

# Temporary Home Application Form



## Application Type

- New Approval  
 Amendment to Current Approval

## Applicant Details

Title:  Mr  Mrs  Ms  Miss

Given name(s)

Surname

Postal address

Suburb

Postcode

Phone  (W)  (H)

Mobile

Email address

## Property Address

Site address

Permanent dwelling approvals

BD/BX

Approval date

PD

Approval date

## Temporary Home Details

- Caravan  
 Other (e.g. tent or bus)

Provide details


## Owner Builder

- QBCC confirmation letter from Registered Builder or Owner Builder Permit number: \_\_\_\_\_.

## Privately Certified Permanent Dwelling

- QBCC confirmation letter from Registered Builder

Private Certifiers name

## Documents and Materials that must accompany this application

1. A drawing showing the design and dimensions of the proposed temporary home
2. Details of the materials out of which the temporary home is (or is to be) constructed and other structural details of the temporary home.
3. Details of the location of the temporary home
4. If the applicant is not the owner of the land on which the temporary home is (or is to be) located – written consent of the owner is required.
5. Details of the name of each person who is to occupy the temporary home
6. Details of the operation of the proposed temporary home including toilet, bathing, laundry, water storage and refuse facilities.

## Office Use Only

BD/BX number


PD number


Amount

\$	

CSC Initials


Receipt number

Date


Comments


CSBPS004 – 27/02/2023

## CREDIT CARD DETAILS – VISA / MASTERCARD ONLY

Charge amount \$

Expiry

 / 

CCV

Card holder name

Card number

Signature

**Information Privacy Act 2009** – Redland City Council is collecting your personal information in order to process your application. The information will only be used by authorised Council Officers for the purpose of this Temporary Home Application and ensuring our records are accurate. Your information will not be given to any other person or agency unless you give us permission or we are required by law to do so.

Redland City Council PO Box 21 Cleveland QLD 4163 | T 07 3829 8999 | F 07 3829 8765 | E rcc@redland.qld.gov.au | W www.redland.qld.gov.au

# Further Information

## Additional Criteria

1. The temporary home will not be occupied as a place of residence permanently or for an indefinite period
2. The applicant proposed, with in the period for which the approval is granted
  - ◇ To erect, or convert an existing structure into, a permanent residence; or
  - ◇ To carry out building work on a permanent residence that will make the residence temporarily unfit for occupation as a place of residence.
3. An adequate source of water will be available to the proposed temporary home
4. Adequate means of waste disposal and sanitation will exist to ensure that reasonable standards of health and hygiene can be maintained.
5. The temporary home must be located on the land in such a way as to not impact adversely on the amenity of the owner or occupier of any adjoining land.
6. The local government may refuse an application for an approval on the ground that
  - ◇ The applicant has not made a genuine application for a development approval for
  - ◇ The proposed erection of, or conversion of an existing structure into a permanent residence; or
  - ◇ The proposed building work on a permanent residence that will made the residence temporarily unfit for occupation as a place of residence; or
  - ◇ A development approval has been granted but is likely to expire before building work to be carried out under the approval has been completed.

## General Conditions if Permit Granted (applicant must comply with conditions)

- If applicant is not owner – **Owners consent required.**
- Occupancy is to cease and this approval end when (a) the term of the permit expires or (b) when the permanent dwelling becomes fit for occupation as a place of residence (*i.e. when final inspection issued*), whichever is the sooner
- Permit expires on completion of permanent dwelling or expiry of permit date
- The applicant shall at all times comply with the relevant provisions of Council's Subordinate *Local Law no. 1.3 (Establishment or Occupation of a Temporary Home) 2015.*
- Placement and composition of the temporary home shall be as shown on a site plan attached including provision for human waste and waste water disposal.
- Occupancy is not to commence until an adequate source of potable water is available
- The applicant shall at all times keep the temporary home in good order and repair, and shall ensure the home is not unsightly or unhygienic
- The temporary home shall be maintained and conducted so as not to cause undue nuisance to neighbours or the neighbourhood
- The applicant shall make application to Council and pay the relevant charges for household waste collection before occupancy commences.

## Checklist Items

It is the responsibility of the customer to provide the following information. **If not supplied, an information request may be issued**

### Approvals and Contracts – Supply a copy of each

- Building approval BX number: **BX** \_\_\_\_\_
- Plumbing approval PD number: **PD** \_\_\_\_\_

### Site Plan – Drawn to scale

- All boundary length measurements
- Street frontage name
- Permanent dwelling location
- Trenches/HSTP location (*unsewered property*)
- Wastewater to approved connection point (*sewered property*)
- Temporary home location indicating setbacks from
  - front, side and rear boundaries
  - wastewater systems e.g. trenches, HSTP, AES etc

### Temporary Home Plan – Drawn to scale

- Kitchen
- Toilet (*if not using port-a-loo*)
- Bathroom
- Bedroom
- Laundry
- Storage

## Declaration

I declare that I have read and understood this application and have supplied all information required

Signature

Date