



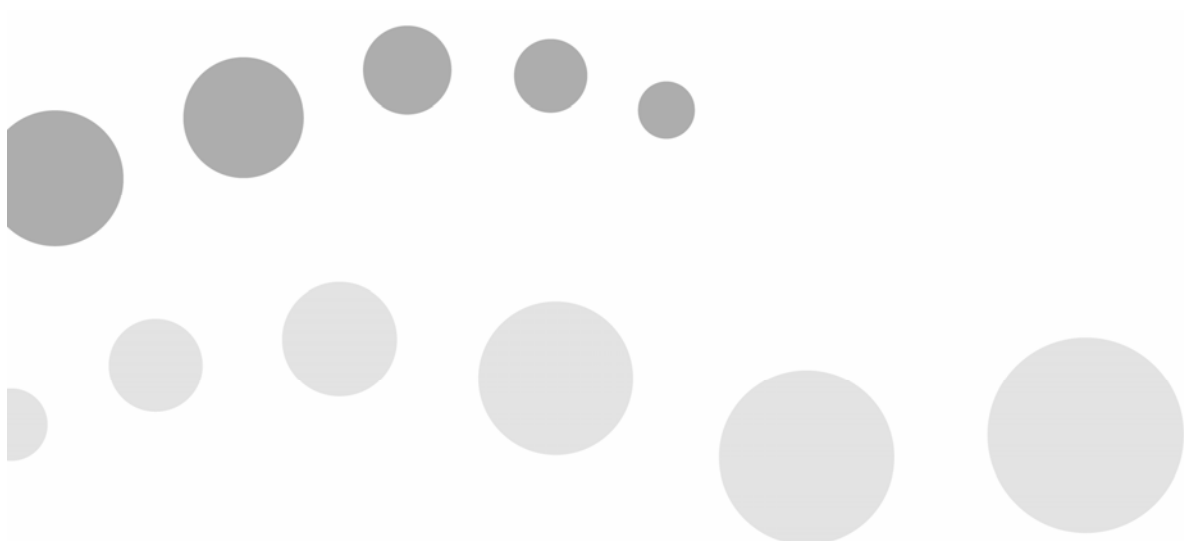
**Redland**  
SHIRE COUNCIL

# **MINUTES**

## **GENERAL MEETING**

**Wednesday 27 June 2007  
commencing at 4:00pm**

**Council Chambers  
1st floor Administration Building  
Bloomfield Street Cleveland. Qld 4163**



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## 1 DECLARATION OF OPENING

The Mayor declared the meeting open at 4.00 pm.

## 2 DEVOTIONAL SEGMENT

Pastor Peter Grieve from the Redlands Ministers' Fellowship led Council in a brief devotional segment.

## 3 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

### MEMBERS PRESENT:

Cr D H Seccombe	Mayor
Cr A G Barker	Councillor Division 1
Cr C B Ogilvie	Councillor Division 2
Cr J L Burns	Councillor Division 5
Cr T Bowler	Councillor Division 6
Cr M A Elliott	Councillor Division 7
Cr A R Beard	Councillor Division 8
Cr K M Williams	Councillor Division 9
Cr H J Murray	Councillor Division 10

### EXECUTIVE LEADERSHIP GROUP:

Mrs S Rankin	Chief Executive Officer
Mr M Goode	General Manager Customer Services
Mr R Turner	General Manager Corporate Services
Mr G Underwood	General Manager Planning and Policy
Ms E Bray	Manager Customer Service & Business Performance

### MINUTES:

Mrs J Thomas	Corporate Meetings & Registers Officer
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### LEAVE OF ABSENCE/APOLOGY

Moved by: Cr Beard  
Seconded by: Cr Elliott

That the leave of absence for Cr Dowling and apology for Cr Henry from today's meeting be noted.

CARRIED

#### **4 RECEIPT AND CONFIRMATION OF MINUTES**

##### **4.1 GENERAL MEETING MINUTES OF 30 MAY 2007**

Moved by: Cr Beard

Seconded by: Cr Ogilvie

That the minutes of the General Meeting of Council held on 30 May 2007 be confirmed.

CARRIED

##### **4.2 SPECIAL MEETING MINUTES OF 21 JUNE 2007**

Moved by: Cr Beard

Seconded by: Cr Barker

That the minutes of the Special Meeting of Council held on 21 June 2007 be confirmed.

CARRIED

#### **5 MATTERS OUTSTANDING FROM PREVIOUS GENERAL MEETING MINUTES**

##### **5.1 REPORT FROM CHIEF EXECUTIVE OFFICER**

###### **5.1.1 PETITION (DIVISION 3) INTERFACE BETWEEN INDUSTRIAL AND RESIDENTIAL LANDS ALONG SOUTH STREET, CLEVELAND**

At the General Meeting of 20 December 2006, Council resolved that the petition requesting Council undertake a master planned upgrade of the interface between industrial and residential lands along South Street, Cleveland, with a view to resolving matters including noise buffering, visual amenity, vehicular/motorist safety, be received and referred to the appropriate area of Council for a report.

A report addressing this petition will be presented to the Planning and Policy Committee meeting on 18 July 2007.

###### **5.1.2 PETITION (DIVISION 9) – SPEEDING ON ELMHURST STREET AND CROTONA ROAD, CAPALABA**

At the General Meeting of 28 March 2007, Council resolved that the petition requesting that Council investigate all measures to eliminate hooning and speeding on Elmhurst Street, corner of Crotona Road, Capalaba, be referred to the appropriate area of Council for consideration and report.

A report addressing this petition will be presented to the Planning and Policy Committee meeting on 15 August 2007.

### **5.1.3 PETITION (DIVISION 2) – SPEEDING ALONG MOSELLE DRIVE, THORNLANDS**

At the General Meeting of 28 March 2007, Council resolved that the petition requesting that Council “do something about the speeding along Moselle Drive, Thornlands” be referred to the appropriate area of Council for consideration and report.

A report addressing this petition will be presented to the Planning and Policy Committee meeting on 12 September 2007.

### **5.1.4 RESEARCH ON INTRODUCTION OF CARBON MARKETS**

At the General Meeting of 28 March 2007, Council resolved to undertake research and report back to Council on the potential revenue opportunities that have been created by the introduction of carbon markets like the NSW Benchmark Scheme.

A report addressing this petition will be presented to the Planning and Policy Committee meeting on 12 September 2007.

### **5.1.5 PETITION (DIVISION 10) – REQUEST FOR NAMING OF PARK**

At the General Meeting of 2 May 2007, Council resolved that petition requesting to name parkland in Fisher Road, Thorneside, be received and referred to the appropriate area of council for consideration and report to the relevant Committee.

A report addressing this petition will be presented to the Planning and Policy Committee meeting on 12 September 2007.

### **5.1.6 PETITION (DIVISION 2) – REQUEST TO SLOW TRAFFIC THROUGH POINT LOOKOUT**

At the General Meeting of 2 May 2007, Council resolved that petition requesting Council take responsibility for the main road through Point Lookout, lower traffic speed limits and make the Point a pedestrian-friendly traffic environment safe for their children, be received and referred to the appropriate area of Council for a report to a future Planning and Policy Committee.

This petition has been forwarded to the Infrastructure Planning Group and a report will be presented to the Planning and Policy Committee on 18 July 2007.

## 6 PUBLIC PARTICIPATION

### MOTION TO ADJOURN MEETING

Moved by: Cr Ogilvie

Seconded by: Cr Beard

That the meeting adjourn for a public participation segment.

CARRIED

1. Ms Kathleen Crees of Victoria Point addressed Council regarding current and future zoning issues of Worthing Road;
2. Ms Lisa Boundy of Sheldon addressed Council regarding a shed application and subsequent complaint.

### MOTION TO RESUME MEETING

Moved by: Cr Elliott

Seconded by: Cr Beard

That the proceedings of the meeting resume.

CARRIED

## 7 PETITIONS/PRESENTATIONS

### 7.1 PETITION (DIVISION 1) FINISH THE PAVED FOOTPATH BETWEEN MUSGRAVE STREET AND VALLEYROAD, WELLINGTON POINT ON MAIN ROAD

Moved by: Cr Barker

Seconded by: Cr Ogilvie

**That the petition which reads as follows, be received and referred to the appropriate area of Council for consideration and a report to a future Planning and Policy Committee meeting:**

*“We, the undersigned, request that Council finish the paved footpath between Musgrave Street and Valley Road, Wellington Point on Main Road”.*

CARRIED



## 7.2 PETITION (DIVISION 5) UPGRADES AT RUSSELL ISLAND

Moved by: Cr Burns  
Seconded by: Cr Elliott

That the petition which reads as follows, be received and referred to the appropriate area of Council for consideration and a report to a future Planning and Policy Committee meeting:

*“On behalf of the Residents of Russell Island, I would like to bring to your attention that the following roads need urgent upgrading. Vista St, Taylor St, Regal St, Folwell St, Ross St, Coyne St.*

*This section of road currently is only graded gravel and as such is not sufficient to support the needs of residents using this main corridor to link High St and Kings Rd. These gravel roads are significantly overused and as such I would like to have Council investigate the current road trips per household as well as through traffic to the sustainability of the current street network afore mentioned. I would like to propose that the roads be sealed with bitumen and the rain runoff be curbed and channelled. This sealing would be in line with the current standards for the Residential Development code. The above mentioned streets at present are well under the acceptable standards current ratepayers expect. Council would obviously have received complaints about the excessive dust, noise and deterioration of these main connecting streets. Residents have also complained about quick and reliable access needed for emergency services (Police, Ambulance, Fire) in wet weather, as well as destruction of gravel roads from heavy vehicle usage (Trucks and Garbage Disposal)”.*

**CARRIED**

## 7.3 CONFERENCE REPORT (CR BOWLER) – GRASSROOTS SUSTAINABILITY – INTERNATIONAL LESSONS

Permission was granted for Cr Bowler to report on both her and Cr Henry's attendance at the Grassroots Sustainability – International Lessons conference hosted by the Council of Local Authorities for International Relations (CLAIR) held in Townsville between 4-6 October 2006.

The conference was held in conjunction with the Townsville City Council as part of a three day conference on Urban Sustainability.

The conference was opened by Chairman, Cr Paul Bell, President, Australian Local Government Association and a keynote address on *“The role of Local Government in our sustainable future”* was presented by Dr David Suzuki, Professor at the University of British Columbia's Sustainable Development Research Institute.

Other speakers included Cr Tony Mooney, Mayor of Townsville and Mr Hajime Nishiyama, Consul-General of Japan in Brisbane.

#### **7.4 CONFERENCE REPORT (CR BOWLER) – CLIMATE CHANGE CONFERENCE & EXPO – TOWARDS 2020**

Permission was granted for Cr Bowler to report on her attendance at the Climate Change Conference & Expo – Towards 2020, held at Twin Waters, Sunshine Coast between 8-9 June 2007.

Topics included LG's role in Carbon Trading, Regional Community Engagement and Capacity Building, OECD Project "How to Engage and be Engaged" and Dongtan Eco-City China: A Model for Low Carbon Living.

Speakers included: Mayor Joe Natoli, Maroochy Shire Council, Professor Graeme Perman and Professor Ian Lowe

#### **8 MOTION TO ALTER THE ORDER OF BUSINESS**

Nil.

#### **9 DECLARATION OF INTEREST ON ANY ITEMS OF BUSINESS**

Nil.

## 10 PLANNING & POLICY COMMITTEE 13/06/07 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Burns  
Seconded by: Cr Williams

That the following Planning & Policy Committee Report of 13 June 2007 be received.

CARRIED

### DECLARATION OF OPENING

Cr Dowling, as Acting Chair, declared the meeting open at 9.00 am.

### RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

#### Members Present

Cr P J Dowling	Acting Chair, Deputy Mayor and Councillor Division 4
Cr D H Seccombe	Mayor
Cr A G Barker	Councillor Division 1
Cr C B Ogilvie	Councillor Division 2
Cr D A Henry	Councillor Division 3
Cr T Bowler	Councillor Division 6 - entered at 9.06 am
Cr M A Elliott	Councillor Division 7
Cr A R Beard	Councillor Division 8
Cr K M Williams	Councillor Division 9 - entered at 9.03 am
Cr H J Murray	Councillor Division 10

[Cr Beard left the meeting at 9.40 am (during item 2.4) and returned at 12.00 pm (during closed session); Cr Ogilvie left the meeting at 11.26 am (during item 2.10) and returned at 11.32 am (during item 2.10); Cr Ogilvie left the meeting at 11.32 am (during item 2.10) and returned at 11.58 am (during closed session)].

#### Committee Manager

Mr G Underwood	General Manager Planning and Policy
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#### Officers

Mrs S Rankin	Chief Executive Officer
Ms R Bonnin	Manager Community and Social Planning
Mr D Elliott	Manager Infrastructure Planning
Mr G Photinos	Manager Environmental Management
Mr P Mayes	Senior Advisor Sport & Recreation
Ms G Ismail	Cultural Services Manager
Ms J Spokes	Senior Advisor Cultural Services
Mr M Kriedemann	Infrastructure Charges Advisor
Mr S Hill	Senior Advisor Urban and Rural Planning
Ms A Wright	Senior Advisor Urban Parkland Management
Mr D Carter	Senior Advisor Natural Area Management

Minutes

Mrs J Thomas

Corporate Meetings &amp; Registers Officer

Apology

Moved by: Cr Seccombe

Seconded by: Cr Barker

That an apology for Cr Burns from today's meeting be accepted.

CARRIED

**PUBLIC PARTICIPATION AT MEETING**

Nil.

**DECLARATION OF INTEREST**

Nil.

**ORDER OF BUSINESS**

Moved by: Cr Beard

Seconded by: Cr Henry

That the order of business be altered to discuss *Greenspace Enhancement Advisory Group Meeting – 16 April 2007* as the first item of business.

CARRIED

**10.1 OFFICE OF CEO****10.1.1 CCBF CARRY FORWARD OF FUNDS - DIVISION 3**

**Dataworks Filename:** G&S Councillors Community Benefit Fund –  
Division 3

**Responsible Officer Name:** Susan Rankin  
Chief Executive Officer

**Author Name:** Tina Robinson  
Executive Support Officer

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**EXECUTIVE SUMMARY**

Council annually allocates in its budget an amount for discretionary spending by the Divisional Councillors' known as the Councillors' Community Benefit Fund (CCBF). As per the Community Benefit Guideline GL-2034, any request made by a Councillor for the carry forward of funds into an election year requires Council approval.

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This request is for an amount of \$3,100.00 (GST Exclusive) to be carried forward from the Division 3 Councillor's portion of the CCBF. These funds will be allocated towards the repair of the grass and soil surface at Henry Ziegenfusz Park, Cleveland.

### **PURPOSE**

This report is to seek Council approval to carry forward \$3,100.00 (GST Exclusive) into the 2007/08 financial year from the Division 3 portion of the CCBF as a commitment towards the repair of the grass and soil surface at Henry Ziegenfusz Park, Cleveland.

### **BACKGROUND**

The Cleveland Thornlands Cricket Club has approached the Councillor for Division 3 to request CCBF funding to assist with the repair of the grass and soil surface at Henry Ziegenfusz Park, Cleveland.

Council Officers and Cr Henry met with representatives from the Cleveland Thornlands Cricket Club to discuss the club's requirements. Council's Parks and Conservation Unit would manage this project, and works could be scheduled to commence early in the 2007/08 financial year.

### **ISSUES**

The Councillors' Community Benefit Fund Guideline GL-2034 states that any Councillor who requests the carry forward of funds into an election year must seek Council approval.

As this CCBF request was a project initiated by the Cleveland Thornlands Cricket Club they have provided the Office of the CEO with a CCBF application which is co-signed by Council's Parks and Conservation Unit.

Funds would be allocated to Council's Parks and Conservation Unit who would carry out the project works.

### **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

### **FINANCIAL IMPLICATIONS**

Cr Henry has sufficient funds in the Division 3 portion of the 2006/07 Councillors' Community Benefit Fund to carry forward \$3,100.00 (GST Exclusive) into the 2007/08 financial year.

The Cleveland Thornlands Cricket Club has sourced suppliers and provided quotations.

**CONSULTATION**

The Divisional Councillor and the Parks and Conservation Service Manager have consulted with representatives from the Cleveland Thornlands Cricket Club with regards to their requirements.

**OPTIONS****PREFERRED**

That Council approve the carry forward of \$3,100.00 (GST Exclusive) into an election year from the Division 3 portion of the Community Benefit Fund to assist the Cleveland Thornlands Cricket Club towards the repair of the grass and soil surface at Henry Ziegenfusz Park, Cleveland.

**ALTERNATIVE**

That Council does not approve the carry forward of \$3,100.00 (GST Exclusive) into an election year from the Division 3 portion of the Community Benefit Fund to assist the Cleveland Thornlands Cricket Club towards the repair of the grass and soil surface at Henry Ziegenfusz Park, Cleveland.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Burns

Seconded by: Cr Elliott

**That Council resolve to approve the carry forward of \$3,100.00 (GST Exclusive) into an election year from the Division 3 portion of the Councillors Community Benefit Fund to assist the Cleveland Thornlands Cricket Club towards the repair of the grass and soil surface at Henry Ziegenfusz Park, Cleveland.**

**CARRIED**

**10.1.2 REDLANDS MULTI-SPORTS CLUB INC – CCBF DIVISION 8**

**Dataworks Filename:** G&S Councillors Community Benefit Fund – Division 8

**Responsible Officer Name:** Susan Rankin  
Chief Executive Officer

**Author Name:** Tina Robinson  
Executive Support Officer

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**EXECUTIVE SUMMARY**

Council annually allocates in its budget an amount for discretionary spending by the Divisional Councillors' known as the Councillors' Community Benefit Fund (CCBF). All requests for funding individual projects with a greater expenditure than \$5,000 (GST Exclusive) requires approval from Council.

This request is for the amount of \$5,156 (GST Exclusive) to be allocated from the Division 8 portion of the CCBF to assist the Redlands Multi-Sports Club Inc with the purchase of a Touch-screen POS System Cash Register and software.

**PURPOSE**

The purpose of this report is to seek Council approval for an allocation of \$5,156 (GST Exclusive) from the Division 8 portion of the CCBF to assist the Redlands Multi-Sports Club Inc with the purchase of a Touch-screen POS System Cash Register and software.

**BACKGROUND**

The Redlands Multi-Sports Club has approached the Divisional 8 Councillor to seek funding to assist with the purchase of a Touch-screen POS System Cash Register and software.

The replacement of the cash register will allow the club to hold larger functions and ultimately provide a quicker and more efficient service to the community.

**ISSUES**

The Division 8 Councillor has sufficient funds to allocate \$5,156 (GST Exclusive) from the Division 8 portion of the CCBF to the Redlands Multi-Sports Club to assist with the purchase of a Touch-screen POS System Cash Register and software.

Council approval is required for requests over \$5,000 (GST Exclusive).

**RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

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**FINANCIAL IMPLICATIONS**

Councillor Alan Beard has sufficient funds to allocate \$5,136 (GST Exclusive) from 2006/07 Division 8 portion of the CCBF.

As per CCBF Guidelines (GL-2034) two quotations have been received.

**CONSULTATION**

Cr Alan Beard has consulted with the Redlands Multi-Sports Club as to their requirements and supports the request to replace the damaged cash register with a Touch-screen POS System Cash Register and software.

**OPTIONS****PREFERRED**

That Council resolve to approve the allocation of \$5136 (GST Exclusive) from the Division 8 portion of the 2006/07 CCBF to assist the Redlands Multi-Sports Club with the purchase of a Touch-screen POS System Cash Register and software.

**ALTERNATIVE**

That Council resolve to approve the allocation of \$5136 (GST Exclusive) from the Division 8 portion of the 2006/07 CCBF to assist the Redlands Multi-Sports Club with the purchase of a Touch-screen POS System Cash Register and software.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Burns  
Seconded by: Cr Elliott

**That Council resolve to approve the allocation of \$5,136 (GST Exclusive) from the Division 8 portion of the 2006/07 CCBF to assist the Redlands Multi-Sports Club with the purchase of a Touch-screen POS System Cash Register and software.**

**CARRIED**



## 10.2 PLANNING AND POLICY

### 10.2.1 PROPOSAL TO MAKE LOCAL LAW 11 AND SUBORDINATE LOCAL LAW 11 (EXHIBITION OF ADVERTISEMENTS) 2007

<b>Datworks Filename:</b>	<b>L&amp;E Local Law No 11 – Control of Signs</b>
<b>Attachments:</b>	<a href="#"><u>Att 1 Local Law 11 (Exhibition of Advertisements)</u></a> <a href="#"><u>Att 2 Subordinate Local Law 11 (Exhibition of Advertisements)</u></a>
<b>Responsible Officer Name:</b>	<b>Wayne Dawson</b> <b>Manager Land Use Planning</b>
<b>Author Name:</b>	<b>Bridget Tidey</b> <b>Strategic Planning Advisor</b>

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#### EXECUTIVE SUMMARY

The Land Use Planning Group have been working in collaboration with Legal Services, Assessment Services – Compliance Services and Development Assessment and various other interested stakeholders to revise Local Law 11 for the Exhibition of Advertisements. The amendment is being undertaken to:

- align with and avoid any duplication with the provisions of the new Redlands Planning Scheme (RPS);
- address some issues that have been raised internally within Council and by industry stakeholders;
- update some controls to maintain consistency with industry and other local government practices; and
- make the Local Law and Subordinate Local Law more user friendly.

The draft Local Law and Subordinate Local Law have undergone an extensive drafting and review process including a workshop presentation to Councillors on 28 February 2007. Feedback from the workshop has been incorporated into the draft Local Law 11 and Subordinate Local Law 11, and these are recommended for referral to the State for State Interest Review and sign-off to proceed to public notification.

#### PURPOSE

To seek Council's resolution to propose to make Local Law 11 (Exhibition of Advertisements) 2007 and Subordinate Local Law 11 (Exhibition of Advertisements) 2007, for the purpose of State Interest Review in accordance with Sections 866 and 867, respectively, of the *Local Government Act*.

#### BACKGROUND

Local Law 11 (Control of Signs) and Local Law Policy 11 (Control of Signs) originally came into force in mid 1999.

The most recent amendments made to the Local Law Policy 11 occurred in August 2003 (which focused predominately on changes to election signage).

The proposed changes have been developed in response to contemporary changes in industry practices. These have been identified by interest groups and Council officers as a result of fielding general enquiries or administering applications made in relation to the Local Law and Local Law Policy.

Further amendments have been made as a result of the adoption of the Redlands Planning Scheme, which now deals with signs that are considered to be “development” under the *Integrated Planning Act* (IPA) and require an operational works approval.

The proposed changes have resulted in the drafting of new Local Law 11 (Exhibition of Advertisements) 2007 and Subordinate Local Law 11 (Exhibition of Advertisements) 2007, repealing Local Law 11 and Local Law Policy 11 (Control of Signs).

## ISSUES

Changes to the Local Law Policy are proposed in order to address the following key issues:

- Election/Political Advertisements
  - Election Day and Pre-Election Day signs have been refined to only deal with advertising during an election campaign.
  - The number of election signs permitted to be exhibited by an individual candidate has been reviewed for Local Government, State and Federal elections.
  - Political advertising is a new sign category that allows Council to control/manage signs containing political messages outside of an election campaign.
  
- Real Estate Signs
  - Sign size, number and siting requirements for sale, lease, auction and tender signs have been reviewed to provide consistency with industry practices.
  - The classification of real estate sign types have been more clearly defined with inclusion of specific design requirements and locational standards.
  - Review of the directional advertisements for premises open for inspection (including being permitted within the 10 metre corner of intersections where they meet specific controls).
  
- Inflatable, wind propelled signs
  - Changes reflect previous representations from the industry. Period of temporary installation ties in with the general practices for promotional activity on commercial premises.

- Motor Vehicle Signs
  - To address the issues of mobile and stationary/parked vehicles (including trailers); what is and what is not an advertisement on a vehicle that requires an approval and licence.
- Tourist Signs
  - Inclusion of a sign classification for tourist signs and third party advertisement on public land where erected to direct travellers and community members to a tourist attraction or establishment.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to ensure the development of an organisational culture and capability through effective people management programs.

## **FINANCIAL IMPLICATIONS**

The recommendations within this report are not envisaged to establish any short to long term financial implications to Council.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group consulted widely with applicable Council groups and it is considered that this report's recommendations will result in:

- Local Law 11 and Subordinate Local Law 11 complementing the provisions for Advertising Devices in the Redlands Planning Scheme; and
- Resolution of current inconsistencies between Local Law Policy 11 and the RPS;
  - Rationalisation and removal of the number of definitions from within the current Local Law Policy where addressed by the RPS.
  - Restructure of the Subordinate Local Law to deal only with advertising devices that are not dealt with by the RPS.

## **CONSULTATION**

Consultation has taken place at various points in time with the following parties:

- Legal Services.
- Assessment Services Group – Compliance Services and Development Assessment Teams.
- Various other interested stakeholders – for example local real estate agencies.

## **OPTIONS**

### **PREFERRED**

1. To propose to make Local Law 11 (Exhibition of Advertisements) 2007 and Subordinate Local Law 11 (Exhibition of Advertisements) 2007, as attached, in accordance with sections 866 of the *Local Government Act 1993*; and

2. To forward the relevant material to the Minister for the purpose of State Interest Review in accordance with section 867 of the *Local Government Act 1993*.

**ALTERNATIVE 1**

That Council resolve to not propose to make Local Law 11 (Exhibition of Advertisements) 2007 and Subordinate Local Law 11 (Exhibition of Advertisements) 2007 as attached with amendments; or

**ALTERNATIVE 2**

That Council resolve not to propose to make Local Law 11 (Exhibition of Advertisements) 2007 and Subordinate Local Law 11 (Exhibition of Advertisements) 2007 at this time.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Burns

Seconded by: Cr Elliott

**That Council resolve as follows:**

1. **To propose to make Local Law 11 (Exhibition of Advertisements) 2007 and Subordinate Local Law 11 (Exhibition of Advertisements) 2007, as attached, in accordance with section 866 of the *Local Government Act 1993*; and**
2. **To forward the relevant material to the Minister for the purpose of State Interest Review in accordance with section 867 of the *Local Government Act 1993*.**

**CARRIED**

## 10.2.2 REDLAND BAY FORESHORE MASTER PLAN

**Dataworks Filename:** LUP Master Plan - Redland Bay Town Centre & Foreshore

**Attachment:** [Redland Bay Foreshore Master Plan](#)

**Responsible Officer Name:** Greg Underwood  
General Manager Planning Policy

**Author Name:** Wayne Dawson  
Manager Land Use Planning

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### EXECUTIVE SUMMARY

The Redland Bay Centre & Foreshore Master Plan (hereafter called the Plan) provides a set of key outcomes and strategies that will achieve a long term vision for planning of that area covered by the Plan. It identifies implementation actions that will enable the achievement of the defined strategies.

The role and obligations of State government agencies are recognised in delivering components of the plan. Further, the Plan advocates the need for Council to maintain pressure on those agencies to address these obligations.

The Plan has been informed by adoption of the Redlands Planning Scheme and the planning work completed in finalising the draft of the Priority Infrastructure Plan (PIP), and Infrastructure Charges Schedules (ICSs) including the Open Space, Recreation and Community Facilities and Services Studies (2004), Integrated Local Transport Plans for the mainland and the Southern Moreton Bay Islands (2003), Cycling and Pedestrian Strategy (2004) and Marine Infrastructure and Car Parking and Ferry Transport User Surveys and reports.

The adoption of the Plan for consultation and planning purposes will provide:

- i) the opportunity to gain feedback from the local community, other key stakeholders and interest groups on the Plan;
- ii) its use for further detailed investigation, planning and design purposes, inclusive of costing and budgetary consideration/planning;
- iii) a general basis for rechecking work completed under the PIP & ICSs to date;
- iv) a documented position to continue high level discussions with the State Agencies, advocating the need to implement the strategies of the Plan.

### PURPOSE

As a strategic planning document and following the workshopping of the draft with Councillors, the Plan is now referred to Council for its adoption to proceed to community consultation.

## BACKGROUND

The Plan's inception arose from the recognition of a number of pressing land use, social, environmental, open space, transport and foreshore management issues confronting the Redland Bay township. Additionally, it was an opportune time to put in place well defined strategies (short to long term) which would achieve the following overall outcomes:

- To strengthen the role and identity of the Redland Bay township and its relationship to Moreton Bay including its function as a destination for waterfront and marine-based recreational activities and its key role as the principal gateway to the Southern Moreton Bay Islands.
- To rationalise the pattern of land use to achieve efficient, integrated and improved urban design and open space outcomes that will enhance the character and amenity of the Redland Bay township and its foreshore.
- To identify and protect environmental values and sustainable development opportunities.
- To provide sustainable transport solutions to the SMBI and establish a walking (pedestrian), cycling and public transport friendly environment in the township and its foreshore.
- To identify and address the impacts of the proposed strategy outcomes on local transport infrastructure.
- To create, reinforce and enhance pedestrian, bicycle, recreation and environmental linkages within the Redland Bay township and its environs.

Following a contextual overview of the study area (including an opportunities and constraints assessment) the Plan sets out a series of Outcomes and Strategies sought to be achieved. These Outcomes and Strategies are grouped under the following themes:

- a. Urban Planning and Design
- b. Open Space
- c. Commerce and Industry
- d. Settlement Patterns, Population Projections and Employment Trends
- e. Transportation
- f. Community Facilities and Development
- g. Environmental Protection

To assist in understanding measures to implement these strategies, the Core Area of the Plan is divided into three (3) localities (based on the precincts defined in the contextual assessment). Each locality has an indicative 'Concept & Master Development Plan' component based on the implementation actions outlined for that locality. Additionally in the case of Locality B (Marine Activities & Village Precincts) the concept and master development plan proposes a three (3) stage implementation framework. This framework represents the following time periods - short term (0-3 years), medium term (3-10 years) and longer term (10+ years).

The Plan, while providing a focus on the Core Area, does also identify a wider context to the planned integration and coordination of open space networks (and associated infrastructure) and the provision of pedestrian and cycling infrastructure throughout the township.

## ISSUES

For the sake of consistency, the issues covered in this report are grouped correspondingly to the Outcomes & Strategy themes set out in the Plan (refer to Part 3 of the Plan). This is not intended to be an all inclusive overview.

### *A. Urban Planning & Design*

- Enhancement of the public amenity of the foreshore area and other public spaces;
- Establish a growth strategy for the Redland Bay District Centre;
- Relationship between built form and streetscape(s);
- Appropriate form and scale of development in the Study Area;
- Maximise appreciation of principal views and vistas to Moreton Bay, Open Space Areas and the like.
- Accessibility to public amenities, open space, foreshore areas and facilities;

### *B. Open Space System*

- Provision of Open Space areas with appropriate level of facilities and embellishments;
- High interconnection as a network throughout the urban community of Redland Bay.
- Basis for developer contribution to achieving the above points.
- Foreshore/Shoreline open space trail for the Study Area and linkages to the broader Shire network.

### *C. Commercial and Industry*

- Recognition of the long-term importance of this principal water based passenger and vehicular terminal to the Southern Moreton Bay Islands (SMBIs).
- Service and Marine industry activities in Weinam Creek.
- Supporting primacy of the Redland Bay District Centre while providing local service centre opportunities within walkable distances to residential localities.
- Opportunity to promote and to expand tourism based employment/businesses.

### *D. Settlement Patterns, etc*

- Population density increases in and around centre and transport nodes.
- Provision of a range in housing forms for greater consumer choice.  
[Both these points are reflected in the Redlands Planning Scheme zoning and this Plan acknowledges these outcomes].
- Planned relationship to public spaces eg foreshore, open space areas, streetscapes.

### *E. Transport*

- Conflict between the foreshore area as a public open space, recreation asset versus the demand pressures for increased car parking.
- Planning for a continuation of current trends without change is unsustainable. A number of options were discussed in Councillor Workshops:
  - i. Efficient public transport services, interconnections and mode frequency, etc
  - ii. Multi deck parking station as part of terminal development.
  - iii. Acquisition of land for at ground and potentially decked parking longer term;
  - iv. Shuttle service to parking area located away from foreshore urban areas, example: Days Road land – RSC owned.

Council after weighing up these and other options provided direction to target increase public transport opportunities such as:

- i. Bus service connections to principal centres/interchanges;
  - ii. Advocate for earlier implementation of integrated ticketing system by Translink [ties to (i) above];
  - iii. Car parking provision and pricing to influence attractiveness in the use of other modes of travel in lieu of private motor vehicle;
  - iv. Promote fast vehicular ferries including subsidy;
  - v. Incorporate into RPS the potential opportunity to pursue commercial car parking as part of mixed use multi-storey developments on private properties in Banana, Outridge Streets. [This policy position was drafted into the RPS].
- Provision of attractive public transport facilities, maintaining the medium to long term opportunities in the coastal area between the Weinam Creek channel to the vehicular barge facilities.
  - Efficiency of the boat ramps and provision of associated trailer parking spaces.
  - Pedestrian and bicycle movement and circulation networks – safe and convenient both for recreation and as a means of transport to the urban facilities of Redland Bay township and beyond.

### *F. Community Facilities and Development*

- Enhancement of cultural characteristics & community identity of Redland Bay.
- Increase in attractive well designed community facilities to service the needs of a growing local community and broader district community (including SMBI for particular community services).
- Recognition of the forecasted changes in the demographic profiles of this community.
- Opportunity for development contributions to the provision of community facilities.



### *G. Environmental Protection*

- Recognition, preservation and enhancement of environmental values associated with the foreshore watercourses, wetlands, conservation and open space areas.
- Rehabilitation programs in existing areas as above identified.
- Management of development impacts eg employing water sensitive urban design principles.

### **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to ensure the enhancement of biodiversity including koala habitat, bushland, greenspace, waterways, catchments, air and coastal ecosystems in recognition of our unique location on Moreton Bay.

### **FINANCIAL IMPLICATIONS**

The Plan provides the basis for further detailed planning (including a potential future review of infrastructure charges), works programming and budgeting.

### **PLANNING SCHEME IMPLICATIONS**

The Plan is consistent with the provisions of the Redlands Planning Scheme.

### **CONSULTATION**

Infrastructure Planning, Environmental Management, Community & Social Planning and Economic Development have had input into the Plan's preparation. The draft Plan has been workshopped with councillors on two (2) occasions with initial direction provided by a steering committee of Mayor, Cr Seccombe, Cr Beard and Cr Burns (and previously, Cr B Townsend Division 5 Councillor at that time). Queensland Transport – Translink have also been consulted on transport strategies.

### **OPTIONS**

#### **PREFERRED**

That Council resolve to adopt the Redland Bay Centre and Foreshore Master Plan (2007) appended as attached for community consultation and planning purposes.

#### **ALTERNATIVES**

1. That Council resolve to adopt the Redland Bay Centre and Foreshore Master Plan (2007) appended as attached for community consultation and planning purposes except where amended by resolution of Council; or
2. That Council resolve not to adopt the Redland Bay Centre and foreshore Master Plan.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Burns

Seconded by: Cr Elliott

**That Council resolve to adopt the Redland Bay Centre and Foreshore Master Plan (2007) as attached for community consultation and planning purposes.**

**CARRIED**

### 10.2.3 AMENDMENT TO PLANNING SCHEME POLICY 3 - NEW CHAPTER 4A CYCLEWAY - MAINLAND

**Dataworks Filename:** RTT - Cycleway Infrastructure Charges Schedule

**Attachments:** [Att 1 PSP3 – Chapter 4A Cycleway - Mainland](#)  
[Att 2 Appendix A – Cycleway Infrastructure Charges Schedule](#)  
[Att 3 Appendix B – Plans for Trunk Infrastructure](#)

**Responsible Officer Name:** David Elliott  
Manager Infrastructure Planning

**Author Name:** Michael Kriedemann  
Infrastructure Charges Advisor

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#### EXECUTIVE SUMMARY

At the General Meeting of 28 March 2007, Council resolved as follows:

1. *That Council propose to amend Planning Scheme Policy 3 – Contributions and Security Bonding to include a new Chapter 4A – Cycleway – Mainland; and*
2. *That the relevant actions for notification and consultation be undertaken in accordance with Schedule 3 of the Integrated Planning Act 1997.*

Before the new charge could be formally adopted, Council was required to undertake a community comments phase. This has been completed and 12 submissions were received and considered in completing the policy.

It is recommended that Council resolve to amend Planning Scheme Policy 3 – *Contributions and Security Bonding* by including and adopting the attached Chapter 4A, Cycleway – Mainland, as notified.

In accordance with the *Integrated Planning Act*, this amendment takes effect when the notice of the adoption is published in a newspaper circulating generally in the local government area.

#### PURPOSE

To report to Council on the submissions received in relation to the proposed new Chapter 4A, Cycleway – Mainland, or Planning Scheme Policy 3 – *Contributions and Security Bonding* and to recommend that the new Chapter 4A be adopted as notified and attached.

#### BACKGROUND

The intent of the policy is to enable Council to fund the construction of necessary cycleway infrastructure on the mainland, providing equitable access and a standard of infrastructure that the community requires in the future. If the planning scheme policy is not adopted, Council will be required to meet a larger financial burden for

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upgrading existing infrastructure and constructing new infrastructure for the growing population.

The intent of Infrastructure Charges and contributions schemes is for new development to pay their portion of the infrastructure costs associated with the direct impact their development will have on the existing and future network. Under the *Integrated Planning Act* all Councils in Queensland are required to undertake appropriate infrastructure planning studies and implement a Priority Infrastructure Plan which details trunk infrastructure improvements for a 15 year planning horizon. Redland Shire has adopted a planning horizon of 2006 – 2021.

After Council, at the General Meeting of 28 March 2007, resolved to propose to make the new Chapter 4A, a public notice was placed in the Bayside Bulletin on Tuesday 17 March 2007, inviting submissions on the proposed planning scheme policy. The public notice stated that submissions on the policy must be received on or before Friday 18 May 2007.

During the 5 week submissions period, the community were able to view the documentation at Council's customer service centres, via Council's web site or by phoning and requesting an information pack be mailed out. A Council officer was also available to explain the policy over the phone.

Council does not currently have a cycleways charge or contributions scheme. Developments are conditioned to build cycleways within their sites and along their frontages in accordance with Council standards. This new policy will enable Council to plan and develop a fully integrated cycleway network that connects neighbourhoods and suburbs.

## **ISSUES**

Only a small number of submissions were received regarding the proposed new Chapter 4A. The major issues raised in these submissions include:

- Excellent idea and any policy that encourages motorists to get out of their cars and use sustainable transport should be implemented immediately;
- Residents already pay high rates and should not be expected to contribute to this infrastructure;
- Concerned that infrastructure will not be built to the correct standards and will be safe for all users.
- Multiple dwelling developments should not be required to contribute to the infrastructure as small households can not afford it;
- All residents use the cycleway network therefore all residents should pay, not just new residents;
- Various specific road corridors were discussed and residents opposed cycleway facilities in these roads.

The proposed policy requires that a contribution will be required as part of a development approval. Residents already living in the Shire and who do not make a development application, will not have to pay the cycleway contribution. The

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contribution has been calculated by dividing the total value of the network by the total number of households at 2021. This means that new developments will only be required to pay their share of the upgrade costs. Existing residents upgrade costs will be paid by Council from general revenue.

Council proposes to construct all infrastructure to the correct Austroads and Australian Standards. This is reflected in the Redland Planning Scheme Engineering Works Policies.

Smaller households will not be required to contribute at the same rate as detached dwellings. The policy allows for reduction factors to be used for smaller households.

There have not been any submissions from the development industry or their peak body representatives.

The preferred option is for Council to adopt the attached document, as notified, and in accordance with the *Integrated Planning Act* the policy takes effect when the notice of the adoption is published in a newspaper circulating generally in the local government's area.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to provide and maintain water, waste services, roads, drainage and support the provision of transport and waterways infrastructure.

## **FINANCIAL IMPLICATIONS**

The existing trunk infrastructure on the mainland has been valued at \$17.25 million and the future trunk infrastructure is proposed to cost \$60.64 million (2006 dollars). The total cost of the existing plus future network apportioned over the total future population at 2021 was the method used to determine the infrastructure contribution per dwelling type. The cycleway infrastructure Contribution per detached dwelling is \$1,250 with other forms of residential development being determined using the same traffic generation rates applied in the transport model.

Based on the demographics report there will be approximately 62,291 households on the mainland in 2021, up from 45,196 households in 2006. This represents an increase of 17,095 households. This increase will consist of approximately 12,000 detached dwellings and 5,095 multiple dwellings. The expected revenue from cycleway infrastructure contributions is anticipated to be approximately \$18.8 million.

In order to complete the upgrade works listed in this policy, Council is required to continue to contribute towards the upgrade of the trunk cycleway network, initially at the current rate and then marginally higher, through the life of the program of approximately 15 years. However, if the population increase is lower or if the demand for improvements changes, Council can lower this commitment through regular reviews of the Cycleway Plan. Council currently spends approximately \$1.0 million per year on cycleways and footpaths and this will need to continue and be

increased in future years which may result in a need for Council to shift its focus from lower order residential street and footpath construction.

The infrastructure contribution is proposed to generate approximately \$1.25 million in revenue each year for 15 years. With Council contributions this will enable Council to undertake an expanded trunk cycleway improvement program. This is essential in ensuring the trunk cycleway network functions at the desired standard of service into the future providing safety and amenity throughout the entire network.

The cost of work in the first 5 years of the program totals approximately \$11.98 million. Council is expecting revenue of approximately \$6.25 million, with the remaining \$5.73 million being funded through the roadworks program. This can be accommodated within the existing capital works programs.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not directly involve amendments to the Redlands Planning Scheme. However, this policy shall be included in the future adoption of the PIP and associated infrastructure charges schedules.

## **CONSULTATION**

In preparing this report, consultation was undertaken with:

- General Manager Planning and Policy; and
- Assessment Services.

## **OPTIONS**

### **PREFERRED**

That Council resolve as follows:

1. Having considered every properly made submission, that Council adopt the proposed amendment to Planning Scheme Policy 3 – *Contributions and Security Bonding*, by including Chapter 4A - Cycleway – Mainland, as notified and attached;
2. Applications received on or after the commencement of the amendment (except for those included in recommendation 3) will be required to pay a contribution in accordance with Planning Scheme Policy 3 - *Contributions and Security Bonding*, Chapter 4A – Cycleway - Mainland;
3. The infrastructure contribution will not be applied to -
  - a) A properly made application received prior to the commencement of the amendment; or

- b) An application which has received a Development Permit or Preliminary Approval prior to the commencement of the amendment in respect of one or more of the following:
  - i. Concurrent Material Change of Use and Reconfiguration;
  - ii. Material Change of Use;
  - iii. Reconfiguration.

**ALTERNATIVE**

That Council resolves not to adopt the amended Planning Scheme Policy 3 – Chapter 4A Cycleway – Mainland, as attached.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Burns  
Seconded by: Cr Elliott

**That Council resolve as follows:**

1. **Having considered every properly made submission, that Council adopt the proposed amendment to Planning Scheme Policy 3 – *Contributions and Security Bonding* by including Chapter 4A – Cycleway – Mainland, as notified and attached;**
2. **Applications received on or after the commencement of the amendment (except for those included in recommendation 3) will be required to pay a contribution in accordance with Planning Scheme Policy 3 - *Contributions and Security Bonding*, Chapter 4A – Cycleway - Mainland;**
3. **The infrastructure contribution will not be applied to -**
  - a. **A properly made application received prior to the commencement of the amendment; or**
  - b. **An application which has received a Development Permit or Preliminary Approval prior to the commencement of the amendment in respect of one or more of the following:**
    - i. **Concurrent Material Change of Use and Reconfiguration;**
    - ii. **Material Change of Use;**
    - iii. **Reconfiguration.**

**CARRIED**

#### 10.2.4 AMENDMENT TO PLANNING SCHEME POLICY 3 - NEW CHAPTER 8, STORMWATER - MAINLAND

**Dataworks Filename:** RTT Stormwater Infrastructure Charges 2007

**Attachments:** [Att 1 PSP3 - Chapter 8 Stormwater -Mainland](#)  
[Att 2 Appendix A Stormwater Infrastructure](#)  
[Att 3 Appendix B Plans for Trunk Infrastructure](#)

**Responsible Officer Name:** David Elliott  
Manager Infrastructure Planning

**Author Name:** Michael Kriedemann  
Infrastructure Charges Advisor

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#### EXECUTIVE SUMMARY

It is proposed that Planning Scheme Policy 3 – *Contributions and Security Bonding* be amended by introducing a new Chapter 8 – Stormwater – Mainland under the provisions of Schedule 3 of the *Integrated Planning Act 1997*.

This contributions policy will enable Council to fund the provision of necessary trunk stormwater infrastructure to manage stormwater quantity issues and improve stormwater quality throughout the mainland of the Shire.

Prior to this Planning Scheme Policy being adopted, the relevant actions for notification and consultation need to be undertaken in accordance with Schedule 3 of the *Integrated Planning Act 1997*.

#### PURPOSE

That Council resolve to propose to amend Planning Scheme Policy 3 – *Contributions and Security Bonding* by including a new Chapter 8 – Stormwater – Mainland, in accordance with Schedule 3 of the *Integrated Planning Act*.

#### BACKGROUND

The intent of this policy is to enable Council to fund the construction of necessary trunk infrastructure providing a standard that the community requires in the future. If the infrastructure charges are not adopted, Council will be required to meet a larger financial burden for upgrading existing infrastructure and constructing new infrastructure for the growing population.

The intent of Infrastructure Contributions is for new development to pay their portion of the infrastructure costs associated with the direct impact their development will have on the existing and future network. Under *Integrated Planning Act* legislation, all Councils in Queensland are required to undertake appropriate infrastructure planning studies and implement a Priority Infrastructure Plan (PIP) which details trunk infrastructure improvements for a 15 year planning horizon. Redland Shire has adopted a planning horizon of 2006–2021.



Council does not currently have a stormwater contributions scheme. Developments are conditioned to build stormwater infrastructure within their sites in accordance with Council standards. This new policy will enable Council to plan and develop a fully integrated trunk stormwater network.

## **ISSUES**

The contribution has been calculated based on the upgrade of existing infrastructure and for the construction of new infrastructure as required. The charge methodology recovers funds for the fair share of the stormwater network used by new developments and is in accordance with the State Government guidelines.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to provide and maintain water, waste services, roads, drainage and support the provision of transport and waterways infrastructure.

## **FINANCIAL IMPLICATIONS**

The total value of the existing plus future network throughout the Shire is \$236.012 million.

If Council does not implement an Infrastructure Contributions Scheme the burden for constructing and implementing the required trunk stormwater infrastructure would be the sole responsibility of Council.

Based on the demographics report there will be approximately 62,291 households on the mainland in 2021, up from 45,196 households in 2006. This represents an increase of 17,095 households. This increase will consist of approximately 12,000 detached dwellings and 5,095 multiple dwellings. The expected revenue from stormwater infrastructure contributions is anticipated to be approximately \$80 million.

In order to complete the upgrade works listed in this policy, Council is required to continue to contribute towards the upgrade of the trunk stormwater network, initially at the current rate and then marginally higher, through the life of the program of approximately 15 years. However, if the population increase is lower or if the demand for improvements changes, Council can lower this commitment through regular reviews of the Stormwater Plan.

Based on the co-efficiency of run-off for various land uses, a larger stormwater contribution is anticipated from land that is developed into multiple dwellings than for urban residential uses. Increasing densities within the urban footprint will generate higher contributions per hectare of land and will enable greater efficiencies and more effective use of the proposed infrastructure.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not directly involve amendments to the

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Redlands Planning Scheme. However, this policy shall be included in the future adoption of the PIP and associated infrastructure charges schedules.

## **CONSULTATION**

In preparing this report, consultation was undertaken with:

- Various Council officers to ensure the Plans for Trunk Infrastructure reflect strategic planning requirements;
- Manager Land Use Planning;
- Manager Development Assessment.

## **OPTIONS**

### **PREFERRED**

1. That Council propose to amend Planning Scheme Policy 3 – *Contributions and Security Bonding* by including a new Chapter 8 – Stormwater – Mainland, as attached; and
2. That the relevant actions for notification and consultation be undertaken in accordance with Schedule 3 of the *Integrated Planning Act 1997* for the adoption of Planning Scheme Policies.

### **ALTERNATIVE**

That Council does not introduce a new Chapter 8 – Stormwater – Mainland and continues to raise revenue for projects through general rates.

## **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr Burns  
Seconded by: Cr Elliott

**That Council resolve as follows:**

1. That Council propose to amend Planning Scheme Policy 3 – *Contributions and Security Bonding* by including a new Chapter 8, Stormwater – Mainland, as attached; and
2. That the relevant actions for notification and consultation be undertaken in accordance with Schedule 3 of the *Integrated Planning Act 1997* for the adoption of the Planning Scheme Policies.

**CARRIED**

### 10.2.5 'NO STOPPING' YELLOW LINES

**Datworks Filename:** RTT Signs - Linemarking  
**Responsible Officer Name:** David Elliott  
Manager infrastructure Planning  
**Author Name:** Terrance Britt  
Senior Advisor Principal Planning Engineer

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#### EXECUTIVE SUMMARY

At the Mayor Councillor Executive Leadership Group (M/C/ELG) meeting of 10 April 2007 the 'no stopping' yellow lines issue was discussed and agreed that a brief report be prepared and presented to the Planning and Policy Committee.

This report recommends that where appropriate, in accordance with the Queensland Manual of Uniform Traffic Control Devices (QMUTCD), line-marked 'no stopping' zones replace signage when the signs have reached the end of their useful lives.

#### PURPOSE

To respond to questions raised at the M/C/ELG meeting of 10 April about the use of yellow 'no stopping' linemarking zones in lieu of 'no stopping' signage.

#### BACKGROUND

The ability to install yellow 'no stopping' linemarked zones in lieu of 'no stopping' signage was introduced in 1999 through a revision of the Transport Operations (Road Use Management) Act 1995 (TORUM Act), as part of the introduction of uniform Australian Road Rules (ARR).

Part 12 Division 2 Clause 167 states:

*"A driver must not stop on a length of a road or in an area to which a 'no stopping' sign applies."*

Part 12 Division 1 Clause 169 states that:

*"A driver must not stop at the side of a road marked with a continuous yellow edge line."*

Prior to the introduction of the ARR in December 1999, the Queensland Manual of Uniform Control Devices (MUTCD) catered for yellow lines which had to be installed in conjunction with the signage and hence were rarely used. These two sections can be applied separately or together and it is generally left to best judgment which to apply to avoid confusion for each given situation.

The MUTCD provides guidance on the use of the above sections and states the following:

*"Unbroken yellow 'No Stopping' line - may be used to supplement full-time signposted clearways or other full-time 'No Stopping' areas and indicates the*

*stopping prohibition is applicable to all vehicles. This marking may also be used alone to indicate a full-time 'No Stopping' area. The marking would normally supplement signposting, except where considered the marking alone would provide clear, unambiguous advice of the prohibition to drivers at all times and it is located in an area where drivers would reasonably expect this type of parking control."*

Council has not actively sought to replace existing 'no stopping' zones with linemarking.

## **ISSUES**

The exact location and lengths of all 'no stopping' zones within the Shire are currently unknown. To determine this would be a lengthy labour hungry process.

Council's current practice is to install new 'no stopping' zones with linemarking only where it is deemed appropriate and necessary. This practice is in accordance with the TORUM Act, Main Roads standards and common industry practice.

Linemarked 'no stopping' zones improve the aesthetics by reducing the visual pollution caused from signage and are generally less costly to maintain. This is always a factor considered by Council officers when determining the appropriateness of either treatment.

Where appropriate linemarked 'no stopping' zones should replace signage, where the signs have reached the end of their useful lives.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to provide and maintain water, waste services, roads, drainage and support the provision of transport and waterways infrastructure.

## **FINANCIAL IMPLICATIONS**

Replacing signage with linemarked 'no stopping' zones will reduce long term maintenance costs.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

Consultation was undertaken in relation to this report, with Operations and Maintenance and Project Delivery groups responsible for managing signage and linemarking maintenance. Further, Cr Dowling was consulted in relation to the recommendations contained in this report.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Barker  
Seconded by: Cr Williams

**That Council resolve as follows:**

- 1. That where appropriate, in accordance with the provisions of the Queensland Manual of Uniform Traffic Control Devices, linemarked 'no stopping' zones replace signage, when the signs have reached the end of their useful lives; and**
- 2. That Council periodically provide educational information to the public on the regulations regarding linemarked 'no stopping' zones.**

**CARRIED**

A division was called for.

Crs Barker, Burns, Bowler, Elliott, Beard, Williams and Seccombe voted in the affirmative.

Crs Ogilvie and Murray voted in the negative.

Crs Henry and Dowling were absent from the meeting.

The motion was declared by the Mayor as **CARRIED**.

**10.2.6 GREENSPACE ENHANCEMENT ADVISORY GROUP MEETING - 16 APRIL 2007**

**Dataworks Filename:** Gov Greenspace Enhancement Advisory Group  
**Attachments:** [GEAG Minutes of 16 April 2007](#)  
**Responsible Officer Name:** Gary Photinos  
Manager Environmental Management  
**Author Name:** Gary Photinos  
Manager Environmental Management

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**EXECUTIVE SUMMARY**

The Greenspace Enhancement Advisory Group met on 16 April 2007.

In accordance with Council resolution of 2004, the Chair of the Greenspace Enhancement Advisory Group must present the report on the Advisory Group meetings to the subsequent Planning and Policy Committee meeting.

**PURPOSE**

The Council resolve to note the report on the proceedings of the Greenspace Enhancement Advisory Group meeting of 16 April 2007.

**BACKGROUND**

- The Greenspace Enhancement Advisory Group was formed by resolution in 2004 and meets on a quarterly basis to provide advice to Council on matters relating to environmental enhancement for greenspace planning in the Shire.
- The last meeting of the Group was held on 16 April 2007.

**ISSUES**

The minutes of the meeting appear in the attachment and cover the following topics:

- The status of MoU between Brisbane, Logan, and Redland Councils;
- Status of letters to Minister for Transport and the UDIA;
- Facilitating a Forum on Koala Sustainability;
- Koala Conservation Policy and Strategy;
- Environment Separate Charge Acquisition and Management Policy POL-3057;
- Kinross Road, Thornlands, structure planning;
- Bayview Development;
- Moreton Bay Healthy Waterways Report.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to ensure the enhancement of biodiversity including koala habitat, bushland, greenspace, waterways, catchments, air and coastal ecosystems in recognition of our unique location on Moreton Bay.

## **FINANCIAL IMPLICATIONS**

There are no financial implications associated with the officer's recommendation.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will result in possible amendments to the Redlands Planning Scheme, such as

## **CONSULTATION**

Cr A R Beard, Cr P J Dowling, Cr C B Ogilvie, Cr D A Henry, along with non-councillor members, Mr A Caneris, Mr P Sattler were in attendance as members of the group on the 16 April 2007.

## **OPTIONS**

### **PREFERRED**

That Council resolve to note the Greenspace Enhancement Advisory Group report on the proceedings of their Meeting held on 16 April 2007.

### **ALTERNATIVE**

That Council resolve to defer the noting of the report pending further consideration of issues as directed by Council.

## **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr Burns

Seconded by: Cr Elliott

**That Council resolve to note the Greenspace Enhancement Advisory Group report on the proceedings of their meeting held on 16 April 2007.**

## **CARRIED**

### 10.2.7 NEW CONDITION FOR PERMIT TO DRIVE ON THE BEACHES OF NORTH STRADBROKE ISLAND

**Dataworks Filename:** L&E 4WD Beach Access Permits  
**Attachment:** [Att 1 Figures and Photos of ORV impacts on NSI](#)  
[Att 2 Turtle Nesting sites on NSI](#)  
**Responsible Officer Name:** Gary Photinos  
Manager Environmental Management  
**Author Name:** Dan Carter  
Senior Advisor Natural Environment

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#### EXECUTIVE SUMMARY

Council, through Local Law 15 (Parks and Reserves), has required the public to apply for a beach permit to drive off road vehicles (ORV) along the beaches of North Stradbroke Island.

In recent years as part of the Flinders Beach Land Management Plan 2005-2009 (FBLMP) concerns have been raised in regards to public safety with the conflict between ORV and recreational users.

Another issue has been the impact of ORV in relation to the fauna and flora of the beaches.

Since the FBLMP, Council, with University of Sunshine Coast (USC), has undertaken studies on the level of impact from ORV on the beach and the fauna. This report provides a brief summary of these findings.

The findings are significant in that it shows high level of disturbance in the high dune areas occurring along the beach which is impacting upon fauna populations. In recent times accidents have occurred on other beaches between users ORV and a child bringing attention to the risk between both users.

It is proposed that Council consider the creation of a new condition for no driving along the beach for 1 hour either side of high tide with tide times being set by Brisbane Bar estimation with Flinders Beach -0.36hrs and Main Beach -1.20hrs in accordance to tide guides.

#### PURPOSE

For Council to consider the inclusion of a new permit condition for Beach access permits on Main and Flinders Beach, North Stradbroke Island. The proposed condition is that access onto the beach or driving on the beach 1 hour before and 1 hour after high tide is not permitted. High tide will be calculated from published tide times for Brisbane Bar with Flinders Beach -0.36hrs and Main Beach -1.20hrs.



## BACKGROUND

- 19 April 1995 Council resolved to adopt a vehicle access permit system which applies to all vehicles accessing the beaches on North Stradbroke Island.
- 17 December 2004 Council resolved that “*Council allow the Draft Flinders Beach Land Management Plan to be put out for public comment for 4 weeks commencing mid January 2005*”.
- 22 June 2005 Council resolved to adopt the Flinders Beach Land Management Plan 2005- 2009, which included key management actions for ORV's.

## ISSUES

### CREATION OF NEW CONDITION FOR THE BEACH PERMIT SYSTEM

Local Law 15 (Parks and Reserves) provides the ability for Council to set conditions for the permitted use of Council's parks and reserves. Council used this head of power to introduce the permits for ORV on North Stradbroke Island beaches in 1995.

Section 16 of Local law 15 Policy No 15 (Parks and Reserves) 1999 prescribes the conditions of beach access permit and further allows Council to set other conditions it deems appropriate from time to time.

It will be demonstrated by the information obtained from research that Council deem appropriate the prohibition of driving ORV onto or along the beach for 1 hour either side of any published high tide for Flinders Beach and Main Beach on North Stradbroke Island.

### CURRENT BEACH PERMIT CONDITIONS

Current conditions of beach access under section 16 of Local Law Policy No 15 (Parks and Reserves) 1999 are:

- a) the permit holder and any other vehicle driver must comply with the conditions of permit;
- b) all regulatory signs erected by Council must be complied with at all times (for example speed restrictions and access restrictions);
- c) valid permit stickers must be displayed at all times in the centre of the top edge of the windscreen (for example, behind the rear vision mirror) and located so as to not to interfere with the drivers vision;
- d) permit stickers must be removed on expiry;
- e) access through the park or reserve to the foreshore is only permitted through designated access points;
- f) the vehicle must not be parked or driven within 1m of the base of the frontal dune or on any dune vegetation, at all stages of the tide;

- g) vehicles must be parked so as to not obstruct through traffic and in such manner that occupants can alight the vehicle in a safe manner;
- h) all relevant provisions of the Traffic Act 1949 must be observed;
- i) all drivers hold a current drives licence;
- j) vehicle access to camping areas is only permitted where the driver or occupants also hold a valid camping permit;
- k) a replacement permit may only be obtained (in the event of loss, destruction or the like) by producing proof of grant of the original permit;
- l) the permit may be revoked at any time by an authorised person if any authorised person is satisfied that there is non-compliance with permit conditions, or in the event of a deliberate contravention of section 12 of the local law;
- m) other conditions Council deem appropriate from time to time.

#### JUSTIFICATION FOR NEW CONDITION OF BEACH PERMIT

The Flinders Beach Land Management Plan 2005-2009 identified the issue of public safety, impact to flora and fauna from ORV driving along the beach during high tides in particular at Christmas and Easter holiday periods when king tides reduce available beach area to very limited area. This is causing destruction of high dune system impacting on native vegetation and shore birds and other beach fauna.

The action identified in the FBLMP was to limit driving on the beach to protect dune vegetation at certain times through closure of the beach access at the ranger's discretion after considering the following criteria:

1. Is the tide or previous tide within 5m of beach vegetation?
2. Do vehicles have to cross vegetation to progress along the beach?
3. Does the access point considered for closure have a sharp drop off of more than 30cm?
4. Do vehicles have to make new paths to get to the access?
5. Do vehicles have to wait between bouts of wave action to get around dead trees or other obstacles?

In a meeting with relevant officers from Parks and Conservation, Caravan and Camping, and Local Laws it was felt that the proposed action would be difficult for the officers to manage considering the number of access points for Flinders and Main Beach and current work loads. It would also create issues for emergency vehicles to access on or off the beach considering gating of access points would be required to control access.

It was therefore proposed that a condition be set that no driving along the beach either side of high tide for 1 hour would be more appropriate. It would not restrict movement for vehicles in case of emergencies and no impact upon current duties of officers on the island other than the enforcement of this new condition.

#### CURRENT USE OF THE BEACHES

In recent years there have been changes in the permit system from a point where a range of different permits were sold in 2004-2005 to only annual permits sold in 2005-06, 2006-07 years. In 2004–2005, 9,428 permits sold with 50% of these being the 48hr permits sold. In 2005-2006 a total number of permits sold were 7,987 with 4,290 being sold from July 2006 to April 2007.

A traffic count undertaken by the USC over an Easter weekend 2005 counted 495 vehicle passes at Flinders Beach, 335 at Adder Rock and 471 at Main Beach during a single day. This study also observed that although the majority of vehicles travelled on the falling tides and the time of low water considerable traffic on the high and rising tide in particular on Flinders Beach. Council's own vehicle counters have identified peak usage of 2,000 vehicle trips per day occurring.

Council's Local Laws team has issued 226 PIN's on Flinders Beach from June 2005 till May 2007. Compliance is primarily undertaken during the busier peak periods.

#### HUMAN SAFETY ON THE BEACHES

The FBLMP identified that during busy Christmas and Easter holiday periods population of North Stradbroke Island increases by around 30,000. Many of these take advantage of beaches for a range of recreational activities. This brings significant risk of conflict between recreational users and ORV's along both Flinders and Main Beaches.

In April 2006, just after the adoption of the FBLMP, an accident occurred on Noosa North Shore Beach where a child was hit by an ORV. Reports of near misses have also been reported on the beaches on North Stradbroke Island in recent years.

The risk to human safety is greatest during high tides on any beach where vehicle movement is restricted due to tides and soft sand making stopping and manoeuvrability difficult.

Flinders Beach and Main Beach camping is attractive for families with children. Of particular concern for Flinders Beach is that, in addition to vehicle movements, when Flinders camping area is full, it is estimated the population is around 600 people, many of these will wish to swim, fish and play sport along the beach while having to deal with traffic movement (see photo in attachment).

#### IMPACT TO VEGETATION AND FAUNA

Since the adoption of the FBLMP Council has funded work by the USC to establish the level of impact ORV are having on the beach with specific attention being made to the macro and micro fauna species. The work has looked at the level of impact

from vehicle tyre ruts along the beaches and upon the fauna species inhabiting these areas.

It was shown that 61% of the beach surface was impacted by vehicle ruts of Flinders Beach and 54% of the beach surface on Main Beach. Samples where the beach area is narrower due to erosion or other impediments the traffic was more concentrated than wider sections. The vehicles caused deep corrugations of the beach surface with an average depth of 5.86cm; however many were quite deeper with a maximum depth recorded of 28cm. The large area of impact combined with the depth to which rutting occurs, an estimated 30,018m<sup>3</sup> of Main Beach and 12,573m<sup>3</sup> on Flinders is compacted and displaced. These were larger volumes than expected from the scientists undertaking the work.

Studies on Flinders and Main Beaches show fauna species present overlap to a large extent with the vehicle ruts (see attachment). Another key point is that benthic infauna generally inhabits the top 30cm of the sand matrix with very few fauna species living deeper. Species that inhabit the upper shore where the deepest ruts were recorded were ghost crabs, isopods and some polychetes. Much of their habitat is significantly modified by the level and depth of rutting occurring. It is recognised from this work the level of impact will depend both on the nature and intensity of the impacts (e.g. traffic volumes, distribution across beach face, rut depth, etc) and the sensitivity of each species to disturbance.

Driver education programmes trying to keep ORV's from driving upon the soft sand have shown through the research that a considerable fraction of vehicles (23% to 67%) continue to traverse the upper shore near the foredunes.

Further research has occurred on the impacts to ghost crabs considering a scientific paper by Moss and McPhee 2006 which concluded on North Stradbroke Island that crab densities on beaches with ORV usage was lower than beaches closed to traffic.

With the USC further work has been undertaken to clarify a number of issues not addressed in the Moss and McPhee paper. Key aspects addressed were vehicle impacts on ghost crabs under natural and experimental conditions during day light hours when majority of crabs are within their burrows. The results indicate that smaller crabs found in shallower burrows are quite susceptible to impacts while larger crabs that can burrow more deeply were immune to traffic. Crabs with burrow depths between 10 and 15cms can be killed in considerable numbers and crabs found in burrows less than 10cms will likely be crushed no matter the vehicle intensity. This study also showed considerable differences in number of active ghost crab burrows in no traffic areas than moderate and heavy traffic areas.

Shorebirds disturbance when vehicles travel along the beach during high tide have shown to impact significantly. This is caused by the fact that shorebirds congregate in large numbers in areas just above the tide. Any vehicle movement during high tide is likely to cause the birds to take flight and use up valuable food reserves required for their migratory travels.

Turtles are another species that is impacted by driving on the soft sands where nesting occurs. Nests can be disturbed by vehicles and the ruts can cause death to young hatchlings as they head to the ocean. This year on Flinders Beach a turtle nest was fenced off to stop vehicles from traversing over the nest. See attached map of turtle nesting areas on North Stradbroke Island.

#### SOCIAL AND ECONOMIC VALUE

Off road vehicle use has both economic and social value for the Island, which was identified in the FBLMP. The social value for people to enjoy the natural environment cannot be underestimated or under valued in terms of people appreciating the significance and importance of such areas.

Through enjoyment and recreation, usage has increased people's significance and importance of an area to the point where they have fought for the protection and improved management of the area. Economic value in the creation of tourism business and jobs for locals is important also. Although at this stage no work has been undertaken on these values, it is necessary to ensure an appropriate view of ORVs is taken and considered when making decisions on ORV use.

#### REGIONAL CONTEXT

It is necessary to understand that nature based recreation is a significant activity undertaken by a large percentage of the population. The fact that any decision made on North Stradbroke Island will impact and increase pressure on Bribie Island, Noosa North Shore, Moreton Island and Fraser Island and vice versa. The impacts of ORV's are occurring on all beaches where driving is permitted, thus any decision in regards to ORV use needs to be done in the context of regional impact of such decisions.

#### IMPLEMENTATION OF THE NEW CONDITION

It is intended to implement this new condition within 3 months of its approval. The management of ORV's has been discussed in the FBLMP and in the last few months it has been discussed in the local NSI newspaper. This discussion has raised a few concerns from tourism operators and commercial fishermen.

#### CONCERNS FROM TOURISM GROUPS AND COMMERCIAL FISHERMEN

It has been raised that the new condition will impact on commercial fishermen and tourism operators. The commercial fishermen like to watch and observe the fish and at times set the nets on top of the tide. Some tourism operators admitted that they at times need to drive on top of the tide to move from the causeway to Point lookout and similarly at times along Flinders Beach. Both issues can be addressed through relaxation of the condition for such specific requirements if officers deem necessary. This can be requested in writing from Council in which a letter back from Council can identify specific conditions relating to a relaxation of this condition. It would be recommended that during peak visitation periods (i.e. Christmas, Easter and September holiday periods) no relaxation occur due to risk to human safety during these times.

### CONCLUSION

Given the information provided, impacts of ORV's are occurring for human safety, flora and fauna. The proposed new condition will assist in reducing the threat to humans, flora and fauna. It is estimated that a majority of permit holders will comply with the conditions, given that it will improve safety and allow recreational activities to occur on the beaches during high tide periods free of vehicles.

It is necessary that Council continue to work with University of Sunshine Coast to assess the impacts of the conditions and allow future reviews of this condition in terms of reducing human safety and impact upon the fauna on the beaches.

### **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to ensure the enhancement of biodiversity including koala habitat, bushland, greenspace, waterways, catchments, air and coastal ecosystems in recognition of our unique location on Moreton Bay.

### **FINANCIAL IMPLICATIONS**

Local Laws teams see no impact on resources or financial as staff will be present on the Island in accordance to current enforcement processes.

### **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

### **CONSULTATION**

Consultation has occurred with:

- Parks and Conservation Unit;
- Compliance Services Unit,
- Caravan and Camping Supervisor; and
- Marketing and Communications Group.

### **OPTIONS**

#### **PREFERRED**

That Council resolves in accordance section 16 (m) of Local Law Policy 15 (Parks and Reserves) 1999 that a new condition be included to the beach access permits as follows;

*"That access onto the beach and driving of a vehicle on the beach 1 hour before and 1 hour after high tide is not permitted. High tide will be calculated*

*from published tide times for Brisbane Bar with Flinders Beach -0.36hrs and Main Beach -1.20hrs.”*

**ALTERNATIVE**

That Council resolve to not limit vehicle access onto the beach and driving a vehicle on the beach.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Burns

Seconded by: Cr Elliott

**That Council resolves, in accordance with section 16(m) of *Local Law Policy 15 (Parks and Reserves) 1999* that a new condition be included to the beach access permits as follows:**

**“That access onto the beach and driving of a vehicle on the beach 1 hour before and 1 hour after high tide is not permitted. High tide will be calculated from published tide times for Brisbane Bar with Flinders Beach -0.36hrs and Main Beach -1.20hrs.”**

**CARRIED**

## 10.2.8 OPTIONS FOR STREET LIGHTING

**Datworks Filename:** EM Cities for Climate Protection

**Attachments:** [Att 1 Street Light Scoping Paper](#)  
[Att 2 RWW Greenhouse Gas Reduction Opportunities](#)

**Responsible Officer Name:** Gary Photinos  
Manager Environmental Management

**Author Name:** Brian Sundermeijer  
Environmental Performance Advisor

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### EXECUTIVE SUMMARY

At the General Meeting of 28 February 2007 (Item No 14.1), it was resolved that Council initiate discussions with energy providers to gain an understanding of possible areas of cooperation and or involvement in researching potential efficiencies, options for greenhouse gas reduction through the provision of street lighting and lighting of public places.

The issue is currently under investigation through a regional trial by the Energy Efficiency Public Lighting Working Group. This discussion shows that there are effective alternatives which warrant investigation. Council may determine to conduct further assessment of these options once the trial is completed.

### PURPOSE

The purpose of this report is to discuss the alternatives available to Council for abating greenhouse emissions from provision of street lighting.

### BACKGROUND

Previous work to improve energy efficiency and investigate means to abate greenhouse emissions has been conducted by Council as part of the Local Greenhouse Action Plan. This is part of the Cities for Climate Protection Program.

### ISSUES

#### THE MAJORITY OF STREETLIGHTS ARE OWNED BY ENERGEX

The majority of streetlights in the Shire are owned by Energex Ltd and lighting is paid for by Council. Council owns and maintains a few lights entirely. In some cases Council pays for streetlights, and then transfers ownership to Energex.

Therefore, to change most streetlight infrastructure Council has to work with Energex. All electricity for streetlights is purchased from Origin Energy. Discussion on streetlight efficiency is continually ongoing between Council and Energex.

Energex has previously not committed to proposals to make changes to streetlights. The major reason for this is that changing streetlight characteristics involves technical

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aspects which can have a large impact on lighting effectiveness, as well as ongoing maintenance costs.

#### CONSIDERATION OF PLACEMENT AND NUMBER OF STREET LIGHTS IN RESIDENTIAL AREAS

Streetlights in residential areas require consideration to their placement and numbers. Factors that are considered include:

- Glare from more powerful but further spaced lights affecting adjacent residents;
- Visibility required to meet safety standards from less powerful lights;
- Compatibility of light bulbs with existing fittings;
- Light characteristics of different types of bulbs;
- Lamp life and maintenance of different types of bulbs.

#### OPPORTUNITIES TO INCLUDE NEW TECHNOLOGIES INTO EXISTING OR FUTURE SUBDIVISIONS

- Solar has increased maintenance costs outweighing power savings, financially;
- Street trees will limit the applicability of solar panels on light poles in many suburban areas;
- Current solar technology does not provide a good return on investment. A large solar array in a prime position to feed into the grid will be more effective;
- Dimmers, timers, directional and shielding for improved efficiency and amenity have increased maintenance costs outweighing power savings, financially.

#### REVIEW OF ANY RESEARCH THAT HAS BEEN DONE ON OTHER INITIATIVES TRIALLED OR CONSIDERED HERE AND IN OTHER JURISDICTIONS

There has been movement towards changing streetlights due to a number of South-East Queensland Councils lobbying the Department of Mines and Energy. This has resulted in the formation of the Energy Efficiency Public Lighting Working Group, of which Energex is a member.

The Energy Efficiency Public Lighting Working Group comprises the Queensland Department of Mines and Energy, Energex, Brisbane City Council, Gold Coast City Council, and Maroochy Shire Council.

This group has been working on streetlight efficiency for a number of years and have concluded that the best way forward is to conduct a trial of energy efficient bulbs for street lighting. The group commissioned the "Street lighting in South-East Queensland: Opportunities for Energy Efficiency and Cost Savings" scoping paper (see attachment) resulting in the recommendation for an extensive trial to resolve the technical issues identified. The trial is currently in preparation and will commence during 2007 to run for three years.

It is planned that other Councils will be invited to participate in the street light trial. This will occur after announcement by the Minister for Mines and Energy. Conditions for participation by Councils also have not yet been determined. Participation will require a significant financial contribution. Costs are not yet available but are expected to be between two and five thousand dollars per streetlight with a minimum of 50 street lights be retrofitted with energy efficient bulbs of various types. This will provide sufficient statistical validity to make the trial worthwhile.

A local trial will result in an analysis of specific conditions relevant to the Shire. However, these results are not expected to vary greatly from other coastal locations covered in the current trial.

#### ONGOING COSTS OF RETROFIT OF STREETLIGHTS

The costs of streetlights can be broken down into three main areas:

- capital charge;
- maintenance costs;
- energy costs.

All three charges have to date been managed by Energex, but will be separated during the transition to the contestable market for all electricity. This has been delayed for streetlights until 2008. It will then be possible to purchase the actual energy from any electricity provider available.

Energex will continue to manage capital and maintenance costs, however, Energex is constrained in their pricing (as sole provider) by the Queensland Competition Authority.

An issue with the retrofit of street lighting is that the investment to achieve energy savings offers a poor return in financial savings. Capital charge and maintenance costs make up approximately 70-80% of the costs of street lighting (depending on the rate). Investing in changes to streetlight infrastructure involves increases in Energex's capital and maintenance charges. These can outweigh the energy cost savings over the long term.

Given that a significant investment will be required to implement a retrofit of streetlights, alternative options should be considered that will have a greater energy savings and environmental benefit.

#### OPTIONS FOR GREENHOUSE GAS REDUCTION

Cost effective options to achieve energy savings or reduce greenhouse emissions are available to Council, these should be initiated first. The alternatives involve improving energy efficiency, establishing new infrastructure to feed renewable energy into the grid, or by investing in carbon neutral energy.

The Greenhouse Gas Reduction Opportunities Study 2004 (see attachment) carried out by Parsons Brinckerhoff for Redland Water and Waste (RWW) suggested a

number of renewable energy options. An example is the development of infrastructure to generate power from methane at Birkdale landfill.

Other options suggested in the Parsons Brinckerhoff report are under consideration for development by RWW. These may include power generation from sewage sludge, a wind farm, or installation of micro-hydroelectric generators within the water reticulation. Technical feasibility studies are required.

Another cost effective option is to make all the power utilised by the streetlights carbon neutral. This can be achieved by purchasing a mixture of accredited GreenPower or carbon offsets. These ensure that part of the energy purchased for street lighting does not generate greenhouse emissions. Because ongoing capital and maintenance costs are associated with retrofitting streetlights, it is possible to invest this money into purchasing GreenPower for the lights instead. Whilst this is also an ongoing cost, purchase of accredited GreenPower contributes to the development of new infrastructure to provide renewable energy.

#### GREENHOUSE GAS EMISSIONS FROM STREETLIGHTS

Based on the 2006 calendar year, it is estimated that streetlights in the Shire utilised 4,819,649 kWh of electricity. This equates to greenhouse gas emissions of 5,374 tonnes CO<sub>2</sub> equivalents. This is estimated to be approximately 15% of the total greenhouse gas emissions by Council.

#### PURCHASING GREEN POWER

The purchase of accredited GreenPower for streetlights is currently only possible from Origin Energy at a minimum of 10% GreenPower purchase; however, in 2008 this segment of the market will become contestable.

A quotation obtained from Origin Energy based on the purchase GreenPower is an additional 4.577 cents per kWh (ext GST) on top of the normal rates.

#### UPDATED ACTION PLAN FOR GREENHOUSE GAS EMISSIONS REDUCTION IN AUGUST

A report to Council is planned for August on the recent re-inventory of greenhouse gas emissions in Redland Shire, which is a requirement for achievement of Milestone 5 of the Cities for Climate Protection™ (CCP™) Program.

The re-inventory will describe progress towards the target of the Local Greenhouse Action Plan which is that, by 2010, Council will reduce its greenhouse gas emissions by 25%, in comparison to 1998 baseline emission levels.

The report will provide options for expanded actions to reduce greenhouse gas emissions including that resulting from energy use in streetlights.

#### IN SUMMARY

The Energy Efficiency Public Lighting Working Group has commenced a 3 year trial of energy efficiency into public street lighting. There may be an opportunity to participate in the trial if invited by the Minister for Mines and Energy. However, the cost of participating in the trial may not be seen as cost effective for Council.

Whether Council is invited or not to participate, no action can be taken on public street light infrastructure until this trial is completed in 2010.

Council has a stated target of 25% reduction of greenhouse gas emission in comparison to 1998 baseline emission levels, by 2010. Taking into consideration the substantial increase in street lighting since 1998, Council would now need to achieve a 50% reduction of current emissions to achieve this stated target by 2010.

It is recommended that consideration of any expanded actions to reduce greenhouse gas emissions resulting from energy use in streetlights be deferred until August 2007 when a subsequent report is presented to Council for consideration.

### **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to provide and maintain water, waste services, roads, drainage and support the provision of transport and waterways infrastructure.

### **FINANCIAL IMPLICATIONS**

Participation in the Energy Efficiency Public Lighting Working Group regional streetlight trial - to be determined upon invitation by the Minister of Mines and Energy may require up to \$250,000 funding from Council.

Council currently budgets for streetlight expenditure, which includes infrastructure and power costs of \$1,271,307. Any consideration to purchase GreenPower would be in addition to these costs. There has been no budget allocation in current or future budgets for purchase of GreenPower for street lights.

### **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

### **CONSULTATION**

Manager Infrastructure Planning – discussion regarding practical options;  
Information and quotations sourced from:

- Ms Brooke Walters - Sustainable Energy Unit, Department of Mines and Energy (Project Manager of the Street Light Trial for the Energy Efficiency Public Lighting Working Group);
- Mr James Woods - Origin Energy.

**OPTIONS****Preferred**

That Council resolve to note that actions to improve streetlight efficiency are currently under trial by the Energy Efficiency Public Lighting Working Group and that a report be brought back to Council based on the Group's findings on the completion of the trial.

**Alternative**

That Council resolve as follows:

1. Note that actions to improve streetlight efficiency are currently under trial by the Energy Efficiency Public Lighting Working Group and that a report be brought back to Council based on the Group's findings on the completion of the trial; and
2. Pursue potential for participation and financial investment in the Energy Efficiency Public Lighting Working Group streetlight trial, pending invitation from the Minister of Mines and Energy, and report back to Council for further direction.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Burns  
Seconded by: Cr Elliott

**That Council resolve to note that actions to improve streetlight efficiency are currently under trial by the Energy Efficiency Public Lighting Working Group and that a report be brought back to Council based on the Group's findings on the completion of the trial.**

**CARRIED**

**10.2.9 LAND MANAGEMENT PLANS - DUNWICH RESERVE AND AMITY POINT RESERVE, NORTH STRADBROKE ISLAND**

**Dataworks Filename:** EM Land Management Plans - Amity Point Reserve and Dunwich Reserve – North Stradbroke Island

**Attachments:** [Att 1 Dunwich Reserve Land Management Plan](#)  
[Att 2 Amity Point Reserve Land Management Plan](#)  
[Att 3 Dunwich Reserve Consultation Report](#)  
[Att 4 Amity Point Reserve Consultation Report](#)

**Responsible Officer Name:** Roberta Bonnin  
Manager Community & Social Planning

**Author Name:** Ellen Irving  
Project Officer

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**EXECUTIVE SUMMARY**

Council engaged consultants to undertake Land Management Plans for the Dunwich Reserve and Amity Point Reserve on North Stradbroke Island. The requirement to undertake land management plans was triggered under the *Land Act 1994* by the proposed secondary uses (both Dunwich and Amity Clubs have plans to expand) and required by the Department of Natural Resources & Water (NRW) to review current usage to determine compatibility with the objectives of trustee land. It is necessary for Redland Shire Council, as Trustee of the land, to undertake planning for the long term use of the reserves in line with Trustee guidelines. The preparation of the land management plans provides for the long term infrastructure and open space planning for the reserves now and in the future.

The draft Land Management Plans were developed in consultation with NRW, resident clubs, Internal Council stakeholders, Community Group stakeholders, Divisional Councillor and the broader Island community.

The preparation of the draft Land Management Plans was undertaken over an 18 month timeframe and included research, site assessments, community workshops, stakeholder consultation, a community newsletter and a 3 week public display of the master plans at various venues on the Island.

**PURPOSE**

To seek Council adoption of the draft Land Management Plans for Amity Point Reserve and Dunwich Reserve on North Stradbroke Island for planning purposes and to refer the proposed capital and operational expenditure to future budget deliberations for consideration.

## **BACKGROUND**

### The Process

Council appointed John Wood Consultancy in 2006 to undertake the development of Land Management Plans for the Dunwich Reserve and Amity Point Reserve on North Stradbroke Island. The requirement to undertake land management plans was triggered by the resident clubs plans to expand their existing premises.

The development of the land management plans involved extensive consultation inclusive of key stakeholder interviews and a series of weekend workshops.

The stakeholder interviews identified potential issues that needed to be addressed in the LMP and assisted the consultant to develop options for each reserve. The options were then presented at the Stakeholder Workshops for further discussion, before being presented for consideration and discussion at an internal review. The preferred option for each reserve was then released to the broader island community for comment during a three week public display of the master plans at various venues on the Island.

Twenty-one (21) submissions (16 for Amity and 5 for Dunwich) were received regarding matters that needed to be addressed in the final Master Plans. A detailed report on the outcomes of the consultation process is attached as a separate report for each Reserve.

### **Dunwich Land Management Plans**

#### Dunwich Reserve

The Dunwich reserve is a designated Camping and Sport & Recreation Reserve. The Reserve is described as Lot 1 on D90414 and Lot 12 on CP865858 and situated at 2 Ballow Road, Dunwich, which is located in the centre of Dunwich, west of Ballow Road, between Cunningham and Junner Streets, on the Moreton Bay foreshore. The reserve is occupied by the North Stradbroke Island All Sports and Social Association under a 30 year lease agreement which expires in 2021. The Reserve is also occupied by the Tourist Information Association which shares office space with Straddie Holiday Parks.

Facilities within the reserve include:

- a clubhouse comprising of a kitchen, dining area, poker machines, squash court, umpire change rooms, meeting area, gym and storage;
- Fenced outdoor multipurpose courts;
- Fenced oval with night lights and cricket pitch;
- Two sheds;
- Car parks;
- Picnic pergolas and BBQs;
- Swimming enclosure;
- Playground;

- Historical ruins.

The Reserve provides a host of sport and recreation opportunities for the community, inclusive of tennis, rugby league, Touch football, social cricket, basketball, fitness training, social events, weddings and balls, skate park, picnics and barbecues, water play and swimming, dog exercising and walking.

The long term vision for the Dunwich Sport and Recreation Reserve is for:

“a high quality, attractive sport and recreation Reserve which will become a major focus for rugby league, indoor sport, recreation and social activities for the Dunwich community and visitors to North Stradbroke Island”.

### **Key Features of the Dunwich Reserve Land Management Plan**

- 1) Change gazetted purpose of the Reserve from ‘Camping & Sport & Recreation’ to a Sport and Recreation Reserve to reflect the current community use of the Reserve;
- 2) Expand the NSIASSA lease to include extensions and entry;
- 3) Investigate the provision of a cover for the multipurpose courts including minimisation of visual impacts and further consider lease extension over this area;
- 4) Upgrade the skate park facility;
- 5) Formalise and reduce the size of the central car parking area;
- 6) Upgrade foreshore area and allow for community events;
- 7) Develop a circuit pedestrian / cycle path network; and
- 8) Integrate proposed Ballow Road streetscape enhancements into Master Plan.

The comments from the North Stradbroke Island All Sports and Social Association identified through the stakeholder meetings have been incorporated into the final Master Plan. The Club did not submit any further comment following the three week display of the draft master plan within their clubhouse.

### **Amity Point Land Management Plans**

#### Amity Point Reserve

The Amity Point Reserve is a designated Camping and Sport and Recreation reserve of which 60% is occupied for sporting purposes and 40% for camping purposes. The reserve is described as Part of Lot 19 on SL806442 and is situated at 36 Claytons Road, Amity Point. The reserve is currently occupied by the Amity Point Community Club under a 30 year lease agreement with Council which expires in 2021. The site is also occupied on a casual basis by the Amity Point Social Cricket Club.

Facilities within the reserve include:

- Community Club facilities inclusive of kitchen, dining area and poker machines, meeting room;
- Car parks;
- Sports oval/cricket field;



- Illegal structures erected by Cricket Club;
- Putt Putt golf;
- Covered playground;
- BMX dirt jumps.

The Reserve provides a host of recreational opportunities inclusive of sports, dog exercising, walking, community events, BMX & skating. However, there remains considerable potential to improve the capacity of the Reserve.

### **Key Features of the Amity Point Reserve Land Management Plan**

- 1) Extend lease of the Amity Point Community Club to incorporate proposed extensions and club controlled facilities;
- 2) Demolish the unsafe structures adjacent to the main oval and replace with a small public gazebo and barbecue;
- 3) Upgrade multipurpose oval and relocate cricket training nets;
- 4) Make provision for additional car parking;
- 5) Include provision in the south for multipurpose courts and for a future community common;
- 6) Develop a circuit pedestrian/cycle path network;
- 7) Improve overall landscaping and signage; and
- 8) Upgrade skate bowl and BMX facilities.

### **ISSUES**

A trustee lease or permit must be consistent with the purpose of the trust land. The Minister for Natural Resources and Water must give 'in principal approval' for the trustee lease and in some circumstances may approve a trustee lease that is inconsistent with the purpose of the trust land if the lease will not diminish the purpose of the trust land. A trustee lease or permit must provide a community benefit rather than a private or commercial benefit. In addition, all lessees must pay reasonable rent for the use of the Reserve.

### **Dunwich Reserve**

#### Reserve Designation

The Dunwich reserve is a designated 'Camping and Recreation' reserve. The purpose of the Reserve is to be changed to 'Sporting and Recreation' purposes to reflect the current community use of the land.

#### Native Title

The area is subject to a Native Title Claim. Quandamooka Land Council has stated a need for an Indigenous Land Use Agreement before any development occurs.

## **Amity Point Reserve**

### Reserve Designation

The current reserve for camping and recreation purposes does not recognise the sporting use of the trust land. Council manages the reserve as two distinct entities – the camping use and the sport and recreation use. Following consultation with NRW it is proposed that the reserve be subdivided into two distinct lots to recognise the management regimes. The new lots would be a reserve for camping and recreation purposes and a reserve for sport and recreation purposes to reflect the current use.

### Cultural Heritage

The area is subject to a Native Title Claim. The Quandamooka Land Council would like to see an Indigenous Land Use Agreement before any development occurs. Any development on the site, including works that disturb the surface of the land, should be undertaken in a way that complies with the *Aboriginal Cultural Heritage Act 2003*. A Cultural Heritage Management Plan may be required prior to the commencement of development or works.

### Reserve Occupants

The Reserve is occupied by the Amity Point Community Club and the Amity Point Social Cricket Club.

## **Amity Point Community Club**

The Amity Point Community Club holds a 30 year lease (for community purposes) which expires in 2021. The Community Club is a licensed premise with gaming machines and operates more as a commercial venture than as a community club. The Club has plans to expand their premises to provide a new 'smokers area' in order to comply with the new Tobacco legislation. A new lease agreement will need to be entered into should Council approve the Club's application for expansion.

## **Amity Point Social Cricket Club**

The Amity Point Social Cricket Club holds no official tenure over the oval. The club provides a calendar of games and events for the coming year and seeks Council approval to book on the dates specified.

The Social Cricket Club has erected temporary structures which provide shade, seating and BBQ facilities and a mobile bar (the Club has a restricted liquor licence). A toilet facility is located nearby. The temporary structures do not have Council approval and do not comply with building or safety standards.

During the development of the draft LMP, Council and NRW developed a joint vision for the Amity Point Reserve which is to have:-

“A quality, integrated, multiuse sports and recreation facility serving the Amity community. That is, there will be one cluster of buildings, with a minimum of duplication and overlap to maximise community and Council resources”.

During consultation with each of the clubs in the preparation of the draft plans, issues were identified which required the consultant to facilitate discussion between the Community Club and the Cricket Club in an attempt to reach agreement on a preferred model under which the Cricket Club could share occupancy of the premises with the Amity Point Community Club.

There is a history of mistrust between both clubs and the Cricket Club indicated a desire to construct their own permanent facility on the Reserve. However, Council's preference is to have both clubs share the facility currently occupied by the Amity Point Community Club.

Individual meetings have been held with each club to identify and document their respective issues. The documented issues were exchanged between the clubs to discuss with their membership. Management options were also investigated and submitted to the clubs for consideration. During the consultation process, feedback from both clubs was limited. Further discussions were held between Council and representatives from both clubs which resulted in some positive discussion, however, later feedback during the public submission phase, particularly from the Cricket Club indicated a strong opposition to sharing of facilities with the Community Club. To date, the clubs have been unable to reach agreement on a way forward.

During the development of the Land Management Plan photographs were taken of the illegal structures which clearly show that the structures are unsafe. Council's Development Control Unit made the decision to issue a Show Cause notice which gave the Cricket Club opportunity to respond. Development Control Unit subsequently issued instructions to the Club to either lodge a building application or demolish the structures. The Cricket Club has not addressed the issue and as a safety precaution Council has since fenced off the illegal structures to deny public access.

The Cricket Club has since been instructed to either dismantle or demolish the structures and to remove all materials from the site. The Cricket Club has subsequently dismantled part of the structure with only the frame and slab remaining. The Cricket Club has now been advised that Council will dismantle and remove the remaining structure and all materials and debris in the week commencing 27 May, if the Club has not already done so.

The LMP does not recommend a lease or a stand alone facility for the cricket club. The LMP recommendation is to provide a small gazebo and BBQ for community use which will be located in the vicinity of the cricket nets (to be provided as a low priority).

The LMP will recommend that the Community Club's new lease (the club's proposed extension will require them to enter into a new lease) will include a condition that the

club must develop a Community Plan which demonstrates how they will support other community groups including the Cricket Club in the future.

### **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

### **FINANCIAL IMPLICATIONS**

The Land Management Plans for Dunwich and Amity Point Reserves includes a prioritised list of capital works to be undertaken over the next 10 years. The Implementation Plan will be assigned to the relevant Council department for prioritisation in accordance with their respective works program. Funding will be sought for works approved in Council's Capital Works budget.

### **CONSULTATION**

#### Internal

A Steering Group was established to oversee the progress of this project. The Steering Group comprised officers of Community & Social Planning and the NRW Lands Officer.

Input and comments were also sought on the proposed development options for each reserve at a Council workshop. The workshop was attended by officers of:

- Environmental Management;
- Parks and Conservation;
- Land Use Planning;
- Customer and Community Services;
- Leisure and Recreation Services.

All comments were considered and where appropriate incorporated into the final land management plans.

#### External

Community Workshops were held at Dunwich and Amity Point. Key stakeholder interviews were conducted and individual meetings held with club representatives. Public submissions were through the display of the draft plans along with a community newsletter at various venues on the Island. A total of twenty one (21) submissions were received.

**OPTIONS****PREFERRED**

To adopt the draft Land Management Plans for Amity Point Reserve and Dunwich Reserve on North Stradbroke Island for planning purposes and to refer the proposed capital and operational expenditure to future budget deliberations for consideration.

**ALTERNATIVE**

That Council not adopt the draft Land Management Plans for Dunwich and Amity Point Reserves on North Stradbroke Island.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Burns

Seconded by: Cr Elliott

**That Council resolve to adopt the draft Land Management Plans for Amity Point Reserve and Dunwich Reserve on North Stradbroke Island for planning purposes and to refer the proposed capital and operational expenditure to future budget deliberations for consideration.**

**CARRIED**

### 10.2.10 LIBRARY SERVICES STRATEGY

<b>Dataworks Filename:</b>	<b>CS Library Strategic Plan</b>
<b>Attachments:</b>	<a href="#"><u>Att 1 Redland Shire Library Service: Ten Year Plan</u></a> <a href="#"><u>Att 2 Redland Shire Library Service Report 2006</u></a> <a href="#"><u>Att 3 10 year Plan Financial Implications Table</u></a>
<b>Responsible Officer Name:</b>	<b>Roberta Bonnin</b> <b>Manager Community &amp; Social Planning</b>
<b>Author Name:</b>	<b>Judy Spokes</b> <b>Senior Advisor Cultural Services</b>

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### EXECUTIVE SUMMARY

Redland Shire Library Service: A Ten Year Plan (attachment 1) presents a strategic framework for development and delivery of Shire library services to the year 2017. The plan aims to improve the function of libraries as:

- dynamic centres of community life; and
- gateways to knowledge for learning and leisure.

It is informed by extensive research and consultation conducted by consultant, Kay Poustie whose report, Redland Shire Library Service Report 2006 is attached (attachment 2). The Ten Year plan incorporates an implementation schedule that identifies short, medium and long term actions to achieve six goals to guide service delivery over the next decade. They are:

- To encourage reading for pleasure and learning;
- To strengthen local democracy;
- To foster a just and inclusive community;
- To strengthen social connections;
- To encourage participation in the knowledge economy;
- To improve the range and quality of information resources and tools.

### PURPOSE

The purpose of this report is to recommend that Council:

1. note the Redland Shire Library Service Report 2006 by Kay Poustie (attachment 2);
2. note the table: Library Service 10 Year Plan Financial Implications (attachment 3);
3. adopt the Redland Shire Library Service Ten Year Plan (attachment 1).

### BACKGROUND

On 17 December 2004 Council adopted the Island Library Strategic Plan 2004 - 2014 informed by the Island Library Review Report by consultants, Lunn Consulting and

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Connell Wagner which was received by Council at its General Meeting on 13 August 2003. A significant outcome of Council's adoption of the Strategy was the development of a branch library at Victoria Point. Implementation of other elements of the plan is progressing in accordance with its timetable and strategic directions.

Recognising the need for a similar strategic approach to the planning and delivery of the whole of Council's library service, an internal Steering Committee was established in February 2006 (with representation from the State Library of Queensland) to develop a ten year strategic plan for RSC library services. In March 2006 consultant Kay Poustie was commissioned to review the service and provide advice to the Steering Committee about future directions.

The Redland Shire Library Service Report 2006 was the outcome of the consultant's work and incorporated input from RSC Councillors, Library Strategy Steering Committee members as well as library staff and users. The Redland Shire Library Service Ten Year Plan provides a framework to deliver the service improvements identified in the Poustie Report. It is based on evidence from public library researchers around the world, together with statistical and qualitative analysis of local and regional library services conducted by Poustie.

On February 9 2007 the Redland Shire Council hosted a futures forum for library professionals across SE QLD and invited leading researchers and policy makers to make presentations addressing the theme: "Big ideas and bold visions - imagining the future for public libraries".

The forum focussed on leading practice in community engagement, technological innovation and regional integration of public library services (across local government boundaries). Ideas presented contributed to the RSC Library Service Ten Year Plan which is designed to increase the responsiveness, flexibility and innovation of library services during a period of major change. It will assist library managers and staff convert the challenges of the digital age into opportunities for improved wellbeing, prosperity and sustainability for Redlands communities.

## **ISSUES**

In the Redlands and throughout the world public libraries face considerable challenges as they seek to anticipate and adapt to unprecedented and rapid technological and demographic changes. A long term strategic approach to service planning which takes account of these factors is required to ensure innovative services that meet the changing needs of the growing and aging Redlands community.

Redland shire libraries are significant cultural public assets with a critical role in community engagement, lifelong learning and social cohesion. Their role in building the capacity of residents and enterprises to participate in the knowledge economy will expand as the dominance and complexity of digital technologies grows. It is therefore important that Council has a 10 year strategic plan to ensure that quality library facilities and services are sustained through innovative approaches to service management and community engagement.

The following goals will guide service development and delivery until 2017:

- **To encourage reading for pleasure and learning** for people at all stages of their lives through practical, creative partnerships, especially with formal and informal education institutions including schools, tertiary institutions, museums, book clubs, local history groups and the University of the Third Age.
- **To strengthen local democracy** by nurturing curious, informed, skilled and creative citizens who eagerly engage with ideas, with each other, and with the issues affecting their locality.
- **To foster a just and inclusive community** by providing free access to information in both traditional and new media formats to all Shire residents, wherever they live and whatever their means.
- **To strengthen social connections** between individuals, families, community groups and institutions in the Shire by developing programs and partnerships to extend and enrich community use of library facilities and resources.
- **To encourage participation in the knowledge economy** and the rapidly growing creative industries by providing residents and businesses with access to technology, information resources, and professional advice to develop their digital literacy and internet navigation skills.
- **To improve the range and quality of information** resources and tools available to residents by working towards integrated approaches to public library services in south-east Queensland in partnership with neighbouring shires and with the State Library of Queensland.

These goals are designed to assist service planners and managers respond to growing user needs and expectations especially in relation to digital and on-line services, specialist and age-specific programs. Research and community consultation suggest these services are among those that will require new thinking and improved service standards in the coming decade in order to sustain resident satisfaction levels. The plan's goals also respond to the well documented need to provide innovative services to island communities and plan for emerging communities in Redland Bay.

An increasing emphasis on community engagement both within, and beyond, the walls of libraries defines the future of successful public library services according to researchers across the world. It is fundamental to the policy platform currently advocated by the State Library of Queensland ('Expanding Horizons: Positioning Queensland public libraries for the future 2007 – 2011'). Delivering dynamic community programs that engage diverse communities will require new partnerships with community and education organisations. It will also depend upon technical innovations that reduce staff time spent on back room functions so they may increase their direct support of library users. Visionary leadership and professional development will be required to build the capacity of library staff as they respond to the challenge of their changing roles and functions.

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Actions proposed in the Ten Year Plan will drive improvements in facilities, programs, technology, collections and resources, partnerships, systems and staff. A technology review, a living libraries program, a joint-use knowledge centre for North Stradbroke Island, a specialist business information service and innovative capital funding models are among the priorities outlined in the action plan.

The Poustie Report (Redland Shire Library Services Report 2006) will be referred to the Library Management Team to implement operational recommendations. Minor editorial changes may be required to the Library 10 year Plan and Poustie Report.

### **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life. It also contributes to Council's strategic priority to enhance employment participation and the community's standard of living through encouraging economic development opportunities.

### **FINANCIAL IMPLICATIONS**

The financial implications in this Strategy are outlined in the table (attachment 3). Most actions recommended can be delivered within the recurrent operational budget. Others have been accommodated within the 10 year budget framework. Detailed budget planning to support the staged delivery of unfunded recommended actions is scheduled for the first year of the ten year plan. Council will receive costed proposals for particular actions that require additional budget commitments as detailed proposals are developed at the short, medium and long term stages of the implementation schedule. Anticipated additional costs in the early phase of the Plan, and the subject of budget proposals for 08/09 are:

- Consultancy expertise to undertake a technology review;
- Development of a prospectus/business case for joint-use Knowledge Centre on Stradbroke Island.

State and Commonwealth funding will be sought to support these projects.

### **CONSULTATION**

The Library Strategy Steering Committee that has overseen the development of the Redland Shire Library Service Ten Year Plan comprised:

- RSC Manager, Community & Social Planning (Chair);
- RSC Cultural Services Manager ;
- RSC Senior Advisor Cultural Services (Project Coordinator);
- RSC Manager, Customer & Community Services;
- Manager, Strategic Partnerships, Public & Indigenous Library Services, State Library of Queensland.

Further internal consultation was conducted through a Reference Group comprising Council staff in the areas of library services, community development and information management.

The views of a wide range of community stakeholders (including Councillors) were sought at stakeholder workshops convened in March 2006. Those attending included representatives of:

- Redlands Chamber of Commerce;
- Donald Simpson Centre;
- Salford Waters;
- YTalk – Redlands Youth Network;
- Macleay Island Library;
- Redlands Art Council;
- U3A;
- Dunwich State School;
- Redland Genealogical Society;
- Norma Green – Coochiemudlo Island Library;
- Jenny Aberddan – Saltwater Murriss;
- Lyn Shipway – NSI Housing Cooperative.

## **OPTIONS**

That Council resolve as follows:

1. To note the Redland Shire Library Service Report 2006 by Kay Poustie (attachment 2);
2. To note the table: Library Service 10 Year Plan Financial Implications (attachment 3); and
3. To adopt the Redland Shire Library Service Ten Year Plan (attachment 1).

## **ALTERNATIVE**

That Council resolve as follows:

1. To note the Redland Shire Library Service Report 2006 by Kay Poustie (attachment 2);
2. To note the table: Library Service 10 Year Plan Financial Implications (attachment 3); and
3. To refer the Redland Shire Library Service Ten Year Plan to the RSC Library Strategic Plan Steering Committee for further research and development.

## **OFFICER'S RECOMMENDATION**

That Council resolve as follows:

- 1) To note the Redland Shire Library Service Report 2006 by Kay Poustie (attachment 2);

- 2) To note the table: Library Service 10 Year Plan Financial Implications (attachment 3); and
- 3) To adopt the Redland Shire Library Service Ten Year Plan (attachment 1).

#### **COMMITTEE DISCUSSION**

It was agreed to include the words "*subject to budget approvals*" in recommendation 3.

#### **COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr Burns  
Seconded by: Cr Elliott

**That Council resolve as follows:**

- 1) **To note the Redland Shire Library Service Report 2006 by Kay Poustie (attachment 2);**
- 2) **To note the table: Library Service 10 Year Plan Financial Implications (attachment 3); and**
- 3) **To adopt the Redland Shire Library Service Ten Year Plan (attachment 1) subject to budget approvals.**

**CARRIED**

### 10.3 CLOSED SESSION

#### MOTION TO CLOSE MEETING

Moved by: Cr Seccombe

Seconded by: Cr Barker

That the meeting be closed to the public under Section 463(1) of the *Local Government Act 1993* to discuss Russell Island Sports Field Land Acquisition item.

The reason that is applicable in this instance is as follows:

“(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.”

CARRIED

#### MOTION TO REOPEN MEETING

Moved by: Cr Seccombe

Seconded by: Cr Williams

That the meeting be again opened to the public.

CARRIED

#### 10.3.1 RUSSELL ISLAND SPORTS FIELD LAND ACQUISITION

**Datworks Filename: P&R Open Space Plan 2004-2016**

**Responsible Officer Name: Gary Photinos  
Manager, Environmental Management**

**Authors' Names: Gary Photinos  
Manager, Environmental Management  
Angela Wright  
Senior Adviser Open Space Planning**

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#### EXECUTIVE SUMMARY

Council may close a meeting to the public where it is considered that public discussion on an item of business would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage (section 463(1)(h) of the *Local Government Act 1993*).

A confidential report from Manager Environmental Management dated 13 June 2007 was presented and discussed in closed session.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Burns  
Seconded by: Cr Elliott

**That Council resolve as follows:**

- 1. To include land, identified in the confidential report dated 13 June 2007 from Manager Environmental Management on this matter, on the register of lots recommended for acquisition in the Southern Moreton Bay island Open Space Plan (May 2006);**
- 2. To proceed with the negotiation of acquisition of the land identified in the confidential report on this matter through a land exchange program using Council owned SMBI Residential zoned lots;**
- 3. That under section 472 of the *Local Government Act 1993*, to delegate to the Chief Executive Officer the power to exchange vacant Council land of similar size and value suitable for residential purposes with land which may involve considerable expenditure to Council to provide infrastructure, or for land which would be of benefit to Council for Town Planning reasons;**
- 4. That the Mayor and Chief Executive Officer be authorised to sign and seal all relevant documentation; and**
- 5. That the details of this land acquisition remain confidential until such time as negotiations have concluded.**

**MEETING CLOSURE**

The Chair declared the meeting closed at 12.03 pm.

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## 11 REDLAND WATER AND WASTE COMMITTEE 20/06/07 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Barker  
Seconded by: Cr Williams

That the following Redland Water and Waste Committee Report of 20 June 2007 be received.

CARRIED

### DECLARATION OF OPENING

The Chair, Cr Barker, declared the meeting open at 9.00 am.

### RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

#### Members Present

Cr A G Barker	Chair and Councillor Division 1
Cr D H Seccombe	Mayor
Cr C B Ogilvie	Councillor Division 2
Cr D A Henry	Councillor Division 3 Entered at 9.02 am
Cr P J Dowling	Deputy Mayor and Councillor Division 4
Cr T Bowler	Councillor Division 6 Entered at 9.04 am
Cr M A Elliott	Councillor Division 7
Cr A R Beard	Councillor Division 8
Cr K M Williams	Councillor Division 9
Cr H J Murray	Councillor Division 10

#### Committee Manager

Mr J Pruss	General Manager Redland Water & Waste
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#### Officers

Mr T Kasper	Manager Technical Support
Ms E Bray	Manager Customer Service and Business Performance
Mr B Taylor	Manager Treatment Operations

#### Minutes

Mrs J Thomas	Corporate Meetings & Registers Officer
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#### Leave of Absence

Moved by: Cr Dowling  
Seconded by: Cr Ogilvie

That leave of absence from today's meeting be approved for Cr J L Burns.

CARRIED

### PUBLIC PARTICIPATION AT MEETING

Nil.

**DECLARATION OF INTEREST**

Nil.

**MOTION TO ALTER THE ORDER OF BUSINESS**

Nil.

**11.1 REDLAND WATER AND WASTE****11.1.1 REDLAND WATER & WASTE COUNCIL BUSINESS UNIT REPORT - MAY 2007**

**Datworks Filename:** WW Redland Water & Waste Committee  
WM Redland Water & Waste Committee  
WS Redland Water & Waste Committee

**Attachments:** [Business Unit Report - May 2007](#)  
[Appendix A – Additional Water Quality Indicators](#)  
[Appendix B – Wastewater Treatment Plants](#)  
[Supplementary Performance Information](#)

**Responsible Officer Name:** Jim Pruss  
General Manager, Redland Water & Waste

**Author Name:** Jim Pruss  
General Manager, Redland Water & Waste

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**EXECUTIVE SUMMARY**

The Redland Water & Waste (RWW) Council business unit report is presented to Council for noting. The report provides the business unit's performance for the month of May 2007 and covers financial and non-financial indicators for water, wastewater and waste.

It is expected that, most of the time the report findings will be "business as usual". Where exceptions occur, these will be highlighted.

The report provides a regular opportunity for Council to consider the performance of RWW and to respond to any exceptional reporting.

Council is provided with the option to accept the report or, accept it and request additional information or a review of performance.

**PURPOSE**

To report on the ongoing performance of the business unit against key performance indicators (KPIs).

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## **BACKGROUND**

RWW's performance plan identifies KPIs for which performance targets have been agreed with Council. Reporting is done each month through the RWW Committee.

## **ISSUES**

The report is provided to Council as a means of monitoring the performance of RWW for the activities of water, wastewater and waste.

The first part of the report comprises a "snapshot" of the business unit's achievement in meeting KPIs (year-to-date) and financial report card.

The report then provides specific financial report and commentary, capital expenditure (graphically) and a detailed customer overview.

The main body of the report focuses on actual levels of achievement against the KPIs for the month. Where exceptions have occurred and targets not met, an explanation is given as well as action taken to improve performance.

The report closes with a summary of the major issues for each group during the month.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to provide and maintain water, wastewater and waste services to sustain our community.

Providing this report also supports the organisational leadership goal of good governance by providing accountability of RWW's performance in a way that is open to the public.

## **FINANCIAL IMPLICATIONS**

There are no direct financial implications resulting from this report. Financial implications may result where Council requests a performance review or requests an increase in performance standards.

## **CONSULTATION**

Consultation has occurred with:

- Manager Customer Service & Business Performance, RWW;
- Manager Treatment Operations, RWW;
- Manager Technical Support, RWW; and
- Senior Advisor, Financial Management, RWW.



**OPTIONS****PREFERRED**

That Council resolve to accept the Redland Water & Waste Council business unit report for May 2007, as presented in the attachment.

**ALTERNATIVE**

That Council accepts the report and requests additional information or a review of performance.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Barker

Seconded by: Cr Elliott

**That Council resolve to accept the Redland Water & Waste Council Business Unit Report for May 2007, as presented in the attachment.**

**CARRIED**

### **11.1.2 EXTENSION OF CONTRACT RWW-0025 OPERATION OF WASTE HANDLING FACILITIES**

**Dataworks Filename:** WM Contract - Subloo Landfill Operations  
RWW-0025

**Responsible Officer Name:** Eleanor Bray  
Manager Customer Service & Business  
Performance

**Author Name:** Paula Kemplay  
Service Manager Waste Operations

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#### **EXECUTIVE SUMMARY**

Council has a schedule of rates contract with Subloo Pty Ltd (Contract RWW-0025) to operate the waste handling facilities at Birkdale landfill, Giles Road hardfill and Redland Bay waste transfer station. This is separated into 2 separable portions A and B. Separable portion A for Redland Bay and Birkdale sites expires 30 June 2008 and there is opportunity to extend this component for a further 3 periods of up to one year each. The maximum term of this contract would be 30 June 2011. Separable portion B is the operation of the Giles Road hardfill which expires on 30 June 2007. There is opportunity to extend this component for a further 2 periods of up to one year each. The maximum term of this contract would be 30 June 2009.

This report recommends delegation to the Chief Executive Officer (CEO) the authority to vary and discharge the contract in accordance with the agreed contract terms for any changes.

#### **PURPOSE**

This report recommends delegation to the CEO the authority to vary and discharge the contract in accordance with the agreed contract terms for any changes.

#### **BACKGROUND**

At the General Meeting dated 27 April 2005, Council resolved to award contract RWW-0025 to Subloo Pty Ltd.

#### **ISSUES**

The extension of the contract will be as agreed with the existing contractor. The original resolution omitted to delegate the ability to extend the contract to the CEO. Correction of this omission will align this contract (RWW-0025) with other waste contract resolutions.

#### **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to provide and maintain waste services and support the provision of transport and waterways infrastructure.

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## **FINANCIAL IMPLICATIONS**

The contract extension will be at the same contract rates plus subject to a 6- monthly rise and fall adjustment. This has been catered for in the 2007/8 financial year. The budget is based around the assumptions of maintaining existing waste inputs as experienced over the last 2 years.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was not consulted and it is considered that the outcome of recommendations in this report will not result in possible amendments to the Redlands Planning Scheme.

## **CONSULTATION**

- Council's Contract Services Management Unit;
- Manager Legal Services; and
- ELT Solutions – external consultants.

## **OPTIONS**

### **PREFERRED**

That Council resolve to delegate authority to the Chief Executive Officer as follows:

1. To vary and discharge contract RWW-0025 separable portions A and B with Subloo Pty Ltd in accordance with the agreed contract terms for any changes; and
2. To sign all relevant documentation.

### **ALTERNATIVE**

To not delegate authority to the Chief Executive Officer to vary and discharge contract RWW-0025 with Subloo Pty Ltd.

## **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr Barker  
Seconded by: Cr Ellioitt

**That Council resolve to delegate authority to the Chief Executive Officer as follows:**

1. **To vary and discharge contract RWW-0025 separable portions A and B with Subloo Pty Ltd in accordance with the agreed contract terms for any changes; and**
2. **To sign all relevant documentation.**

## **CARRIED**

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### 11.1.3 WATER RESTRICTION AMENDMENTS

**Dataworks Filename:** WS Water Restrictions – General

**Attachments:** [Proposed Water Restrictions](#)

**Responsible Officer Name:** Eleanor Bray  
Manager Customer Service & Business  
Performance

**Author Name:** Eleanor Bray  
Manager Customer Service & Business  
Performance

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#### EXECUTIVE SUMMARY

At a Special Council Meeting on 6 September 2005, Council resolved to agree to the SEQWater restrictions regime. Current level 2 (L2) restrictions were introduced on 3 October 2005 and were amended at the General Meeting of 9 November 2005 to align the L2 and level 3 (L3) trigger levels to Redlands' water supplies.

In 2006, the regional drought management group (DMG) co-ordinated by SEQWater was moved under the control of the newly-formed Queensland Water Commission (QWC).

On 1 November 2006, QWC introduced regional level 4 (L4) restrictions across 12 Council areas in south-east Queensland (SEQ). A number of amendments to the *Water Act 2000* were also introduced in December 2006 to provide legislative support for water efficiency management plans (WEMPs).

On 10 April 2007, QWC introduced level 5 (L5) water restrictions across 12 Council areas in SEQ.

In March 2007, QWC wrote to Council proposing the introduction of restrictions for filling and topping up of pools and spas and the introduction of mandatory WEMPs for some businesses in the current restrictions regime.

At the General Meeting of 28 March 2007, Council resolved to request that QWC change the proposed times for pool filling to align with Redland Shire Council current outdoor watering times and to accept the mandatory introduction of WEMPs. Before this response was sent, QWC advised Council officers that they would not be proceeding with either matter.

However, QWC have now had a change of heart and have advised that they will be requesting those Councils not currently on L5, to introduce restrictions including pool filling and topping up of pools and spas and the WEMP processes on nominated businesses.

## PURPOSE

The purpose of this report is to provide Council with an update of QWC's position on restrictions, present an outline of how the latest requests can be included into the current restrictions regime and to recommend amendments to the currently adopted L2 and L3 restrictions. These amendments will also allow easier transition to future restriction regimes if required.

## BACKGROUND

With the continuation of the drought across SEQ, a number of events have occurred over the last 2 years to introduce water-saving measures to preserve water across the region. These initiatives and key dates are summarised below:

- Redlands voluntarily joined 12 other Councils in the SEQ region as part of the regional drought management strategy (DMS) co-ordinated by SEQWater;
- Redlands, together with other Councils in the regional DMG introduced a similar, but not identical, level 1 (L1) water restriction regime on 13 May 2005;
- Council resolved to agree to the SEQWater restrictions regime for L2 and L3 at a Special Council Meeting on 6 September 2005. L2 restrictions were subsequently introduced on 3 October 2005;
- Council resolved at its General Meeting of 9 November 2005 to amend watering hours in L2 and align the trigger levels specifically to Redlands;
- The regional DMG co-ordinated by SEQWater was moved under the control of the newly-formed QWC in 2006;
- *Water Regulation Amendment Number 6 (The Regulation)* was introduced in August 2006 which set specific water-saving objectives for water service providers (WSPs) in the SEQ region, which included Redland Shire Council (RSC);
- L3 water restrictions were introduced by Councils across the SEQ region, excluding Redlands, on 13 June 2006;
- L4 restrictions were introduced by QWC across 12 SEQ Councils, excluding Redlands, on 1 November 2006. A number of amendments to the *Water Act 2000 (Water Act)* were also introduced in December 2006 to provide legislative support for the implementation and control of WEMPs;
- RSC signed the letter of agreement with SEQWater in January 2007 for the business water efficiency program (BWEF) as part of *The Regulation* schedule 10c item 9 which has established clear water-saving targets on business and commercial customers within Redlands;
- QWC L5 restrictions were implemented by QWC on 10 April 2007;
- QWC issued notice to RSC in March 2007 of a Commission water restriction for filling and topping up of residential swimming pools and to implement water efficiency management plans (WEMPs) for non-residential premises using the reticulated water supply and:

- i. have an annual water consumption over 10ML; or
  - ii. have a cooling tower; or
  - iii. have an active playing surface; or
  - iv. operate commercial stock and production areas of nurseries, turf farms and market gardens; or
  - v. have a public swimming pool.
- QWC advised Council in April 2007 the notices would not be enforced;
  - QWC further advised Council in May 2007 the notices will be enforced to align the 5 Councils outside those currently on L5.

## ISSUES

The points below present a summary of the major changes in the restrictions. Full details of the proposed L2 and L3 restriction amendments are attached.

### RESTRICTION REGIME AND TRIGGER LEVELS

Over the past 18 months, the drought in SEQ has worsened and the implemented restriction regime has evolved across SEQ. Improvements, clarifications and changes of emphasis were introduced through regional discussions on L3, L4, and L5. RSC made no official comment as we were not directly affected by these restrictions. As a consequence, the evolution of the regime means our currently adopted L2 and L3 restrictions are out of alignment with the overall restriction regime.

Our current drought management strategy (DMS) trigger is still in force to move to L3 when and if Leslie Harrison Dam (LHD) reaches 55% capacity. The current dam level is approximately 65%. Dependent on the rainfall patterns over coming weeks, it is expected that the trigger for L3 may be reached within a few months, although it is possible that QWC will enforce a regional response before the local trigger is reached.

### GARDENS AND TOPPING UP OF POOLS AND SPAS

It is proposed to introduce QWC's residential pool efficiency measures into the L3 restrictions. It is further proposed to reduce both watering hours and filling of pools in L3 restrictions to 4am-8am and 4pm-8pm on allocated odd and even days. Watering by hand-held hose or bucket will be permitted under L3 in the reduced times. The next change to tighter restrictions, if required, will be to adopt QWC L4 restrictions which only allow bucketing of water between these hours. Hand-held hosing was not allowed in the original regional L3 restrictions, however the 4am-8am, 4pm-8pm watering times reduces available watering from 15 to 8 hours, effectively halving the allowable times.

### PAVED SURFACES

Current L2 restrictions in Redlands prohibit the hosing of hard surfaces at all times unless for health and safety reasons. It is proposed to amend this condition under L2 and L3 to allow cleaning of paved surfaces by bucket or high pressure cleaning unit which more closely aligns Redlands with QWC L5 restrictions.

## WEMPs

As part of *The Regulation* introduced in August 2006, a requirement was placed on RSC to achieve water savings within the business sector and to be part of the business water efficiency program (BWEF). Council has attempted to get businesses to co-operate and support this program over the last 4 months with little success, as there is no legislative imperative for these businesses to undertake water audits or complete WEMPs. Council was preparing to introduce the amendment to L2 restrictions to include this requirement, however QWC wrote to Council flagging the mandatory implementation of the WEMP process on a number of defined businesses. Council formally agreed to these changes, but QWC have had a number of changes in direction since this resolution.

In reviewing current WEMP requirements under RSC L2 restrictions and considering other business categories that have been included in QWC restrictions, it is proposed to introduce WEMPs for the following business categories:

- water users over 10ML per annum; and
- businesses with cooling towers.

It is also proposed to keep WEMPs for the following categories which are currently within RSC existing L2 restrictions:

- active playing surfaces;
- nurseries, turf farms and market gardens;
- vehicle washing in a fixed permanent commercial location; and
- public swimming pools.

WEMPs will need to include details of how a business will demonstrate a minimum of 15% water saving for business under L2 restrictions and a 20% saving under L3 restrictions. There is provision for businesses demonstrating 'best practice' through a water audit or WEMP submission to not make further savings. However for some industries QWC is currently developing best practice guidelines that will form the benchmark for industry best practice.

A nominal application fee may be charged for lodgement of the WEMP in accordance with the *Water Act* s360ZCD (8). A proposed fee of \$169 per WEMP application has been established in Council's draft 2007/08 annual fees and charges.

Under the *Water Act*, WEMP categories must be approved by QWC and can last up to 5 years, requiring annual reports to be prepared and submitted to Council by the business. There is also a requirement on Council to approve, monitor and audit the WEMPs.

WEMPs require time and resources from both business and Council. Better planning can provide better outcomes and water savings, but may take additional time initially to complete. By having a long-term approach, WEMPs can appear as a worthwhile undertaking by businesses rather than forcing them to respond at a minimal standard, in a reactive manner, to a short-term issue.

## RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide and maintain water services and support the provision of infrastructure to sustain our community.

## FINANCIAL IMPLICATIONS

The introduction of WEMPs as part of the restriction regime will require additional resources to manage the process and undertake required audits in accordance with the requirements specified under the *Water Act 2000* Part 5, Division 3. We are currently using existing and some temporary staff to manage the commercial and logistics interactions which we estimate total approximately \$70,000 per annum. Funding for 2007/08 of approximately \$70,000 is available through the BWEF project run by SEQWater, run in conjunction with the WEMP process. This funding has been requested in the draft 2007/08 budget.

## CONSULTATION

Consultation has occurred with:

- RSC Compliance Group;
- RWW staff;
- QWC.

## OPTIONS

### PREFERRED

That Council resolve as follows:

1. To seek approval from the Queensland Water Commission to issue notices for the following types of customers to prepare a water efficiency management plan:
  - a) water users over 10ML;
  - b) businesses with cooling towers;
  - c) sportsfields and playgrounds for premises;
  - d) nurseries, turf farms and market gardens;
  - e) vehicle washing in a fixed permanent commercial location; and
  - f) public swimming pools.
2. To amend the currently adopted water restriction regime for level 2 and level 3 as specified in attachment A;
3. To commence the new water level 2 restrictions by 1 August 2007; and
4. To approve the introduction of a WEMP application fee from 1 August 2007 pending adoption of the 2007/08 budget and fees and charge schedule.



**ALTERNATIVE**

That Council resolve to not accept the proposed restriction regime and seek further information and clarification on water restrictions within the Shire.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Elliott  
Seconded by: Cr Bowler

**That Council resolve as follows:**

- 1. To seek approval from the Queensland Water Commission to issue notices for the following types of customers to prepare a water efficiency management plan:**
  - a) water users over 10ML;**
  - b) businesses with cooling towers;**
  - c) sportsfields and playgrounds for premises;**
  - d) nurseries, turf farms and market gardens;**
  - e) vehicle washing in a fixed permanent commercial location; and**
  - f) public swimming pools.**
- 2. To amend the currently adopted water restriction regime for level 2 and level 3 as specified in attachment A;**
- 3. To commence the new water level 2 restrictions by 1 August 2007; and**
- 4. To approve the introduction of a WEMP application fee from 1 August 2007 pending adoption of the 2007/08 budget and fees and charge schedule.**

**CARRIED**

## 11.2 GENERAL BUSINESS

The following item of general business was raised:

- Cr Williams raised the issue of two sporting clubs in Capalaba who had recently received letters from Council detailing waste collection charges to be levied. Manager Customer Service & Business Performance requested that Cr Williams provide specific details on these two organisations to enable the matter to be investigated.

### **COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr Barker  
Seconded by: Cr Elliott

**That the general business item be noted.**

**CARRIED**

### **MEETING CLOSURE**

The Chair declared the meeting closed at 9.41 am.

## 12 FINANCE AND CORPORATE MANAGEMENT COMMITTEE 20/06/07 - RECEIPT AND ADOPTION OF REPORT

Moved by: Cr Williams  
Seconded by: Cr Barker

That the following Finance and Corporate Management Committee Report of 20 June 2007 be received.

CARRIED

### DECLARATION OF OPENING

The Chair, Cr Williams declared the meeting open at 2.00pm.

### RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

#### Members Present

Cr K M Williams	Chair and Councillor Division 9
Cr D H Seccombe	Mayor
Cr A G Barker	Councillor Division 1
Cr C B Ogilvie	Councillor Division 2
Cr D A Henry	Councillor Division 3
Cr P J Dowling	Deputy Mayor and Councillor Division 4
Cr T Bowler	Councillor Division 6
Cr M A Elliott	Councillor Division 7
Cr A R Beard	Councillor Division 8
Cr H J Murray	Councillor Division 10

#### Committee Manager

Mr R Turner	General Manager Corporate Services
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#### Officers

Mrs S Rankin	Chief Executive Officer
Mr M Goode	General Manager Customer Services
Mr G Underwood	General Manager Planning and Policy
Mrs K Phillips	Manager Financial Services
Mr W Van Wyk	Manager Corporate Planning, Performance and Risk

#### Minutes

Mrs J Parfitt	Corporate Meetings & Registers Officer
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#### Leave of Absence

Moved by: Cr Beard  
Seconded by: Cr Seccombe

That leave of absence from today's meeting be approved for Cr J L Burns.

CARRIED

**PUBLIC PARTICIPATION AT MEETING**

Nil.

**DECLARATION OF INTEREST**

Nil.

**MOTION TO ALTER THE ORDER OF BUSINESS**

Nil.

**12.1 CORPORATE SERVICES****12.1.1 TELSTRA MOBILE PHONE FACILITY - AMITY POINT**

**Dataworks Filename:** P.100507/P.302142  
**Attachments:** [Locality Plan](#)  
**Responsible Officer Name:** Brian Lewis  
Manager Corporate Acquisitions Fleet & Facilities  
**Author Name:** Merv Elliott  
Property Services Manager

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**EXECUTIVE SUMMARY**

Council recently granted Optus a lease of Council land at Amity Point for the purposes of constructing a mobile phone tower. Telstra have now applied to Council for approval to co-locate on the Optus tower and also enter into a lease with Council for equipment storage at the base of the tower.

**PURPOSE**

The purpose of this report is to recommend to Council the granting of a lease as requested.

**BACKGROUND**

Council are the owners in trust over land at Amity Point described as Lot 118 on SL9795. Council recently granted a 20 year lease to Optus over part of the site for the erection of a mobile phone tower. Telstra have requested permission to co-locate a mobile phone facility at the Optus tower and have requested a lease of approximately 25m<sup>2</sup> of land adjacent to the tower for electrical equipment. Telstra have offered rental of \$15,913.00 per annum plus GST with annual increases of 5%. This rental is in line with the Optus lease and is considered to be fair and reasonable.

**ISSUES**

Council has the right to grant leases to mobile phone companies without seeking tenders or requesting approval from the relevant Minister of the Queensland

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Government. Co-locating mobile phone facilities on existing towers is the preferred option for Council. It is, therefore, considered appropriate that Council grant approval for a lease.

### **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to build safe, strong and self reliant communities with access to community services, infrastructure and opportunities for participation in community life.

### **FINANCIAL IMPLICATIONS**

Council will receive a rental of \$15,913.00 per annum plus 5% increases during the currency of the lease. All rental monies will be paid to Redland Water & Waste who are the trustees of the subject land.

### **CONSULTATION**

The Property Services Manager has consulted with Redland Water & Waste.

### **OPTIONS**

#### **PREFERRED**

That Council resolve:

1. To grant a 10 year lease with a 10 year option to Telstra over land described as Part Lot 118 on SL9795 for the purposes of installing a mobile phone facility; and
2. Terms and conditions of the lease to be delegated to the Chief Executive Officer to finalise; and
3. That the Chief Executive Officer and Mayor be authorised to sign and seal all relevant documentation.

#### **ALTERNATIVE**

That Council refuse to grant a lease to Telstra for the mobile telephone facility.

### **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr Williams

Seconded by: Cr Barker

**That Council resolve as follows:**

1. **To grant a 10 year lease with a 10 year option to Telstra over land described as Part Lot 118 on SL9795 for the purposes of installing a mobile phone facility;**
2. **That the terms and conditions of the lease be delegated to the Chief Executive Officer to finalise; and**

3. That the Mayor and Chief Executive Officer be authorised to sign and seal all relevant documentation.

**CARRIED**

**12.1.2 MAY 2007 - MONTHLY FINANCIAL REPORTS**

**Datworks Filename:** FM Monthly Financial Reports to Committee  
**Attachment:** [EOM Report](#)  
**Responsible Officer Name:** Kerry Phillips  
Manager - Financial Services  
**Author Name:** Kevin Lamb  
Services Manager Financial Reporting

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**EXECUTIVE SUMMARY**

Section 528(1) of the *Local Government Act 1993* requires that Council's statement of accounts be presented at an ordinary monthly meeting.

The attachments to this report present the May 2007 statement of accounts to Council and provide detailed analytical commentary. Six of the seven Key Financial Performance Indicators exceeded targets set at the beginning of the financial year. These related to:

- level of dependence on rate revenue;
- ability to pay our bills – current ratio;
- cash balance;
- cash balance – cash capacity in months;
- longer term financial stability – debt to assets ratio and
- operating performance

One key Financial Performance Indicator fell outside Council's set parameters. This relates to the ability to repay our debt indicator. This indicator was 17.1% for May which is outside our set target of below 17.0%. This is solely due to the early repayment of QTC loans. This indicator will fall back within the comfort zone before year end.

The operating financial result (Earnings Before Interest, Tax and Depreciation – EBITD) is ahead of budget by \$6.3 million, with operating expenditure favourable by \$6.4 million and operating revenue unfavourable by \$0.1 million.

Capital expenditure is \$6.7 million or 14.5% behind budget expenditure levels at the end of May.

The cash flow position for the year is ahead of forecast levels by \$16.4 million at 31 May 2007. This is principally due to receiving \$8.9M more from operating activities than anticipated in the budget cash flow. Higher receipts were received for rates \$6.29M, grants and subsidies \$314K and other revenue \$72K, with lower payments being made in materials and services of \$3.0M. Unfavourable variances were

experienced with respect to lower receipts for fees and charges \$195K, contributions \$87K, interest received \$104K and employee costs \$353K.

## **PURPOSE**

The purpose is to present the May 2007 report to Council and explain the content and analysis of the report. Section 528 of the Local Government Act 1993 requires the Chief Executive Officer of a local government to present statements of its accounts to the local government.

## **BACKGROUND**

The Corporate Plan contains a strategic priority to ensure the long term financial viability of the Shire and provide public accountability in financial management. For organisational effectiveness, it is important that Council receive and understand the monthly financial statements.

## **ISSUES**

The following elements, shown in the attachments, comprise the End of Month Financial Reports for May 2007:

### **Corporate Financial Report Card (A)**

- Operating Revenue compared with Budget;
- General Operating Costs compared with Budget;
- Capital Expenditure compared with Budget;
- Cash Position; and
- Employee Costs compared with Budget.

### **Report Card Analysis (B)**

#### **Council Financial Report 1 (C)**

Shows the percentage variance of year to date actual results compared with year to date budget by colour indicators.

#### **Council Financial Report 2 (D)**

Shows year to date actual results compared with annual and year to date budgets. This report has a brief commentary on all year to date variances greater than \$30,000.

A **Balance Sheet (E)**, an **Investment Summary (F)**, a **Statement of Cash Flows (G)**, **Financial Stability Ratios report (H)** and **Community Benefit Fund Report (I)** have been included to provide the complete picture of Council's Finances.

## **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to ensure the long term financial viability of the Shire and provide public accountability in financial management.



## **FINANCIAL IMPLICATIONS**

The overall financial position remains strong with EBITD of \$33.4 million (\$6.3 million ahead of budget). This result is due to total operating revenue of \$133.6 million (\$0.1 million behind budget) and total operating costs of \$100.2 million (favourable variance of \$6.4 million).

The Capital expenditure program is \$6.7 million or 14.5% behind targeted expenditure levels at the end of May.

The investment of surplus funds for the month returned a weighted average rate of return of 6.59% that compares favourably to the benchmark UBS Australia Bank Bill Index of 6.42%.

The cash balance remains strong at \$52.6 million, equivalent to 5.6 months cash capacity.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## **CONSULTATION**

Consultation has taken place amongst the Executive Leadership Group.

## **OPTIONS**

### **PREFERRED**

That Council note the End of Month Financial Reports for May 2007 and explanations as presented in the attachments.

### **ALTERNATIVE**

That Council requests additional information.

## **OFFICER'S/COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr Williams

Seconded by: Cr Barker

**That Council resolve to note the End of Month Financial Reports for May 2007 and explanations as presented in the following attachments:**

- 1. Corporate Financial Report Card;**
- 2. Report Card Analysis;**
- 3. First Council Financial Report;**
- 4. Second Council Financial Report;**
- 5. Balance Sheet;**

6. Investment Summary;
7. Statement of Cash Flows;
8. Financial Stability Ratios report; and
9. Community Benefit Fund report.

**CARRIED**

### 12.1.3 COUNCILLORS' EMPLOYMENT STATUS

**Datworks Filename:** Gov Councillors Remuneration  
**Attachment:** [ATO Interpretative Decision](#)  
**Responsible Officer Name:** Ray Turner  
General Manager Corporate Services  
**Author Name:** Ray Turner  
General Manager Corporate Services

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#### EXECUTIVE SUMMARY

On 26 May 2004 Council adopted the Councillors' Entitlement Guideline, GL-248-002.

Section 1.4(i) of this guideline states that *'The Mayor and Councillors are not employees of Council in the ordinary sense. Councillors at Redland Shire are regarded as contractors in relation to PAYG and Fringe Benefits Tax.'*

Because of the current decision by RSC Councillors to be treated as contractors in relation to PAYG and Fringe Benefits Tax, there are no options available to a Councillor for salary sacrificing.

Section 446-5 of Schedule 1 to the *Taxation Administration Act 1953* provides for Councillors of a local governing body to be subject to Pay As You Go withholding provisions under that Act by passing a unanimous resolution to do so.

Taxation Ruling ATO ID 2007/8 states that if such a resolution is passed by a Council, Councillors would then be eligible to enter in to salary sacrifice arrangements such as superannuation.

Adoption of such a resolution means that Councillors will be treated as employees for taxation purposes only.

#### PURPOSE

This report will define the legislative requirements, processes, advantages and disadvantages to Redland Shire Council as an organisation of passing a resolution to treat Councillors as employees for taxation purposes. No advice or comment will be made regarding the personal taxation, superannuation or financial situation of individual Councillors. It is strongly advised that Councillors obtain their own taxation, superannuation or other advice before considering this report at a Council meeting.

#### BACKGROUND

At the General Meeting of 30 May 2007, Council resolved

*That following the Australian Taxation Office Directive 8/2006 in December 2006 regarding Queensland local government councillors, an urgent report be brought*

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*forward to Council outlining the advantages and disadvantages of councillors unanimously voting to become “employees for taxation purposes” as required by the Directive, in order to have the same salary sacrificing arrangements as other employed residents of Australia.*

### Current RSC Status

On 26 May 2004 Council adopted the Councillors’ Entitlement Guideline, GL-248-002.

Section 1.4(i) of this guideline states that ‘*The Mayor and Councillors are not employees of Council in the ordinary sense. Councillors at Redland Shire are regarded as contractors in relation to PAYG and Fringe Benefits Tax.*’

The exemption from Fringe Benefits Tax (FBT) is detailed in Taxation Ruling MT 2016. Clause 2 of this Ruling states that ‘*An essential element of the definition of “fringe benefit” is that the benefit must be one provided in respect of the employment of the employee. Unless a benefit is provided in the context of an employer-employee relationship the tax has no application.*’

GL-248-002 defines all entitlements and benefits to be provided to RSC Councillors including an annual remuneration component, motor vehicle, and allowances.

Salary sacrificing is an arrangement between an employer and an employee where the employee agrees to forego part of their salary or wages in return for the employer providing benefits of a similar value.

Because of the current decision by RSC Councillors to be treated as contractors in relation to PAYG and Fringe Benefits Tax, there are no options available to a Councillor for salary sacrificing.

### Legislative Requirements

#### Local Government Act Queensland 1993 (LG Act)

Section 237 LG Act allows a Council to resolve to authorise the payment or provision of remuneration to a Councillor. The Council resolution must state:

- The purpose for which the remuneration is to be paid or provided; and
- The persons entitled to remuneration; and
- The amount or value of the remuneration or the basis on which it is calculated;
- The principles or remuneration system on which the remuneration is based; and
- The reasons for adopting the principles or system.

Section 1181 of the LG Act defines Councillors as eligible members of LG Super. Section 1184(1) of the LG Act states that a member, or a local government for a member, may make additional contributions to the scheme to secure additional benefits under the trust deed.

The Australian Taxation Office has confirmed that section 1184(1) is subject to the provisions of the *Taxation Administration Act 1953*.

*The Taxation Administration Act 1953 (TAA)*

Section 446-5 of Schedule 1 to the TAA provides for Councillors of a local governing body to be subject to Pay As You Go (PAYG) withholding provisions under that Act by passing a unanimous resolution to do so.

Taxation Ruling ATO ID 2007/8 states that if such a resolution is passed by a Council, Councillors would then be eligible to enter in to salary sacrifice arrangements such as superannuation.

Adoption of such a resolution means that Councillors will be treated as employees for taxation purposes only.

Section 446-5 (2) states that the resolution must specify a day on which the resolution takes effect and that day must be within 28 days from the day after the resolution was made.

It should be noted that if Councillors had passed a resolution to apply the PAYG provisions, S446-5 to Schedule 1 of the TAA requires a unanimous resolution to revert back to not being subject to those provisions.

**Council Impacts of Councillors as Employees for Taxation Purposes**

If Councillors are subject to the PAYG provisions, Fringe Benefits Tax (FBT) will apply to non cash benefits provided to Councillors such as:

- Motor vehicles provided to Councillors
- Reimbursement of home internet costs used for private purposes
- Reimbursement of home telephone costs uses for private purposes
- Other specific instances that may attract FBT such as -
  - entertaining visiting overseas dignitaries
  - where a Councillor postpones return from an overseas work related trip to undertake personal travel, a fringe benefit will arise.

This additional cost of FBT is hard to estimate as the number of kilometres travelled by a Councillor in a Council supplied vehicle will have a major impact on costs, and

other specific instances are on an ad hoc basis. As a guide, FBT costs of around \$30,000 to \$50,000 may be incurred.

Other than FBT, there are no other advantages or disadvantages identified that will impact on the organisation.

### **Other Entitlements**

The treatment of Councillors as employees for taxation purposes does not invoke any requirements to consider other specific employment or remuneration benefits.

### **Process to Change Employment Status to Employees for Taxation Purposes**

Step 1 - Under S 465 of the LG Act, Council must publish a notice setting out any proposed resolution to provide or amend the remuneration of Councillors. This notice must be at least four weeks and not longer than six weeks before the resolution goes to a Council meeting.

Step 2 – After the notice period in Step 1, Council would pass a resolution to amend the Councillor Remuneration Guideline GL-248-002 to note the changes to employment status for taxation purposes and include salary sacrificing options or any other changes to entitlements identified to the community in Step 1.

Step 3 – After the appropriate notice in Step 1 and the adoption of a revised Councillor Remuneration Guideline, Council would then pass a resolution in accordance with Section 446-5 to Schedule 1 of the TAA. Council must specify the date that this resolution would apply from and this date must be within 28 days from the day following the resolution. Note that for this resolution to take effect, it must be passed unanimously.

### **ISSUES**

Nothing in this report should be construed as offering any personal taxation or financial advice to Councillors. It is strongly advised that Councillors obtain their own taxation, superannuation or other advice before considering this report at a Council meeting.

### **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to provide effective organisational leadership through strategic planning and accountable and ethical standards of practice.

### **FINANCIAL IMPLICATIONS**

Council will be required to pay Fringe Benefits Tax on relevant non cash Councillor benefits of somewhere in the vicinity of \$30,000.00 to \$50,000.00 per annum.

**CONSULTATION**

This report is a consequence of a Council resolution. No consultation has been undertaken with any Councillors or Council employees.

**OPTIONS****PREFERRED**

That the report be noted and that any subsequent action be defined by Council.

**OFFICER'S RECOMMENDATION**

That Council resolve that the report be noted and any subsequent resolution be defined by Council.

**PROCEDURAL MOTION**

Moved by: Cr Ogilvie

That this matter lie on the table and be discussed as the last item of business.

CARRIED

**PROCEDURAL MOTION**

Moved by: Cr Ogilvie

That this matter be taken from the table.

CARRIED

This item was discussed further.

**PROCEDURAL MOTION**

Moved by: Cr Murray

That this matter lie on the table until the General Meeting to be held on 27 June 2007.

CARRIED

In accordance with Subordinate Local Law No 5 (meetings), section 29(7), a procedural motion "that the matter be taken from the table" is required prior to further discussion on this matter.

**PROCEDURAL MOTION**

Moved by: Cr Williams

That this matter be taken from the table.

CARRIED

This matter was taken from the table and discussed by Council.

**COUNCIL RESOLUTION**

Moved by: Cr Murray

Seconded by: Cr Williams

**That the Council resolve as follows:**

- 1. That under section 446-5 of Schedule 1 to the *Taxation Administration Act 1953 (TAA)* to provide for councillors of Redland Shire Council to be subject to Pay As You Go (PAYG) withholding provisions effectively allowing councillors to be treated as employees for taxation purposes; and**
- 2. That this provision, allowing salary sacrificing, to afford councillors the same benefits as employees throughout Australia with respect to the new superannuation laws be subject to a statutory public notification period of 30 days prior to final consideration by Council at its meeting on 1 August 2007.**

**CARRIED** (Unanimously)

(Crs Dowling and Henry were absent from the meeting).



## 12.2 CUSTOMER SERVICES

### 12.2.1 MAINTENANCE - DREDGING - TOONDAH HARBOUR

**Datworks Filename:** PDG-10911  
**Responsible Officer Name:** Lex Smith  
Manager, Project Delivery Group  
**Author Name:** David Humphrey  
Technical Officer - Special Maintenance

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#### EXECUTIVE SUMMARY

Maintenance dredging of Toondah Harbour is necessary to reinstate adequate water depth for safe navigation. The harbour performs an important role for the transportation of people and goods between the mainland and North Stradbroke Island.

A cost sharing arrangement for the maintenance dredging of Toondah Harbour has been verbally agreed in principle by Redland Shire Council, Queensland Transport, Stradbroke Flyer, Stradbroke Ferries and Sea Stradbroke.

At the General Meeting of 26 July 2006, item No 10.1.5, Council resolved as follows:

1. *That the preferred cost sharing arrangement for maintenance dredging of Toondah Harbour be established, as outlined in Table 1, with maximum contributions of \$350,000 each by Redland Shire Council and Queensland Transport;*
2. *That the Toondah Harbour ferry/barge operators and Queensland Transport be advised of Council's preferred basis for cost sharing to carry out the maintenance dredging of Toondah Harbour in accordance with this report; and*
3. *That the commercial operators be advised that Council will not contribute to the cost of subsequent maintenance dredging in Toondah Harbour, and that they will need to agree to a future cost sharing arrangement and develop an agreement for annual contributions to a maintenance trust fund.*

#### PURPOSE

This report seeks Council approval to delegate authority to the Chief Executive Officer to make, vary and discharge all contracts related to the maintenance dredging of Toondah Harbour for the 2007/2008 financial year subject to the prior receipt of monies due as contribution from the operators.

#### BACKGROUND

1. Toondah Harbour performs an important link in the transportation between the mainland and North Stradbroke Island. Stradbroke Flyer, Stradbroke Ferries and Sea Stradbroke carry out commercial transport operations between the harbour and Dunwich. The marine operations are dependent on adequate water depth at all tidal stages to ensure the safe navigation of ferries and
-

- barges. Toondah Harbour also incorporates a public recreation boat ramp and a marine facility of the CSIRO.
2. The Stradbroke Flyer, Stradbroke Ferries and Sea Stradbroke all have obligations under their leases to carry out maintenance dredging.
  3. The last time maintenance dredging was carried out in the harbour was during 1998. Since then, the accretion of silts and clays has been such that it is impacting on all the operators.
  4. During 2005, Queensland Transport (QT) commissioned WBM Oceanics to sample and analyse the sediments in the areas affected by maintenance dredging of the harbour basin at Toondah. The report indicated the presence of some contaminants where the concentrations exceed the screening levels provided in the National Ocean Disposal Guidelines for Dredge Material.
  5. The ability to dispose of the dredged material in the Bay is important to the cost of dredging. As a result of the outcomes of the 2005 sampling, no "at sea" disposal of the dredge material is permitted. The cost of land disposal can be up to 3 times the cost of disposal at the designated spoil sites in Moreton Bay.
  6. Further testing was carried out to monitor the effects of the contaminated material. As a result of this testing of the spoil and at Mud Island spoil ground, Council has obtained a permit to dispose of the spoil at sea with strict conditions applied.
  7. Infrastructure Planning has engaged Department of Main Roads - Major Projects Group to Manage the Contract to Dredge. This group manages all dredging contracts for Queensland Transport and have experienced professionals within the group. Project Delivery Group will manage the financial, pre survey, progressive and post surveys along with the monitoring of the placement site.
  8. On 26 July 2006 Council resolve to coordinate the maintenance dredging and collect a proportionate contribution of the costs from each of the ferry operators who operate from Toondah Harbour. Council also resolved to make a contribution of up to \$350,000 towards the dredging costs.
  9. Council has now obtained the approvals necessary from the EPA to carry out the maintenance dredging and a tender has now been invited for the contract to carry out the maintenance dredging for Toondah Harbour. It is anticipated that the value of the contract will be in excess of \$500,000.

## ISSUES

### Conditions applied to dredging approval - Toondah Harbour

The conditions being applied by EPA with the dredging approval are very stringent due to the ammonia content in the spoil. It is a requirement to monitor the Mud Island disposal ground during placement and for some time after. This has the potential to

terminate the placement of spoil at this site. EPA will also have a third party on site to monitor the disposal to ensure that appropriate guidelines and procedures are being applied.

#### Tidal constraints in Spring

Any tidal levels below 0.4 m LAT have an impact on operators being able to operate safely and meet timetables. This has a flow-on effect to the transportation of people and goods between the mainland and North Stradbroke Island. Towards late September the spring tides will have a large impact with low water being 0.09 m LAT during morning peak hour. It is, therefore, desirable to have the dredging completed by this time.

This means that a contract has to be awarded and completed as soon as possible to meet this timeframe.

#### Toondah Dredging Cost Sharing

Table 1 contains the calculated apportionment of costs based on the preliminary cost estimate and maximum contributions of \$350,000 each by RSC and QT. If the actual cost of dredging is higher than the estimate, then the contributions from the operators should be increased proportionally to cover the additional cost.

The operators raised concerns that they are carrying all the risk and associated costs with the project.

The operators have been asked for 50% payment of the total estimated contribution required from each transport operator by 15 June 2007 with the balance amount payable when the final contract sum is known and prior to awarding of the contract, with provision for 10% contingencies. The operators have verbally agreed to this.

There is a potential to stop or delay the project if all of the monies are not received and commitment made by all operators by the required times.

**Table 1: Cost Sharing on Preliminary Cost Estimate**

	Contribution (\$)	Percentage of cost sharing for operators (%)
Queensland Transport	350,000	N/A
Redland Shire Council	350,000	N/A
Stradbroke Flyer	106,732	18.4%
Stradbroke Ferries	248,081	43.0%
Sea Stradbroke	222,121	38.5%
<b>Total</b>	<b>1,276,934</b>	<b>100.0%</b>

#### **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to provide and maintain water, waste services, roads, drainage and support the provision of transport and waterways infrastructure.

## **FINANCIAL IMPLICATIONS**

Council will provide a one-off maximum contribution of \$350,000 for the maintenance dredging of Toondah Harbour. Provision for this funding has been included in the 2007/08 budget.

## **PLANNING SCHEME IMPLICATIONS**

The Land Use planning Group was consulted. Dredging is not covered by the Redlands Planning Scheme (RPS) as the Environmental Protection Agency (EPA) is the assessment manager for tidal works and Environmentally Relevant Activity (dredging).

## **CONSULTATION**

The ferry / barge operators and Queensland Transport.

## **OPTIONS**

### **PREFERRED**

That Council resolve as follows:-

1. To delegate authority to the Chief Executive Officer to make, vary and discharge any agreement relating to the dredging of Toondah Harbour including financial contributions, with Qld Transport and the ferry operators who operate out of Toondah Harbour including the businesses known as Stradbroke Flyer, Stradbroke Ferries and Sea Stradbroke; and
2. Subject to the prior receipt of all monies and required undertakings from the operators, to delegate authority to the Chief Executive Officer to -
  - a. accept and or reject tenders related to the maintenance dredging of Toondah Harbour for the 2007/2008 financial year;
  - b. make vary and discharge all contracts related to the maintenance dredging of Toondah Harbour for the 2007/2008 financial year; and
  - c. sign all relevant documentation.

### **ALTERNATIVE**

That Council resolve to not delegate authority, which may result in delays and further costs associated with the dredging and an interruption to transportation of people and goods between the mainland and North Stradbroke Island.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Williams

Seconded by: Cr Barker

**That Council resolve as follows:-**

1. To delegate authority to the Chief Executive Officer to make, vary and discharge any agreement relating to the dredging of Toondah Harbour including financial contributions, with Queensland Transport and the ferry operators who operate out of Toondah Harbour including the businesses known as Stradbroke Flyer, Stradbroke Ferries and Sea Stradbroke; and
2. Subject to the prior receipt of all monies and required undertakings from the operators, to delegate authority to the Chief Executive Officer to -
  - a. accept and or reject tenders related to the maintenance dredging of Toondah Harbour for the 2007/2008 financial year;
  - b. make vary and discharge all contracts related to the maintenance dredging of Toondah Harbour for the 2007/2008 financial year; and
  - c. sign all relevant documentation.

**CARRIED**

## 12.3 PLANNING AND POLICY

### 12.3.1 MONTHLY BALANCED SCORECARD REPORT FOR MAY 2007

**Datworks Filename:** Gov - Corporate Balanced Scorecard Monthly Reporting to Committee

**Attachment:** [Balanced Scorecard for May 2007](#)

**Responsible Officer Name:** Warren van Wyk  
Manager Corporate Planning Performance & Risk

**Author Name:** Grant Bennett  
Service Manager Corporate Planning & Performance

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#### EXECUTIVE SUMMARY

The monthly Corporate Balanced Scorecard report, as attached, provides a high level overview of Council's performance in key areas of Council business.

This report provides the performance results and comments for the month of May 2007. Performance is shown in one of four ranges: Outstanding (green), above standard (yellow), satisfactory (orange) or unsatisfactory (red). The overall rating for each Perspective is determined by the relative weightings of each KPI it includes.

The overall rating for Redland Shire Council for the month of May is Outstanding.

#### PURPOSE

To provide Council with the Corporate Balanced Scorecard report for the month of May 2007.

#### BACKGROUND

The performance management framework for Redland Shire Council includes the requirement for reports to Council on a monthly and quarterly basis as follows:

- The monthly Corporate Balanced Scorecard (BSC) report to Council of overall organisational performance. This report comprises a concise set of high level KPI's that have been developed to reflect organisational performance against financial, customer, internal/business processes, and people and learning perspectives. This report provides Council with a monthly snapshot on how the organisation is performing in key areas of our business.
- A more detailed quarterly operational plan performance report that focuses on performance at a program level. This report comprises a summary of performance against all KPI's and more detailed comments from Managers about performance that falls above or below an acceptable range.

## ISSUES

The following comments provide an overview of performance under each scorecard perspective and the associated key performance indicators.

### **Financial Perspective**

May Rating: Outstanding

Proven Earnings Before Interest Tax & Depreciation (EBITD) Savings to Budget (weighting 20%) rated at the outstanding level, with a budget of \$27.1M compared to actual of \$33.3M. Good and Services is underspent \$5.7M, with permanent savings in the order of \$1M identified. Full details are provided in the monthly finance report.

Cash Levels within Targets (weighting 8%) rated in the satisfactory range with the result of 5.6 months being higher this month due to rate receipts, but still within the target range.

The Capital Works Program Financial Performance KPI (weighting 12%) compares expenditure on finalised projects with budget. The result this month falls in the above standard range and shows that overall projects are being delivered within budget, with aggregate savings compared to budget of 3.37%.

### **Customer Perspective**

May Rating: Outstanding

Capital works program practical completion (weighting 15%) reports on the % of capital project milestones achieved compared to plan and continues to rate in the outstanding range. The result year to date of 120.61% indicates that milestones overall are being achieved ahead of schedule. Redland Water & Waste achieved 6/6 milestones for the month and is 100% on target year-to-date. Project Delivery Group continues to be well ahead of target with 782 milestones achieved of 604 planned, representing 194 out of 221 capital projects having reached practical completion so far this year. It needs to be noted that 24 projects will have construction completed 07/08 and that 6 additional reseal projects were added and 2 were transferred out of PDG at Q3 in the 06/07 Program. Corporate Services is also ahead of schedule with 387 achieved against 354 due and Planning and Policy is also on target.

Compliance with the Australian Drinking Water Guidelines (ADWG, weighting 2.5%): Drinking water quality fully complied (100%) with all 4 key ADWG parameters: e-coli levels, turbidity, pH levels, and manganese levels.

Compliance with our EPA Licence for Wastewater (weighting 2.5%) rated as outstanding, with no non-compliances during May.

% of development assessment, integrated commercial and land development applications processed within IPA timeframes (weighting 10%) again achieved 100% of decisions made within statutory timeframes in May, continuing the excellent work by Assessment Services over the past months. The YTD result improved as a result to 96% and has now reached the threshold to achieve an above standard rating.

**Internal Perspective**

May Rating: Outstanding

Asset Management Plans Actions Completed (weighting 7.5%) improved to 92% and rated as above standard for May.

% of Internal Audit Actions completed within agreed timeframes (weighting 7.5%), continues to rate as outstanding with 100% of audit recommendations completed on schedule.

**People & Learning Perspective**

May Rating: Outstanding

% implementation of the Tri-Safe audit action plan (weighting 10%) remains at the outstanding level with all actions due completed on schedule.

The Lost Time Injury Frequency Rate (weighting 5%) increased as a result of 3 LTI's occurring during May, although the cumulative result is still in the above standard range. All 3 injured employees have now returned to work.

**RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to provide effective organisational leadership through strategic planning and accountable and ethical standards of practice.

**FINANCIAL IMPLICATIONS**

No direct financial implications arise from this report. The report does contain several indicators that either reflects financial performance to date, or which will have had a direct or indirect impact on financial performance.

**PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

**CONSULTATION**

The data and comments in the report were provided by relevant managers and were compiled by the Corporate Planning, Performance and Risk Group.

**OPTIONS****PREFERRED**

That Council resolve to note the Corporate Balanced Scorecard for the month of May 2007.



**ALTERNATIVE**

That Council resolve to note the Corporate Balanced Scorecard for May 2007 and request additional information.

**OFFICER'S/COMMITTEE RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Williams

Seconded by: Cr Barker

**That Council resolve to note the Corporate Balanced Scorecard for the month of May 2007, as attached.**

**CARRIED**

### 12.3.2 CORPORATE PLAN REVIEW 2007

**Dataworks Filename:** GOV Corporate Plan 2006-2010 - Review 2007  
**Attachments:** [Amended Corporate Plan 2006-2010 \(Review 2007\)](#)  
**Responsible Officer Name:** Warren Van Wyk  
Manager Corporate Planning Performance & Risk  
**Author Name:** Grant Bennett  
Service Manager Corporate Planning & Performance

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#### EXECUTIVE SUMMARY

In January 2007, Council's Executive Leadership Group (ELG) initiated a review of the 2006-2010 Corporate Plan's strategic priorities and programs with the aim to identify overlaps, simplify terminology and reduce the number of strategic priorities and programs wherever feasible.

As a result, this review proposes no fundamental or significant changes to the five (5) external strategic priorities. Some refinements are recommended at the program and strategy levels, in particular to the Natural Environment, Land Use, and Economic Prosperity strategic priorities.

The review proposes some structural changes to the internal strategic priorities. This includes refocusing the current Organisational Leadership strategic priority and renaming it "Governance"; and combining the remaining three (3) internal organisational strategic priorities, namely Financial Management, Knowledge Management, and People Management, to form one new strategic priority called "Corporate Services".

New descriptions are provided for Governance and Corporate Services and existing objectives are re-assigned to the appropriate strategic priority. There are also several improvements to the strategies that are designed to simplify terminology and reduce overlaps.

Overall, the review is a refinement of the structure of the Corporate Plan and continues the strategic direction set by Council with the adoption of the plan.

#### PURPOSE

The purpose of this report is consider submissions received during the 30-day community engagement process and to recommend changes to the 2006-10 Corporate Plan aimed at eliminating overlaps, simplifying terminology and reducing the number of strategic priorities and programs.

#### BACKGROUND

On 15 January 2007, ELG initiated a review of the 2006-10 Corporate Plan's strategic priorities and programs with the aim to identify overlaps, simplify terminology and reduce the number of strategic priorities and programs wherever feasible.

Extensive research was undertaken of the Corporate Plans of other councils in most Australian states and in New Zealand to identify trends and developments, the most notable of which were a stronger recognition of the role of effective corporate governance and a trend to integrate all internal organisational services under one strategy priority. Following consultation with managers, a report detailing the suggested improvements in line with these developments was drafted.

On 27 March and 16 April, the suggested changes to the Corporate Plan were considered and endorsed by ELG for further consideration by Council. The proposals were subsequently considered by Councillors at the Finance & Corporate Management Committee meeting on 1 May 2007. On 2 May Council endorsed the changes to be conveyed to the community for feedback.

Notices advising of the proposed changes were placed in the Bayside Bulletin starting on 8 May and weekly thereafter until the 30 day consultation period concluded on 8 June. These notices directed the community to Council's website and provided staff contact details for inquiries. A prominent notice was placed on the website home page and included links to the Corporate Plan review document detailing the proposed changes.

During the 30 day consultation period, no submissions or inquiries were received from the general public, one proposed change was received from Cr Ogilvie, and several proposals for alterations/ enhancements were received from managers and staff.

The relevant general managers have reviewed and endorsed the enhancements for Council's consideration.

In the discussion on issues that follows, the proposed changes to the Corporate Plan as endorsed by Council on 2 May for community consultation are highlighted, followed by the submissions for changes to the Corporate Plan received during the 30-day consultation period, and comments on these submissions where applicable. Please refer to the attached Corporate Plan review document to see the proposed changes set out in detail. Deletions and additions are highlighted in yellow.

## ISSUES

### 1. Vision, Values and Principles

Consultation draft proposed: No changes.

Feedback: At the F&CMC meeting on 1 May, Cr. Ogilvie requested that council's commitment to community engagement be reflected in the Corporate Plan, possibly through the inclusion of an additional principle. The Community Engagement Adviser was approached and suggested:

***Community Engagement:*** *Through community engagement, Council aims to ensure that the community is informed; has opportunities to contribute to decision making processes; and is educated about matters that impact on their lives.*

Councillor Ogilvie advised that this principle as amended (shown in bold/ underlined) be his submission, as follows:

**Community Engagement:** *Through community engagement, Council aims to ensure that the community is informed; is empowered to contribute to decision making processes; and is educated about matters that impact on their lives.*

Comment: Community engagement impacts across the range of Council services and could appropriately be included as a principle. It should be noted that empowering a community to engage with Council reflects a far larger commitment than providing opportunities and has a more significant implication for resources (human and financial).

## 2. **Natural Environment Strategic Priority**

Consultation draft proposed: No changes.

Feedback: The Environmental Management Group proposed a number of changes to further simplify/clarify this Strategic Priority.

The General Manager Planning & Policy has endorsed enhancements under the Environmental Performance Program for Council's consideration as follows:

- Program Description: Develop and implement strategies to improve environmental performance.
- Strategies:
  - Report on environmental performance through reporting and monitoring mechanisms, including greenhouse gas emission reductions, the State of Environment, and water quality monitoring program. (Amended)
  - Engage with the community on adaptation to the potential changes to the Shire's natural environment attributable to climate change (sea level, temperature, flood/storm water, bushfire). (New Strategy)

Comment: It is proposed that the changes identified during the 30-day consultation period be endorsed.

## 3. **Physical Character Strategic Priority**

Consultation draft proposed:

- *Strategic Priority Name:* Land Use.

Feedback: None.

Comment: It is proposed that the new name for the Strategic Priority "Land Use" should be endorsed.

### 3.1 **Open Space Program**

Consultation draft proposed:

- *Program Name* – Greenspace.
- *Program Description* – Create, manage and enhance the Shire's rural land uses and greenspace areas inclusive of rural, bushland and conservation

land.

- *Objective* – To create, manage and enhance greenspace, rural, bushland and conservation spaces that contribute to the Shire’s scenic landscape amenity and natural, physical and cultural character.
- *Strategy* – Develop and implement greenspace acquisition and enhancement initiatives.

Feedback: The Land Use Planning Group proposed a number of changes to further simplify/clarify this program. The General Manager Planning & Policy has endorsed these enhancements as follows:

- *Program Name* – Rural Landscape and Green Space. (Amended for greater consistency with the RPS)
- *Program Description* – Manage and enhance the Shire’s rural land use and greenspace areas inclusive of bushland and conservation lands. (Amended with a simpler description)
- *Objective* – To sustain the Shire's rural economy and greenspace areas inclusive of bushland and conservation lands that contribute to the Shire's scenic landscape amenity and its natural, physical and cultural character. (Amended to be less cumbersome)
- *Strategies* – The single strategy is replaced with the following strategies:
  - Identify and initiate programs that achieve future land use certainty for greenspace areas and protects, enhances and manages the values of these areas.
  - Undertake development programs and planning initiatives that maintain a strong rural based economy and contribute to maintaining the shire's non-urban landscape through rural land uses.

Comment: It is proposed that the changes proposed by the Land Use Planning Group during the 30-day consultation period be endorsed.

### 3.2 Local Area Planning Program

Consultation draft proposed: A strategy currently under the Open Space Program is more appropriate to the Local Area Planning Program. This strategy “to implement a Centre Improvement and Streetscape enhancement program” is proposed to be removed from the Open Space Program, amended and included under the Local Area Planning Program which focuses on centre improvement through master planning. This program is therefore proposed to be amended to include the following strategy:

- *Strategy* – Master planning of the Shire’s centres.

Feedback: None.

Comment: It is proposed that the amended strategy should be endorsed.

### **3.3 Land Use and Infrastructure Planning Program**

Consultation draft proposed: The planning undertaken through this program has a wider focus than land use and infrastructure planning. In fact, it integrates all planning that takes place through other groups in the Planning and Policy Department, for example through the Redland Planning Scheme. It is proposed that this program be changed as follows:

- *Program Name* – Integrated Planning.

Feedback: None.

Comment: It is proposed that the new program name should be endorsed.

### **4. Essential Services Strategic Priority**

Consultation draft proposed: The only change proposed for this Strategic Priority is in relation to the Roads & Drainage Program. The core services review currently being undertaken in the Planning and Policy Department has identified that streetscapes are a more appropriate fit with the functions of the Infrastructure Planning Group. Streetscapes will therefore be included under this program. It is proposed that this program be amended to include the following strategy:

- *Strategy* – Develop streetscape planning for Shire centres and localities.

Feedback: None.

Comment: Streetscapes are a more appropriate fit with this program. It is proposed that this program be amended to include the identified strategy.

### **5. Community Health & Wellbeing Strategic Priority**

Consultation draft proposed: The only change proposed for this Strategic Priority is in relation to the Sport & Recreation Program. A strategy currently under the Open Space Program (Physical Character Strategic Priority) is more appropriate to the Sport and Recreation Program. This strategy should be deleted from the Open Space Program, modified (it will replace the current strategy under the Sport and Recreation Program “to plan and provide land and facilities for sport and recreation activities”) and included under the Sport and Recreation Program as follows:

- *Strategy* – Develop recreation and community facility plans and provide land and facilities that enhance sport and recreation opportunities.

Feedback: None.

Comment: It is proposed that the changes set out in the consultation draft be endorsed.

## 6. **Economic Prosperity Strategic Priority**

Consultation draft proposed: No changes for this Strategic Priority

Feedback: The Economic Development Group proposed one change under the Business Retention & Expansion Program, namely to delete and replace the third strategy as follows:

- *Strategy* – Promote and deliver programs that will assist business uptake of e-marketing and web-based communication strategies.

Comment: The suggested change to the Strategy is based on the updated Marketing Plan. The General Manager Planning & Policy has endorsed these enhancements. It is proposed that the proposed change be endorsed by Council.

## 7. **Organisational Leadership Strategic Priority**

Consultation draft proposed: Governance is a significant issue for all public organisations and it is proposed that the name of this Strategic Priority be changed as follows:

- *Strategic Priority Name* – Governance.

Feedback: A new definition is required for the Governance Strategic Priority and is suggested as follows:

- *Strategic Priority Description* – To provide a clear organisational direction supported by effective leadership and a framework of policies, plans and strategies that are responsive to the community's needs and which promote accountable and ethical standards of practice.
- *Objectives*
  - To ensure corporate resources are directed to achieve organisational objectives (currently under Organisational Leadership Strategic Priority)
  - To ensure that our resources are used to deliver continuous improvement and best value to the community (currently under Organisational Leadership Strategic Priority).
  - To ensure the organisation is seen as a credible, ethical, and fair organisation (currently under Organisational Leadership Strategic Priority).
  - To provide leadership that promotes community views and interests (currently under Organisational Leadership Strategic Priority).
  - To develop effective financial systems to monitor and control the viability of the Shire's operations (moved from Financial Management Strategic Priority)

Comment: It is proposed that the name change set out in the consultation draft and the new definition outlined through the feedback process as outlined above should be endorsed.

### 7.1 Strategic Planning, Governance, and Financial Planning & Disclosure Programs

Consultation draft proposed: Generally, the elements of governance are considered to be performance, conformance and probity. Based on the elements of governance, it is proposed that the Programs to be included under this Strategic Priority are:

- Strategic Planning (currently under this Strategic Priority)
- Governance (currently under this Strategic Priority)
- Financial Planning & Disclosure (to be moved from the Financial Management Strategic Priority)

Feedback: None.

Comment: It is proposed that the changes set out in the consultation draft be endorsed.

### 7.2 Marketing and Communications Program

Consultation draft proposed: Generally a substantial part of Marketing and Communications is operational in nature and is focussed on service provision. The Program should therefore be deleted from this Strategic Priority and moved to the new Strategic Priority Corporate Services that focuses on the provision of internal services. However, an appropriate strategy related to good governance has been identified below.

Feedback: None.

Comment: It is proposed that the changes set out in the consultation draft be endorsed.

### 7.3 Governance Program

Consultation draft proposed: There are aspects of Marketing and Communications that impact at a strategic and governance level. It is therefore proposed that a strategy focusing on strategic communications and probity be included as follows:

- *Strategy* – Develop and implement proactive stakeholder communications standards and strategies to ensure highest levels of openness and accountability in Council activities.

Feedback: None.

Comment: It is proposed that the changes set out in the consultation draft be endorsed.

### 7.4 Regional Collaboration

Consultation draft proposed: Generally, the Council role of regional facilitation and advocacy is included in a number of programs in the Corporate Plan. Regional Cooperation is not a discrete function and this is highlighted through the



identification of Regional Cooperation as a key regional issue in the published Corporate Plan. It is proposed that this Program be deleted.

Feedback: None.

Comment: It is proposed that the changes set out in the consultation draft be endorsed.

## **8. Financial, Knowledge and People Management Strategic Priority**

Consultation draft proposed: That Financial Management, Knowledge Management, and People Management be integrated under one Strategic Priority to reflect the nature of Council's internal services, as follows:

- *Strategic Priority Name* – Corporate Services.

It is proposed that the following programs would be included unchanged under this new Strategic Priority:

- Marketing and Communications (to be moved from the Governance Strategic Priority);
- Asset Management (currently under the Financial Management Strategic Priority);
- Treasury (currently under the Financial Management Strategic Priority);
- Information Management (currently under the Knowledge Management Strategic Priority);
- Learning (currently under the Knowledge Management Strategic Priority);
- Organisational Improvement (currently under the People Management Strategic Priority);
- Human Resource Management (currently under the People Management Strategic Priority).

Feedback: A new definition is required for the Corporate Services Strategic Priority and is suggested as follows:

- *Strategic Priority Description* – Support the organisation's capacity to deliver services to the community by building a skilled, motivated and continually learning workforce, ensuring our assets and finances are well managed, our corporate knowledge is captured and used to best advantage, and that we market and communicate our services effectively.
- *Objectives*
  - To manage the corporate assets that support the operational objectives of the organisation (moved from Financial Management Strategic Priority).
  - To develop effective financial systems to monitor and control the viability of the Shire's operations (moved to Governance Strategic Priority)
  - To enhance commitment to financial management at all levels in Council (moved from Financial Management Strategic Priority).

- To obtain, manage and utilise knowledge through the acquisition, analysis and effective communication of data and information (moved from Knowledge Management Strategic Priority).
- To develop a culture that demonstrates and supports our core values in achieving our vision (moved from People Management Strategic Priority).
- To support the achievement of our business objectives through effective HR management initiatives (moved from People Management Strategic Priority).

Comment: It is proposed that integration of the three strategic priorities into one strategic priority, the name change proposed in the consultation draft, and the new definition outlined through the feedback process as outlined above should be endorsed.

### **8.1 Asset Management Program**

Consultation draft proposed: No changes.

Feedback: The Environmental Management Group has proposed that an additional strategy be included as follows:

- *Strategy* – Manage Council's built assets, fleet and supply services to ensure efficient use of water and energy, and waste minimisation, re-use and recycling.

Comment: The General Manager Planning & Policy has endorsed this change for Council consideration. It is proposed that the new strategy be endorsed by Council.

### **8.2 Learning Program**

Consultation draft proposed: No changes.

Feedback: The Manager Human Resources has proposed several changes to strategies to reduce overlap and strengthen the focus on people management issues as follows:

- *Strategy*
  - Develop and implement a Council-wide learning and development strategy.
  - To expand Council's e-learning capability.

Comment: The General Manager Corporate Services has endorsed this change for Council consideration. It is proposed that the new strategy be endorsed by Council.

### **8.3 Organisational Improvement Program**

Consultation draft proposed: No changes.

Feedback: The Manager Human Resources has a change to a strategy to reduce overlap and strengthen the focus on people management issues as follows:

- *Strategy* – Measure and address gaps in current versus desired change

management capability.

Comment: The General Manager Corporate Services has endorsed this change for Council consideration. It is proposed that the new strategy be endorsed by Council.

#### **8.4 Human Resource Management Program**

Consultation draft proposed: No changes.

Feedback: The Manager Human Resources has proposed changes to strategies to reduce overlap and strengthen the focus on people management issues as follows:

- *Strategy* – Implement a Council-wide workforce planning system to address skills shortages, succession planning and generation management.

Comment: The first three existing strategies are proposed to be combined into one new strategy to reduce overlap. The General Manager Corporate Services has endorsed this change for Council consideration. It is proposed that the new strategy be endorsed by Council.

#### **RELATIONSHIP TO CORPORATE PLAN**

The recommendation primarily supports Council's strategic priority to provide effective organisational leadership through strategic planning and accountable and ethical standards of practice.

#### **FINANCIAL IMPLICATIONS**

The direct financial implications of the proposed changes are the cost of printing a nominal number of hard copies of the plan for distribution to councillors, managers, the Corporate Library, and Customer Service Centres. The updated Corporate Plan will primarily be made available to staff via the intranet, and to the community and stakeholders via CD and the internet.

#### **PLANNING SCHEME IMPLICATIONS**

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

#### **CONSULTATION**

On 2 May Council endorsed the draft Corporate Plan, with proposed changes, for public comment.

The proposed changes were notified to the community through the Bayside Bulletin and posted on the RSC Internet. The 30 day consultation period commenced on 8 May and concluded on 8 June, and no submissions were received from members of the public.

A submission was received from Cr Ogilvie.

All Managers were consulted and the Executive Leadership Group had significant input into the review. Submissions were received from several managers as outlined in this report.

The changes proposed by the Councillor and Managers during the consultation period are considered to be in line with the stated intent of the review – to simplify terminology and reduce overlaps, and they do not represent a change of direction or strategy. On that basis, it is not considered that a further round of consultation is required before the changes are considered and adopted by Council.

## **OPTIONS**

### **PREFERRED**

That Council resolve to adopt the proposed changes to the 2006-2010 Corporate Plan as recommended in this report.

### **ALTERNATIVE**

That Council resolve to adopt the proposed changes to the 2006-10 Corporate Plan, with some amendments to the recommended changes.

## **OFFICER'S RECOMMENDATION**

That Council resolve to adopt the proposed changes to the 2006-2010 Corporate Plan as recommended in this report.

## **COMMITTEE DISCUSSION**

Manager Corporate Planning Performance & Risk advised the meeting that the figures contained in the table of Projected Population under Key Regional Issues (Page 3 of 20) had since been updated by Land Use Planning Group and an amended table would be included in the Corporate Plan presented to the General Meeting on 27 June 2007.

## **COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION**

Moved by: Cr Williams

Seconded by: Cr Barker

1. **That Council resolve to adopt the proposed changes to the 2006-2010 Corporate Plan with the following amendments:**
  - a) **That the third dot point under 'Rural Landscape and Green Space', 'Strategies', be amended by deleting the words '*Undertake development programs and planning initiatives that*' which shall now read as follows:**
    - ***Maintain a strong rural based economy and contribute to maintaining the shire's non-urban landscape through rural land uses.***

- b) That the second dot point under 'Business Retention and Expansion', 'Strategies' be amended to read:
- *Encourage and support business and social enterprise uptake of sustainability principles and practices.*
- c) That the first dot point under 'Organisational Improvement', 'Strategies' be amended by deleting the words 'Measure and' which shall now read as follows:
- *Address gaps in current versus desired change management capability.*
2. That the Community Engagement Principle be adopted as follows:
- Community Engagement – Through community engagement, Council aims to ensure that the community is informed; has opportunities to contribute to decision making processes; and is educated about matters that impact on their lives.*

**CARRIED**

### 12.3.3 ADOPTION OF OPERATIONAL PLAN 2007-2008

**Dataworks Filename:** Operational Plan 2007-2008  
**Attachments:** [Draft Operational Plan 2007-08](#)  
**Responsible Officer Name:** Warren van Wyk  
Manager Corporate Planning Performance & Risk  
**Author Name:** Grant Bennett  
Service Manager Corporate Planning & Performance

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#### EXECUTIVE SUMMARY

Legislation requires that Council, each year, adopt its Operational Plan prior to the adoption of the budget.

The Operational Plan 2007-08 is structured in line with the strategic direction set out in the Corporate Plan 2006-2010 as recently amended. Its contents also comply with the requirements of the Local Government Finance Standard 2005.

The Operational Plan sets out the key outputs, output key performance indicators (KPI's) and activities that occur during 2007-08 to deliver on the Corporate Plan.

#### PURPOSE

To recommend the adoption by Council of the attached Operational Plan 2007-2008.

#### BACKGROUND

The Local Government Finance Standard 2005 requires that the Operational Plan must state the:

- **Outcomes** mentioned in the Corporate Plan;
- **Strategies** from the Corporate Plan;
- **Outputs** that will be delivered for the financial year to which the plan relates;
- **Performance Measures** that will show the delivery of the outputs;
- **Activities** to be carried out to deliver the proposed outputs,

Consequently, this Operational Plan reflects the recent amendments to the Corporate Plan 2006-2010.

The development of the Operational Plan is therefore a top down process and the Corporate Plan's Strategies are the key determinant of Outputs and Output performance measures (KPI's).

The 2007-2008 Operational Plan has a strategic focus which is to highlight to Council and the community (through quarterly reports) the key initiatives that Council will pursue in 2007-08 towards achievement of the long term objectives stated in the Corporate Plan.

## ISSUES

### Key Outputs and Performance Measures

The attached draft shows, for each Strategy in the Corporate Plan:

- The Key Output/s that will be delivered in 2007-08;
- How the Output can best be measured;
  - The targets that should apply;
  - The Manager who will be responsible for providing quarterly reporting results.

There are 130 Strategies in the Corporate Plan. Officers have worked with Managers to limit Outputs to 1 per Strategy, wherever possible, to ensure that only the most significant Outputs are identified and will then be reported each quarter. This will help to keep reports to a manageable size.

Since the Corporate Plan is set over a 4-year period, implementation of some Strategies may not happen each year (or may happen but not have significant outputs to report) for a range of reasons including timing issues and dependency on other work to be completed, availability of staff or other resources, and budget constraints. This is evident in the attached draft where some Strategies do not have an Output or a KPI identified.

### Activities

The Finance Standard 2005 requires that the Activities to deliver the Outputs must simply be stated. There is no requirement for performance measures for Activities to be identified in the Operational Plan, and the list of Activities under the current Operational Plan's Sub-programs meets this requirement, as they broadly cover all of the Activities performed by Council to deliver on the overall Outcomes of the Corporate Plan. Measures of performance against these Activities typically occur in the Service Level Agreements (SLA's) and are reported separately.

## RELATIONSHIP TO CORPORATE PLAN

The recommendation primarily supports Council's strategic priority to provide effective organisational leadership through strategic planning and accountable and ethical standards of practice.

## FINANCIAL IMPLICATIONS

There are no direct financial implications of the adoption of the Operational Plan 2007-2008. Through the budget process, financial resources are allocated to the projects and activities identified in the Operational Plan.

## PLANNING SCHEME IMPLICATIONS

The Land Use Planning Group was consulted and it is considered that the outcome of recommendations in this report will not require any amendments to the Redlands Planning Scheme.

## CONSULTATION

The process to develop the new Operational Plan 2007-2008 occurred in tandem with the process to review and update the Corporate Plan 2006-2010. The Corporate Planning Performance and Risk Group has worked closely with General Managers and Group Managers to identify the key outputs and performance measures for each Strategy in the Corporate Plan. These were updated following budget discussions to ensure consistency between the Operational Plan as presented here and in the draft budget.

Councillors and the Executive Leadership Group considered the draft Operational Plan at a workshop on 24 May 2007. Changes agreed to at that workshop have been included in the attached document. On that same day, the State Government announced its new urban water supply arrangements. As a result the Chief Executive Officer advised that the outputs and KPI's for the Water Supply and Wastewater Programs would need further review. The recommended outputs and KPI's for these Programs are now included in the attached draft for consideration.

## OPTIONS

### PREFERRED

That Council adopt the attached Operational Plan 2007-2008.

### ALTERNATIVE

That Council amend the attached Operational Plan 2007-2008 and adopt the amended plan.

## OFFICER'S RECOMMENDATION

That Council resolve to adopt the attached Operational Plan 2007-2008.

## COMMITTEE RECOMMENDATION/ COUNCIL RESOLUTION

Moved by: Cr Williams

Seconded by: Cr Barker

**That Council resolve to adopt the attached Operational Plan 2007-2008 with the following amendment:**

**That under 'Business Attraction', Point 3, Key Output KPI/s column the text be amended to read:**

***"Target met for number of Redlands businesses engaged in developing a trading relationship with China as a result of assistance from Redlands Trade & Investment Office (targets are # of businesses)".***

## CARRIED



**MEETING CLOSURE**

The Chair declared the meeting closed at 3.53pm.

### 13 DIRECT TO COUNCIL REPORTS

#### MOTION TO CLOSE MEETING

Moved by: Cr Murray  
Seconded by: Cr Ogilvie

That the meeting be closed under section 463(1)(f) of the *Local Government Act 1993* to discuss item 13.1.1 Request for Delegated Authority – Land Court Application Claim for Compensation.

CARRIED

#### MOTION TO REOPEN MEETING

Moved by: Cr Barker  
Seconded by: Cr Williams

That the meeting be reopened to the public.

CARRIED

### 13.1 CONFIDENTIAL REPORT FROM CORPORATE SERVICES

#### 13.1.1 REQUEST FOR DELEGATED AUTHORITY – LAND COURT APPLICATION CLAIM FOR COMPENSATION

**Datworks Filename:** LUP - 2006/0103 & 0102  
**Responsible Officer Name:** Ray Turner  
General Manager Corporate Services  
**Author Name:** Merv Elliott  
Property Services Manager

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#### EXECUTIVE SUMMARY

Council may close a meeting to the public to discuss an item of business relating to starting or defending legal proceedings involving Council (section 463(1)(f) of the *Local Government Act 1993*).

A confidential report from the General Manager Corporate Services dated 25 June 2007 was presented and discussed in closed session.

**OFFICER'S RECOMMENDATION/  
COUNCIL RESOLUTION**

Moved by: Cr Beard

Seconded by: Cr Elliott

**That Council resolve as follows:**

- 1. To delegate authority to the Chief Executive Officer to make or accept a settlement offer and/or offers of compensation to the parties identified in the confidential report dated 25 June 2007 from General Manager Corporate Services relating to Land Court applications A2006/102 & 103 in respect to the resumption of lots identified in the confidential report, up to the amount specified in the officer's recommendation (inclusive of all legal costs, statutory charges and interest); and**
- 2. That the Mayor and Chief Executive Officer be delegated the authority to sign all relevant legal documents.**

**CARRIED****14 MEETING CLOSURE**

The Mayor declared the meeting closed at 5.10 pm.

Signature of Chair: \_\_\_\_\_

Confirmation date: \_\_\_\_\_