

## Schedule One

### Acknowledgement Guidelines for Grant Recipients

In accepting your RADF grant, you are required to acknowledge the financial assistance provided by the Queensland Government and your Council. By acknowledging this support, you are informing the community appropriately about how public funding is being spent.

#### **Arts Queensland logo and acknowledgement statement**

You must acknowledge Arts Queensland's funding in all publicity relating to funded activities / operations through:

1. Use of the Arts Queensland logo, and
2. Use of the following acknowledgement statement:

The Regional Arts Development Fund is a Queensland Government and Redland City Council partnership to support local arts and culture.

This includes all promotional materials such as brochures, posters, conference programs, performance programs and invitations, signage at events, all media releases, television, radio and newspaper advertisements, speeches, websites, newsletters, annual reports and promotional videos.

Organisations or individuals receiving funding from the Regional Arts Development Fund are required to place the Arts Queensland and Council logos in a prominent position on all material associated with the activity. On websites, a link should be placed to the home page of Arts Queensland's website.

A variety of Arts Queensland logos and instructions for their use can be downloaded from the Arts Queensland website: [www.art.qld.gov.au](http://www.art.qld.gov.au). Contact your local Council RADF Liaison Officer for instructions on how to obtain and use Council's logo.

The Arts Queensland logo must be no smaller in size and of no less visual significance than any other acknowledgement of assistance received for the project or funded outcome. Where RADF provides the majority of funding, the acknowledgement should precede all other acknowledgements.

Please note that you must supply a copy of all promotional materials and publications in acquitting your funding to your Council. Failure to abide by these Guidelines may affect future funding decisions. In the event that breaches of the Guidelines come to your attention of Arts Queensland, the Deputy Director-General will write to you or your organisation and require a written response to explain the breach of the Acknowledgement Guidelines.

For enquiries, contact your local Council RADF Liaison Officer on 3383 2130.