biosequestration potential only lasts while the plants are actively growing. At the point at which they cease growing, the best quantitative management would be to harvest and grow another crop on that land, allowing that biosequestration continues rather than cease when the trees fall of old age and are naturally replaced. This is the driver for looking at the potential for biosequestration potential of crops such as sugar cane, and of the landscape as a whole.

The potential area under Council control where revegetation is required is very small in comparison to other areas of Australia. Council's environmental plantings have many objectives related to habitat creation and water quality management. They are typically small, linear, environmentally sensitive sites and use carefully selected species that are expected to remain long after maturity to provide environmental benefits. This is not a scenario for carbon sequestration at scales or costs that would be remotely competitive on the national market.

Any carbon credits that may be claimed for such Council plantings could and should be used each year to offset Council's own corporate emissions. There is no business potential for Council to set up in competition to other accredited providers. Indeed, it would be far more cost effective for Council to buy offset credits from an accredited provider under a regulated scheme than try to match (or out perform) the return for investment by up scaling plantings in the Redland Shire.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the enhancement of biodiversity including koala habitat, bushland, greenspace, waterways, catchments, air and coastal ecosystems in recognition of our unique location on Moreton Bay.

FINANCIAL IMPLICATIONS

Financial implications are set out in more detail in the report on this agenda: Local Greenhouse Action Plan Next Steps.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will result in possible amendments to the Redlands Planning Scheme, such as

CONSULTATION

Discussions with Redland Water and Waste, Economic Development, Corporate Acquisitions and Fleet Management were held. In addition, various technical reports prepared for council on greenhouse abatement measures were referenced and recommendations considered here.

OPTIONS**PREFERRED**

That Council resolve to note the report and in relation to reducing greenhouse emissions, to adopt as a guideline for use under the Environment Policy and Purchasing Policy that:

1. The first priority to reduce emissions is through improved efficiency to the point at which best practice is achieved;
2. The second priority to reduce emissions is by sourcing power from less carbon intense sources (such as purchasing green power, using alternative vehicle fuels, or installing solar power generating capacity), to the point that Council meets its commitment to a greenhouse gas reduction target;
3. The third priority to reduce emissions is by purchasing certificates or carbon offsets, such that Council to meet its commitment to greenhouse gas reduction target:
 - a) With a preference be given to certificates/offsets created through energy-efficiency and renewables (from registered accredited providers operating under a regulated scheme) over those created through biosequestration projects (from registered accredited providers operating under a regulated scheme); and
 - b) Not purchase offsets created through biosequestration projects operating under a voluntary scheme.

ALTERNATIVE

That Council resolve to note the report.

OFFICER'S RECOMMENDATION

That Council resolve to note the report and in relation to reducing greenhouse emissions, to adopt as a guideline for use under the Environment Policy and Purchasing Policy that:

1. The first priority to reduce emissions is through improved efficiency to the point at which best practice is achieved;
2. The second priority to reduce emissions is by sourcing power from less carbon intense sources (such as purchasing green power, using alternative vehicle fuels, or installing solar power generating capacity), to the point that Council meets its commitment to a greenhouse gas reduction target;
3. The third priority to reduce emissions is by purchasing certificates or carbon offsets, such that Council to meet its commitment to greenhouse gas reduction target:

4. With a preference be given to certificates/offsets created through energy-efficiency and renewables (from registered accredited providers operating under a regulated scheme) over those created through biosequestration projects (from registered accredited providers operating under a regulated scheme); and
5. Not purchase offsets created through biosequestration projects operating under a voluntary scheme.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Bowler
Seconded by: Cr Henry

That Council resolve to note the report and in relation to reducing greenhouse emissions:

1. **To adopt as a guideline for use under the Environment Policy and Purchasing Policy that:**
 - a) **The first priority to reduce emissions is through improved efficiency to the point at which best practice is achieved;**
 - b) **The second priority to reduce emissions is by sourcing power from less carbon intense sources (such as purchasing green power, using alternative vehicle fuels, or installing solar power generating capacity), to the point that Council meets its commitment to a greenhouse gas reduction target;**
 - c) **The third priority to reduce emissions is by purchasing certificates or carbon offsets, such that Council to meet its commitment to greenhouse gas reduction target:**
 - I. **With a preference be given to certificates/offsets created through energy-efficiency and renewables (from registered accredited providers operating under a regulated scheme) over those created through biosequestration projects (from registered accredited providers operating under a regulated scheme); and**
 - II. **Not purchase offsets created through biosequestration projects operating under a voluntary scheme.**
2. **To continue to participate in discussions regarding the regional Carbon Sink and look for opportunities for a locally tailored scheme;**
3. **To develop a set of KPI's and accounting measures for carbon emissions and bio-sequestration for a report back to council**

CARRIED

10.1.7 GREENSPACE ENHANCEMENT ADVISORY GROUP MEETING – 16 JULY 2007

Dataworks Filename: GOV Greenspace Enhancement Advisory Group
Attachment: [Minutes of GEAG Meeting July 16 2007](#)
Responsible Officer Name: Gary Photinos
Manager, Environmental Management Group
Author Name: Gary Photinos
Manager, Environmental Management Group

EXECUTIVE SUMMARY

The Greenspace Enhancement Advisory Group met on 16 July 2007.

In accordance with Council resolution of 2004, the Chair of the Greenspace Enhancement Advisory Group must present a report on the Advisory Group meetings at the subsequent Planning and Policy Committee meeting.

PURPOSE

That Council resolve to note the report on the proceedings of the Greenspace Enhancement Advisory Group meeting of 16 July 2007.

BACKGROUND

- The Greenspace Enhancement Advisory Group was formed by resolution in 2004 and meets on a quarterly basis to provide advice to Council on matters relating to environmental enhancement for greenspace planning in the Shire.
- The last meeting of the Group was held on 16 July 2007.

ISSUES

The minutes of the meeting appear in the attachment and cover the following topics:

- The Status of the MoU between Brisbane, Logan and Redland Councils;
- Consolidated Rutile Limited presentation;
- Wildlife Land Fund presentation;
- Facilitating a Summit on Koala Sustainability;
- Support from the Minister of Transport to resolve koala mortality upon Main Roads through koala habitat;
- Local Growth Management Strategy.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the enhancement of biodiversity including koala habitat, bushland, greenspace,

waterways, catchments, air and coastal ecosystems in recognition of our unique location on Moreton Bay.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the Officer's Recommendation.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will result in possible amendments to the Redlands Planning Scheme.

CONSULTATION

Councillors Beard, Dowling Ogilvie and Henry, along with Mr Caneris, Mr Sattler and Ms Tabart were in attendance as members of the group on the 16 July 2007.

OPTIONS

PREFERRED

That Council resolve to note the Greenspace Enhancement Advisory Group report on the proceedings of their Meeting held on 16 July 2007.

ALTERNATIVE

That Council resolve to defer the noting of the report pending further consideration of issues as directed by Council.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Burns
Seconded by: Cr Elliott

That Council resolve to note the Greenspace Enhancement Advisory Group report on the proceedings of their meeting held on 16 July 2007.

CARRIED

10.1.8 ROAD CLOSURE - NATIVE DOG CREEK ROAD, REDLAND BAY

Dataworks Filename: EM Environment Charge Acquisitions 2006/07
Attachments: [Aerial Photo - Native Dog Creek Road, Redland Bay](#)
Responsible Officer Name: Gary Photinos
Manager Environmental Management
Author Name: Stuart Fitzsimmons
Adviser Biodiversity Planning

EXECUTIVE SUMMARY

In 2007, Council purchased a property, Lot 424 on S312233 situated at 55 Native Dog Creek Road, Redland Bay (Land No. 152324, Property no. 33153) for environmental purposes using the Environmental Separate Charge funds.

Native Dog Creek Road, joining at Serpentine Creek Road, runs between Carbrook Wetlands Conservation Park and the recently purchased property. This section of Native Dog Creek Road does not provide access to any private property and it is therefore requested that Council consider temporary road closure to all traffic in the interest of public safety under Section 915 of the *Local Government Act 1993*. The use of the current road by 4-wheel drive vehicles and trail bikes poses a risk to Council employees and appropriate users such as walkers and cyclists in the area.

PURPOSE

That Council resolve to close, by public notice, the whole of Native Dog Creek Road (from Serpentine Creek Road junction) to all traffic in the interest of public safety.

BACKGROUND

Council resolved in April 2005 to purchase Lot 424 on S312233 situated 55 Native Dog Creek Road, Redland Bay with the Environment Separate Charge funds. The property was acquired into Council ownership in March 2007.

ISSUES

Section 915 of the *Local Government Act 1993* allows Council, by public notice, to close a road to all traffic if it desirable to close the road in the interests of public safety.

The section of Native Dog Creek Road from the corner of Longland Road and Serpentine Creek Road provides access to Council property and the Environmental Protection Agency's Carbrook Wetlands Conservation Park. Temporary road closure will stop access to the Council owned property, and will protect the public from unlawful access by motorbikes and four wheel drive vehicles. It is necessary to close the road in the interests of public safety, and to prevent the impacts these vehicles

have on the environmental values of the area. It will also address the issue of preventing illegal dumping and minimise litter.

The EPA will be notified of Council's intention and provided with access if required. A permanent road closure under the provisions of the Land Act may be required at a future date.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the enhancement of biodiversity including koala habitat, bushland, greenspace, waterways, catchments, air and coastal ecosystems in recognition of our unique location on Moreton Bay.

FINANCIAL IMPLICATIONS

It is estimated that the total cost of undertaking the above actions is unlikely to exceed \$1,650. This includes \$1,200 for purchase and installation of a gate, \$200 for signage and \$250 for advertising road closure under section 915 of *Local Government Act 1993*.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will result in no amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has occurred with Land Use Planning, Parks and Conservation, Environmental Management Group, QPWS and DNR&W.

OPTIONS

PREFERRED

That Council resolve under section 915 of the *Local Government Act 1993*, to close, by public notice, the whole of Native Dog Creek Road (from Serpentine Creek Road junction) to all traffic, in the interest of public safety.

ALTERNATIVE

That Council resolve to defer this matter pending the provision of any additional information that may be required to make a decision.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Burns
Seconded by: Cr Elliott

That Council resolve under section 915 of the *Local Government Act 1993*, to close, by public notice, the whole of Native Dog Creek Road (from Serpentine Creek Road junction) to all traffic, in the interest of public safety.

CARRIED

10.1.9 TRUSTEESHIP OF RIPARIAN CORRIDORS FOR ENVIRONMENTAL PURPOSES

Dataworks Filename: EM Environmental Charge Acquisitions 2006/07
Attachments: [Riparian Buffers for Environmental Purposes](#)
Responsible Officer Name: Gary Photinos
Manager Environmental Management
Author Name: Stuart Fitzsimmons
Adviser Biodiversity Planning

EXECUTIVE SUMMARY

A letter has been received by Council from the Department of Natural Resources and Water (DNR&W) offering Council to take trusteeship of two parcels of land; namely Lot 142 on SL2252 and Lot 112 on C145614.

Both properties adjoin existing Council land and are part of Hilliards Creek riparian corridor. They have priority habitat values and State Koala protection. Lot 112 on C145614 contains an Endangered Regional Ecosystem 12.5.3.

If Council were to accept trusteeship of Lot 112 on C145614 there are excellent community benefits for walking tracks and bikeway which forms part of the Historical Trail in the Hilliards Creek Waterway Management Plan. This parcel of land would require initial on-ground rehabilitation to manage damage from illegal motorbike activities and erosion control.

PURPOSE

That Council resolve to accept trusteeship of two reserves for community purposes that have been offered to Council by DNR&W under the *Land Act 1994*.

BACKGROUND

- In May 2007, NR&W was approached by Council to assume trusteeship for two riparian properties along Hilliards Creek (Lot 142 on SL2252 and Lot 112 on C145614); and
- A letter from NR&W in June 2007 requested that Council consider the gazettal of Lot 142 on SL2252 and Lot 112 on C145614 as reserves for community purposes with Council as trustee.

ISSUES

DNR&W is seeking advice from Council as to whether it is willing to accept trusteeship of two reserves for community purposes. Recent DNR&W policy changes have created the opportunity to allocate State Land to Council as trustee. Both properties form part of the Hilliards Creek corridor buffer zone and have very high environmental values (Refer attachment).

Acceptance of the trusteeship of these properties from DNR&W will entail no initial purchase cost, which can be viewed as excellent value land acquisition. The initial site works and on-going maintenance should be considered to be funded using the Environment Separate Charge funds.

HILLIARDS CREEK RIPARIAN BUFFER – WELLINGTON POINT

Lot 142 on SL2252 (148 Old Cleveland Road East, Wellington Point, Land No. 111012, Property 29886, 0.0518 ha) adjoins current Council owned properties at Lots 139 and 140 on SL2252 (ie. All surrounding land is managed by Council). Riparian restoration works and on-going weed management issues can be addressed if Council becomes trustees of this property. It is listed as a priority corridor and RE12.3.6. It is currently zoned as Open Space and contains a pedestrian walkway. Under the *Land Act 1994* the property would be suitable for Environmental Purposes and present zoning of Open Space amended to Conservation Zone 2 (CN2).

Management of this property would be in conjunction with adjoining Council properties as would involve:

- Restoration of riparian vegetation along Hilliards Creek;
- On-going weed maintenance; and
- On-going litter removal.

HILLIARDS CREEK RIPARIAN BUFFER - CLEVELAND

Lot 112 on C145614 (228 Coburg Street West, Cleveland, Land No. 161723, Property No. 2936, 5.18 ha) is adjacent to and abuts the DPI reserve for Experimental Farm purposes, and is adjacent to land held by Council in the form of a special lease for the Cleveland Sewerage Treatment Works. This parcel of land has extremely high environmental values – Priority Habitat along Hilliards Creek, VMA listed Endangered RE12.5.3 and Koala Sustainable Area. The property is currently zoned Conservation and no amendment to the zoning would be required.

Endangered Regional Ecosystem

RE 12.5.3 is *Eucalyptus tindaliae* and/or *E. racemosa* open forest on remnant tertiary surfaces (white mahogany & scribbly gums). There is presently 311 ha or less in the Shire which represents 13% of pre-clear. Approximately 40% of RE12.5.3 is within Council ownership, so the addition of this regional ecosystem into Council trusteeship for management purposes is extremely important. This property would add approximately 3 ha of RE12.5.3.

Native Title Issues

In accordance with Section 24 of the Commonwealth *Native Title Act 1993* (NTA) and the State's Native Title Work procedures, the proposed reserve of Lot 112 on C145614 can only be created for low impact acts. As a result, the construction or placing on the land, or in waters, of any building, structure, or other thing, that is a permanent fixture, other than a fence or gate, will not be permitted.

Development permitted on low impact future act reserves may incorporate non-permanent improvements that are easily and quickly removed including; picnic tables, barbeques, costal trails and bikeways, specially designed portable or demountable structures.

The creation of a term lease or trustee lease over the reserve under the *Land Act 1994* is not permitted. Section 24 LA of the NTA requires that low impact future acts are not to continue in the event that there is a determination that native title exists over the area.

Recreation / Community Benefit

The property has significant community benefits for walking and bikeway tracks. The Hilliards Creek Waterway Management Plan 2005 identifies possible pedestrian and cycleway routes through this property, which is outlined in the Redlands Cycling and Pedestrian Strategy (RCPS). The RCPS Action Plan identifies a number of actions with relevance to the Hilliards Creek catchment including:

- A3 – Ensure open space network corridor opportunities are considered and integrated in cycle and walking network planning; and
- A11 – Continue to fund the development of walkways and cycle-ways (on-road, as well as off-road) throughout the Shire.

On-going Management

There will be costs associated with the initial management of degraded areas within the property that has occurred due to illegal motorbike and 4 wheel drive activities. The rehabilitation of vegetation and addressing the erosion issue will be initially important to prevent any impact on waterway. There will be requirement for on-going weed maintenance in conjunction with adjoining Council land, however annual costs are not expected to be significant. Installation and maintenance of future walking track or bikeway would be at Council expense.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the enhancement of biodiversity including koala habitat, bushland, greenspace, waterways, catchments, air and coastal ecosystems in recognition of our unique location on Moreton Bay.

FINANCIAL IMPLICATIONS

There is no purchase cost associated with Council becoming trustees of the properties. There will be initial on-site rehabilitation and management costs for both properties up to the value of \$42,000 which can be funded from the Environment Separate Charge. On-going maintenance, including weed removal, revegetation, and erosion control for both sites is expected at \$35,000 per annum. DNR&W have

agreed to fund initial removal of declared weeds from both sites. Better management of these areas would assist in improving the health of Hilliards Creek.

| Site | Initial Works | Costs | On-going works | Costs (per annum) |
|--------------------|-------------------------------------------------------|-------------------------------------------|------------------------------------------|-------------------|
| Lot 142 on SL2252 | Revegetation & Erosion Control | \$15,000 | Revegetation, Erosion & Weed maintenance | \$15,000 |
| | Total = | \$15,000 | | \$15,000 |
| Lot 112 on C145614 | Fencing Signage Rubbish Removal Weed Control | \$15,000 \$2,000 \$5,000 \$5,000 | Revegetation, Erosion & Weed maintenance | \$20,000 |
| | Total = | \$27,000 | | \$20,000 |

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will result in possible amendments to the Redlands Planning Scheme, such as re-zoning Lot 142 on SL2252 from Open Space to Conservation Zone 2.

CONSULTATION

There has been consultation with Land Use Planning, Parks and Conservation, Environmental Management Group and Department of Natural Resources & Water.

OPTIONS

PREFERRED

That Council resolve as follows:

1. To formally accept the offer from the Department of Natural Resources & Water to take trusteeship of Lot 142 on SL2252 and Lot 112 on C145614 for conservation purposes under *Land Act 1994*;
2. To fund initial restoration works, signage and site security, plus on-going maintenance costs for both sites with funds from the Environment Separate Charge; and
3. That the Mayor and Chief Executive Officer be delegated authority to sign and seal all associated documentation.

ALTERNATIVE

That Council formally declines the offer from the Department of Natural Resources & Water to become the trustees of Lot 142 on SL2252 and Lot 112 on C145614 for conservation purposes.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Burns
Seconded by: Cr Elliott

That Council resolve as follows:

- 1. To formally accept the offer from the Department of Natural Resources & Water to take trusteeship of Lot 142 on SL2252 and Lot 112 on C145614 for conservation purposes under *Land Act 1994*;**
- 2. To fund initial restoration works, signage and site security, plus on-going maintenance costs for both sites with funds from the Environment Separate Charge; and**
- 3. That the Mayor and Chief Executive Officer be delegated authority to sign and seal all associated documentation.**

CARRIED

10.1.10 SAFER BY DESIGN PLANNING SCHEME POLICY 16

Datworks Filename: LUP – Planning Scheme Policy – No. 16 Safer by Design

Attachments: [Safer by Design Planning Scheme Policy](#)

Responsible Officer Name: Roberta Bonnin
Manager Community & Social Planning

Author Name: Lina Galatola
Community Safety Officer

EXECUTIVE SUMMARY

The proposed Safer by Design Planning Scheme Policy (Attachment 1) has been advertised for public consultation according to the *Integrated Planning Act 1997*, Schedule 3 – Process for making or amending planning scheme policies. No submissions were received during the consultation period. It is recommended that Council adopt the Safer by Design Planning Scheme Policy for the purposes of inclusion into the Redlands Planning Scheme.

PURPOSE

To resolve to adopt Planning Scheme Policy 16 - Safer by Design for the purpose of inclusion into the Redlands Planning Scheme in accordance with Schedule 3, Part 3, s5(a) of the *Integrated Planning Act 1997*.

BACKGROUND

At the General Meeting on 30 May 2007 Council resolved:

18. To propose to make Planning Scheme Policy 16 – Safer by Design and that public notification be undertaken in accordance with the *Integrated Planning Act 1997*, Schedule 3 – Process for making and amending planning scheme policies.

The proposed Planning Scheme Policy was advertised for public notification purposes.

ISSUES

The attached Safer by Design Planning Scheme Policy is now presented for adoption into the Redlands Planning Scheme.

Public Consultation

Public consultation for the proposed Planning Scheme Policy was conducted between 12 June 2007 and 10 July 2007, in accordance with the requirements of the *Integrated Planning Act 1997*, Schedule 3 – Process for making and amending planning scheme policies.

No submissions were received.

Application of the Policy

The proposed Safer by Design Planning Scheme Policy will guide Council officers on the application of Crime Prevention Through Environmental Design (CPTED) principles. This will assist in the assessment of development applications and will also be used by areas of Council involved in design, development, re-development and management of public spaces.

A training package will be developed and delivered to familiarise officers with the new Planning Scheme Policy and promote the use of checklists to assist in the assessment of development applications and the planning and management of public space. Staff will be trained in conducting safety audits in the early stages of public works to reduce the need to reactively implement CPTED principles. Training will raise awareness across departments about safe design and its application.

The training package will also be available to members of the community including residents, designers, developers, community organisations and builders. This will help to raise awareness about the principles and application of safe design.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

Council funding of \$4,000 is available for the production of a training resource, which will include an online (and CD Rom) training tool and information brochure for both staff and developers, and the training of relevant Council staff.

The proposed Planning Scheme Policy supports a range of community safety projects (such as toilet block upgrades and the installation of lighting) which may have financial implications for Council. As projects are identified, they will be submitted for consideration during the normal budgetary processes.

Funding for Council-led CPTED projects is also available through the State Government's Security Improvement Program and Crime Prevention grants. Over the last three (3) years, Council has been successful in obtaining \$237,332 in external funding for projects that are CPTED-focused. External funding will continue to be sought to enhance Council's application of CPTED throughout the Shire.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will result in possible amendments to the Redlands Planning Scheme, such as the inclusion of the proposed Safer by design Planning Scheme Policy. It does not affect the scheme's intent and overall outcomes.

CONSULTATION

Community consultation has been conducted through the public consultation process. In developing this report, consultation has also occurred with Land Use Planning Group.

OPTIONS

PREFERRED

That Council resolve to adopt Planning Scheme Policy 16 - Safer by Design, in accordance with Schedule 3, Part 3, s. 5(a) of the *Integrated Planning Act 1997* and include this Planning Scheme Policy in the Redlands Planning Scheme.

ALTERNATIVE

That Council resolve not to adopt Planning Scheme Policy 16 - Safer by Design, in accordance with Schedule 3, Part 3, s. 5(a) of the *Integrated Planning Act 1997* and request that further research be undertaken.

OFFICER'S/COMMITTEE RECOMMENDATION

That Council resolve to adopt Planning Scheme Policy 16 - Safer by Design, in accordance with Schedule 3, Part 3, s. 5(a) of the *Integrated Planning Act 1997* and include this Planning Scheme Policy in the Redlands Planning Scheme.

COMMITTEE DISCUSSION

A minor amendment was made to page 1 of 9 of the attachment under 16.4 "*Safer by Design*" Principles by deleting No. 4 – Target Hardening. There are now four fundamental principles of CPTED which apply to various land use types.

COUNCIL RESOLUTION

Moved by: Cr Burns

Seconded by: Cr Elliott

That Council resolve to adopt Planning Scheme Policy 16 - Safer by Design, as amended and attached, in accordance with Schedule 3, Part 3, s. 5(a) of the *Integrated Planning Act 1997* and include this Planning Scheme Policy in the Redlands Planning Scheme.

CARRIED

10.1.11 REDLANDS COMMUNITY SAFETY COMMITTEE 2006/2007 ANNUAL REPORT

Dataworks Filename: CS Redlands Community Safety Committee
Attachments: [Redlands Community Safety Committee 2006/2007 Achievements – Attachs A & B](#)
Responsible Officer Name: Roberta Bonnin
Manager Community and Social Planning
Author Name: Lina Galatola
Community Safety Officer

EXECUTIVE SUMMARY

This report seeks to advise Council of the recent achievements of the Redlands Community Safety Committee. The report makes the recommendation that the Committee in its current form be dissolved and re-formed in order to address the 2007/2008 strategic priorities. The report will show that the key safety priority for the upcoming years is the management of issues relating to *young people and substance abuse in public space*.

PURPOSE

The purpose of this report is to formally advise Council of the recent activities of the Redland Community Safety Committee and to make recommendations for the future of the Committee and community safety priorities.

BACKGROUND

The Redlands Community Safety Committee was formally established on 12 May 1997, in response to two reports prepared on community safety in the Shire. Soon after the establishment of this Committee a Community Safety Project Officer was employed by Council, together with the establishment of partnerships with State Government.

The objectives of the Redland Community Safety Committee are to:

- Respond to relevant issues of community safety as trends change;
- Provide a voice to Council for community safety concerns, thereby ensuring the active participation of the community;
- Raise community awareness regarding issues impacting on community safety and crime prevention;
- Develop partnerships with key stakeholders in the Redlands community such as police, public transport providers, the media and State Government departments;

- Provide an avenue by which community groups can become involved in initiatives to address safety concerns, raise awareness and prevent crime; and
- Support Council to advocate for projects and initiatives.

The Redland Community Safety Committee consists of two levels which are:

- Redland Community Safety Committee
 - Community representatives;
 - State Government representatives;
 - Local business representatives;
 - Council Officers;
 - Elected Members;
 - Local community groups/organisations.
- Project Team
 - Chairperson;
 - Relevant members from the Community Safety;
 - Committee;
 - Additional members where required/relevant.

The Committee is chaired by Councillor Dowling and supported by Councillor Henry.

Currently, the Redlands Community Safety Committee provides advice to Council and State Government partners on issues of safety throughout the Shire, whilst also building the community's capacity to respond to safety issues. Through this role, the Committee facilitates the maintenance and enhancement of quality of life, wellbeing and safety for all residents, visitors and businesses in the Shire.

Details of the recent achievements of the Redlands Community Safety Committee have been outlined in Attachment A. To summarise, the Committee has successfully completed the following projects and tasks in the 06/07 financial year:

- "Lock it, Check it, Don't Regret it" vehicle security awareness campaign to prevent theft of and from motor vehicles, particularly in long-term car parks;
- Review of the membership of the Committee to improve community participation and representation;
- Development of Terms of Reference to improve efficiency and effectiveness of the Committee;
- Establishment of a project team to address specific safety issues in the Shire;
- Identification of key priorities for 2007/2008 through consultation and discussion;

- Community safety advertisements to raise awareness in the community about safety at home, in the business, while on holidays, and around licensed venues.

The Community Safety Committee and project team could not have completed these projects without the assistance and support of all Committee members, Councillors Dowling and Henry, the local police and Council's Marketing and Communications team. The project team, which was made predominately of community members, was highly committed to the development and delivery of the community safety advertisement project, and their dedication and time is greatly appreciated.

ISSUES

While the Community Safety Committee has been successful in addressing community safety in various ways, an analysis of the priorities for 2007/2008 and beyond shows that there are significant community safety issues which need to be addressed by a team with specific expertise and influence. In its current form, the Community Safety Committee is time and resource intensive and has limited capacity to deal with forthcoming Shire priorities. As a result, it is recommended that the current Committee be dissolved and a new, strategically focussed working group be developed to address the issues identified below.

2007/2008 Priorities

There are a number of sources from which community safety data and priorities have been obtained. Details of this information and sources can be found in Attachment B.

From the information in Attachment B it is clear that a key priority area for all stakeholder groups (both internal and external to Council) is young people and more specifically, *young people and substance abuse in public space*. In the Redlands, this issue has arisen in different locations and contexts. For example:

- Antisocial behaviour, including public drinking and vandalism along Teak Lane, Victoria Point;
- Graffiti, vandalism, drug abuse and antisocial behaviour in Thornlands (Achernar St and surrounds);
- Public drinking and violent behaviour near the Birkdale railway station;
- Public nuisance, graffiti and vandalism outside Capalaba Central shopping centre;
- Antisocial behaviour, violence and intimidation at the Weinam Creek ferry terminal, Redland Bay;
- Public drinking, drug abuse and public nuisance on North Stradbroke Island and the Bay Islands;

However, this issue is not unique to the Redlands – it is a state wide and national priority. The Youth Violence Task Force has recently been established to investigate strategies to reduce incidents of violent behaviour among young Queenslanders. The Task Force is chaired by Police Minister Judy Spence, co-chaired by the Minister

for Communities Warren Pitt, and consists of representatives from key agencies and community members. The Task Force has identified key areas for examination which include:

- the role of alcohol and drug use;
- family breakdown and structure;
- behaviour management;
- group violence and social violence;
- education.

Redland Shire Council is involved in a regional police response to safety in public spaces through the Metropolitan South Region Personal Safety in Public Spaces Working Party. The Working Party aims to develop a coordinated response to the issue of personal safety in public places through the coordination of strategies being employed by various stakeholders.

As a significant land owner as well as the level of government closest to the community, local government plays a role in the planning and management of public space. Local residents, businesses and visitors all need to be and feel safe in the public spaces they occupy and utilise. Local government can play a pivotal role in addressing local issues by adopting local strategies with the support of other levels of government. Although the issue of young people in public space and substance misuse is being dealt with at the State and Federal levels, Redland Shire Council does not currently have a strategic response to these issues.

In order to appropriately address the issues specific to the residents and businesses of the Redlands, Council must consider this matter at the local level. Council has a role to play in engaging the Shire's young people in legitimate activities and spaces. Furthermore, Council must continue to be a part of the State and Federal responses to these issues to ensure the local response is aligned with the broader cross-government approach.

Recommendations

It is recommended that the Redlands Community Safety Committee be dissolved in its current form and re-constituted to be able to address the issue of *young people and substance abuse in public space* to the level that is required. An action plan will be developed in which strategic responses can be identified and actioned accordingly.

Alternative avenues for the community to participate in other community safety issues will be supported through, for example, RAGOSI, Councillor newsletters, Redland Communities Online, the Security Improvement Program, Neighbourhood Watch, Safety House, various community networks and the work of the Community Safety Officer. Council will also investigate opportunities to establish a community safety incident reporting form linked to Council's Community Safety website.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

An amount of \$5,000 was available to the Committee for the 2006/2007 financial year. This budget has also been secured for 2007/2008. This budget allows the Committee to undertake priority projects and assist in projects delivered through the Community Safety Program. The budget will be used to advance actions in relation to the priority of *young people and substance abuse in public space*.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The Redlands Community Safety Committee was involved in the preparation of this report regarding project priorities and issues for consideration in 2007/2008.

The chairman of the Redlands Community Safety Committee, Cr Peter Dowling and the Co-chair, Cr Debra Henry were also consulted in preparation of this report.

Feedback was also sought from key State Government agencies regarding their evaluation of the success and viability of the Redlands Community Safety Committee in its current form.

OPTIONS

PREFERRED

That Council resolve as follows:

1. To note the achievements of the Redlands Community Safety Committee as contained in this report; and
2. To dissolve the Redlands Community Safety Committee and address the priority issues identified.

ALTERNATIVE

That Council does not accept the Annual Report of the Redlands Community Safety Committee and its recommendations, and requests that further research be undertaken.

OFFICER'S/COMMITTEE RECOMMENDATION

That Council resolve as follows:

1. To note the achievements of the Redlands Community Safety Committee as contained in this report and; and
2. To dissolve the Redlands Community Safety Committee and address the priority issues identified.

COUNCIL RESOLUTION

Moved by: Cr Henry

Seconded by: Cr Bowler

That Council resolve as follows:

1. **To note the achievements of the Redlands Community Safety Committee as contained in this report;**
2. **To dissolve the Redlands Community Safety Committee and address the priority issues identified; and**
3. **That the members of the recently dissolved Redland Community Safety Committee be thanked for their contribution thus far, and be invited to nominate to participate if a new group is convened.**

CARRIED (on the casting vote of the Mayor)

10.1.12 FESTIVALS AND EVENTS IN THE REDLANDS: AN AUDIT REPORT**Dataworks Filename:** R & C Festivals and Events Audit**Attachments:** [Festivals and Events in the Redlands Audit Report April 2007](#)
[Draft Cultural Plan Framework](#)**Responsible Officer Name:** Roberta Bonnin
Manager Community & Social Planning**Author Name:** Judy Spokes
Senior Advisor Cultural Services

EXECUTIVE SUMMARY

The Community and Social Planning Unit is currently preparing a strategy to support festivals and events in the Shire to improve opportunities for social and cultural development and to strengthen their contribution to regional economic development. The first stage of this project was an audit of festivals and events in the Redlands conducted from February to April 2007 (attachment 1). The purpose of the audit was to identify the nature and extent of event activity in the Shire and gather the views of event organisers to inform priorities for Council's strategic investment and support.

The audit contains detailed information on 70 festivals and events in the Redlands of which around two thirds were identified as either cultural (38%) or sporting and recreation (29%). The audit confirmed Redlands event organisers' support for development of a Council festivals and events strategy that improved the viability of local, regional and hallmark festivals and events recognised as inclusive, vibrant and sustainable.

Proposed future directions for Council action informed by the audit are:

- Improved transparency and co-ordination of Council support (including compliance requirements);
- improved marketing;
- strengthening networks and shared resources among event organisers;
- addressing gaps in the events calendar especially for young people, Indigenous people and those in the islands and southern part of the Shire;
- investigation of a consolidated festivals and events support program to be co-funded with the State Government

PURPOSE

The purpose of this report is to present to Council the Festivals and Events in the Redlands Audit Report for noting and endorsement for the purposes of planning and distribution, and to inform Council of future directions for the Festivals and Events Strategy.

BACKGROUND

Festivals and events are recognised as an essential part of the Shire's cultural fabric, promoting community health and wellbeing and stimulating local economic development. Development of a community celebrations and events strategy was identified as a priority in the *Community Plan – Vision 2005 and Beyond* under Goal 6: to protect and enhance the heritage and character of communities and landscapes in the Shire. Improving support for festivals and events was also nominated as a priority in Council's cultural mapping report of 2005, *Treasures of the Redlands*. The current Corporate Plan includes the development of a Festivals and Events Strategy to contribute to improving opportunities for participation in the cultural life of the Shire.

Council contributes to local festivals and events in numerous ways:

- by producing key civic events such as the Mayors Gala, Over 90's luncheon and citizenship ceremonies;
- by contracting commercial event organisers to deliver events such as the Seafood Festival, the Fashion Festival and Redfest;
- by developing partnerships with community organisations to stage events in Council facilities such as the Folk Festival at Indigiscapes or the Yurara Art Show at Redland Gallery;
- by offering direct grants to festival and event organisers through annual budget allocation; Councillors community benefit funds; Regional Arts Development Fund (RADF); and Cultural Organisations and Community Development grants schemes;
- by providing and maintaining indoor and outdoor facilities such as the Showgrounds and the new performing arts centre;
- by funding local sporting clubs and arts organisations;
- by providing regulatory services and advice to event producers.

Preliminary analysis of these arrangements suggested scope to improve the alignment, administration and promotion of existing programs and services to improve efficiency, better meet community needs and achieve Council's strategic objectives.

ISSUES

A festivals and events audit, undertaken from February to April 2007 collected and analysed information about 70 events staged in the Redlands. Though not entirely comprehensive (new events have been identified since survey data was gathered) the audit presents an overview of the current state of event activity in the Shire and suggests priorities for future directions.

The principal research methodologies used in the audit were:

- An on-line (and hard copy) survey of 63 events;
- Interviews with event producers (including telephone interviews);

- Internal and external focus groups attended by 42 event organisers;
- Geographic mapping of event activity;
- Development of an events data base;
- Preparation of an events calendar.

A response rate of 86% was achieved with the survey of festival and event producers conducted in February. This represents a very significant level of commitment on behalf of event producers in the Shire, and suggests a willingness among community organisers to contribute to future directions for Council investment and support.

A similar high rate of participation was noted in attendance at focus groups convened to gather information and promote co-operation within the events sector. 42 people shared their views in two sessions (including after hours) convened in March. Participants were pleased to use the opportunity to develop connections with each other.

Survey data

Around two thirds of festivals and events were identified by survey respondents as either cultural (38.6%) or sporting and recreation (29%). Of the balance, 19.3% were designated as community celebrations, 8.8 % as business / industry focussed and 3.5% as environment focussed. It is important to note there is some overlap in these categories; figures indicate the principal purpose of events as defined by their organisers.

Around one quarter of all events surveyed attract up to 200 participants, a further quarter attract between 200 and 500 participants, 26% attract between 500 and 1000 participants and a quarter attract more than 1000. The Easter Festival and Redland Spring Festival are notable examples of large scale events. Figures were based on estimates of the previous year's attendance.

50% of events were established since the year 2000. 15 % were established since 2006. 28% were established in the 1990's and 20% were established prior to 1989 including 3.5% which have been established since before 1970.

88% of surveyed events are held annually. Most events are held during autumn with event activity slowing slightly in winter and levelling off more significantly in spring and summer.

33% of events are held in a public park or street, 12% in the Redlands Cultural Centre or a community hall, 10% in schools and pubs/clubs and 32% are held in various other locations (including Indigiscapes, retirement village, shopping centres etc). 52% of venues used are owned by the Shire. 34% are private property. 60% of respondents rated their venues as excellent or very good.

There is a relatively even split between free events (52%) and ticketed / paid (48%). The majority of events (68%) are delivered solely by one organisation. Partnerships

between organisations to co-produce events, as distinct from sponsorship arrangements, are limited.

Two thirds of event organisers receive some form of financial assistance (67%) to stage their event. Redland Shire Council contributes financially to 40% of these with a further 41% in receipt of business sponsorship. Many respondents indicated they received sponsorship from a number of different sources. Queensland Government grants contribute to 16% of Redland festivals and events and Federal grants for 3% of these. The substantial grant received in recent weeks for Redland Spring Festival's Watershed project under the Commonwealth Festivals Australia fund is not recorded in these figures.

Focus group results

Participants endorsed the following goal of a future Council's festival and events strategy:

To develop and support an annual program of local, regional and hallmark festivals and events recognised as:

- **Inclusive:** that engages residents from all walks of life whatever their age, culture, background, interests, abilities, location or means, & fosters self-expression and social interaction.
- **Vibrant:** that offers exciting, inspiring, stimulating, imaginative and fun activities showcasing local spirit and culture in places where people want to gather.
- **Sustainable:** that delivers safe, well managed, locally relevant, activities that audiences support, and draws on and enhances local skills, assets, resources and partnerships.

Sector consultations revealed that many festivals and event organisers have difficulty navigating Council systems when seeking financial or in-kind support or advice about compliance requirements. A strong case was put for Council to provide one central contact point through which requests for information and support are managed and monitored.

Participants indicated that the opportunity to come together in focus groups to discuss issues of mutual concern was, in itself a positive initiative of Council. The sessions were regarded as a foundation for future development of an events network to strengthen connections between event organisers towards professional development, improved co-ordination of activities, resource sharing and collaborative initiatives. Both on-line and in-the-flesh networking opportunities were advocated.

A key issue for most participants was the need for effective and co-ordinated marketing to raise the profile of festivals (especially smaller community-produced events). Several proposals were presented for Council consideration, ranging from a paid TV advertising campaign linked into regional tourism promotion, to a quarterly advertisement in local press promoting all scheduled events.

Concerns were expressed by many focus group participants about perceived gaps in the festivals calendar. The needs of young people, people with disabilities, Indigenous communities and people in the southern Moreton Bay islands were identified as priorities.

Future Directions for Council

The audit revealed the following future priorities as defined by the festivals sector:

- Improved transparency and co-ordination of Council support (including compliance requirements);
- improved marketing;
- strengthening networks and shared resources among event organisers;
- addressing gaps in the events calendar especially for young people, Indigenous people and those in the islands and southern part of the Shire.

In developing a strategy to achieve these objectives a number of other issues need to be addressed, and analysed within a broader strategic plan for cultural vitality (the Cultural Plan) which is currently in development. A draft framework for this plan (attachment 2) has been prepared which seeks to establish the cultural dimension of all aspects of local community development against the four pillars of social equity, economic viability, environmental sustainability and good governance and democracy. It is anticipated that a Festivals and Events Strategy will be developed following Council's endorsement of this broader cultural plan, which is expected to be presented to Council for consideration by December 2007.

The addition of the new Performing Arts Centre to the Shire's cultural assets, and the re-development of the Showgrounds as a premier events venue are key infrastructure projects that will support the development of festivals and events. Subsidised access to Performing Arts Centre (especially during its first three years of operation) will be important to support smaller volunteer organisations to present festival activities. There is also potential for the new performing arts centre to develop partnerships with cultural festivals by presenting or co-producing initiatives to add value to existing festival programs, wherever they are located.

The festivals and events sector in the shire is expanding in line with the growth and diversity of the population. The fact that half of all events surveyed were first established since 2000 is evidence of this and creates pressure on Council's limited capacity to fund community initiatives. Balancing the needs of organisations with a history of support from Council with those yet to establish a profile is a key issue.

The lack of a dedicated funding program to support festivals means that Council investment decisions are currently made from various sources without reference to a coherent and transparent set of criteria. Clear priorities and targets for funding support would assist Council to achieve its own goals, and provide clarity for prospective grant recipients.

There is scope in Council's partnership with Arts Queensland to investigate options to expand the existing Regional Arts Development Fund to provide targeted support to festivals and events in addition to the existing allocation for arts projects. A co-

funding agreement (on a dollar for dollar basis) could secure additional State Government funding of \$25,000 per year.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

There are no immediate financial implications of this Audit Report. Improving the coordination, targeting and strategic focus of current funding commitments to festivals through a Festivals and Events Strategy will increase both the efficiency and effectiveness of Council's investment. A consolidated program of support for festivals and events (both in cash and in-kind) will be investigated as an alternative to existing arrangements delivered across several programs.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Internal stakeholders were consulted during the project included:

- Cultural Services Officer;
- Community Development Team leader;
- Youth Officer;
- Safety Officer;
- Performing Arts Centre Manager;
- Library Services leadership team.

Organisers of 70 local festivals and events were consulted during the audit process.

OPTIONS

PREFERRED

That Council resolve to endorse the Festivals and Events in the Redlands Audit Report for planning purposes.

ALTERNATIVE

That Council note the report.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Burns
Seconded by: Cr Elliott

That Council resolve to endorse the Festivals and Events in the Redlands Audit Report for planning purposes.

CARRIED

10.2 GENERAL BUSINESS

10.2.1 VISITOR INFORMATION CENTRE SERVICES

COMMITTEE RECOMMENDATION

1. That Council call for quotations to extend the provision of Visitor Information Centre services beyond the life of the current contract for a further six months with the option of a 3 month extension; and
2. That the outcome of this process be presented to Council for decision.

COUNCIL DISCUSSION

For clarification purposes it was agreed to include the words, "*in accordance with the provisions of the Local Government Act 1993*" in the resolution.

COUNCIL RESOLUTION

Moved by: Cr Ogilvie
Seconded by: Cr Dowling

1. That in accordance with the provisions of the *Local Government Act 1993*, Council obtain quotations for the provision of Visitor Information Centre services for a six month period with the option of one only 3 month extension; and
2. That the recommendation of this quotation process be presented to Council for decision.

CARRIED

11 REDLAND WATER AND WASTE COMMITTEE 22/08/07 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Barker
Seconded by: Cr Elliott

That the following Redland Water and Waste Committee Report of 22 August 2007 be received.

CARRIED

DECLARATION OF OPENING

Cr Barker declared the meeting open at 9.00 am.

RECORD OF ATTENDANCE AND LEAVE OF ABSENCEMembers Present

| | |
|-----------------|------------------------------------------|
| Cr A G Barker | Chair and Councillor Division 1 |
| Cr D H Seccombe | Mayor Entered at 9.02 am |
| Cr C B Ogilvie | Councillor Division 2 |
| Cr D A Henry | Councillor Division 3 |
| Cr P J Dowling | Deputy Mayor and Councillor Division 4 |
| Cr J L Burns | Councillor Division 5 Entered at 9.10 am |
| Cr T Bowler | Councillor Division 6 |
| Cr M A Elliott | Councillor Division 7 |
| Cr A R Beard | Councillor Division 8 |
| Cr K M Williams | Councillor Division 9 |
| Cr H J Murray | Councillor Division 10 |

Committee Manager

Mr J Pruss General Manager Redland Water & Waste

Officers

| | |
|----------------|-----------------------------------------------------------|
| Mr T Kasper | Manager Technical Support |
| Ms E Bray | Manager Customer Service and Business Performance |
| Mr B Taylor | Manager Treatment Operations |
| Mr N Vitharana | Acting Manager Technical Support/Senior Planning Engineer |

Minutes

Mrs J Thomas Corporate Meetings & Registers Officer

PUBLIC PARTICIPATION AT MEETING

Nil

DECLARATION OF INTEREST

Nil

MOTION TO ALTER THE ORDER OF BUSINESS

Nil

11.1 REDLAND WATER AND WASTE**11.1.1 REDLAND WATER & WASTE COUNCIL BUSINESS UNIT REPORT - JULY 2007**

Dataworks Filename: WW Redland Water & Waste Committee
WM Redland Water & Waste Committee
WS Redland Water & Waste Committee

Attachments: [Business Unit Report - July 2007](#)
[Appendix A – Additional Water Quality Indicators](#)
[Appendix B – Wastewater Treatment Plants](#)
[Supplementary Performance Information](#)

Responsible Officer Name: Jim Pruss
General Manager, Redland Water & Waste

Author Name: Jim Pruss
General Manager, Redland Water & Waste

EXECUTIVE SUMMARY

The Redland Water & Waste (RWW) Council Business Unit report is presented to Council for noting. The report provides the business unit's performance for the month of July 2007 and covers financial and non-financial indicators for water, wastewater and waste.

It is expected that, most of the time the report findings will be "business as usual". Where exceptions occur, these will be highlighted.

The report provides a regular opportunity for Council to consider the performance of RWW and to respond to any exceptional reporting.

Council is provided with the option to accept the report or, accept it and request additional information or a review of performance.

PURPOSE

To report on the ongoing performance of the business unit against key performance indicators (KPIs).

BACKGROUND

RWW's performance plan identifies KPIs for which performance targets have been agreed with Council. Reporting is done each month through the RWW Committee.

ISSUES

The report is provided to Council as a means of monitoring the performance of RWW for the activities of water, wastewater and waste.

The first part of the report comprises a “snapshot” of the business unit’s achievement in meeting KPIs (year-to-date) and financial report card.

The report then provides specific financial report and commentary, capital expenditure (graphically) and a detailed customer overview.

The main body of the report focuses on actual levels of achievement against the KPIs for the month. Where exceptions have occurred and targets not met, an explanation is given as well as action taken to improve performance.

The report closes with a summary of the major issues for each group during the month.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water, wastewater and waste services to sustain our community.

Providing this report also supports Council’s Governance strategic priority to provide a clear organisational direction supported by effective leadership and a framework of policies, plans and strategies that are responsive to the community’s needs and which promote accountable and ethical standards of practice.

FINANCIAL IMPLICATIONS

There are no direct financial implications resulting from this report. Financial implications may result where Council requests a performance review or requests an increase in performance standards.

CONSULTATION

Consultation has occurred with:

- Manager Customer Service & Business Performance, RWW;
- Manager Treatment Operations, RWW;
- Manager Technical Support, RWW; and
- Senior Advisor, Financial Management, RWW.

OPTIONS

PREFERRED

That Council resolve to accept the Redland Water & Waste Council business unit report for July 2007, as presented in the attachment.

ALTERNATIVE

That Council accepts the report and requests additional information or a review of performance.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Barker
Seconded by: Cr Elliott

That Council resolve to accept the Redland Water & Waste Council Business Unit Report for July 2007, as presented in the attachment.

CARRIED

11.1.2 EXTENSION OF CONTRACT RWW-0003 PURCHASE AND REMOVAL OF SCRAP METAL

Datworks Filename: WM Contract – Scrap Metal Recycling RWW- 0003
Responsible Officer Name: Eleanor Bray
Manager Customer Service & Business
Performance
Author Name: Paula Kemplay
Service Manager Waste Operations

EXECUTIVE SUMMARY

The contract for the purchase and removal of scrap metal expires on 31 August 2007. It is recommended that this contract be extended until 30 June 2008 and that the Chief Executive Officer (CEO) be delegated authority to exercise any further options and variations as specified in the original contract.

PURPOSE

This report seeks a resolution of Council to extend the contract until 30 June 2008 and that the CEO be delegated authority to exercise any further options and variations as specified in the original contract.

BACKGROUND

At the General Meeting dated 25 August 2004, Council resolved to accept the tender and enter into a contract with SimsMetal Limited for the provision of the purchase and removal of scrap metal from Redland Shire Council (RSC) waste handling facilities for 1 September 2004 to 31 August 2007 with the option, as agreed by both parties, to extend for 2 further 1-year terms to a maximum of 5 years.

ISSUES

Scrap metal is collected from the 6 island sites every 3 months and the 2 mainland transfer stations at Birkdale and Redland Bay on a more regular basis. The contractor provides labour, plant and equipment to collect bulk scrap metal, batteries, gas bottles and fridge freezers.

Council currently has a strategic objective to align its waste contracts to expire as close to 30 June 2008 as possible to enable the bundling and restructuring of activities to occur. This contract will need to be varied to extend it until 30 June 2008 as it would normally be extended for 12 months to 31 August 2008. Varying the contract will assist in achieving this objective to align all the major contracts. If the contract is extended for 12 months, the new restructured contracts would need to have additional clauses to add on the scrap metal component after two months of their start date.

All operational issues have been raised as necessary with the contractor as they arise and corrective action taken or operational procedures reviewed to the

satisfaction of Council. There was a key incident with the storage of batteries in June 2006 which incurred an infringement notice from the Environmental Protection Agency (EPA), however the contractor paid the fine and resolved the issue with a redesign of the battery storage containers. It is therefore recommended that this contract be extended to 30 June 2008.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain waste services and support the provision of infrastructure.

FINANCIAL IMPLICATIONS

The contract requires the contractor to pay Council for the purchase of the scrap metal and the amount of revenue generated is based on the unit rates offered by the contractor and the tonnage of scrap metal received on site. The current budgeted revenue of the contract is \$296,399 and with the price review mechanism for this contract for the extension, the projected revenue will increase to \$327,285, i.e. an increase of 10%.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was not consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation took place with SimsMetal, the contractor, and they are agreeable to the extension until 30 June 2008.

OPTIONS

PREFERRED

That Council resolve as follows:

1. To vary contract RWW-0003 to extend it from 1 September 2007 to 30 June 2008;
2. To delegate authority to the Chief Executive Officer:
 - a) to make, vary and discharge the contract in accordance with the agreed contract terms for any changes;
 - b) to exercise any further options to extend this contract as specified in the original contract; and
 - c) to sign all relevant documentation.

ALTERNATIVE

That Council resolve as follows:

1. To extend contract RWW-0003 from 1 September 2007 to 31 August 2008;
2. To delegate authority to the Chief Executive Officer:
 - a) to make, vary and discharge the contract in accordance with the agreed contract terms for any changes;
 - b) to exercise any further options to extend this contract as specified in the original contract; and
 - c) to sign all relevant documentation.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Barker

Seconded by: Cr Elliott

That Council resolve as follows:

1. **To vary contract RWW-0003 to extend it from 1 September 2007 to 30 June 2008;**
2. **To delegate to the Chief Executive Officer the authority:**
 - a. **to make, vary and discharge the contract in accordance with the agreed contract terms for any changes;**
 - b. **to exercise any further options to extend this contract as specified in the original contract; and**
 - c. **to sign all relevant documentation.**

CARRIED

**12 FINANCE AND CORPORATE MANAGEMENT COMMITTEE 22/08/07 -
RECEIPT AND ADOPTION OF REPORT**

Moved by: Cr Williams
Seconded by: Cr Barker

That the following Finance and Corporate Management Committee Report of 22 August 2007 be received.

CARRIED

DECLARATION OF OPENING

Cr Williams declared the meeting open at 2.00pm.

RECORD OF ATTENDANCE AND LEAVE OF ABSENCEMembers Present

| | |
|-----------------|-------------------------------------------|
| Cr K M Williams | Chair and Councillor Division 9 |
| Cr D H Seccombe | Mayor |
| Cr A G Barker | Councillor Division 1 |
| Cr C B Ogilvie | Councillor Division 2 – entered at 2.01pm |
| Cr D A Henry | Councillor Division 3 – entered at 2.02pm |
| Cr P J Dowling | Deputy Mayor and Councillor Division 4 |
| Cr T Bowler | Councillor Division 6 |
| Cr M A Elliott | Councillor Division 7 – entered at 2.03pm |
| Cr A R Beard | Councillor Division 8 |
| Cr H J Murray | Councillor Division 10 |

Committee Manager

Mr R Turner General Manager Corporate Services

Officers

| | |
|----------------|--------------------------------------------------|
| Mrs K Fernon | Manager Internal Audit |
| Mrs K Phillips | Manager Financial Services |
| Mr M Elliott | Property Services Manager |
| Mr G Jensen | Manager Customer and Community Services |
| Mr W Van Wyk | Manager Corporate Planning, Performance and Risk |

Minutes

Mrs J Parfitt Corporate Meetings & Registers Officer

ABSENT

Cr J L Burns, Councillor Division 5

PUBLIC PARTICIPATION AT MEETING

Nil

DECLARATION OF INTEREST

Nil

MOTION TO ALTER THE ORDER OF BUSINESS

Nil

12.1 OFFICE OF CEO**12.1.1 INTERNAL AUDIT CHARTER - MINOR ADMINISTRATIVE AMENDMENT**

Dataworks Filename: GOV Audit
Attachments: [Internal Audit Charter Corporate POL-3009](#)
Responsible Officer Name: Susan Rankin
Chief Executive Officer
Author Name: Kylie Fernon
Manager Internal Audit

EXECUTIVE SUMMARY

Internal Audit has recently reviewed the Internal Audit Charter to ensure that it accurately reflects the current operations and functions of the Internal Audit group.

It is recommended that Council accept this report, which summarises the proposed minor administrative amendment to the Internal Audit Charter.

PURPOSE

The Internal Audit Charter reflects best practice and is consistent with the *Local Government Finance Standard 2005*.

The purpose of this report is to provide a summary of the proposed minor administrative amendment to the Internal Audit Charter.

BACKGROUND

The Internal Audit Charter defines the function, scope, operating and reporting parameters of the Internal Audit function.

ISSUES

The following is a summary of the proposed minor administrative amendment to Section 9 (Reporting) of the Internal Audit Charter:

- Paragraph 9 currently states:

“A draft report will be issued in the first instance to ensure accuracy and agreement, but must be responded to by the appropriate Group Manager within 7

days of issue. Following return of the Draft report from the Group Manager, a final report will be issued to all General Managers, Chief Executive officer, Mayor, Audit Committee and External Auditor.”

- Paragraph 9 to be amended as follows:

“A draft report will be issued in the first instance to ensure accuracy and agreement, but must be responded to by the appropriate Group Manager/s within 7 days of issue. *Following return of the Draft report from the Group Manager/s, the draft report will be issued to the appropriate General Manager/s for approval to issue as a final report.*

Upon General Manager approval, a final report will be issued to all General Managers, Chief Executive Officer, Mayor, Audit Committee and External Auditor.”

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the long term financial viability of the Shire and provide public accountability in financial management.

FINANCIAL IMPLICATIONS

There are no financial implications to Council by adopting the minor administrative amendment to the Internal Audit Charter.

CONSULTATION

The CEO was consulted about the minor administrative amendment to the Internal Audit Charter and has no particular issue with the proposed change.

OPTIONS

PREFERRED

That Council resolve to adopt the proposed minor administrative arrangement to the Internal Audit Charter.

ALTERNATIVE 1

That Council request additional information.

ALTERNATIVE 2

That Council request alternate changes to the Internal Audit Charter.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Williams

Seconded by: Cr Dowling

That Council resolve to adopt the proposed minor administrative amendment to the Internal Audit Charter.

CARRIED

12.1.2 REPORT ON AUDIT COMMITTEE MEETING - 31 JULY 07

Datworks Filename: GOV Audit Committee
Responsible Officer Name: Susan Rankin
Chief Executive Officer
Author Name: Kylie Fernon
Manager Internal Audit

EXECUTIVE SUMMARY

In line with the Audit Committee Charter, the Audit Committee meeting of 31 July 2007 was scheduled to enable discussion and consideration of the following:

- Receipt and Confirmation of Minutes of 3 April 2007;
- Business Arising from Previous Minutes;
- 2007/08 KPMG Audit Plan;
- Local Government Finance Standard 2005 – Section 15 Requirements;
- Compliance Certificates;
- Internal Audit Plan Status;
- Rescheduling of Two Planned Audits on 2006/07 Audit Plan;
- Internal Audit Recommendations Due For Implementation;
- QAO Recommendations Due For Implementation;
- Internal Audit Reports;
- 2007 - 2008 Internal Audit Plan;
- 2006/07 Financial Statement – External Auditors;
- Emerging Issues; and
- Other Business.

PURPOSE

The authority for the establishment of an Audit Committee is provided for under Section 502 of the *Local Government Act 1993*. It operates in accordance with Part 2, Section 7 of the *Local Government Finance Standard 2005*.

The purpose of this report is to provide a summary of the issues discussed at the meeting on 31 July 2007.

BACKGROUND

The primary objective of the Audit Committee is to assist Council in fulfilling its corporate governance role and oversight of financial measurement and reporting responsibilities imposed under the *Financial Administration and Audit Act 1997*, the *Local Government Act 1993* and other relevant legislation.

To fulfil this objective, it is necessary that a report on discussions and deliberations of the Audit Committee be submitted to Council to enhance the ability of Councillors to discharge their legal responsibility.

ISSUES

The following is a summary of the issues discussed at the meeting of 31 July 2007:

The Chair, Mr Scanlan, declared the meeting open (Item 1), with all members and invitees present.

3. Receipt and Confirmation of Minutes

The minutes of the Audit Committee meeting of 3 April 2007 were confirmed by the Committee as a true and accurate record of proceedings.

3.1 Business Arising from Previous Minutes

3.1.1 2007/08 KPMG Audit Plan

As per item 8.1 of the minutes of the Audit Committee meeting of 3 April 2007, the General Manager Corporate Services requested Ms Ailwood (KPMG) to consider a process whereby if there are likely to be additional charges to Council as a result of unplanned audit activity during the course of an external audit, that Council be consulted at that time, rather than at the conclusion of an audit. Ms Ailwood advised that she would discuss the possibility of such a process with QAO and provide an update to the Audit Committee.

Ms Ailwood reported that she has discussed this matter with QAO and it has been confirmed that Council will be informed if any issues arise during the course of an audit, when they arise and what the issues are and any resultant costs.

The Chair requested that Council be advised of any possible overruns in fees, as and when known.

It was noted that to date, in terms of the current audit, there are no issues and that it is not anticipated that there will be any difficulties in meeting the current timetable.

The Audit Committee noted the report.

4. Local Government Finance Standard 2005 – Section 15 Requirements

The CEO reported as follows:

- the water reform process is underway in respect of due diligence on the whole of the business;
- the State government has made the decision to take over bulk assets, however, the decision on the distribution and retail part of the water business should be forthcoming within a couple of weeks;
- legislation on water reform is proposed in September, to take effect in October/November 2007;

- the ramifications for Council due to the loss of the water business, either in part, or on the whole, depending on the State government's decision on the second part as noted above, will be worked through in this current financial year; and
- the impact of those decisions on the remainder of Council will also be worked through in relation to possible changes to organisational structure, and subsequent policy reviews based on those outcomes.

The CEO advised that she will advise Council and the Audit Committee of any further information as it comes to hand.

The Mayor raised the matter of the local government reform to be noted by the Audit Committee. He reported that Redland Shire Council will become Redland City Council and that there were no changes to boundaries. He stated that the only associated costs foreseen at this stage, in the current financial year, would be in relation to logos, letterheads, signage, etc.

The Chair asked whether these costs will affect finalising notes to the accounts. The CEO reported that the effects on the notes to the accounts will be better known with the State government's decision regarding the water business later this year.

The Audit Committee noted the report.

5. Compliance Certificates

Compliance Certificates for the Office of CEO, Customer Services, Planning and Policy, Corporate Services and Redland Water and Waste were presented to the Committee.

The Audit Committee noted the Compliance Certificates as presented.

6. Internal Audit Plan

6.1 Audit Plan Status

The status of the Audit Plan was presented to the Committee for noting.

The Audit Committee endorsed the status of the Internal Audit Plan as presented.

6.2 Rescheduling of Two Planned Audits on 06/07 Audit Plan

The Manager Internal Audit presented a briefing note seeking approval from the Audit Committee to reschedule the following two 'Across Council' planned audits for 2006/07 to next financial year:

- Pre and Post Implementation Review of Kronos – implementation of 'Kronos' has been delayed due to extended data cleansing associated with the implementation of the Aurion system.

- Grants, Subsidies and Contributions – due to resourcing issues and undertaking a number of unplanned audit activities, this review will have to be rescheduled to next financial year.

The CEO congratulated the Manager Internal Audit, endorsed by the Mayor, on the excellent results achieved by the Internal Audit team on achieving targets for the year and advised that feedback from management has been very positive.

The Audit Committee endorsed the rescheduling of the two planned audits on the 2006/07 Audit Plan as presented in the Briefing Note to next financial year.

7 Audit Recommendations Due For Implementation

7.1 Internal Audit Recommendations

The Manager Internal Audit presented a progress report of audit recommendations due for implementation to the Committee.

The Audit Committee noted the Audit Recommendations Due For Implementation as presented.

7.2 QAO Recommendations

The Manager Internal Audit presented a progress report of QAO audit recommendations due for implementation to the Committee.

The Manager reported that any rescheduling of implementation dates has occurred only for those recommendations in the 'low and medium risk' range and that in the majority of cases 90% of the recommendations have been completed.

It was noted that the following audits shown on the QAO Final Audit Report 2005-2006 as 'in progress' will be carried forward to the next Audit Committee meeting:

- 3.1 Change in the Useful Life of RWW's Assets; and
- 4. Government Grants.

The Audit Committee endorsed the Audit Recommendations Due For Implementation as presented.

8 Internal Audit Reports

The following reports were presented to the Audit Committee for consideration:

8.1.1 Corporate Services

- Internal Audit Report 21/05/07 – Review of Rates and Utilities (distributed separately) – report was noted as presented.
- Internal Audit Report 03/07/07 – Review of Payroll (distributed separately) – the General Manager Corporate Services addressed comments in the report and said

he was confident the payroll system is going to be a strong system and an improvement on the previous system used by Council.

8.1.2 Across Council

- Internal Audit Report 23/04/07 – Review of Contract Management across Council (distributed separately) – Ms Fernon provided an update on this matter and said that she had met with the officers the previous week and that a final briefing will be provided to the General Managers of Corporate Services and Customer Services. It was noted that as a follow-up on proposed completion dates for items in this report, that it would be worthwhile for the Audit Committee to receive confirmation that the items have been completed.
- Internal Audit Report 25/06/07 – Review of Management of Infrastructure Assets (distributed separately) – progress on items in this report was noted.

The reports, as presented, were formally received and noted by the Committee.

9 2007 - 2008 Internal Audit Plan

The Manager Internal Audit presented the approved 2007 – 2008 Annual Internal Audit Plan which has been developed in consultation with the Chief Executive Officer, General Managers, Group Managers and the external auditor, to ensure proper audit coverage with minimum duplication of effort.

The Audit Committee endorsed the approved 2007 – 2008 Annual Internal Audit Plan, as presented.

10 Update From External Auditors

10.1 2006/07 Financial Statement Audit

The status report update for the audit of the financial report for the year ended 30 June 2007 was presented to the Committee.

It was noted that KPMG has completed the planning and interim audit procedures in respect of the financial statements of the Council for year ended 30 June 2007, including testing in respect of:

- Property, plant and equipment;
- Rate revenue; and
- Disbursements.

The audit procedures performed during the interim visit did not identify any significant control weaknesses.

It was further noted that testing in relation to payroll during the external auditors' recent visits is deferred until the external auditors' year end visit.

The Committee noted the report as presented.

11 Emerging Issues

The results of the Local Government Reform Commission recommendations were noted as a potential emerging issue. It was agreed that the Audit Committee would be kept informed of any issues arising from the recommended changes.

12 Other Business

12.1 Minor Administrative Amendment To The Internal Audit Charter Corporate POL - 3009

The Manager Internal Audit presented proposed minor amendments to the Audit Committee Charter in relation to administrative and reporting arrangements, as follows:

Under Section 9. Reporting, the following paragraphs to be deleted:

“A Draft report will be issued in the first instance to ensure accuracy and agreement but must be responded to by the appropriate Group Manager within 7 days of issue. Following return of the draft report from the Group.

A final report will be issued to all General Managers, Chief Executive Officer, Mayor, Audit Committee and External Auditor”

and the following wording is to be inserted in their place:

“A draft report will be issued in the first instance to ensure accuracy and agreement, but must be responded to by the appropriate Group Manager/s within 7 days of issue. Following return of the draft report from the Group Manager/s, the draft report will be issued to the appropriate General Manager/s for approval to issue as a final report.

Upon General Manager/s approval, a final report will be issued to all General Managers, Chief Executive Officer, Mayor, Audit Committee and External Auditor”.

This policy will be presented to the next Finance & Corporate Management Committee meeting for subsequent adoption by Council.

The Audit Committee noted the proposed minor administrative amendments to the Internal Audit Charter, Corporate Policy, POL-3009, in relation to reporting arrangements, as presented.

12.2 Proposed New Agenda Item – Risk Management

The Chair asked that the Audit Committee consider including “risk management” as an agenda item for this Committee.

After discussion, it was agreed that if audit addresses a particular risk area of significant interest to Council, that the Manager Internal Audit make specific reference to these in the audit reports to this Committee for their attention.

The Manager Internal Audit will make specific reference to identified areas of significant interest to Council in future audit reports to the Audit Committee.

12.3 Next Meeting

It was noted that the next meeting of the Audit Committee is scheduled for Tuesday, 16 October 2007 and that this will be confirmed pending completion of external audits.

13 Meeting Closure

There being no further business, the meeting closed at 2.43pm.

RELATIONSHIP TO CORPORATE PLAN

The recommendation in this report primarily supports Council's strategic priority to support the organisation's capacity to deliver services to the community by building a skilled, motivated and continually learning workforce, ensuring our assets and finances are well managed, our corporate knowledge is captured and used to best advantage, and that we market and communicate our services effectively.

FINANCIAL IMPLICATIONS

The cost to Council for the attendance of the independent Committee Chair is \$5,000 per annum. This is provided for in the Internal Audit Group Budget.

CONSULTATION

The Audit Committee minutes are presented for confirmation as a true and accurate record of proceedings at its next meeting.

OPTIONS

PREFERRED

The Council accept this report, which summarises the issues discussed at the Audit Committee meeting of 31 July 2007.

ALTERNATIVE 1

That Council accept this report and request additional information; or

ALTERNATIVE 2

That Council not accept this report and request an alternative method of reporting.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Williams
Seconded by: Cr Dowling

That Council resolve to accept this report, which summarises the issues discussed at the Audit Committee Meeting of 31 July 2007.

CARRIED

12.2 CORPORATE SERVICES

12.2.1 JULY 2007 - MONTHLY FINANCIAL REPORTS

Datworks Filename: FM Monthly Financial Reports to Committee
Attachment: [EOM Report](#)
Responsible Officer Name: Kerry Phillips
Manager Financial Services
Author Name: Kevin Lamb
Services Manager Financial Reporting

EXECUTIVE SUMMARY

Section 528(1) of the *Local Government Act 1993* requires that Council's statement of accounts be presented at an ordinary monthly meeting.

The attachments to this report present the interim July 2007 financial statement of accounts to Council and provide detailed analytical commentary.

It is important to note these statements are not final statements of account to 31 July 2007. Adjustments still have to be made for the opening balances brought forward from 30 June 2007 for the following items:

- *final accrual of annual and long service leave expenses*
- *revaluation of infrastructure assets*
- *final depreciation runs in asset registers*

In summary six of the Key Financial Performance Indicators exceeded targets set at the beginning of the financial year. These related to:

- level of dependence on rate revenue;
- ability to pay our bills – current ratio;
- ability to repay our debt – debt servicing ratio
- cash balance;
- cash balance – cash capacity in months;
- longer term financial stability – debt to assets ratio

The only KPI which fell outside the comfort zone was the Operating Performance which was negative 38% compared to the target of greater than or equal to positive 15%. This result was due to the seasonal high volumes of accounts payable for goods and services accrued leading up to the 30 June 2007 year end but paid out in July. It is expected this indicator will fall back within the comfort levels within the first quarter.

The operating financial result (Earnings Before Interest, Tax and Depreciation – EBITD) is ahead of budget by \$2.3 million, with operating expenditure favourable by \$1.9 million and operating revenue favourable by \$0.4 million.

Capital expenditure is \$0.6 million or 27% above the revised budget expenditure levels at the end of July.

The cash flow position for the year is ahead of forecast levels by \$4.0 million at 31 July 2007. This is principally due to:

- The opening cash balance at 1 July was \$77.08 million compared to the budgeted opening balance of \$60.81 million a favourable variance of \$16.3 million.
- Receiving \$8.8M less from operating activities than anticipated in the budget cash flow. Higher receipts were received for operating grants and subsidies \$351K, cash contributions \$19K, other revenue \$55K and interest received \$90K, offset by lower receipts for rates and utility charges \$3.9M (due principally to phasing of the budget) and fees and charges \$467K. Lower payments were made in employee costs \$547K and other expenses \$30K. Higher payments were made in materials and services \$4.2M and borrowing costs \$1.4M (due to phasing of the budget).
- Higher than anticipated net cash outflows from investing activities \$0.7M. Capital expenditure was \$0.6M higher than anticipated. Capital grants, subsidies and contributions received were \$0.3M lower than forecast. Proceeds from sale of fixed assets were \$153K higher than anticipated.
- Loan redemption payments to QTC were \$2.9M higher than anticipated. This is solely due to early repayment of debt of the first quarter's instalment in the month of July.

PURPOSE

The purpose is to present the interim July 2007 report to Council and explain the content and analysis of the report. Section 528 of the *Local Government Act 1993* requires the Chief Executive Officer of a local government to present statements of its accounts to the local government.

BACKGROUND

The Corporate Plan contains a strategic priority to ensure the long term financial viability of the Shire and provide public accountability in financial management. For organisational effectiveness, it is important that Council receive and understand the monthly financial statements.

ISSUES

The following elements, shown in the attachments, comprise the interim End of Month Financial Reports for July 2007:

Corporate Financial Report Card (A)

- Operating Revenue compared with Budget;
- General Operating Costs compared with Budget;

- Capital Expenditure compared with Budget;
- Cash Position; and
- Employee Costs compared with Budget.

Report Card Analysis (B)

Classifies variances between revised budget and actual results as being either timing or permanent variances as well as favourable or unfavourable. Timing variances are anticipated to evaporate once 30 June 2008 figures are produced. Permanent variances imply the variance will remain into the next financial year.

Council Financial Report 1 (C)

Shows the percentage variance of year to date actual results compared with year to date budget by colour indicators.

Council Financial Report 2 (D)

Shows year to date actual results compared with annual and year to date budgets. This report has a brief commentary on all year to date variances greater than \$20,000.

A **Balance Sheet (E)**, an **Investment Summary (F)**, a **Statement of Cash Flows (G)**, **Financial Stability Ratios report (H)** and **Community Benefit Fund Report (I)** have been included to provide the complete picture of Council's finances.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to support the organisation's capacity to deliver services to the community by building a skilled, motivated and continually learning workforce, ensuring our assets and finances are well managed, our corporate knowledge is captured and used to best advantage, and that we market and communicate our services effectively.

FINANCIAL IMPLICATIONS

The overall financial position remains strong with EBITD of \$6.4 million (\$2.3 million ahead of budget). This result is due to total operating revenue of \$14.1 million (\$0.4 million ahead of budget) and total operating costs of \$7.7 million (favourable variance of \$1.9 million).

The capital expenditure program is \$0.6 million or 27% ahead of targeted expenditure levels at the end of July.

The investment of surplus funds for the month returned a weighted average rate of return of 6.19% that compares unfavourably to the benchmark UBS Australia Bank Bill Index of 6.36%.

These returns are reported on a monthly weighted average return. In turn Council benchmarks the funds against the UBS Australia Bank Bill Index. Interest return is reported on both an annual effective and nominal rate of return. This is the first time in recent years the Council's effective interest rate of return has not outperformed the bench mark figure. The Cash Enhanced Funds have under performed during the

month of July 2007 due to the uncertainty and volatility of world financial markets. The performance of these types of funds need to be measured over a greater time span of one month and therefore will be closely monitored during the next couple of months.

The cash balance is lower than budgeted at \$65.1 million, equivalent to 4.3 months cash capacity.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

Consultation has taken place amongst the Executive Leadership Group.

OPTIONS

PREFERRED

That Council note the End of Month Financial Reports for July 2007 and explanations as presented in the attachments.

ALTERNATIVE

That Council requests additional information.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Williams
Seconded by: Cr Dowling

That Council resolve to note the End of Month Financial Reports for July 2007 and explanations as presented in the following attachments:

- 1. Corporate Financial Report Card;**
- 2. Report Card Analysis;**
- 3. First Council Financial Report;**
- 4. Second Council Financial Report;**
- 5. Balance Sheet;**
- 6. Investment Summary;**
- 7. Statement of Cash Flows;**
- 8. Financial Stability Ratios Report; and**
- 9. Community Benefit Fund Report.**

CARRIED

12.2.2 CARRY OVER FUNDING FROM 2006/2007 TO 2007/2008

| | |
|----------------------------------|----------------------------------------------------------------------------------------------|
| Datworks Filename: | FM Financial Statements FM Carry Overs |
| Attachments: | <u>Carryover and additional items from 2006/2007 to 2007/2008</u> |
| Responsible Officer Name: | Kerry Phillips Manager Financial Services |
| Author Name: | Gavin Holdway Service Manager - Budget, Financial Modelling and Group Support |

EXECUTIVE SUMMARY

The report reviews the 30 June 2007 position with regard to over and under expenditure and the implications of proposed carry over funding requirements from 2006/07 to the adopted budget for the 2007/08 financial year.

Attached to this report are the following details:

- Revised 2007/08 Budgeted Statement of Cash Flows;
- Revised 2007/08 Budgeted Statement of Financial Position (Balance Sheet);
- 2006/2007 Proposed Carry Overs and Additional Requests (Summary and Details);
- Revised 2007/08 Operating Statement, Capital Funding and Other Items;
- Analysis of 2006/07 (Anticipated / Unaudited) Operating Statements, Capital Funding and Other Items;
- Revised Key Performance Indicators (KPI's) for 2007/08; and
- Revised 2007/08 Strategic Priority Financial Statements

It is proposed that Council resolve to adopt the revised budget for 2007/08 as presented in this report and supporting attachments.

It is proposed that Council resolve to adopt the revised budget for 2007/08 at Redland Shire Council (RSC) consolidated level. In addition to this and in accordance with Section 520 of the *Local Government Act 1993*, it is proposed that Council resolve to adopt the Redland Water & Waste financial statements that are presented in the attached financial documentation. The relevant pages are outlined within the Officer's Recommendation further in this report.

PURPOSE

To ensure budget funding for items requiring carry over across financial years 2006/07 and 2007/2008.

BACKGROUND

The report reviews the 30 June 2007 position with regard to over and under expenditure and the implications of proposed carry over funding from 2006/07 to the adopted budget for 2007/08.

ISSUES

This proposed budget review identifies only 1 additional request and 154 proposed carry over submissions and a summary of these items is provided on page 3 of the attached financial information. The carryover requests are predominantly made up of capital projects that were not completed in the 2006/07 financial year, thus this review proposes that those funds be carried forward to 2007/08 in order for the relevant projects to be completed.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to ensure the long-term financial viability of the Shire and provide public accountability in financial management.

FINANCIAL IMPLICATIONS

The carry overs and additional requests amount to \$6.984m and this is primarily made up of \$8.143m worth of capital expenditure and \$1.376m worth of operational expenditure projects. However, offsetting this expenditure is \$1.946m worth of related capital grants and subsidy revenue, as well as an additional \$0.445m worth of proceeds expected from the sale of property, plant and equipment.

The 2006/07 closing cash balance of \$77.086m exceeded the anticipated ending balance for the 2006/07 financial year by \$16.276m. Whilst all of the key performance indicators are within their respective targets, the measure of operating performance has marginally decreased from the original budgeted position of 17% to 16.2%, and this is due to some operational expenditure requirements being carried forward to 2007/08. On a favourable note however, the measure of cash capacity in months has significantly improved due to the additional cash brought forward from 2006/07 to 2007/08.

In view of the above, the adoption of the proposed carry overs and additional items into Council's revised budget will not impact Council's ability to make payments as they fall due.

CONSULTATION

All group managers in consultation with the Executive Leadership Group undertook the development of carry over requirements. Councillors reviewed the carryover requirements with the Executive Leadership Group in a workshop held on 8th August 2007.

OPTIONS**PREFERRED**

1. That Council resolve to adopt the Revised Budget for 2007/2008 at Redland Shire Council consolidated level. This refers to adopting the following:
 - a) RSC Budgeted Statement of Cash Flows – Page 1 of attachments;
 - b) RSC Budgeted Statement of Financial Position (Balance Sheet) – Page 2 of attachments;
 - c) RSC Operating and Capital Funding Statements – Pages 18 and 19 of attachments; and
2. To meet the requirements of Section 520 of the *Local Government Act 1993*, that Council resolve to adopt the Redland Water and Waste Operating and Capital Funding Statement – Page 22 of the attached financial information.

ALTERNATIVE

That Council reject the proposed budget review.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Williams
Seconded by: Cr Dowling

1. **That Council resolve to adopt the Revised Budget for 2007/2008 at Redland Shire Council consolidated level. This refers to adopting the following:**
 - a) **RSC Budgeted Statement of Cash Flows – Page 1 of attachment:**
 - b) **RSC Budgeted Statement of Financial Position (Balance Sheet) – Page 2 of attachment;**
 - c) **RSC Operating and Capital Funding Statements – Pages 18 and 19 of attachment; and**
2. **To meet the requirements of Section 520 of the *Local Government Act 1993*, that Council resolve to adopt the Redland Water and Waste Operating and Capital Funding Statement – Page 22 of the attached financial information.**

CARRIED

**12.2.3 CAPALABA JUNIOR RUGBY LEAGUE FOOTBALL CLUB INC -
EXTENSION OF LEASE AREA**

Dataworks Filename: P-112908
Attachments: [Capalaba Junior Rugby League Site Plan](#)
Responsible Officer Name: Brian Lewis
Manager Corporate Acquisitions Fleet & Facilities
Author Name: Merv Elliott
Property Services Manager

EXECUTIVE SUMMARY

The Capalaba Junior Rugby League Football Club Inc holds a lease over Council land at John Fredericks Park, Capalaba for a period of 20 years, expiring on 18 August 2021.

The Club have applied for an extension of the lease area to accommodate extensions to the Club.

PURPOSE

To recommend to Committee that Council agree to the extension of the lease area.

BACKGROUND

On 19 August 1991 the Club was granted a lease of 481m² of Council land at John Fredericks Park, Capalaba for the purpose of erecting a club house and associated facilities. Expansion of the Club has caused an influx of new members, and facilities need to be expanded to accommodate the increase in membership.

ISSUES

Capalaba Junior Rugby League Football Club Inc is a well established sporting group within Redland Shire. On 19 August 1991 the Club was granted a lease of 481m² of Council land at John Fredericks Park, Capalaba for the purpose of erecting a club house and associated facilities. Expansion of the Club has caused an influx of new members, and facilities need to be expanded to accommodate the increase in membership.

An inspection of the premises recently by Council officers revealed that all improvements erected on the Council land are well maintained and in good working order. An extension, which has previously been approved by Council is partly outside the lease footprint. In order to rectify the anomaly, it is recommended that the lease area be amended to accommodate the part of the building that is not within the lease area.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

The cost of alteration to the survey plan and lease document will be met by the Club.

CONSULTATION

Property Services Manager has consulted with Local Councillor.

OPTIONS

PREFERRED

That Council resolve as follows:

1. To agree to the extension of the leased area to the Capalaba Junior Rugby League Club Inc to accommodate the new extension;
2. Terms of lease to be identical with existing lease and in accordance with Council existing Policy CSA003; and
3. Mayor and Chief Executive Officer be authorised to sign and seal all relevant documentation.

ALTERNATIVE

That Council not agree to the extension of the lease area.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Williams
Seconded by: Cr Dowling

That Council resolve as follows:

1. **To agree to the extension of the leased area to the Capalaba Junior Rugby League Club Inc to accommodate the new extension;**
2. **Terms of lease to be identical with existing lease and in accordance with Council existing Policy CSA003; and**
3. **That the Mayor and Chief Executive Officer be authorised to sign and seal all relevant documentation.**

CARRIED

12.3 CUSTOMER SERVICES

12.3.1 COMMUNITY DEVELOPMENT GRANTS PROGRAM 2007/2008

Datworks Filename: G&S Community Development Grants
Attachments: [CD Grants Recommendations 2007/08](#)
Responsible Officer Name: Greg Jensen
Group Manager Customer & Community Services
Author Name: Sue Collins
Acting Human Services Manager

EXECUTIVE SUMMARY

Each year Council provides funding for a Community Development Grants Program for Community Organisations. These grants provide a way for Council to resource the community to further the objectives of Council.

Applications are called for in March, closing on the last working day in April. These applications are assessed anticipating an allocation of funding within the budget process.

All the applications have been assessed and funding has been allocated in the budget for the 2007/2008 financial year.

This report seeks approval from Council to fund the successful applications for the Community Development Grants Program for the 2007/2008 financial year.

PURPOSE

In accordance with Corporate Policy POL-2440 "*Community Development Grants Program*", this report seeks approval from Council to fund the successful applications for the Community Development Grants Program for the 2007/2008 financial year.

BACKGROUND

Each year Council provides funding for a Community Development Grants Program for Community Organisations. These grants provide a way for Council to resource the community to further the objectives of Council.

All the applications have been assessed and funding has been allocated in the budget for the 2007/2008 financial year.

ISSUES

- Applications from 51 organisations were received for the 2007/2008 financial year. This represents an increase of 6 more than the previous year.

- These applications were assessed in accordance with the guidelines and against the assessment criteria by officers of the Human Services Unit, Leisure and Recreation Services Unit, Cultural Development Unit and Office of Mayor and Councillors.
- Four assessment teams covering the areas of Aged Care and Disability; Sport, Recreation and the Arts; Child, Family and Youth; and Community General undertook the assessment. This strategy allowed for more expert feedback from people closely connected to the respective sectors. As a result of this process a list of successful applicants recommended for approval was determined.
- Further to this, the Acting Human Services Manager facilitated a workshop meeting with the Mayor and Councillors to look at these recommendations. As a result of this process, 35 successful applications are recommended for approval, to receive a total of \$92,681.41 (GST exclusive). The total budget allocation for distribution under this Grant Program is \$100,000.00 (GST exclusive).

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

A total of 51 applications requesting a total of \$137,684.73 were assessed and of these 35 are recommended as being eligible for funding totalling \$92,681.41. The total budget allocation for distribution under this Grant Program is \$100,000.00.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The Acting Human Services Manager and Unit Staff consulted with the Group Manager, Customer and Community Services, Mayor and Councillors in order to assess the 51 applications. This is in accordance with Guideline GL-2440-00 "*Community Development Grants Program*".

OPTIONS

PREFERRED

That Council approve funding of \$92,681.41 (GST exclusive) for the Community Development Grants Program 2007/2008.

ALTERNATIVE

That Council not approve funding of \$92,681.41 for the Community Development Grants Program 2007/2008 and that Grants be readvertised and reassessed.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Williams

Seconded by: Cr Dowling

That Council resolve to approve funding of \$92,681.41 (GST exclusive) for the Community Development Grants Program 2007/2008.

CARRIED

12.3.2 SCHOOL AGE CARE VACATION CARE FEE INCREASE 2007/2008

Datworks Filename: G&S School Age Care
GOV Corporate Register Fees & Charges

Responsible Officer Name: Greg Jensen
Group Manager Customer and Community
Services

Author Name: Sue Collins
Acting Human Services Manager

EXECUTIVE SUMMARY

Each year School Age Care (SAC) Fees and Charges schedule is derived from benchmarking against other like services and within the guidelines of Council's recommended percentage increase. The Australian Government Family Assistant Office (FAO) also includes a percentage increase for child care benefits to assist families to obtain affordable child care. This increase was released in July 07 after the fees and charges have been set.

This year the FAO increased the families' Child Care Benefit from 3% to 13% providing parents with a further reduction in child care fees.

With the new increase of fees and charges for 07/08, the School Age Care fee calculator that provides information for families on fee costs shows that families who receive a percentage rate of 60% and higher will have a very minimal increase while some families will not have an increase in their fees. If the vacation care fees are not increased Council's SAC services will miss out on Child Care Benefit (CCB) entitlements.

This report seeks approval from Council to increase the 07/08 vacation care fees from \$33.50 to \$34.60 for the 07/08 financial year.

PURPOSE

This report seeks approval from Council to increase only the Vacation Care fees from the 07/08 fee of \$33.50 to \$34.60 which includes the recommended new CCB 13% increase for 07/08. This fee is to commence from the 24 September 2007.

BACKGROUND

This year the FAO increased the families' CCB from 3% to 13% providing parents with a further reduction in child care fees. This impacts negatively on the 07/08 vacation care income because the services will not be able to claim full CCB entitlements. Only Vacation care fees are implicated; the Before and After fee increase was not affected by the 13% CCB increase.

ISSUES

- Full CCB entitlements for SAC will be unable to be claimed from the FAO for families on 107% and 108%.
- The increase for vacation care fees from the proposed 07/08 charge of \$33.50 to \$34.60

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

Full CCB entitlements can not be recouped from the FAO if fees are not increased by \$1.10.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The Acting Human Services Manager consulted with the Group Manager, Customer and Community Services in accordance with the Council's approved 07/08 Fees and Charges.

OPTIONS

PREFERRED

That Council approve the increase of fees for Vacation Care by \$1.10 from \$33.50 to \$34.60 for 2007/2008.

ALTERNATIVE

That Council not approve the fee increase and subsequently will lose some CCB entitlements.

OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Williams
Seconded by: Cr Dowling

That Council resolve to approve the increase of fees for Vacation Care by \$1.10 from \$33.50 to \$34.60 for 2007/2008.

CARRIED

12.4 PLANNING AND POLICY

12.4.1 MONTHLY BALANCED SCORECARD REPORT FOR JULY 2007

| | |
|----------------------------------|-------------------------------------------------------------------------------|
| Datworks Filename: | Gov - Corporate Balanced Scorecard Monthly Reporting to Committee |
| Attachment: | <u>Balanced Scorecard July 2007</u> |
| Responsible Officer Name: | Warren Van Wyk Manager Corporate Planning Performance & Risk |
| Author Name: | Grant Bennett Service Manager Corporate Planning & Performance |

EXECUTIVE SUMMARY

The monthly Corporate Balanced Scorecard report, as attached, provides a high level overview of Council's performance in key areas of Council business.

This report provides the performance results and comments for the month of July 2007. Performance is shown in one of four ranges: Outstanding (green), above standard (yellow), satisfactory (orange) or unsatisfactory (red). The overall rating for each Perspective is determined by the relative weightings of each KPI it includes.

The overall rating for Redland Shire Council for the month of July is Outstanding.

PURPOSE

To provide Council with the Corporate Balanced Scorecard report for the month of July 2007.

BACKGROUND

The performance management framework for Redland Shire Council includes the requirement for reports to Council on a monthly and quarterly basis as follows:

- The monthly Corporate Balanced Scorecard (BSC) report to Council of overall organisational performance. This report comprises a concise set of high level KPI's that have been developed to reflect organisational performance against financial, customer, internal/business processes, and people and learning perspectives. This report provides Council with a monthly snapshot on how the organisation is performing in key areas of our business.
- A more detailed quarterly operational plan performance report that focuses on performance at a program level. This report comprises a summary of performance against all KPI's and more detailed comments from Managers about performance that falls above or below an acceptable range.

ISSUES

This is the first month of reporting against the 2007-08 Balanced Scorecard. KPI's remain largely unchanged from 2006-07, with the only notable alteration being to replace the "Tri-safe Audit action plan implementation" with a "Workplace Health & Safety management plan action implementation", due to a change to a new performance based Australian Standard.

Please note that for this month only, the graphs of each KPI show July results as a dark blue "dot", and as each subsequent month's results are added the dots will be joined by a line to show trends.

The following comments provide an overview of performance under each scorecard perspective and the associated key performance indicators.

Financial Perspective

July Rating: Outstanding

Proven Earnings Before Interest Tax & Depreciation (EBITD) Savings to Budget (weighting 20%) rated at the outstanding level, with a budget of \$4.096m and actual \$6.403m. Revenue exceeded budget whilst timing differences in goods and services saw expenditure below expected levels this month. Full details are provided in the monthly finance report.

Cash Levels within Targets (weighting 8%) rated in the above standard range with the result of 4.3 months being well within the target range.

The Capital Works Program Financial Performance KPI (weighting 12%) compares expenditure on finalised projects with budget. The above standard result this month shows that overall, projects completed in July were delivered with 3.6% savings compared to budget.

Customer Perspective

July Rating: Outstanding

Capital works program practical completion (weighting 15%) reports on the % of capital project milestones achieved compared to plan. A small number of project milestones were scheduled for July and all of these plus some scheduled for completion in future months were completed ahead of time, resulting in an outstanding result for this KPI.

Compliance with the Australian Drinking Water Guidelines (ADWG, weighting 2.5%): Drinking water quality fully complied (100%) with all 4 key ADWG parameters: e-coli levels, turbidity, pH levels, and manganese levels.

Compliance with our EPA Licence for Wastewater (weighting 2.5%) rated as outstanding, with no non-compliances during July.

% of development assessment, integrated commercial and land development applications processed within IPA timeframes (weighting 10%) achieved 98% of decisions made within statutory timeframes and an outstanding rating in July, continuing the excellent work by Assessment Services over the latter part of 2006-07 year.

Internal Perspective**July Rating: Outstanding**

Asset Management Plans Actions Completed (weighting 7.5%) was above standard with 94% completed on time.

% of Internal Audit Actions completed within agreed timeframes (weighting 7.5%), continues to rate as outstanding with 100% of audit recommendations completed on schedule.

People & Learning Perspective**July Rating: Outstanding**

% of funded workplace health and safety management plan actions (weighting 10%) rated at the outstanding level. With the change to the new performance based Australian Standard (AS4804/4801) a transition plan is being developed and the first stage was to complete an assessment of the requirements of the new standard, and this was completed in July as planned. It is expected that the new action plan will be finalised by the end of September 07 and implementation of approved actions will then follow.

The Lost Time Injury Frequency Rate (weighting 5%) is expressed as a rolling 12 month average and rated in the above standard range. No lost time injuries were recorded in July.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide effective organisational leadership through strategic planning and accountable and ethical standards of practice.

FINANCIAL IMPLICATIONS

No direct financial implications arise from this report. The report does contain several indicators that either reflects financial performance to date, or which will have had a direct or indirect impact on financial performance.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

CONSULTATION

The data and comments in the report were provided by relevant managers and were compiled by the Corporate Planning, Performance and Risk Group.

OPTIONS

PREFERRED

That Council resolve to note the Corporate Balanced Scorecard for the month of July 2007, as attached.

ALTERNATIVE

That Council resolve to note the Corporate Balanced Scorecard for July 2007 and request additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Williams
Seconded by: Cr Dowling

That Council resolve to note the Corporate Balanced Scorecard for the month of July 2007, as attached.

CARRIED

13 DIRECT TO COUNCIL REPORTS

13.1 OFFICE OF CEO

13.1.1 HILLARD STATE SCHOOL - COUNCILLORS' CBF REQUEST DIVISION 7

Datworks Filename: G&S Councillors' Community Benefit Fund

Responsible Officer Name: Susan Rankin
Chief Executive Officer

Author Name: Tina Robinson
Executive Support Officer

EXECUTIVE SUMMARY

Council annually allocates in its budget an amount for discretionary spending by the Divisional Councillors' known as the Councillors' Community Benefit Fund (CCBF). All requests for funding individual projects with a greater expenditure than \$5,000.00 require approval from Council.

This request relates to an allocation of \$9,090.91 (GST Exclusive) from the Division 7 portion of the CCBF to assist the Hilliard State School in purchasing and installing a 4 bay garage at the school for storage of equipment.

PURPOSE

The purpose of this report is to seek Council approval for the allocation of \$9,090.91 (GST Exclusive) from the Division 7 portion of the CCBF to purchase and install a 4 bay garage to be utilised by the school, community and Council After Hours School Age Care for storage of equipment.

BACKGROUND

- The Hilliard State School representatives and Cr Elliot have discussed the request to fund the purchase and installation of a four bay garage for storage of equipment.
- Council's Human Services area is contributing \$1,000.00 (GST Exclusive) towards this project has received written confirmation from Hilliard State School that one bay of the garage will be utilised by the After Hours School Age Care for storage purposes.
- Total project cost is \$14,000.00 (GST Inclusive) and Hilliard State School will fund the difference.
- Cr Elliott supports this request and the allocation of \$9,090.91 (GST Exclusive) from the Division 7 portion of the CCBF.

ISSUES

The Human Services Manager has received written agreement from the Principal of Hilliard State School that one bay of the garage will be utilised by the After Hours School Age Care for storage of equipment (owned and used by the School Age Care Service).

RELATIONSHIP TO CORPORATE PLAN

The recommendation in this report primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

Councillor Elliott has sufficient funds in the Division 7 portion of the CCBF to allocate \$9,090.91 (GST Exclusive) to the Hilliard State School for the purchase and installation of a four bay garage for school, community and Council After Hours School Age Care for storage of equipment.

As per CCBF Guidelines (GL-2034) requirements, three written quotations have been received.

CONSULTATION

Councillor Elliott had earlier discussions with Hilliard State School regarding their request for assistance to purchase a four bay garage for storage purposes and supports the recently received CCBF Application.

Council's Human Services Manager has consulted with Hilliard State School regarding the contribution of \$1,000.00 (GST Exclusive) to be allocated from Council's School Age Care budget.

OPTIONS

PREFERRED

That Council approve the total allocation of \$9,090.91 (GST Exclusive) from the Division 7 portion of the Councillors' Community Benefit Fund to assist Hilliard State with the purchase of a four bay garage to be utilised by the school, community and Council After Hours School Age Care for storage of equipment.

ALTERNATIVE

That Council not approve the total allocation of \$9,090.91 (GST Exclusive) from the Division 7 portion of the Councillors' Community Benefit Fund to purchase and install a four bay garage to be utilised by the school, community and Council After Hours School Age Care for storage of equipment.

**OFFICER'S RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Elliott
Seconded by: Cr Barker

That Council resolve to approve the allocation of \$9,090.91 (GST Exclusive) from the Division 7 portion of the Councillors' Community Benefit Fund to assist Hilliard State School with the purchase and installation of a four bay garage to be utilised by the school, community and Council After Hours School Age Care for storage of equipment.

CARRIED

**13.1.2 MUDDIES CRICKET & RECREATION CLUB INC - CCBF REQUEST
DIVISION 8**

Dataworks Filename: G&S Community Benefit Fund
Responsible Officer Name: Susan Rankin
Chief Executive Officer
Author Name: Tina Robinson
Executive Support Officer

EXECUTIVE SUMMARY

Council annually allocates in its budget an amount for discretionary spending by the Divisional Councillors' known as the Councillors' Community Benefit Fund (CCBF). All requests for funding individual projects with a greater expenditure than \$5,000 requires approval from Council.

This funding request is for an allocation of \$6,115.00 (GST Exclusive) from the Division 8 portion of the CCBF to assist the Muddies Cricket and Recreation Club with installing a bowling run-up system at the practice cricket nets, Judy Holt Park, Birkdale.

PURPOSE

The purpose of this report is to seek Council approval to allocate \$6,115.00 (GST Exclusive) from the Division 8 portion of the CCBF to assist the Muddies Cricket and Recreation Club with installing a bowling run-up system at the practice cricket nets, Judy Holt Park.

BACKGROUND

- The Muddies Cricket Club is seeking funding to install a bowling run-up system at the practice cricket nets, Judy Holt Park. The bowling run-up system is a rubber compound installed at the delivery stride section of the wicket nets which aims in reducing impact on players legs.
- The Division 8 Councillor supports the allocation of \$6,115.00 (GST Exclusive) from the Division 8 portion of the CCBF.

ISSUES

Environmental Management have advised that this CCBF request does not impact on the future remediation works to be undertaken at the closed landfill site located approximately twenty metres away from the Muddies Cricket Club practice wicket nets.

RELATIONSHIP TO CORPORATE PLAN

The recommendation in this report primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

Councillor Beard has sufficient funds in the Division 8 portion of the CCBF to support the request to install a bowling run-up system at the practice cricket nets, Judy Holt Park, Birkdale.

As per CCBF Guideline (GL-2034), more than the required number of two quotations has been received.

CONSULTATION

The Office of CEO has consulted with Environmental Management who considered this request and advised they have no issues with this project.

Cr Alan Beard has consulted with Muddies Cricket Club representatives as to their requirements.

OPTIONS

PREFERRED

That Council approves the allocation of \$6,115.00 (GST Exclusive) from the Division 8 portion of the Councillors' Community Benefit Fund to install a bowling run-up system at the practice cricket wicket nets, Judy Holt Park, Birkdale.

ALTERNATIVE

That Council not approve the allocation of \$6,115.00 (GST Exclusive) from the Division 8 portion of the Councillors' Community Benefit Fund to install a bowling run-up system at the practice cricket wicket nets, Judy Holt Park, Birkdale.

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Beard
Seconded by: Cr Dowling

That Council resolve to approve the allocation of \$6,115.00 (GST Exclusive) from the Division 8 portion of the Councillors' Community Benefit Fund to install a bowling run-up system at the practice cricket wicket nets, Judy Holt Park, Birkdale.

CARRIED

13.1.3 REDLEM YOUTH INCORPORATION - COUNCILLORS' COMMUNITY BENEFIT FUND REQUEST

Datworks Filename: G&S Community Benefit Fund

Responsible Officer Name: Susan Rankin
Chief Executive Officer

Author Name: Tina Robinson
Executive Support Officer

EXECUTIVE SUMMARY

Council annually allocates in its budget an amount for discretionary spending by the Divisional Councillors' know as the Councillors' Community Benefit Fund (CCBF). All requests for funding individual projects with a greater expenditure than \$5,000 requires approval from Council.

This funding request is to assist Redlem Youth Incorporation to purchase sound equipment. The total request is for an amount of \$6,200.00 (GST Exclusive) which is made up of the following CCBF allocations:

- Division 2 - \$1,000.00 (GST Exclusive);
- Division 3 - \$1,000.00 (GST Exclusive);
- Division 4 - \$1,000.00 (GST Exclusive);
- Division 6 - \$1,000.00 (GST Exclusive);
- Division 8 - \$1,000.00 (GST Exclusive);
- Division 9 - \$1,200.00 (GST Exclusive).

PURPOSE

The purpose of this report is to seek Council approval for an allocation of \$1,000.00 (GST Exclusive) from Divisions 2, 3, 4, 6, and 8 portions of the CCBF and \$1,200.00 (GST Exclusive) from Division 9 portion of the CCBF, to assist with the purchase of sound equipment for use at the Redlem Youth Event to be held on 17 November 2007, and for future events.

BACKGROUND

- The Redlem Youth Event is a positive day out for young people between the ages of 13–17 that reside within the Redland Shire. This event is designed to entertain and inspire and will encompass live music, rides, interactive activities and displays from the youth, educational and employment organisations;
- Council received correspondence in May 2007 from the Redlem Youth Event Inc requesting funding assistance for their upcoming event;
- Councillors' Ogilvie, Henry, Dowling, Bowler, Beard and Williams support this request and have sufficient funds within their portions of the CCBF;
- Council approval is required for funding of \$5,000 and over.

ISSUES

The Redlem Youth Event Incorporation has held several successful events for the Youth in the Redlands with future events already scheduled; therefore the purchase of sound equipment will be utilised for more than one event.

RELATIONSHIP TO CORPORATE PLAN

The recommendation in this report primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

Councillors Ogilvie, Henry, Dowling, Bowler, Beard and Williams have sufficient funds in their respective portions of the CCBF to allocate funds to the Redlem Youth Event Inc for the purchase of a public address system.

As per CCBF Guideline (GL-2034) requirements, two written quotations have been received.

CONSULTATION

Councillors Ogilvie, Henry, Dowling, Bowler, Beard and Williams have received a copy of correspondence and request made by the Redlem Youth Event Incorporation. Based on the information provided, the Councillors have given their support to this request

OPTIONS

PREFERRED

That Council approve the total allocation of \$6,200.00 (GST Exclusive) made up of \$1,000.00 (GST Exclusive) from Divisions 2, 3, 4, 6, 8 portions of the Councillors' Community Benefit Fund and a further \$1,200.00 (GST Exclusive) from Division 9 portion to assist the Redlem Youth Event Incorporation to purchase a sound system.

ALTERNATIVE

That Council not approve the total allocation of \$6,200.00 (GST Exclusive) made up of \$1,000.00 (GST Exclusive) from Divisions 2, 3, 4, 6, 8 portions of the Councillors' Community Benefit Fund and a further \$1,200.00 (GST Exclusive) from Division 9 portion to assist the Redlem Youth Event Incorporation to purchase a sound system.

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Williams
Seconded by: Cr Bowler

That Council resolve to approve the allocation of \$6,200.00 (GST Exclusive) made up of \$1,000.00 (GST Exclusive) from Divisions 2, 3, 4, 6, 8 of the Councillors' Community Benefit Fund and a further \$1,200.00 (GST Exclusive) from Division 9 portion to assist the Redlem Youth Event Incorporation to purchase a sound system.

CARRIED

13.1.4 LIONS CLUB OF REDLANDS - COUNCILLORS' COMMUNITY BENEFIT FUND REQUEST

Datworks Filename: G&S Councillors' Community Benefit Fund
Responsible Officer Name: Susan Rankin
Chief Executive Officer
Author Name: Tina Robinson
Executive Support Officer

EXECUTIVE SUMMARY

Council annually allocates in its budget an amount for discretionary spending by the Divisional Councillors known as the Councillors' Community Benefit Fund (CCBF). All requests for funding individual projects with a greater expenditure than \$5,000.00 requires approval from Council.

This funding request is for a total of \$15,177.00 (GST Exclusive) to be allocated from Divisions 2, 5 and 9 portions of the CCBF to assist the Lions Club of Redlands to install a kitchen with appliances and sewer connection for the replica 'Old Gangers House' being built at Lot 1 on SP173837, Shore Street North, Cleveland.

PURPOSE

The purpose of this report is to seek Council approval to assist the Lions Club of Redlands to install a kitchen with appliances and sewer connection for the community meeting/function space being built at Cleveland, the total of \$15,177.00 (GST Exclusive) allocated from Division 2, 5 and 9 portions of the CCBF as follows:

1. Division 2 - \$10,000 (GST Exclusive);
2. Division 5 - \$ 2,000 (GST Exclusive);
3. Division 9 - \$ 3,177 (GST Exclusive).

BACKGROUND

The Lions Club of Redlands is seeking funds to install a kitchen including appliances (\$10,000 GST Exclusive) and sewer connection (\$5,177 GST Exclusive) for the community meeting / function space being built as a replica of the 'Old Gangers House' at Shore Street North, Cleveland for use by the public and the Lions Club.

Councillors Ogilvie, Williams and Burns support this application with funds to be allocated from their portions of CCBF as follows:

1. Division 2 - \$10,000 (GST Exclusive);
2. Division 5 - \$ 2,000 (GST Exclusive);
3. Division 9 - \$ 3,177 (GST Exclusive).

ISSUES

CCBF requests of \$5,000.00 and over require Council approval.

As the Lions Club of Redlands is not registered for GST, no GST is charged.

RELATIONSHIP TO CORPORATE PLAN

The recommendation in this report primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

FINANCIAL IMPLICATIONS

Councillors Ogilvie, Williams and Burns have sufficient funds in their CCBF to support the Lions Club of Redlands funding request.

The Lions Club has provided the appropriate quotations as per CCBF Guideline (GL-2034).

CONSULTATION

This funding request has been discussed with the Mayor and Councillors concerned.

Further Cr Craig Ogilvie has consulted with representatives of the Lions Club of Redlands regarding the requirements for the kitchen fit-out.

OPTIONS**PREFERRED**

That Council approves the total allocation of \$15,177.00 (GST Exclusive), being \$10,000 from Division 2, \$2,000 from Division 5; and \$3,177 from Division 9 portions of the CCBF, to assist with the installation of a kitchen with appliances and sewer connection for the community meeting/function place being built at Lot 1 on SP173837, Shore Street North, Cleveland.

ALTERNATIVE

That Council not approve the allocation of \$15,177.00 (GST Exclusive), being \$10,000 from Division 2, \$2,000 from Division 5 and \$3,177 from Division 9 portions of the CCBF, to assist with the installation of a kitchen with appliances and sewer connection for the community meeting/function place being built at Lot 1 on SP173837, Shore Street North, Cleveland.

**OFFICER'S RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Ogilvie
Seconded by: Cr Burns

That Council resolve to approve the total allocation of \$15,177.00 (GST Exclusive), being \$10,000 from Division 2, \$2,000 from Division 5 and \$3,177 from Division 9 portions of the CCBF, to assist the Lions Club of Redlands with the installation of a kitchen with appliances and sewer connection for the community meeting/function place being built at Lot 1 on SP173837, Shore Street North, Cleveland.

CARRIED

A division was called for.

Crs Williams, Beard, Elliott, Bowler, Burns, Dowling, Ogilvie, Barker and Seccombe voted in the affirmative.

Cr Henry voted in the negative.

Cr Murray was absent from the meeting.

The Mayor declared the motion as **CARRIED**.

13.2 REPORT FROM CUSTOMER SERVICES

13.2.1 DOMESTIC OUTBUILDING AT 30 AVALON ROAD, SHELDON

Datworks Filename: BW000511
Attachments: [Locality Map](#)
Responsible Officer Name: Bruce Appleton
 Manager Development Coordination
Author Name: Brett Dibden
 Planning Officer Integrated Commercial

EXECUTIVE SUMMARY

| | |
|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Application Type | Code Assessment |
| Proposed Use | Domestic Outbuilding – Shed |
| Property Description | Lot 21 RP 86225 Vol 13187019 |
| Location | 30 Avalon Road Sheldon QLD 4157 |
| Land Area | 28 037.1m ² |
| Redlands Planning Scheme Zoning | Environmental Protection |
| Zoning Sub-Area | Not Applicable |
| Designated Infrastructure Community | Not Applicable |
| Overlays | Bushfire Hazard Overlay Habitat Protection Overlay Habitat Protection – State Koala Policy Road and Rail Noise Overlay Water Supply Catchment Overlay Waterways and Wetlands Overlay |
| No. of Public Submissions | Not Applicable |
| Applicant | Mr M P Boundy, Ms L Boundy |
| Land Owner | Mr M P Boundy, Ms L Boundy |
| Date of Receipt | 10/05/2007 |
| Start Decision Stage | 14/08/2007 |
| Statutory Decision Date | 11/09/2007 |
| Application Coordinator | Brett Dibden |
| Manager | Phil Parkes |
| Application Type | Code Assessment |

This application is a Building Works assessed against the RPS (Code Assessment) for land at the above described location.

Council has received an application seeking a Development Permit for Building Works assessed against the RPS (Code Assessment) for a Domestic Outbuilding on an Environmental Protection allotment. This application has been assessed against

the Redlands Planning Scheme and is considered to be in compliance with this document. It is therefore recommended that the application be granted a **Development Permit**, subject to conditions.

PURPOSE

This application is referred to the:

- Assessment Manager for approval under delegation as per General Meeting Minutes dated 15th May 2002.

BACKGROUND

The Integrated Commercial Team has consulted with the various assessment teams and the Councillor for Division 6, Councillor Toni Bowler:

- **Divisional Councillor's comments**
Cr Bowler has raised concerns with this application and has called it in for comment, to be addressed at the General Meeting of Council, 29th August, 2007.
- **Environmental Assessment Team**
The Environmental Assessment Team had a range of concerns relating to the zoning and both Bushfire and Habitat Protection Overlays. While these concerns were not addressed to the satisfaction of Environmental Assessment Team during the assessment process, a negotiated outcome was reached during a site visit (25th July 2007) that would allow the application to proceed to the Decision Stage for approval with conditions including planting of native species.
- **Pollution Prevention Team**
Pollution Prevention has no concerns regarding this development.

ISSUES

1. DEVELOPMENT PROPOSAL AND SITE DESCRIPTION

1.1 Proposal

The proposal is for the construction of a domestic outbuilding with a maximum height of 4.017 metres above natural ground level, on an allotment with an area of 28 037m² on land described as Lot 21 on RP 86225. The total floor area of the proposed outbuilding will be 137.2m². The proposed outbuilding is to be steel framed, slab on ground, and clad and roofed with lightweight materials. The proposed domestic outbuilding is to be located in front of the dwelling and 13 metres from the front property boundary, and three metres the southern side boundary. Four roller doors and an entrance door are proposed on the north side, with no windows or openings proposed on the other sides. Approval has not been sought by the adjoining landowner to site the shed within the prescribed setbacks listed under Table 2 of the Domestic Outbuilding Code. The applicant proposes to demolish an existing domestic outbuilding with a GFA of approximately 30m² behind the dwelling, adjacent to the north side boundary, prior to construction of the proposed domestic outbuilding.

1.2 Site

Location

The site is located on Avalon Road, and has a western orientation.

Topography

The site to be developed is relatively flat at approximately 49 metres AHD. The property slopes to the east to a dam from the development site.

Environmental Values

The property contains significant habitat with reduced understorey. It is part of the State Koala Conservation Area and subject to Local Law No. 6 – Protection of Vegetation. The original location of the proposed shed included two large bloodwood trees. The negotiated location will not impact these trees. A number of wattles and one small gum of approximately 100mm at 1.2m height would be lost by the construction of the shed. This would be offset by the removal of a number of exotic species between the front boundary and the proposed shed location and the planting of a variety of local native species including koala food trees.

Existing land use

There is currently an existing dwelling on the allotment.

1.3 Surrounding Area

Adjacent and nearby allotments are zoned Environmental Protection, Conservation and Park Residential. Most have been developed with dwelling houses.

1.4 Amenity and Character

Amenity

The proposed domestic outbuilding is compatible with surrounding structures and uses. Low set design and sympathetic colours should limit the impact of locating the structure 3 metres from the south side property boundary. The conditioned planting will screen the shed from Avalon Road.

Access

Two (2) wheel drive vehicular access is available to this site from Avalon Road.

2. APPLICATION ASSESSMENT

PLANNING

2.1 Integrated Planning Act 1997 (IPA)

This application has been made in accordance with Chapter 3 (Integrated Development Assessment System, IDAS) of the Integrated Planning Act 1997 and

constitutes an application for code assessment for Building Works under the Redlands Planning Scheme.

2.2 SEQ Regional Plan 2005 – 2056

The subject land is located within the Regional Landscape and Rural Production Area in the SEQ Regional Plan 2005-2026.

The Regional Landscape and Rural Production Area identifies lands that have regional landscape, rural production or other non-urban values and protects these areas from encroachment by inappropriate development, particularly urban or rural residential development. The Regional Landscape and Rural Production Area maintains existing land use rights. This ensures the continuation of significant activities, including agricultural production, access to natural resources, water storage, tourism, outdoor recreation and nature conservation.

2.3 State Planning Policies

The property has been identified as being in the Koala Conservation Area as defined in the nature Conservation (Koala) Conservation Plan 2006. One juvenile koala food tree will be impacted by the construction of the shed. This will be offset by the conditioned planting between the shed and the front property boundary.

2.4 Redlands Planning Scheme

Zone Code

The subject lot is zoned Environmental Protection. Domestic outbuildings are a consistent form of development in this zone. The proposed domestic outbuilding is subject to Council approval, requiring a Building Works application assessed against the RPS - Code Assessment application.

An assessment of the development proposal against the specific outcomes of the code has been carried out. The proposed development complies with the overall outcomes of the Environmental Protection Code.

The following areas of non-compliance with the Probable Solutions of the Environmental Protection Code include:

| Specific Outcomes | Probable Solutions | Officer's Comment |
|-----------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| S3.3 (1) Setbacks contribute to the maintenance and protection of environmental values and the landscape setting. | P3.3 (1) Buildings and other structures are setback - (a) for a lot or premises less than 2 hectares - a minimum of 10 metres from all boundaries; or (b) for a lot or premises greater than 2 hectares - (i) a minimum of 20 metres from all boundaries; or | <i>Setback 13m from front boundary, which will be screened by planted landscaping; setback from side boundary is 3m; setback from rear boundary is approx 350m. Low set design and sympathetic colours should limit the impact of locating the structure 3 metres from the south side property boundary.</i> |

| Specific Outcomes | Probable Solutions | Officer's Comment |
|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| | (ii) a minimum of 10 metres from all boundaries if screened by planted landscaping; or (c) where within a development envelope, the envelope is located to achieve P3.3(1)(a) or (b)(i) as appropriate. | |

Other Development Code

The proposal for an outbuilding has triggered the following other development code:

- *Domestic Outbuilding Code*

An assessment of the development proposal against the specific outcomes of the code has been completed. The proposed development complies with the overall outcomes of the Domestic Outbuilding Code.

The following areas of non-compliance with the Probable Solutions of the Domestic Outbuilding Code include:

| Specific Outcomes | Probable Solutions | Officer's Comment |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| S1.3 (2) The size and height of the domestic outbuilding - (a) is proportionate to the size of the lot and to existing buildings on the lot; (b) complements the streetscape; | P1.3 (b) where more than one domestic outbuilding will be on the lot - the combined gross floor area of all domestic outbuildings does not exceed the gross floor area specified in Table 1; (3) The domestic outbuilding is sited to comply with Table 2 – Minimum Setbacks for Domestic Outbuildings for the relevant zone; | (b) Combined GFA is approx 167m ² , max allowed 150m ² ; however existing domestic outbuilding to be removed, which will reduce GFA to 137m ² - ok (3) Proposed shed is 3m off the side boundary and 13m from the front; see zone code. Low set design and sympathetic colours should limit the impact of locating the structure 3 metres from the south side property boundary. |

- Excavation and Fill Code.

The proposed development complies with the acceptable solutions of the section 7.6.4 of this code. Requirements of this code will form a condition of approval.

Overlay Codes

The subject lot is affected by the following overlays:

- Bushfire Hazard Overlay

The entire site is identified within medium category of bushfire hazard, due to the established vegetation on the subject site and surrounding properties. The proposed

development will not increase the number of people or property on the site, and is a closed steel structure. The proposal complies with the overall outcomes of the code.

- Habitat Protection Overlay

The subject site is identified within Bushland Habitat Area. Domestic outbuildings are a permitted form of development within this zone, subject to Council approval. An assessment of the proposed development has been completed. The proposal complies with overall outcomes of the code.

- Habitat Protection – State Koala Policy

The subject site is identified within Koala Conservation Area. Domestic outbuildings are a permitted form of development within this zone, subject to Council approval. An assessment of the proposed development has been completed and the proposal complies with overall outcomes of the code.

- Road and Rail Noise Overlay

The proposed development is exempt from this overlay code.

- Water Supply Catchment Overlay

The proposed development complies with the acceptable solutions of the section 5.11.8 of this overlay code.

- Waterways and Wetlands Overlay

The proposed development complies with the acceptable solutions of the section 5.12.8 of this overlay code.

General Codes

The proposal for a Domestic Outbuilding has triggered the following general codes:

- *Development Near Underground Infrastructure Code*

The proposed development complies with the acceptable solutions of the section 8.5.4 of this general code.

- *Erosion Prevention and Sediment Control Code*

The proposed development complies with the acceptable solutions of the section 8.6.4 of this general code. Requirements of this code will form a condition of approval.

- *Excavation and Filling Code*

The proposed development complies with the acceptable solutions of the section 7.6.5 of this general code.

3. CONCLUSION

The proposed Domestic Outbuilding has been assessed against the requirements of the Redlands Planning Scheme. The location identified on the subject site for the proposal is considered compatible with the surrounding character and consistent with future intents for this area. It is therefore recommended that the proposal be granted a Development Permit, subject to conditions by Council.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to preserve a balance with urban, rural, bushland, village, coastal and island character of the Redlands by managing growth.

PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

OFFICER'S RECOMMENDATION

That Council resolve as follows:

A. DEVELOPMENT PERMIT

That the application for Building Works assessed against the Redlands Planning Scheme for the purpose of a domestic outbuilding on a Environmental Protection allotment on land known as 30 Avalon Road, Sheldon, Qld, 4157 described as Lot 21 on RP 86225 be granted a Development Permit subject to conditions.

B. CONDITIONS FOR DEVELOPMENT PERMIT

1. Approved Plans and Documents

The approved plans and/or documents for this development approval are listed in the following table:

| Plan / Document No | Plan / Document Name | Prepared by: | Date Received by Council |
|--------------------|------------------------------------------|------------------|-------------------------------|
| Sheet 1 of 3 | Site Plan | Applicant | 14 th August, 2007 |
| Sheet 2 of 3 | Floor Plan and Elevations (front & rear) | Qld markets Shed | 14 th August, 2007 |
| Sheet 3 of 3 | Side Elevations | Qld markets Shed | 14 th August, 2007 |

Building Works Against the Planning Scheme Conditions

2. Design

The development shall be carried out generally in accordance with the details set out in the application and the approved drawings and documents unless otherwise required by a condition of this approval or agreed to in writing by the Council or a delegated officer.

Building design is to incorporate architectural elements that minimise any adverse overshadowing, glare or reflection on adjoining properties and integrate with landscape planting and features.

Building design is to promote an attractive streetscape and exhibit a high degree of interest through the use of colour, angles and materials.

Glare and reflection from the sun is to be minimised through painting of the zincalume metal used for the garage. This painting is to be maintained whilst the domestic outbuilding is on the site.

3. General

All relevant Council Local Laws, Planning Scheme Provisions and Policies together with all conditions of approval shall be complied with and to the full and complete satisfaction of the Council.

All reasonable precautions shall be taken to ensure that the proposed used does not interfere with the amenity of the neighbourhood by reason of noise, vibration, smell, dust and wastewater.

The Council or other appropriate authority shall be paid the cost of any alterations necessary to public utility mains, services or installations involved in the construction of any works required pursuant to any condition of approval or works carried out in connection with the proposed development. Such costs shall be paid prior to the commencement of a Building Works for the proposed development.

Species used for future landscaping of the allotment are to be selected from the native species listed in the Redlands Planning Scheme Part 9, Schedule 10 – ‘Vegetation Species List’ and Schedule 9 – ‘Street Trees’, where within the road reserve.

4. Environmental Protection Zone Code

Uses and other development maintain, enhance and protect environmental values by -

- (a) re-vegetating remaining degraded and cleared areas;
- (b) retaining as many native plants as possible; and

- (c) preventing the introduction of non-native plants or animals into the premises.

Species used for landscaping are selected from the native plant species listed in –

- (a) Schedule 9 - Street Trees where within the road reserve of the Redlands Planning Scheme;
- (b) Schedule 10 – Vegetation Species List of the Redlands Planning Scheme.

Landscaping is included as a component of the stormwater management system.

Access ways and other unplanted, landscaped areas maximise stormwater infiltration through the use of permeable surfaces.

Fencing does not inhibit the movement of native animals –

- (a) within the lot or premises;
- (b) to external areas.

The vertical illumination resulting from direct, reflected or other incidental light emanating from the site does not exceed 8 lux when measured at any point 1.5 metres outside the boundary at or above ground level.

Glare and reflection from the sun are minimised through material and glazing choice.

The use or other development does not generate noise, measured as the LA max, adj. T parameter, at the boundary of the lot or premises, greater than –

- (a) 5dB(A) above the background noise level between 7am to 10pm; or
- (b) 3dB(A) above the background noise level between 10pm to 7am.

Air quality impacts are eliminated or mitigated to a level that is compatible with an environmental setting and with adjoining residential development by not emitting vibration, odour, fumes, smoke, vapour, steam, soot, ash, dust, grit, oil, radio or electrical interferences beyond an approved development envelope, where one exists, or the property boundary, whichever is the lesser.

5. Stormwater from Roofed and Paved Areas

Stormwater management for roof and surface drainage is to avoid the risk of flooding and have the capacity to control roof and surface run-off and any excess flows from the land or upstream land to prevent stormwater flows from entering buildings.

Stormwater drainage design is to ensure that stormwater run-off leaving a lot or premises complies with the water quality objectives in Part 9, Schedule 11 (Water Quality Objectives) of the Redlands Planning Scheme.

Stormwater drainage from roofed and paved areas shall be discharged to an approved drainage system within adjoining road reserve(s) or as otherwise required or agreed in writing by the Manager Assessment Services.

Construction of drainage shall be to Council standards.

Temporary drainage shall be provided during the building construction phase such that discharge from all constructed roofs and paved areas is disposed of to an approved street drainage system and not onto the construction site. This temporary system shall be maintained for the duration of building works.

6. Stormwater Nuisance and Legal Right of Stormwater Discharge

Overland flow paths and underground drainage shall be designed so as not to directly or indirectly cause nuisance to a downstream or adjoining property. Stormwater from external catchments shall be accepted at ground level and discharged through the subject site to a legal point of discharge.

7. Sediment and Erosion Management

Prior to and during the construction and maintenance phases of this development, the applicant shall be responsible for the installation and maintenance of erosion and sediment management facilities.

Development is to comply with the Acceptable Solutions listed in the Redlands Planning Scheme, Part 8 - General Codes, Division 6 - Erosion Prevention and Sediment Control, Section 8.6.4.

8. Development Near Underground Infrastructure

Building foundations shall be designed such that no building loads are imposed on the sewer trench. Uses and other development are not to interfere with or adversely affect the function of existing or proposed underground utility infrastructure. Uses and other development are not permitted within a dedicated underground utility infrastructure easement.

Development is to comply with the Acceptable Solutions listed in the Redlands Planning Scheme, Part 8 - General Codes, Division 5 - Development Near Underground Infrastructure, Section 8.5.4.

9. Earthworks

Development is to comply with the Acceptable Solutions listed in the Redlands Planning Scheme Part 7 - Other Development Codes, Division 6 - Excavation and Fill, Section 7.6.4.

Excavation and fill is to prevent land or water contamination and the harbourage of vermin by ensuring:

- The controlled use of clean, dry, solid, inert building material as per section 4 of Australian Standard 3798:1996 - *Guidelines on earthworks for commercial and residential developments*; and
- Where the site contains contaminated material, the removal of contaminated material is disposed to an approved landfill under the conditions of a disposal permit issued under the *Environmental Protection Act 1994*.

Excavation and fill works are to minimise environmental nuisance by:

Ensuring areas of disturbance on site, including accessways, are watered to limit dust associated with construction and vehicle movements; and

Ensuring public roads are kept free of dust and any spoil from trucks.

10. Lighting

Where outdoor lighting is required the applicant must locate, design and install lighting which minimises the potential for light spillage to cause nuisance to neighbours.

11. Environmental

Location and construction of the shed must be in an area which will not result in the loss or deterioration of significant native vegetation including the two large gum trees to the west of the proposed location.

Dead wooding of the existing gum trees adjacent to the shed must be undertaken with the objective of minimising potential impacts on the shed and maintaining the trees in a viable healthy condition while ensuring any habit hollows are maintained.

Rehabilitation of the area between the shed, the access driveway and the front boundary must be undertaken by the removal of all weed species detailed in Part 9 - Schedules, Schedule 12 - Weed Species List and planting of local native species as detailed in the Part 9 - Schedules, Schedule 10 - Vegetation Species List Part 4 - Grey Gum and Spotted Gum - Open Forest – Mainland. The rehabilitation planting must include at least three koala food trees.

12. Building Conditions

Construction to be completed within two (2) years of this Decision Notice date.

Building not to be occupied or the use commenced until a Final Plumbing and Drainage Compliance Certificate is issued. (*Plumbing and Drainage Act 2002* Section 116).

The building not to be occupied or the use commenced, until Final Building Inspection (Completion inspection) has been approved.

A copy of the approved plans is to be kept on site at all times during construction.

Survey pegs are to be in place at the time of inspections.

Termite Protection for the structure to comply with BCA. 3.1.3 & AS3660.1, 2000 "Termite management – Part 1 : New building work"

Any alteration to natural ground level shall not interfere with the natural flow of surface water and shall not direct or concentrate surface water onto adjoining properties.

Stormwater from roofs and paved areas to be collected internally and piped to either underground stormwater drainage system or to street kerb and channel. BCA. Part 3.1.2.5 refers; other systems will require separate applications.

If retaining walls in excess of one (1) metre in height are required and do not form part of this approval, then a separate Development Permit, with an Engineers Design Certificate supporting the application is necessary.

Battered banks to be stabilised to prevent soil erosion, a 1:4 slope is ideal, or alternatively embankments shall comply with the BCA Part 3.1.1

Inspections are required in accordance with Schedule 8 of the Standard Building Regulation; inspection will be carried out within 48 hours after the giving of the notice for inspection. Notice to be given to Domestic Certification Team for inspections at the following stage/s:

- Final Inspection within 2 years of this Decision Notice date.

C. ADVICE

Fire Ants

Certain areas within Redland Shire have been identified as having an infestation of the Red Imported Fire Ant (RIFA). The movement of extracted or waste soil, retaining soil, turf, pot plants, plant material, baled hay/straw or mulch/green waste/fuel into, within and out of the Shire from a property inside a restricted area is subject to approval of the Department of Primary Industries(DPI) - RIFA Movement Controls. Further information can be obtained from the DPI Call Centre 13 25 23 or on their web site www.dpi.qld.gov.au/fireants.

Approval remains with the property

The approval of this development remains with the property, and equally, the responsibility for compliance with the conditions of approval remains with the owner of the property, unless this obligation has been passed to a third party.

Amenity

The vertical illumination resulting from direct, reflected or other incidental light emanating from the site does not exceed 8 lux when measured at any point 1.5 metres outside the boundary at or above ground level.

The use or other development does not generate noise, measured as the LA max, adj. T parameter, at the boundary of the lot or premises, greater than –

- (a) 5dB(A) above the background noise level between 7am to 10pm; or
- (b) 3dB(A) above the background noise level between 10pm to 7am.

Air quality impacts are eliminated or mitigated to a level that is compatible with a residential environment by not emitting vibration, odour, fumes, smoke, vapour, steam, soot, ash, dust, grit, oil, radio or electrical interference beyond the premises.

PROPOSED MOTION

Moved by: Cr Bowler
Seconded by: Cr Elliott

The Officers recommendation not be supported and the item be refused on the following grounds:

1. The application is in conflict with the Planning Scheme S3.3 Setback must contribute to the maintenance and protection of environmental values and landscape setting;
2. The application is in conflict with P3.3. a minimum of 20 metre setback from all boundaries for buildings and structures on lots greater than 2 hectares;
3. The application is in conflict with S1.3 (b) complements the streetscape;
4. The application is in conflict with the S.4.2 Uses and other developments protect scenic values associated with the landscape including bushland backdrops when viewed from nearby or at a distance.
5. The application is in conflict with our Planning Scheme S3.5 1. Building design incorporates architectural elements that -
 - d) *minimise any adverse overshadowing and reflecting impacts, in this case a shed of 4 metres, proposed to be built 3 metres from side boundary considering the neighbouring home is only 5 metres from the boundary.*

On being put to the vote the motion was LOST.

A division was called for.

Crs Elliott, Bowler, Henry and Ogilvie voted in the affirmative.

Crs Williams, Beard, Burns, Dowling, Barker and Seccombe voted in the negative.

Cr Murray was absent from the meeting.

The motion was declared by the Mayor as LOST.

COUNCIL RESOLUTION

Moved by: Cr Dowling

Seconded by: Cr Barker

That the Officer's Recommendation be adopted.

CARRIED

A division was called for.

Crs Williams, Beard, Burns, Dowling, Barker and Seccombe voted in the affirmative.

Crs Elliott, Bowler, Henry and Ogilvie voted in the negative.

Cr Murray was absent from the meeting.

The motion was declared by the Mayor as **CARRIED**.

13.3 REPORT FROM PLANNING & POLICY

13.3.1 ADOPTION OF PRIORITY INFRASTRUCTURE PLAN FOR FIRST STATE INTEREST REVIEW

| | |
|----------------------------------|-------------------------------------------------------------------------------------------------------------------|
| Datworks Filename: | LUP Projects - Priority Infrastructure Plan LUP Studies – Infrastructure Charges Plan |
| Attachment: | Annexure A - Priority Infrastructure Plan Annexure B - Attachments 1-7 |
| Responsible Officer Name: | Greg Underwood General Manager, Planning and Policy |
| Author Name: | Wayne Dawson Manager, Land Use Planning Group |

EXECUTIVE SUMMARY

The *Integrated Planning Act, 1997* (IPA) requires Council to amend the Redlands Planning Scheme by preparing and adopting a Priority Infrastructure Plan (PIP). The PIP will ensure the coordination and integration of land use planning with the planning, provision and funding of the infrastructure required to service the Shire's development to 2021.

The deadline for the adoption of PIPs is 30 June 2008. Regulated Infrastructure Charges (RICS) may be imposed on Councils who do not have a PIP in place by this date.

The IPA requires Council to formally submit the proposed PIP and accompanying Infrastructure Charges Schedule to the State government and Minister for Local Government and Planning, Sport and Recreation for consideration of state interests under the Act.

The development of the Redlands Priority Infrastructure Plan has now reached the stage where on adoption it is ready for submission for a first State interest review and it is recommended that the Council resolve to propose an amendment to the Redlands Planning Scheme to include a new Part 10 – Priority Infrastructure Plan.

PURPOSE

To resolve to propose the Redlands Priority Infrastructure Plan for submission to the Minister for the first State interest review in accordance with the provisions of the *Integrated Planning Act, 1997*.

BACKGROUND

Infrastructure planning is fundamental to, and an integral component of land use planning. By considering the timing and cost of infrastructure, the planning process can maintain cost efficiencies in providing infrastructure such as roads, water, sewerage, parks and other facilities to the community as a whole. The State, which is

a major provider of urban infrastructure such as roads, schools, hospitals and emergency services, can similarly ensure its resources are applied effectively and efficiently.

The *Integrated Planning Act, 1997* makes provision for PIPs to achieve this integration of infrastructure and land use planning. It also makes provision for Infrastructure Charges Schedules (ICS) to fund the infrastructure required to service future urban growth identified in the PIP.

Infrastructure items planned for are prescribed under the Act and are:

- water cycle infrastructure (water, sewerage and stormwater)
- transport (roads, cycleway, some components of public transport infrastructure)
- recreation and sport parks; and
- land for community facilities

Being statutory instruments, PIPs are made under the procedures prescribed under the Act for the making and amendment of Planning Schemes. State signoff on the Priority Infrastructure Area (PIA) and Assumptions Report under section 8A of Schedule 1 of was obtained in March 2007. The Assumptions Report has since been updated with work completed for the LGMS.

The Redlands Priority Infrastructure Plan will comprise Part 10 of the Redlands Planning Scheme and is structured around 10 divisions.

Division 1: Introduction

Division 2: Planning Assumptions

Division 3: Desired Standards of Service

Division 4: Plans for Trunk Infrastructure

Division 5: Infrastructure Charges Preliminary

Division 6: Transport Infrastructure Charges Schedule

Division 7: Water Supply Infrastructure Charges Schedule

Division 8: Sewerage Infrastructure Charges Schedule

Division 9: Stormwater Infrastructure Charges Schedule

Division 10: Community Land Infrastructure Charges Schedule

ISSUES

As part of the PIP preparation process, the Council as an interim measure adopted a Planning Scheme Policy for Infrastructure Charges Contributions for Transport on 28 February 2007. Subsequently, a Planning Scheme Policy – Infrastructure Charges Contributions Cycleway – Mainland was adopted on 27 June 2007 with a similar policy for Stormwater Infrastructure currently on public display.

The Minister for Local Government and Planning, Sport and Recreation has extended the deadline for Councils to amend their Planning Schemes to include PIPs to 30 June 2008. After this date all Planning Scheme Policies for Infrastructure Charges Contributions will lapse and if a Local Government does not have a PIP in place, Regulated Infrastructure Charges (RICS) may be imposed.

These charges are expected to be less than those generally charged under the Planning Scheme Policies and could result in under-recovery of infrastructure costs by Local Governments.

The process for amending a Planning Scheme to include a PIP is prescribed under Schedule 1 of the IPA. To meet the June 2008 deadline, the timeframe for the first state interest review of the Redlands Priority Infrastructure Plan Redland should not take longer than 8-10 weeks. Council officers will maintain direct liaison with the Department over this period to ensure every effort is made to achieve this timeframe.

The draft Redlands Priority Infrastructure Plan has now reached the stage of development where it can be submitted for the first State interest review.

RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water, waste services, roads, drainage and support the provision of transport and waterways infrastructure.

FINANCIAL IMPLICATIONS

The Redlands Priority Infrastructure Plan needs to be adopted before the 30 June 2008 deadline to avoid the imposition of Regulated Infrastructure Charges.

PLANNING SCHEME IMPLICATIONS

It is considered that the outcome of recommendations in this report will result in the amendment of the Redlands Planning Scheme to include a Priority Infrastructure Plan.

CONSULTATION

In preparing the report, consultation was undertaken with:

- State agencies
- GHD Consultants
- General Manager Planning and Policy
- Development Assessment Officers
- The Technical Reference Group for the PIP. This group comprises the Managers Land Use Planning, Infrastructure Planning, Environmental Management and Community and Social Planning as well as Senior Advisors B. Torpy, L. Brown, A. Wright, N. Vitharana and P. Parajuli.

A series of workshops were convened with Councillors during the process of preparing this draft PIP and associated Infrastructure Charges Schedules.

OPTIONS**PREFERRED**

That the Council resolves to:

1. Propose an amendment to the Redlands Planning Scheme by including the draft Redlands Priority Infrastructure Plan as set out in Annexure A as a new Chapter 10; and
2. Forward the draft Redlands Priority Infrastructure Plan to the Minister, Local Government Planning, Sport & Recreation for first State interest review in accordance with the provisions of Schedule 1 of the *Integrated Planning Act 1997*.

ALTERNATIVE

That the Council resolves to:

1. Propose an amendment to the Redlands Planning Scheme by including the draft Redlands Priority Infrastructure Plan as set out in Annexure A except where amended by Council resolution, as a new Chapter 10.
2. Forward the draft Redlands Priority Infrastructure Plan to the Minister, Local Government Planning, Sport & Recreation for first State interest review in accordance with the provisions of Schedule 1 of the *Integrated Planning Act 1997*.

**OFFICER'S RECOMMENDATION/
COUNCIL RESOLUTION**

Moved by: Cr Elliott
Seconded by: Cr Beard

That the Council resolves to:

1. **Propose an amendment to the Redlands Planning Scheme by including the draft Redlands Priority Infrastructure Plan as set out in Annexure A as a new Chapter 10; and**
2. **Forward the draft Redlands Priority Infrastructure Plan to the Minister, Local Government Planning, Sport & Recreation for first State interest review in accordance with the provisions of Schedule 1 of the *Integrated Planning Act 1997*.**

CARRIED

14 MEETING CLOSURE

There being no further business, the Mayor declared the meeting closed at 5.42pm.

Signature of Chairperson: _____

Confirmation date: _____