

Information Privacy Act 2009 - Redland City Council is collecting your personal information in accordance with the *Taxation Administration Act 1953* in order to assess your eligibility for pay as you go (PAYG) withholding tax exemption. The information will only be used by authorised Council officers for the purpose of PAYG withholding tax and ensuring our records are accurate. Your information will not be given to any other person or agency unless you have given us permission or we are required by law to do so.

Complete this statement if you:

- Are an individual or a business, and
- Have supplied goods or services to another business (the payer), and
- Are not required to quote an Australian business number (ABN).

Redland City Council will withhold 46.5% of the total payment it makes to you if:

- Payments are processed before you complete and return this form to Council, or
- Council has reasonable grounds to believe that the exemption categories listed below do not apply to you.

Section A: Supplier details

Your name or
Business name:

Your address or
Business
address:

Suburb/ town

Postcode:

Section B: Your reason/s for not quoting an ABN?

Please tick all applicable boxes

- a. I am an individual and the supply of goods/services is made as a private recreational pursuit or hobby.
- b. I am an individual and the supply of goods/services is wholly of a private or domestic nature (from my perspective).
- c. I am an individual aged under 18 years and the payment from the payer does not exceed \$120 a week
- d. The payment does not exceed \$75, excluding any goods and services tax (GST).
- e. I am an individual or I represent a partnership and the supply is made without a reasonable expectation of profit or gain.
- f. I am not entitled to an ABN as I am not carrying on a business in Australia.
(Individuals and/or non-residents)
- g. The whole of the payment is exempt income for our non-profit organisation (please tick the type):

We are a charity or income tax exempt fund (ITEF) and **attach a letter of endorsement from the ATO**

We are **not** a charity or ITEF but are not-for-profit and have self-assessed that we are income tax exempt
(Includes non-profit society/association/club established for community service purposes or
cultural/educational/sporting organisations that are not also charities)

Section C: Declaration

Under the *Taxation Administration Act 1953* and guidelines administered by the Australian Taxation Office (ATO), I am not quoting an ABN for the current and future supply of goods or services for the reason or reasons indicated above.

Your name (or authorised person):
Please print

Your signature
(or authorised signature):

Daytime phone number:

Date:



Penalties from the ATO apply for deliberately making a false or misleading statement.

Office Use Only:

Received by:

Date received:

Division: CORPORATE SERVICES

Group: FINANCIAL SERVICES

Approved: Wendy Kay

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