



**Redland**  
SHIRE COUNCIL

# **MINUTES**

## **GENERAL MEETING**

**Wednesday 28 November 2007  
commencing at 4:00pm**

**Council Chambers  
1st floor Administration Building  
Bloomfield Street Cleveland. Qld 4163**



## TABLE OF CONTENTS

| ITEM  | SUBJECT  | PAGE NO |
|-------|--|---------|
| 1     | DECLARATION OF OPENING .....   | 5       |
| 2     | DEVOTIONAL SEGMENT .....   | 5       |
| 3     | RECORD OF ATTENDANCE AND LEAVE OF ABSENCE .....  | 5       |
| 4     | RECEIPT AND CONFIRMATION OF MINUTES .....  | 6       |
| 5     | MATTERS OUTSTANDING FROM PREVIOUS GENERAL MEETING<br>MINUTES .....   | 6       |
| 5.1   | REPORT FROM CHIEF EXECUTIVE OFFICER .....  | 6       |
| 5.1.1 | PETITION (DIVISION 2) – REQUEST FOR NEW TOILET<br>BLOCK AT TOONDAH.....  | 6       |
| 5.1.2 | PETITION (DIVISION 2) – REQUEST FOR COUNCIL TO<br>RECONSIDER THE CANAL LEVY CHARGES.....   | 6       |
| 5.1.3 | PETITION (DIVISION 4) – REQUEST FOR ROADWORKS –<br>OOYAN STREET, COOCHIEMUDLO ISLAND .....   | 6       |
| 5.1.4 | SAFE COMMUNITIES PROGRAM.....  | 7       |
| 5.1.5 | PETITION (DIVISION 5) – REQUESTING THAT COUNCIL<br>PROVIDE A BITUMEN SEAL TO ROADS ON PERULPA<br>ISLAND .....                      | 7       |
| 5.1.6 | REPORT ON ISSUE CONCERNING THE BUILDING<br>OWNERSHIP AT DUNWICH (CR DOWLING – DIVISION 4).....                                     | 7       |
| 6     | PUBLIC PARTICIPATION .....   | 8       |
| 7     | PETITIONS/PRESENTATIONS .....  | 8       |
| 7.1   | PETITION (DIVISION 9) – REQUESTING COUNCIL<br>CLOSE PATHWAY ADJACENT TO 13 AND 15 DIANA<br>STREET, CAPALABA .....                  | 8       |
| 7.2   | PETITION (DIVISION 4) – REQUESTING COUNCIL<br>UNDERTAKE A REVIEW OF PARKING AND SECURITY<br>AT VICTORIA POINT.....                 | 9       |
| 7.3   | PETITION (DIVISION 6) – OBJECTING TO THE<br>TRANSPORT/TRUCKING BUSINESS BEING OPERATED<br>FROM 149 GRAMZOW ROAD, MOUNT COTTON..... | 9       |

|    |        |  |    |
|----|--------|--|----|
|    | 7.4    | PRESENTATION – (CR BOWLER, DIVISION 6) .....   | 9  |
| 8  |        | ORDER OF BUSINESS .....  | 10 |
| 9  |        | DECLARATION OF INTEREST ON ANY ITEMS OF BUSINESS.....                                  | 10 |
| 10 |        | PLANNING & POLICY COMMITTEE 14/11/07 - RECEIPT AND<br>ADOPTION OF REPORT .....         | 11 |
|    | 10.1   | ITEM DELEGATED TO COMMITTEE FROM COUNCIL.....  | 13 |
|    | 10.1.1 | DRAFT KOALA CONSERVATION AND MANAGEMENT<br>POLICY AND STRATEGY 2007 .....              | 13 |
|    | 10.2   | CUSTOMER SERVICES.....   | 22 |
|    | 10.2.1 | COUNCILLORS' CBF DIVISION 3 - PROVISION OF DOG<br>EXERCISE EQUIPMENT, THORNLANDS ..... | 22 |
|    | 10.3   | PLANNING AND POLICY .....  | 24 |
|    | 10.3.1 | PUBLIC NOTIFICATION OF CLEVELAND AND CAPALABA<br>STREETScape MANUALS .....             | 24 |
|    | 10.3.2 | MEMORANDUM OF UNDERSTANDING - DALPURA BAY<br>PARK - MACLEAY ISLAND .....               | 27 |
|    | 10.3.3 | PARK NAMING REQUESTS .....   | 30 |
|    | 10.3.4 | CORPORATE POLICY 2407 MARKETS - NON PROFIT AND<br>COMMERCIAL.....                      | 36 |
|    | 10.3.5 | PROPOSED CAPALABA BUSINESS DISTRICT .....  | 38 |
|    | 10.3.6 | TOURISM WORKING GROUP FOR VISITOR SERVICES<br>STRATEGY .....                           | 40 |
|    | 10.3.7 | FISHERMANS TRACK, NORTH STRADBROKE ISLAND .....  | 44 |
|    | 10.4   | CLOSED SESSION.....  | 48 |
|    | 10.4.1 | TOONDAH HARBOUR REDEVELOPMENT .....  | 48 |
| 11 |        | REDLAND WATER AND WASTE COMMITTEE 21/11/07 - RECEIPT<br>AND ADOPTION OF REPORT .....   | 50 |
|    | 11.1   | REDLAND WATER AND WASTE .....  | 51 |
|    | 11.1.1 | REDLAND WATER & WASTE COUNCIL BUSINESS UNIT<br>REPORT - OCTOBER 2007.....              | 51 |
|    | 11.1.2 | EASTERN PIPELINE INTERCONNECTOR UPDATE.....  | 54 |

---

|        |  |     |
|--------|--|-----|
| 11.1.3 | ORICA AUSTRALIA PTY LTD AS SOLE SUPPLIER OF GASEOUS CHLORINE.....                                | 58  |
| 12     | FINANCE AND CORPORATE MANAGEMENT COMMITTEE<br>21/11/07 - RECEIPT AND ADOPTION OF REPORT .....    | 61  |
| 12.1   | OFFICE OF CEO.....   | 62  |
| 12.1.1 | REPORT ON THE AUDIT COMMITTEE MEETING - 30 OCTOBER 2007.....                                     | 62  |
| 12.2   | CORPORATE SERVICES.....  | 69  |
| 12.2.1 | OCTOBER 2007 - MONTHLY FINANCIAL REPORTS .....   | 69  |
| 12.2.2 | 2007/2008 FIRST QUARTER BUDGET REVIEW .....  | 73  |
| 12.2.3 | REVIEW CORPORATE POL-3014 RATING EXEMPTION – STATE LEASE AGREEMENTS.....                         | 77  |
| 12.3   | CUSTOMER SERVICES.....   | 80  |
| 12.3.1 | REGIONAL ARTS DEVELOPMENT FUND (RADF) 2007/8 - ROUND ONE.....                                    | 80  |
| 12.4   | PLANNING AND POLICY.....   | 83  |
| 12.4.1 | MONTHLY BALANCED SCORECARD REPORT FOR OCTOBER 2007.....  | 83  |
| 12.4.2 | RISK MANAGEMENT POLICY - POL-2701 .....  | 87  |
| 12.5   | CLOSED SESSION.....  | 90  |
| 12.5.1 | HORIZON FOUNDATION INC .....   | 90  |
| 12.6   | TENDER FOR CONSIDERATION .....   | 95  |
| 12.6.1 | TENDER – PROVISION OF DESIGN AND MANAGEMENT SERVICES – QUARRY/RICKERTT ROAD UPGRADE PROJECT..... | 95  |
| 13     | MAYORAL MINUTES .....  | 100 |
| 13.1   | MAYOR’S COMMUNITY FUND SPONSORSHIP – REDLANDS SPRING FESTIVAL 2007.....                          | 100 |
| 14     | DIRECT TO COUNCIL REPORTS.....   | 101 |
| 14.1   | OFFICE OF CEO.....   | 101 |

---

---

|        |  |     |
|--------|--|-----|
| 14.1.1 | ALLEGED BREACH OF THE COUNCILLOR CODE OF CONDUCT.....  | 101 |
| 14.2   | CORPORATE SERVICES.....  | 104 |
| 14.2.1 | ANNUAL REPORT 2006-2007 .....  | 104 |
| 14.3   | CUSTOMER SERVICES.....   | 108 |
| 14.3.1 | COUNCILLORS' CBF DIVISION 10 - PROVISION OF PARK INFRASTRUCTURE, BIRKDALE .....  | 108 |
| 14.4   | PLANNING & POLICY .....  | 112 |
| 14.4.1 | TEMPORARY RELOCATION OF STRADDIE FLYER .....   | 112 |
| 15     | NOTICE OF MOTION UNDER SECTION 451 OF LOCAL GOVERNMENT ACT 1993.....   | 114 |
| 15.1   | NOTICE OF MOTION TO AMEND COUNCIL RESOLUTION OF 31 OCTOBER 2007- AMENDMENT TO PLANNING SCHEME POLICY 3 – NEW CHAPTER 8, STORMWATER – MAINLAND (CR BURNS) ..... | 114 |
| 16     | NOTICE OF BUSINESS.....  | 116 |
| 16.1   | NOTICE GIVEN BY CR OGILVIE (DIVISION 2) .....  | 116 |
| 16.1.1 | HIGHER EDUCATION LEARNING INSTITUTIONS.....  | 116 |
| 16.2   | NOTICE GIVEN BY CR MURRAY (DIVISION 10).....   | 118 |
| 16.2.1 | PROPOSED REVIEW OF LOCAL LAW NO 6 – PROTECTION OF VEGETATION.....  | 118 |
| 16.2.2 | PROTECTION OF FIG TREE.....  | 119 |
| 16.2.3 | REQUEST FOR PROGRESS REPORT - UNDERGROUNDING OF POWERLINES.....  | 120 |
| 16.2.4 | REPORTING OF RESULTS OF ALL COURT CASES, APPEALS AND NEGOTIATED DECISIONS.....   | 121 |
| 17     | URGENT BUSINESS WITHOUT NOTICE.....  | 122 |
| 18     | MEETING CLOSURE.....   | 122 |

**1 DECLARATION OF OPENING**

The Deputy Mayor declared the meeting open at 4.02pm.

**2 DEVOTIONAL SEGMENT**

Pastor George Gebran from the Redland Ministers' Fellowship led Council in a brief devotional segment.

**3 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE****MEMBERS PRESENT:**

|                 |  |
|-----------------|--|
| Cr P J Dowling  | Deputy Mayor and Councillor Division 4 |
| Cr A G Barker   | Councillor Division 1                  |
| Cr C B Ogilvie  | Councillor Division 2                  |
| Cr D A Henry    | Councillor Division 3                  |
| Cr J L Burns    | Councillor Division 5                  |
| Cr T Bowler     | Councillor Division 6                  |
| Cr M A Elliott  | Councillor Division 7                  |
| Cr A R Beard    | Councillor Division 8                  |
| Cr K M Williams | Councillor Division 9                  |
| Cr H J Murray   | Councillor Division 10                 |

**EXECUTIVE LEADERSHIP GROUP:**

|                |                                     |
|----------------|-------------------------------------|
| Mrs S Rankin   | Chief Executive Officer             |
| Mr R Turner    | General Manager Corporate Services  |
| Mr M Goode     | General Manager Customer Services   |
| Mr G Underwood | General Manager Planning and Policy |
| Mr B Taylor    | Manager Treatment Operations        |

**MINUTES:**

|               |  |
|---------------|--|
| Mrs J Parfitt | Corporate Meetings & Registers Officer |
|---------------|--|

**LEAVE OF ABSENCE**

|              |            |
|--------------|------------|
| Moved by:    | Cr Elliott |
| Seconded by: | Cr Beard   |

That leave of absence from today's meeting be approved for Cr Seccombe.

CARRIED

**APOLOGY**

|            |                                       |
|------------|---------------------------------------|
| Mr J Pruss | General Manager Redland Water & Waste |
|------------|---------------------------------------|

#### **4 RECEIPT AND CONFIRMATION OF MINUTES**

Moved by: Cr Elliott  
Seconded by: Cr Burns

That the minutes of the General Meeting of Council held on 31 October 2007 be confirmed.

CARRIED

#### **5 MATTERS OUTSTANDING FROM PREVIOUS GENERAL MEETING MINUTES**

##### **5.1 REPORT FROM CHIEF EXECUTIVE OFFICER**

##### **5.1.1 PETITION (DIVISION 2) – REQUEST FOR NEW TOILET BLOCK AT TOONDAH**

At the General Meeting of 26 September 2007, Council resolved that the petition requesting Council consider a new toilet block at Toondah be received and referred to a committee or officer for consideration and a report to the relevant Committee.

A report addressing this petition is proposed for the Planning & Policy Committee meeting scheduled for 5 December 2007.

##### **5.1.2 PETITION (DIVISION 2) – REQUEST FOR COUNCIL TO RECONSIDER THE CANAL LEVY CHARGES**

At the General Meeting of 26 September 2007, Council resolved that the petition requesting Council reconsider the Canal Levy Charges be received and referred to a committee or officer for consideration and a report to the relevant Committee.

A report addressing this petition is listed for the Planning and Policy Committee meeting scheduled for 5 December 2007.

##### **5.1.3 PETITION (DIVISION 4) – REQUEST FOR ROADWORKS – OOYAN STREET, COOCHIEMUDLO ISLAND**

At the General Meeting of 26 September 2007, Council resolved that the petition requesting Ooyan Street to be included in the current roadworks program be received and referred to the appropriate area of Council for consideration and a report to a future Planning and Policy Committee meeting.

A report addressing this petition is proposed for the Planning and Policy Committee meeting scheduled for Tuesday, 22 January 2008.

#### **5.1.4 SAFE COMMUNITIES PROGRAM**

At the General Meeting of 26 September 2007, it was resolved that a report be prepared on the Safe Communities Program and its applicability to the Redlands community as a means to:

- a) Assisting Council to meet its obligations under the Corporate Plan and Community Safety Policy;
- b) Determining the best way forward for community members and organisations with a demonstrable focus on, and commitment to, community safety; and
- c) Identifying other options to strengthen the community's capacity to respond to safety issues.

A report addressing this petition will be presented to a future Planning and Policy Committee meeting.

#### **5.1.5 PETITION (DIVISION 5) – REQUESTING THAT COUNCIL PROVIDE A BITUMEN SEAL TO ROADS ON PERULPA ISLAND**

At the General Meeting of 31 October 2007, Council resolved that the petition requesting that Council provide a bitumen seal to roads on Perulpa Island be received and referred to the appropriate area of Council for consideration and a report to a future Planning and Policy Committee meeting.

A report addressing this petition is proposed for the Planning and Policy Committee meeting scheduled for Tuesday, 22 January 2008.

#### **5.1.6 REPORT ON ISSUE CONCERNING THE BUILDING OWNERSHIP AT DUNWICH (CR DOWLING – DIVISION 4)**

At the General Meeting of 31 October 2007, Council resolved that a report be prepared and presented to the next Planning & Policy Committee meeting, to include details of the following:

- the history of the building at Dunwich which houses a number of Council activities, Redlands Tourism, etc.
- who built the building
- how it was funded
- how and when Council took occupancy of the building

It is proposed that this report be presented to the Planning & Policy Committee meeting scheduled for Wednesday, 5 December 2007.



## 6 PUBLIC PARTICIPATION

### MOTION TO ADJOURN MEETING

Moved by: Cr Henry  
Seconded by: Cr Beard

That the proceedings of the meeting adjourn for a public participation segment.

CARRIED

1. Mr B Green, of Coochiemudlo Island, addressed Council in relation to a petition requesting Council undertake a review of parking and security at Victoria Point.

### MOTION TO RESUME MEETING

Moved by: Cr Elliott  
Seconded by: Cr Williams

That the proceedings of the meeting resume.

CARRIED

## 7 PETITIONS/PRESENTATIONS

Permission was granted for the following petitions to be presented.

### 7.1 PETITION (DIVISION 9) – REQUESTING COUNCIL CLOSE PATHWAY ADJACENT TO 13 AND 15 DIANA STREET, CAPALABA

Moved by: Cr Williams  
Seconded by: Cr Bowler

That the petition, which reads as follows, be received and referred to the appropriate area of Council for consideration and a report to Council:

*“We, the undersigned, request that Council take the appropriate measures to close the pathway adjacent to 13 and 15 Diana Street, Capalaba. The existence of this pathway does not meet current CPTED principles and encourages intolerable bad behaviour. The personal and community cost of this infrastructure far outweighs any benefits, especially while other appropriate school accesses exist.”*

CARRIED

**7.2 PETITION (DIVISION 4) – REQUESTING COUNCIL UNDERTAKE A REVIEW OF PARKING AND SECURITY AT VICTORIA POINT**

Moved by: Cr Burns  
Seconded by: Cr Beard

That the petition, which reads as follows, be received and referred to the appropriate area of Council for consideration and a report to Council:

*“That Council undertake a review of parking and security at Victoria Point with a view to obtaining security improvement programme funding to upgrade lighting and other measures and to consider rezoning some of the existing carpark to ‘Council Purposes’ in order that a secure park may be considered.”*

**CARRIED**

**7.3 PETITION (DIVISION 6) – OBJECTING TO THE TRANSPORT/TRUCKING BUSINESS BEING OPERATED FROM 149 GRAMZOW ROAD, MOUNT COTTON**

Moved by: Cr Bowler  
Seconded by: Cr Elliott

That the petition, which reads as follows, be received and referred to the appropriate area of Council for consideration and a report to Council:

*“We, the undersigned object to the transport/trucking business incorporating mechanical repairs being operated from 149 Gramzow Road, Mount Cotton. We base our objections on the following concerns: Environmental damage, noise, road safety, the business is in direct contrast to state and local government legislation, loss of quality of life, loss of amenity. We respectfully request that Redland Shire Council swiftly takes the appropriate action to have this business cease operation from this address.”*

**CARRIED**

**7.4 PRESENTATION – (CR BOWLER, DIVISION 6)**

Cr Bowler presented a book from the MG Car Club of Qld titled ‘History of the Hill’, a pictorial history of the first 40 years of Mount Cotton Hill Climb, by John McCarthy, to be donated to Redland Shire Council’s Library.

**8 ORDER OF BUSINESS**

Moved by: Cr Williams

Seconded by: Cr Ogilvie

That a late item, *Temporary Relocation of Straddie Flyer*, be received and discussed as item 14.4.1.

CARRIED

**9 DECLARATION OF INTEREST ON ANY ITEMS OF BUSINESS**

It was noted that Cr Ogilvie declared a material personal interest at the Planning & Policy Committee meeting of 14 November 2007, in confidential item 10.4.1, *Toondah Harbour Redevelopment*. This item was not raised or discussed at today's meeting and, therefore, Council noted that Cr Ogilvie declared a material personal interest and did not vote in this matter and did not leave the meeting.

Cr Williams declared a conflict of interest in item 13.1, *Mayor's Community Fund Sponsorship – Redlands Spring Festival 2007*, as Chair of the Spring Festival Committee and was present for discussion on this item.

## 10 PLANNING & POLICY COMMITTEE 14/11/07 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Burns  
 Seconded by: Cr Elliott

That the following Planning & Policy Committee Report of 14 November 2007 be received.

CARRIED

### DECLARATION OF OPENING

Cr Dowling declared the meeting open at 9.00am.

### RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

#### Members Present

|                 |  |
|-----------------|--|
| Cr P J Dowling  | Acting Chairperson, Deputy Mayor and Councillor Division 4 |
| Cr D H Seccombe | Mayor  |
| Cr A G Barker   | Councillor Division 1                                      |
| Cr C B Ogilvie  | Councillor Division 2                                      |
| Cr D A Henry    | Councillor Division 3                                      |
| Cr T Bowler     | Councillor Division 6                                      |
| Cr M A Elliott  | Councillor Division 7                                      |
| Cr A R Beard    | Councillor Division 8                                      |
| Cr K M Williams | Councillor Division 9                                      |
| Cr H J Murray   | Councillor Division 10                                     |

#### Committee Manager

|                |                                     |
|----------------|-------------------------------------|
| Mr G Underwood | General Manager Planning and Policy |
|----------------|-------------------------------------|

#### Officers

|               |  |
|---------------|--|
| Mrs S Rankin  | Chief Executive Officer                |
| Mr G Photinos | Manager Environmental Management       |
| Mr D Carter   | Senior Advisor Natural Area Management |
| Ms K Petrik   | Manager Marketing & Communications     |
| Ms B Tidey    | Strategic Planning Advisor             |
| Ms R Bonnin   | Manager Community and Social Planning  |
| Mr G Soutar   | Manager Operations & Maintenance       |
| Mr D Elliott  | Manager Infrastructure Planning        |

#### Minutes

|               |  |
|---------------|--|
| Mrs J Parfitt | Corporate Meetings & Registers Officer |
|---------------|--|

#### Apology

Moved by: Cr Beard  
 Seconded by: Cr Williams

That an apology be noted for Cr J L Burns.

CARRIED

**PUBLIC PARTICIPATION AT MEETING**

Moved by: Cr Seccombe  
Seconded by: Cr Murray

That the meeting be adjourned for a 15 minute public participation segment.

CARRIED

- Ms D Newton of Wellington Point addressed Committee in relation to the Council facilitated Koala Summit held 2nd and 3rd November 2007.

Moved by: Cr Henry  
Seconded by: Cr Elliott

That the meeting resume.

CARRIED

**DECLARATION OF INTEREST**

Cr Ogilvie declared a Material Personal Interest in Item 4.1 Toondah Harbour Redevelopment, as he owned adjoining property, and left the meeting at 11.30am.

**MOTION TO ALTER THE ORDER OF BUSINESS**

Nil.

Cr Murray left the meeting at 10.40am during discussion on Item 1.1 and returned at 10.47am during discussion on Item 3.3.

Cr Henry left the meeting at 11.02am during discussion on Item 3.3.

Cr Dowling left the meeting at 11.01am during discussion on Item 3.3 (Cr Beard presided) and returned at 11.04am during discussion on Item 3.5.

## 10.1 ITEM DELEGATED TO COMMITTEE FROM COUNCIL

This item was resolved at the Planning & Policy Committee meeting of 14 November 2007. The Committee's decision is now presented to Council for noting only, as part of this report on the Committee's deliberations.

### 10.1.1 DRAFT KOALA CONSERVATION AND MANAGEMENT POLICY AND STRATEGY 2007

**Dataworks Filename:** EM Koala Conservation Management Policy & Strategy

**Attachments:** [Draft Redlands Koala Policy 2007](#)  
[Draft Koala Implementation Strategy 2007](#)

**Responsible Officer Name:** Gary Photinos  
Manager Environmental Management

**Author Name:** Dan Carter  
Senior Advisor Natural Environment

---

## DELEGATED AUTHORITY

Council resolved, on 31 October 2007, to refer the proposed Draft Koala Conservation and Management Policy and Strategy 2007 to the November meeting of the Planning and Policy Committee and that the Committee be delegated authority to consider and deal with the matter.

## EXECUTIVE SUMMARY

The koala population in the Redlands is in significant decline and requires Redland Shire Council, neighbouring local Governments, the State Government, businesses and the community to take action to stop the key threats to the koala.

The draft policy and strategy 2007 now recognises the species as locally endangered within the Koala Coast Region and North Stradbroke Island.

The Koala Summit held on the 2 and 3 of November identified 12 conclusions listed in the report. These conclusions have been used as a basis for the new policy and strategy.

The accompanying strategy document outlines a recovery plan detailing key implementation actions and outcomes.

It is now proposed that committee under delegated authority from the General Meeting of 31 October receive the Draft Redlands Koala Policy and Strategy and release it for public consultation.

## PURPOSE

That the Planning and Policy Committee, under delegated authority from the General Meeting 31 October 2007, resolve to receive the Draft Redlands Koala Policy and Strategy 2007 and to immediately commence public consultation.

## BACKGROUND

- The Koala Conservation and Management Policy and Strategy was endorsed by Council in August 2002;
- The Policy Review Schedule indicated the policy was due for review in 2005;
- Council resolved in December 2005 that they recognised the initial review of the Koala Conservation and Management policy and strategy was limited, due to census information from the EPA not being available, and that before December 2006 a New Koala Conservation and Management policy and Strategy be brought to Council for endorsement;
- EPA advised that Koala Coast data would be completed in March 2006;
- In August 2006 the Nature Conservation (Koala) Conservation Plan 2006 and Management Program 2006 – 2016 was released by the EPA;
- In December 2006 Council resolved to release the Draft Koala Conservation and Management Policy and Strategy 2006 (POL-0362) for community engagement in accordance with Council's Community Engagement Policy acknowledging that the EPA census information was not officially released;
- In 2007 officers commenced meeting with key stakeholder groups such as Koala Action Group (KAG), Urban Development Institute of Australia (UDIA), meetings were sought with Wildlife Preservation Society Queensland Bayside Branch (WPSQ), Australia Koala Foundation, Minjerribah and Moorgumpin Elders in Council;
- On 12 February 2007, the Greenspace Enhancement Advisory Group's (GEAG) visit to Koala Beach helped in benchmarking actions undertaken by Council against actions being carried out at Koala Beach. Questions were asked on how viable the urban koala population in the Shire is;
- On 5 March, the GEAG held discussions about the protection of urban koalas in Ormiston and Wellington Point following the release of research funded by Council and University of Queensland;
- On 5 March, the Chair of the GEAG requested that the advisory group consider facilitating a full day forum to discuss issues relating to the sustainability of Redlands Urban Koalas, and the alignment of State koala mapping with Redlands Planning Scheme. The GEAG endorsed the forum proposal.
- On 16 April the Mayor and the Chair of the GEAG obtained support for the koala forum from a meeting held with the Minister of Environment;

- On 16 July the koala summit objectives, scope and format of the forum were developed by Council Officers;
- On 29 August 2007, the GEAG Meeting minutes which included the facilitating of the Koala Summit were endorsed by resolution of Council;
- On 8 September the Environmental Protection Agency released a "Report on the Koala Coast Koala Surveys 2005-2006", which highlighted a significant decline in the koala population for the combined koala coast area;
- On 5 October the Mayors of Brisbane, Logan and Redlands signed the Koala Coordinated Conservation Area Memorandum of Understanding document;
- On 31 of October Council resolved to refer the proposed Draft Koala Conservation and Management Policy and Strategy 2007 to the November meeting of the Planning and Policy Committee and that the Committee be delegated authority to consider and deal with the matter;
- On 2 and 3 of November Council facilitated the Koala Summit, which put forward conclusions that were accepted by the majority of participants on the Saturday.

## ISSUES

### COMMUNITY ENGAGEMENT ON THE DRAFTING OF THE NEW KOALA POLICY

#### STAKEHOLDER GROUP MEETINGS/DISCUSSIONS

Since the release of the draft Koala Policy and Strategy in December 2006 informal meetings or discussions have been held with stakeholders groups while awaiting the release of the EPA's report on the Koala Coast Koala Surveys 2005-2006. These included

- Koala Action Group (KAG),
- Urban Development Institute of Australia (UDIA),
- Wildlife Preservation Society of Queensland Bayside (WPSQB)
- Australia Koala Foundation (AKF)
- Greenspace Enhancement Advisory Group visit to Koala Beach NSW.

#### CONVENING THE KOALA SUMMIT 2 AND 3 OF NOVEMBER

In accordance with Council's Community Engagement framework for involving the community directly to ensure that public and private concerns are understood and considered, a Koala Summit was held at the Alexandra Hills Hotel on 2 and 3 November 2007. The summit was designed to ensure that concerns and issues from a broad stakeholder base are directly reflected in the draft Koala Policy and Strategy;

The objectives of the Summit were:

- to identify common ground for the stakeholders with respect to species protection generally and protection and management of koalas in particular



- to develop strategies to value and protect koalas in efficient and ecologically sound ways
- to gain commitment from the stakeholders to an agreed way forward for koala conservation
- to highlight and recognise the current positive actions taken by the stakeholders in koala conservation
- to understand the cost and benefits associated with maintaining the koala population within the Shire and the lifestyle changes that are required.

Over the two days presentations and discussions were held on the future of koalas, the barriers to increasing koala population, population growth in the shire, actions and conclusions of the summit.

Total attendance at the summit was in the order of 180 people with a range of stakeholders. The attendees heard from a range of speakers and from the attendees about koala management issues. Actions were derived from facilitated group and table discussions.

KOALA SUMMIT CONCLUSIONS:

The Koala Summit endorsed the following list as the main conclusions drawn from the presentations and deliberations at the Summit.

1. Redland Shire, its habitats and its koalas are special and unique and the community expects them to be protected
2. The koala urgently requires intervention to prevent extinction in the Koala Coast.
3. The urban koala population is vital for the survival of the Koala Coast population.
4. Biodiversity is integral to the social, cultural and economic wellbeing of the Redlands community.
5. A new vision is required in State Government and Redland Shire Council that determines human population, development assessment and review to ensure koala sustainability and to maintain koala population between 5000-6000 in the Koala Coast.
6. The critical issues to be addressed urgently are:
  - (a) Habitat loss
  - (b) Car strike
  - (c) Dog attack mortality
  - (d) Lack of community awareness, ownership and responsibility
7. State and Council strategic planning must limit urban expansion and recognise and address secondary impacts especially transport infrastructure based on the habitat required to support a viable koala population.

8. Koala habitat in urban areas must be protected and increased.
9. A collaborative, community development focused approach at the neighbourhood level is needed.
10. A collaborative approach with other Councils is needed to build a common vision.
11. Collaboration with infrastructure providers to build and fund a common vision is needed.
12. A broader range of incentives is required to protect and enhance habitat and build awareness.

The Koala Summit called upon the Redland Shire Council and other relevant agencies to provide action in response to these conclusions as adopted by the Koala Summit participants.

#### **PROPOSED NEW "REDLANDS KOALA POLICY 2007"**

It is felt that the new policy needs to elevate the significance and change in the way the council and the community views the koala in the Koala Coast and North Stradbroke Island. It was pointed out that the management of the koala within the Koala Coast requires the view of the koala population as a single population. Survival of the koala in the Shire requires coordination and cooperation of management by the community, state and local councils.

#### **DECLARING THE KOALA LOCALLY ENDANGERED**

In the Redlands the fact that koala population decline has dropped from 4053 in 1997 to 2939 in 2005 is significant. Without change by all stakeholders a dramatic decline of the koala in the Koala Coast is inevitable. This role of local government in biodiversity protection is important in recognising this threat facing koalas.

Redlands can view, with a high level of certainty that the population is endangered, for the koala coast, the state will continue to recognise it as Vulnerable and from a Commonwealth level the Koala is identified as iconic. Local councils need to take a local perspective on fauna and flora as the significance of species richness on a local scale is as significant as a state or national level.

The locally "endangered" acknowledgement has been written into the policy under its Head of Power.

#### **A NEW POLICY OBJECTIVE:**

The old policy objective in 2002 was to:

*"Conserve and manage the Shire's estimated population of 4,000 koalas in good health, where health is measured as greater than 75% of mature females breeding and less than 15% of koalas showing clinical signs of disease annually."*

The new policy objective 2008 is proposed to be:

“To provide a new vision and to meet community expectations to stop the rapid continuing decline of koalas by 2011 and take immediate action to recover the existing population to more than 5000 koalas in the Koala Coast by 2014.

To educate the whole community that Redlands habitat and its koalas are special, unique and integral to the environmental, social, cultural, and economic wellbeing of our community.

To measure, map and recognise in the State Koala Plan the unique North Stradbroke Island koala population.

It was clear from the Summit that the koala in the Koala Coast is in decline and that without clear leadership and ownership of the issue by Council and the community the koala faces extinction.

A recent University of Queensland study by Morrison et al (2007), found that 90% of residents surveyed said more should be done to protect koalas and that Redland Shire Council should take leadership in koala protection. The fact the koala coast is an isolated population, the long term survival requires the state, local and community to embrace this. Population declines in Logan, Brisbane or Redlands will limit the long term survival of the species in the shire.

The Koala population on North Stradbroke Island needs to be mapped in accordance with the State Koala Plan and population estimated to allow future monitoring of the koala population to be undertaken. The North Stradbroke Island population is unique in that it is considered that these koalas are the only naturally occurring island population in the world.

Council should recognise that the Koala Coast population as an “endangered” species given the current rate of decline and its overall population declining below the key 5000 population level.

The Summit recognised the Redlands community may not be aware of the critical threat the koala population is facing and therefore education and public awareness needs to shift from just being “aware” to an “active” koala community. By this the community is prepared to take personnel action to improve the viability of the koala population both within the Koala Coast and North Stradbroke Island.

Another key point raised by the Summit was the impact of growth on the koala population in terms of habitat loss, and the anthropogenic impacts from this (cars, dogs and disease).

To address this, the majority of participants felt that growth should continue as long as a net increase of koala habitat is achieved and improve movement through developments. Redland Shire Council needs to develop bio-banking or offset management to ensure habitat increases rather than loss.

---

POLICY STATEMENTS NECESSARY TO ACHIEVE THE NEW OBJECTIVE

The policy statements have been written to be direct and clear in terms of key actions required to protect the koala population in the Shire. Key threats identified were cars, trains, dogs, urban growth, habitat, koala movement through the landscape, research and increased community awareness to a Koala Active Community.

*“Redland Shire Council and its community in partnership with relevant state government departments, businesses, our neighbouring local governments in the Koala Coast region will take the appropriate steps to:*

1. Stop the impacts of urbanisation and its future growth on the koala population
2. Stop road and rail koala deaths
3. Stop dog attacks on koalas
4. Protect, enhance and increase koala habitat
5. Improve koala movement in our neighbourhoods and backyards.
6. Increase commitment to the level of funding for koala research and monitoring.
7. Create a ‘Koala Active Community’, which understands its role and takes positive action for the long term survival of koalas.
8. *Prepare* a detailed and costed implementation strategy.

**IMPLEMENT STRATEGY FOR THE NEW POLICY**

A detailed Recovery Plan to implement the policy has been developed under the heading of each key statement from the policy. The actions created under each statement align to the key issues under those broad headings. In some circumstances a number of actions are identified for specific issues. For each action the key objective is identified in the column headed “Achieved outcome”. Each actions priority is identified in the column “Finished by” and who is responsible for the action along with an estimated cost.

**RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to ensure the enhancement of biodiversity including koala habitat, bushland, greenspace, waterways, catchments, air and coastal ecosystems in recognition of our unique location on Moreton Bay.

The long term objective is to protect, maintain and enhance the health of the Shire's bushland, vegetation, koalas and native wildlife by taking the appropriate steps to stop the decline of biodiversity and revive the health of the ecosystems.

## **FINANCIAL IMPLICATIONS**

Currently the costed actions of the strategy total \$5,200,000 with no calculation of the actions that require specific officer time in addressing the issue identified. With approximately 60,829 lots in the shire it calculates out to \$85 per lot.

Developers will also incur cost in ensuring appropriate rehabilitation and plantings required along with State departments in terms of undertaking specific actions to reduce their impact on koalas.

It is also recommended that Council work with state and federal funding bodies to look at grants and other funding opportunities.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report may result in possible amendments to the Redlands Planning Scheme.

The implementation of an action plan will require further investigation of matters identified that will determine the scope of future amendments to the Redlands Planning Scheme.

## **CONSULTATION**

A detailed Community Engagement Strategy was prepared in the lead up to the Koala Summit to ensure relevant and appropriate stakeholders participated in the event. Stakeholder groups were also consulted prior to the Summit and in the lead into the Summit. Participation consisted of councillors, council officers, state government officers and other local council officers, developers, environmental groups, business, universities, school groups, canine groups and service organisations, and the Minister for Sustainability, Climate Change and Innovation.

Sponsorship obtained from Radio Station 4BC and the Bayside Bulletin/Redland Times will allow additional media support to the public consultation process, which will immediately commence with the approval of the Planning and Policy Committee of the draft policy and strategy document to be completed before mid December.

All submissions to the draft policy and strategy will be further considered by Council prior to the anticipated formal adoption of the policy in January 2008.

## **OPTIONS**

### **PREFERRED**

That Committee, under delegated authority, resolves to receive the Draft Redlands Koala Policy and Strategy 2007 and to immediately commence public consultation.

**ALTERNATIVE**

That Committee, under delegated authority, resolves to defer consideration of the Draft Redlands Koala Policy and Strategy 2007 pending additional information being provided as directed by the committee.

**OFFICER'S RECOMMENDATION**

That Committee, under delegated authority, resolves to receive the Draft Redlands Koala Policy and Strategy 2007 and to immediately commence public consultation.

**COMMITTEE DISCUSSION**

After discussion, some wording changes were made to Policy Statements 1, 2 and 3 in the attachment presented to Committee.

**COMMITTEE RESOLUTION**

Moved by: Cr Seccombe  
Seconded by: Cr Beard

**That Committee, under delegated authority, resolves to receive the Draft Redlands Koala Policy and Strategy 2007, as amended and attached, and to immediately commence public consultation.**

**CARRIED**

A division was called for.

Crs Williams, Beard, Elliott, Seccombe, Henry, Ogilvie, Barker and Dowling voted in the affirmative.

Cr Bowler voted in the negative.

Cr Murray was not present when this motion was put.

Cr Burns was absent from the meeting.

**COUNCIL RESOLUTION**

Moved by: Cr Burns  
Seconded by: Cr Beard

**That the Committee Resolution be noted.**

**CARRIED**

## **10.2 CUSTOMER SERVICES**

### **10.2.1 COUNCILLORS' CBF DIVISION 3 - PROVISION OF DOG EXERCISE EQUIPMENT, THORNLANDS**

**Dataworks Filename:** G & S Community Benefit Fund  
**Responsible Officer Name:** Neil Kesur  
Services Manager Parks & Conservation  
**Author Name:** Bill McDowell  
Senior Advisor Urban Landscape

---

#### **EXECUTIVE SUMMARY**

Council annually allocates in its budget an amount for discretionary spending by Divisional Councillors known as the Councillors' Community Benefit Fund (CCBF). All requests for funding individual projects with a greater expenditure than \$5,000 requires approval from Council.

This request is for an amount of \$6,174.00 (GST exclusive) to be allocated for the purchase of dog exercise equipment for the dog off leash area at Robert Mackie Park, Thornlands.

#### **PURPOSE**

The purpose of this report is to seek approval from Council for an allocation from the Division 3 portion of the CCBF for \$6,174 (GST exclusive) for the purchase of dog exercise equipment to be installed within the dog off leash area at Robert Mackie Park, Thornlands.

#### **BACKGROUND**

At the request of the Councillor for Division 3, the Senior Advisor Urban Landscape was requested to supply the cost to install dog exercise equipment. The equipment will be installed at the dog off leash area within Robert Mackie Park, Thornlands.

Once this was supplied to the Divisional Councillor, confirmation was received to proceed with this project. Current quotations from suppliers were then sought to finalise an order.

The equipment to be supplied and installed is the same as that previously supplied at the dog off leash area in the Windemere Road Park, Alexandra Hills. The cost to supply and install 6 pieces of equipment is \$6174.00 (GST exclusive).

#### **ISSUES**

No issues have been identified.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to 'Build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life'.

## **FINANCIAL IMPLICATIONS**

The Division 3 Councillor supports this project and has sufficient funds to allocate an amount of \$6,174.00 (GST exclusive) from the Division 3 portion of the CCBF.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

The Councillor Division 3 has consulted via email to make this request. No further consultation has been undertaken.

## **OPTIONS**

### **PREFERRED**

That Council resolve to approve an allocation of \$6,174.00 (GST exclusive) from the Division 3 portion of the Councillors' Community Benefit Fund for the supply and installation of dog exercise equipment for the dog off leash area at Robert Mackie Park, Thornlands.

### **ALTERNATIVE**

That Council not approve the allocation of \$6,174.00 (GST exclusive) for this project.

## **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr Burns  
Seconded by: Cr Beard

**That Council resolve to approve an allocation of \$6,174.00 (GST exclusive) from the Division 3 portion of the Councillors' Community Benefit Fund for the supply and installation of dog exercise equipment for the dog off leash area at Robert Mackie Park, Thornlands.**

## **CARRIED**



## 10.3 PLANNING AND POLICY

### 10.3.1 PUBLIC NOTIFICATION OF CLEVELAND AND CAPALABA STREETSCAPE MANUALS

|                                  |   |
|----------------------------------|---|
| <b>Datworks Filename:</b>        | <b>Cleveland and Capalaba Town Centre<br/>Streetscape Guideline Manuals</b>   |
| <b>Attachments:</b>              | <a href="#"><u>Streetscape Design Manuals Planning Scheme<br/>Policy</u></a><br><a href="#"><u>Cleveland Principal Activity Streetscape Design<br/>Manual</u></a><br><a href="#"><u>Capalaba Principal Activity Streetscape Design<br/>Manual</u></a> |
| <b>Responsible Officer Name:</b> | <b>Wayne Dawson<br/>Manager Land Use Planning</b>   |
| <b>Author Name:</b>              | <b>Bridget Tidey<br/>Strategic Planning Advisor</b>   |

---

## EXECUTIVE SUMMARY

The Streetscape Design Manuals Planning Scheme Policy and supporting Cleveland and Capalaba Streetscape Design Manuals have been advertised for public consultation in accordance with the Integrated Planning Act 1997, Schedule 3 – Process for making or amending planning scheme policies. No submissions were received during the consultation period of 20 business days.

It is recommended that Council adopts the Streetscape Design Manuals Planning Scheme Policy and supporting Cleveland and Capalaba Streetscape Design Manuals for inclusion in Part 11 of the Redlands Planning Scheme (RPS).

## PURPOSE

To resolve to adopt Planning Scheme Policy 17 – Streetscape Design Manuals for the purpose of inclusion into the Redlands Planning Scheme in accordance with Schedule 3, Part 3, s5(a) of the *Integrated Planning Act 1997*.

## BACKGROUND

At the General Meeting on 29 August 2007 Council resolved:

1. To propose to make new Planning Scheme Policy 17 – Streetscape Design Manuals as attached; and
2. That the relevant actions for notification and consultation be undertaken in accordance with Schedule 3 of the *Integrated Planning Act 1997* for the adoption of the Planning Scheme Policies.

The proposed Planning Scheme Policy and supporting Cleveland and Capalaba Streetscape Design Manuals were advertised for public notification purposes.

---

## ISSUES

The attached Streetscape Design Manuals Planning Scheme Policy and supporting Cleveland and Capalaba Streetscape Design Manuals are now presented for adoption into the Redlands Planning Scheme.

Public Consultation

Public consultation for the proposed Planning Scheme Policy was conducted between 24 September 2007 and 19 October 2007, in accordance with the requirements of the Integrated Planning Act 1997, Schedule 3 – Process for making and amending planning scheme policies.

No submissions were received.

## RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to Build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

## FINANCIAL IMPLICATIONS

There are minimal costs of including Planning Scheme Policy 17 into Part 11 of the RPS.

## PLANNING SCHEME IMPLICATIONS

It is considered that the outcome of recommendations in this report will not result in amendments to the Redlands Planning Scheme. It is intended that the amended Streetscape Design Manuals be called up under the new Streetscape Design Planning Scheme Policy. The requirements to address streetscape improvement works as part of new development applications is established through the Major Centre zone code and the Centre Design and Landscape codes.

## CONSULTATION

Community consultation has been conducted through the public consultation process.

## OPTIONS

### PREFERRED

That Council resolve to adopt Planning Scheme Policy 17 – Streetscape Design Manuals, in accordance with Schedule 3, Part 3, s5(a) of the *Integrated Planning Act 1997* and include this Planning Scheme Policy in Part 11 of the Redlands Planning Scheme.

**ALTERNATIVE**

That Council resolve not to adopt Planning Scheme Policy 17 – Streetscape Design Manuals, in accordance with Schedule 3, Part 3, s5(a) of the Integrated Planning Act 1997 and not include this Planning Scheme Policy in Part 11 of the Redlands Planning Scheme.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Burns  
Seconded by: Cr Beard

**That Council resolve to adopt Planning Scheme Policy 17 – Streetscape Design Manuals, in accordance with Schedule 3, Part 3, s5(a) of the *Integrated Planning Act 1997* and include this Planning Scheme Policy in Part 11 of the Redlands Planning Scheme.**

**CARRIED**

**10.3.2 MEMORANDUM OF UNDERSTANDING - DALPURA BAY PARK -  
MACLEAY ISLAND**

**Dataworks Filename:** P & R Planning - Local Parks

**Attachments;** [Memorandum Of Understanding - Dalpura Bay Park - Macleay Island](#)  
[Dalpura Bay Park Concept Plan](#)  
[Locality Map Dalpura Bay Park, Macleay Island](#)

**Responsible Officer Name:** Gary Photinos  
Manager Environmental Management

**Author Name:** Annette Henderson  
Technical Officer Open Space Planning

---

**EXECUTIVE SUMMARY**

The Macleay Island Lions Club have proposed to provide the labour for a landscaping project at Dalpura Bay Park situated at 5 Coondooroopa Drive (Lot 2 on SP 195921) and Council owned land at 27 Dalpura Street (Lot 494 on RP 118166), Macleay Island.

The Macleay Island Lions Club have within their membership, builders, concreters, landscapers and other tradesmen who are willing to provide their labour to contribute to the local community.

The Memorandum of Understanding will formalise the agreement between the Macleay Island Lions Club and Council for this landscaping project for 2007/2008 financial year.

**PURPOSE**

The purpose of this report is to seek Council resolution to formalise an agreement with a Memorandum of Understanding between the Macleay Island Lions Club and Council (Parks and Conservation) for the landscaping of Dalpura Bay Park at 5 Coondooroopa Drive (Lot 2 on SP 195921) and 27 Dalpura Street (Lot 494 on RP 118166), Macleay Island.

**BACKGROUND**

The Macleay Island Lions Club have proposed to provide the labour for the landscaping project at Dalpura Bay Park situated at 5 Coondooroopa Drive (Lot 2 on SP 195921) and Council owned land at 27 Dalpura Street (Lot 494 on RP 118166), Macleay Island resulting in:

- Considerable cost savings for Council
- The satisfaction of the members who are tradesmen, investing in their local community

- More infrastructure/upgrade sooner rather than later for the Bay Island community.

## **ISSUES**

The Macleay Island Lions Club has within their membership, tradesmen who are willing to provide their labour to contribute to the local community and environment. The Technical Officer Open Space Planning has been liaising with the Macleay Island Lions Club President for this project.

The landscape design plan that will accompany the MOU has been created by the Advisor Landscape Architect Open Space Planning in consultation with the Macleay Island Lions Club.

The landscape plan has the supporting documentation of:

- Landscape Specification
- Schedule of Works
- Bill of Quantities
- Probable Cost Estimate

Council's Parks and Conservation Service Manager will purchase materials on behalf of the Macleay Island Lions Club, using the existing supply arrangements and will work with the Macleay Island Lions Club to supervise and co-ordinate this project.

The landscape project consists of:

- Concrete pathway
- Bollards
- Planting and mulching
- Generally enhancing and beautifying the parks

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

## **FINANCIAL IMPLICATIONS**

The funding of \$25,000 is available in Capital Works Program for 2007/2008. The landscaping project is scheduled for completion by the end of June 2008.

## **PLANNING SCHEME IMPLICATIONS**

There are no Redlands Planning Scheme implications.

## CONSULTATION

The Project Delivery Group Manager, the Contract Services Manager, the Risk and Liability Manager, the Legal Services Manager, the Environmental Management Manager, the Parks and Conservation Services Manager, the Senior Advisor Open Space Planning and the Advisor Landscape Architect Open Space Planning have all been consulted.

The Memorandum of Understanding template was created by the Legal Services Manager. The Indemnity and Release, Section 11 of the MOU was collaboratively written by the Legal Services Manager and the Risk and Liability Manager.

The Secretary and the Immediate Past President of the Macleay Island Lions Club and the Parks and Conservation Services Manager have been consulted and have signed the MOU.

## OPTIONS

### PREFERRED

That Council resolves as follows:

1. To approve the Memorandum of Understanding between the Macleay Island Lions Club and Council (Parks and Conservation) for the landscaping of Dalpura Bay Park at 5 Coondooroopa Drive (Lot 2 on SP 195921) and 27 Dalpura Street (Lot 494 on RP 118166), Macleay Island;
2. That the Chief Executive Officer be authorised to sign all relevant documentation in relation to the Memorandum of Understanding.

### ALTERNATIVE

That Council decline to resolve to approve the Memorandum of Understanding between the Macleay Island Lions Club and Council (Parks and Conservation) for the landscaping of Dalpura Bay Park at 5 Coondooroopa Drive (Lot 2 on SP 195921) and 27 Dalpura Street (Lot 494 on RP 118166), Macleay Island and seek to have the scheduled works undertaken with the normal council procurement processes.

## OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Burns

Seconded by: Cr Beard

That Council resolves as follows:

1. To approve the Memorandum of Understanding between the Macleay Island Lions Club and Council (Parks and Conservation) for the landscaping of Dalpura Bay Park at 5 Coondooroopa Drive (Lot 2 on SP 195921) and 27 Dalpura Street (Lot 494 on RP 118166), Macleay Island; and
2. That the Chief Executive Officer be authorised to sign all relevant documentation in relation to the Memorandum of Understanding.

**CARRIED**

### 10.3.3 PARK NAMING REQUESTS

**Dataworks Filename:** P&R Naming – P&R Parkland

**Attachments:** [Locality Maps - Park Naming Requests](#)  
[Letter requesting Park Naming of Frederick Muller Park](#)  
[Letter of request from Lions Club for David Parr – Brompton Street Park Alexandra Hills](#)

**Responsible Officer Name:** Gary Photinos  
Manager, Environmental Management

**Author Name:** Angela Wright  
Senior Advisor Open Space Planning  
Neil Kesur  
Parks and Conservation Service Manager

---

### EXECUTIVE SUMMARY

The purpose of this report is to provide recommendations on three (3) naming requests received by Council based on the Park Naming, Memorials, and Tributes Policy Document – POL-3068 adopted by Council on 26 September 2007 and Local Law No.15 Parks and Reserves. The policy acknowledged that any Council decision, by resolution, will take precedence over any aspect of the policy where exceptional circumstances have been demonstrated.

Local recreation parks tribute naming will only be considered in exceptional circumstances to recognise individuals for their eminence and exceptional endeavours associated with the community.

An alternate approach is to consider a tribute park bench option under Guideline Document GL3068-001 Tribute Park Bench Guidelines.

### PURPOSE

That Council resolve:

1. To tribute name the park at 2 Collins Street Redland Bay (Lot 500 on SP136026) as Frederick Muller Park for his eminence and outstanding endeavour associated with the Redlands Community.
2. To provide a tribute park bench in the Fisher Road Urban Habitat, 18-40 Fisher Road for Vic Arthur to recognise his community service and dedication to the protection of open space in Thorneside,
3. Provide a tribute park bench in the Brompton Street Park Alexandra Hills for David Parr to recognise his community service through his participation in the Lions Club of Capalaba.

## BACKGROUND

- At the General Meeting of 2 May 2007, Council resolved that petition requesting the renaming of local park Fisher Road Urban Habitat, Thorneside, be received and referred to the appropriate area of council for consideration and report to the relevant Committee.
- Request was received by Cr M Elliott by Jack Rosa requesting that the Brompton Street Park Alexandra Hills, be renamed after long serving Lions Club Member David Parr.
- Request was received by Council from Ms A Huntington (great granddaughter) seeking Council approval to rename Collins Street Park Redland Bay to Frederick Muller Park.

## ISSUES

### NAMING OF PARK OR RESERVES

The Council may by resolution under the provisions of Local Law 15 assign a name to a park or reserve; or change the name of a park or reserve. In addition, Council adopted the Park Naming, Memorials and Tributes Policy nominates that Local Recreational Parks can be considered for tribute naming or renaming in exceptional circumstances to recognise individuals for their eminence and outstanding endeavour associated with the Redlands community such as:

- Provided extensive community service,
- Worked to foster equality and reduce discrimination,
- Risked his/her life to save others,
- Prior ownership for a significant period of time,
- Made a significant financial or non financial contribution to the park.

As an alternative to Tribute Park naming Council now has the option to consider nominating a tribute park bench for individuals or organisations where the individual or organisation being recognised has:

- Provided extensive community service,
- Worked to foster equality and reduce discrimination,
- Risked their life/lives to save others,
- The park or open space in question has space for a bench as determined by the Open Space Plan embellishment standards relevant to the park classification
- There is an established user need for a bench to be installed in a certain location.
- It is aesthetically appropriate that a bench to be installed in a certain location.



- The type of bench provided will conform to the specifications of the open space plan and the design standards outlined in any relevant park master plan.
- Council will be responsible for all costs associated with the installation, and maintenance of such a bench including its replacement once the asset has reached the end of its term.

Request to name Local Recreational Parkland in Collins Street Redland Bay - "Frederick Muller Park"

Council has received a detail submission from Adele Huntington, the great grand daughter of Fredrick Muller. The following extracts from that submission which forms an attachment to this reports shows:

- Arnold Frederick Muller (1847-1936) settled in Redland Bay in 1870. He made a valuable contribution to the development of the area by clearing and farming virgin land of which No. 2 Collins Street Park was a small part.
- He was the driving force in the establishment of both the Redland Bay Primary School and the Redland Bay Baptist Church.
- He served as a Councillor and Chairman for the Tingalpa Divisional Board in the late 1880's and early 1900's as a trustee for the original cemetery on Serpentine Creek Road.
- He also encouraged new settlers into the area.

The submission provided shows that Arnold Frederick Muller was an energetic, community-minded man and a significant pioneer of Redland Bay. The proposal demonstrates that the actual land where the park now stands is of significance to the Muller family.

As he was known by his second name using the English spelling, the family has proposed the park in Collins Street be named Frederick Muller Park.

The proposal clearly demonstrates the eminence and outstanding endeavours of Frederick Muller to the Redlands community and the naming request is consist with tribute naming for Local Recreational Parks.

It is recommended that this request be agreed to by Council.

Request to Rename the Fisher Road Urban Habitat – "Vic Arthur Park"

Council has received a petition with 79 signatures, which reads,

*"We, the undersigned residents of Thorneside and district, do hereby respectfully request the Redland Shire Council name the parkland in Fisher Road, up to the corner with Leon Street, currently known as the "Fisher Road Park" to be renamed "Vic Arthur Park".*

*Reasons:*

- *Vic Arthur of 45 Fisher Road, Thorneside, has resided opposite this parkland since 1980, and is closely associated with its very existence as parkland, and has given well over and above all other residents to keep a viable environment for the future.*
- *Vic Arthur was instrumental in saving this parkland and other conservation lands in Fisher Road from development or sale in 1993-7.*
- *Vic Arthur proved his dedication to the open space of Thorneside when he voluntarily had his 6 acres of land rezoned from Res A to Conservation (Special Environmental), thus foregoing development rights on his 6 acres in Fisher Road. He was satisfied with compensation of a fraction of the potential gain.*
- *Vic Arthur still cares for the area, using his own mower to ensure firebreaks are kept clear on the Council land as well as his own.*
- *The Thorneside community respects Vic Arthur for what he has done for the natural environment in Thorneside, and wish this parkland be named "Vic Arthur Park" in recognition of his great personal contribution".*

Cr Murray is seeking Council's approval to rename Fisher Road Urban Habitat, as the Vic Arthur Park.

Additional research with the local history unit has not provided any further information to substantiate a tribute park naming request. However, this nomination would meet the criteria for a Council Nominated Tribute Park Bench.

Proposed to name the Brompton Street Local Park Alexandra Hills - "David Parr Park"

A nomination has been received by Council and supported by the Divisional Councillor that local park in Alexandra Hills be named after David Parr for his long and dedicated service to the Lions Club with particular reference to the Capalaba branch.

From the information provided to Council, the nomination does not appear to meet the parks naming criteria. However, this nomination would meet the criteria for a Council Nominated Tribute Park Bench should Council wish to provide some form of tribute.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation in this report primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

## **FINANCIAL IMPLICATIONS**

The naming of the parks would involve a financial implication of approximately \$1,500 per Park for the supply and installation of a park name sign.

Tribute park bench would involve a financial implication of approximately \$1,200 inclusive of plaque.

The acceptance of the recommendations provided would need to be funded from the Parks and Reserves Unit normal operating budget.

## **CONSULTATION**

The Divisional Councillors of each park naming request specific to their divisional area Cr Murray, Cr Elliott and Cr Burns. Cr Williams was also being consulted on the Brompton Street Park naming request. Technical Support Officer Open Space Planning was also consulted.

Historical support information was provided by the Local History Librarian.

## **OPTIONS**

### **PREFERRED**

That Council resolve to:

1. Tribute name the park at 2 Collins Street Redland Bay (Lot 500 on SP136026) as Frederick Muller Park for his eminence and outstanding endeavour associated with the Redlands Community.
2. Advise the petitioners that the nomination for the tribute naming of Fisher Road Urban Habitat was not successful.

### **ALTERNATIVE**

That Council resolves:

1. To tribute name the park at 2 Collins Street Redland Bay (Lot 500 on SP136026) as Frederick Muller Park for his eminence and outstanding endeavour associated with the Redlands Community;
2. To provide a tribute park bench in the Fisher Road Urban Habitat, 18-40 Fisher Road for Vic Arthur to recognise his community service and dedication to the protection of open space in Thorneside; and
3. To provide a tribute park bench in the Brompton Street Park Alexandra Hills for David Parr to recognise his community service through his participation in the Lions Club of Capalaba.

**ALTERNATIVE 2**

That Council resolves:

1. To rename Collins Street Park Redland Bay, 2 Collins Street Redland Bay (Lot 500 on SP136026) as Frederick Muller Park;
2. To rename Fisher Road Urban Habitat, 18-40 Fisher Road Thorneside (Lots 345,346,347,348,349,350,351,352,353,354,355,356 on RP 14126) and 13 Hugh Street Thorneside (Lot 331 on RP 14126) as Vic Arthur Park; and
3. To rename Brompton Street Park Alexandra Hills at 9 Sherrington Street Alexandra Hills (Lot 474 on RP178104) as David Parr Park.

**OFFICER'S RECOMMENDATION**

That Council resolve to:

1. Tribute name the park at 2 Collins Street Redland Bay (Lot 500 on SP136026) as Frederick Muller Park for his eminence and outstanding endeavour associated with the Redlands Community; and
2. Advise the petitioners that the nomination for the tribute naming of Fisher Road Urban Habitat was not successful.

**COMMITTEE DISCUSSION**

Committee felt that all three park naming requests were justified and therefore Alternative Option 2 would be recommended to Council.

**COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Burns  
Seconded by: Cr Beard

**That the Officer's Recommendation not be accepted and that Council resolve to:**

1. **Rename Collins Street Park Redland Bay, 2 Collins Street Redland Bay (Lot 500 on SP136026) as Frederick Muller Park;**
2. **Rename Fisher Road Urban Habitat, 18-40 Fisher Road Thorneside (Lots 345,346,347,348,349,350,351,352,353,354,355,356 on RP 14126) and 13 Hugh Street Thorneside (Lot 331 on RP 14126) as Vic Arthur Park; and**
3. **Rename Brompton Street Park Alexandra Hills at 9 Sherrington Street Alexandra Hills (Lot 474 on RP178104) as David Parr Park.**

**CARRIED**

**10.3.4 CORPORATE POLICY 2407 MARKETS - NON PROFIT AND COMMERCIAL**

**Dataworks Filename:** R&C Convening of Non Profit and Commercial Markets

**Attachment:** [Corporate Policy 2407 Markets - Non Profit and Commercial](#)

**Responsible Officer Name:** Roberta Bonnin  
Manager Community and Social Planning

**Author Name:** Trevor Green  
Senior Advisor Environmental Health

---

**EXECUTIVE SUMMARY**

Corporate Policy POL-2407 Markets – Non Profit and Commercial was reviewed under the policy review program. The report recommends that the policy be declared obsolete.

**PURPOSE**

For Council to resolve that Corporate Policy POL-2407 Markets – Non Profit and Commercial be declared obsolete.

**BACKGROUND**

Corporate Policy POL-2407 Markets – Non Profit and Commercial was reviewed under the policy review program.

**ISSUES**

The objective of the existing policy is to encourage and regulate economically sustainable markets. Included in the policy statement (attached) is a commitment to controlling the number, frequency and quality of non-profit and commercial markets and other factors relating to marketplace positioning and viability. After internal consultation, officers have determined that the continuation of the policy in this form is not required.

While Council's involvement in controlling such non regulatory aspects of markets is not considered necessary, Council's involvement in the regulation of the setting up and operation of markets in the Shire remains adequately covered through a number of State legislative and Council regulatory controls.

Council's involvement in promotion and support for markets will be addressed as part of the Festivals and Events Strategy and Policy. This will include clearer, more direct Council processes for persons wanting to operate markets. It will also address the application process, aiming to provide a more interdepartmentally coordinated approach to the evaluation of applications, which in turn will provide benefits to applicants, Council and the Redland's community. The Festivals and Events

Strategy and Policy will be presented to Council for endorsement within the 07/08 financial year.

### **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

### **FINANCIAL IMPLICATIONS**

There are no financial implications.

### **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

### **CONSULTATION**

In reviewing the policy, consultation occurred with Customer and Community Services, Land Use Planning, Operations and Maintenance, Economic Development and Assessment Services.

### **OPTIONS**

#### **PREFERRED**

That Council resolve to declare obsolete Corporate Policy POL-2407 Markets – Non Profit and Commercial.

#### **ALTERNATIVE**

That Council resolve that Corporate Policy POL-2407 Markets – Non Profit and Commercial remain current and the next review date be set for December 2010.

### **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr Burns  
Seconded by: Cr Beard

**That Council resolve to declare obsolete Corporate Policy POL-2407 Markets – Non Profit and Commercial.**

### **CARRIED**

### 10.3.5 PROPOSED CAPALABA BUSINESS DISTRICT

**Datworks Filename:** Capalaba Business District  
**Attachments:** [Maps showing the proposed Capalaba Business Precinct](#)  
**Responsible Officer Name:** Alan Burgess  
Manager Economic Development  
**Author Name:** Alan Burgess  
Manager Economic Development

---

#### EXECUTIVE SUMMARY

The Capalaba area contains one of the major retail and business sectors of the Shire. At the General Meeting of 26 September, Council resolved that a report be brought back to a future Planning and Policy Committee meeting defining the area of the Capalaba Business Precinct to allow this to be identified for promotion within the Shire.

The attached maps identify the proposed business district within Capalaba which can be used for promotional purposes.

#### PURPOSE

The purpose of this report is to identify the specific area within Capalaba which can be identified for promotional purposes by the business community.

#### BACKGROUND

The Capalaba area contains one of the major retail and business sectors of the Shire. Businesses within the area have suggested it would be beneficial to promote the District as a single entity, rather than separate sub centres or streets.

#### ISSUES

The Capalaba area contains one of the major retail and business sectors of the Shire. It has been suggested this area should be formally identified to allow for collective internal promotion and marketing of the area by businesses within the defined boundaries. The area is nominally identified as the Capalaba Business District, until a more appropriate title is established through consultation with local businesses and stakeholders. The proposed area is detailed in the attached maps and would have road entry points at the following locations:

- Old Cleveland Road, west of Redland Bay Road intersection,
- Old Cleveland Road East,
- Finucane Road,
- Redland Bay Road, west of Windemere Road intersection,
- Mt Cotton Road, South of Moreton Bay Road intersection, and
- Moreton Bay Road, West of Mt Cotton Road intersection.

**RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to Enhance employment participation and the community's standard of living through encouraging economic development opportunities.

**FINANCIAL IMPLICATIONS**

The promotion of the Capalaba Business District would be undertaken by the Chamber of Commerce and/or the businesses within the zone.

**PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

**CONSULTATION**

Land use planning and representatives from the Business district were consulted and agree with the proposal.

**OPTIONS****PREFERRED**

That Council resolve to accept the identified area within Capalaba, to be used for collective business promotional purposes.

**ALTERNATIVE**

That Council not accept the identified area within Capalaba, to be used for collective business promotional purposes.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Burns  
Seconded by: Cr Beard

**That Council resolve to accept the identified area within Capalaba, as shown on the attached map, to be used for collective business promotional purposes.**

**CARRIED**



**10.3.6 TOURISM WORKING GROUP FOR VISITOR SERVICES STRATEGY**

**Dataworks Filename:** ED Projects - Redland Shire Visitor Services Strategy

**Responsible Officer Name:** Alan Burgess  
Manager Economic Development

**Author Name:** Jan Sommer  
Tourism Development Coordinator

---

**EXECUTIVE SUMMARY**

The Visitor Services Strategy was presented to the Planning and Policy Committee meeting on 17 October 2007. Council resolved to endorse the strategy for further consideration including a full review of the Visitor Services Report, and the key findings and recommendations.

It was further resolved to establish a collaborative Tourism Working Group consistent with the recommendations of the Calais Report, plus two councillors.

At the General Meeting of Council on 31 October, it was resolved that the membership of the group to be presented for agreement at the Planning and Policy Committee meeting on 14 November 2007 and that the Working Party report back to Council on its findings to the January Planning and Policy Committee meeting.

Invitations have been extended to the following people, acknowledging that should unforeseen circumstances arise, ability to participate may be limited.

- Mayor Don Seccombe
- Cr Craig Ogilvie
- Cr Karen Williams
- Chair, Redlands Tourism
- Graeme Leishman, Sea Stradbroke / BITS, Water Transport Sector
- David Thomson, Stradbroke Ferries, Water Transport Sector
- Melva Hobson, B & B Sector & Redlands Tourism
- Colin McInnes, southern Moreton Bay islands
- Suzanne Deed, North Stradbroke Island & Accommodation Sector
- Juliette Lally, North Stradbroke Island & Hospitality/Functions Sector
- Marianna Tigani, Restaurant Sector
- Jason Thomas, Wine and Attractions Sector
- Redland Chamber of Commerce, Retail & Business Sector
- Heather Truman, Visitor Services Sector
- Alan Burgess, Manager Economic Development
- Jan Sommer, Tourism Development Officer

## **PURPOSE**

The purpose of this report is to select the membership of the Tourism Working Group. It is important that the Tourism Working Party represents the diversity of industry sectors and organisations within the Redland Shire.

## **BACKGROUND**

In December 2006, Council requested the preparation of a Visitor Services Strategy to determine the future delivery of visitor services in the shire.

Calais Consultants was commissioned to undertake four (4) workshops with Councillors, key stakeholders and the tourism industry workshops and to prepare a report at the conclusion. The Review of Visitor Services Report, prepared by Satwant Calais, principal of Calais Consulting. This report drew upon the extensive research, interviews and questionnaires that were undertaken to prepare the overall Visitor Services Strategy.

## **ISSUES**

The issues to be considered are as follows:

- a) Definitions and roles of responsibilities of Council and local Tourism Organisations for tourism in Redland Shire;
- b) Establishment of a hierarchy of visitor services, including a primary accredited Visitor Information Centre, supported by non accredited supplementary centres on the islands and mainland;
- c) Engage "captured" audience via multimedia presentations and destination information on water transport vehicles;
- d) Rationalise critical destination marketing tools to a single website and visitor guide reflecting the Redlands on Moreton bay branding;
- e) Direct all marketing initiatives to the 1300 telephone number and single website, incorporating the online booking service offered by Brisbane marketing, to deliver comprehensive customer service;
- f) Install a KPI system which provides a clear picture of services being provided and the ability to track the response to marketing campaigns. This includes a dedicated 1300 telephone line and statistics for online and email bookings;
- g) Investigate the financial viability and effectiveness of stand alone kiosks and report back to Council with recommendations and budget implications.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to Enhance employment participation and the community's standard of living through encouraging economic development opportunities.

---

## **FINANCIAL IMPLICATIONS**

The 2007/08 budget has been committed to the delivery of visitor information services at Redland Shire Visitor Information Centre. To implement some of the initiatives proposed in the strategy, it will be necessary to reassess the sole allocation of funds for this purpose and to engage with the local tourism and business community, commercial & franchise partners to investigate alternative funding opportunities.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

Consultation to ensure that tourism industry sectors and organisations within the shire were represented was undertaken with the Mayor and General Manager, Planning and Policy.

It is proposed that the Tourism Working Group will undertake several workshop style meetings in late November and early December, given the competing demands of the festive and holiday season. Satwant Calais, principal of Calais Consultants has been engaged to facilitate the workshops.

## **OPTIONS**

### **PREFERRED**

That Council approve the following membership for the Tourism Working Group:

- Mayor Don Seccombe
- Cr Craig Ogilvie
- Cr Karen Williams
- Chair, Redlands Tourism
- Graeme Leishman, Sea Stradbroke / BITS, Water Transport Sector
- David Thomson, Stradbroke Ferries, Water Transport Sector
- Melva Hobson, B & B Sector & Redlands Tourism
- Colin McInnes, Southern Moreton Bay islands
- Suzanne Deed, North Stradbroke Island & Accommodation Sector
- Juliette Lally, North Stradbroke Island & Hospitality/Functions Sector
- Marianna Tigani, Restaurant Sector
- Jason Thomas, Wine and Attractions Sector
- Redland Chamber of Commerce, Retail & Business Sector
- Heather Truman, Visitor Services Sector
- Alan Burgess, Manager Economic Development
- Jan Sommer, Tourism Development Officer

**ALTERNATIVE**

No alternative is offered.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Burns

Seconded by: Cr Beard

**That Council resolve to approve the following membership for the Tourism Working Group:**

- **Mayor Don Seccombe**
- **Cr Craig Ogilvie**
- **Cr Karen Williams**
- **Chair, Redlands Tourism**
- **Graeme Leishman, Sea Stradbroke / BITS, Water Transport Sector**
- **David Thomson, Stradbroke Ferries, Water Transport Sector**
- **Melva Hobson, B & B Sector & Redlands Tourism**
- **Colin McInnes, Southern Moreton Bay islands**
- **Suzanne Deed, North Stradbroke Island & Accommodation Sector**
- **Juliette Lally, North Stradbroke Island & Hospitality/Functions Sector**
- **Marianna Tigani, Restaurant Sector**
- **Jason Thomas, Wine and Attractions Sector**
- **Redland Chamber of Commerce, Retail & Business Sector**
- **Heather Truman, Visitor Services Sector**
- **Alan Burgess, Manager Economic Development**
- **Jan Sommer, Tourism Development Officer**

**CARRIED**

**10.3.7 FISHERMANS TRACK, NORTH STRADBROKE ISLAND**

**Dataworks Filename:** RTT: Road Closure Permanent  
**Attachment:** [Location Map Fishermans Track](#)  
**Responsible Officer Name:** David Elliott  
Manager Infrastructure Planning  
**Author Name:** Len Purdie  
Senior Advisor Capital Project Programming

---

**EXECUTIVE SUMMARY**

Fishermans Track, North Stradbroke Island is essentially a gravel track suitable for 4WDs that pass through a mining lease owned by Consolidated Rutile Limited (CRL). (Refer to location Plan A attached). The track which has no road reserve over it, is used by the general public, Council and by a private operator with a licence to remove rock from a quarry. It is CRL's intention to start mining the lease and close the track to all current users.

This report advises Council of the proposed track closure and examines options available for future access to the area.

The report recommends that Council note the proposed closure of the track by CRL, open a road reserve between the existing quarries and George Nothling Drive, and apply a closure under Section 915 of the *Local Government Act* to the existing narrow 4WD track, in part located within the proposed new road reserve, until the road is properly constructed at some future time, if necessary.

**PURPOSE**

To advise Council that the Fishermans Track, North Stradbroke Island will be closed because of future sand mining by CRL and recommend actions in relation to the closure.

**BACKGROUND**

Fishermans Track, North Stradbroke Island is a 4WD track that provides access from Point Lookout to the 'Keyhole' ponds and the beach. It also provides access to the Council quarry and a private quarry which are operational at the present time. Location Plan A refers.

Most of the track is informal (i.e. not covered by road reserve) and passes through a lease owned by CRL. It is their intention to commence mining operations in the not too distant future and close the section of Fishermans Track through the lease area.

The closure of the track has been discussed with the Department of Natural Resources and Water (DNR&W) and CRL. DNRW advised that the track is not in a gazetted road reserve and there is no impediment from their point of view to CRL implementing the closure.

## ISSUES

The proposed track closure will have the following impacts:

1. Access to the 'Keyholes' will be available via Blue Lake Beach or Dunwich along Trans-Island Road.

Comment: While this may cause some concern among those who frequent this section of Fishermans Track and the alternatives may be not as convenient to some users, it does not preclude 4WD access to the 'Keyholes'.

2. Convenient access to a quarry by a local private operator licensed to mine rock will be not be available.

Comment: Truck access would only be available via Trans-Island Road to Dunwich and beyond if the north-south track from the quarry were upgraded from its current 4WD status. The estimated upgrade cost exceeds \$0.5 m. CRL has been engaged in discussions with the local operator to find a solution to this issue.

Council has no responsibility for maintaining access for the private quarry.

3. Convenient access to a quarry periodically operated by Council will not be available.

Comment: The volume of rock extracted by Council is very small and sufficient rock could be mined and stockpiled at the depot prior to the track closure to cope with the demand for many years.

### Alternative Route:

A possible alternative route linking George Nothling Drive and the quarries area has been investigated.

The estimated cost of constructing a suitable all weather road over this route, which has an existing narrow 4WD track gated at both ends over it, has been estimated by Council's Operations and Maintenance Section to exceed \$1 million.

To secure the route as a future possible road the following is proposed:

Open a road reserve between George Nothling Drive and the quarries.

Close the existing track within the created road reserve under Section 915 of the *Local Government Act 1993* until the road is constructed at some time in the future.

## RELATIONSHIP TO CORPORATE PLAN

The recommendation in this report primarily supports Council's strategic priority to provide and maintain water, waste services, roads, drainage and support the provision of transport and waterways infrastructure.

## FINANCIAL IMPLICATIONS

The estimated cost of surveying and establishing the road reserve is \$150,000. There are funds in the 07/08 capital budget to cover these costs.

## PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## CONSULTATION

The Divisional Councillor, Department of Natural Resources and Water, CRL and the Manager Infrastructure Planning, Manager Operations and Maintenance and Environmental Management have all been consulted.

## OPTIONS

### PREFERRED

That Council resolve as follows:

1. The proposed closure of a portion of "Fishermans Track" on North Stradbroke Island by Consolidated Rutile Limited be noted;
2. A road reserve between George Nothling Drive and the existing quarries be opened; and
3. The existing 4WD track within the aforementioned road reserve be closed under Section 915 of the *Local Government Act 1993* (as amended).

### ALTERNATIVE

No alternative recommended.

## OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Burns  
Seconded by: Cr Beard

That Council resolve as follows:

1. The proposed closure of a portion of "Fishermans Track" on North Stradbroke Island by Consolidated Rutile Limited be noted;
2. A road reserve between George Nothling Drive and the existing quarries be opened; and

3. The existing 4WD track within the aforementioned road reserve be closed under Section 915 of the *Local Government Act 1993*.

**CARRIED**



Cr Ogilvie declared a material personal interest in this item at the Committee meeting and left the meeting prior to discussion and decision on this matter.

#### **10.4 CLOSED SESSION**

Moved by: Cr Seccombe  
Seconded by: Cr Barker

That the meeting be closed to the public under Section 463(1) of the *Local Government Act 1993* to discuss the following items:

##### **10.4.1 Toondah Harbour Redevelopment**

The reason that is applicable in this instance is as follows:

*"(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage."*

CARRIED

#### **MOTION TO REOPEN MEETING**

Moved by: Cr Seccombe  
Seconded by: Cr Beard

That the meeting be again opened to the public.

CARRIED

##### **10.4.1 TOONDAH HARBOUR REDEVELOPMENT**

**Dataworks Filename:** RTT: Marine Landing Facilities - Toondah Harbour  
**Responsible Officer Name:** David Elliott  
Manager Infrastructure Planning  
**Author Name:** David Elliott  
Manager Infrastructure Planning

---

#### **EXECUTIVE SUMMARY**

Confidential report from Manager Infrastructure Planning dated 30 October 2007 was discussed in closed session at the Planning & Policy Committee on 14 November 2007.

**COUNCIL RESOLUTION**

Moved by: Cr Burns

Seconded by: Cr Beard

**That Council resolve as follows:**

1. That the concept Option 3A as proposed in the “Toondah Harbour Master Planning and Redevelopment Option Study” and detailed more specifically in the “Toondah Harbour Draft Supplementary Report” be adopted as the preferred planning model for the redevelopment of the Toondah Harbour precinct; and
2. That agreement with the State Government be sought on a workable delivery platform for the master planning of the Toondah Harbour land and marine precincts as outlined in confidential report in this matter from Manager Infrastructure Planning dated 30 October 2007.

**CARRIED**

**11 REDLAND WATER AND WASTE COMMITTEE 21/11/07 - RECEIPT AND ADOPTION OF REPORT**

Moved by: Cr Barker  
Seconded by: Cr Williams

That the following Redland Water and Waste Committee Report of 21 November 2007 be received.

CARRIED

**DECLARATION OF OPENING**

Cr Barker declared the meeting open at 9.00am.

**RECORD OF ATTENDANCE AND LEAVE OF ABSENCE**Members Present

|                 |   |
|-----------------|---|
| Cr A G Barker   | Chair and Councillor Division 1             |
| Cr D H Seccombe | Mayor                                       |
| Cr C B Ogilvie  | Councillor Division 2                       |
| Cr P J Dowling  | Deputy Mayor and Councillor Division 4      |
| Cr J L Burns    | Councillor Division 5                       |
| Cr T Bowler     | Councillor Division 6                       |
| Cr M A Elliott  | Councillor Division 7                       |
| Cr A R Beard    | Councillor Division 8                       |
| Cr K M Williams | Councillor Division 9                       |
| Cr H J Murray   | Councillor Division 10 – entered at 9.16am. |

Committee Manager

Mr J Pruss General Manager Redland Water & Waste

Officers

|             |   |
|-------------|---|
| Mr T Kasper | Manager Technical Support                         |
| Ms E Bray   | Manager Customer Service and Business Performance |
| Mr B Taylor | Manager Treatment Operations                      |

Minutes

Mrs J Parfitt Corporate Meetings & Registers Officer

Leave of Absence

Moved by: Cr Beard  
Seconded by: Cr Dowling

That leave of absence from today's meeting be approved for Cr D A Henry.

CARRIED

**PUBLIC PARTICIPATION AT MEETING**

Nil

**DECLARATION OF INTEREST**

Nil

**MOTION TO ALTER THE ORDER OF BUSINESS**

Nil

**11.1 REDLAND WATER AND WASTE****11.1.1 REDLAND WATER & WASTE COUNCIL BUSINESS UNIT REPORT -  
OCTOBER 2007**

**Dataworks Filename:** WW Redland Water & Waste Committee  
WM Redland Water & Waste Committee  
WS Redland Water & Waste Committee

**Attachments:** [Business Unit Report - October 2007](#)  
[Appendix A – Additional Water Quality Indicators](#)  
[Appendix B – Wastewater Treatment Plants](#)  
[Supplementary Performance Information](#)

**Responsible Officer Name:** Jim Pruss  
General Manager, Redland Water & Waste

**Author Name:** Jim Pruss  
General Manager, Redland Water & Waste

---

**EXECUTIVE SUMMARY**

The Redland Water & Waste (RWW) Council business unit report is presented to Council for noting. The report provides the business unit's performance for the month of October 2007 and covers financial and non-financial indicators for water, wastewater and waste.

It is expected that, most of the time the report findings will be "business as usual". Where exceptions occur, these will be highlighted.

The report provides a regular opportunity for Council to consider the performance of RWW and to respond to any exceptional reporting.

Council is provided with the option to accept the report or, accept it and request additional information or a review of performance.

**PURPOSE**

To report on the ongoing performance of the business unit against key performance indicators (KPIs).

---

## **BACKGROUND**

RWW's performance plan identifies KPIs for which performance targets have been agreed with Council. Reporting is done each month through the RWW Committee.

## **ISSUES**

The report is provided to Council as a means of monitoring the performance of RWW for the activities of water, wastewater and waste.

The first part of the report comprises a "snapshot" of the business unit's achievement in meeting KPIs (year-to-date) and financial report card.

The report then provides specific financial report and commentary, capital expenditure (graphically) and a detailed customer overview.

The main body of the report focuses on actual levels of achievement against the KPIs for the month. Where exceptions have occurred and targets not met, an explanation is given as well as action taken to improve performance.

The report closes with a summary of the major issues for each group during the month.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to provide and maintain water, wastewater and waste services to sustain our community.

Providing this report also supports Council's Governance strategic priority to provide a clear organisational direction supported by effective leadership and a framework of policies, plans and strategies that are responsive to the community's needs and which promote accountable and ethical standards of practice.

## **FINANCIAL IMPLICATIONS**

There are no direct financial implications resulting from this report. Financial implications may result where Council requests a performance review or requests an increase in performance standards.

## **CONSULTATION**

Consultation has occurred with:

- Manager Customer Service & Business Performance, RWW;
- Manager Treatment Operations, RWW;
- Manager Technical Support, RWW; and
- Senior Advisor, Financial Management, RWW.

**OPTIONS****PREFERRED**

That Council resolve to accept the Redland Water & Waste Council business unit report for October 2007, as presented in the attachment.

**ALTERNATIVE**

That Council accepts the report and requests additional information or a review of performance.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Barker

Seconded by: Cr Henry

**That Council resolve to accept the Redland Water & Waste Council Business Unit Report for October 2007, as presented in the attachment.**

**CARRIED**

**11.1.2 EASTERN PIPELINE INTERCONNECTOR UPDATE**

**Datworks Filename:** RWW Projects – WS – Eastern Pipeline Interconnector

**Responsible Officer Name:** Jim Pruss  
General Manager, Redland Water & Waste

**Author Name:** Jim Pruss  
General Manager, Redland Water & Waste

---

**EXECUTIVE SUMMARY**

The Eastern Pipeline Interconnector (EPI) project was mandated as part of the August 2006 *Water Amendment Regulation No. 6* (The Regulation). This project had a number of components one of which was an environmental impact statement (EIS) for the proposed new borefield on North Stradbroke Island (NSI). The other major components were construction of the new borefield and pipeline on NSI after completion and approval of the EIS, completion of a water resources plan (WRP) and construction of the pipeline interconnector from Redland Shire Council (RSC) to Logan City Council (LCC). With the Premier's announcement on 11 October 2007, the EIS process has been placed on hold while alternatives are considered.

The WRP will continue under the management of the Department of Natural Resources & Water (DNRW) and is still planned for completion in 2008. Council is participating in this process as part of the community reference panel (CRP) and will also be involved in the technical advisory panel (TAP).

The interconnector from Heinemann Road to Kimberley Park reservoir will also continue linking Redlands into the grid. Council's involvement in this is now restricted to assisting with the planning for this connection and the completion of Heinemann Road reservoir no.3.

The state government has committed to full reimbursement of Council's costs for the EPI project.

**PURPOSE**

To brief Council on the status of the EPI project.

**BACKGROUND****PROJECT RESPONSIBILITY**

The EPI project was mandated as part of The Regulation. Council, as the proponent of the project, was tasked to 'take all necessary steps to prepare for and construct the EPI to provide 22ML/day into the Logan system by 31 December 2008'. Council was also required to maximise the sustainable take of groundwater from NSI, also by 31 December 2008.

These directives, among others in The Regulation, resulted in the EPI project requiring the construction of a new borefield inland from Dunwich on NSI, pipe connection to and upgrade of the existing treatment plant, no work on the submarine pipeline, a new reservoir at Heinemann Road and a connecting pipeline and pumping station to the Kimberley Park reservoir in Logan.

When this project was first discussed, officers and Council were strongly of the view that both a WRP and an appropriate environmental impact assessment (EIA) be undertaken before any extra water was extracted from the Island. Council officers discussed this position with the Coordinator-General (CG) concluding that both EIA and WRP needed to be completed before final approval would be granted to remove extra water from the island. CG or Department of Infrastructure staff has always supported Council officers in this approach. The other approach presented by other government departments was to develop an adaptive water management strategy and use that for environmental controls. Council officers strongly argued against this approach. This view was supported by Council and local community interest groups.

#### ENVIRONMENTAL ASSESSMENT PROCESS

As per the Premier's announcement, the formal EIS process is now on hold while other alternatives are investigated. However, notwithstanding this announcement, the Queensland Water Commission (QWC) still needs to balance the water equation and find the water that would have been supplied from NSI. The alternatives under consideration are to increase the size and output from the Gold Coast desalination plant or to increase the recycled water volume through the western corridor recycling scheme by using the water from the wastewater treatment plant (WWTP) at Logan. These investigations are being 'fast-tracked' and feasibility studies should be completed early in 2008. There has been no decision not to take extra water from NSI. The EIS process has been placed on hold while the other options are looked at and the WRP is completed.

#### WATER RESOURCES PLAN

The WRP is a legislatively prescribed process. The current plan is to have the document approved by the Minister for release in 2008. The Minister for Natural Resources & Water has established a CRP for the WRP. The CRP will have material presented to it on a range of issues relevant to the development of the WRP. The CRP has conducted its first meeting. The CRP representatives are:

- Dr Jan Aldenhoven – member of Water Action Group, SIMO, FOSI;
- Don Baxter – President of Birkdale Progress Association, Bayside Wildlife Association committee member;
- Darren Burns – member of Quandamooka Land Council;
- Jackie Cooper – SIMO President;
- Gavin Costalloe - member of Quandamooka Land Council;
- Anthony Dillon - member of Quandamooka Land Council;
- Howard Guille – community member;
- Troy Kasper – Redland Shire Council;
- Danny Rago – Unimin;



- Paul Smith – Consolidated Rutile Limited;
- Jenny Truman – SIMO member; and
- Paul Vekselstine – FOSI member.

A technical advisory panel (TAP) has also been established. This group will co-ordinate the environmental assessment of the ecosystems on NSI and includes Associate Professor Alison Specht from Griffith University. Professor Specht has conducted the ongoing studies for Council on 18 mile Swamp wetlands and the effects of water extraction. Council will have involvement in this panel from time to time as required.

There is also a social and economic assessment component. This study is being undertaken in 2 components by Marsden Jacobs Associates.

There is also a hydrological monitoring component being undertaken by DNRW.

Technical information sessions have also been organised under this WRP. These sessions are open to any interested parties and are designed to inform the local community of the current state of the science and water resource on the island. The first session was held on 3 October 2007 and the next session is due to be held on 19 November 2007. RWW representatives attended the first session.

## **ISSUES**

Even though the EIS has been put on hold by the Premier this does not mean that further extraction will not be considered by the government. This decision will depend on the outcome of the alternate supply investigations, the WRP process, the state of the government's other water projects and potentially the success or otherwise of the upcoming wet season. All forecasts point to an even chance of 'average rainfalls'. If the region does receive average rainfalls, some pressure might come off the immediacy of the alternate supplies.

The interconnector pipework linking Redlands to the rest of the grid will continue with current completion planned for the end of 2008. There is potential at that time for QWC to bring Redlands onto the same level of water restrictions as the majority of the rest of the region.

Council currently has a tender in the market place for the provision of 2 'test' production bores on NSI. This tender process will need to be cancelled and the tender deposit returned. This does not need a Council resolution as the CEO has delegated authority to cancel the tender and return deposits.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to provide and maintain water services and support the provision of infrastructure.

**FINANCIAL IMPLICATIONS**

There are no financial implications for Council to consider as part of this paper as Council's component of the work will attract state government reimbursement.

**CONSULTATION**

- Troy Kasper, Manager Technical Support , RWW;
- Pakee Bala, Service Manager Special Engineering Projects, Technical Support, RWW.

**OPTIONS****PREFERRED**

That Council resolve to note progress on the Eastern Pipeline Interconnector project.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Barker  
Seconded by: Cr Henry

**That Council resolve to note progress on the Eastern Pipeline Interconnector project.**

**CARRIED**

### 11.1.3 ORICA AUSTRALIA PTY LTD AS SOLE SUPPLIER OF GASEOUS CHLORINE

**Dataworks Filename:** Water treatment  
**Responsible Officer Name:** Brad Taylor  
Manager Treatment Operations  
**Author Name:** Brad Taylor  
Manager Treatment Operations

---

#### EXECUTIVE SUMMARY

Redland Water & Waste (RWW) uses gaseous chlorine for disinfection of water and wastewater as it is an effective and efficient disinfectant. Orica Australia Pty Ltd (Orica) is the only supplier of gaseous chlorine in Australia. Until recently other players were in this market and Orica was also listed on the Local Buy panel. The Local Buy registration has now lapsed as Orica did not see the need to continue their association.

Other options for disinfection are available however, RWW could not change over to an alternative system for at least 12 months. Any such changeover would be expensive both in capital and operational costs. There are no plans to undertake the changeover at this time but to carefully monitor the costs of gaseous chlorine.

Given that Orica is the sole supplier of this product and Council facilities are designed only to use this product, the recommendation is to approve Orica as the sole supplier of gaseous chlorine and storage. A resolution of Council is required for a supplier to be granted sole supplier status.

#### PURPOSE

To gain Council's approval to grant Orica Australia Pty Ltd sole supplier status for gaseous chlorine and storage.

#### BACKGROUND

Redland Shire Council (RSC) has 9 treatment plants that are engineered and constructed to use gaseous chlorine for the disinfection of water and wastewater. When handled carefully gaseous chlorine offers an extremely effective and efficient method of disinfection compared to other forms, such as liquid sodium hypochlorite used in swimming pools, ultraviolet light and ozone gas.

RWW has been purchasing gaseous chlorine, storage containers and automatic shutoff valves from Orica for some time under Local Buy arrangements however, this registration has now lapsed due to Orica's decision to not renew this arrangement.

Orica is the only supplier of gaseous chlorine in Australia. Any monopoly supplier has the ability to unduly affect prices, however this is somewhat balanced by the alternative chemical suppliers. A number of companies can supply sodium

hypochlorite as can Orica itself. It is feasible and possible that Council could change over to sodium hypochlorite in the event that Orica unreasonably increased gas prices compared to the consumer price index. Any changeover would take at least 12 months and would incur significant capital costs and operational costs.

RWW is not planning to undertake this changeover unless the situation deteriorates.

All Councils using gaseous chlorine as a disinfectant purchase their gas, storage equipment, safety devices and maintenance and emergency backup from Orica.

## **ISSUES**

Continuity of the supply of gaseous chlorine is an absolute necessity for the provision of healthy drinking water and discharge of effluent to Moreton Bay.

Council has developed the disinfection facilities specifically for the use of gaseous chlorine. Changing to an alternative disinfection system will incur significant capital expenditure and would take at least 12 months to plan for reinstallation.

Council will be exposed to a monopoly supplier but other options are available if the need arises.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to provide and maintain water and wastewater services and support the provision of infrastructure.

## **FINANCIAL IMPLICATIONS**

Last financial year, RWW spent \$132,000 on the procurement of chlorine from Orica. It is expected that a similar amount will be spent this financial year as well as an additional amount of approximately \$30,000 for the hire of the chlorine storage cylinders.

## **CONSULTATION**

Consultation has been undertaken with:

- General Manager RWW; and
- Service Manager Water Treatment.
- Purchasing Officer Supply Services
- Manager Corporate Acquisitions, Fleet and Facilities

**OPTIONS****PREFERRED**

That Council resolve as follows:

1. That under section 486(1)(a) of the *Local Government Act 1993*, Council is satisfied that there is only one supplier reasonably available to supply gaseous chlorine and storage, namely Orica Australia Pty Ltd; and
2. That the Chief Executive Officer be authorised to make, vary and discharge the above contract with Orica Australia Pty Ltd for a period of 2 years in accordance with section 483(1) of the *Local Government Act 1993*.

**ALTERNATIVE**

To not list Orica Australia Pty Ltd as a sole supplier of gaseous chlorine and storage. This will mean that a tender will be required for the supply of gaseous chlorine. Continuity of disinfection of water and waste water will be at risk until a tender can be resolved.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Barker  
Seconded by: Cr Henry

That Council resolve as follows:

1. That under section 486(1)(a) of the *Local Government Act 1993*, Council is satisfied that there is only one supplier reasonably available to supply gaseous chlorine and storage, namely Orica Australia Pty Ltd; and
2. That the Chief Executive Officer be authorised to make, vary and discharge the above contract with Orica Australia Pty Ltd for a period of 2 years in accordance with section 483(1) of the *Local Government Act 1993*.

**CARRIED**

## 12 FINANCE AND CORPORATE MANAGEMENT COMMITTEE 21/11/07 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Williams  
Seconded by: Cr Elliott

That the following Finance and Corporate Management Committee Report of 21 November 2007 be received.

CARRIED

### DECLARATION OF OPENING

Cr Williams declared the meeting open at 2.00pm.

### RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

#### Members Present

|                 |  |
|-----------------|--|
| Cr K M Williams | Chair and Councillor Division 9            |
| Cr D H Seccombe | Mayor                                      |
| Cr C B Ogilvie  | Councillor Division 2                      |
| Cr P J Dowling  | Deputy Mayor and Councillor Division 4     |
| Cr J L Burns    | Councillor Division 5                      |
| Cr T Bowler     | Councillor Division 6 – entered at 2.01pm  |
| Cr M A Elliott  | Councillor Division 7 – entered at 2.02pm  |
| Cr A R Beard    | Councillor Division 8                      |
| Cr H J Murray   | Councillor Division 10 – entered at 2.01pm |

#### Committee Manager

Mr R Turner General Manager Corporate Services

#### Officers

|                |  |
|----------------|--|
| Mrs S Rankin   | Chief Executive Officer                          |
| Mrs K Phillips | Manager Financial Services                       |
| Mr G Jensen    | Manager Customer and Community Services          |
| Mr W Van Wyk   | Manager Corporate Planning, Performance and Risk |
| Mr B Salton    | Acting Manager Project Delivery Group            |

#### Minutes

Mrs J Parfitt Corporate Meetings & Registers Officer

#### Leave of Absence

Moved by: Cr Seccombe  
Seconded by: Cr Dowling

That leave of absence from today's meeting be approved for Cr D A Henry.

CARRIED

Apology

Cr A G Barker

Councillor Division 1

**PUBLIC PARTICIPATION AT MEETING**

Nil

**DECLARATION OF INTEREST**

Nil

**MOTION TO ALTER THE ORDER OF BUSINESS**

Nil

Cr Burns left the meeting during discussion on Item 1.1 at 2.06pm and returned at 2.31pm during discussion on Item 6.1; Cr Ogilvie left the meeting at 2.09pm during discussion on item 2.1 and returned at 2.31pm during discussion on Item 6.1. Cr Ogilvie left the meeting at 2.37pm.

**12.1 OFFICE OF CEO****12.1.1 REPORT ON THE AUDIT COMMITTEE MEETING - 30 OCTOBER 2007**

**Datworks Filename:** GOV Audit Committee  
**Responsible Officer Name:** Susan Rankin  
 Chief Executive Officer  
**Author Name:** Kylie Fernon  
 Manager Internal Audit

---

**EXECUTIVE SUMMARY**

In line with the Audit Committee Charter, the Audit Committee meeting of 30 October 2007 was scheduled to enable discussion and consideration of the following:

- Receipt and Confirmation of Minutes of 31 July 2007;
- Business Arising from Previous Minutes;
- *Local Government Finance Standard 2005* – Section 15 Requirements;
- Compliance Certificates;
- Internal Audit Plan Status;
- Internal Audit Recommendations Due for Implementation;
- QAO Recommendations Due for Implementation;
- Internal Audit Reports;
- 2006/2007 Financial Statement Audit – External Audit;

- Emerging Issues; and
- Other Business.

## PURPOSE

The authority for the establishment of an Audit Committee is provided for under Section 502 of the *Local Government Act 1993*. It operates in accordance with Part 2, Section 7 of the *Local Government Finance Standard 2005*.

The purpose of this report is to provide a summary of the issues discussed at the meeting on 30 October 2007.

## BACKGROUND

The primary objective of the Audit Committee is to assist Council in fulfilling its corporate governance role and oversight of financial measurement and reporting responsibilities imposed under the *Financial Administration and Audit Act 1997*, the *Local Government Act 1993* and other relevant legislation.

To fulfil this objective, it is necessary that a record on discussions and deliberations of the Audit Committee be submitted to Council to enhance the ability of Councillors to discharge their legal responsibility.

## ISSUES

The following is a summary of the issues discussed at the meeting of 30 October 2007:

The Chair, Mr Scanlan, declared the meeting open (**Item 1**), with all members and invitees present, with the exception of Cr K M Williams who sent an apology (**Item 2**).

### 3. Receipt and Confirmation of Minutes

The minutes of the Audit Committee meeting of 31 July 2007 were confirmed by the Committee as a true and accurate record of proceedings.

#### 3.1 Business Arising from Previous Minutes

##### 3.1.1 QAO Audit Recommendations

This item was deferred for discussion at Item 7.2.

##### 3.1.2 Internal Audit Reports

Manager Internal Audit advised that most of the items in the report "Review of Contract Management across Council" were complete with the remainder due for completion by the end of the year. All are underway and on track.

The Audit Committee noted the report.



#### **4. *Local Government Finance Standard 2005 – Section 15 Requirements***

The Acting CEO reported as follows:

RSC was not affected by the amalgamation issue.

There is a significant amount of uncertainty about the water issue. At this point in time, there are a lot of things happening with water and there may be a significant impact on Council structure and its financial situation. There may also be impacts on the community, the stability of Council business, Council resources and implications for Council water in a global sense. In the new year there may be greater clarity on this issue.

The Audit Committee noted the report.

#### **5. *Compliance Certificates***

Compliance Certificates for the Office of CEO, Customer Services, Planning and Policy, Corporate Services and Redland Water and Waste were presented to the Committee.

The Audit Committee noted the Compliance Certificates as presented.

#### **6. *Internal Audit Plan***

##### **6.1 *Audit Plan Status***

The status of the Audit Plan was presented to the Committee for noting.

The Audit Committee noted the Status of the Audit Plan as presented.

#### **7. *Audit Recommendations Due for Implementation***

##### **7.1 *Internal Audit Recommendations***

The Manager Internal Audit presented a progress report of audit recommendations due for implementation to the Committee.

The Audit Committee noted the Audit Recommendations Due For Implementation as presented.

##### **7.2 *QAO Recommendations***

The Manager Internal Audit presented a progress report of QAO audit recommendations due for implementation to the Committee.

The Manager reported that all items had been addressed with the exception of Government Grants, which is well underway.

Framework to improve co-ordination of grants has been developed. Foundation data with respect to funding agreements and payment terms has largely been entered into Dataworks.

Internal Audit have reviewed the July and August 2007 reconciliation.

KPMG agree with the report.

The Audit Committee noted the Audit Recommendations to that report.

### **8. Internal Audit Reports**

The following reports were presented for Audit Committee consideration:

#### **8.1.1 Customer Services**

- Internal Audit Report 10/09/07 – Review of Procedure ‘Receipting and Handling Cash in Respite Services PR-2496-001-044-RESPITE’ – report was noted as presented.

#### **8.1.2 Redland Water and Waste**

- Internal Audit Report 08/10/07 – Review of Mainland Gatehouse Operations; Rates Charging and Servicing Payments – JJ Richards – report was noted as presented.

#### **8.1.3 Planning and Policy**

- Internal Audit Report 07/08/07 – Review of the Graffiti Removal Data Collection Methodology – report was noted as presented.
- Internal Audit Report 27/08/07 – Review of the Sharps Data Collection Methodology – report was noted as presented.

#### **8.1.4 Corporate Services**

- Internal Audit Report 30/08/07 – Review of the Management of Fleet Vehicles and Operation of Central Vehicle Pools – it was noted that the procedures were to be reviewed – report was noted as presented.

#### **8.1.5 Across Council**

- Internal Audit Report 27/08/07 – Review of Guideline ‘Time Off in Lieu of Overtime (TOIL) GL-2127-035’ – audit highlighted that some of our procedures are obsolete and the need to modernise some of our requirements – report was noted as presented.

- Internal Audit Report 11/10/07 – Review of the Management of Plant and Equipment across Council – noted that the ‘lost’ items had been located – report was noted as presented.

The reports were received and noted as presented.

## **9. Update from External Auditors**

### **9.1 2006/07 Financial Statement Audit**

The status report update for the audit of the financial statement was presented to Committee.

An audit has been completed of the financial statements. A more detailed letter will be issued in due course.

1. **Payroll** – Inaccuracies were identified in relation to individual employee leave balances.  
These are more of a manual nature and processes need to be improved and checked. Checking should be documented and accurate.
2. **Water & Waste Assets** – Satisfied with the disclosures made in the financial statements.
3. **Asset Valuations** – No significant issues – satisfied with the methodology adopted by the valuers.
4. **Asset Recognition** – Acting CEO stated that he had not made a decision as more time was needed to look at this issue (‘rock armour’ and ‘revetment canal walls’ at Raby Bay and Aquatic Paradise). May or may not agree with KPMG. Has concerns about taking them out, but on the other hand it may be beneficial. Council has a Raby Bay Canal Agreement and collects a levy – it is a clouded issue. Will come to a decision in the next month or two.

Committee thanked KPMG for making Council aware of this issue and are looking forward to its resolution.

“Changed Financial Statement” – The first version is not materially different to the second version, which will be signed by the Mayor and CEO.

KPMG stated that there were a number of items that were adjusted. It was suggested that a reconciliation between what was signed last time and what will be signed needs to occur.

KPMG indicated that they intend to issue an “unqualified opinion”.

## **10. Emerging Issues**

Committee acknowledged that water was an emerging issue, but this was covered under water infrastructure assets.

### **11. Other Business**

- Next meeting of Audit Committee should be held early February 2008. Manager Internal Audit to organise the next meeting.
- At that meeting updates requested for:
  - KPMG 07/08 Audit Plan;
  - Payroll/Leave – progress on resolution of these issues;
  - Asset Recognition – what decision was reached on this matter;
  - Advice on new Committee Chairs;
  - Local Disaster Plan – item held over to next meeting.

### **12. Meeting Closure**

The Chair thanked everyone for their participation and closed the meeting at 3.32pm.

### **RELATIONSHIP TO CORPORATE PLAN**

The recommendation in this report primarily supports Council's strategic priority to support the organisation's capacity to deliver services to the community by building a skilled, motivated and continually learning workforce, ensuring our assets and finances are well managed, our corporate knowledge is captured and used to best advantage, and that we market and communicate our services effectively.

### **FINANCIAL IMPLICATIONS**

The cost to Council for the attendance of the independent Committee Chair is \$5,000 per annum. This is provided for in the Internal Audit Group Budget.

### **CONSULTATION**

The Audit Committee minutes are presented for confirmation as a true and accurate record of proceedings at its next meeting.

### **OPTIONS**

#### **PREFERRED**

That Council accept this report, which summarises the issues discussed at the Audit Committee meeting of 30 October 2007.

#### **ALTERNATIVE 1**

That Council accept this report and request additional information; or

#### **ALTERNATIVE 2**

That Council not accept this report and request an alternate method of reporting.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Williams  
Seconded by: Cr Beard

**That Council resolve to accept this report, which summarises the issues discussed at the Audit Committee Meeting of 30 October 2007.**

**CARRIED**

## 12.2 CORPORATE SERVICES

### 12.2.1 OCTOBER 2007 - MONTHLY FINANCIAL REPORTS

**Dataworks Filename:** FM Monthly Financial Reports to Committee  
**Attachments:** [October 2007 - Monthly Financial Reports](#)  
**Responsible Officer Name:** Kerry Phillips  
Manager Financial Services  
**Author Name:** Deborah Hall  
Finance Officer

---

#### EXECUTIVE SUMMARY

Section 528(1) of the *Local Government Act 1993* requires that Council's statement of accounts be presented at an ordinary monthly meeting.

The attachments to this report present the interim October 2007 financial statement of accounts to Council and provide detailed analytical commentary.

Five of the seven Key Financial Performance Indicators exceeded targets set at the beginning of the financial year. These were:

- level of dependence on general rate revenue;
- ability to pay our bills – current ratio;
- cash balance;
- cash balance – cash capacity in months;
- longer term financial stability – debt to assets ratio.

The two indicators which fell outside the target range relate to the operating performance and the debt servicing ratio. The operating performance KPI of 5.5% for October fell short of the target of 15%. Cash payments to suppliers for materials and services were \$2.1 million higher than forecast reflecting the seasonally high volume of creditors paid out in the first quarter of the financial year. The debt servicing ratio of 36.1% for October was well outside the target level of under 17% due entirely to the early payment of QTC loan instalments. Both of these indicators are expected to fall back within comfort levels before the end of the financial year.

The operating financial result (Earnings Before Interest, Tax and Depreciation – EBITD) is ahead of budget by \$2.9 million, with operating expenditure favourable by \$2.6 million and operating revenue favourable by \$0.3 million.

Capital expenditure is \$1.1 million or 6.0% ahead of budget expenditure levels at the end of October.

The cash flow position for the year is behind forecast levels by \$2.1 million at the end of October 2007.

## PURPOSE

The purpose is to present the interim October 2007 report to Council and explain the content and analysis of the report. Section 528 of the *Local Government Act 1993* requires the Chief Executive Officer of a local government to present statements of its accounts to the local government.

## BACKGROUND

The Corporate Plan contains a strategic priority to ensure the long term financial viability of the Shire and provide public accountability in financial management. For organisational effectiveness, it is important that Council receive and understand the monthly financial statements.

## ISSUES

The following elements, shown in the attachments, comprise the interim End of Month Financial Reports for October 2007:

### **Corporate Financial Report Card (A)**

- Operating Revenue compared with Budget;
- General Operating Costs compared with Budget;
- Capital Expenditure compared with Budget;
- Cash Position; and
- Employee Costs compared with Budget.

### **Report Card Analysis (B)**

Classifies variances between revised budget and actual results as being either timing or permanent variances as well as favourable or unfavourable. Timing variances are anticipated to evaporate once 30 June 2008 figures are produced. Permanent variances imply the variance will remain into the next financial year.

### **Council Financial Report 1 (C)**

Shows the percentage variance of year to date actual results compared with year to date budget by colour indicators.

### **Council Financial Report 2 (D)**

Shows year to date actual results compared with annual and year to date budgets. This report has a brief commentary on all year to date variances greater than \$20,000.

An **Operational Statement by Strategic Priority (E)**; a **Balance Sheet (F)**, an **Investment Summary (G)**, a **Statement of Cash Flows (H)**, **Financial Stability Ratios report (I)** and a **Community Benefit Fund Report (J)** have been included to provide the complete picture of Council's finances.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation in this report primarily supports Council's strategic priority to support the organisation's capacity to deliver services to the community by building a skilled, motivated and continually learning workforce, ensuring assets and finances are well managed, corporate knowledge is captured and used to best advantage, and that services are marketed and communicated effectively.

## **FINANCIAL IMPLICATIONS**

The overall financial position remains strong with EBITD of \$16.3 million (\$2.9 million ahead of budget). This result is due to total operating revenue of \$53.2 million (\$0.3 million ahead of budget) and total operating costs of \$37.0 million (favourable variance of \$2.6 million).

The capital expenditure program is \$1.1 million or 6.0% ahead of targeted expenditure levels at the end of October.

The investment of surplus funds for the month returned a weighted average rate of return of 6.65% that compares unfavourably to the benchmark UBS Australia Bank Bill Index of 6.73%. These returns are reported on a monthly weighted average return. In turn Council benchmarks the funds against the UBS Australia Bank Bill Index. Interest return is reported on both an annual effective and nominal rate of return. Council effective interest rate of return almost matched the benchmark figure for this month but on a YTD basis it is slightly below due to the volatility of world markets.

The Cash Enhanced Funds under performed during the months of July and August 2007 and again in October 2007 due to the uncertainty and volatility of world financial markets. Therefore a decision was made in mid September 2007 to reduce the size of the investment in these types of funds. The situation will be kept under review in the coming months as the market commenced to rebound towards the end of September 2007.

The cash balance remains within the target range of \$32 million to \$42 million at \$43.2 million, equivalent to 4.1 months cash capacity. The balance is behind the YTD budget due to the large QTC repayments made in October.

## **PLANNING SCHEME IMPLICATIONS**

It is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

Consultation has taken place amongst the Executive Leadership Group.



**OPTIONS****PREFERRED**

That Council note the End of Month Financial Reports for October 2007 and explanations as presented in the attachments.

**ALTERNATIVE**

That Council requests additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Williams

Seconded by: Cr Beard

**That Council resolve to note the End of Month Financial Reports for October 2007 and explanations as presented in the following attachments:**

- 1. Corporate Financial Report Card;**
- 2. Report Card Analysis;**
- 3. First Council Financial Report;**
- 4. Second Council Financial Report;**
- 5. Operational Statement by Strategic Priority;**
- 6. Balance Sheet;**
- 7. Investment Summary;**
- 8. Statement of Cash Flows;**
- 9. Financial Stability Ratios Report; and**
- 10. Community Benefit Fund Report.**

**CARRIED**

**12.2.2 2007/2008 FIRST QUARTER BUDGET REVIEW**

**Datworks Filename:** FM Budget Review Committee Reports  
**Attachments:** [2007/2008 First Quarter Budget Review Financials](#)  
**Responsible Officer Name:** Kerry Phillips  
Manager - Financial Services  
**Author Name:** Gavin Holdway  
Service Manager – Budget, Financial Modelling  
and Group Support

---

**EXECUTIVE SUMMARY**

A review of the 2007/08 budget was conducted at the end of September 2007 to consider the required and/or requested budget adjustments to Council's 2007/08 revised budget.

The proposed revised budget for 2007/08, based on the September 2007 review, is now presented to Council for adoption in accordance with the attachments and the *Local Government Finance Standard 2005*.

Attached to this report are the following details:

- Revised 2007/08 Budgeted Statement of Cash Flows;
- Revised 2007/08 Budgeted Statement of Financial Position (Balance Sheet);
- Revised 2007/08 Operating Statement, Capital Funding Statement and Other Items;
- Revised Key Performance Indicators (KPI's) for 2007/08; and
- Revised 2007/08 Strategic Priority Financial Statements.

It is proposed that Council resolve to adopt the revised budget for 2007/08 at Redland Shire Council (RSC) consolidated level. In addition to this and in accordance with Section 520 of the *Local Government Act 1993*, it is proposed that Council resolve to adopt the Redland Water and Waste financial statements that are presented in the attached financial documentation. The relevant pages are outlined within the Officer's Recommendation detailed in this report.

**PURPOSE**

To address known budget expectations, significant forecast variances and consider budget review submissions.

**BACKGROUND**

The report presents a review of the 2007/08 revised budget as at September 2007. As part of Council's financial management framework, comprehensive quarterly

---

budget reviews are conducted by all departments. The September budget review usually focuses on making any corrections to adopted budget figures and incorporating any new/changed programs or priorities for the financial year.

Council previously revised the 2007/08 original budget in August 2007 to include carryover funding from 2006/07 to 2007/08 (Item 12.2.2 of the General Meeting Minutes of 29 August 2007 refers).

## ISSUES

Budget review submissions have been categorised as:

- **New Projects** – Projects and initiatives proposed by officers that have not previously been approved by Council for any level of expenditure;
- **New Projects Councillor/Committee** – Projects and initiatives that have been referred by Councillors or Council/Committee meetings that have not received previous approval for any level of expenditure;
- **New Submissions** – Adjustments and variations to existing projects or services and revenue estimates that would affect Council's surplus/deficit or cash position;
- **Transfers** – Adjustments and variations to existing projects or services and revenue estimates that would not affect Council's surplus/deficit cash position.

A total of 155 individual submissions have been included within this budget review, and the comprehensive listing of submissions is outlined within the attached financial documentation.

## RELATIONSHIP TO CORPORATE PLAN

The recommendation in this report primarily supports Council's strategic priority to support the organisation's capacity to deliver services to the community by building a skilled, motivated and continually learning workforce, ensuring assets and finances are well managed, corporate knowledge is captured and used to best advantage, and that services are marketed and communicated effectively.

## FINANCIAL IMPLICATIONS

In comparison to the revised budget adopted in August 2007 which included the carryover funding from 2006/07, the proposed September 2007 budget review forecasts an additional \$1.139 million cash outflow for the year ending 2007/08. Based on this proposed budget review, the projected cash ending balance for the 2007/08 financial year is now \$45.554 million. The \$1.139 million additional cash outlay forecast under this proposed budget review has been influenced by the following movements:

| <b>Item / Description</b>        | <b>Amount \$M</b> | <b>Cash Movement</b>         |
|----------------------------------|-------------------|------------------------------|
| Additional Operating Revenue     | 0.362             | Favourable movement          |
| Additional Operating Expenditure | -0.652            | Unfavourable movement        |
| Additional Interest Received     | 0.403             | Favourable movement          |
| Additional Borrowing Costs       | -0.048            | Unfavourable movement        |
| Reduction in Capital Expenditure | 0.606             | Favourable movement          |
| Reduction in Capital Revenues    | -1.858            | Unfavourable movement        |
| Reduction in Loan Repayments     | 0.048             | Favourable movement          |
|                                  |                   |                              |
| <b>Total</b>                     | <b>-1.139</b>     | <b>Unfavourable movement</b> |

The above table outlines the high level cash movement surrounding this proposed budget review, however, a comprehensive listing off all budget submissions are outlined within the attachments to this report.

While all of Council's key performance indicators are favourable in comparison to their respective targets, the measure of operating performance has slightly reduced in comparison to the revised budget, this movement being from 16.2% to a projected forecast of 15.9%. Additionally, with the forecast cash balance falling from \$46.693 million to \$45.554 million under this proposed budget, the current ratio has fallen slightly from 1.18 to a forecast of 1.15.

Overall, this proposed budget review still provides for a firm position for all key performance indicators, which in turn, does not impact Council's ability to make payments as they fall due.

## **CONSULTATION**

All Group Managers in consultation with the Executive Leadership Group (ELG) undertook the development of the September 2007 budget review. Councillors reviewed and considered the 2007/08 first quarter budget review submissions with ELG in a workshop held on 13 November 2007.

## **OPTIONS**

### **PREFERRED**

1. That Council resolve to adopt the revised budget for 2007/08 at RSC consolidated level. This refers to adopting the following:
  - a) RSC Budgeted Statement of Cash Flows – Page 2 of attachments;
  - b) RSC Budgeted Statement of Financial Position (Balance Sheet) – Page 3 of attachments;
  - c) RSC Operating and Capital Funding Statements – Pages 18 and 24 of attachments; and

2. To meet the requirements of Section 520 of the Local Government Act 1993, that Council resolve to adopt the Redland Water and Waste Operating and Capital Funding Statement – Page 21 of the attached financial information.

**ALTERNATIVE**

That Council reject the proposed budget review.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Williams

Seconded by: Cr Beard

**That Council resolve as follows:**

1. **To adopt the revised budget for 2007/08 at RSC consolidated level. This refers to adopting the following:**
  - a) **RSC Budgeted Statement of Cash Flows – Page 2 of attachments;**
  - b) **RSC Budgeted Statement of Financial Position (Balance Sheet) – Page 3 of attachments;**
  - c) **RSC Operating and Capital Funding Statements – Pages 18 and 24 of attachments; and**
2. **To meet the requirements of Section 520 of the *Local Government Act 1993*, that Council adopt the Redland Water and Waste Operating and Capital Funding Statement – Page 21 of the attached financial information.**

**CARRIED**

### 12.2.3 REVIEW CORPORATE POL-3014 RATING EXEMPTION – STATE LEASE AGREEMENTS

|                                  |   |
|----------------------------------|---|
| <b>Datworks Filename:</b>        | <b>R&amp;V Policy – State Lease Agreement Exemptions Policy</b>           |
| <b>Attachments:</b>              | <a href="#"><u>POL-3014 Rating Exemption - State Lease Agreements</u></a> |
| <b>Responsible Officer Name:</b> | <b>Kerry Phillips<br/>Manager Finance</b>                                 |
| <b>Author Name:</b>              | <b>Noela Barton<br/>Service Manager Revenue &amp; Recovery</b>            |

---

#### EXECUTIVE SUMMARY

As part of Council's policy review schedule, Corporate Policy POL-3014 Rating Exemption – State Lease Agreements has been reviewed. The policy was adopted in October 2004.

The purpose of the policy was to address two properties in the rating database that had been highlighted in a review of exemptions and concessions as being unable to receive a General Rate exemption as the properties were occupied under State Lease Agreements. The policy is directed at community organisations that have an interest in or occupy land under a Queensland State Government lease agreement, licence or permit that is categorised as rental category 6 -charitable and non-commercial community service organisations or 10.3 -sporting and recreation (non-gaming, non-liquor).

The review found that the policy has been effective and is administered correctly, though the Head of Power would benefit from a more detailed explanation of section 1035A(1) of the *Local Government Act 1993* with the addition of the wording: 'a rate for owners of a land class identified in the resolution'.

It is recommended that Council adopt the revised Corporate Policy POL-3014 Rating Exemption – State Lease Agreements.

#### PURPOSE

To request Council adopt the revised Corporate Policy POL-3014 Rating Exemption – State Lease Agreements.

#### BACKGROUND

- July 2004 – rating and concession review identified two properties receiving a General Rate exemption that were ineligible to receive a General Rate exemption as the properties were occupied under State Lease Agreements.
- October 2004 – adoption of Corporate Policy POL-3014 Rating Exemption – State Lease Agreements

## ISSUES

As part of Council's policy review schedule, Corporate Policy POL-3014 Rating Exemption - State Lease Agreements has been reviewed. The policy was adopted in October 2004.

The review found that the policy has been effective and is administered correctly, though the Head of Power would benefit from a more detailed explanation of section 1035A(1) of the *Local Government Act 1993* with the addition of the wording: 'a rate for owners of a land class identified in the resolution'.

It is recommended that Council adopt the revised Corporate Policy POL-3014 Rating Exemption – State Lease Agreements.

## RELATIONSHIP TO CORPORATE PLAN

The recommendation in this report primarily supports Council's strategic priority to support the organisation's capacity to deliver services to the community by building a skilled, motivated and continually learning workforce, ensuring assets and finances are well managed, corporate knowledge is captured and used to best advantage, and that services are marketed and communicated effectively.

## FINANCIAL IMPLICATIONS

Nil.

An Unimproved Capital Valuation has not been issued on property number 4309 since 1999, and 2003 for property number 203144.

| Property No | Property Address                         | Property Owners  |
|-------------|--|--|
| 4309        | 53 Mitchell Crescent<br>Dunwich QLD 4183 | The Scout Association Of Australia<br>(Queensland Branch) Incorporated |
| 203144      | 17 William Street<br>Cleveland QLD 4163  | Volunteer Marine Rescue Raby Bay<br>Inc                                |

## CONSULTATION

Rating Services.

## OPTIONS

### Preferred

That Council resolve to adopt the revised Corporate Policy POL-3014 Rating Exemption – State Lease Agreements, as attached.

### Alternatives

There are no alternative options provided.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Williams  
Seconded by: Cr Beard

**That Council resolve to adopt the revised Corporate Policy POL-3014 Rating Exemption – State Lease Agreements, as attached.**

**CARRIED**



## 12.3 CUSTOMER SERVICES

### 12.3.1 REGIONAL ARTS DEVELOPMENT FUND (RADF) 2007/8 - ROUND ONE

**Datworks Filename:** Regional Arts Development Fund (RADF)  
**Responsible Officer Name:** Greg Jensen  
Manager Customer and Community Services  
**Author Name:** Glenys Ismail  
Manager Cultural Services

---

#### EXECUTIVE SUMMARY

Each year Council provides funding for Regional Arts Development Fund (RADF) Grants. This grant provides a way for Council to resource community cultural development to further the objectives of Council.

Application deadlines are 31 March and 30 September each year.

The applications for RADF Round One 2007/8 have been assessed by the RADF Committee in accordance with State Government and Council Policies and Guidelines.

This report seeks approval from Council to fund the successful applications for this grant program.

#### PURPOSE

In accordance with Corporate Policy POL-2383 and Corporate Policy-2706 *Cultural Policy*, this report seeks approval from Council to fund the successful applications for the RADF Round One 2007/8.

#### BACKGROUND

The two rounds of RADF Grants each year are equally funded by Council and State Government in collaboration to support professional artists and arts practitioners living in regional Queensland. The partnership was established in 1991 and focuses on the development of quality art and arts practice for, and with, regional communities.

There are eight categories of funding available, including:

- Developing Regional Skills;
- Building Community Cultural Capacity;
- Interest-Free Arts Loans;
- Cultural Tourism;

- Contemporary Collections/Stories;
- Regional Partnerships;
- Concept Development;
- Arts Policy Development Implementation.

Council is required to administer RADF grants under the new State Government Guidelines. This includes providing an outcome report to Arts Queensland each year to acquit the annual allocation and a bid for funding for the following year.

The funding program is assessed by the elected RADF Committee which is facilitated by the Co-ordinator Cultural Development and Art Gallery (non-voting) and chaired by a Councillor who has a casting vote. Cr Karen Williams is the Chairperson and Cr Alan Beard is the Business / Tourism / Festivals representative – both were nominated by Council to the Committee.

RADF Committee members are elected for a maximum term of four years and represent a cross section of art forms and interests, for example, visual arts / craft / design, youth and bay islands. This peer assessment of applications for the program is rigorous, consistent, fair and without bias.

RADF applications are assessed against criteria set by the State Government and the objectives of Council's *Cultural Policy* POL-2706.

## **ISSUES**

The applications to which this report refers were assessed by the RADF Committee including Councillors Karen Williams and Alan Beard.

The RADF Committee assessed four applications for RADF Round One 2007/8 and approved two applications under the revised guidelines effective July 2007. The grant allocations range between \$2,445.30 and \$3,500.00.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to provide a range of community services to support basic qualities of community life and maximise opportunities for community participation and development.

## **FINANCIAL IMPLICATIONS**

RADF Grant Round One 2007/8

Two RADF applications were recommended by the RADF Committee totalling \$5,945.30 and are now submitted for Council approval.

**CONSULTATION**

The RADF Committee assessed the applications and the Coordinator Cultural Development and Art Gallery reviewed the applications in accordance with the RADF guidelines. The Cultural Services Manager was informed of the outcome of the RADF Committee's assessment.

**OPTIONS****PREFERRED**

That Council approve funding of \$5,945.30 for the RADF Grants Program Round One 2007/8.

**ALTERNATIVE**

That Council not approve funding of \$5,945.30 for the RADF Grants Program Round One 2007/8.

**COMMITTEE DISCUSSION**

It was brought to the Committee's attention that the first paragraph under the heading 'Issues' in the officers report should be amended by removing reference to Cr Karen Williams as she was not in attendance at that RADF Committee meeting and so was not present when these applications were assessed.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Williams  
Seconded by: Cr Beard

**That Council resolve to approve funding of \$5,945.30 for the RADF Grants Program Round One 2007/08.**

**CARRIED**

## 12.4 PLANNING AND POLICY

### 12.4.1 MONTHLY BALANCED SCORECARD REPORT FOR OCTOBER 2007

|                                  |   |
|----------------------------------|---|
| <b>Datworks Filename:</b>        | <b>Gov - Corporate Balanced Scorecard Monthly Report to Committee</b>         |
| <b>Attachments:</b>              | <a href="#"><u>Monthly Balanced Scorecard Report – October 2007</u></a>       |
| <b>Responsible Officer Name:</b> | <b>Warren van Wyk<br/>Manager Corporate Planning Performance &amp; Risk</b>   |
| <b>Author Name:</b>              | <b>Grant Bennett<br/>Service Manager Corporate Planning &amp; Performance</b> |

---

### EXECUTIVE SUMMARY

The monthly Corporate Balanced Scorecard report, as attached, provides a high level overview of Council's performance in key areas of Council business.

This report provides the performance results and comments for the month of October 2007. Performance is shown in one of four ranges: Outstanding (green), above standard (yellow), satisfactory (orange) or unsatisfactory (red). The overall rating for each Perspective is determined by the relative weightings of each KPI it includes.

The overall rating for Redland Shire Council for the month of October is Above Standard.

### PURPOSE

To provide Council with the Corporate Balanced Scorecard report for the month of October 2007.

### BACKGROUND

The performance management framework for Redland Shire Council includes the requirement for reports to Council on a monthly and quarterly basis as follows:

- The monthly Corporate Balanced Scorecard (BSC) report to Council of overall organisational performance. This report comprises a concise set of high level KPI's that have been developed to reflect organisational performance against financial, customer, internal/business processes, and people and learning perspectives. This report provides Council with a monthly snapshot on how the organisation is performing in key areas of our business.
- A more detailed quarterly operational plan performance report that focuses on performance at a program level. This report comprises a summary of performance against all KPI's and more detailed comments from Managers about performance that falls above or below an acceptable range.

## ISSUES

The following comments provide an overview of performance under each scorecard perspective and the associated key performance indicators.

### **Financial Perspective**

October Rating: Outstanding

Proven Earnings Before Interest Tax & Depreciation (EBITD) Savings to Budget (weighting 20%) rated at the outstanding level, with a budget of \$13.4 million actual \$16.2 million, predominantly reflecting timing differences for goods and services. Full details are provided in the monthly finance report.

Cash Levels Within Targets (weighting 8%) rated in the above standard range with the result of 4.1 months being within the target range.

The Capital Works Program Financial Performance KPI (weighting 12%) compares expenditure on finalised projects with budget. A satisfactory result of 0.97% savings was achieved with the budget for completed projects so far this year (which are almost exclusively PDG projects) of \$3,248,828 and actual expenditure of \$3,217,195.

### **Customer Perspective**

October Rating: Outstanding

Capital Works Program Practical Completion (weighting 15%) reports on the % of capital project milestones achieved compared to plan. PDG is currently managing 287 projects and has achieved 249 milestones against a target of 248. 36 projects have reached practical completion YTD. Redland Water and Waste is ahead of target with 12 milestones due and 14 achieved. In Corporate Services, milestones have also been achieved ahead of target with 23 achieved compared to 12 due.

Compliance with the Australian Drinking Water Guidelines (ADWG, weighting 2.5%): Drinking water quality fully complied (100%) with all 4 key ADWG parameters: e-coli levels, turbidity, pH levels, and manganese levels.

Compliance with our EPA Licence for Wastewater (weighting 2.5%) currently rates as above standard, with no non-conformances during October. However, in August two non conformances were reported, and because the standard reporting method applies, a rolling 80 percentile short term calculation, results for the following three weeks are affected by these incidents. Consequently three additional non-conformances should have been reported to Council in September, for a total of five year to date. The results for the total volume of wastewater discharge that conformed to our EPA licence conditions during this time was however correctly reported.

Development Application Assessment Performance Index Timeliness (weighting 10%) achieved a satisfactory rating. This index reflects the performance of each of the 3 categories of applications - Integrated Commercial, Land Development and Development Assessment. Despite staff shortages in the Development Assessment team impacting on their performance, the overall rating was lifted by excellent 100% results for both the Land Development and Integrated Commercial teams.

**Internal Perspective**

October Rating: Outstanding

Asset Management Plans Actions Completed (weighting 7.5%) was outstanding with 95% completed on time.

% of Internal Audit Actions Completed within agreed timeframes (weighting 7.5%), continues to rate as outstanding with 100% of audit recommendations completed on schedule.

**People & Learning Perspective**

October Rating: Unsatisfactory

% of Funded Workplace Health and Safety Management Plan Actions (weighting 10%) rated as unsatisfactory. With the change to the new performance based Australian Standard (AS4804/4801) a transition plan was developed and distributed to the WH&S Committee and external advisors for review. Results from the external review are now expected to be completed in early November and CEO approval will then be sought for the transition plan.

The Lost Time Injury Frequency Rate (weighting 5%) is expressed as a rolling 12 month average and rated as satisfactory. Two LTI's occurred with both employees having successfully returned to work.

**RELATIONSHIP TO CORPORATE PLAN**

The recommendation in this report primarily supports Council's strategic priority to provide a clear organisational direction supported by effective leadership and a framework of policies, plans and strategies that are responsive to the community's needs and which promote accountable and ethical standards of practice.

**FINANCIAL IMPLICATIONS**

No direct financial implications arise from this report. The report does contain several indicators that either reflects financial performance to date, or which will have had a direct or indirect impact on financial performance.

**PLANNING SCHEME IMPLICATIONS**

It is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

**CONSULTATION**

The data and comments in the report were provided by relevant managers and were compiled by the Corporate Planning, Performance and Risk Group.

**OPTIONS**

**PREFERRED**

That Council resolve to note the Corporate Balanced Scorecard for the month of October 2007, as attached.

**ALTERNATIVE**

That Council resolve to note the Corporate Balanced Scorecard for October 2007 and request additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Williams

Seconded by: Cr Beard

**That Council resolve to note the Corporate Balanced Scorecard for the month of October 2007, as attached.**

**CARRIED**

**12.4.2 RISK MANAGEMENT POLICY - POL-2701**

**Datworks Filename:** RM Policy - Risk Management Framework  
**Attachment:** [Risk Management Policy - POL-2701](#)  
**Responsible Officer Name:** Warren van Wyk  
Manager Corporate Planning Performance & Risk  
**Author Name:** Ian Waters  
Risk and Liability Services Manager

---

**EXECUTIVE SUMMARY**

The Corporate Risk Management Policy was adopted in August 2003 and is due for revision in line with Council's Policy Review Schedule.

Risk Management is an integral part of Council's Corporate Governance Program.

Over the past three years, there have been significant developments in risk management in the industry and at Council. These are reflected in the attached revised policy.

Guidelines and a Risk Management Framework will be developed to fully implement this policy.

The attached revised policy is presented to Council for consideration.

**PURPOSE**

The purpose of this report is to seek Council's approval of the revised POL-2701 - Risk Management.

**BACKGROUND**

The existing Risk Management Policy was approved at the General Meeting of 13 August 2003 and is now due for revision in line with Council's Policy Review Schedule.

Risk Management is an integral part of Council's Corporate Governance Program and the process has been widely implemented throughout Council.

Initiatives include the development and annual revision of Risk Registers at Strategic, Operational and Activity based levels, plus other initiatives designed to reduce Council's risk profile. Corporate Policy POL-2701 has provided the Head of Power to drive this process.

Subsequent to the adoption of this policy in 2003, guidelines have been developed and a detailed Risk Assessment Handbook has been created in support the Policy. This revised version of the policy therefore reflects these developments and has been reduced in size to a single page Policy Document.

---



Additional Guidelines are being developed to support the policy, as deemed necessary to ensure Risk Management is implemented across Council.

## **ISSUES**

No issues were identified in the development of the Risk Management Policy.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to provide clear organisational direction supported by effective leadership and a framework of policies, plans and strategies that are responsive to the community's needs and which promote accountable and ethical standards of practice.

## **FINANCIAL IMPLICATIONS**

There are no financial implications to Council by the attached revised version of the Corporate Risk Management Policy.

## **PLANNING SCHEME IMPLICATIONS**

It is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

The following persons were consulted in respect to this revised Policy:

- Manager Corporate Planning Performance & Risk;
- Service Manager Corporate Planning & Performance;
- Senior Projects Adviser Corporate Planning & Performance;
- Risk Management Coordinator.

There were no major concerns or issues raised with the document. All suggestions received for improvement were considered for incorporation within the document.

## **OPTIONS**

### **PREFERRED**

That Council resolve to adopt Corporate Policy POL-2701 Risk Management, as attached.

### **ALTERNATIVE**

That Council resolve not to adopt the Corporate Policy POL-2701 Risk Management and request that amendments to the policy be made.

## **COMMITTEE DISCUSSION**

After discussion on this matter, it was agreed that additional information was required and that this matter be considered at the completion of Item 6.1.

**PROCEDURAL MOTION**

Moved by: Cr Seccombe

That this matter lie on the table.

CARRIED

In accordance with Part 3, Division 5, Section 29(7) of *Subordinate Local Law No 5 (Meetings)*, a procedural motion is required, *“that the matter be taken from the table”*, before the matter can be reconsidered and concluded.

**PROCEDURAL MOTION**

Moved by: Cr Seccombe

That this matter be taken from the table.

CARRIED

**OFFICER’S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Williams

Seconded by: Cr Beard

**That Council resolve to adopt Corporate Policy POL-2701 Risk Management, as attached.**

**CARRIED**

## 12.5 CLOSED SESSION

### MOTION TO CLOSE MEETING

Moved by: Cr Elliott  
Seconded by: Cr Seccombe

That the meeting be closed to the public under Section 463(1) of the *Local Government Act 1993* to discuss the following items:

#### 12.5.1 Horizon Foundation Inc

The reason that is applicable in this instance is as follows:

*"(d) rating concessions.*

#### 12.6.1 Tender – Provision of Design and Management Services – Quarry/Rickertt Road Upgrade Project

The reason that is applicable in this instance is as follows:

*"(e) contracts proposed to be made by it; (Council)*

CARRIED

### MOTION TO REOPEN MEETING

Moved by: Cr Dowling  
Seconded by: Cr Elliott

That the meeting be again opened to the public.

CARRIED

#### 12.5.1 HORIZON FOUNDATION INC

**Datworks Filename:** R&V Council Resolutions  
**Responsible Officer Name:** Kerry Phillips  
Manager Finance  
**Author Name:** Noela Barton  
Service Manager Revenue & Recovery

---

### EXECUTIVE SUMMARY

The Horizon Foundation Inc. has requested a rating exemption on their property at 21 Neumann Road, Capalaba, which they purchased on 26 June 2007. The property will house the organisation's administration headquarters along with the following activities:

- Training room – to conduct training for people with a disability;
  - Link Personnel – employment service for people with a disability;
-

- Marketforce Mail and Finishing Services – mailing, inserting and printing business service employing 16 people with a disability;
- Wire & Wood Products – manufacturer of garden and pet care products. This is a business service employing 17 people with a disability.

The Horizon Foundation Inc. started in Capalaba in 1981 and their objective is to provide and maintain direct aid for the relief of persons with a disability. It is incorporated under the *Associations Incorporations Act 1981*. The foundation has provided evidence to demonstrate they are recorded by the Australian Taxation Office as a public benevolent institution and are registered under the *Collections Act 1966* as a Charity, registration number 1156.

Council has the power to resolve to exempt this property from rating under section 957 (1) (f) of the *Local Government Act 1993* [LGA 1993], which states in part that land may be exempted from rating under a regulation made under the LGA 1993. Section 41, Schedule 4 (2) of the *Local Government Regulations 2005* states 'Land used for charitable purposes if the relevant local government has, by resolution, decided the land should be exempt'.

The property at 21 Neumann Road, Capalaba, has an Unimproved Capital Valuation of \$520,000 and an exemption would remove the following charges:

| Levy                        | Financial Year 2007/2008 | Per Quarter     |
|-----------------------------|--------------------------|-----------------|
| General Rate                | \$2,359.92               | \$589.98        |
| Environment Charge          | \$72.80                  | \$18.20         |
| Landfill Remediation Charge | \$18.00                  | \$4.50          |
| <b>Total</b>                | <b>\$2,450.72</b>        | <b>\$612.68</b> |

The Horizon Foundation Inc also has an interest in a property at 21 Sussex Street, Alexandra Hills that is held under a Council lease, which commenced in September 1991 and expires in August 2041. The land is exempt from the General Rate under the terms of Corporate Policy CSAS-003 Leasing of Council Property.

It is recommended that Council resolve to exempt from rating from 1 January 2008 the land situated at 21 Neumann Road, Capalaba, with the legal description of Lot 3 SP109329, which is described in our rating database as Property Number 201136.

## PURPOSE

The Horizon Foundation Inc has requested a rating exemption on their land situated at 21 Neumann Road, Capalaba, under section 957 (1) (f) of the LGA 1993.

## BACKGROUND

The Horizon Foundation Inc. has requested a rating exemption on their property at 21 Neumann Road, Capalaba, which they purchased on 26 June 2007.

The Horizon Foundation Inc also has an interest in a property at 21 Sussex Street, Alexandra Hills that is held under a Council lease, which commenced in September

1991 and expires in August 2041. The land is exempt from the General Rate under the terms of the lease agreement.

## ISSUES

The Horizon Foundation Inc. has requested a rating exemption on their property at 21 Neumann Road, Capalaba, which they purchased on 26 June 2007. The property will house the organisation's administration headquarters along with the following activities:

- Training room – to conduct training for people with a disability;
- Link Personnel – employment service for people with a disability;
- Marketforce Mail and Finishing Services – mailing, inserting and printing business service employing 16 people with a disability;
- Wire & Wood Products – manufacturer of garden and pet care products. This is a business service employing 17 people with a disability.

The Horizon Foundation Inc. started in Capalaba in 1981. The objects of the organisation are to:

- a) Provide and maintain direct aid for the relief of persons with a disability through the establishment and implementation of programs and services within the State of Queensland;
- b) Provide training, employment, education, information, advice, support, and community access services for persons with a disability regardless of race, colour, religious belief or language of origin;
- c) Protect the rights and needs of people with disabilities;
- d) To endeavour to break down discrimination and the social barriers that affect people with disabilities;
- e) Act as a facilitating body, provide consultancy and to liaise with organisations, governments, voluntary bodies and the public to pursue the furtherance of the needs of people with a disability;
- f) As a charitable organisation, raise and collect monies, and to distribute these funds where they can best be utilised, to benefit the needs of people with disabilities.

It is incorporated under the *Associations Incorporations Act 1981*. The foundation has provided evidence to demonstrate they are recorded by the Australian Taxation Office as a public benevolent institution and are registered under the *Collections Act 1966* as a Charity, registration number 1156.

Council has the power to resolve to exempt this property from rating under section 957 (1) (f) of the *Local Government Act 1993* [LGA 1993], which states in part that land may be exempted from rating under a regulation made under the LGA 1993. Section 41, Schedule 4 (2) of the *Local Government Regulations 2005* states 'Land used for charitable purposes if the relevant local government has, by resolution, decided the land should be exempt'.

---

The Horizon Foundation Inc also has an interest in a property at 21 Sussex Street, Alexandra Hills that is held under a Council lease, which commenced in September 1991 and expires in August 2041. The land is exempt from the General Rate under the terms of Corporate Policy CSAS-003 Leasing of Council Property.

It is recommended that Council resolve to exempt from rating from 1 January 2008 the land situated at 21 Neumann Road, Capalaba, with the legal description of Lot 3 SP109329, which is described in our rating database as Property Number 201136.

### **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to ensure the long term financial viability of the Shire and provide public accountability in financial management.

### **FINANCIAL IMPLICATIONS**

The property at 21 Neumann Road, Capalaba, has an Unimproved Capital Valuation of \$520,000 and an exemption would remove the following charges:

| <b>Levy</b>                 | <b>Financial Year<br/>2007/2008</b> | <b>Per Quarter</b> |
|-----------------------------|-------------------------------------|--------------------|
| General Rate                | \$2,359.92                          | \$589.98           |
| Environment Charge          | \$72.80                             | \$18.20            |
| Landfill Remediation Charge | \$18.00                             | \$4.50             |
| <b>Total</b>                | <b>\$2,450.72</b>                   | <b>\$612.68</b>    |

### **CONSULTATION**

Nil

### **OPTIONS**

#### **PREFERRED**

Council resolve to exempt from rating from 1 January 2008 the land situated at 21 Neumann Road, Capalaba, with the legal description of Lot 3 SP109329, which is described in Council's rating database as Property Number 201136.

#### **ALTERNATIVE**

Council notes the request from the Horizon Foundation Inc.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Williams  
Seconded by: Cr Beard

**That Council resolve to exempt from rating from 1 January 2008 the land situated at 21 Neumann Road, Capalaba, with the legal description of Lot 3 SP109329, which is described in Council's rating database as Property Number 201136.**

**CARRIED**

## 12.6 TENDER FOR CONSIDERATION

The following tender was presented for consideration:

### 12.6.1 TENDER – PROVISION OF DESIGN AND MANAGEMENT SERVICES – QUARRY/RICKERTT ROAD UPGRADE PROJECT

**Datworks Filename:** 45467 Quarry/Rickertt Road Upgrade

**Responsible Officer Name:** Lex Smith  
Manager Project Delivery Group

**Author Name:** Paul Manton  
Project Engineer

---

### EXECUTIVE SUMMARY

Council placed an Invitation to Tender (ITT) for the Provision of Design and Management Services – Quarry/Rickertt Road Upgrade Project. Thirteen (13) companies requested tender documents. The tender closed on 22 October 2007 with a total of three (3) companies making tender submissions. At the completion of the initial tender evaluation process, a tenderer was invited to a meeting to present details of their offer and respond to specific questions by the evaluation team. Subsequent to this meeting, the evaluation team agreed that the tender submitted by SMEC Australia Pty Ltd was the most advantageous offered and should be referred to Council for consideration.

### PURPOSE

The purpose of this report is to recommend to Council that the tender from SMEC Australia Pty Ltd be accepted and that Council enter into a lump sum contract with SMEC for the Provision of Design and Management Services – Quarry/Rickertt Road Upgrade Project.

### BACKGROUND

Due to the high current and predicted traffic flows on Quarry/Rickertt Rd, funds for upgrading these roads were included by the Infrastructure Planning Group in the Ten Year Capital Works Program. An opportunity became available in 2006 to apply to the Federal Government through the AusLink Strategic Regional Program for funding. A report was presented to the General Meeting of Council in May 2006 informing Council that an application had been submitted to the Federal Government for funding. Council was successful in gaining a \$4.34 million grant to supplement Council funding for this road work.



## ISSUES

### Tender

On the 29 September 2007 Council placed an Invitation to Tender (ITT) for the Provision of Design and Management Services – Quarry/Rickertt Road Upgrade Project.

The ITT and the future contract have been structured to include three Separable Portions (SP).

| <b>Separable Portion</b>         | <b>Work</b>                   |
|----------------------------------|-------------------------------|
| <b>SP1<br/>Preliminary Work</b>  |                               |
|                                  | Preliminary Design            |
|                                  | Preliminary Estimate          |
|                                  | Preliminary Documentation     |
|                                  | Geotechnical Investigation    |
|                                  | Existing Road Condition       |
|                                  | Assessment and Report         |
|                                  | Traffic count                 |
|                                  | Other Work                    |
| <b>SP2<br/>Detail Work</b>       |                               |
|                                  | Detail Design                 |
|                                  | Detail Estimate               |
|                                  | Detail Documentation          |
|                                  | Other work                    |
| <b>SP3<br/>Construction Work</b> |                               |
|                                  | Superintendent                |
|                                  | Superintendent Representative |
|                                  | Site Inspector                |
|                                  | Other work                    |

The ITT is very flexible and structured so that without penalty Council may proceed with one, two or all three separable portions.

Thirteen companies requested tender documents. The tender closed on 22 October 2007 with a total of three companies (as listed below) making tender submissions.

The tendered prices shown below are inclusive of the three separable portions.

| <b>Company</b>         | <b>Tendered Price</b> |
|------------------------|-----------------------|
| SMEC Australia Pty Ltd | \$869,896             |
| BMD Consulting         | \$1,095,488           |
| GHD Consulting         | \$1,306,965           |

## Evaluation

Tenders were evaluated in accordance with the following tender evaluation criteria and then price adjusted:

| Criteria                 | Weighting   |
|--------------------------|-------------|
| Referee Reports          | 10%         |
| Delivery Capacity        | 25%         |
| Design Experience        | 30%         |
| Professional Standing    | 10%         |
| Staff and Qualifications | 25%         |
| <b>Total</b>             | <b>100%</b> |

The evaluation process revealed that:

GHD could not meet the first specified milestone by approximately 6 months;

BMD were generally compliant;

SMEC were generally compliant;

The results of the evaluation process were:

| Company                | Score |
|------------------------|-------|
| SMEC Australia Pty Ltd | 89    |
| BMD Consulting         | 55    |
| GHD Consulting         | 51    |

In accordance with the tender, SMEC provided details of referees to substantiate their claims of previous work of a similar nature undertaken by them. The referees were contacted; they substantiated SMEC's claims and commented that they would be agreeable to engaging SMEC for future work. SMEC were invited to a meeting to present details and clarification of their offer.

The evaluation team agreed that the tender submission from SMEC was the most advantageous offered and should be recommended to Council.

## RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water, waste services, roads, drainage and support the provision of transport and waterways infrastructure.

## FINANCIAL IMPLICATIONS

By entering into this contract Council will be committed to \$169,284 for SP1 and should they wish to proceed with SP2 a further commitment of \$295,612 will be required. Should Council wish to proceed with SP3, then a further \$405,000 will

need to be committed. An additional 10% contingency should be allowed for with each SP and this may bring the total commitment to \$956,885.

Funding for this contract has been provided as part of the 2007/2008 Capital Works Budget: 45467 - Quarry/Rickertt Rd Upgrade Project

## **PLANNING SCHEME IMPLICATIONS**

The Infrastructure Planning Group has consulted with the Land Use Planning Group and considers the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

Consultation has occurred with the following officers:

- Manager Project Delivery Group;
- Service Manager Design Service Unit;
- Principal Engineer Roads and Drainage.

## **OPTIONS**

### **PREFERRED**

That Council resolve as follows:

1. To award the tender for the Provision of Design and Management Services – Quarry/Rickertt Road Upgrade Project to SMEC Australia Pty Ltd for the amount of \$869,896, excluding GST;
2. To approve an allowance of 10% contingency (\$86,989) to the contract amount for variations to the contract;
3. To delegate authority to the Chief Executive Officer to make, vary and discharge the contract with SMEC Australia Pty Ltd; and
4. To delegate authority to the Mayor and Chief Executive Officer to sign and seal all relevant documents.

### **ALTERNATIVE**

To reject the tender submission from SMEC Australia Pty Ltd.

## **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr Williams  
Seconded by: Cr Beard

That Council resolve as follows:

1. To award the tender for the Provision of Design and Management Services – Quarry/Rickertt Road Upgrade Project to SMEC Australia Pty Ltd for the amount of \$869,896, excluding GST;

2. To approve an allowance of 10% contingency (\$86,989) to the contract amount for variations to the contract;
3. To delegate authority to the Chief Executive Officer to make, vary and discharge the contract with SMEC Australia Pty Ltd; and
4. To delegate authority to the Mayor and Chief Executive Officer to sign and seal all relevant documents.

**CARRIED**

**13 MAYORAL MINUTES****13.1 MAYOR'S COMMUNITY FUND SPONSORSHIP – REDLANDS SPRING FESTIVAL 2007**Background

In accordance with Mayor's Community Fund Policy POL-2035 Council approval is required for all contributions at or exceeding \$5,000. Mayor's Community Fund Guideline GL-2035 states that any contribution of \$7501 or more requires 3 written quotations. Due to the nature of the sponsorship this requirement is not realisable.

It is noted that the amount of \$20,000 is exclusive of GST.

**COUNCIL RESOLUITON**

Moved by: Deputy Mayor, Cr Dowling

**That Council resolves to approve \$20,000 sponsorship to the Redlands Spring Festival 2007, to be allocated from the Mayor's Community Fund.**

**CARRIED**

Cr Williams declared a conflict of interest in this item as Chair of the Spring Festival Committee and remained in the meeting.

## 14 DIRECT TO COUNCIL REPORTS

### 14.1 OFFICE OF CEO

Cr Dowling vacated the Chair, Cr Beard presided.

#### 14.1.1 ALLEGED BREACH OF THE COUNCILLOR CODE OF CONDUCT

**Datworks Filename:** GOV Councillor Code of Conduct Breaches

**Attachments:** [SEQ Conduct Review Panel Report](#)

**Responsible Officer Name:** Susan Rankin  
Chief Executive Officer

**Author Name:** Susan Rankin  
Chief Executive Officer

---

#### EXECUTIVE SUMMARY

A complaint was received by the Acting Chief Executive Officer against a Councillor which, if proven, would constitute a breach of the Redland Shire Council Councillor Code of Conduct ("the Code").

An investigation has been carried out and a recommendation has been made that the complaint was not proven and the behaviour of the Councillor did not constitute a breach of the Code and the *Local Government Act 1993* ("the Act").

The matter is now referred to Council for consideration of the Conduct Review Panel's determinations and recommendation.

#### PURPOSE

This report is presented to Council for consideration of the Conduct Review Panel's report and recommendation.

#### BACKGROUND

On the 24 October 2007 and 29 October 2007, the Acting Chief Executive Officer (CEO) received two letters of written complaint (from the same complainant) about the conduct of a Councillor. The attached report provides full details of the nature of the complaint.

In accordance with the General Complaints Process Guideline, the matter was referred for external investigation.

A thorough investigation was conducted by two members of the South-East Queensland Code of Conduct Review Panel pool and they provided a report, which is attached.

The recommendation of the panel members was that:

- There has been no breach of the Code by the Councillor;
- Council consider a review of the election signage component of local laws.

The matter is referred to Council in accordance with section 250S of the Act.

## **ISSUES**

A breach of the Councillor Code of Conduct is defined by section 250M of the *Local Government Act 1993* as a “minor breach”.

Section 250S of the *Local Government Act 1993* requires Council to resolve:

1. Whether each of the Councillors has committed the alleged minor breaches, and
2. Any appropriate action if a breach is found to have occurred.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation in this report primarily supports Council’s strategic priority to provide a clear organisational direction supported by effective leadership and a framework of policies, plans and strategies that are responsive to the community’s needs and which promote accountable and ethical standards of practice.

## **FINANCIAL IMPLICATIONS**

There are no financial implications associated with the recommendation in this report.

## **CONSULTATION**

Consultation was undertaken in accordance with the General Complaints Process Guideline and is outlined in the attached investigation report.

## **OPTIONS**

1. That Council consider and accept the panel findings of the attached report that the actions of Cr Dowling in relation to election signage did not constitute a breach of the Councillor Code of Conduct; or
2. That Council does not accept the findings of the panel and that the actions of Cr Dowling in relation to election signage did constitute a breach of the Councillor Code of Conduct.

## **CONCLUSION**

This matter is now presented to Council for consideration and resolution.

**COUNCIL RESOLUTION**

Moved by: Cr Burns  
Seconded by: Cr Williams

**That Council accept the panel findings of the attached report that the actions of Cr Dowling in relation to election signage did not constitute a breach of the Councillor Code of Conduct.**

**CARRIED**

A division was called for.

Crs Williams, Elliott, Burns, Ogilvie, Barker and Beard voted in the affirmative.

Crs Murray, Bowler and Henry voted in the negative.

The motion was declared by the Chair as **CARRIED**.

(Cr Seccombe and Dowling were absent from the meeting).

Cr Beard vacated the Chair at 4.57pm; Cr Dowling returned to the meeting and resumed the Chair.



## 14.2 CORPORATE SERVICES

### 14.2.1 ANNUAL REPORT 2006-2007

**Datworks Filename:** GOV CR - Annual Report  
**Attachment:** [Annual Report](#)  
**Responsible Officer Name:** Susan Rankin  
Chief Executive Officer  
**Author Name:** Jennifer Munoz  
Principal Advisor Marketing & Communication

---

### EXECUTIVE SUMMARY

Redland Shire Council is required to adopt its Annual Report for 2006-07 by 30 November 2007 under the terms of the *Local Government Act 1993* Section 531.

An annual report must contain information on the local government's financial position, an assessment of its performance in implementing its corporate and operational plans, as well as other issues of public interest as specified in section 534 of the Act.

A copy of the Annual Report is presented to Council before being printed for distribution.

It is recommended that Council resolve to adopt the 2006-2007 Redland Shire Council Annual Report.

### PURPOSE

This report is presented to Council for approval to meet legislative requirements under the *Local Government Act 1993* Section 531, which requires our Annual report to be adopted by 30 November.

### BACKGROUND

Redland Shire Council has prepared its 2006-2007 Annual Report, which reviews in detail its financial and operational performance for the year against the goals of the Corporate Plan.

The report includes Council's audited financial statements, the status of projects budgeted during the 2006-2007 financial year and a review of some of the projects budgeted for in the 2007-2008 financial year.

Printed copies of the Annual Report will then be made available to the public and contents will be uploaded to Council's website.

In addition, a summary document has been produced that includes a CD containing the Annual Report text and images.

---

## ISSUES

In accordance with section 531 of the *Local Government Act 1993*, a local government must prepare an annual report for each financial year, which must contain the following –

- a) The financial statements for the year as audited by the auditor-general;
- b) The auditor-general's report on the financial statements; and
- c) An assessment of its performance in implementing its corporate and operational plans.

In addition, a Local Government's annual report must contain -

- a) details of action taken in relation to, and expenditure on, a service, facility or activity-
    - (i) for which the local government made and levied a special rate or charge for the financial year; and
    - (ii) supplied by another local government under arrangements entered into under section 59; and
  - b) a list of all action taken under section 488(2) during the year;
  - c) a list of all resolutions made during the year under section 489(1);
  - d) a list of the registers kept by it and open to inspection;
  - e) a summary of all rebates and concessions allowed by the local government in relation to rates;
  - f) a copy of any resolution made during the year authorising the payment or provision of remuneration to councillors or members of committees of the local government;
  - g) particulars of—
    - (i) the total remuneration paid or provided by it to each of its councillors during the year;
    - (ii) the total superannuation contributions paid by it for each of its councillors during the year;
  - h) details of the number of meetings attended by each councillor during the year;
  - i) a statement including the information prescribed under a regulation about its activities during the year to implement its plan for equal opportunity in employment;
  - j) particulars of other issues relevant to making an informed assessment of its operations and performance in the financial year;
-

- k) particulars of issues required by the Local Government Finance Standards;
- l) names of shareholder's delegates of the local government for its local government owned corporations for the year under section 643;
- m) particulars required to be included under section 847;
- n) each of the following details for a financial year starting on 1 July 2006 or later –
  - (i) the total number of breaches of the local government's code of conduct committed by councillors as decided during the year by the local government;
  - (ii) the name of each councillor decided during the year by the local government to have breached the code, a description of how the councillor breached the code, and details of any penalty imposed by the local government on the councillor;
  - (iii) the number of complaints about alleged code of conduct breaches by councillors, other than frivolous or vexatious complaints, that were referred to the conduct review panel during the year by the local government or the chief executive officer under chapter 4, part 3A;
  - (iv) the number of recommendations made to the local government by the conduct review panel during the year that were adopted, or not adopted, by the local government;
  - (v) the number of complaints resolved under the local government's general complaints process during the year and the number of those complaints that related to an alleged breach by a councillor of the local government's code of conduct;
  - (vi) the number of complaints made to the ombudsman, and notified to the local government, during the year about decisions made by the local government in relation to enforcement of its code of conduct.

It is considered that the report presented to Council is in accordance with the above.

### **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to ensure the long term financial viability of the Shire and provide public accountability in financial management.

### **FINANCIAL IMPLICATIONS**

Funds for printing the Annual Report and summary brochure have been allocated in the current budget.

**PLANNING SCHEME IMPLICATIONS**

It is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

**CONSULTATION**

Consultation has been undertaken across the organisation to ensure the accuracy and content of the Annual Report.

**OPTIONS****PREFERRED**

That Council resolve to adopt the 2006-2007 Redland Shire Council Annual Report.

**ALTERNATIVE**

That Council does not adopt this Annual Report, which would result in non-compliance with the Local Government Act.

Cr Williams left the meeting at 4.57pm during discussion on this item.

**OFFICER'S RECOMMENDATION  
COUNCIL RESOLUTION**

Moved by: Cr Burns

Seconded by: Cr Beard

**That Council resolve to adopt the 2006-2007 Redland Shire Council Annual Report.**

**CARRIED**

## 14.3 CUSTOMER SERVICES

### 14.3.1 COUNCILLORS' CBF DIVISION 10 - PROVISION OF PARK INFRASTRUCTURE, BIRKDALE

|                                  |   |
|----------------------------------|---|
| <b>Datworks Filename</b>         | <b>G&amp;S Community Benefit Fund</b>                           |
| <b>Responsible Officer Name:</b> | <b>Neil Kesur<br/>Services Manager Parks &amp; Conservation</b> |
| <b>Author Name:</b>              | <b>Bill McDowell<br/>Senior Advisor Urban Landscape</b>         |

---

#### EXECUTIVE SUMMARY

Council annually allocates in its budget an amount for discretionary spending by Divisional Councillors known as the Councillors' Community Benefit Fund (CCBF). All requests for funding individual projects with a greater expenditure than \$5,000 requires approval from Council.

This request is for a total amount of \$34,340.00 (GST exclusive) to be allocated for the provision of new play equipment, basketball half court and contribution towards landscaping for parks within Division 10, Birkdale.

#### PURPOSE

The purpose of this report is to seek approval from Council for an allocation from the Division 10 portion of the CCBF for \$34,340.00 (GST exclusive). This funding will be used for the provision new play equipment, a basketball half court and a contribution towards landscape improvements in the following parks of Birkdale within Division 10.

- Creek Road Park
- Pedwell Place Park
- Harrogate Bushland Refuge and
- William Taylor Memorial Park.

#### BACKGROUND

The Councillor for Division 10 contacted the Senior Advisor Urban Landscape with a proposal to upgrade William Taylor Memorial Park, Mary Street, Birkdale. An on site meeting was arranged to discuss the proposal. The Advisor Landscape Architect from Open Space Planning Unit was also invited to attend this meeting.

Several options for upgrading this park were discussed during the on site meeting. Contact was made during the onsite meeting with a representative from the nearby child care centre to seek some understanding of their use of the park.

Several options for improvements to the park were presented. One proposal was to prepare a masterplan for this park for future works to occur. As the Division 10 Councillor would like to proceed within the current budget period, it was decided to

install some equipment that would compliment a masterplan at a later stage. The Advisor Landscape Architect is to provide the masterplan for future consideration.

In the mean time the Senior Advisor Urban Landscape prepared a preliminary list of items with associated costs for the Councillor to consider.

Another on site meeting was conducted to review these items. As a consequence of this meeting, visits were made to 3 other parks to include them in the upgrade of parks. The upgrade for these parks will include a double swing and free standing slide with associated soft fall.

The Senior Advisor Urban Landscape submitted to the Councillor the following list of park items for consideration and approval based on current prices available from Council's Preferred Supplier List and Council's Parks & Conservation Unit:

- Installation of a double swing and free standing slide with soft fall in Creek Road Park, Birkdale. Cost will be \$5,750.00 (GST exclusive).
- Installation of a double swing and free standing slide with soft fall in Pedwell Place Park, Birkdale. Cost will be \$5,750.00 (GST exclusive).
- Installation of a double swing and free standing slide with soft fall in Harrogate Bushland Refuge, Lanaglen Drive, Birkdale. Cost will be \$5,750.00 (GST exclusive).
- Installation of a basket ball half court, a free standing slide, two spinning items (Spica & Whirly Gig) with soft fall and some rocks that will used to landscape an area in William Taylor Memorial Park, Mary Street, Birkdale. Cost will be \$17,090.00 (GST exclusive).

The total expenditure to be committed to these upgrades will equal \$34,340.00 (GST exclusive).

The Parks & Conservation Unit will contribute to the landscaping component of the William Taylor Memorial Park upgrade. Mulch and plants will be supplied.

## **ISSUES**

No issues have been identified.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

## **FINANCIAL IMPLICATIONS**

The Division 10 Councillor supports this project and has sufficient funds to allocate an amount of \$34,340.00 (GST exclusive) from the Division 10 portion of the CCBF.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

Following the initial proposal from the Division 10 Councillor, the Senior Advisor Urban Landscape has facilitated on site meetings to discuss the proposal with the Councillor and the Advisor Landscape Architect.

During the process of on site meetings the Councillor initiated contact with other interested stakeholders - namely, the management of the child care centre in Mary Street, Birkdale and some residents neighbouring the parks visited.

The Advisor Landscape Architect has been kept informed of the development of these park upgrades.

## **OPTIONS**

### **PREFERRED**

That Council resolve to approve an allocation of \$34,340.00 (GST exclusive) from the Division 10 portion of the Councillors' Community Benefit Fund for the supply and installation of play equipment (swings, slides, Spica and Whirly Gig), a basketball half court and landscape improvements to the following parks:

- Creek Road Park;
- Pedwell Place Park;
- Harrogate Bushland Refuge; and
- William Taylor Memorial Park.

### **ALTERNATIVE**

That Council not approve the allocation of \$34,340.00 (GST exclusive) for this project.

## **OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr Murray  
Seconded by: Cr Beard

**That Council resolve to approve an allocation of \$34,340.00 (GST exclusive) from the Division 10 portion of the Councillors' Community Benefit Fund for the supply and installation of play equipment (swings, slides, Spica and Whirly Gig), a basketball half court and landscape improvements to the following parks:**

- **Creek Road Park;**
- **Pedwell Place Park;**
- **Harrogate Bushland Refuge; and**
- **William Taylor Memorial Park.**

**CARRIED**



## 14.4 PLANNING & POLICY

### 14.4.1 TEMPORARY RELOCATION OF STRADDIE FLYER

**Dataworks Filename:** RTT: Marine Facilities  
**Responsible Officer Name:** David Elliott  
Group Manager of Infrastructure Planning  
**Author Name:** Michael Pattinson  
Senior Advisor Investigations

---

#### EXECUTIVE SUMMARY

The ferry service "Straddie Flyer" which operates out of Toondah Harbour is experiencing access problems at low tide due to silting of the access channel and berth.

As an operational issue the CEO is intending to approve the issue of a conditional temporary permit to allow the relocation of the "Straddie Flyer" to the Raby Bay public pontoon during low tides.

This arrangement would continue until the Toondah Harbour dredging works are complete.

#### PURPOSE

To inform Council of the decision to temporarily relocate the "Straddie Flyer's" ferry services from Toondah Harbour to the Raby Bay public pontoon during low tides.

#### BACKGROUND

- Council has been seeking to dredge Toondah Harbour for several years, the ferry service "Straddie Flyer" is now not able to operate at low tides due to insufficient water depth.
- For a number of reasons the dredging works have not proceeded according to schedule. It is hoped that the dredging will commence in late January.
- The owners of the Straddie Flyer have approached the Mayor about temporarily relocating to Raby Bay and are expected to make a formal approach.

#### ISSUES

- The channel and berthing area for the Straddie Flyer is inaccessible at low tide due to silting.
- Increased patronage during the Christmas period will increase the number of services needed to North Stradbroke Island.
- The Raby Bay public gangway and pontoon are lightly built and passengers queuing on the facility would need to be restricted as part of the permit conditions.

- The ferry operator has indicated they would provide a shuttle service to move passengers from Toondah Harbour to Raby Bay; it is likely commuters using the train would disregard this and park around the Cleveland CBD.
- The approved development of the Raby Bay marina complex by Port Binnli will relocate vehicles onto Masthead Drive during works. At present the developer is negotiating with Council on a range of engineering issues and no start date is known. This could further increase parking problems in the Cleveland CBD.
- Residents of Raby Bay may experience higher noise levels from the ferry services.
- The issues raised can be controlled via appropriate permit conditions.

### **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to provide and maintain water, waste services, roads, drainage and support the provision of transport and waterways infrastructure.

### **FINANCIAL IMPLICATIONS**

None.

### **PLANNING SCHEME IMPLICATIONS**

Since the issue was temporary and operational in nature consultation with Land Use Planning Group was not necessary.

### **CONSULTATION**

The following persons were consulted; General Manager Planning & Policy, Compliance Services Manager and Group Manager of Infrastructure Planning Group.

### **OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr Ogilvie  
Seconded by: Cr Elliott

**That Council note that the Chief Executive Officer intends to approve the issue of a conditional temporary permit for the Straddie Flyer to access the Raby Bay public pontoon.**

**CARRIED**

**15 NOTICE OF MOTION UNDER SECTION 451 OF LOCAL GOVERNMENT ACT 1993****15.1 NOTICE OF MOTION TO AMEND COUNCIL RESOLUTION OF 31 OCTOBER 2007- AMENDMENT TO PLANNING SCHEME POLICY 3 – NEW CHAPTER 8, STORMWATER – MAINLAND (CR BURNS)****BACKGROUND**

At its General Meeting on 31 October 2007 (item 10.1.13 refers), Council resolved as follows:

1. *To propose to amend Planning Scheme Policy 3 – Contributions and Security Bonding by including a new Chapter 8 – Stormwater – Mainland, as attached;*
2. *That the relevant actions be undertaken in accordance with Schedule 3 of the Integrated Planning Act 1997 for the adoption of Planning Scheme Policies; and*
3. *To amend its Schedule of Fees and Charges to include a Stormwater Infrastructure Charge in accordance with Table 6 in the new Chapter 8.*

Schedule 3 of the *Integrated Planning Act 1997* requires that to amend a Planning Scheme Policy (PSP), a local government must follow a number of steps. Firstly, it must resolve to propose to amend the Planning Scheme Policy. It must then advertise the proposed amendment and invite public submissions. After considering the submissions, the local government must then resolve to adopt, modify or reject the proposed amendment.

The proposed amendment to PSP 3, to include new Chapter 8 Stormwater – Mainland, was advertised in accordance with Schedule 3 of the *Integrated Planning Act 1997*, as a result of Council's decision of 27 June 2007 to propose to amend PSP3. There were no submissions received on the policy, therefore, the purpose of the report to Council on 31 October 2007 was to recommend that the new Chapter 8, as notified, now be adopted. The recommendation in the report inadvertently read, "to propose to amend...", which was Council's first decision in this amendment process.

In accordance with notice given on 7 November 2007, Cr Burns move as follows:

**COUNCIL RESOLUTION**

Moved by: Cr Burns  
Seconded by: Cr Barker

**That Council amend its decision of 31 October 2007 in relation to item 10.1.13 of the General Meeting Minutes – *Amendment to Planning Scheme Policy 3 – New Chapter 8, Stormwater – Mainland*, resolution 1, by –**

- a) replacing "propose to amend" with "adopt amendment", and
- b) adding "as notified and attached" after the word, "Mainland",

**so that the resolution will read:**

- “1. To adopt amendment to Planning Scheme Policy 3 - *Contributions and Security Bonding*, by including a new Chapter 8 - Stormwater – Mainland, as notified and attached;”

**CARRIED**

## 16 NOTICE OF BUSINESS

### 16.1 NOTICE GIVEN BY CR OGILVIE (DIVISION 2)

#### 16.1.1 HIGHER EDUCATION LEARNING INSTITUTIONS

Cr Ogilvie gave notice that at the General Meeting scheduled for Wednesday 28 November 2007, he intended to move as follows:

That Council resolve as follows:

1. That a report be prepared and presented to Council on planning issues associated with the location of higher education learning institutions in the Redlands, and that issues for consideration include:
  - a. The prospect of success in locating an institution in the Redlands;
  - b. The benefits and impacts of the different types of institutions; and
  - c. The viability of the following locations:
    - i. Cleveland CBD;
    - ii. Birkdale 'Commonwealth Radio Receive Facility';
    - iii. Kinross Road, Thornlands;
    - iv. Southern Redlands; and
    - v. Capalaba; and
2. That funding for this report be referred to the next budget review.

After receiving advice on this matter since giving notice, and for clarification purposes, Cr Ogilvie amended his motion and moved accordingly, as follows.

#### **COUNCIL RESOLUTION**

Moved by: Cr Ogilvie  
Seconded by: Cr Henry

**That Council resolve as follows:**

1. **That Council officers investigate the opportunities for the location of higher education learning institutions in the Redlands and bring a report back by May 2008.**
2. **That the potential for these institutions be acknowledged and investigated in the planning of:**
  - a) **the Principal Activity Centres of Cleveland and Capalaba;**
  - b) **the Thornlands Integrated Enterprise Area (as designated in the draft LGMS); and**

3. That the environmental constraints and possible development opportunities of the Birkdale ' Commonwealth Radio Receiver Facility' be investigated.

**CARRIED**

## **16.2 NOTICE GIVEN BY CR MURRAY (DIVISION 10)**

### **16.2.1 PROPOSED REVIEW OF LOCAL LAW NO 6 – PROTECTION OF VEGETATION**

In accordance with notice given, Cr Murray moved the following:

That Council urgently bring forward Local Law No 6 – Protection of Vegetation, in order to make more flexible the policy regarding trees on boundaries to support the environment.

Prior to calling for a seconder, the Deputy Mayor asked the Chief Executive Officer to comment, who informed Council that the process involved with making amendments to Local Law No 6 in accordance with Cr Murray's proposed motion is very lengthy and could not be undertaken within the term of the current Council and there were no resources currently allocated to bring this forward for review quickly.

Based on this information, the Deputy Mayor ruled that he could not accept Cr Murray's motion.

Cr Elliott moved a motion of dissent against the Deputy Mayor's ruling.

The dissent motion was put to the vote and CARRIED.

A division was called for on the dissent motion.

Crs Murray, Elliott, Bowler, Henry and Ogilvie voted in the affirmative.

Crs Beard, Burns, Barker and Dowling voted in the negative.

(Crs Seccombe and Williams were absent from the meeting).

The motion was declared by the Deputy Mayor as CARRIED.

The proceedings of the meeting ensued on the motion as given. After further debate, it was proposed that the word, "urgently" be deleted and replaced with, "as a priority".

### **COUNCIL RESOLUTION**

Moved by: Cr Murray  
Seconded by: Cr Elliott

**That Council, as a priority, bring forward Local Law No 6 – Protection of Vegetation, in order to make more flexible the policy regarding trees on boundaries to support the environment.**

**CARRIED**

**16.2.2 PROTECTION OF FIG TREE**

Cr Murray gave notice that at the General Meeting, scheduled for Wednesday 28 November 2007, she intended to move as follows:

That Council begin action to protect the large fig tree on Lot 39 on RP826130, 1 Marlborough Road, Wellington Point.

It was noted that the incorrect address had been stated in Cr Murray's Notice of Business and that the correct address is: Lot 13 SP188629, 31 Hardy Road, Wellington Point.

**COUNCIL RESOLUTION**

Moved by: Cr Murray  
Seconded by: Cr Bowler

**That Council begin action to protect the large fig tree on Lot 13 on SP188629, 31 Hardy Road, Wellington Point.**

**CARRIED**



**16.2.3 REQUEST FOR PROGRESS REPORT - UNDERGROUNDING OF POWERLINES**

In accordance with notice given, Cr Murray moved as follows:

**COUNCIL RESOLUTION**

Moved by: Cr Murray

Seconded by: Cr Henry

**That a report be presented to Council on the progress made with Energex regarding undergrounding of powerlines in selected areas.**

**CARRIED**

**16.2.4 REPORTING OF RESULTS OF ALL COURT CASES, APPEALS AND NEGOTIATED DECISIONS**

Cr Murray gave notice that at the General Meeting, scheduled for Wednesday 28 November 2007, she intended to move as follows:

That Council resolve that the results of all court cases, appeals and negotiated decisions involving development applications in the Redlands be listed and explained on Development Assessment Committee agendas as soon as possible after the decisions are made, thus allowing the final results to be quickly available to the community.

The Deputy Mayor ruled that he would not accept this motion due to it being operationally unworkable.

**17 URGENT BUSINESS WITHOUT NOTICE**

Cr Elliott requested permission to bring forward the following item of urgent business:

Moved by: Cr Elliott

That Council resolve not to allow VIC services in Dunwich to cease operation until the Tourism Working Group reports to Council with a recommendation for the future direction of VIC services in the Shire.

After discussion, Cr Elliott withdrew his urgent business item on the basis of the undertaking by the Chief Executive Officer that Council would provide casual staff at the Dunwich location to distribute brochures and information until further resolution of Council in this matter.

**18 MEETING CLOSURE**

There being no further business, the Deputy Mayor declared the meeting closed at 5.54pm.

Signature of Chair: \_\_\_\_\_

Confirmation date: \_\_\_\_\_